



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

MEETING AGENDA

Thursday, September 12, 2024

12:30 – 1:45 pm

Augustus B. Turnbull Conference Center
555 W Pensacola St, Tallahassee, FL 32306
Room 205

The agenda will be followed in subsequent order and items may be heard earlier than the scheduled time.

- I. Call to Order and Welcome**
Trustee Drew Weatherford, Chair
- II. Approval of Minutes**
June 20, 2024, meeting minutes
- III. Informational Items and Updates**
Dr. Amy Hecht, Vice President for Student Affairs
 - *Highlights*
 - *Strategic Initiatives*
- IV. Action Items for Consideration of the Board of Trustees**
Dr. Amy Hecht, Vice President for Student Affairs
 - a. **Action Item I: Request for Approval:** Regulation Amendment to 3.001, Student Governance
 - b. **Action Item II: Request for Approval:** Regulation Amendment to FSU-3.006, The University Defender
 - c. **Action Item III: Request for Approval:** Regulation Amendment to FSU-3.050, Educational Research Center for Child Development
 - d. **Action Item IV: Request for Approval:** Regulation Amendment to FSU-2.013, Commercial Solicitations
- V. Open Forum for Trustees**
Trustee Drew Weatherford, Chair
- VI. Adjournment**
Trustee Drew Weatherford, Chair



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

MEETING MINUTES

June 20, 2024



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

MEETING MINUTES (DRAFT)

Thursday, June 20, 2024

11:00 am

Zoom Meeting

Committee Members Present: Trustee Drew Weatherford (Chair), Trustee Vivian de las Cuevas-Diaz, Trustee Jackson Boisvert

Committee Members Absent: Trustee Deborah Sargeant

Committee Staff: Dr. Amy Hecht, Vice President for Student Affairs

Also in attendance: Trustee Maximo Alvarez, Trustee Bridgett Birmingham, Trustee Jorge Gonzalez, Trustee Justin Roth, Board Vice Chair Bob Sasser, Trustee John Thiel, President McCullough, University Vice Presidents, and other staff.

I. Call to Order and Welcome

Trustee Drew Weatherford, Chair

As previous meetings concluded early, Chairman Weatherford called the meeting to order at 10:23 a.m.

A quorum was present.

II. Approval of Minutes from January 31, 2024

Trustee de las Cuevas-Diaz moved to approve the committee meeting minutes from January 31, 2024. Trustee Boisvert seconded the motion, and the minutes were approved unanimously by all present at the meeting.

III. Informational Items and Updates

Dr. Amy Hecht, Vice President for Student Affairs

Dr. Amy Hecht provided the following informational items and updates to the committee.

1) Faculty and Staff

- i. Dr. Hecht was happy to introduce Chelsea Knight, the newest hire for the Director of Boards, Events, and Programs. She also mentioned that the first Associate Vice President for the Career Center would be announced soon.
- ii. Associate Vice President for Student Affairs, Angela Chong J.D. accepted the role of Vice President for Student Affairs at the University of Oregon. Angela has been an integral part of the Division since 2018, leading the health and wellness portfolio which includes campus recreation, dean of students, university counseling center and university health services departments. Dr. Hecht thanked her for her dedication and service to the Division and to FSU. Dr. Hecht noted that an interim assistant vice president for student affairs will be announced soon, with plans to conduct a national search in the Fall.

2) Critical Incident Response

- i. After the tornado in May, there was much need for swift student aid. Student Affairs processed 30 emergency student aid awards totaling \$14,610. The Food Pantry received 6,660 wish list items from donors as well as received \$17,905. From this incident, the need to refocus efforts to renovate and improve the Food Pantry in many ways, including purchasing a generator, was seen.
- ii. The Circus completely lost their tent and infrastructure. Through fundraising with local Tallahassee businesses and alumni, FSU has garnered support to rebuild a more sustainable venue and has raised over \$31,775 thus far.

3) Accomplishments and Impact

- i. Launched FSU Talent Treks, bringing dozens of students on employer site visits to large corporations in Tallahassee and Tampa. In Fall 2023, twenty civil engineering students visited the new Amazon Fulfillment Center in Tallahassee, and ten students participated in the FSU Talent Trek to Nammo's production site in Perry, FL. (Nammo is an international aerospace/defense company headquartered in Norway.) In Spring 2024, the Danfoss Talent Trek hosted 15 students for an immersive experience in the manufacturing and magnet industry, and twelve students participated in the Tampa Trek with visits to Insight Global and Arrive Logistics, as well as a reception with Tampa Seminole Club board members.

4) Innovation and Entrepreneurship

- i. Through InternFSU: TLH, local small businesses were offered the opportunity to host one paid intern each through the program, and FSU would reimburse them after the internship was completed. There were 11 local Leon County small businesses that were approved to participate for the pilot in the Spring 2024 semester. There was a total of 294 students that submitted applications for the 11 unique opportunities.
- ii. Student Affairs is making some changes to our Health services that will increase our revenue generation through expanding insurance contracts and negotiating higher reimbursement rates.
- iii. For the first time, FSU has made the Parent and Family Orientation available in Spanish. FSU is piloting a summer and a fall orientation session that will have "additional resources for Spanish speakers." The additional resources include having the welcome in

English and Spanish, Orientation Leaders who speak Spanish will work with families, and the Ask the OL panel will be done in English and Spanish. Luzmi Valenzuela (2022 OL, 2023 TL, 2024 special projects, and 2024 graduate!) will be returning to help facilitate. FSU will have multi-lingual students work with the families for both sessions and the CARE one as well. FSU has students who speak Spanish, German, Czech, Haitian Creole, Hindi, and American Sign Language.

- iv. Boutique Fitness is anticipated to open in the Fall 2025 semester.
- v. The New Student and Family Programs has launched their Traditions Water Bottle. Students can celebrate classic FSU traditions by marking them off on the water bottle with new and never-before-seen FSU Traditions stickers. These will be added to an online shop and will be included in Family Weekend registration. They will be available for purchase during the Welcome week and Orientation this summer.

5) Student Success

- i. FSU has distributed 1,645 Narcan kits across campus. Additionally, FSU's Counseling and Psychological Services was ranked #13 by Princeton Review.
- ii. Through the CCAMPIS Grant FSU has been able to support student parents. A total of 78 children of student parents received full tuition coverage for the academic year at the FSU Childcare Center, as well as 22 children of student parents who received full tuition for the academic year at an off-campus local daycare center.

6) Community

- i. This semester FSU celebrated the NPHC Park groundbreaking with notable student leaders, faculty, alumni, and stakeholders. We look forward to the unveiling this Fall.

7) Enhancing the Reputation and Impact of FSU

- i. Trustee de las Cuevas-Diaz has been instrumental in our Miami Bound Noles. This summer FSU will travel to South Florida to network with notable alumni in Miami and increase our relationships and connections.

IV. Action Items for Consideration of the Board of Trustees

Dr. Amy Hecht, Vice President for Student Affairs

Angela Chong, J.D., AVP for Health and Wellness, Dean of Students

- a. **Action Item I: Request for Approval:** FSU 3.003 Freedom of Expression Rights and Responsibilities

Trustee de las Cuevas-Diaz moved to approve the regulation changes to FSU 3.003 Freedom of Expression of Rights and Responsibilities. Trustee Boisvert seconded the motion, and changes were approved unanimously by all present at the meeting.

V. Open Forum for Board of Trustees

Trustee Drew Weatherford, Chair

VI. Adjournment

Trustee de las Cuevas-Diaz moved to adjourn the meeting. Trustee Boisvert seconded the motion, and the meeting was adjourned at 10:50 a.m.



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Student Affairs Committee

ACTION ITEM I



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

ACTION ITEM I

September 12, 2024

SUBJECT: FSU-3.001 Student Governance

PROPOSED COMMITTEE ACTION

Approve amendment to Regulation FSU-3.001 Student Governance.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

The authority for the proposed regulation is as follows: Board of Governors Regulations 1.001 (3) (j), (4).

BACKGROUND INFORMATION

This amendment requires the Student Government Association meet the registration and renewal requirements of all other student organizations. It also amends the minimum registration hour requirements for Student Government Officers consistent with university requirements.

ADDITIONAL COMMITTEE CONSIDERATIONS

None

Supporting Documentation Included: Redlined copy of proposed changes to FSU-3.001 Student Governance

Submitted by: Proposed amendment of Regulation FSU-3.001 has been initiated by Dr. Amy Hecht, Vice President for Student Affairs.

FSU-3.001 Student Governance.

(1) The Vice President for Student Affairs is the designated representative of the University President in matters pertaining to student life and governance.

(2) A Student Government Association shall be organized and maintained to represent the student body. All officers of the Student Government Association shall be enrolled at the Florida State University for ~~a minimum of six credit hours~~ the minimum number of credit hours for the fall, spring, and summer terms as specified by the Office of Student Organizations & Involvement for undergraduate and graduate students and be in good standing.

(3) The Student Government Association must register annually and maintain active standing as a registered student organization. The Student Government Association shall establish and maintain a Student Body Constitution and implementing statutes to facilitate organizational integrity and cohesive administration.

~~(3)~~(4)-Legislation of the Student Government Association shall be subject to the approval of the Vice President for Student Affairs prior to implementation.

Specific Authority BOG Regulation 1.001(3)(j) Law Implemented BOG 1.001(4), 1004.26, FS. History–New 9-30-75, Amended 12-26-85, _____ Formerly 6C2-3.01.



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Student Affairs Committee

ACTION ITEM II



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

ACTION ITEM II

September 12, 2024

SUBJECT: FSU 3.006 The University Defender

PROPOSED COMMITTEE ACTION

Approve proposed amendment to Regulation FSU 3.006 The University Defender

AUTHORITY FOR BOARD OF TRUSTEES ACTION

The authority for the proposed regulation is as follows: Board of Governors Regulations 1.001 (3) (j), (4), Section 1006.60 Florida Statutes

BACKGROUND INFORMATION

This proposed amendment clarifies the regulation in general and the duties and function of the office

Significant changes include:

-providing that the Office of the Student Conduct and Community Standards is guiding office in developing and training the University Defender Program.

ADDITIONAL COMMITTEE CONSIDERATIONS

None

Supporting Documentation Included: Redlined version of proposed changes to FSU-3.006.

Submitted by: Proposed adoption of Regulation FSU-3.006 has been initiated by Dr. Amy Hecht, Vice President for Student Affairs

FSU-3.006 The University Defender

(1) The University Defender shall be appointed by the Chief Justice of the Student Supreme Court, ~~subject to ratification by the Student Senate.~~

(2) It shall be the University Defender's ~~his~~ function to:

(a) ~~Serve as Chief Defense Counsel for the Student Judicial System and~~ advisor to students or student organizations involved in the student conduct process.

(b) Maintain and supervise a staff of ~~defense investigators~~ students.

(c) ~~Counsel each defendant as to his rights under the law, and to appoint a defense counselor to the case.~~

(3) The University Defender shall serve as the liaison to the Office of the Student Conduct and Community Standards. It shall be that Office's function to ensure:

(a) all University Defender staff meet behavioral expectations .

(b) all University Defender staff receive appropriate training.

(c) that the University Defender program aligns with the processes and procedures of the Student and Student Organization Conduct Codes.

Specific Authority BOG Regulation 1.001(3)(j), (4); Reg. Procedure July 21, 2005, Law Implemented 1006.60 FS. History--New 9-30-75, Amended_____. Formerly 6C2-3.06.



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Student Affairs Committee

ACTION ITEM III



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

ACTION ITEM III

September 12, 2024

SUBJECT: Regulation FSU-3.050 Educational Research Center for Child Development

PROPOSED COMMITTEE ACTION

Approval of proposed amendment to FSU 3.050 Educational Research for Child Development

AUTHORITY FOR BOARD OF TRUSTEES ACTION

The authority for the proposed regulation is as follows: Board of Governors Regulations 1.001 (3) (j), (4),.

BACKGROUND INFORMATION

This amends the current language for the Advisory Board. Significant changes include:

- updating language pertinent to the Advisory Board, outlining their duties and responsibilities
- updating language to include accurate timeline of Advisory Board appointment process
- Center's mission and goals are more clearly addressed
- now includes research projects allowed throughout the year
- provides specific requirements for student participation

ADDITIONAL COMMITTEE CONSIDERATIONS

None

Supporting Documentation Included: Redline of FSU-3.050

Submitted by: Proposed adoption of Regulation FSU-3.050 has been initiated by Dr. Amy Hecht, Vice President for Student Affairs

FSU-3.050 Educational Research Center for Child Development.

(1) The ~~Educational Research Center for Child Development (Center)~~FSU Childcare and Early Learning Program, and Educational Research Center for Child Development operates under the supervision of the Division of Student Affairs at the Florida State University (FSU).

(a) The Center's goals are:

1. To provide quality affordable childcare;
2. ~~_____~~ To give an educational experience to children;
- ~~2.3. _____~~ To support student parents, faculty and staff of the University in achieving their academic professional goals;
- ~~3.4. _____~~ To conduct child research; and
- ~~4.5. _____~~ To provide a setting for experimental learning.

(2) The Center shall be governed by a Board of Directors acting as the FSU Childcare Advisory Board (Board).

(a) The Board ~~of Directors (Board)~~ shall include the University President, the Student Body President, the Chairman of each Department participating in the Center, or their designees, one parent representing each 50 students; and the Director of the Center shall serve as an ex officio, nonvoting member.

(b) The University President designates the Vice President of Student Affairs to be their ~~his~~ representative on the Board of Directors. The Vice President of Student Affairs may select a designee to represent their interests on the advisory board.

(c) The parent member(s) of the Board shall be elected as follows:

1. ~~One parent shall be elected to represent 50 children enrolled in the Center~~ Each September all parents shall have the opportunity to nominate a representative for placement on an election ballot consistent with (2)(a).
2. ~~Each January all parents shall have the opportunity to nominate a representative for placement on an election ballot.~~ Each September each teaching staff of the Childcare Center shall also have the opportunity to nominate one parent for placement on the election ballot.
3. An election ballot shall be prepared and ballot shall be sent to each parent for

voting.

4. In the case of a tie, a runoff election shall be held.

(d) The Board shall:

1. ~~Adopt admission policies;~~Discuss issues relating to the organization of the Program, major policies and procedures, parent fee increases, parent concerns and other issues brought to the table by the Program Director or Vice President of Student Affairs;
2. ~~Adopt criteria for identifying major research projects; and~~ Support the Program's mission and purpose;
3. ~~Not allow major research projects to be conducted at the Center without the Board's prior approval.~~Support the Program's Director in accomplishing goals and objectives;
4. ~~_____ responsible for ensuring that the Center is operated in accordance with the laws of the State of Florida and the regulations of the Board of Governors and FSU.~~Advocate for the acquisition of adequate resources to meet the operational needs of the Program;
5. Support the Program's programs and services;
6. Enhance the Program's public standing;
- 4.7. Ensure that the Center is operated in accordance with the laws of the State of Florida and the regulations of the Board of Governors and FSU.

(3) The Center's admission policy shall ~~be designed to provide educational opportunities for a cross-section of the University and local communities~~ prioritize enrollment for student parents, faculty and staff of the University. The Center may admit students whose parents are not students, faculty or staff at FSU, when necessary to achieve ~~a balance of characteristics for research purposes.~~ maximum enrollment.

(4) The establishment and operation of the Center may be funded from the Capital Improvement Trust Fund, grants, donations, user fees and other sources consistent with existing law and rules.

(5) The Center may charge user fees. The Board reviews and approves the tuition/rates of the Center. Changes to the rates may not be implemented until approved by the Board.~~The Board may adopt a sliding scale and a procedure for calculating user fees.~~

~~based on the parents ability to pay and other relevant factors. The calculation process and the sliding scale adopted by the Board shall not be implemented until approved by the Board of Trustees. Any subsequent changes in the sliding scale, the calculation process, or the factors upon which they are based, shall not be implemented until approved by the Board of Trustees.~~

(6) The Center furnishes internships and clinical experiences for FSU graduate and undergraduate students who may be classified as ~~participating or work study students, observers, volunteers, work-study students, practicum,~~ or interns.

~~(a) — Interns shall be supervised primarily by an academic faculty member and secondarily by the Center's staff. To establish an internship program the Center and the academic department shall jointly adopt guidelines for the use and supervision of student interns. No internship program shall be implemented until the Board has adopted guidelines for that program.~~

~~(b)(a) — The Board shall also adopt guidelines for the use and supervision of work study and participating students. The Center shall be primarily responsible for all supervision of work study and participating students. Students may be appointed to the roles of teacher aide, teacher assistant, graduate assistant or research assistant. The student's role shall be based on:~~All student participants shall be supervised primarily by the Center's staff in collaboration with the academic department to meet the student participants academic goals. Student participants and/or academic department shall complete a participation request and the Director of the Center shall review and approve all participation requests. All participants shall complete required State of Florida Department of Children and Families criminal an abuse and neglect screenings. To preserve the orderly functioning of the Center, student participants shall be required to follow any instructions given by the Center's staff. Students may be appointed to the roles of administrative support assistant, teacher aide, teacher assistant, graduate assistant or research assistant. The Board shall also adopt guidelines for the use and supervision of work-study and participating students. The student's role shall be based on:

1. The student's needs and skills;

2. The academic requirements of the student's degree program; and
3. The staffing needs of the Center.

~~(c) — Students may also visit the Center for the purpose of observation. To preserve the orderly functioning of the Center, student observers shall be required to follow any instructions given by the Center's staff.~~

(7) Research projects shall meet all Florida State University regulations, policies and procedures addressing experimentation on human subjects. Researchers shall complete a research request and the Director of the Center shall review and approve all research requests. All research requests are required to obtain participant permission, or if involving a child, the permission of the parent, prior to implementation. No research project shall be implemented unless the ~~Board's Director~~ of the Center's prior approval has been obtained.

(8) Guidelines for the receipt and monitoring of funds. The Center shall comply with all applicable state laws, FSU and Board of Governors regulations, policies and procedures for receiving, disbursing, monitoring, accounting for, and auditing funds. ~~The Center's annual budget, and any significant changes, shall not be implemented until approved by the Board.~~

Specific Authority BOG Regulation 1.001(3)(j), (4) Reg. Procedure July 21, 2005. Law Implemented 1011.48 FS, BOG 10.004 History—New 6-10-86, Amended _____.



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Student Affairs Committee

ACTION ITEM IV



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Student Affairs Committee

ACTION ITEM IV

September 12, 2024

SUBJECT: FSU-2.013 Commercial Solicitations

PROPOSED COMMITTEE ACTION

Approve amendment to Regulation FSU-2.013, Commercial Solicitations

AUTHORITY FOR BOARD OF TRUSTEES ACTION

The authority for the proposed regulation is as follows: Board of Governors Regulations 1.001 (3) (j), (4), (7).

BACKGROUND INFORMATION

This amendment updates language to reflect the current FSU Student Union and the departments affiliated with it that are tasked with administering aspects of this regulation. These changes also include the updates from the FSU Policy 4-OP-A-1 Commercial Solicitation to provide consistency.

ADDITIONAL COMMITTEE CONSIDERATIONS

None

Supporting Documentation Included: Redlined copy of proposed changes to FSU-2.013.

Submitted by: Proposed amendment of Regulation FSU-2.013 has been initiated by Dr. Amy Hecht, Vice President for Student Affairs.

FSU-2.013 Commercial Solicitations.

(1) All soliciting done on the University premises must be approved by the Director of Business Services, except for the sale of newspapers in the residence halls and housing areas, and certain activities sponsored by student organizations.

(2) University Solicitors' Permit.

(a) All solicitors must have a University Solicitors' Permit, except students representing student organizations.

(b) All applicants for a permit must have in their possession a valid City of Tallahassee Solicitors' Permit. They must also have and furnish verifiable personal, and company or organization identification for all persons who will be engaged in the requested activity.

(c) The University Solicitors' Permit will contain the following information.

1. Name of company or organization.
2. Names of individuals representing the company or organization on campus.
3. Type or nature of approved activity.
4. City of Tallahassee Solicitors' Permit number.
5. Location where permit is valid.
6. Dates of issue and expiration of University Solicitors' Permit.

(d) Copies of the University Solicitors' Permit are to be given to the individual responsible for the activity, who will insure that each person engaged in soliciting has a copy. The original permit will be kept on file in the Business Services Division office.

(3) Obtaining Permits. Permits are to be obtained from the Director of Business Services. The issuance of permits will be governed by the benefits to be gained by the University community. Copies of the permit are to be carried by each individual whose name appears on the permit and are engaged in the activity, and will be presented to any University official upon request. Any issued permit is subject to cancellation at any time it is deemed in the best interests of the University to do so. In the event a permit is cancelled, all copies of the permit are to be surrendered to the Director of Business Services and soliciting by the permit holder will cease.

(4) Student Organizations. In recognition of the rights and freedom of student organizations at the Florida State University, approved student groups are permitted to solicit for support, or sell and distribute items as a project of that organization within the following limits and guidelines:

(a) No item is to be sold or advertised that is offered for sale in, or that is in competition with, any University contracted service or agency such as the Text Book & Computer Sales (FSU Bookstore), Union Store, Bookstore, Food Services (Seminole Dining), Golf Services (Seminole Golf Course), Copier and Printing Services, Beverages, Bank Services, Office Services and Laundry, retail stores located in the University Union, Information Technology Services/Telecommunications, without a

University Permit granted by the Director of the Office of Business Services or their designee. Requests for advertising permission within Student Housing will be submitted to the Director of University Housing for review.

(b) Sponsoring and participating organizations must register the activity and arrange for space with the ~~Office of Student Activities~~ Campus Event Services.

(c) Activities referred to in this policy are permitted only in ~~the area of the University Union Complex designated as the Bookstore Arcade~~ spaces managed by the FSU Student Union. Any requests for exceptions to this location should be submitted to the ~~Office of Student Activities~~ Campus Event Services. Requests for tables and chairs in connection with such an activity should be made to the ~~Union Reservations Office~~ Campus Event Services.

(d) Sponsoring and participating organizations will comply with any Student Government Statutes affecting fund raising projects.

(e) Officers of any student organization sponsoring or participating in solicitations, either on or off the campus, will assume full responsibility for adherence by the participating students to all laws and regulations governing such activities.

(5) The posting or distribution of advertising material will be limited to the permanent official bulletin boards of the University.

(6) ~~Dependent on the availability of space~~ upon space availability in areas specifically designated for such purposes, newsstands containing daily newspapers of general public circulation authorize will be permitted. The Director of Housing must approve ~~will~~ the placement of newsstands in the ~~dormitory housing areas~~ residence halls. The Director of the Office of Business Services, or his/her designee will authorize the placement of newsstands in other areas, provided they are contained in some type of distribution rack.

Specific Authority BOG Regulation 1.001(3)(j) Law Implemented BOG Regulation 1.001(4),(7) History– New 9-30-75, _____ Formerly 6C2-2.13.