



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES
Academic Affairs Committee

MEETING MINUTES (DRAFT)

Thursday, June 15, 2023
1:30 – 2:30 p.m.

Virtual Meeting via Zoom

Attended via Zoom: Vivian de las Cuevas-Diaz (committee chair), Kathryn Ballard (committee), Bridgett Birmingham (committee), Justin Roth (committee), Deborah Sargeant (committee), BOT Chair Peter Collins, BOT Vice-Chair Bob Sasser, Jorge Gonzalez, Jim Henderson, Jack Hitchcock.

Trustees absent: Max Alvarez, John Thiel, Drew Weatherford.

Staff: Provost James Clark and other university staff.

I. CALL TO ORDER AND WELCOME

Vivian de las Cuevas-Diaz, Committee Chair called the meeting to order at 1:11 p.m.

Mr. Paul Harlacher, Associate Vice President for Academic Affairs, called the roll and confirmed a quorum.

II. APPROVAL OF MINUTES

Trustee Sargeant moved to approve the committee meeting minutes from February 23, 2023. Trustee Roth seconded the motion, and the minutes were approved unanimously by all committee members present on the call.

III. ACADEMIC AFFAIRS UPDATE

Dr. James Clark, Provost & Executive Vice President for Academic Affairs

IV. INFORMATION ITEMS

a) Report on Tenure

Dr. Janet Kistner, Vice President for Faculty Development & Advancement, gave a report on faculty tenure to the committee. Discussion followed and Dr. Kistner answered questions from the committee.

V. ACTION ITEMS

a) Request approval of the 2024-2025 Academic Calendar

Dr. Jennifer Buchanan, Assistant Vice President for Faculty Development & Advancement, presented the 2024-2025 Academic Calendar.

Trustee Birmingham moved to approve the 2024-2025 academic calendar as proposed. Trustee Sargeant seconded the motion, and the motion was approved unanimously by all committee members present on the call.

b) Request for Approval: FSU-5.100 Confidentiality and Management of Examination and Assessment Materials

The regulation was presented by Mr. Arthur Wiedinger, Associate General Counsel.

Trustee Birmingham moved to approve FSU - 5.100 Confidentiality and Management of Examination and Assessment Materials. Trustee Sargeant seconded the motion, and the motion was approved unanimously by all committee members present on the call.

c) Request for Approval: FSU-4.073 Post-Tenure Faculty Review Regulation

Dr. Janet Kistner, Vice President for Faculty Development & Advancement presented on the FSU Post-Tenure Review Regulation, which comes in response to the recently adopted Board of Governors Regulation 10.003. Dr. Kistner provided details on the process for developing this regulation and answered questions from the committee.

Trustee Sargeant moved to approve FSU-4.073 Post-Tenure Faculty Review Regulation and submit this regulation to the full board of trustees for approval. Trustee Ballard seconded the motion, and the motion was approved unanimously by all committee members present on the call to move to the full board of trustees for final approval and adoption.

VI. OPEN FORUM FOR BOARD OF TRUSTEES

VII. ADJOURNMENT

Trustee Sargeant moved to adjourn the meeting. Trustee Ballard seconded, and the meeting was adjourned at 2:21 p.m.