



# FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

*Finance and Business Committee*



# FLORIDA STATE UNIVERSITY

## BOARD OF TRUSTEES

### *Finance and Business Committee*

---

## MEETING AGENDA

Thursday, September 12, 2024

3:00 pm – 4:30 pm

Augustus B. Turnbull Conference Center  
555 W Pensacola St, Tallahassee, FL 32306  
Room 214

*The agenda will be followed in subsequent order and items may be heard earlier than the scheduled time.*

**I. Call to Order and Welcome**

*Trustee Jim Henderson, Chair*

**II. Approval of Minutes**

*June 20, 2024, Meeting Minutes*

**III. Action Items for Consideration of Recommendation to the Board of Trustees**

*Mr. Kyle Clark, Senior Vice President for Finance & Administration*

- a. **Action Item I: Request for Approval:** 2024-2025 Carryforward Spending Plan
- b. **Action Item II: Request for Approval:** 2024-2025 Fixed Capital Outlay Budget
- c. **Action Item III: Request for Approval:** Status Report on Purchase Orders over \$1M and 5+ Years of Service Contracts
- d. **Action Item IV: Request for Approval:** Regulation Amendment to FSU.2015, Procurement and Purchasing
- e. **Action Item V: Request for Approval:** Florida State University Employee Bonus Plan Report
- f. **Action Item VI: Request for Approval:** Campus Master Plan Amendment

**IV. Informational Items and Updates**

*Mr. Kyle Clark, Senior Vice President for Finance & Administration*

**V. Open Forum for Trustees**

*Trustee Jim Henderson, Chair*

**VI. Adjournment**

*Trustee Jim Henderson, Chair*



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# MEETING MINUTES

June 20, 2024



# FLORIDA STATE UNIVERSITY

## BOARD OF TRUSTEES

### *Finance and Business Committee*

---

#### MEETING MINUTES (DRAFT)

Thursday, June 20, 2024

9:00 am

Virtual Meeting Via Zoom

**Committee Members Present:** Trustee Maximo Alvarez, Trustee Jorge Gonzalez (served as Chair), Trustee Drew Weatherford

**Committee Members Absent:** Trustee Jim Henderson

**Committee Staff:** Kyle Clark, Senior Vice President for Finance & Administration

**Others in attendance:** Trustee Bridgett Birmingham, Trustee Jackson Boisvert, Trustee Vivian de las Cuevas-Diaz, Trustee Justin Roth, Board Vice Chair Bob Sasser, Trustee John Thiel, President McCullough, University Vice Presidents, and other staff.

#### **I. Call to Order and Welcome**

*Trustee Jorge Gonzalez*

As previous meetings concluded early, Trustee Jorge Gonzalez called meeting to order at 8:55 am.

Heather Mayo called the roll and confirmed a quorum.

#### **II. Approval of Minutes**

*January 31, 2024, Meeting Minutes*

***Trustee Gonzalez moved to approve the January 31, 2024, meeting minutes and the minutes were approved as presented without objection.***

### III. Action Items for Consideration of Recommendation to the Board of Trustees

*Mr. Kyle Clark, Senior Vice President for Finance & Administration*

#### a. **Action Item I: Request for Approval:** FY25 Operating Budget

Senior Vice President Clark began by explaining the timeline of the month-to-month preparations and steps taken to create and build the Operating Budget. Budget entry key points and fund definitions were given. This year, the Operating Budget is just over \$3 billion dollars; this is an increase of about \$376 million from last year. The increase is predominantly due to the increase in state support, the restricted budget and capital projects. Senior Vice President Clark gave highlights of each of the fund groups that make up the Operating Budget, sharing charts and graphs explaining E&G and Non-E&G components, highlighting the expense, revenue, and top spending category of each component. Key Capital Projects were discussed, giving timeline expectations and funding information. Direct Support Organizations and the Component Unit Support graphs were clarified. Tuition and Fees were discussed with no changes from last year. Senior Vice President Clark listed the five motions to be approved for the 2024-2025 Operating Budget:

1. Approve the University's fiscal year 2024-2025 operating budget of \$2,839,938,437, which includes \$519,758,280 for the Annual Capital Outlay Budget.
2. Approve the University's fiscal year 2024-2025 Florida Medical Practice Plan operating budget of \$13,528,471.
3. Approve the University's fiscal year 2024-2025 Direct Support Organizations operating budgets totaling \$148,926,156.
4. Grant approval for the President to make subsequent changes to the budgets outlined in motions 1, 2, and 3, as needed during the fiscal year, within available resources and fund balances, and consistent with applicable laws and regulations.
5. Continue the existing Tuition and Fee Regulation at current rates for fiscal year 2024-2025 and approve an amendment of the current regulation to that effect.

*There was a motion by Trustee Weatherford to approve the Fiscal Year 2024-2025 Operating Budget. The motion was seconded by Trustee Alvarez, and it was approved unanimously by all present at the meeting.*

#### b. **Action Item II: Request for Approval:** Fiscal Year 2025-2026 Capital Improvement Plan

Senior Vice President Clark requested funding for the Capital Improvement Plan and presented a detailed list of the Capital Projects that were brought before the Legislature this year. Senior Vice President Clark also discussed the projects that were brought before the Legislature because of the public/private debt issuance; these were multiple athletic facility enhancements and renovations, Academic Hotel and Convention Center,

and Hotel and Athletics Support Facility. Approval of the 2025-2026 Capital Improvement Plan is requested and for the President to make subsequent changes as needed.

*There was a motion by Trustee Alvarez to approve the Fiscal Year 2025-2026 Capital Improvement Plan. The motion was seconded by Trustee Weatherford, and it was approved unanimously by all present at the meeting.*

c. **Action Item III: Request for Approval:** Campus Master Plan Amendment

Senior Vice President Clark requested to amend the Campus Master Plan and move far-term projects up to the 2020-2030 plan year. This will include moving forward the Arts District Project, College of Nursing Building, Northwest Community Project and the Rovetta Building changes due to the College of Business moving to Legacy Hall. Campus maps of these changes were presented.

*There was a motion by Trustee Alvarez to approve the Campus Master Plan Amendment. The motion was seconded by Trustee Weatherford, and it was approved unanimously by all present at the meeting.*

d. **Action Item IV: Request for Approval:** Student Overnight Parking Permit

An explanation was given of the current student parking situation. Senior Vice president Clark presented the Overnight Parking Permit program which will reduce the number of stored vehicles on campus. There is a proposed rate of \$300 annually for the permit. The project has been reviewed by faculty, staff, and student groups and was approved.

*There was a motion by Trustee Weatherford to approve the Student Overnight Parking Permit. The motion was seconded by Trustee Alvarez, and it was approved unanimously by all present at the meeting.*

e. **Action Item V: Request Approval:** Regulation Amendment to FSU 2.009, Parking and Traffic

The Regulation Amendment request to FSU 2.009 Parking and Traffic was discussed. The amendment would change “meter” to “hourly.” Also, with the Board of Trustees’ approval on the new action, the New Student Overnight Parking Permit information would be added.

*There was a motion by Trustee Weatherford to approve the Regulation Amendment to FSU 2.009 Parking and Traffic. The motion was seconded by Trustee Alvarez, and it was approved unanimously by all present at the meeting.*

f. **Action Item VI: Request for Approval:** Regulation Amendment to FSU 2.007, Use of Campus Land and Facilities

Senior Vice President Clark continued with explanation of the Amendment FSU 2.007. The last update of this amendment was in 2018. The requested amendment changes would replace “Oglesby” Union to “Student” Union; clarifies priority of advanced use reservation; replaces “recognized” to “registered” student organizations; amends specific time, place, and manner restrictions.

*There was a motion by Trustee Weatherford to approve the Regulation Amendment to FSU 2.007, Use of Campus Land and Facilities. The motion was seconded by Trustee Alvarez, and it was approved unanimously by all present at the meeting.*

g. **Action Item VII: Request for Approval:** Emergency Regulation FSU ER24-1 Purchasing and Procurement

The Emergency Regulation FSU ER24-1 Purchasing and Procurement policy is needing to be revised to be consistent with current regulations in its definition of “Contractual Service.” The Emergency Regulation will be in effect for 90 days, as to which the amendment will be made parallel permanently to the current regulation and presented at the next BOT meeting.

*There was a motion by Trustee Weatherford to approve the Emergency Regulation to FSU ER24-1, Purchasing and Procurement. The motion was seconded by Trustee Alvarez, and it was approved unanimously by all present at the meeting.*

**IV. Informational Items and Updates**

*Mr. Kyle Clark, Senior Vice President for Finance & Administration*

Senior Vice President Clark mentioned that more information will be given during the main board meeting regarding a current bond sale that occurred for the FSU Athletic Association. He also recognized Barbara O’Connor, Interim Assistant Vice President for Public Safety.

**V. Open Forum for Board of Trustees**

*Trustee Jorge Gonzalez*

**VI. Adjournment**

*Trustee Jorge Gonzalez*

The meeting was adjourned at 9:51 am.



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# ACTION ITEM I





# FLORIDA STATE UNIVERSITY

## BOARD OF TRUSTEES

### *Finance and Business Committee*

---

#### **ACTION ITEM I**

**September 12, 2024**

**SUBJECT:** 2024-2025 Carryforward Spending Plan

---

#### **PROPOSED COMMITTEE ACTION**

1. Approve the university's fiscal year 2024-2025 carryforward spending plan of \$198,984,515.
2. Grant approval for the President to submit this budget in the format prescribed by the Board of Governors, and to make subsequent changes to the budget outlined in motion 1 as needed during the fiscal year, within available resources and fund balances, and consistent with applicable laws and regulations.

#### **AUTHORITY FOR BOARD OF TRUSTEES ACTION**

Required by Florida Statute 1011.45 *End of year balance of funds* and Board of Governors Regulation 9.007 *State University Operating Budgets and Requests*.

#### **BACKGROUND INFORMATION**

Per the statute and regulation referenced above, each University Board of Trustees shall adopt a carryforward spending plan as prescribed by law and regulations of the Board of Governors.

#### **ADDITIONAL COMMITTEE CONSIDERATIONS**

The carryforward spending plan will be submitted to the Board of Governors using their required template by October 1, 2024 for consideration at their meeting later that month.

---

**Supporting Documentation Included:** 2024-2025 Carryforward Spending Plan

**Submitted by:** Kyle Clark, Senior Vice President for Finance & Administration

**FLORIDA STATE UNIVERSITY**  
**Education and General**  
**2024-2025 Carryforward Spending Plan Summary**  
**Approved by University Board of Trustees**  
**Balances and Spending Plans as of July 1, 2024**

	<u>Florida State University</u>	<u>FSU College of Medicine</u>	<u>FAMU-FSU College of Engineering</u>	<u>Grand Total : University Summary</u>
<b>A. Beginning E&amp;G Carryforward Balance - July 1, 2024 :</b>				
Cash	\$ 4,742,260	\$ 51,667	\$ 75,111	\$ 4,869,038
Investments	\$ 296,301,278	\$ 11,515,729	\$ 11,411,019	\$ 319,228,026
Accounts Receivable	\$ 10,679,523	\$ 425,073	\$ 335	\$ 11,104,931
Less: Accounts Payable	\$ 268,140	\$ 529	\$ 16,150	\$ 284,819
Less: Deferred Student Tuition & Fees	\$ 28,782,435	\$ 3,778,571	\$ -	\$ 32,561,006
<b>B. Beginning E&amp;G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) :</b>	\$ 282,672,486	\$ 8,213,369	\$ 11,470,315	\$ 302,356,170
<b>C. Fiscal Year 2023-2024 E&amp;G Carryforward Encumbrances Brought Forward:</b>	\$ 16,571,677	\$ 353,389	\$ 71,688	\$ 16,996,754
<b>D. 7% Statutory Reserve Requirement (1011.45(1) F.S.):</b>	\$ 69,106,327	\$ 3,585,814	\$ 1,490,101	\$ 74,182,242
<b>E. Carryforward Reserve Fund (1011.45(3) F.S.):</b>	\$ -	\$ -	\$ -	\$ -
<b>F. E&amp;G Carryforward Balance Less 7% Statutory Reserve Requirement ( Amount Requiring Approved Spending Plan ) :</b>	<b>\$ 196,994,482</b>	<b>\$ 4,274,165</b>	<b>\$ 9,908,527</b>	<b>\$ 211,177,174</b>
<b>G. Annual Contribution to Reserves for New FCO Projects (per s. 1001.706(12) F.S. and Board Reg 14.002) (Should agree with the "Total Facilities Reserves as of July 1, 2024" on the "Details - FCO Reserves" tab)</b>	\$ 2,200,000	\$ -	\$ -	\$ 2,200,000
<b>H. * Restricted / Contractual Obligations</b>				
Restricted by Appropriations	\$ 965,777	\$ -	\$ -	\$ 965,777
University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
<b>Restricted by Contractual Obligations :</b>				
<b>Compliance, Audit, and Security</b>				
Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	\$ -
<b>Academic and Student Affairs</b>				
Student Services, Enrollment, and Retention Efforts	\$ 50,000	\$ -	\$ -	\$ 50,000
Student Financial Aid	\$ 50,000	\$ -	\$ -	\$ 50,000
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 2,340,988	\$ -	\$ -	\$ 2,340,988
Faculty Research and Public Service Support and Start-Up Funding	\$ 5,855,571	\$ -	\$ -	\$ 5,855,571
Library Resources	\$ -	\$ -	\$ -	\$ -
<b>Facilities, Infrastructure, and Information Technology</b>				
Utilities	\$ -	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ 93,317	\$ -	\$ -	\$ 93,317
Small Carryforward Fixed Capital Outlay Projects ( Board of Governors Regulation 14.003(2) )	\$ -	\$ -	\$ -	\$ -
Large Carryforward Fixed Capital Outlay Projects ( Board of Governors Regulation 14.003(2) )	\$ -	\$ -	\$ -	\$ -
<b>Other UBOT Approved Operating Requirements</b>				
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 4,002,394	\$ -	\$ -	\$ 4,002,394
Contingencies for a State of Emergency Declared by the Governor ( Section 1011.45(3)(g) )	\$ -	\$ -	\$ -	\$ -
<b>Operating Restricted :</b> (Should agree with restricted column totals on "Details-Operating" tab)	<b>\$ 13,358,047</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,358,047</b>
<b>FCO Restricted :</b> (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab)	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total Restricted / Contractual Funds :</b>	<b>\$ 13,358,047</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,358,047</b>
<b>I. * Commitments</b>				
<b>Compliance, Audit, and Security</b>				
Compliance Program Enhancements	\$ 40,000	\$ -	\$ -	\$ 40,000
Audit Program Enhancements	\$ 263,129	\$ -	\$ -	\$ 263,129
Campus Security and Safety Enhancements	\$ 2,408,484	\$ 59,289	\$ -	\$ 2,467,773
<b>Academic and Student Affairs</b>				
Student Services, Enrollment, and Retention Efforts	\$ 12,215,633	\$ 1,148,735	\$ -	\$ 13,364,368
Student Financial Aid	\$ 24,150,960	\$ 710,000	\$ -	\$ 24,860,960
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 51,777,334	\$ 1,644,365	\$ 765	\$ 53,422,464
Faculty Research and Public Service Support and Start-Up Funding	\$ 30,208,987	\$ 655,493	\$ 8,398,657	\$ 39,263,137
Library Resources	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>Facilities, Infrastructure, and Information Technology</b>				
Utilities	\$ -	\$ -	\$ 419,293	\$ 419,293
Information Technology (ERP, Equipment, etc.)	\$ 9,861,553	\$ -	\$ 569,251	\$ 10,430,804
Small Carryforward Fixed Capital Outlay Projects ( Board of Governors Regulation 14.003(2) )	\$ 12,612,933	\$ -	\$ -	\$ 12,612,933
Large Carryforward Fixed Capital Outlay Projects ( Board of Governors Regulation 14.003(2) )	\$ 4,083,896	\$ -	\$ -	\$ 4,083,896
<b>Other UBOT Approved Operating Requirements</b>				

**FLORIDA STATE UNIVERSITY**  
**Education and General**  
**2024-2025 Carryforward Spending Plan Summary**  
**Approved by University Board of Trustees**  
**Balances and Spending Plans as of July 1, 2024**

	<u>Florida State University</u>	<u>FSU College of Medicine</u>	<u>FAMU-FSU College of Engineering</u>	<u>Grand Total : University Summary</u>
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 33,313,526	\$ 56,283	\$ 520,562	\$ 33,890,370
Contingencies for a State of Emergency Declared by the Governor ( Section 1011.45(3)(g) )	\$ -			\$ -
<b>Operating Commitments :</b> (Should agree with committed column total on "Details-Operating" tab)	<b>\$ 164,739,606</b>	<b>\$ 4,274,165</b>	<b>\$ 9,908,527</b>	<b>\$ 178,922,298</b>
<b>FCO Commitments :</b> (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)	<b>\$ 16,696,829</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,696,829</b>
<b>Grand Total Commitments :</b>	<b>\$ 181,436,435</b>	<b>\$ 4,274,165</b>	<b>\$ 9,908,527</b>	<b>\$ 195,619,127</b>
<b>J. Available E&amp;G Carryforward Balance as of July 1, 2024:</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ 0</b>

\* Please provide supplemental **detailed descriptions** for these multiple-item categories in sections F, G, and H for operating, fixed capital outlay, and FCO Reserves spending plans using Board of Governors templates provided (use worksheet tabs for "Details" included with this file).

**Notes :**

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2024 House Bill 707 amended 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(1) states that "Each university shall maintain a minimum carry forward balance in of at least 7 percent of its state operating budget; however, a university may retain and report to the Board of Governors an annual reserve balance exceeding that amount. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan must include the estimated cost per planned expenditure and a timeline for completion of the expenditure." Three additional tabs are provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure or project, a completion timeline, and amount budgeted for expenditure during the reporting fiscal year.

Carryforward Spending Plan Category	Wages and Benefits	OPS	Library Resources	Student Financial Aid	Equipment, Vehicles, and Furniture	Renovations, Repairs, and Maintenance	Technology	General, Operating, Travel, Training, and Memberships	Services, Insurance, and Rentals	Total
Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Campus Security and Safety Enhancements	54,616	115,000	-	-	1,287,657	103,600	501,607	50,000	583,403	2,695,883
Compliance Program Enhancements	-	-	-	-	-	-	-	-	40,000	40,000
Faculty Research and Public Service Support and Start-Up Funding	2,179,939	4,985,752	-	-	19,481,040	430,932	324,000	3,019,952	8,304,300	38,725,915
Faculty/Staff Instructional and Advising Support and Start-Up Funding	8,953,295	15,331,943	-	77,011	11,271,308	302,500	753,861	4,822,267	6,757,784	48,269,970
Information Technology (ERP, Equipment, Etc.)	-	-	-	-	4,521,143	1,280,056	2,424,843	219,477	3,197,026	11,642,546
Library Resources	-	-	500,000	-	-	-	-	-	-	500,000
Other Operating Requirements	2,666,673	4,732,337	-	-	9,651,092	7,483,940	545,604	5,511,626	8,174,667	38,765,939
Restricted by Appropriations	338,780	100,000	-	50,000	25,000	-	-	260,722	193,536	968,038
Student Financial Aid	-	-	-	23,773,007	-	-	-	-	-	23,773,007
Student Services, Enrollment, and Retention Efforts	2,141,946	6,613,376	-	50,000	1,404,256	49,500	88,210	1,815,726	1,543,375	13,706,389
<b>Subtotal</b>	<b>\$ 16,335,249</b>	<b>\$ 31,878,408</b>	<b>\$ 500,000</b>	<b>\$ 23,950,018</b>	<b>\$ 47,641,496</b>	<b>\$ 9,650,529</b>	<b>\$ 4,638,126</b>	<b>\$ 15,699,770</b>	<b>\$ 29,794,091</b>	<b>\$ 180,087,686</b>
Fixed Capital Outlay										16,696,829
Required Facilities Reserves										2,200,000
<b>Total</b>										<b>\$ 198,984,515</b>



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# ACTION ITEM II



# FLORIDA STATE UNIVERSITY

## BOARD OF TRUSTEES

### *Finance and Business Committee*

---

#### **ACTION ITEM II**

**September 12, 2024**

**SUBJECT:** 2024-2025 Fixed Capital Outlay Budget

---

#### **PROPOSED COMMITTEE ACTION**

1. Amend the university's fiscal year 2024-2025 fixed capital outlay budget from \$519,758,280 to \$534,400,938.
2. Grant approval for the President to submit this budget in the format prescribed by the Board of Governors, and to make subsequent changes to the budget outlined in motion 1 as needed during the fiscal year, within available resources and fund balances, and consistent with applicable laws and regulations.

#### **AUTHORITY FOR BOARD OF TRUSTEES ACTION**

Required by Florida Statute 1013.61 *Annual capital outlay budget* and Board of Governors Regulation 14.003 *Fixed Capital Outlay Projects – University Budgeting Procedures*.

Language included in House Bill 5001 (2024) *General Appropriations Act* specifically allows the use of E&G carryforward funds to support the operational, maintenance, and capital needs of FSU Health (including facilities housing health providers or their support offices), and to address deferred maintenance needs at the Donald L. Tucker Civic Center.

#### **BACKGROUND INFORMATION**

Per the statute and regulation referenced above, each University Board of Trustees shall adopt a fixed capital outlay budget as prescribed by law and regulations of the Board of Governors.

#### **ADDITIONAL COMMITTEE CONSIDERATIONS**

The fixed capital outlay budget will be submitted to the Board of Governors using their required template by October 1, 2024 for consideration at their meeting later that month.

---

**Supporting Documentation Included:** 2024-2025 Fixed Capital Outlay Budget

**Submitted by:** Kyle Clark, Senior Vice President for Finance & Administration

## 2025 FCO Project List

Project	Funding Sources				2025 Estimated Total Project	2025 Estimated Spend
	State Appropriated	University E&G/ Carryforward	Non-Appropriated	Future Funding Requests		
Doak Campbell Stadium Premium Seating	\$ -	\$ -	\$ 233,305,705	\$ -	\$ 233,305,705	\$ 141,000,000
NW Campus Housing, Dining, & Parking	-	-	232,500,000	-	232,500,000	3,500,000
Legacy Hall	44,000,000	63,519,189	52,480,811	-	160,000,000	75,000,000
College of Engineering	25,000,000	-	-	124,500,000	149,500,000	2,000,000
Arts District	1,467,202	-	-	145,532,798	147,000,000	1,250,000
Football Operations Facility	-	-	144,000,000	-	144,000,000	68,000,000
FSU-TMH Academic Health Center	125,000,000	12,500,000	-	-	137,500,000	38,000,000
IRCB	44,000,000	37,000,000	49,000,000	-	130,000,000	35,000,000
Panama City Health Academic Center	4,000,000	-	-	96,000,000	100,000,000	3,000,000
Dittmer Remodel	95,400,000	-	-	-	95,400,000	2,500,000
Academic Support Building (Mendenhall)	40,000,000	-	-	34,880,000	74,880,000	2,000,000
Deferred Maintenance - Main Campus - 77 Projects	66,187,052	4,394,737	-	-	70,581,789	21,100,506
College of Nursing	2,000,000	-	-	48,000,000	50,000,000	1,000,000
Veterans Legacy Complex	17,500,000	-	-	29,900,000	47,400,000	1,000,000
Kellogg Remodel	2,300,000	14,905,762	194,238	17,250,000	34,650,000	3,000,000
Strategic Housing Property Acquisitions	-	-	30,000,000	-	30,000,000	-
Strategic Property Acquisitions	-	-	25,000,000	-	25,000,000	10,000,000
Doak Campbell Stadium Improvements	-	-	20,000,000	-	20,000,000	10,000,000
MagLab Primary Electrical	15,820,017	2,929,983	-	-	18,750,000	7,000,000
Biology One	-	10,000,000	3,208,000	-	13,208,000	4,500,000
Women's Lacrosse Field & Amenities	-	6,000,000	6,000,000	-	12,000,000	6,000,000
Moore Auditorium Renovation	-	6,000,000	6,000,000	-	12,000,000	1,000,000
Center for Energy Independence	3,000,000	-	646,018	2,953,982	6,600,000	600,000
Emergency Recovery	-	6,350,000	-	-	6,350,000	2,000,000
Ringling HVAC	-	-	5,000,000	-	5,000,000	350,000
Engineering Lab Building Renovation	-	5,000,000	-	-	5,000,000	1,000,000
Kelman Plaza	-	-	5,000,000	-	5,000,000	500,000
Deferred Maintenance - Panama City - 2 Projects	5,000,000	-	-	-	5,000,000	2,000,000
WFSU Transmitter	-	4,100,000	500,000	-	4,600,000	393,765
Turnbull Conference Center	-	4,300,000	-	-	4,300,000	3,000,000
UCA Chilled Water Loop Extension	-	-	4,200,000	-	4,200,000	3,000,000
Diffenbaugh Capital Renewal	-	4,000,000	-	-	4,000,000	750,000
Sliger Capital Renewal	-	4,000,000	-	-	4,000,000	2,000,000
NHMFL Capital Renewal	-	4,000,000	-	-	4,000,000	2,132,748
Maryland Circle Phase 2	-	-	4,000,000	-	4,000,000	2,000,000
Strozier Library Sub-basement	-	4,000,000	-	-	4,000,000	1,000,000
Dining Services Renovations	-	-	4,000,000	-	4,000,000	2,000,000
The Clock Building Deferred Maintenance	-	4,000,000	-	-	4,000,000	250,000
Rogers 5th FL Reno	-	3,600,000	-	-	3,600,000	3,000,000
Bryan Hall Mechanical Upgrade	-	-	3,500,000	-	3,500,000	719,393
UCD Figg Dining Modifications	-	-	3,500,000	-	3,500,000	1,000,000
Tucker Center Chiller Replacement	-	3,500,000	-	-	3,500,000	2,000,000
Alumni Center Renovation	-	-	3,000,000	-	3,000,000	2,000,000
Thrasher Capital Renewal	-	3,000,000	-	-	3,000,000	2,000,000
Carraway Capital Renewal	-	3,000,000	-	-	3,000,000	500,000
Tucker Center HVAC	-	3,000,000	-	-	3,000,000	500,000
College of Engineering Chiller	-	3,000,000	-	-	3,000,000	500,000
Tully Gym Renovation	-	1,000,000	2,000,000	-	3,000,000	1,650,000
Sandels Capital Renewal	-	-	2,737,158	-	2,737,158	474,153
Bryan Hall Shower Renovations	-	-	2,651,852	-	2,651,852	100,000
Biology Unit 1, First Floor	-	1,302,624	1,302,624	-	2,605,248	1,500,000
Theater Renovations	-	-	2,600,000	-	2,600,000	1,000,000
Rogers Basement Renovations	-	2,500,000	-	-	2,500,000	178,431
Ringling Rupp Pavilion	-	-	2,300,000	-	2,300,000	1,000,000
Central Utilities Plant 15KV	-	-	2,111,201	-	2,111,201	49,215
Multipurpose Educational Facility HVAC	-	-	2,041,127	-	2,041,127	1,979,769
Tucker Center Parking Lot	-	2,000,000	-	-	2,000,000	1,000,000
Strozier Library 3rd Floor Renovations	-	2,000,000	-	-	2,000,000	500,000
Fine Arts Renovations	-	2,000,000	-	-	2,000,000	300,000
Broward Hall Mechanical Upgrade	-	-	2,000,000	-	2,000,000	450,000
FSU Health Administration Building - Phillips	-	2,000,000	-	-	2,000,000	800,000
Parking Garage Safety	-	2,000,000	-	-	2,000,000	800,000
Wildwood North Shower Replacement	-	-	2,000,000	-	2,000,000	50,000
<b>156 Consolidated Projects Under \$2M</b>	<b>855,000</b>	<b>42,476,813</b>	<b>53,434,259</b>	<b>-</b>	<b>96,766,072</b>	<b>51,522,958</b>
<b>Grand Total</b>	<b>\$ 491,529,271</b>	<b>\$ 273,379,108</b>	<b>\$ 910,212,993</b>	<b>\$ 499,016,780</b>	<b>\$ 2,174,138,152</b>	<b>\$ 534,400,938</b>





FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# ACTION ITEM III



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

---

**ACTION ITEM III**

**September 12, 2024**

**SUBJECT:** Status Report on Purchase Orders \$1.0 million and 5+ Year Service Contracts

---

**PROPOSED COMMITTEE ACTION**

Approve the University's Status Report on Purchase Orders issued over \$1.0 million and 5-year Service Contracts executed/in force in Fiscal Year 2024.

**AUTHORITY FOR BOARD OF TRUSTEES ACTION**

The Florida State University Board of Trustees Policy on Reporting Purchase Orders and Service Contracts, Item 14, approved January 24, 2003.

**BACKGROUND INFORMATION**

The Florida Board of Governor's Resolution dates January 7, 2003, provides that "The Boards of Trustees shall be responsible for cost-effective policy decisions appropriate to the University's mission, the implementation and maintenance of high-quality education programs within laws and rules of the Board of Governors, the measurement of performance, the reporting of information, and the provision of input regarding state policy, budgeting and education standards." Also, the Resolution requires "the President to deliver to the Board of Trustees all data and information required by the Board of Trustees in the performance of its duties." Adoption of the above referenced policy helps ensure that the FSU BOT receives the information it needs to fulfill its responsibilities in the contracting area.

**ADDITIONAL COMMITTEE CONSIDERATIONS**

---

**Supporting Documentation Included:** Attachment – Status Report on Purchase Orders \$1.0 million and 5+ Year Service Contracts

**Submitted by:** Kyle Clark, Senior Vice President for Finance & Administration

**Suppliers with orders over \$1,000,000  
and Service Contracts over \$1,000,000 or 5+ years  
(July 2023 through June 2024)**

Purchase Orders

\$1M - \$1.5M (21 total)

<b>CDW Government</b>	\$1,272,689.60 CrowdStrike 36 Month Essential Support software for ITS. National IPA Technology Solutions Education contract 2018011-01.
<b>CDW Government</b>	\$1,060,841.64 Microsoft 365 A5 renewal. National IPA Technology Solutions Education contract 2018011-01.
<b>Construction Solutions LLC</b>	\$1,345,523.87 Housewright room 114 renovation. JOC contract from RFQ-00536-2021.
<b>Cytek Biosciences</b>	\$1,198,653.41 Laser for FSU Biomed. ITN 6615-3.
<b>District Board of Putnam County</b>	\$1,165,000.00 Hotel, room rental, and NEFEC support for Florida Center for Reading Research. ITN 6571-6.
<b>Ensono LLC</b>	\$1,440,000.00 Mainframe as a Service for NWRDC. ITN 7001-6.
<b>Ex Libris (USA) Inc</b>	\$1,474,650.89 Alma yearly software subscription for FLVC. UWF ITN #18ITN-06AJ.
<b>Expert Construction Managers, Inc.</b>	\$1,434,622.00 DPO for Project Management Services for WFSU TV Transmitters. RFQ 6486-4.
<b>Florida Architectural Precast, Inc</b>	\$1,331,390.38 DPO for COB Legacy Hall precast materials. Alternate source contract.
<b>Messer LLC</b>	\$1,250,000.00 Bulk helium for National High Magnetic Field Laboratory. ITN 6521-3.
<b>Mobile Piano Warehouse</b>	\$1,308,000.00 Steinway model grand pianos for College of Music. ITB 6605-2.
<b>OCLC – Online Computer Library Center</b>	\$1,454,068.91 Cataloguing, ILL, and First Search for FLVC. Exempt – subscription.
<b>Oracle America Inc</b>	\$1,297,475.40 Oracle software maintenance. Exempt Service in accordance with FSU-2.015 (9)(d)(14).
<b>Otis Elevator Company</b>	\$1,204,356.00 Preventative maintenance for elevators. OMNIA cooperative contract.

<b>Perma-Fix Environmental Services, Inc.</b>	\$1,435,000.00 Dittmer building remediation. Contract between Department of Energy and Princeton Plasma Physics Laboratory.
<b>Perspecta Enterprise Solutions LLC</b>	\$1,300,628.88 Enterprise storage for NWRDC. NASPO Value Point Master Agreement # AR3115.
<b>Secureworks Inc</b>	\$1,250,271.77 Taegis ManagedXDR for NWRDC. 43230000-NASPO-16-ACS contract.
<b>Secureworks Inc</b>	\$1,127,947.40 Taegis XDR for DOH for NWRDC. 43230000-NASPO-16-ACS contract.
<b>Southern Bleacher Company, Inc</b>	\$1,333,910.00 Home bleachers with pressbox for FSUS. Buy Board Contract 679-22.
<b>Vulcraft Alabama – A Division of Nucor</b>	\$1,035,836.00 DPO for Joist & decking materials for Moore Athletic Center for football operations project. Funded by FSU Athletic Association.
<b>Wheeler Emergency Management Consult.</b>	\$1,200,000.00 Emergency purchase for disaster debris monitoring.

\$1.5M+ (47 total)

<b>(AHP) Architectural Hardware Products</b>	\$2,179,781 DPO order for doors & hardware materials for COB Legacy Hall project. Alternate source contract.
<b>4Topps, LLC</b>	\$4,445,748.25 Premium seating, shipping, and installation. Funded by FSU Athletic Association.
<b>Ajax Building</b>	\$6,933,005.00 Construction for FSU/TMH Academic Health Center. RFQ 6606-M.
<b>Approved Fireproofing Service, INC</b>	\$1,606,950.00 Remediation services for National High Magnetic Field Laboratory. ITN 6422-A.
<b>Architects: Lewis + Whitlock PA</b>	\$1,568,227.00 Kellogg building renovation. RFQ 00735-2022.
<b>ATOS</b>	\$3,796,210.43 FASET project for the DOE for FLVC. ITN 6401-6.
<b>Bruker Biospin Corp</b>	\$2,055,306.00 Console upgrade for scientific equipment. Exempt: Supplier and item prescribed by NSF grant.
<b>Carahsoft Technology Corp</b>	\$1,657,792.50 eCare Vault for Florida Institute for Child Welfare. E&I contract EI000063.
<b>Childers Construction</b>	\$2,121,644.00 Biology Unit One 1 <sup>st</sup> floor remodel. RFQ-00535-2021.

<b>City of Tallahassee</b>	\$5,215,000.00 Campus bus service. ITN 5837-A.
<b>Ebsco Industries Inc</b>	\$2,808,427.00 Academic Search Complete and other library resource databases. Exempt: statewide group e-resources.
<b>Ensono LLC</b>	\$8,916,000.00 Mainframe-as-a-service for NWRDC. ITN 7001-6.
<b>Ensono LLC</b>	\$10,125,288.00 Mainframe-as-a-service for NWRDC. ITN 7001-6.
<b>FEI</b>	\$2,127,498.00 Glacius 2 scientific device for Biological Science. Exempt: prescribed by NIH grant.
<b>Fieldturf USA, Inc.</b>	\$1,661,310.00 Removal and reinstallation of track surface. Sourcewell Contract # 031622-FTU.
<b>Florida Department of Children and Families</b>	\$2,035,280.00 DCF pre-service deliverables for Florida Institute for Child Welfare. Exempt: Service provided by governmental agency.
<b>Gatesair, Inc.</b>	\$2,490,517.06 GatesAir transmitter for WFSU-TV. RFQ 6586-4.
<b>GMF Industries Inc</b>	\$3,114,856.00 DPO for structural steel for FSU Football Operations Facility. Bid by Childers Construction.
<b>Illumina Inc</b>	\$1,581,610.00 NovaSeq X Plus Sequencing System for MED Research & Grad Programs. University of Virginia contract UVA-AGR-LAB-00194.
<b>Imagination Station, Inc.</b>	\$3,100,000.00 Supplemental online materials for Civics & History Education. ITN 6612-6.
<b>Insight Public Sector Inc</b>	\$2,232,965.00 Microsoft Azure overage for NWRDC. Alternate source contract 43210000-US-16-ACS.
<b>Insight Public Sector Inc</b>	\$2,564,835.88 SQL Server Enterprise, Win Server DC Core, and other software for NWRDC. Alternate source contract 43210000-US-16-ACS.
<b>Johnson-Lancaster and Associates, Inc.</b>	\$3,939,928.05 Food service equipment for Doak Campbell Stadium Modernization. Funded by FSU Athletic Association.
<b>L&amp;W Supply Corporation</b>	\$1,676,381.00 Drywall systems for Legacy Hall project. Alternate source contract.
<b>Looks Great Services of MS, Inc</b>	\$3,000,000.00 Storm related hauling debris, grinding, cutting of trees, and stump removal. ITN 6454-A.
<b>Mad Dog Design and Construction Co., Inc</b>	\$2,473,424.54 Renovation of dorms and restrooms in Bryan Hall. RFQ-00535-2021.

<b>Mad Dog Design and Construction Co., Inc</b>	\$3,485,874.72 Reroof of College of Medicine Thrasher building. RFQ-00535-2021.
<b>Manhattan-Culpepper Construction</b>	\$148,082,397.00 Doak Campbell Stadium Modernization. Funded by FSU Athletic Association.
<b>Microsoft Corporation</b>	\$1,577,305.00 FETPIP Data Modernization and Application Migration project for NWRDC for the DOE. State of Florida Contract 43230000-15-01.
<b>Mythics, LLC</b>	\$4,810,248.09 Oracle license and maintenance support RTU licenses for NWRDC. Maricopa County Contract # 180233-002 (US Communities).
<b>Nations Group LLC</b>	\$2,175,743.94 Project management services for Doak Campbell Stadium Modernization. Funded by FSU Athletic Association.
<b>Peraton Inc</b>	\$1,947,102.30 Storage as a service for NWRDC. ITN 6505-6.
<b>Populous, Inc.</b>	\$2,642,807.35 Design services for Football Operations. Funded by FSU Athletic Association.
<b>Populous, Inc.</b>	\$4,372,218.25 Design services for Doak Campbell Stadium Modernization. Funded by FSU Athletic Association.
<b>Ram Construction &amp; Development LLC</b>	\$14,157,254.76 Doak Campbell Stadium Improvements Phase 2A and 1B. Two PO's. RFQ-00536-2021.
<b>Remediation Services Inc</b>	\$2,838,317.30 Excavation and transportation of low-level radiation waste (LLRW). Emergency.
<b>Sciberius Inc</b>	\$2,032,611.00 IT staff augmentation for Learning Systems Institute. GSA contract GS-35F-0438X.
<b>Secureworks Inc</b>	\$1,671,286.48 Taegis ManagedXDR for NWRDC. Alternate source contract 43230000-NASPO-16-ACS.
<b>Southern Standard Construction LLC</b>	\$15,827,783.00 Switchgear & dynamic VAR system replacement for National High Magnetic Field Laboratory. RFQ-00536-2021.
<b>Southern Standard Construction LLC</b>	\$1,563,483.57 Rogers building basement remodeling Phase IIb. RFQ-00536-2021.
<b>The Emmes Company LLC</b>	\$2,147,730.00 Statistical & Data Mgmt Lead for CON Research. Exempt: Prescribed by a granting agency.
<b>The Whiting-Turner Contracting Company</b>	\$94,925,299.00 Construction Management for Football Operations. Funded by FSU Athletic Association.
<b>Trane US Inc</b>	\$3,048,626.60 HVAC equipment installation for Tucker Center. GSA Schedule MAS Contract # 47QSWA20D002A.

**Xello Inc.** \$5,325,000.00 Career Readiness Project for FLVC. Three PO's. ITN 6343-6.

## Five Year + Service Contracts – Expense

Less than \$100K (176 total)

<b>A-Frame Videography &amp; Post Production LI</b>	\$0 expense FYE 2024. Term: 6/26/2024 - no end date. To secure performance rights for video about the Flying High Circus.
<b>ABB Inc</b>	\$72,735.11 expense FYE 2024. Term: 1/29/2021 - 9/30/2024. VVS AND MMC UPGRADE CONTRACT. Exemption: Federal grant.
<b>ACS Architectural Construction Services</b>	\$19,034.00 expense FYE 2024. Term: 10/13/2023 - no end date. Foodservice Design Proposal.
<b>Active Internet Technologies LLC</b>	\$3,300.00 expense FYE 2024. Term: 6/30/2023 - 6/30/2028. Finals site CMS platform.
<b>Adobe Systems INC</b>	\$4,755.04 expense FYE 2024. Term: 9/29/2022 - 9/28/2025. Adobe Creative Cloud software.
<b>Affiliated Engineers SE</b>	\$94,715.00 expense FYE2022. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>American Museum of Natural History</b>	\$17,500.00 expense FYE 2024. Term: 11/6/2023 - 9/29/2033. CLC-AMNH Dark Universe license for planetarium show.
<b>Anser Advisory</b>	\$0 expense FYE 2024. Effective date thru 6/30/25 plus 2 1-year periods. Provides Construction Cost Estimating Services ITN 6353-A.
<b>Apogee Telcom INC</b>	\$37,761.98 expense FYE 2024. Term: 6/10/2021 – 6/30/2024 plus three 1-year periods. Provides for Athletics Direct TV Services. ITN 6234-6
<b>Applied Biological Materials Inc.</b>	\$0 expense FYE 2024. Term: 9/18/2019 – 9/17/2029 and no renewal options. Material Transfer Agreement to use biological materials for research only for Human Sciences. Under Bid Limit.
<b>Atelier 4 Inc.</b>	\$25,540.00 expense FYE 2024. Term: 4/9/2020 – 4/6/2025 plus five additional 1-year renewal terms. Customs Brokerage & International Freight Forwarding Services. ITN 6091-3.

<b>Athletic &amp; Family Chiropractic PI</b>	\$13,286.00 expense FYE 2024. Term: 9/1/2023 - 8/31/2024. 2023: 116 Athletic Family Chiropractic.
<b>Audienceview Ticketing Corp</b>	\$35,000.00 expense FYE 2024. Term: 7/1/2024 - 6/30/2031 plus two 1-year renewal options. Event Ticketing System AudienceView. Extended due to ITN 6473-6 under evaluation.
<b>Axias FL LLC</b>	\$0 expense FYE 2024. Effective date thru 6/30/25 plus 2 1-year periods. Provides Construction Cost Estimating Services ITN 6353-A.
<b>B2B Environments Inc DBA Jack Porter Inc</b>	\$12,800.00 expense FYE 2024. Term: 10/14/2022 - no end date. Branding package for Legacy Hall.
<b>Bakers Sports Inc</b>	\$39,184.85 expense FYE 2024. Term: 6/18/2024 - 6/30/2029. Athletic pads.
<b>BCP Foley I LLC</b>	\$15,318.35 expense FYE 2024. Term: 2/1/2024 - 1/31/2029 plus two 5-year renewal options. Lease agreement.
<b>Bellwether</b>	\$44,908.20 expense FYE 2024. Term: 10/21/2019 – 9/30/2024. Provides FSU Graduation Event Ticketing, RSVP, and Seat Management. ITN 6073-6.
<b>Bento Tally LLC</b>	\$196.32 expense FYE 2024. Term: 9/26/2022 - no end date. Sponsorship agreement for FSU Homecoming.
<b>Bevis Colonial Funeral Home</b>	\$20,500.00 expense FYE 2024. Term: 3/1/2020 – 12/31/2023 plus two 1-year renewal options. Provides for Cremation Services for College of Medicine. ITB 6107-6.
<b>Big Ten Academic Alliance</b>	\$6,000.00 expense FYE 2024. Term: 7/14/2023 - 7/25/2028. Under this agreement, FLVC will join the Library Accessibility Alliance to help promote equitable access to library services and electronic resources.
<b>Biodigital Inc</b>	\$0 expense FYE 2024. Term: 12/20/2022 - 12/31/2027. E-resource materials for FLVC.
<b>Blue Cross Blue Shield of Florida</b>	\$0 expense FYE 2024. Term: 6/1/2024 - 6/1/2025. An agreement to hold submission of claims beginning 6/15/24.
<b>Blue Cross Blue Shield of Florida DBA Florida Blue Foundation</b>	\$0 expense FYE 2024. Term: 11/28/2023 - 12/30/2028. IMS_FL Blue Grant_2023-2028.
<b>Breakthrough Learning Inc</b>	\$0 expense FYE 2024. Term: 3/22/2023 - no end date. Friday Night at the ER kit for College of Medicine.
<b>C&amp;K Systems Inc</b>	\$11,376.70 expense FYE 2024. Term: 8/17/2023 - no end date. C&K Systems - Counterpoint Upgrade.



<b>Cal Closets Retail Inc</b>	\$0 expense FYE 2024. Term: 9/10/2022 - no end date. Clothing closet for FSU Career Center.
<b>Capital Transportation</b>	\$15.60 expense FYE 2024. Term: 4/6/2023 - no end date. University Health Services contract for one-way transportation services for patients.
<b>Cedar Mountain Software Inc</b>	\$0 expense FYE 2024. Term: 12/9/2022 - 12/15/2027. Pantrysoft application for managing food pantries and food banks for Dean of Students.
<b>Centralcast LLC</b>	\$85,798.48 expense FYE 2024. Term: 6/20/2023 - 6/20/2028 plus one 4-year renewal option. WFSU television master control services.
<b>Coastal Carolina University</b>	\$0 expense FYE 2024. Term: 2/20/2024 - 5/1/2029. International Programs Coastal Carolina MOA.
<b>Columbia Sportswear Co</b>	\$6,167.00 expense FYE 2024. Term: 10/13/2022 – no end date. Textile testing for Jim Moran College of Entrepreneurship.
<b>Comcast Inc</b>	\$88,556.13 expense FYE 2024. Term 7/20/2021-7/20/2026. Provides internet service and equipment and enterprise services for ITS.
<b>Command Corporation</b>	\$90,363.63 expense FYE 2024. Term: 11/14/2022 – no end date. Beltpacks for RDCH house management for College of Music. RFQ.
<b>Conservatorio di Musica "G. Puccini" di La Spezia</b>	\$0 expense FYE 2024. Term: 4/19/2024 - 4/19/2029. Conservatorio di Musica G. Puccini della Spezia, Exchange Agreement.
<b>Corrigan Moving Systems Inc</b>	\$10,642.50 expense FYE 2024. Term: 8/9/2023 - no end date. Moving service for lab materials.
<b>Creative Empire LLC DBA Mango Languages</b>	\$10,825.82 expense FYE 2024. Term 6/10/2022-12/31/2027. Provides language subscription services for Florida Virtual Campus. Exempt – Subscription Group E-Resources.
<b>CSI Contracting</b>	\$0 expense FYE 2024. Term: 7/1/22-6/30/25 plus two 1-year renewals. Provides Job Order Contracting services RFQ-00536-2021
<b>CVENT</b>	\$17,262.63 expense FYE 2024. Term: 7/1/2024 - 6/30/2029. Cvent College of Law.
<b>DAG Architects</b>	\$60,435.00 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Dankook University</b>	\$0 expense FYE 2024. Term: 11/21/2023 - 11/20/2028. Non-monetary contract for Cetner for Global

	Engagement.
<b>David H Melvin Inc Consulting Engineers</b>	\$18,337.50 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Civil Engineering Continuing Services, RFQ-00247-2019 and RFQ-00248-2019.
<b>Deloitte</b>	\$20,000.00 expense FYE 2024. Term: 1/10/2024 - 1/10/2029 plus one 4-year renewal option. Consulting Services for Comprehensive Workforce Enhancement. ITN 6575-6.
<b>Department of Management Services</b>	\$0 expense FYE 2024. Term: 5/22/2024 - 6/30/2026 plus two 1-year renewal options. NWRDC provides the department with the data center products and services outlined in the agreement.
<b>Department of The Navy</b>	\$0 expense FYE 2024. Term: 8/11/20 – 8/10/25. Panama City Educational Services. Exempt Services.
<b>Devereux Advanced Behavioral Health GA</b>	\$0 expense FYE 2024. Term: 6/8/2024 - 6/8/2029. FSU Music Therapy Internship Site Agreement Deveraux.
<b>Dewey Data Inc</b>	\$10,000.00 expense FYE 2024. Term: 3/27/2024 - 3/27/2029. The Warren Group - Property Data Set.
<b>DGP Development, Inc.</b>	\$0 expense FYE 2024. Term: 1/30/2019 – 2/3/2027 plus two 4-year renewal options. Provides for Distributed Antenna System (DAS) Management for Athletics. ITN 5949-6.
<b>Digital Theatre US LLC</b>	\$21,480.87 expense FYE 2024. Term: 1/1/2023 - 12/31/2027. Platform and content (high-definition films of stage productions that can be streamed on demand) for FLVC.
<b>DRMP, Inc</b>	\$0 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Civil Engineering Continuing Services, RFQ-00247-2019.
<b>EAB Global Inc</b>	\$3,840.00 expense FYE 2024. Term: 5/4/2023 - 8/1/2027. Cloud-based online advising and academic support system. ITN 6418-4.
<b>Echonous Inc</b>	\$6,750.00 expense FYE 2024. Term: 6/1/2024 - 5/31/2029. MED - EchoNous Ultrasound RMSCs.
<b>EIP Holdings II LLC</b>	\$1,815.00 expense FYE 2024. Term: 2/8/2023 - 2/28/2033. Lease agreement for tower in Mariana, FL for WFSU.
<b>Emerald Publishing Limited</b>	\$59,379.00 expense FYE 2024. Term: 5/22/2023 - no end date. Emerald eJournal Backfiles Premier for University Libraries.
<b>Enscape, Inc.</b>	\$0 expense FYE 2024. Term: 6/11/2020 – 5/29/2025.

	Software License Agreement for use with FSU Interior Architecture and Design within the College of Fine Arts.
<b>Ellana, Inc.</b>	\$0 expense FYE 2024. Effective date thru 6/30/25 plus 2 1-year periods. Provides Construction Cost Estimating Services ITN 6353-A.
<b>Elliott Marchell Innes, PA</b>	\$0 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Encyclopedia Britannica</b>	\$21,033.45 expense FYE 2024. Term 1/1/2022-1/1/2027. Provides academic online database subscription for Florida Virtual Campus. Exempt – Subscriptions E-Resources.
<b>Everbridge Inc</b>	\$45,347.48 expense FYE 2024. Term: 7/1/2024 - 6/30/2029. For system of communications and warnings for developing emergency situations. Master terms are with parent contract. Procured through GSA contract# Contract Number: #GS-35F-0692P, Period Covered by Contract: July 19, 2004, to July 18, 2024; Amendment will extend the period to June 30, 2029. Florida Division of Emergency Management Contract Number: D0003 RFQ# RFQ-DEM-18-19-021.
<b>Florida Department of Education</b>	\$0 expense FYE 2024. Term: 1/1/2024 - 1/1/2029. Under this MOU, the Florida Virtual Campus provides project management and support services for the Florida Dept of Education's Career Connection and Readiness System.
<b>Florida Department of Environmental Protection</b>	\$7,200.00 expense FYE 2024. Term: 10/31/2023 - no end date. State of Florida DEP Permission to Enter Property.
<b>Florida Emergency Physicians</b>	\$4,800.00 expense FYE 2024. Term: 9/25/2023 - 9/25/2028 plus five 1-year renewal options. Florida Emergency Physicians Kang & Associates.
<b>Florida State Courts System</b>	\$0 expense FYE 2024. Term: 1/29/2024 - 1/29/2029 plus five 1-year renewal options. Dark Fiber License Agreement (ITS).
<b>Florida Virtual School</b>	\$0 expense FYE 2024. Term: 11/1/2023 - 10/31/2026 plus two 1-year renewal options. NWRDC provides the school with the data center products and services outlined in Attachment A.
<b>Front Rush LLC</b>	\$45,667.00 expense FYE 2024. Term: 6/25/2020 – 6/30/2024 plus two 1-year renewal options. Provides for FSU Athletics Recruiting and Compliance Software. ITN 6130-6.
<b>Galante Art Conservation, LLC</b>	\$0 expense FYE 2024. Term: 10/9/2023 - 10/9/2028 plus one 4-year renewal option. Art Conservation and

	Restoration Services for the John & Mable Ringling Museum of Art. ITN 6531-6.
<b>George &amp; Associates Consulting Eng Inc</b>	\$20,409.15 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Civil Engineering Continuing Services, RFQ-00247-2019.
<b>GGI, LLC dba Genesis</b>	\$0 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Civil Engineering Continuing Services, RFQ-00247-2019.
<b>Gideon Taylor Consulting LLC</b>	\$19,020.60 expense FYE 2024. Term: 3/2/2023 - 3/1/2028. PaymentTalk / PaymentWorks vendor software. Exemption 4 proprietary computer software, accessories and supplies, including expendable items from a single source for existing equipment and systems where no other manufacturer's product can be used.
<b>Global Construction Estimating</b>	\$0 expense FYE 2024. Effective date thru 6/30/25 plus two 1-year periods. Provides Construction Cost Estimating Services ITN 6353-A.
<b>H2Engineering, Inc.</b>	\$12,738.71 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>Hansung University</b>	\$0 expense FYE 2024. Term: 10/31/2023 - 10/30/2028. Hansung University.
<b>Hicks Nation Architects Inc</b>	\$12,671.33 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Hilltop Securities Inc</b>	\$12,012.50 expense FYE 2024. Term: 12/7/2023 - 12/6/2028 plus four 1-year renewal options. Hilltop Securities Municipal Advisor.
<b>Hiroshima University</b>	\$0 expense FYE 2024. Term: 11/8/2023 - 11/8/2028. Hiroshima University, Exchange Agreement.
<b>Hoy Stark Hagan Architects</b>	\$0 expense FYE2022. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Human Motion Technologies LLC</b>	\$47,863.50 expense FYE 2024. Term: 8/14/2023 - no end date. This Contract is executed to procure from HUMOTECH a unique robotic prosthetic, in this case a facsimile of a human leg to support the research of new faculty member Dr. Taylor Higgins.
<b>Iclemeyer Inc</b>	\$0 expense FYE 2024. Term: 12/7/2023 - no end date. Darren Criss Golden Torch 10/13/23.
<b>Iconic Group Inc DbA Grad Images</b>	\$3,400.00 expense FYE 2024. Term: 10/1/2023 - 12/31/2028 plus one 4-year renewal option.

	Commencement Photography Services. ITN 6488-6.
<b>IGI Global</b>	\$0 expense FYE 2024. Terms: 1/1/2023 - 12/31/2027 and 2/15/2023 - no end date. eBooks and eJournals collections for FLVC.
<b>IMAX Corp</b>	\$58,942.52 expense FYE 2024. Term: 1/30/2021 – 1/29/2026. IMAX projection system and trademark. Exempt Service.
<b>Itasca Consulting Group Inc</b>	\$16,610.00 expense FYE 2024. Term: 8/24/2023 - no end date. Itasca-Wasman/Demi.
<b>John S James Co</b>	\$30,471.66 expense FYE 2024. Term: 4/3/2020 – 4/6/2025 plus up to five additional 1-year renewal terms. Customs Brokerage & International Freight Forwarding Services. ITN 6091-3.
<b>John Wiley &amp; Sons, Inc.</b>	\$55,692.40 expense FYE 2024. Term: 4/5/2024 - 12/31/2026. Wiley online journals database for University Libraries. Exempt Service.
<b>Johnson-Laux</b>	\$0 expense FYE 2024. Term: 7/1/22 - 6/30/25 plus two 1-year renewals. Provides Job Order Contracting services RFQ-00536-2021. RFQ-00536-2021
<b>Jonkoping University</b>	\$0 expense FYE 2024. Term: 4/23/2024 - 4/23/2029. Jonkoping University, Exchange Agreement.
<b>Kanopy</b>	\$54,239.3 expense FYE 2024. Term: 1/1/2024 - 1/1/2029. FLVC is entering into this Master e-Resource Subscription Agreement on behalf of the Florida College and State University Systems.
<b>Kaplan Inc. dba Kaplan Test Prep</b>	\$0 expense FYE 2024. Term: 12/12/2019 – 12/11/2024. Educational Services Agreement – MCAT prep and course for College of Medicine. Exempt: Educational Services.
<b>Kranos Corporation</b>	\$4,910.33 expense FYE 2024. Term 2/11/2022-2/15/2027. Provides football helmets and reconditioning. ITN 0606-6.
<b>Leaf Capital Funding LLC</b>	\$33,837.06 expense FYE 2024. Term: 6/30/2023 - 6/30/2028. Lease agreement for Verkada Command cloud service & VX subscription provided by CDW.
<b>Local Coffee Co</b>	\$0 expense FYE 2024. Term: 1/14/2022 - 6/30/2032. Provides local tea licensing.
<b>Mahidol University International College</b>	\$0 expense FYE 2024. Term: 11/28/2023 - 11/28/2028. Mahidol University International College, Exchange Agreement.
<b>Mainline Information Systems, Inc</b>	\$50,371.90 expense FYE 2024. Term: 1/26/2023 - no end date. VMware Consulting & Learning Vouchers for

NWRDC.

<b>Marpan Supply Co Inc</b>	\$73,379.28 expense FYE 2024. Term: Effective Date - 6/30/27 (plus two 1-year renewal options). FSU Leases trash compactors for Oglesby Union.
<b>Maximus Inc</b>	\$32,933.00 expense FYE 2024. Term: 7/1/2023 – 7/30/2026. Provides for maximus consulting services – webspace license agreement and CRIS License and Consulting Agreement for Sponsored Research Services. Exempt: Proprietary Computer Software.
<b>Mazevo LLC</b>	\$9,631.00 expense FYE 2024. Term: 8/1/2022 - 8/1/2028. Scheduling system and EMS data conversion for Oglesby Union.
<b>Mc Ginnis &amp; Fleming Engineering</b>	\$26,803.00 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>McGraw-Hill Education</b>	\$78,681.78 expense FYE 2024. Term: 12/20/2019 – 12/31/2024. Provides for web-based subscription services for related courses, content, and information for undergraduate studies. Exempt – training and education.
<b>McKim &amp; Creed, Inc.</b>	\$0 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>Medigreen Waste Services</b>	\$0 expense FYE 2024. Term: 2/1/2021 – 6/30/2024 plus one remaining 1-year renewal option. Provides for Laboratory Animal Resources Biomedical Waste Pickup Services. ITN6207-6.
<b>Mid Florida Armored &amp; ATM Services</b>	\$61,775.98 expense FYE2022. Term: 7/1/2023 – 6/30/2025 plus three 1-year renewal options. Provides for Armored Car Services. RFQ.
<b>Mitchell Gulledge Engineering</b>	\$0 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>MLD Architects</b>	\$40,996.00 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Morningstar Inc</b>	\$0 expense FYE 2024. Term: 1/1/2023 - no end date. Investment advisory services for HR.
<b>Muhlenberg College</b>	\$0 expense FYE 2024. Term: 3/25/2024 - 5/1/2029. International Programs Muhlenberg MOA.
<b>Noldus Information Technology Inc</b>	\$34,160.00 expense FYE 2024. Term: 6/26/2023 - 6/25/2028. Additional Observer XT Coder license for College of Medicine.

<b>North East Florida Educational Consortium</b>	\$0 expense FYE 2024. Term: 6/7/2024 - 7/31/2025. EVENT PLANNING LOGISTICS AND FISCAL SERVICES FLORIDA CENTER FOR READING RESEARCH. ITN 6571-6.
<b>Nuventive LLC</b>	\$93,220.00 expense FYE 2024. Term 3/27/18 – 3/26/2022 (plus five 1-year renewal options). Provides for Strategic Planning Software. Exempt Service in accordance with FSU-2.015 (9)(d)(14).
<b>Office Of Legislative Services</b>	\$0 expense FYE 2024. Term: 5/24/2024 - 6/30/2025. WFSU will provide television programming and distribution services to the Florida Legislature.
<b>Opus Search Partners, Inc</b>	\$84,187.76 expense FYE 2024. Term: 1/11/2023 - no end date. Executive search services. Alternate source contract and RFQ.
<b>Ovid Technologies</b>	\$0 expense FYE 2024. Term: 12/20/2022 - 12/31/2027. BioDigital services addendum for FLVC.
<b>Paramount Vending Services Corporation</b>	\$0 expense FYE 2024. Term: 7/8/2024 - 7/31/2029 plus one 4-year renewal option. Traditional and other snack vending agreement. ITN 6592-6.
<b>Payment Works Inc</b>	\$96,900.00 expense FYE 2024. Term: 12/15/2022 – 12/15/2025. Supplier onboarding software. Alternate Source Contract, University of Utah RFP # UU134269255-A.
<b>Penguin Random House LLC</b>	\$0 expense for FYE 2024. Term: 6/1/2020 – Perpetual. Exempt: Copyright Agreement for Fine Arts.
<b>Pennoni Associates Inc.</b>	\$58,486.05 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Structural Engineering Continuing Services, RFQ-00248-2019.
<b>Performance Engineering Groupo, Inc.</b>	\$0 expense for FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>Preferred Construction Management</b>	\$0 expense for FYE 2024. Effective date thru 6/30/25 plus two 1-year periods. Provides Construction Cost Estimating Services ITN 6353-A.
<b>Pinnacle Engineering Group., PA</b>	\$35,533.00 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>Pittman Law Group</b>	\$41,125.00 expense FYE 2024. Term: 8/17/2022 – 6/30/2024 plus two 1-year renewal options. Provides governmental legal consulting services for SGA. ITN 6368-6.
<b>Progressive Waste Solutions of FL, Inc.</b>	\$0 expense FYE 2024. Term: 4/6/2020 – 4/1/2025 plus 5

	additional renewal years. Provides for recycling services for Ringling/Aslo. Per Request for Quotes.
<b>Purvis Gray &amp; Co LLP</b>	\$24,000 expense FYE 2024. Term: 5/11/2020 – 6/30/2024 plus one remaining 1-year renewal option. Provides for FSUS Professional Auditing Services. ITN6104-6.
<b>Quadient Leasing</b>	\$13,666.83 expense FYE 2024. Term: 12/3/2022 - 6/30/2028. Real-time integration UAT test results for new meter machine for OBS.
<b>Respironics dba Philips Respironics Inc.</b>	\$0 expense FYE 2024. Term: 2/18/2020 – 2/11/2025. Provides for medical devices, accessories, consumables and services for College of Medicine.
<b>Riverside Medical Group</b>	\$0 expense FYE 2024. Term: 9/27/2023 - 9/27/2028. Riverside Medical Group.
<b>Rogers Gunter Vaughn Insurance</b>	\$0 expense FYE 2024. Term: 11/1/2017 – 11/1/2022 (plus one 5-year renewal option). Provides insurance for Florida High School. ITN5876-A.
<b>Ruckus Wireless Inc</b>	\$48,371.41 expense FYE 2024. Term: 2/9/2024 - 6/30/2025 plus one 2-year renewal option. Ruckus IT/TELECOM/SECURITY EQUIPMENT 2024.
<b>Rural Urgent Care, LLC</b>	\$0 expense FYE 2024. Term: 10/25/2023 - 10/25/2028. Rural Urgent Care, LLC.
<b>SAE International</b>	\$74,723.00 expense FYE 2024. Term: 5/19/2023 - no end date. EDGE reports purchase for University Libraries. Exempt - Subscriptions.
<b>Sales Tax - FL Dept of Rev</b>	\$0 expense FYE 2024. Term: 7/1/2024 - 6/30/2027 plus two 1-year renewal options. NWRDC provides data center products and services outlined in Attachment A.
<b>Same Day Transcriptions Inc</b>	\$0 expense FYE 2024. Term: 2/23/2024 - 1/31/2030. SAME DAY TRANSCRIPTIONS INC.
<b>SCL Holdings Inc (SC Logic)</b>	\$8,448.00 expense FYE 2024. Term: 6/20/2021 – 6/30/2024 (plus two 2-year renewal options). Provides for a postal campus mail delivery and tracking management system. ITN5781-4.
<b>Seoul National University</b>	\$0 expense FYE 2024. Term: 12/8/2023 - 12/8/2028. Seoul National University.
<b>Sertoma Speech &amp; Hearing Foundation</b>	\$0 expense FYE 2024. Term: 11/13/2023 - 11/30/2028. Sertoma Speech & Hearing - SCSD.
<b>Sierra Cedar Inc</b>	\$70,000 expense FYE 2024. Term: 10/2/2019 – 6/30/2024 plus one remaining 1-year renewal term. IT Managed Services and Staff Augmentation. ITN 5981-1.



<b>Signature Championship Rings</b>	\$0 expense FYE 2024. Term: 11/3/2022 – 8/31/2025 plus three 1-year renewal options. Provides multiple sports award and championship rings, for the Athletic Department. ITN 6391-6.
<b>Sookmyung Women's University</b>	\$0 expense FYE 2024. Term: 10/24/2023 - 10/24/2028 and 2/22/2024 - 2/21/2029. Sookmyung Women's University exchange agreement.
<b>Springer Nature America</b>	\$0 expense FYE 2024. Term: 4/24/2023 - 12/31/2025. Journals subscription for University Libraries. Exempt - Subscriptions.
<b>SRI International</b>	\$6,500.00 expense FYE 2024. Term: 2/1/2024 - no end date. To secure a membership with the Quantum Economic Development Consortium.
<b>State of Florida</b>	\$0 expense FYE 2024. Term: 7/1/2023 - 6/30/2026 plus two 1-year renewal options and 1/19/2024 - 12/15/2025. NWRDC provides the department with the data center products and services outlined in Attachment A. Second agreement settles the department's FY2023 NWRDC Customer Account and is required due to the change in the NWRDC's billing methodology--FDOT is now billed monthly in arrears based on usage and is now unable to pay via Purchase Order.
<b>State University of New York Binghamton</b>	\$0 expense FYE 2024. Term: 1/19/2024 - 5/1/2028. Binghamton University MOA.
<b>SurveyMonkey Com LLC</b>	\$468.00 expense FYE 2024. Term: 8/28/2021 – 8/27/2024. Provides submission management software system services. Piggyback off RFP/ITN# KDC010821 App Management - UConn/Connecticut MSA.
<b>Symplicity Corp</b>	\$30,935.37 expense FYE 2024. Term: 8/26/2019 – 1/31/2025. Software License Agreement for the Career Center. Exempt: Proprietary Computer Software.
<b>T2 Systems Inc</b>	\$97,157.50 expense FYE 2024. Term: 6/14/2021 – 6/30/2028. Provides Transportation Management System. ITN 6191-4.
<b>Take 5 Oil Change</b>	\$562.32 expense FYE 2024. Term: 10/4/2021 – 6/30/2023 (plus two 1-year renewal option). Provides for fleet maintenance services. ITN 6269-A.
<b>Taylor Shaw</b>	\$0 expense FYE 2024. Term: 9/16/2022 - 9/16/2027. Rights to use murals on Panama City campus in marketing and advertising campaigns.
<b>Tallahassee Community College</b>	\$75,860.47 expense FYE 2024. Term: 6/10/2020 – Until Termination. MOU for Masters in STEM (MST) Teaching Program clinical teaching internships and placement of MST graduate student teaching interns.

<b>Taylor &amp; Francis Group</b>	\$46,191.63 expense FYE 2024. Term: 12/12/2022 - 12/31/2025. Online journals subscription for University Libraries. Exempt - Subscriptions.
<b>Telaforce</b>	\$0 expense FYE 2024. Term: 6/3/2019 – 6/30/2024 plus one remaining 1-year renewal option. Provides for NWRDC Service Desk. ITN6033-6.
<b>Tend Academy Ltd</b>	\$52,500.00 expense FYE 2024. Term: 12/18/2023 - 12/18/2028 plus one 4-year renewal option. Consulting Services for Comprehensive Workforce Enhancement. ITN 6575-6.
<b>The Adler Planetarium</b>	\$0 expense FYE 2024. Term: 4/10/2024 - 4/10/2029. CLC-OneWorld.
<b>The Chronicle of Higher Education</b>	\$62,863.00 expense FYE 2024. Term: 1/1/2022- 1/1/2027. Provides news and information access. Exempt – advertising.
<b>The Edgewater Corporation of Tallahassee</b>	\$0 expense FYE 2024. Term: 7/1/2016 - 9/30/2026. 2016:105 The Edgewater Corp.
<b>The Miriam Hospital</b>	\$1,800.00 expense FYE 2024. Term: 3/8/2022- 6/30/2027. Provides HIV viral load testing. Request-for-quotes.
<b>The Spelman &amp; Johnson Group</b>	\$0 expense FYE 2024. Term: 9/23/2022 - no end date. Executive Search for University Housing Senior Associate Director. RFQ.
<b>Troon Golf LLC</b>	\$30,191.33 expense FYE 2024. Term 10/13/2021 – 12/31/2023 plus two 1-year renewal options. Fee to use golf course.
<b>Universita Per Stranieri Di Perugia</b>	\$0 expense FYE 2024. Term: 3/14/2024 - 3/14/2029. Universita Per Stranieri Di Perugia, Exchange Agreement.
<b>University of Botswana</b>	\$0 expense FYE 2024. Term: 1/31/2024 - 1/31/2029. University of Botswana, Exchange Agreement.
<b>University of Delaware</b>	\$29,071.19 expense FYE 2024. Term: 8/26/2019 – Until terminated. Software License Agreement to share Peoplesoft custom source code developed for the digital promotion and tenure solution for FSU's Oracle Peoplesoft HCM System.
<b>University of Montevideo</b>	\$0 expense FYE 2024. Term: 10/27/2023 - 10/27/2028. University of Montevideo, Exchange Agreement.
<b>University of Surrey</b>	\$0 expense FYE 2024. Term: 11/17/2023 - 11/17/2028. University of Surrey, Exchange Agreement.
<b>University of Sussex</b>	\$0 expense FYE 2024. Term: 7/1/2024 - 6/30/2029. University of Sussex, Exchange Agreement.

<b>University of West Florida</b>	\$14,132.53 expense FYE 2024. Term: 6/20/2016 - 12/31/2049 and 7/1/2019 – 6/30/2024. 2016:900 UWF Agreement and letter of Intent for FSU Libraries to join a service agreement authored by the Florida Academic Library Services Cooperative, on behalf of their 40 institutional members, for a suite of services including interlibrary loan and cataloging access.
<b>US Army Research Inst of Enviro Med</b>	\$0 expense FYE 2024. Term: 7/13/2022 - no end date. Heat flux testing services by Jim Moran College of Entrepreneurship.
<b>Vasp Software Gmbh</b>	\$0 expense FYE 2024. Term: 2/17/2023 - no end date. VASP software license agreement for Department of Chemistry and Biochemistry.
<b>Vias Academia LLC</b>	\$17,951.02 expense FYE 2024. Term: 10/11/2022 - no end date. SIMULIA teaching suite for FAMU-FSU College of Engineering.
<b>Voya Retirement Insurance and Annuity Co</b>	\$0 expense FYE 2024. Term: 2/4/2023 - no end date. 403(b) plan sponsorship for Human Resources
<b>WCG Clinical, Inc.</b>	\$0 expense FYE 2024. Term: 3/26/2024 - 3/28/2029 plus one 4-year renewal option. For various clinical trial support services.
<b>Wellpath Recovery Solutions, LLC</b>	\$0 expense FYE 2024. Term: 9/26/2023 - 9/26/2028. Wellpath Recovery Solutions, LLC.
<b>Fargo</b>	\$36,437.85 expense for banking fees FYE 2024. \$1,048,024.46 revenue from PCard program rebates. Term (PCard): 9/28/2017 – 9/27/2027 currently in 5-year renewal, ITN in process. Term (Banking): 8/28/20 – 12/31/23 with one 5-year renewal. ITN 5824-A.
<b>Women's Care - Tampa</b>	\$0 expense FYE 2024. Term: 8/16/2023 - no end date. Women's Care.
<b>Wonderin LLC</b>	\$1,000.80 expense FYE 2024. Term: 7/8/2022 - no end date. Student onboarding solution for Jim Moran College.
<b>Woods Hole Group Inc</b>	\$293.25 expense FYE 2024. Term: 1/8/2024 - no end date. WHOI.
<b>Yellow Cab (dba Capital Transportation)</b>	\$263.22 expense FYE 2024. Term: 7/2/2022 – 6/30/2025 plus two 1-year renewal options to 6/30/2022. Yellow Cab provides late night taxi service to students for a fixed fee (\$12) in an agreed upon geographical area and a fixed fee (\$23) for transportation to the airport. Student Government pays 56% (\$5) of cost, and FSU pays 44% (4) of the cost for late night taxi service.

<b>Zeroeyes Inc</b>	\$53,900.00 expense FYE 2024. Term: 9/19/2023 - 9/30/2028. A.I. gun detection technology for FSUS. OMNIA Partners contract # 14-22.
<b>Collection Services (Multi-Award)</b>	Term: 7/1/2018 – 6/30/2025 (plus two 2-year (15 vendors) renewal options extending to 6/30/2027). Provides unpaid account collection services for state university system. Discounts of 17-23% as negotiated. POs are not issued. ITN 5879-A (FSU utilized Conserve \$29,832 expense, General Revenue Corp \$20,602 expense, Schuerger \$13,965 expense, Radius Global (formerly Windham Professionals) \$7,521 expense, Williams and Fudge \$45,687 expense - FYE 24).
<b>\$100K - \$1M (81 total)</b>	
<b>Ace Contracting &amp; Services</b>	\$163,100.00 expense FYE2022. Term: 8/10/2022 – 6/30/2023 plus two 1-year and one 2-year renewal options for Doak Campbell stadium cleanup services (ITN 6370-6) and 1/14/2022 – 1/13/2023 plus two 2-year renewal options for Dick Howser baseball stadium cleanup Services (ITN 0603-6).
<b>Adam Matthew Digital Ltd</b>	\$117,231.38 expense FYE 2024. Term: 4/15/2024 - 4/15/2029. Adam Matthew Impact 2024.
<b>Air Liquide (Airgas)</b>	\$249,167.57 expense FYE 2024. Term: 7/1/2018 – 6/30/2025. Provides Industrial & Specialty Gases and Bulk Liquid Nitrogen & Liquid CO2. E&I Cooperative Contract #CNR-01362.
<b>Amazon Web Services (Amazon.com)</b>	\$976,906.77 expense FYE 2024. Term: 7/1/2024 - 6/30/2029. AWS Pricing Addendum for NWRDC to secure fee discounts when using eligible AWS services.
<b>American Servco Inc.</b>	\$621,273.18 expense FYE 2024. Term: 7/1/20 - 6/30/23 plus two 1-year renewal options. Provides Cleaning Services for FSU Athletics. FSU ITN 6167-A.
<b>Anton Paar Germany Gmbh</b>	\$719,097.60 expense FYE 2024. Term: 9/25/2023 - 9/15/2033. Diffractometer purchase for FSU Mag Lab. ITN 6548-3.
<b>Asolo Repertory Theatre</b>	\$458,917.71 expense FYE 2024. Term: 11/15/2023 - 6/30/2027. FSU-Asolo Operating Agreement Renewal 2023-2027. Services between the FSU Asolo Conservatory for Actor Training and Asolo, Inc. FSU Foundation funded.
<b>Avalanche Partnership LLP</b>	\$535,503.00 expense FYE 2024. Term: 10/1/2022 - 9/30/2027 plus one 5-year renewal option. FLVC lease agreement.
<b>Avis Budget Group</b>	\$423,386.65 expense FYE 2024. Term: 9/30/2020 -

9/30/2025. DMS's Avis Contract: 78111808-20-1.

<b>Axon Enterprise Inc (Taser International)</b>	\$303,359.85 expense FYE 2024. Term: 3/31/2021 – 3/31/2022 plus optional 5-year renewal term. Provides for cloud services for vehicle cameras and body cam software for Public Safety. Sourcewell contract: Axon Enterprise Public Safety Video Surveillance #010720-AXN.
<b>Barnett Fronczak Barlowe &amp; Shuler</b>	\$451,133.40 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>BKJ INC</b>	\$429,709.91 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Blackboard Transact (software for OBS only)</b>	\$251,280.83 expense FYE 2024. Term 07/01/2023 – 6/30/2028 plus two 1-year renewal options. Blackboard is the software application that handles the cash transactions for the FSU Card Dining, Vending, Laundry Services, and Pay-4-Print. NCPA master contract # 01-100.
<b>Bliss &amp; Nyitray, Inc.</b>	\$149,909.50 expense FY2022. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Structural Engineering Continuing Services, RFQ-00248-2019.
<b>Bob S Auto Repair and Collision</b>	\$108,166.23 expense FYE 2024. Term: 10/4/2021 – 6/30/2024 (plus two one 1-year renewal option). Provides for fleet maintenance services. ITN 6269-A.
<b>Cambridge University Press</b>	\$149,468.97 expense FYE 2024. Term: 4/8/2024 - 12/31/2026 plus two 1-year renewal options. Consortium e-Resource License Agreement for FLVC on behalf of the Florida SUS.
<b>Catapult Sports, dba XOS</b>	\$432,352.00 expense FYE 2024. Term: 7/1/2019 – 6/30/2024 plus two 2-year renewal options. Provides for FSU Athletics Video Editing Software System. ITN 6106-6.
<b>Cengage Learning</b>	\$519,762.05 expense FYE 2024. Term: 1/1/2023 - 12/31/2026 plus one 1-year renewal option and 1/1/2024 - 12/31/2024. Database subscription agreements for FLVC. Exempt – Subscription.
<b>Centurylink</b>	\$512,187.82 expense FYE 2024. Term: 12/14/2023 - 12/12/2028. NWRDC is engaging the vendor to provide data center goods and services as described in the service orders.
<b>Clarivate Analytics CO</b>	\$284,475.53 expense FYE 2024. Term: 12/20/2022 - 12/31/2026. Web of Science citation index for FLVC.

Exemption - Memberships / Subscriptions.

<b>Collier Health Services</b>	\$491,408.68 expense FYE 2024. Term: 10/7/20 – 9/30/25 plus one 5-year renewal option. HCH Immokalee health services for COM. Exempt Services.
<b>Conference Technologies Inc</b>	\$869,956.06 expense FYE 2024. Term: 6/21/2023 - 6/30/2028. Graphics system for WFSU. ITB 6335-A.
<b>Construction Solutions</b>	\$822,197.73 expense FYE 2024. Term: 7/1/22-6/30/25 plus two 1-year renewals. Provides Job Order Contracting services RFQ-00536-2021. RFQ-00536-2021.
<b>Cook Brothers</b>	\$291,754.68 expense FYE 2024. Term: 7/1/22-6/30/25 plus two 1-year renewals. RFQ-00536-2021 Provides Job Order Contracting services RFQ-00536-2021.
<b>Crowdstrike Inc</b>	\$228,672.50 expense FYE 2024. Term: 6/21/2023 - 6/20/2024. Services rendered in response to campus data breach. Confirming order.
<b>Crown Castle Fiber LLC</b>	\$195,815.27 expense FYE 2024. Term: 10/28/2022 - 10/30/2027. Fiber connectivity for WFSU master control. GSA contract number GS-35F-465DA.
<b>Cumming Management Group Inc</b>	\$749,516.89 expense FYE 2024. Term: 10/13/2022 – project completion. Consulting services for FSU Health/IRCB/Legacy Hall project management services. Alternate source contract.
<b>Cyxtera Communications LLC</b>	\$486,526.43 expense FYE 2024. Term: 5/1/2024 - 4/30/2029 plus four 1-year renewal options. Alternate Data Center Site and Services. Extension of existing contract while ITN is finalized.
<b>Data.World Inc</b>	\$232,500.00 expense FYE 2024. Term: 9/29/2023 - 9/28/2026 plus three 1-year renewal options. Data World ITN 6501-4.
<b>Dial Communications</b>	\$272,057.49 expense FYE 2024. Term: 2/25/2023 - 2/25/2028 and 1/21/2016 - 1/20/2036. Installation and maintenance of fiber optic cable. Exempt – cabling services.
<b>DocuSign Inc.</b>	\$200,000.00 expense FYE 2024. Term: 8/1/2021 - 7/31/2024. Electronic Signature Agreement. Piggyback off UF ITN20LD-133 Campus-wide SaaS eSignature Solution.
<b>FedEx Corp</b>	\$256,601.07 expense FYE2022. Term: 11/28/2021 – 11/27/2026. Provides small package and freight delivery through OBS Postal Services.
<b>Florida Department of Children &amp; Famil</b>	\$784,260.08 expense FYE 2024. Term: 10/13/2023 - 6/30/2025. FICW DCF Pre-Service NOA. Exempt –

service provided by state agency.

<b>Florida Lambdarail LLC</b>	\$838,329.00 expense FYE 2024. Term: 8/22/2019 – Upon Termination. Provides for Duo Security Phone Credits for ITS. Exempt – Contract or services provided by a DSO.
<b>Framing Concepts Inc</b>	\$140,857.09 expense FYE 2024. Term 12/1/2023 – 11/30/2027. Provides diploma printing services. Per FSU Signed Contract #2024-ENROLL-08894 and per Virginia Tech RFP/Contract Number VTG-1466-2021.
<b>Gilchrist Ross Crowe Architects</b>	\$700,089.00 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Guidehouse Inc</b>	\$433,930.24 expense FYE 2024. Term 9/8/2022 – 8/23/2027. Consulting services. Alternate source contract, Dallas County Hospital District contract PONCS-19390.
<b>Hammel Green &amp; Abrahamson Inc</b>	\$891,150.08 expense FYE 2024. Term: 11/22/2022 - no end date. IRCB design services. Request for Qualifications.
<b>Hyland Software Inc</b>	\$141,863.71 expense FYE 2024. Term: 6/15/2018 – 6/14/2024 (plus four 1-year renewal options). Provides for OnBase Installation, Document Management Solution and Conversion from Nolij for 16 Departments. TCPN/NIPA Contract #R140404.
<b>Illumina Inc</b>	\$241,596.31 expense FYE 2024. Term: 6/20/2024 - 1/1/2025. Piggyback Agreement based on a University of Virginia contract. Contract will be utilized to purchase ≈\$1,500,000 genome sequencer and additional consumables.
<b>Ingersoll Rand Co</b>	\$347,299.86 expense FYE 2024. Term: 6/21/2024 - 6/24/2029. FEM. ITN 6490-3.
<b>Instructure Inc</b>	\$604,721.02 expense FYE 2024. Term: 1/1/2021 - 12/31/2026. Canvas Higher Ed and Credentials software for ITS. ITN 5774-4.
<b>International Fire Protection</b>	\$282,835.00 expense FYE 2024. Term 12/9/22 – 6/30/2027. ITB 6441-8.
<b>Invested Property Management Group</b>	\$264,656.86 expense FYE 2024. Term: 7/11/2023 - 6/30/2025 plus two 1-year renewal options. Custodial Services for FSU Recreation & Wellness Centers. ITN 6528-A.
<b>Iron Mountain</b>	\$746,512.37 expense FYE 2024. Term: 9/1/2023 - 8/31/2026. Libraries - Special Collections Relocation. OMNIA Contract.

<b>Jaggaer</b>	\$385,100.36 expense FYE 2024. Term: 04/28/2021 – 04/27/2026. Provides electronic procurement software-as-a-service (SpearMart). E&I Contract #CNR-01486.
<b>Kaltura</b>	\$459,429.74 expense FYE 2024. Term: 6/7/2019 – 6/06/2024 plus five 1-year renewal options. Video Platform – Office of Distance Learning. ITN 5955-4.
<b>Leon County Research &amp; Development</b>	\$200,650.81 expense FYE 2024. Term: 6/24/2024 - 5/31/2029. 2024:201 Innovation Park/Tallahassee.
<b>Levi Ray &amp; Shoup Inc</b>	\$162,188.00 expense FYE 2024. Term: 7/1/2024 - 6/30/2029 plus four 1-year renewal options. Software License Agreement for printer software. GSA contract: 47QTCA19D00CG.
<b>Matheson Tri-Gas, Inc.</b>	\$794,935.03 expense FYE 2024. Term: 7/7/2020 – 6/30/2024 (plus two 1-year renewal options). Provides bulk liquid nitrogen. ITN 6144-3.
<b>Medline Industries Inc</b>	\$208,812.30 expense FYE 2024. Term: 7/1/2015 – 12/15/2023 (plus two 1-year renewal options). Provides Medical Supplies for Campus Departments/Labs. E&I Contract #CNR01385.
<b>Millenium Eagle Enterprises Inc</b>	\$648,945.03 expense FYE 2024. Term: 4/30/2024 - 6/30/2031 plus two 1-year renewal options. Student Mail, Shipping, Copy/Print, Student Storage and Move-In Move-Out Services. ITN 6530-6.
<b>Modo Labs Inc</b>	\$185,840.10 expense FYE 2024. Term 9/15/2015 – 9/14/2024 (plus three 1-year renewal options). Provides base mobile platform services. ITN5716-4
<b>Moore Bass Consulting</b>	\$303,405.66 expense FYE 2024. Term 7/1/19-6/30/22 plus two 1-year renewal options. Provides Civil Engineering Continuing Services, RFQ-00247-2019.
<b>Nalco Co</b>	\$477,305.44 expense FYE 2024. Term 7/1/16 – 6/30/2021 (plus three 1-year renewal options). Provides water treatment chemicals, equipment and service. ITN 5806-3.
<b>Newsbank Inc</b>	\$301,257.00 expense FYE 2024. Term: 12/5/2023 - 12/31/2028. Current and future subscriptions for FLVC on behalf of FSU and College Systems.
<b>Northstar Church</b>	\$797,642.78 expense FYE 2024. Term: 5/1/2023 - 4/30/2028 plus 2 5-year renewal options. Lease agreement for The Collegiate School at FSU Panama City.
<b>Oxford University Press USA</b>	\$454,422.96 expense for FYE 2024. Term: 12/18/2019 – Until Terminated. Subscription and Perpetual Access Agreement for Music Therapy Journal for College of



Music. Exempt: Subscription Services.

<b>Paciolan Inc</b>	\$480,860.74 expense FYE 2024. Term: 7/1/2023 - 6/30/2030 plus two 1-year renewal options. ATHLETICS TICKETING SOFTWARE SOLUTION. ITN 6425-6.
<b>Pathlock Inc</b>	\$132,825.00 expense FYE 2024. Term: 10/1/2023 - no end date. FSU - Pathlock Merger. Alternate source contract per UCPJMU4072 and RFP LBS-729.
<b>Peraton Inc</b>	\$280,372.48 expense FYE 2024. Term: 9/29/2023 - 9/28/2028 plus four 1-year renewal options. Storage as a Service (STaaS). ITN 6505-6.
<b>PPM Sports Turf LLC</b>	\$157,915.37 expense FYE 2024. Term: 9/12/2017 – 6/30/2020 plus three 1-year renewal options. Provides for FSU Intramurals Athletic Fields Weed and Pest Management. ITB5873-A.
<b>Riddell</b>	\$244,260.08 expense FYE 2024. Term: 2/10/2022 - 2/16/2027. Provides football helmets and reconditioning services. ITN 0606-6.
<b>RJ Young Co Inc</b>	\$407,820.32 expense; \$4,531.89 revenue rebate; FYE 2024. Term: 4/29/2018 – 4/28/2024 (plus four 1-year renewal options to 4/28/2028 and then a month-to-month option until 4/28/2029). Provides leased multifunctional document devices, which are sub-leased to departments and used to provide print and copy services to students for a fee. ITN 5914-4.
<b>S&amp;P Global Inc</b>	\$110,314.00 expense FYE 2024. Term: 4/10/2024 - 4/9/2029. Consortium e-Resource License Agreement for FLVC on behalf of the Florida SUS.
<b>Salesforce.Com</b>	\$595,855.90 expense FYE 2024. Term: 6/20/2024 - 6/30/2025. Salesforce 3-year renewal for FY23-25. FSU's main CRM. It enables applications including the myFSU Service Center, Contact Tracing, and department-specific digital workflow needs. This also includes FSU's Marketing Technology Platform for omnichannel communications such as mass email. Alternate source contract.
<b>Sentry Event Services, Inc.</b>	\$974,548.50 expense FYE 2024. Term: 7/1/2022 – 6/30/2025 plus three 1-year renewal options. Event Staffing & Security Services. ITN 6369-6.
<b>Shepard Exposition Services</b>	\$113,299.08 expense FYE 2024. Term: 6/12/2019 – 6/30/2023 plus one remaining 1-year renewal option. Provides for Career Fair Expo Services – Seminole Futures. ITN6038-6.
<b>Shorts Travel Management Inc</b>	\$310,654.05 expense FYE 2024. Term: 11/17/2020 – 1/31/2024 plus two 1-year renewal options. Provides for FSU Athletics Travel Management Services. ITN 6182-6.

<b>Smartsheet Inc</b>	\$161,886.12 expense FYE 2024. Term: 12/8/2023 - no end date. SmartSheet BAA. Requests for quotes.
<b>Stellic Inc</b>	\$444,600.00 expense FYE 2024. Term: 12/7/2023 - 12/7/2026 plus two 1-year renewal options. This subscription includes Journey Management, Onboarding Management, and any of the Optional Services as specifically indicated. Alternate source contract per 2024-UNDER-09737 and RFP-TEC-1165-2023.
<b>Sweet Sparkman Architects</b>	\$311,419.41 expense FYE 2024. Term 7/1/19 - 6/30/22 plus two 1-year renewal options. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019.
<b>Tango Card Inc</b>	\$177,791.59 expense FYE 2024. Term: 2/14/2023 - no end date. Research Participant Rewards as a Service API and Rewards Genius dashboard, tools, and support for Research.
<b>Technolutions Inc</b>	\$283,445.00 expense FYE 2024. Terms 7/1/2022 – 6/30/2027 (Graduate School) and 7/1/22 – 6/30/2026 (Enrollment Management). Slate admissions software. Alternate source contract per Illinois State University RFP #SR120817.
<b>Tessitura Network Inc</b>	\$178,446.70 expense FYE 2024. Term: 6/27/2024 - 6/26/2030 plus one 4-year renewal option. Ticket sales software. Piggyback on contract number 2024-RING-09472, ITN 6496-4.
<b>Tomahawk Engineering &amp; Consulting</b>	\$155,160.34 expense FYE 2024. Term 7/1/2019-6/30/2022 plus two 1-year renewal options. Provides MEP Engineering Continuing Services, RFQ-00243-2019.
<b>Transact Campus Inc</b>	\$347,965.61 expense FYE 2024. Term: 7/1/2023 - 6/30/2030 plus two 1-year renewal options. FY 23-24 through 29-30; Transact hardware support and software license for Seminole Dining, FSU Card, Laundry Services, Student Copy. Piggyback off NCPA contract.
<b>Walker Architects Inc</b>	\$204,596.12 expense FYE 2024. Term: 12/12/2023 - no end date. A&E services for Biology Unit One remodel. Construction contract.
<b>Willis A Smith Construction Inc</b>	\$334,355.10 expense FYE 2024. Term: 7/1/2022-6/30/2025 plus two 1-year renewals. Provides Construction Management Services. RFQ-00535-2021.
<b>Workday Inc</b>	\$263,790.00 expense FYE 2024. Term: 8/10/2021 - 8/9/2026. Provides financial planning software for the FSU Budget Office. Piggyback off the Iowa State University RFP# 63226 ERP Software System.

<b>Zoom Video Communications Inc</b>	\$167,120.28 expense FYE 2024. Term: 9/24/2019 – 9/23/2024. Software Licensing and Services BAA (Zoom HIPPA). Alternate Contract through Internet 2.
<b>\$1M+ (39 total)</b>	
<b>Ajax Building</b>	\$1,838,224.62 expense FYE 2024. Term: 5/14/2024 - no end date. CB2300316 CMR. Construction contract for Academic Health Center.
<b>Anixter Inc</b>	\$2,116,431.57 expense FYE 2024. Term: 9/29/2023 - 6/30/2025 plus one 2-year renewal option. Anixter Svc. Agreement 2023. Alternate source contract.
<b>Architects Lewis + Whitlock Pa</b>	\$1,392,075.29 expense FYE 2024. Terms: 7/1/19 - 6/30/22 plus two 1-year renewal options and 10/3/2023 - no end date. Provides Architect Services for Minor Construction Projects, RFQ-00240-2019 and CC2221200 A/E.
<b>Astro Travel and Annett Bus Lines</b>	\$1,101,713.06 expense FYE 2024 for Astro Travel, \$322,345.51 expense FYE 2024 for Annett Bus Lines. Term: 7/01/2023 – 6/30/2027 plus two 2-year renewal options. Provides bus charter services. ITN 6503-6.
<b>Avantor Performance Materials Inc</b>	\$1,213,969.41 expense FYE 2024. Term: 7/1/2024 - 7/8/2027 plus two 5-year renewal options. Lab supplies distributor (formerly VWR). University of Florida Solicitation UF ITN22JL-106.
<b>Carahsoft Technology Corp.</b>	\$3,617,961.76 expense FYE 2024. Various contract terms. Provides Proofpoint threat protection suite and ServiceNow vulnerability response deployment for NWRDC. GSA Schedule Contract #47QTCA20D0019 and GS-35F-0119Y.
<b>CDW Co</b>	\$8,599,801.98 expense FYE 2024. Term: 12/5/2023 - 12/5/2028 plus two 2-year renewal options. Primary IT supplies provider. Per ITN 6552-4 Privileged Access Management (PAM) Solution. 5-year initial term upon contract effective date, with two (2) two-year renewals, and E&I Cooperative Contract #CNR01439.
<b>Childers Construction Company</b>	\$2,392,426.55 expense FYE 2024. Term: 7/1/22-6/30/25 plus two 1-year renewals. Temporary right of entry and use agreement for staging area for Biology Unit 1 project. RFQ-00535-2021 RFQ-00536-2021.
<b>City of Tallahassee (StarMetro)</b>	\$5,202,211.65 expense FYE 2024 for PO # FS23000404 and FS24000916. StarMetro bus service for students, faculty, and staff which includes the FSU campus and the entire Tallahassee metro area per ITN5837-A. Term: 8/6/2018 – 6/30/2028.
<b>Ebsco Industries Inc</b>	\$4,393,015.62 expense FYE 2024. Terms 1/1/2024 -

12/31/2024 and 7/3/2024 - 6/30/2029 and 1/1/2023 - 12/31/2023. Subscriptions for FLVC and single sign-on software. ACE exemption #13: Memberships / Subscriptions.

<b>Ensono</b>	\$20,789,983.35 expense FYE 2024. Term: 7/1/2020 – 6/30/2025 plus five 1-year renewal options. Mainframe as a Service (MfaaS) for NWRDC. Per ITN 7001-6.
<b>Expert Construction Managers Inc</b>	\$1,077,981.32 expense FYE 2024. Term: 12/15/2023 - no end date. WFSU Transmitter CM. Construction contract RFQ 6586-4.
<b>Fisher Scientific Company LLC</b>	\$2,023,480.30 expense FYE 2024. Term: 4/28/2023 - 4/27/2028 plus two 5-year renewal options. University of Florida contract # UF ITN22JL-106. Primary supplier for lab supplies.
<b>Grainger Inc</b>	\$3,669,394.08 expense FYE 2024. Term: 1/1/2020-12/31/2024. Provides Lease Agreement and Service Operations Agreement which cover the management of onsite Supply Store and purchase of MRO equipment/supplies. E&I Cooperative contract #CNR01496.
<b>Hellmuth, Obata &amp; Kassabaum Inc (HOK)</b>	\$2,733,607.09 expense FYE 2024. Term: 6/6/2023 - no end date. Construction services for Academic Health Center. RFQ-00689-2022.
<b>Huron Consulting</b>	\$1,420,685.17 expense FYE 2024. Term: 1/1/2024 - 12/31/2028 plus five 1-year renewal options. Huron Consulting Software as a Service Integrated Research Solution. E&I Contract Number EI00173.
<b>Imagination Station Inc</b>	\$3,100,000.00 expense FYE 2024. Term: 2/27/2024 - 6/30/2028 plus three 1-year renewal options. Supplemental Online Materials for Civics & History Education iStation. ITN 6612-6.
<b>Mad Dog Design &amp; Construction</b>	\$7,689,718.88 expense FYE 2024. Term: 7/1/2022 - 6/30/2025 plus two 1-year renewals. Provides Construction Management Services. RFQ-00535-2021.
<b>Messer LLC</b>	\$1,404,530.64 expense FYE 2024. Term: 8/14/2023 - 6/1/2026 plus three 1-year renewal options. ITN 6521-3 Liquid and Gaseous Helium Agreement.
<b>Microsoft Corporation</b>	\$1,620,385.21 expense FYE 2024. Terms: 3/4/0023 - 3/23/2024 and 5/9/2023 - 12/31/2023 plus two 1-year renewal options. Work order for the 2023-24 Microsoft Enterprise Support Services for FLVC and Modernization and migration of FL DOE applications for NWRDC. State of Florida Contract 43230000-15-01.
<b>Mythics LLC</b>	\$2,033,065.12 expense FYE 2024. Term: 11/1/2023 - 11/30/2028. This “piggyback” agreement localizes the

	Mythics-Maricopa County Contract # 180233-002 (US Communities) agreement and creates a procurement method for this and other FSU purchases of Oracle products and services.
<b>OCLC - Online Computer Library Center</b>	\$1,486,621.51 expense FYE 2024. Term: 7/12/2024 - 6/30/2029 plus two 2-year renewal options. By FLVC to secure Interlibrary Loan/Bibliographic Cataloging/Global Library Search Utility library services for Florida's state universities and colleges. ITN 6614-6.
<b>Oracle Corp</b>	\$1,916,031.34 expense FYE 2024; Term: 5/28/2018 – 5/24/2026. BOG Agreement that provides enterprise software support for mission-critical systems. Oracle agreement US-OMA-1375238. Exempt Service in accordance with FSU-2.015 (9)(d)(14).
<b>Otis Elevator Co</b>	\$1,569,743.21 expense FYE 2024. Term: 1/24/2024 - 1/24/2029. Elevator services and equipment. OMNIA cooperative contract.
<b>ProQuest</b>	\$2,491,470.55 expense FYE 2024. Terms 1/1/2024 - 12/31/2024 and 7/1/2024 - 7/1/2029 plus five 1-year renewal options. For FSU Libraries and FLVC subscription services and a perpetual subscription to the vendor's National Theatre Collection on behalf of the Florida academic libraries. Exempt Service.
<b>Ram Construction &amp; Development LLC</b>	\$6,749,997.41 expense FYE 2024. Terms: 7/1/22- 6/30/25 plus two 1-year renewals and 2/9/2023 - no end date. Provides Job Order Contracting services RFQ-00536-2021 and Doak Campbell Stadium improvements. RFQ-00536-2021.
<b>RELX Group (Elsevier)</b>	\$1,826,977.65 expense FYE 2024. Terms: 6/27/22 – 12/31/25 plus two 1-year renewal options and 6/7/22 – 12/31/23 plus two 1-year renewal options. For FSU Libraries and FLVC Subscription Services. Exempt.
<b>RGH Enterprises, Inc.</b>	\$1,334,356.04 expense FYE 2024. Term: 3/22/2022 - 3/1/2028. Provides janitorial supplies and office supplies. Per Sourcwell agreement.
<b>Rippee Construction</b>	\$3,677,753.54 expense FYE 2024. Term: 7/1/2022 - 6/30/2025 plus two 1-year renewals. Provides Job Order Contracting and Construction Management Services. RFQ-00535-2021 and RFQ-00536-2021.
<b>Sage Publications Inc</b>	\$3,171,579.30 expense FYE 2024. Term: 5/24/2024 - 5/30/2029 and 2/23/2021 – 12/31/2025. FLVC master database subscription agreement on behalf of the participating Florida academic institutions. Exempt: Subscription Services.
<b>Secureworks Inc</b>	\$5,748,346.59 expense FYE 2024. Term: 6/25/2024 - 7/1/2027 plus three 1-year renewal options. NWRDC-

Secureworks Global Partner Agreement for the purchase & resale of Secureworks products & services to NWRDC Customers. State of FL contract NASPO #AR2472 FL Contract # 43230000-NASPO-16-ACS.

**Seminole Boosters Inc**

\$8,647,440.39 expense FYE 2024. Term: 9/30/2023 - 6/20/2034. Booster UCC Agreement.

**SHI International Corp**

\$4,083,830.99 expense FYE 2024. Various contract terms. Provides networking equipment, Microsoft Azure Services, McAfee Web Protection, Enterprise Vault Cloud Discovery, Personal Arch, and other software, hardware, and maintenance for Northwest Regional Data Center and ITS. ITN 5957-6, ITN 6321-4, Omnia Partners - IT Solutions Contract #: 2018011-02, NASPO Software VAR #: ADSPO16-130651 43230000-NASPO-16-ACS-Software VAR, GSA contract: GS-35F-0119Y, and Sourcewell Contract #: 081419-SHI.

**Siemens AG**

\$4,341,159.82 expense FYE 2024. Term: 6/29/2023 - 6/30/2028. Building controls retrofit for Leach center and NWRDC, Apogee system support for utilities, Desigo CC software subscription for Facilities, and fire alarm notification and device replacement for Wescott. State of Florida contract DMS-14/15-003C-02, Sourcewell Contract 030421-SIE, and Exempt – maintenance & support from OEM.

**TK Elevator Corp**

\$2,102,327.12 expense FYE 2024. Term: 9/8/21 – 8/31/2026 (plus one 5-year renewal option). Provides vertical transportation maintenance on elevators owned and operated by Florida State University. FSU ITN 6255-A.

**Southern Standard Construction LLC**

\$6,180,979.56 expense FYE 2024. Term: 7/1/2022-6/30/2025 plus two 1-year renewals. Provides Job Order Contracting services and Construction Management Services RFQ-00536-2021 and RFQ-00535-2021.

**The Emmes Co LLC**

\$3,538,825.47 expense FYE 2024. Term: 2/13/2023 - 11/30/2023 plus six 1-year renewal options. Statistical & data mgmt. lead for College of Nursing. Exempt – Prescribed by state or federal grant.

**World Wide Technologies Inc**

\$1,697,206.56 expense FYE 2024. Various terms. Provides for Enterprise File and Object Storage Solution, Cisco computer equipment, VMware licensing, and Cloud Infrastructure Environment Replacement, and ApttioOne Plus IT financial management software for NWRDC. ITN 6221-4, 43220000-NASPO19-ACS, and ITN 5987-6.

**Xello Inc.**

\$5,200,000.00 expense FYE 2024. Term: 12/14/2022 - 12/13/2027 plus 1 renewal option. Career planning and work-based learning coordination tool for FLVC. ITN 6343-6.

## Five Year + Service Contracts – Revenue

Less than \$100K (9 total)

### AT&T

\$72,576 revenue FYE2024; third extension 2020-2025; Space lease for Bellamy Building distributed antenna system (DAS). Initial term 2/8/07 – 6/30/10 with three 5-year extension options.

\$57,960 revenue FYE2024; first extension 2021 - 2026. Space lease for Doak Campbell distributed antenna system (DAS). Initial term: 8/24/2011 – 8/30/2021 with three 5-year extension options

\$50,400 revenue FYE2024; Space lease for McCollum Hall distributed antenna system (DAS). Initial term: 11/12/2013 – 11/12/2023 with two 5-year extension options

\$50,400 revenue FYE2024; Space lease for University Center A distributed antenna system (DAS). Initial term: 11/27/2013 – 10/31/2023 with two 5-year extension options.

\$50,400 revenue FYE2024; Space lease for Williams Building distributed antenna system (DAS). Initial term: 5/20/2015 – 5/19/2025 with two 5-year extension options.

\$1,920 revenue FYE2024. Fiber lease – UCA. Term: 11/27/2013 – 10/31/2023 with two 5-year extension options.

\$1,920 revenue FYE2024. Fiber lease – Williams Building. Term: 5/20/2015 – 5/19/2025 with two 5-year extension options.

\$2,460 revenue FYE2024. Fiber lease – Bellamy building. Term: 9/1/2021 – 6/30/25.

### Captiveyes Group, Inc.

\$\$42,021 revenue FYE 2024. Term: 1/1/2020 – 12/31/2024 Sells static billboard advertisement inside the six garages on campus and pays the Parking Department 40% of gross sales.

<b>FSView</b>	\$12,000 revenue FYE 2024. FSView is a newspaper distributed free on campus and pays FSU a commission the greater of 30% of advertising revenues or \$12,000 per year.
<b>Red Coach</b>	\$18,000 revenue FYE 2024. Term 2/7/2019 – 6/30/2024. Provides point-to-point motor coach travel from FSU's Tallahassee campus to locations within Florida.
<b>T-Mobile</b>	<p>\$41,472 revenue FYE2024; Space lease for Bellamy Hall cell site. Initial Term: 1/1/2003 – 12/31/2008 with seven 5-year extension options.</p> <p>\$50,820 revenue FYE2024; Space lease for McCollum Hall cell site. Initial term: 6/12/1998 – 6/11/2008 with three 5-year extension options. (formerly Sprint Nextel)</p>
<b>Uniti Fiber, LLC</b>	<p>\$2,952 revenue FYE2024; Fiber lease – Thrasher Building. Term: 9/1/2018 – 6/30/2022 with three 1-year extension options.</p> <p>\$5,904 revenue FYE2024; Fiber lease – Love Building. Term: 3/1/2017 – 6/30/2021 with three 1-year extension options.</p> <p>\$17,712.00 revenue FYE2024; Fiber lease – UCA. Term: 9/1/2017 – 6/30/2021 with three 1-year extension options.</p> <p>\$5,904 revenue FYE2024. Fiber lease – UCD. Term: 3/1/2017 – 6/30/2021 with three 1-year extension options.</p> <p>\$3,840 revenue FYE2024; Fiber lease – McCollum Hall. Term: 6/30/2016 – 6/30/2019 with three 1-year extension options. Third extension ended 6/30/2022.</p>
<b>University of Florida</b>	\$0 revenue FYE 2024. Collaboration with UF Health Shands Children's Hospital in connection with Children's Miracle Network Hospitals through DM at FSU which accurately reflects the Shands/FSU COM relationship to the community and creates a positive situation for both UF Health Shands Children's Hospital and FSU COM; Term: 8/24/20 to 6/30/23 plus renewal option at same term as original.
<b>UPS Store (Millenium Eagle Enterprises) - 2</b>	\$8,190 revenue FYE 2024. Term– April 30, 2024 - June 30, 2025 UPS Store rents 819 square feet for \$10 per square foot payable to Postal Services, plus proportional share of utilities paid to Facilities for space in the E&G building on Madison Street not included in revenue.
<b>Verizon</b>	\$72,576 revenue FYE2024; Space lease for University Center A (UCA) cell tower cite. Initial Term: 11/1/2011 – 10/31/2016 with three 5-year extension options. Currently in second extension that ends 10/31/2026.



\$43,200 revenue FYE2024; Space lease for WFSU-TV Tower cell site. Initial Term: 12/6/2009 – 12/6/2014 with four 5-year extension options. Currently in second extension that ends 12/6/2024.

\$21,400 revenue FYE2024; Space lease for Med School Monopole cell site. Initial Term: 6/16/2017 – 6/16/2027 with three 5-year extension options.

\$21,400 revenue FYE2024; Space lease for Fine Arts Monopole (Palm Court) cell site. Initial Term: 6/16/2017 – 6/16/2027 with three 5-year extension options.

## \$100K - \$1M (4 total)

### **Gilly National**

\$133,809 revenue FYE 2024. Term: 1/11/2016 – 12/31/2023 (plus three 1-year renewals to 12/31/2025). Gilly provides snack vending on the FSU campus. Gilly pays 26% commission on revenues with an annual guarantee of \$92,000, plus a 10% of sales above \$400,000. The commission is reduced by the 7.5% sales tax Gilly National pays on behalf of FSU. ITN #5769-2

### **Park Mobile**

\$159,160 revenue FYE 2024. Term 6/21/2023 – 6/20/2026 with two additional successive three year terms; provides solutions for the management of all parking related matters, including providing a system for the payment of street parking by mobile telephone.

### **UPS Store (Millenium Eagle Enterprises) - 1**

\$134,986 revenue FYE 2024. Term: 4/30/2024-6/30/2031 (plus 2-one year renewal options) The UPS Store provides mailbox services & package mailing and printing services for students and pays OBS Postal Services 10% of Retail Sales, and Student Mail, 5-10% on Print Sales based on volume, and 13% on Student Storage Services.

### **Truist Bank**

\$400,000 annual contribution space lease revenue FYE 2024. SunTrust and BBT merged to create Truist Bank, SunTrust contract effective 7/1/2010 until 9/14/2021, Truist Bank awarded ITN: 6222-6. Term: 9/15/2021 - 6/30/2026 (plus three (3) 1-year renewal options). Provides banking services for FSU Students, faculty and staff, plus space lease.

\$1M+ (6 total)

**A-L Tier II LLC (Learfield)**

\$6,101,749 revenue FYE 2024. \$189,808.31 expense. Term: 6/25/2020 – 7/1/2030. ITN 6532-6. FSU Athletics website design and maintenance – Seminole.com.

**Aramark**

\$23,587,193 revenue FY2024. Term: 12/18/2020 – 6/30/2031. Food Service Provider overseeing all Seminole Dining operation; contract provides for a quality and affordable food service program in all aspects of the operation. Contract includes capital investments, guaranteed commissions, annual equipment, maintenance, repair, marketing, scholarships, In-Kind and meal plan funding.

**Coca-Cola, Inc.**

\$2,989,475 revenue FYE 2024. Term: 8/01/2017 – 7/31/2027). Coca-Cola operates the beverage vending machines and has exclusive pouring rights on campus. ITN #5546-2.

**Follett Higher Education**

\$2,917,186 revenue FYE 2024. Term: 7/17/2018 – 6/30/2028 plus one 5-year renewal option. Follett operates the campus bookstore, the Sport Shops at the stadium, Civic Center, and the Panama City campus bookstore. Revenue includes escalating variable commission guarantees throughout the initial term of the agreement. Solicitation of Competition SOC 5881-2

**Global Spectrum, LP**

\$11,581,680 gross revenue (\$991,080 net operating income) FYE 2024. Term: 10/5/2020 – 6/30/2030 and one three-year renewal option. Global Spectrum is a professional arena management company that manages the Donald L. Tucker Civic Center. Alternate Source Contract through Cumberland County Recreation Center, dba The Cross Insurance Arena.

**Nike Inc**

\$2,027,500 revenue FYE2024. \$243,969.21 expense. Term: 5/31/2019 - 7/31/2029. Nike all-sport agreement for Athletics.



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# ACTION ITEM IV



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

---

**ACTION ITEM IV**

**September 12, 2024**

**SUBJECT:** Regulation Amendment to FSU.2015, Procurement and Purchasing

---

**PROPOSED COMMITTEE ACTION**

**Note that this action just makes permanent changes which the Board approved on an emergency basis at its last meeting on July 22, 2024.**

Approve updates to FSU-2.015 Purchasing including amending the definition of “contractual services” to remove the exclusion of construction services so that such services are included within the procurement regulation. The amendment also limits certain supplier awards to ten years without board approval. Other administrative changes as noted in the attached notice.

**AUTHORITY FOR BOARD OF TRUSTEES ACTION**

BOG 1.001(7) gives the Board of Trustees authority over Purchasing; BOG Regulation 1.001(3)(j) gives the Board of Trustees authority to adopt Regulation pursuant to BOG Procedure, and BOG Procedure authorizes Emergency Regulations

**BACKGROUND INFORMATION**

The current FSU Purchasing and Procurement regulation, FSU-2.015, in section (18)(g), excludes “labor or materials or selection of professional services for the construction, renovation, repair, maintenance or demolition of facilities or grounds” from the definition of “Contractual Service”. That definition was consistent with prior internal organization which has now changed. The definition may exclude FSU from access to urgently needed contractual service contracts. Additionally, other administrative updates to the Regulation have been included.

**ADDITIONAL COMMITTEE CONSIDERATIONS**

Florida Board of Governors approval is not required.

---

**Supporting Documentation Included:** (1) Proposed Notice, (2) Proposed Regulation FSU-2.015 Purchasing and Procurement Regulation.

**Submitted by:** Kyle Clark, Senior Vice President for Finance & Administration

## **SUMMARY OF PROPOSED AMENDMENT TO UNIVERSITY REGULATION**

### **FSU-2.015 Procurement and Purchasing**

This amends the current regulation consistent with current practice and applicable law, regulation and policy.

Significant changes include:

- Removes the "labor or materials or selection of professional services for the construction, renovation, repair, maintenance or demolition of facilities or grounds" exclusion from the definition of "Contractual Services" under Section (18)(g). This change is entirely consistent with BOG 18.001 Procurement Regulation. The current regulation definition of "contractual services" could limit FSU access to certain favorable contractual services which are urgently needed for the welfare and essential functions of the university and to comply with certain federal mandates. These contracts may not be available under the existing definition.
- Specifies that current policy and procedure for purchases below the competitive threshold will be on the Procurement website.
- Adds FSU Collegiate School as having delegated food purchase authority.
- Eliminates automatic removal from supplier list for failure to respond to solicitations.
- Limits multiple supplier awards to ten years without Board of Trustees approval.
- Clarifies auditing services exempt from competitive solicitation.
- Specifically allows suspension from Supplier list for failure to comply with Supplier Code of Conduct
- General edits providing more current terminology, better clarity, and current standards.

### **AUTHORITY FOR THE PROPOSED UNIVERSITY REGULATION**

The authority for the proposed regulation is as follows: Board of Governors Regulations 1.001(3) (j), (7) (g), Florida BOG Regulation Development Procedure for State University Boards of Trustees.

## **UNIVERSITY OFFICIAL INITIATING THE REGULATION**

Proposed adoption of Regulation FSU-2.015 has been initiated by Kyle Clark, Senior Vice President for Finance and Administration

## **PROCEDURE FOR PROVIDING COMMENTS ON THE PROPOSED UNIVERSITY REGULATION**

Any person may submit written comments concerning the proposed regulation within 14 days of the date of this notice to:

Arthur R. Wiedinger, Jr.  
Office of General Counsel  
424 Westcott Building  
Florida State University  
Tallahassee, FL 32306-1400  
Electronic address: [awiedinger@fsu.edu](mailto:awiedinger@fsu.edu)  
850-644-8973 (fax)  
850-644-4440 (phone)

## FSU-2.015 Procurement and Purchasing

- (1) **Statement of Intent.** It is the intent of the University to acquire quality goods and services in a cost-effective manner, within reasonable or required time frames, while promoting and maintaining fair and open competition in the public procurement process. This regulation establishes effective management oversight of the University's procurement process in order to comply with federal and state laws, rules and regulations; to reduce the appearance and opportunity for favoritism; and to preserve the integrity and reputation of the University with regard to procurement and contracting.
- (2) **Purpose.** This regulation implements the University's delegated authority from the University Board of Trustees with respect to the powers, duties and functions of the University's procurement jurisdiction consistent with Florida Board of Governor's Regulation 18.001
- (3) **Application.** This regulation shall apply to all expenditures of public funds on deposit ~~by~~with Florida State University involving a purchase, ~~regardless of their source,~~ including federal assistance monies, except as otherwise specified herein, and may be applied to transactions that do not involve a purchase, including revenue generating contracts such as food service, bookstore, or vending, when it is in the best interests of the University.
- (4) **Procurement Organization**
  - (a) The University Board of Trustees. By this regulation, the Board of Trustees exercises their authority to establish a system and process to coordinate procurement policies, procedures, and practices to be used in acquiring commodities and contractual services required by the University.
  - (b) The University President. As chief administrative officer of the University, the President has the responsibility to implement the University's procurement

authority as consistent with the regulations of the Florida Board of Governors and University Board of Trustees. The President has delegated authority to approve, execute and administer contracts for and on behalf of the University Board of Trustees for licenses; the acquisition or provision of commodities, goods, equipment and services; to acquire real property and contract for the sale and disposal of same; leases of real estate and personal property and planning and construction to be rendered to or by the University provided such contracts are within the law and the regulations, rules and policies of the Florida Board of Governors and the University Board of Trustees. The President may delegate all or any portion of such authority, which is not required by law or regulation to be exercised personally or to be approved by the Board of Trustees, to any employee of the University in the interest of the efficient and effective operation of the University.

(5) **Delegation of Procurement Authority**

- (a) Duties and Powers. The Chief Procurement Officer or designee is delegated authority to exercise the powers, duties and functions pertaining to the procurement of commodities and contractual services or which are assigned specifically to that position.
- (b) The Chief Procurement Officer may delegate to the Procurement Services department staff such portions of those powers, duties and functions as deemed appropriate and establish policy and procedures for purchases below the competitive solicitation procurement threshold, which may be found in adopted policy or on the Procurement Services department webpage.
- (c) Additional Procurement Delegation. Departments' delegated authority to make purchases of commodities and services for their respective area is limited to



the following: Food purchased for the cafeteria at the Florida State University School and the FSU Collegiate School at Panama City; books and periodicals purchased by University libraries, and construction and construction related purchases by the Facilities Department. Such purchases shall be processed by the appropriate University department in full compliance with this regulation. References in this regulation to the Procurement Services department shall include all offices delegated procurement authority under this regulation. References in this regulation to the duties and responsibilities of the Chief Procurement Officer shall apply to the director or department head of all areas with delegated procurement authority, regardless of title, however, shall not include those powers and duties delegated and granted to the Chief Procurement Officer, who is head of the Procurement Services department.

(e) Purchase of Private Attorney Services. Written approval from the Attorney General is not required for private attorney services acquired by the University; however, University General Counsel approval must be obtained.

(f) Purchase of Insurance. The University has the authority to purchase insurance as deemed necessary and appropriate for the operation and educational mission of the University. Examples of insurance coverage that may be acquired by the University include but not limited to:

1. Physical damage on vehicles and boats;
2. Inland marine on property owned, leased, or loaned to or by the University;
3. Building and property damage;
4. Equipment losses due to theft;
5. Equipment subject to transportation;

6. Loss of rental income;
7. Commercial general liability insurance for scientific equipment;
8. Excess general liability coverage

(6) **Duties and Authority of the Chief Procurement Officer**

- (a) Canvass sources of supply, and contracts for the purchase or lease of all commodities and contractual services for the University, in any manner, including, reverse auctions and purchase by installment-purchase or lease-purchase contracts.
- (b) Remove any contractor from the University's competitive solicitation or supplier list that fails to ~~respond to one (1) or more competitive solicitations or to~~ fulfill any of its duties specified in a contract with the University and to reinstate any such contractor when satisfied that further instances of default will not occur. ~~A "No Bid" or similar response is considered a response under this section.~~
- (c) Plan and coordinating purchases, including volume purchases; and negotiating and executing agreements and contracts for commodities and contractual services for use by all University departments.
- (d) Develop an Annual Certification List to serve as a waiver of the competitive solicitation requirement for commodities/services that are ~~frequently~~ purchased and are available from ~~a single~~ limited sources.
- (e) Evaluate, approve and use contracts that are entered into after a public and open competitive solicitation established by any State of Florida agency or department, the Federal Government, other states, political

subdivisions, cooperatives or consortia or any independent college or university for the procurement of commodities and contractual services, when it is determined to be cost-effective and in the best interest of the University to make purchases under contracts established by such other entities. Consortia and cooperative contracts should be reviewed to identify potential savings, and, if there is the potential for savings, enter into new consortia and cooperative contracts to achieve the savings, with the goal of achieving a five-percent savings on existing contract prices. Contracts approved are not subject to additional competitive solicitation requirements.

- (f) Award contracts for commodities and contractual services to multiple suppliers, if it is determined to be in the best interest of the University. Such awards may be on a university, regional or multiple state university-wide basis and the contracts may be for multiple years not to exceed ten years unless approved by the Board of Trustees.

(7) **Source Selection and Contract Formation for Commodities and Contractual Services.**

- (a) Competitive Solicitation Required. The Chief Procurement Officer shall be responsible for ensuring that all contracts for the purchase of commodities or contractual services exceeding the maximum competitive solicitation limit established in Board of Governors Regulation 18.001, (~~currently \$75,000~~), are awarded pursuant to a competitive solicitation, unless otherwise authorized herein or by other applicable law. The competitive solicitation threshold will be reviewed every three years using the Consumer Price Index for All Urban Consumers (CPI-U), to determine if an adjustment should be recommended to the threshold. The purchase of commodities and contractual services shall not be divided to avoid the

requirement of competitive solicitation.

- (b) Public Notice. The Chief Procurement Officer, or a designee, shall determine the method of public notice to be used in each case of a competitive solicitation based on the nature and quantity of the commodities, contractual services, or construction sought and the availability and extent of competitive solicitation lists. Posting of competitive solicitations on the Procurement Services department website or public Procurement Services portal constitutes public advertising.
- (c) Receipt of Responses. Competitive solicitation responses shall be delivered, ~~including~~ electronically, as directed in the competitive solicitation to the ~~appropriate~~ Procurement Services department, or as otherwise directed in the competitive solicitation document, at or prior to the date and time specified in the competitive solicitation. Only responses that are delivered to that specific location shall be considered. It is the respondent's responsibility to assure that their response is delivered at the proper time and place. ~~If the competitive solicitation is not administered through an electronic sourcing solution, the clock in the Reception area of the Procurement Services Department is designated as the official timepiece for purposes of determining whether a response is received in Procurement Services by the~~  
~~appointed date and hour. Otherwise, The official timepiece time clock is dependent upon the built-in functionality of the electronic sourcing solution. Any individual university Procurement departments with delegated procurement authority may designate an alternate timepiece.~~
1. Prior to the time a competitive solicitation response is opened, the Chief Procurement Officer, or a designee, may change or correct the terms, conditions or specifications by issuing an addendum to all known recipients of the competitive solicitation.

2. A Respondent to a competitive solicitation may withdraw or correct a response prior to the date and time that the competitive solicitation response is opened. Any alteration or correction to a response must be in writing and signed or approved electronically, by an authorized representative of the firm who signed the original response.
  3. The Chief Procurement Officer, or a designee, will permit the withdrawal of a competitive solicitation response for good cause if requested in writing within seventy-two (72) hours of the competitive solicitation response opening and prior to final award of the purchase order being issued. Good cause shall include illegality, impossibility of performance, or a clear and inadvertent error in the response preparation but shall not include a Respondent's lack of profitability or financial loss resulting from the competitive solicitation. Neither modification nor withdrawal will be permitted at any time if the result of such action is prejudicial to the fairness of the competitive procurement process or a monetary or educational interest of the University.
- (d) Competitive Solicitation Evaluation. Responses to a competitive solicitation shall be evaluated based on the requirements set forth in the competitive solicitation. The requirements of the competitive solicitation include but are not limited to criteria such as price, inspection, samples, quality, testing, workmanship, convenience, experience, delivery, and suitability for a particular purpose. Those criteria that affect the price shall be objectively measured to the extent practicable. In cases where more than one commodity or contractual service is listed on a response to a competitive solicitation, the University is not required to consider all alternates or options, nor do they have to be considered in sequence.

- (e) Right to Reject Competitive Solicitation Responses and Waive Minor Irregularities. The University reserves the right to reject any and all responses to a competitive solicitation. The University also reserves the right to waive minor irregularities in an otherwise valid response. A minor irregularity is a variation from the competitive solicitation terms and conditions, which does not affect the price offered, or give the Respondent an advantage or benefit not enjoyed by other Respondents or does not adversely impact the business or educational interests of the University. The University shall correct mistakes clearly evident on the face of a response, such as an error in arithmetic or extension of pricing. In the case of extension errors, calculations based upon multiples of the unit price, the unit price shall prevail.
- (f) Receipt of Fewer Than Two Responsive Responses to a Competitive Solicitation. When fewer than two responsive responses are received for a competitive solicitation exceeding the competitive solicitation threshold, the Chief Procurement Officer, or a designee, shall review the circumstances surrounding the solicitation to determine if a ~~second call for a competitive solicitation~~ re-procurement is in the best interest of the University. If it is determined that a second competitive solicitation is not in the best interests of the University, the University may proceed with the acquisition based on the one responsive offer received or may proceed to negotiate with any other possible source including the sole respondent.
- (g) Preferences for Florida-Based Suppliers.
1. Preferences for Personal Property. When the University awards a contract to purchase personal property, other than printing, by competitive solicitation, a preference shall be provided to suppliers with a principal place of business in Florida (“Resident Suppliers”) as follows:

- a. If the responsible and responsive supplier who submits the lowest bid, the most advantageous proposal, or the best value and is one whose principal place of business is outside of Florida and whose state or political subdivision grants a preference for the same purchase to a local supplier then the University shall grant that same preference to the lowest or best responsible and responsive Resident Supplier.
- b. With respect to an Invitation to Bid, if the lowest responsible and responsive bid is from a supplier whose principal place of business is in a state that does not grant a preference for the purchase to a supplier in such state, then the University shall grant a preference in the amount of five percent (5%) to the lowest responsible and responsive Resident Supplier.
- c. For suppliers whose principal place of business is outside of Florida, such suppliers must, at the time of submitting its bid, proposal or reply, provide a written opinion from a licensed attorney in its state specifying: (a) the preferences(s) granted by the state or political subdivision, as applicable, under the laws of that state to suppliers whose principal place of business is in that state or political subdivision; and (b) how the preference is calculated. The failure to submit the written opinion may be waived as non-material if all suppliers responding to the solicitation have principal places of business outside of Florida.
- d. The supplier's principal place of business, as represented by the supplier in its bid or reply, may be relied upon by the University without further inquiry. If the University determines that a supplier has misrepresented its principal

place of business, the supplier's bid, proposal or reply shall be rejected.

- e. For the purpose of paragraph (g) 1., "personal property" shall be defined as goods and commodities, but not real estate, intellectual property or services.

2. Preferences for Printing. When a University purchases printed materials by competitive solicitation, a preference shall be provided to Resident Suppliers as follows:

- a. If the lowest responsible and responsive bid received pursuant to an Invitation to Bid is from a supplier whose principal place of business is outside of Florida, then the University shall grant a preference to the lowest responsible and responsive Resident Supplier in the amount of five percent (5%) if the University has determined that the printing can be performed by the Resident Suppliers at a level of quality comparable to that obtainable from the supplier submitting the lowest bid whose principal place of business is outside of Florida.
- b. For purposes of subparagraph (g) 2.a. the level of quality shall be determined by whether a supplier satisfies the minimum specification requirements as set forth in the Invitation to Bid.

3. Method of Calculating Five Percent Preference. If the competitive solicitation is an Invitation to Bid, then an amount equal to five percent (5%) of the total base bid and any alternates shall be deducted from the base bid and alternates, as applicable, of the lowest responsible and responsive Resident Supplier's bid.



4. Determining a Supplier's Principal Place of Business. A supplier's "principal place of business" is determined as follows:
    - a. If the supplier is an individual or a sole proprietorship, then its "principal place of business" is in the state where the supplier's primary residence is located.
    - b. If the supplier is a business organization, then its "principal place of business" is in the state where the majority of the supplier's executive officers direct the management of the supplier's business affairs.
  5. Federally Funded Projects. Purchases made to perform specific obligations under federally funded projects shall not be subject to this preference requirement to the extent the application of a preference is not allowed under applicable federal law or regulation.
  6. If no preference exists or where after application of the preference here, two or more responses are equal in every respect, the University will use a toss of a coin to select the successful response.
- (h) Purchases from Contractors Convicted of Public Entity Crimes. The University shall not accept a competitive solicitation from, or purchase commodities or contractual services from, a person or affiliate who has been convicted of a public entity crime and has been placed on the State of Florida's convicted supplier list for a period of 36 months from the date of being added to the convicted supplier list.
- (i) Competitive Solicitation Notice of Award. After evaluating the responses to a competitive solicitation, the Chief Procurement Officer, or a designee, shall

make a determination as to the successful response based on the method of award contained in the competitive solicitation. A notice of award shall be posted electronically by posting a Competitive Solicitation Tabulation Sheet, or other appropriate document, on the Procurement Services department website or the public Procurement Services portal ~~that issued the competitive solicitation~~, on the date and time listed in the competitive solicitation or as soon as reasonably possible after the responses are evaluated. The Competitive Solicitation Tabulation Sheet shall contain the competitive solicitation name, the name of each respondent including those whose responses were rejected and the dollar amount(s) of each response, the date and hour that it was posted and the date and time that the posting period ends. The Notice of Award ~~Web Site~~ shall be maintained by the Procurement Services department ~~by each department with delegated procurement responsibility~~ and shall be available for public inspection at all times during regular University business hours. Any person who is adversely affected by the University's decision or intended decision regarding a competitive solicitation shall file in writing a protest which shall be received in the procurement department responsible for issuing the competitive solicitation before the end of the 72-hour posting period shown on the Notice of Award, or within 72 hours after the protester received actual notice by other delivery of the decision, whichever occurs first. The 72-hour period excludes the hours in weekends and University holidays. Weekends are deemed to begin at 5 PM on Friday and end at 8 AM on Monday. Holidays are deemed to begin at 5 PM at the end of regular workday before the holiday or 8 AM after a Sunday if the holiday begins on a Monday and end at 8 AM on the next regular University workday. Posting of the proposed Notice of Award does not establish a contract between the University and the proposed supplier.

- (j) In every solicitation for the procurement of commodities or contractual services, the Respondents to this solicitation or persons acting on their behalf

shall not contact any employee or officer of the Florida State University Board of Trustees, a University Direct Support Organization, or The Florida State University concerning any aspect of this solicitation, except in writing to the Chief Procurement Officer or as provided in this solicitation document, from the date of release of this solicitation through the end of the 72-hour period following the University's posting of the notice of intended award, in accordance with BOG Regulation 18.002. Violation of this provision may be grounds for rejecting a response."

- (8) **Competitive Solicitation Registration.** Individuals and businesses shall register with the University's Procurement Services department by utilizing the public Procurement Services portal to receive competitive solicitations, a contract or a purchase order ~~from the Central procurement department~~. The University does not guarantee that a business will receive notice of a competitive solicitation for a particular commodity or contractual service for which they have registered as a supplier and are responsible for monitoring posted notices which interest them. The opportunity to participate in a competitive solicitation is a privilege not a right.
- (9) **Procurement actions that are not subject to the competitive solicitation process**
- (a) Emergency Purchases. When the President, or a designee, determines in writing that a condition exists that threatens the health or safety of person(s) or animal(s) or the preservation or protection of property or the continuance of a vital University function, the University will proceed with an emergency purchase without a competitive solicitation. Due to the critical nature of the procurement, emergency purchases do not require that the action be posted in the Notice of Award Web Site for 72 hours. An emergency purchase shall be limited to the purchase of only the type of items and quantities that are required for a time period sufficient to relieve the immediate threat and shall not be used to meet long-term requirements.

- (b) Sole Source Purchases. Commodities or contractual services available from a sole source shall be exempted from the competitive solicitation process. A sole source document shall be publicly posted ~~in the Notice of Award Web Site~~ on the public Procurement Services portal for 72 hours, unless the sole source is covered under the annual certification list ~~provided in (6)(d)~~.
- (c) Construction Direct Purchase Program. Commodities to be incorporated into any public work (as that term is defined in Fla. Admin. Code R. 12A-1.094 as authorized under Section 212.08(6), F.S. [tax- exempt purchase] which are procured by the University in accordance with the requirements of the University's direct purchase program are not subject to any further competitive solicitation.
- (d) Commodities and contractual services that are exempt from the competitive solicitation process include:
1. Artistic services;
  2. Academic reviews;
  3. Lectures;
  4. Auditing services, including those services needed to address audit, financial, and fraud-related compliance, controls, and investigative matters, or such other related services;
  5. Legal services, including attorney, paralegal, expert witness, appraisal, arbitrator or mediator services;
  6. Health services involving examination, diagnosis, treatment, prevention, medical consultation or administration. Prescriptive assistive devices for medical, developmental or vocational rehabilitation including, but not limited to prosthetics, esthetics, and

wheelchairs, provided the devices are purchased on the basis of an established fee schedule or by a method that ensures the best price, taking into consideration the needs of the client;

7. Training and education services for University employees;
8. Advertising, except for media placement services;
9. Services or commodities provided by governmental agencies, another university in the State University System, direct support organizations of the University, cooperatives or consortia, political subdivisions or independent colleges and universities;
10. Goods or services purchased with auxiliary funds authorized for such purchases, in direct support of specific programs, conferences, workshops, or continuing education events offered to the general public, for which fees have been collected to pay all expenses associated with the program or event;
11. Purchases from firms or individuals who are prescribed by state or federal law or specified by a granting agency;
12. Regulated utilities and government-franchised services;
13. Regulated public communications, except long distance telecommunication services or facilities;
14. Purchases from the Annual Certification List;
15. Purchases for resale to the public;
16. Accounting Services;
17. Implementation/programming/training services available only from the owner of copyrighted software or its contracted supplier;

18. Purchases of materials, supplies, equipment, or services for research purposes when the Vice President for research, or a designee, certifies that, in a particular instance, it is necessary for the efficient or expeditious prosecution of a research project; and
19. Contracts or services provided by not-for-profit support and affiliate organizations of the University, direct support organizations, health support organizations, and faculty practice plans.

(10) **Suppliers Excluded from Competition.** In order to ensure objective contractor performance and eliminate an unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, projects or programs for future implementation, or competitive solicitation documents, shall be excluded from competing for such procurements.

(11) **Standard of Conduct**

- (a) It shall be a breach of ethical standards for any employee of the University or member of the University Board of Trustees to accept, solicit, or agree to accept a gratuity of any kind, form or type in connection with any contract for commodities or services. It shall also be a breach of ethical standards for any potential contractor to offer an employee of the University a gratuity of any kind, form or type to influence the development of a contract or potential contract for commodities or services.
- (b) It shall be a breach of ethical standards for any employee to participate in the selection, award, or administration of a contract if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of their immediate family, their partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award.

(12) **Bonding Requirements**

- (a) Solicitation Security. A certified cashier's or treasurer's check, bank draft, bank official check or bid bond may be required as a condition for participating in a competitive solicitation.
- (b) Payment and Performance Bonds.
1. Any contractor contracting with the University to provide commodities, services or commodities which include installation, may be required to furnish a payment and performance bond, with good and sufficient securities, to the University prior to the issuance of the contract as pursuant to BOG Regulation 18.003.
  2. The bond or security must be in an amount equal to 100% of the response submitted to the competitive solicitation.
  3. Competitive Solicitation Protest Bond. Any contractor that files an action pursuant to BOG Regulation 18.002, protesting a decision or intended decision pertaining to a solicitation, shall at the time of filing of the formal protest, post with the University, a bond payable to the University in an amount equal to: 10% of the estimated value of the protestor's competitive solicitation response; 10% of the estimated expenditure during the contract term; \$10,000; or whichever is less. The bond shall be conditioned upon the payment of all costs which may be adjudged against the contractor filing the protest action. In lieu of a bond, the University will accept a cashier's check or money order in the amount of the bond. Failure of the protesting contractor to file the required bond, cashier's check or money order at the time of filing the formal protest shall result in the denial of the protest.

(13) Contract Formation

- (a) Contracts for the purchase of commodities or contractual services or licenses shall consist of a written agreement or purchase order (where no other agreement exists) ~~or a purchase order and bilateral agreement [an individual written contract in addition to the purchase order]~~ signed by the President of the University, or a designee who has been granted ~~power of attorney~~ signature authority through the University President, prior to the goods or services being ordered, contracted for, or rendered by the contractor.
- (b) Any contract for the purchase of services or tangible personal property for a period in excess of one fiscal year funded by appropriated funds shall include the following statement: "The State of Florida's and University's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Legislature."
- (c) The extension of a contract granted to extend the time to complete the contract shall be ~~in writing approved~~ signed by the Chief Procurement Officer or designee. A contract extension shall not cause the University to incur additional costs. The contract extension shall be executed in the same manner as the original purchase ~~signed by both parties if the initial agreement was a contract signed by both parties a bilateral agreement and or a new purchase order where that was the originating agreement were issued~~ and shall be subject to the same terms and conditions set forth in the initial contract for up to twelve months or until completion of the competitive solicitation and award or protest, whichever is longer.
- (d) A contract may contain provisions for renewal. If the commodity or contractual service is purchased as a result of a competitive solicitation, all contemplated renewal periods must be included in the competitive solicitation, and evaluated as part of the award evaluation process, including a cost algorithm to



determine the cost to the university during renewal periods. Renewal(s) of a contract may not exceed 5 years or twice the term of the original contract, whichever is longer. This provision is not intended to apply retroactively; existing contracts entered into prior to January 1, 2017, including any specified renewal period(s) may continue in accordance with existing contract terms.

(e) The President, or a designee, shall have the authority to enter into deferred payment agreements, in accordance with Board of Governors debt policies. The University may utilize the State of Florida Department of Financial Services Consolidated Equipment Financing Program if it is deemed advantageous. When the Consolidated Equipment Financing Program is used, the University will submit the contract to the Department of Financial Services for the purpose of pre-audit review and approval prior to acceptance. No such agreement shall establish a debt of the State or shall be applied to the faith and credit of the State; nor shall any agreement be a liability or obligation of the State except from appropriated funds.

(f) In order to promote cost-effective procurement of commodities and contractual services, the University may enter into contracts that limit the liability of a supplier consistent with Section 672.719, F.S. and consistent with the lawful limits of state sovereign immunity.

(g) For the purposes of interpreting this regulation, the total value of the contract shall be the purchase price for the initial term, plus all renewal costs. For the avoidance of doubt the total value shall not limit other recoverable damages.

(14) **Authority to Suspend or Debar a Business.** The Chief Procurement Officer shall remove a business from the University's authorized supplier or competitive solicitation list and reject all responses offered by that business in the event the business's performance through acts of omission or commission results in any of the following grounds, when it is determined to be in the best interest of the University, including but not limited to:

~~(a)~~ Failure to respond to a competitive solicitation without giving a justifiable reason for such failure.

~~(b)~~(a) Failure to make timely delivery or fully comply with the pricing, terms, conditions, or specifications, on any one contract or purchase order;

~~(c)~~(b) Any attempt to influence a purchase, specification, award, or other pertinent factor, in violation of this Regulation and BOG Regulation 18.001.

~~(d)~~(c) Failure to comply with the University's Supplier Code of Conduct

~~(e)~~(d) Being charged or convicted before a court of competent jurisdiction with committing a fraud, misdemeanor or felony in connection with the business's commercial enterprise. If charges are dismissed, the owner of the business is found not guilty, or the guilty verdict is reversed through the appellate process, the business is found not guilty, or the guilty verdict is reversed through the appellate process, the suspension shall be lifted immediately upon notification by the business.

~~(f)~~(e) Bankruptcy.

~~(g)~~(f) Continuing to supply commodities or contractual services before receiving a purchase order or after receiving a notice not to supply commodities or contractual services without first receiving an official Florida State University purchase order signed by the Chief Procurement Officer.

~~(h)~~(g) Failure or refusal to use any of the university's automated procurement and payment processes when instructed to do so, including but not limited to the on-line submission of responses to requests for quotations, competitive solicitations, or invoices.

(15) **Default**

- (a) Suppliers who fail to make delivery or perform in accordance with the conditions, specifications, drawings or terms and conditions of a purchase order or contract shall be notified in writing, stating the nature of their failure to perform and provide a time certain for correcting the failure. Reasonable time for correcting the failure should not be generally less than ten (10) calendar days after receipt of such notice by the supplier, except in case of a documented emergency. The notification shall also provide that should the supplier fail to perform within the time provided, that: It will be in default; it will be removed from the University's supplier and competitive solicitation lists; and the University will re-procure the commodity or service from another source, which will obligate the supplier to pay all re- procurement costs and costs for cover.
- (b) Unless the supplier corrects its failure to perform within the time provided, or unless the University determines based on its own investigation that the supplier's failure is legally excusable, the supplier shall be found in default and issued a second notice stating the reasons the supplier is considered in default and stating that the University has re-procured the commodity or service and the amount of the procurement and the cover cost. The University shall also advise the defaulting supplier that the supplier has been removed from the supplier and competitive procurement lists pursuant to this regulation and will not be eligible to submit a competitive solicitation or be awarded a contract until such time as the University is reimbursed for all re- procurement costs and for costs of cover. The defaulting supplier also shall be advised of the right to protest and shall follow the protest procedures provided BOG Regulation 18.002.
- (c) The Chief Procurement Officer shall determine the method for re-

procurement of these defaulted commodities or contractual services as in the best interests of the University ~~require~~.

- (d) The University may issue a ~~second competitive solicitation~~ re-procurement or purchase on the open market if a substantially similar procurement is not accomplished under (c) above. Until such time as the supplier reimburses the University for all re-procurement and cover costs, the defaulting supplier shall not be reinstated on the University's competitive solicitation list and shall not be eligible for any type of purchase order or contract with the University.
- (e) All correspondence to suppliers respecting failure to perform shall be sent by certified mail, return receipt requested or documented courier delivery service. The foregoing provisions do not limit or exclude the University's remedies at law.

(16) **Protested Solicitations and Awards.** Protests arising from all University ~~contract~~ competitive procurement processes for the purchase of goods, services, leases and for construction-related competitive solicitations shall be handled in accordance with BOG Regulation 18.002.

(17) **Purchase of Motor Vehicles.**

- (a) The University has authority to:
  1. Establish standard classes of motor vehicles to be leased, purchased or used by University personnel;
  2. Obtain the most effective and efficient use of motor vehicles for University purposes;
  3. Establish and operate facilities for the acquisition, disposal, operation, maintenance, repair, storage, control and regulation of University-owned motor vehicles. Acquisition may be by purchase, lease, installment-purchase, loan or by any

other legal means and may include a trade-in. All motor vehicles purchased or leased shall be of a class that will safely transport University personnel and adequately meet the requirements of the University;

4. Contract for specialized maintenance services.

(b) Motor vehicles owned, leased or operated by the University shall be for official University business only.

(18) **Definitions.**

(a) Artistic Services. Services provided by an individual or group of individuals who profess and practice a skill in the area of music, dance, drama, folk art, creative writing, painting, sculpture, bronze, photography, antique or period furniture reproduction or restoration, graphic arts, website design, craft arts, industrial design, costume design, fashion design, motion pictures, television, radio or tape and sound recording or in any other related field, as determined by the Chief Procurement Officer. Web design shall not include website hosting, maintenance, or computer-related services; only the portion of the design meeting the definition of an artist shall be exempt. If artistic web design cannot be separated from the non-artistic portion of the purchase, the artistic exemption shall not apply.

(b) Business. Any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture or any other private legal entity.

(c) Commodity. Supplies, materials, goods, merchandise, food, equipment or other personal property, including a mobile home, trailer or other portable structure, which are purchased, leased, lease-purchased or otherwise contracted for by the University. "Commodity" also includes interest on deferred-payment contracts entered into by the University for the purchase of other commodities. Printing of publications and photocopying shall be

considered a “commodity.” Software license agreements shall be considered a “commodity.”

- (d) Competitive Negotiation. The establishment of a contract through deliberation, discussion or conference on the specifications, terms and conditions of a proposed agreement.
- (e) Competitive Solicitation. An Invitation to Bid, Request for Proposals or Invitation to Negotiate issued by a procurement department with delegated authority as specified in this regulation to select a contractor.
- (f) Contract. Document issued by the procurement department, including purchase orders and bi-lateral agreements, regardless of their designation.
- (g) Contractual Service. The rendering by a contractor of its time and effort rather than the furnishing of specific commodities. The term applies only to those services rendered by individuals and firms who are independent contractors.  
~~“Contractual service” does not include labor or materials or selection of professional services for the construction, renovation, repair, maintenance or demolition of facilities or grounds.~~
- (h) Cover. The difference between the cost to procure substitute commodities or services and the contract price for such commodities or services.
- (i) Department. Any Florida State University college, school, department, principal investigator, club, organization or other budget entity assigned a departmental account by the University.
- (j) Extension. An increase in the time allowed for the current contract period.
- (k) Independent Contractor. A person or firm who provides a service to the University, but does not have any employment or other relationship or

connection with the University as provided in s. 112.313, F.S.

- (l) Invitation to Bid. A solicitation for competitive bids issued by the Procurement Services department, including reverse auctions, with the title, date, and hour of the public bid opening designated and the commodity, group of commodities or services defined.
- (m) Invitation to Negotiate. An invitation extended to prospective suppliers or contractors by the University, whether by advertisement, written solicitation, electronic media or any other form of communication, to define the specifications, terms and conditions of a contract for commodities or contractual services. An Invitation to Negotiate shall be awarded as the best interests of the University indicate and does not require numeric scoring. Cost may or may not be a consideration in the initial stages of negotiations.
- (n) Minority Business Enterprise. A business concern as defined in s. 288.703(3) F.S.
- (o) Mutuality of Management. That circumstance wherein two or more businesses are owned or managed by the same person or persons. Mutually managed businesses shall submit only one response to a competitive solicitation. The Chief Procurement Officer may reject all responses from mutually managed businesses submitting more than one response to a competitive solicitation. If more than one response is submitted and subsequently evaluated, only the response with the lowest cost or score shall be considered in determining an award.
- (p) Person. Shall have the meaning provided in s.1.01 (3), Florida Statutes.
- (q) President. The chief executive officer of the University, responsible for its operation and administration.
- (r) Public Entity Crime. A violation of any state or federal law by a person in the

transaction of business with any public entity of any state or with the United States government involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

- (s) Purchase. An acquisition of commodities or services obtained by purchase order or contract whether by rent, lease, installment-purchase or lease-purchase, outright purchase, or license.
- (t) Purchases for Resale. The purchase of commodities or contractual services acquired for selling them to the public. Purchases of commodities or contractual services acquired for resale or transfer of ownership to other University departments are not purchases for resale.
- (u) Procurement Services. The department with primary procurement responsibilities at the University.
- (v) Renewal. Contracting with the same contractor for an additional period after the initial contract term provided the original terms of the agreement specify an option to renew.
- (w) Request for Proposal. A written solicitation issued by the Procurement department for competitive proposals for commodities or contractual services with the title, date, and hour of the public opening designated. A request for proposals may be used when the scope of work is not clearly defined, or cost is not the primary consideration.
- (x) Respondent. A person or business that has submitted a bid, proposal, response or an offer to negotiate, as the result of a competitive solicitation.
- (y) Response. A bid, proposal, response or offer to negotiate submitted as a result of a competitive solicitation that designates the title, date and time of the public opening. The response shall be submitted in accordance with



instructions provided in the competitive solicitation prescribing all general and special conditions.

- (z) Responsible supplier or Respondent. Individuals or businesses that possess the ability to perform successfully under the terms and conditions of the proposed purchase.
- (aa) Responsive response. A response from a responsible Respondent that complies in every respect with the terms, conditions and specifications of a competitive solicitation.
- (bb) Request for Quotation. A written or oral request issued by the Procurement department to one or more suppliers to provide pricing on specified commodities or contractual services when the total costs, including all renewal options, is less than the competitive solicitation threshold. Requests for Quotations are not subject to the electronic posting requirements of BOG 18.002.
- (cc) Specifications.
  1. A clear and accurate description of the technical requirements, including the range of acceptable characteristics or minimum acceptable standards, for the material, product, or service to be purchased. In competitive solicitations, such specification shall not contain features which unduly restrict competition.
  2. The specific features of “brand name or equal” descriptions that Respondents are required to meet when such items are included in a competitive solicitation.
  3. A clear and accurate description of the physical, performance or functional characteristics of a commodity or contractual services. It may

include plans, drawings, samples or a description of any requirement for inspection, testing or preparing a commodity or contractual service for delivery.

- (dd) Term Contract. An indefinite quantity contract for the purchase of commodities or contractual services during a prescribed period of time.
- (ee) Vehicle. This term includes any automobile, airplane, truck, mobile construction equipment, golf cart, tractor, watercraft or other vehicle.
- (ff) Supplier. A person or business that has received a duly executed purchase order or purchase order and contract from the University.

Specific Authority BOG Regulation 1.001(3) (j), (7) (b) Law Implemented 112.313, 283.33, 672.719, 1004.22(7) FS. History--New 1-5-81, Formally 6C2-2.15, 6C2-2.015 Amended 11-4-87, 6-11-91, 12-21-93, 10-20-99, 3-17-03, 9-19-2008, 6-25-2010, 3-7-2014, 10-9-2015, 6-7-2017,

---



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# ACTION ITEM V



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

---

**ACTION ITEM V**  
**September 12, 2024**

**SUBJECT:** Employee Bonus Plan Report

---

**PROPOSED COMMITTEE ACTION**

I recommend approval of the Florida State University Employee Bonus Plan Report and certify that bonuses paid within the reporting period, July 1, 2023, through June 30, 2024, comply with the criteria outlined in the University Policy 4-OP-C-7-D7.

**AUTHORITY FOR BOARD OF TRUSTEES ACTION**

Section 1012.978, F.S. authorizes a university Board of Trustees to develop and maintain an employee bonus plan for work performance or employee recruitment and retention.

Board of Governors Regulation 9.015, University Bonus Plans requires an annual report be submitted to the Board of Trustees, certifying that bonuses paid during the reporting period complied with the criteria in the university bonus plan and were paid from funds contained within the university's budget as approved by the Board of Trustees. This report shall then be annually provided to the Board of Governors.

University Policy 4-OP-C-7-D7, Employee Bonus Plan, authorizes university departments to provide a salaried employee with a one-time monetary award (bonus) as an incentive to recruit and retain key talent or to reward employee work performance.

**BACKGROUND INFORMATION**

In accordance with Section 1012.978, F.S., BOG Regulation 9.015, and University Policy 4-OP-C-7-D7, I am providing a report of all employee bonus types for work performance or employee recruitment and retention paid to Faculty and Staff during the initial reporting period July 1, 2023, through June 30, 2024, for your approval.

**ADDITIONAL COMMITTEE CONSIDERATIONS**

---

**Supporting Documentation Included:** Employee Bonus Plan Report

**Submitted by:** Kyle Clark, Senior Vice President for Finance & Administration

## 9.015 University Bonus Plans

(1) Pursuant to section 1012.978, Florida Statutes, each board of trustees may establish and implement one or more plans that authorize the award of bonuses based on employee work performance or for purposes of recruitment and retention.

- (a) Each university plan must set forth the categories of employees who are eligible to receive bonuses and the evaluation criteria by which bonuses may be awarded. Evaluation criteria for plans based on employee work performance may include, but are not limited to, documented work performance involving increased duties/responsibilities, successful completion of a special project, attainment of established goals, superior performance, or specific achievements or assignments of significance. For plans developed for recruitment, evaluation criteria may include, but are not limited to, candidates with desirable specialized skills and exceptional experience, or where market conditions or departmental structure merit such a recruitment award. For plans developed for purposes of addressing retention, evaluation criteria may include, but are not limited to, circumstances to address verified offers of competing employment, to address market conditions which are significantly higher than the current salary, to ameliorate salary compression or inversion, or to acknowledge successful completion of career development, training, or certification programs that are in the best interests of the university or support the mission of the university.
- (b) Each university may authorize the inclusion of provisions that award bonuses in collective-bargaining agreements that are duly ratified by the board of trustees. Any bonus provisions in such agreements must be based upon standards appropriate to institutions of higher education or relevant industry standards.

(2) Any university bonus plan that is consistent with the provisions set forth herein may be implemented upon approval by the university board of trustees. This regulation applies to bonus plans created under section 1012.978, Florida Statutes.

(3) Comprehensive incentive-based compensation programs implemented for services related to the delivery of clinical care through a university Faculty Practice Plan approved by the Board of Governors and operating in accordance with Regulation 9.017 or another health-care related program are authorized upon approval by the university board of trustees.

(4) Each year, on a schedule established by the university board of trustees, the President shall submit a report to the board of trustees. The report shall contain the following: a description of the bonus plan, the President's certification that any bonuses paid during the reporting period complied with the criteria in the university's bonus plan and were paid from funds contained within the university's budget as approved by the board of trustees; and the total amount paid during the reporting period for performance, recruitment and retention bonuses. This report shall then be annually provided to the Board of Governors.

Authority: Section 7(c), Art. IX, Fla. Const.; section 1012.978, Fla. Stat.; History: New 11-04-2021; Amended 11-09-2023

## **4-OP-C-7-D7 Employee Bonus Plan (See also 4-OP-C-7-A3.7)**

**Responsible Executive:** Finance and Administration

**Approving Official:** Vice President of Finance and Administration

**Effective Date:** Approval of BOG 9.015 (November 4, 2021); Approved by FSU BOT 9-24-21

**Last Revision Date:** 9/24/21

### **I. INTRODUCTION**

- This policy provides guidance on awarding individual bonus or incentive payments to recruit and retain employees and to reward superior work performance.
- Eligible categories of employees include Faculty, Executive Service (AEX), Administrative and Professional (A&P), and University Support Personnel System (USPS). Employees must be active and in good standing with the University at the time a bonus payment is made.

### **II. POLICY**

- Departments may provide a salaried employee a one-time monetary award (bonus) as an incentive to recruit and retain key talent or to reward employee work performance.

#### **A. Recruitment**

Offered to prospective employees who possess skills, experience, and/or qualifications that are in high market demand or are highly specialized. May also be used to recruit for a position that would otherwise be difficult to fill. The amount of the recruitment bonus may not exceed 15% of the employee's base salary. A recruitment bonus request that exceeds the 15% threshold may be awarded only after approval by the President or designee. See also Policy 4-OP-C7-B12 Recruiting Incentives.

#### **B. Retention**

Offered to a current employee possessing valuable or unique knowledge, skills, or abilities that are deemed critical to the mission of the University in order to retain key talent. May be used to acknowledge successful completion of career development, professional training, or certification programs that are beneficial to the University and the employee. The amount of the retention incentive is dependent on the

nature and complexity of the role, as well as the availability of funds. The amount of this incentive may not exceed 15% of the employee's base salary. A retention bonus request that exceeds the 15% threshold may be awarded only after approval by the President or designee.

**C. Work Performance**

Recognizes and rewards employees for exceptional performance and contributions over a specified period of time. Frequently awarded for the completion of a special project or assignment going beyond an employee's regularly assigned duties. These may include, but are not limited to, the following:

- Contributions that substantially advance the initiatives of the department, division, college, or University and are typically project-based.
- Extraordinary efforts during times of critical need, such as achieving vital objectives or deliverables that could have negatively impacted operations or major projects.
- Innovative work ideas that significantly improve operational efficiencies, workflow, or customer service and may include the introduction or modification of business practices.

**D. Incentive Program**

A department-specific program based on an approved plan with clearly defined objectives. These programs are used to recognize and reward employees for significant performance and contribution following a specified time-period based on pre-established goals. The incentive program must define eligible employees and be provided to FSU Human Resources in advance, with final approval for any such payments by the Chief Human Resources Officer. Faculty Practice Plans must operate in accordance with State University System of Florida Board of Governors Regulation 9.017 and are authorized upon approval by the Board of Trustees.

**E. Procedures**

When an employee's supervisor determines that a bonus may be warranted, an Additional Pay Form containing justification/documentation appropriate for the requested bonus type should be prepared and submitted. All bonus and incentive payments are subject to approval of the Chief Human Resources Officer or designee. The effective date of the increase will be the beginning of the pay period following the completion of the process. Requests to establish a new college or administrative unit incentive plan should be submitted to Compensation at HR-Compensation@fsu.edu.

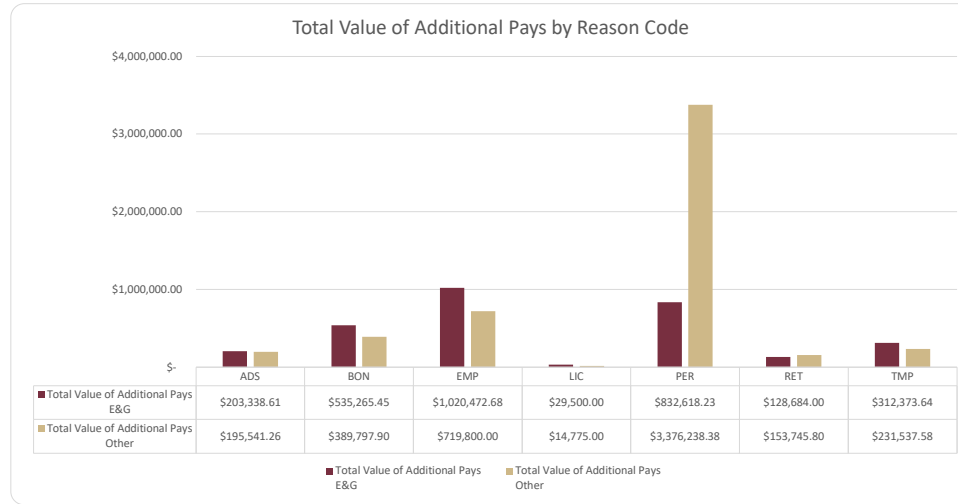
**III. LEGAL SUPPORT, JUSTIFICATION, AND REVIEW OF THIS POLICY**

- Section 1012.978, F.S.
- Florida Board of Governors Regulation 9.015
- Florida State University Board of Trustees Regulations FSU-4.001
- This policy shall be reviewed by the Chief Human Resources Officer every seven years for its effectiveness. The Office of Human Resources shall make recommendations to the Vice President for Finance and Administration for any modification.
- Revisions to this policy require FSU BOT approval in accordance with Florida Statutes and BOG Regulation.



Type of Additional Pay	Count of Additional Pays E&G	Total Value of Additional Pays E&G	Count of Additional Pays Other	Total Value of Additional Pays Other	Count of Additional Pays All	Total Value of Additional Pays All
ADS	32	\$ 203,338.61	30	\$ 195,541.26	62	\$ 398,879.87
BON	124	\$ 535,265.45	137	\$ 389,797.90	261	\$ 925,063.35
EMP	157	\$ 1,020,472.68	85	\$ 719,800.00	242	\$ 1,740,272.68
LIC	32	\$ 29,500.00	12	\$ 14,775.00	44	\$ 44,275.00
PER	510	\$ 832,618.23	414	\$ 3,376,238.38	924	\$ 4,208,856.61
RET	21	\$ 128,684.00	8	\$ 153,745.80	29	\$ 282,429.80
TMP	352	\$ 312,373.64	244	\$ 231,537.58	596	\$ 543,911.22
<b>Grand Total</b>	<b>1228</b>	<b>\$ 3,062,252.61</b>	<b>930</b>	<b>\$ 5,081,435.92</b>	<b>2158</b>	<b>\$ 8,143,688.53</b>

Earning Code	Earning Code Description
ADS	Faculty Admin Supplement - Addl Duties - COVID (Work Performance)
	Faculty Admin Supplement - Development (Retention)
	Faculty Admin Supplement - Interim Appointment (Work Performance)
	Faculty Admin Supplement - Temporary Duties (Work Performance)
BON	Bonus (Incentive/Retention)
EMP	Employment Incentive (Recruitment)
LIC	License & Certification (Retention)
PER	Performance Bonus (Work Performance)
RET	Retention Bonus (Retention)
TMP	Temporary Out of Class Pay (Work Performance)





FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

# ACTION ITEM VI



FLORIDA STATE UNIVERSITY  
BOARD OF TRUSTEES  
*Finance and Business Committee*

---

**ACTION ITEM VI**

**September 12, 2024**

**SUBJECT:** Campus Master Plan Amendment

---

**PROPOSED COMMITTEE ACTION**

Request for Approval

**AUTHORITY FOR BOARD OF TRUSTEES ACTION**

In 1993, the Florida Legislature passed legislation that recognizes the unique relationship between university campuses and local governments. Chapter 1013.30, F.S., describes the processes by which universities are required to develop, maintain, and update campus master plans and associated campus development agreements with local governments.

**BACKGROUND INFORMATION**

In September 2021, the Board of Trustees (BOT) adopted the University's current Campus Master Plan (CMP), which covers the years 2020 to 2030 (near-term and mid-term). This proposed amendment entails the addition of a Lacrosse Field to the Southwest Site (Campus) to support the newly formed Women's Lacrosse Program and to ensure compliance with Title IX. The attached document shows the anticipated location of the field and spectator spaces, as well as an associated support facility.

There are no significant changes proposed for the Panama City Campus at this time.

**ADDITIONAL COMMITTEE CONSIDERATIONS**

By statutory definition, these modifications constitute a minor amendment to the Campus Master Plan. Accordingly, it is not expected that the adoption of this amendment will create the need to substantially revise the existing Campus Development Agreement between the University and the City of Tallahassee, approved and executed in December of 2022.

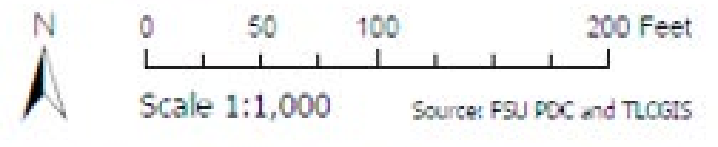
---

**Supporting Documentation Included:** Map of Lacrosse Field at SW Site (Campus)

**Submitted by:** Kyle Clark, Senior Vice President for Finance & Administration

# Potential Lacrosse Field Site Alumni Village

Each  represents 7,000 sqft for seating



SUPPORT  
FACILITY

PENNELL

POTTSDAMER ST

RED BARBER PKWY