



FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES MEETING

FRIDAY, SEPTEMBER 11, 2020
8:30 AM

A G E N D A

*The Agenda will be followed in subsequent order and items
may be heard earlier than the scheduled time.*

I. CALL TO ORDER AND WELCOME

Mr. Ed Burr, Chair

II. APPROVAL OF MINUTES (ACTION)

- August 13, 2020, Virtual Board Meeting

III. PUBLIC COMMENTS

IV. PRESIDENT'S REPORT

Mr. John Thrasher, President

V. CONSENT ITEMS

- Requesting Approval for the Textbook and Instructional Material Affordability Report
- Requesting Approval of Revision to Regulation FSU-5.098 Textbook Adoption and Affordability
- Requesting Approval for the 2020-2021 Carryforward Spending Plan
- Requesting Approval for the 2020-2021 Revised Fixed Capital Outlay Budget
- Requesting Approval for the Status Report on Purchase Orders over \$1.0 million and 5+ Year service Contracts
- Requesting Approval of the 2020-2021 Annual Audit Work Plan
- Requesting Approval of Revision to Regulation FSU-3.004 Student Conduct Code
- Requesting Approval of Revision to Regulation FSU-3.0041 Student Organization Conduct Code

VI. NEW BUSINESS AND UPDATES

A. Academic Affairs Committee

*Dr. Sally McRorie, Provost
Mr. Jim Henderson, Chair*

Action Item

A. Requesting Approval of the 2021-2022 Legislative Budget Request

B. Student Affairs Committee

*Dr. Amy Hecht, Vice President for Student Affairs
Mr. John Thiel, Chair*

C. Finance and Business Committee

*Mr. Kyle Clark, Vice President for Finance & Administration
Mr. Bob Sasser, Chair*

D. Office of Research

Dr. Gary Ostrander, Vice President for Research

E. University Advancement

Mr. Andy Jhanji, Interim Vice President for University Advancement

F. Athletics

Mr. David Coburn, Athletics Director

G. Faculty Senate Steering Committee

Dr. Erin Ryan, Vice Chair

H. Student Government Association

Ms. Nastassia Janvier, Vice President of Student Government Association

I. General Counsel

Ms. Carolyn Egan, General Counsel


VII. CHAIR'S REPORT

Mr. Ed Burr, Chair

VIII. OPEN FORUM FOR BOARD OF TRUSTEES

Mr. Ed Burr, Chair

IX. ADJOURNMENT


Approved _____ Date *Sept 1, 2020*

August 13, 2020
VIRTUAL MEETING MINUTES

Florida State University
Board of Trustees Virtual Meeting
Thursday, August 13, 2020
1:00 pm
MEETING MINUTES

Attendees: Max Alvarez, Kathryn Ballard, Ed Burr, Billy Buzzett, Eric Chicken, June Duda, Jorge Gonzalez, Jim Henderson, Jonathan Levin, Craig Mateer, Brent Sembler, Bob Sasser, and John Thiel

I. CALL TO ORDER AND WELCOME

Mr. Ed Burr, Chair

Chair Burr called the meeting to order at 1:00 pm. Lynna Sands conducted the roll call and confirmed a quorum.

II. APPROVAL OF MINUTES (ACTION)

- June 4, 2020, ZOOM Virtual Meeting Minutes
- June 18, 2020, ZOOM Virtual Meeting Minutes

The June 4 and June 18, 2020, Virtual Meeting Minutes were approved as presented.

III. PUBLIC COMMENTS

Mr. Michael Yost, Executive Vice President of Graduate Systems United, provided comments on behalf of Hayley Lemoine. She is requesting that the Board of Trustees require all departments to extend an extra year of funding for current students because of the COVID-19 setbacks.

Ms. Aislinn Roxanne Brookshire, Graduate Assistant, asked Trustees to consider how the University is extending an additional year of funding for research.

IV. PRESIDENT'S REPORT

Mr. John Thrasher, President

President Thrasher opened with comments regarding the Fall re-opening plan that addresses every aspect of academic and campus life.

Additionally, he spoke about the hope of playing football this fall. FSU hosted a roundtable discussion and press conference that included Governor Ron DeSantis. FSU is making every effort to provide the players and coaches a structured and safe environment to play football on September 12th.

He briefed the board on the "Stay Healthy FSU" campaign that promotes wearing face masks, washing hands and monitoring symptoms. Faculty, students, and staff were urged to stay home if they are sick. An adjusted attendance policy allows students to

not be penalized if they miss class. We will be flexible and ready to adjust the fall plan if the COVID-19 circumstances change.

The COVID-19 testing for students and employees has been a big part of our plan with the assistance of University Health Services, the College of Medicine and Capital Regional Medical Center. He thanked the Office of Research and Tallahassee Memorial Health Care for their efforts in getting the COVID laboratory up and running. They are processing approximately 1,000 tests per a day.

He recognized Vice President Gary Ostrander and his success last year leading FSU to another record year in research funding of \$250 million from federal, state, and other resources.

He congratulated the recent recipients for the McKnight Junior Faculty Fellowship - Cameron Beatty, Anasa Hicks, Ravi Howard, April Jackson, Yolanda Rankin and James Wright.

Summer Commencement was held virtually on July 31st. The commencement speaker was Coach Leonard Hamilton. Coach Hamilton provided an inspiring speech with some wise words to move forward during this global pandemic and period of social unrest.

President Thrasher briefed the board on the status of the President's Task Force on anti-racism, equity, and inclusion. Professor Maxine Montgomery, Chair, will have their first meeting soon.

V. NEW BUSINESS AND UPDATES

A. Office of Research

Dr. Gary Ostrander, Vice President for Research

Information Items

1. Year-End Research Numbers
2. Opening of FSU Rapid Response COVID Test Laboratory

Vice President Ostrander provided a FY-2020 Research Funding (proposals, awards, and dollars) update. Awards include money received from Triumph and Koch Foundation.

Additionally, the opening of the FSU Rapid Response COVID Test Laboratory, which is partnered with Tallahassee Memorial Health Care. The lab is currently processing 1,056 tests/day or 5,280/week within 8-24 hours.

B. Student Affairs Committee

Dr. Amy Hecht, Vice President for Student Affairs

Mr. John Thiel, Chair

Trustee Thiel expressed appreciation to President Thrasher and administration regarding the leadership position during this time. He introduced the Title IX and student code of conduct and the student organization conduct code.

Dr. Angela Chong provided information regarding the federal legislation changes and adjustments needed in the Student Code of Conduct and Student Organization Code of Conduct to put them in line with the federal legislation. The largest change is heightened procedural standards for institutions of higher education to allow for live hearings with the ability for advisors of any student involved to be able to conduct cross examination or the ability to ask questions of anyone providing information during that hearing. The information that is subject to questioning by the advisor of the student involved, will be allowed to be relied upon for a decision of responsibility.

Action Items

1. Requesting Approval of Emergency Regulation to update FSU-3.004 Student Conduct Code (Adopt FSU-ER20-1 Student Conduct Code)

Trustee Duda moved to approve the Emergency Regulation to update FSU-3.004 Student Conduct Code. Trustee Thiel seconded the motion and was approved unanimously (13-0).

2. Requesting Approval of Emergency Regulation to update FSU-3.0041 Student Organization Conduct Code (Adopt-ER20-2 Student Organization Conduct Code)

Trustee Sembler moved to approve the Emergency Regulation to update FSU-3.0041 Student Organization Conduct Code. Trustee Alvarez seconded the motion and was approved unanimously (13-0).

C. Finance and Business Committee

Mr. Kyle Clark, Vice President for Finance & Administration

Mr. Bob Sasser, Chair

Trustee Sasser provided a brief update on the Finance & Business Committee including the regulations that are on the agenda for approval.

Mr. Clark introduced and welcomed Rich Ron, new Parking & Transportation Director. Mr. Ron has recommended updates and changes to the Parking & Traffic Regulation.

Action Items

1. Requesting Approval of the FSU-2.009 Parking and Traffic Regulations

Trustee Thiel moved to approve the FSU-2.009 Parking and Traffic Regulations. Trustee Sembler seconded the motion and was approved unanimously.

2. Requesting Approval of Amendment to FSU 2.024 Tuition and Fees

Trustee Sembler moved to approve the FSU-2.024 Tuition and Fees. Trustee Duda seconded the motion and was approved unanimously.

D. Athletics

Mr. David Coburn, Athletics Director

Information Item

1. Introduction of Mr. Michael Alford, CEO Seminole Boosters

Mr. Coburn introduced the incoming CEO of Seminole Boosters, Mr. Michael Alford who comes with experience from Central Michigan University, University of Alabama, Oklahoma, USC, and the Dallas Cowboys. Mr. Alford expressed his excitement to join Florida State University on September 1st.

Mr. Coburn provided a few remarks regarding the upcoming football and athletic seasons including:

- The Big 10 and Pac 12 conferences have chosen not to play their season
- The Big 12, ACC & SEC are proceeding to play this season.
- Medical Advisory Group has weighed the risk with cardiologists from Duke and Emory to discuss Myocarditis and the conclusion is we should be able to manage the risks and play
- Football, soccer, volleyball, and cross country are moving forward with their seasons
- NCAA will be making decisions regarding NCAA National Championships within football, soccer, volleyball, and cross country
- Decisions regarding basketball season have not been made

Additional information provided by Mr. Coburn includes:

- COVID-specific website has launched for athletics, students, and parents. This will provide several links to medical information through the university, ACC and NCAA sites.
- He recognized the recent death of former men's basketball player, Michael Ojo. He impacted so many through basketball and will be missed.

- Student-athletes are provided an option to opt out and not play this fall, but they will continue to receive their financial aid. Currently, two football players have chosen to opt out of the 2020 season.
- Seating in the bowl and Champions Club will be limited to 20-25% capacity. Ticket options available are season tickets, or three game packages. For boosters that would like to skip this season, they are being given the option to apply their money to next season.
- Staff is continuing to work on a comprehensive set of protocols for health and cleanliness.
- Mr. Coburn also provided an update on the Austin case in California that is related to the federal anti-trust case against the NCAA regarding national limits on scholarship and other forms of aid. This means we will go through one full recruiting cycle without limits on computers, instruments and other equipment related to the pursuit of academic studies.

Action Items

1. Requesting Approval of the 2020-2021 ACC Governing Board Certification

Trustee Duda moved to approve the 2020-2021 ACC Governing Board Certification. Trustee Ballard seconded the motion and was approved unanimously.

E. Faculty Senate Steering Committee

Dr. Erin Ryan, Vice Chair

Action Items

1. Requesting Approval for Resolution in Support of the College of Law Building Legislative Action

Trustee Chicken moved to approve the Resolution in Support of the College of Law Building Legislative Action. Trustee Levin seconded the motion and the motion passed 12-1 (Alvarez).

VI. CHAIR'S REPORT

Mr. Ed Burr, Chair

Chair Burr thanked the Trustees for participating in the Virtual Board of Trustees Meeting. He announced the next meeting on September 10 & 11, 2020, but unsure at this time if the meeting will be in-person or virtual.

VII. OPEN FORUM FOR BOARD OF TRUSTEES

Mr. Ed Burr, Chair

Trustee Duda inquired about the COVID test requirement prior to students arriving on campus. Vice President Hecht clarified that it is highly encouraged for students to get tested, but students living on campus are required to be tested.

Trustee Mateer expressed concern of students being tested, moving into their dorm prior to receiving their results. The concern of a positive test entering the dorm.

Chair Burr reminded trustees of the next meeting on September 10 & 11, 2020. A determination will be made for an in-person or virtual meeting closer to the meeting date.

VIII. ADJOURNMENT

The meeting was adjourned at 2:16 pm.

CONSENT ITEM A



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John E. Thrasher
FROM: Provost Sally McRorie
DATE: August 28, 2020
SUBJECT: Textbook and Instructional Material Affordability

Request for Approval

State law requires each university to submit an annual report to the Chancellor of the State University System on textbook and instructional material affordability. Using a template and instructions provided by the Florida Board of Governors, the Provost's Office compiled and analyzed this information.

I recommend your approval of the Textbook and Instructional Material Affordability Report. Consistent with state law, upon review and approval, the report will be submitted to the Chancellor of the State University System.

**State University System of Florida
Textbook and Instructional Materials Affordability
Annual Report
Statutory Due Date: September 30**

Florida State University	Fall 2019 and Spring 2020		
University Submitting Report	Semester(s) Reported		
Date Approved by the University Board of Trustees		Signature of Chair, Board of Trustees	Date
Signature of President	Date	Signature of Vice President for Academic Affairs	Date

1. Required and Recommended Textbooks and Instructional Materials for General Education Courses

a. Describe the textbook and instructional materials selection process for general education courses, including high enrollment courses.

Methodology for determining high enrollment: Order courses (course prefix/number) by headcount enrollment, excluding honors courses. The top 10% of courses are determined as high enrollment. Report the total number of courses (n).

The high enrollment courses offered in Fall 2019 and Spring 2020 were identified by the Registrar's Office. Based on policy set for curriculum by the Faculty Senate, the Student Information System (the campus enterprise resource planning system) was used to pull course information and enrollment for high enrollment courses as of July 21, 2020. All of the high enrollment courses are general education courses. The process for selecting textbooks and instructional materials is the same across all campuses. Each instructor adopts the course material for his/her course. High-enrollment courses are provided in the tables below.

Fall 2019

Class Code	Class Title	Enrollment
MAC1105	COLLEGE ALGEBRA	3617
ENC2135	RESEARCH, GENRE, AND CONTEXT	3411
CHM1045	GEN CHEMISTRY I	2849
MAC1140	PRECALCULUS ALGEBRA	1846
STA2122	INTRO APPL STATISTIC	1599
BSC2010	BIOLOGICAL SCIENCE I	1583
STA2023	FUND BUS STATISTICS	1523
CHM1045L	GEN CHEM I LAB	1334

ECO2013	PRIN OF MACROECON	1311
MAC1114	ANALYTIC TRIGNOMETRY	1191
ECO2023	PRIN OF MICROECON	1175
PSB2000	INTRO BRAIN & BEHAVR	1140
ENC1101	FRESH COMP & RHETRC	1126
ARH2000	ART ARCH ARTITC VISN	1119
PHI2010	INTRO TO PHILOSOPHY	1057
MAC2233	CALCULUS FOR BUSINES	1052
PSY2012	GEN PSYCHOLOGY	1038
BSC1005	GEN BIO NON-MAJORS	1032
EVR1001	INTRO ENV SCIENCE	1008
CHM1046	GEN CHEMISTRY II	990
BSC2010L	BIOLOGICAL SCI I LAB	901
BSC1005L	GENERAL BIOLOGY LAB	849

Spring 2020

Class Code	Class Title	Enrollment
ENC2135	RESEARCH, GENRE, AND CONTEXT	3002
CHM1045	GEN CHEMISTRY I	1973
CHM1046	GEN CHEMISTRY II	1781
MAC2233	CALCULUS FOR BUSINES	1666
STA2122	INTRO APPL STATISTIC	1589
STA2023	FUND BUS STATISTICS	1487
PHI2010	INTRO TO PHILOSOPHY	1370
MAC1114	ANALYTIC TRIGNOMETRY	1345
MAC1140	PRECALCULUS ALGEBRA	1302
ARH2000	ART ARCH ARTITC VISN	1226
ECO2013	PRIN OF MACROECON	1143
EVR1001	INTRO ENV SCIENCE	1068
MAC1105	COLLEGE ALGEBRA	1057
ECO2023	PRIN OF MICROECON	1050
AMH2020	HISTORY OF U.S.	945
CHM1046L	GEN CHEMISTRY II LAB	892
CHM1045L	GEN CHEM I LAB	868
BSC1005L	GENERAL BIOLOGY LAB	849
PSB2000	INTRO BRAIN & BEHAVR	802
BSC2011	BIOLOGICAL SCIENCE II	767

b. Report the course title(s) and number of section(s) that do not require or recommend the purchase of a textbook(s) and instructional material(s).

*Fall 2018**Spring 2019*

Course Titles not Requiring or Recommending Purchase of Texts/Instructional Materials	Number of Sections	Course Titles not Requiring or Recommending Purchase of Texts/Instructional Materials	Number of Sections
AMH2020 - HISTORY OF U.S.	2	AMH2020 - HISTORY OF U.S.	2
AMH2097 - RACE/ETHNICITY IN US	5	AMH2097 - RACE/ETHNICITY IN US	2
AMH2583 - HISTORY OF SEMINOLES	1	AMH2583 - HISTORY OF SEMINOLES	1
ANT2511L - INTRO PHY ANTHRO LAB	3	ANT2100L - INTRO ARCHAEOLOGY LAB	2
ARH2000 - ART ARCH ARTITC VISN	4	ANT2301 - HUMAN SEXUALITY	1
ART2003C - CONTEMP ART SCHOL & PRCTC	2	ARH2000 - ART ARCH ARTITC VISN	4
BSC1005L - GENERAL BIOLOGY LAB	3	ART2003C - CONTEMP ART SCHOL & PRCTC	4
BSC2010L - BIOLOGICAL SCI I LAB	2	ASH3100 - HISTORY OF ASIA	1
CHM1020C - CHEMISTRY FOR LIBERAL STUDIES	2	ASH3230 - MIDDLE EAST RESEARCH	1
CHM1045 - GEN CHEMISTRY I	51	BSC1005L - GENERAL BIOLOGY LAB	2
CHM1045L - GEN CHEM I LAB	4	BSC2010L - BIOLOGICAL SCI I LAB	3
CHM1046 - GEN CHEMISTRY II	19	BSC2011L - BIOLOGICAL SCIENCE II LAB	2
CHM1046L - GEN CHEMISTRY II LAB	1	CHM1020C - CHEMISTRY FOR LIBERAL STUDIES	3
CHM3217 - ONE SEMESTER ORGANIC CHEMISTRY	5	CHM1045 - GEN CHEMISTRY I	36
CHT3391 - CHINESE CINEMA	1	CHM1045L - GEN CHEM I LAB	4
DAN3144 - CULTURAL PERSPECTIVES – DANCE	1	CHM1046 - GEN CHEMISTRY II	42
DAN3145 - CLASSICAL PERSPECTIVES – DANCE	2	CHM1046L - GEN CHEMISTRY II LAB	2
ENC1101 - FRESH COMP & RHETRC	6	CHM3217 - ONE SEMESTER ORGANIC CHEMISTRY	6
FIL2001 - INTRO TO CINEMA STUDIES	14	CHT3391 - CHINESE CINEMA	1

FRT3520 - FRENCH CINEMA	1		ECO2013 - PRIN OF MACROECON	4
GEA1000 - WORLD GEOGRAPHY	2		ECO2023 - PRIN OF MICROECON	1
GEO1330 - ENVIRONMENTAL SCIENCE	2		ENC1101 - FRESH COMP & RHETRC	5
GEO4421 - CULTURAL GEOGRAPHY	1		EUH3205 - 19TH CENTURY EUROPE	1
GLY1030 - ENVIR ISSUES IN GLY	1		EVR1001 - INTRO ENV SCIENCE	1
HPS3320 - SCREENING SCIENCE	2		FIL2001 - INTRO TO CINEMA STUDIES	14
HUM2020 - ART OF BEING HUMAN	1		GEA1000 - WORLD GEOGRAPHY	1
IDS2930 - E-SERIES:INTRO TO INTERDISCIPL	22		GEO1330 - ENVIRONMENTAL SCIENCE	1
IDS3933 - E-SERIES:EXPL IN INTERDISCIPL	1		GLY1030 - ENVIR ISSUES IN GLY	2
IDS3934 - E-SERIES:ISSUES IN INTERDISCIPL	28		HPS3320 - SCREENING SCIENCE	1
ISC3523C - RESEARCH METHODS	1		HUM3321 - MULTICUL FILM/CULTUR	2
LIT2000 - INTRODUCTION TO LITERATURE	1		HUN1201 - SCIENCE OF NUTRITION	1
MGF1107 - PRACTICAL FINITE MAT	1		IDS2128 - 21ST CENTURY ENTREPRENEUR	3
PHI2010 - INTRO TO PHILOSOPHY	9		IDS2141 - EXPLORING EMERGING TECH	10
PHI2630 - ETH ISSUES/LIFE CHOI	1		IDS2165 - WRITING FOR GREEN EVERYWHERE	1
PHY2053C - COLLEGE PHYSICS A	1		IDS2196 - HIST OF AMERICAN POP CULTURE	2
PSB2000 - INTRO BRAIN & BEHAVR	1		IDS2335 - CENTRAL AMERICAN CINEMA	1
PSY2012 - GEN PSYCHOLOGY	3		IDS2341 - INTIMATE RELATIONSHIPS	1
REL1300 - INTRO TO WORLD REL	2		IDS2371 - MUSIC AND CULTURE IN LONDON	1
REL2315 - RELIGIONS OF S. ASIA	1		IDS2410 - CITIZENSHIP AND DEBATE	1
REL3145 - GENDER AND RELIGION	1		IDS2431 - GLOBAL PERSPECTIVES	3

REL3170 - RELIGIOUS ETHICS	8		IDS2452 - DOCUMENTARY HIST, THRY, & PRAC	1
REL3505 - CHRISTIAN TRADITION	1		IDS2453 - WORLD CINEMA REALITY/ILLUSION	2
STA2023 - FUND BUS STATISTICS	24		IDS2460 - GLOBAL PERSPECTIVES: COM	1
STA2122 - INTRO APPL STATISTIC	35		IDS2461 - MUSIC AND HUMAN RIGHTS	1
STA2171 - STATISTICS FOR BIO	4		IDS2462 - HUMAN NATURE	1
SYD3800 - SEX AND GENDER	1		IDS2472 - FRESHMAN SEMINAR	1
SYG1000 - INTRO SOCIOLOGY	1		IDS2473 - FIELD METHODS	1
SYG2010 - SOCIAL PROBLEMS	2		IDS2490 - COM AND SOCIAL RESPONSIBILITY	1
SYO3100 - FAMILIES/SOC CHG	2		IDS2492 - SPORT: PLACE, COMP. & FAIRNESS	2
THE2000 - INTROD TO THEATRE	6		IDS2651 - LANGUAGE: BODY, MIND, & WORLD	4
URS1006 - WORLD CITIES	1		IDS2683 - UNINTENDED CONSEQUENCES OF IT	1
WOH1030 - MODRN WRLD SINCE 1815	1		IDS3121 - CASE ANALYSIS & SOLUTION DEVELOPMENT	1
ANT2100 - INTRO TO ARCHAEOLOGY	1		IDS3137 - POLITICS OF REPRODUCTION	1
ANT2100L - INTRO ARCHAEOLOGY LAB	2		IDS3167 - CONTEMPORARY ART AS A MIRROR	6
HUM2235 - HUM: RENAISSANCE/ENLIGHTENMENT	1		IDS3169 - ART AND THE ENVIRONMENT	9
MGF1106 - MATH FOR LIB ARTS I	1		IDS3336 - GREAT BRITAIN?	2
SPT3391 - HISPANIC CINEMA	1		IDS3364 - ETHICS OF CONSENT	1
			IDS3433 - MODERN DEATH	1
			IDS3493 - INTRO TO EHEALTH	1
			INS2912 - GLOBAL CITIZENSHIP	1
			ISC3523C - RESEARCH METHODS	1
			LAH1093 - LATIN AMER: CROSS-CUL	1

		LIT3383 - WOMEN IN LITERATURE	1
		MAC2233 - CALCULUS FOR BUSINES	2
		MGF1106 - MATH FOR LIB ARTS I	2
		PHI2010 - INTRO TO PHILOSOPHY	7
		PHM2300 - INTRO POLITICL PHILO	1
		REL1300 - INTRO TO WORLD REL	3
		REL3145 - GENDER AND RELIGION	2
		REL3152 - RELIGION, RACE AND ETHNICITY	1
		REL3170 - RELIGIOUS ETHICS	6
		REL3293 - TOPICS:BIB STUDIES	1
		REL3367 - ISLAM TO MODERN WRLD	1
		REL3505 - CHRISTIAN TRADITION	1
		SPT3503 - HISPANIC CULTURAL ANALYSIS	1
		STA2023 - FUND BUS STATISTICS	15
		STA2122 - INTRO APPL STATISTIC	13
		SYG1000 - INTRO SOCIOLOGY	1
		SYG2010 - SOCIAL PROBLEMS	3
		SYO3100 - FAMILIES/SOC CHG	2
		THE2000 - INTROD TO THEATRE	6
		URS1006 - WORLD CITIES	1
		WOH1023 - MODRN WORLD TO 1815	1
		WOH1030 - MODRN WRLD SINC 1815	3
		HUM2250 - HUM: MODERN	1
		IDS2370 - FESTIVALS	1

		IDS2930 - E-SERIES:INTRO TO INTERDISCIPL	1
		SPT3391 - HISPANIC CINEMA	1

Fall 2019

Spring 2020

Course Titles not Requiring or Recommending Purchase of Texts/Instructional Materials	Number of Sections	Course Titles not Requiring or Recommending Purchase of Texts/Instructional Materials	Number of Sections
AMH2020 - HISTORY OF U.S.	3	AMH2020 - HISTORY OF U.S.	3
AMH2097 - RACE/ETHNICITY IN US	4	AMH2097 - RACE/ETHNICITY IN US	1
AMH2583 - HISTORY OF SEMINOLES	1	ANT2100L - INTRO ARCHAEOLOGY LAB	2
ANT2100L - INTRO ARCHAEOLOGY LAB	1	ARH2000 - ART ARCH ARTITC VISN	5
ANT2301 - HUMAN SEXUALITY	1	ARH2050 - HIST & CRITCSM ART I	7
ANT2511L - INTRO PHY ANTHRO LAB	4	ARH2051 - HIST CRITCSM ART II	8
ARH2000 - ART ARCH ARTITC VISN	4	BSC1005L - GENERAL BIOLOGY LAB	4
ARH2050 - HIST & CRITCSM ART I	7	BSC2010 - BIOLOGICAL SCIENCE I	3
ARH2051 - HIST CRITCSM ART II	7	BSC2010L - BIOLOGICAL SCI I LAB	2
ART2003C - CONTEMP ART SCHOL & PRCTC	1	BSC2011 - BIOLOGICAL SCIENCE II	2
BSC1005L - GENERAL BIOLOGY LAB	3	BSC2011L - BIOLOGICAL SCIENCE II LAB	2
BSC2010L - BIOLOGICAL SCI I LAB	2	CCJ2020 - INTRO TO CRIM JUSTIC	1
BSC2011L - BIOLOGICAL SCIENCE II LAB	1	CHM1020C - CHEMISTRY FOR LIBERAL STUDIES	3
CHM1020C - CHEMISTRY FOR LIBERAL STUDIES	2	CHM1045 - GEN CHEMISTRY I	36
CHM1045 - GEN CHEMISTRY I	49	CHM1045L - GEN CHEM I LAB	1
CHM1045L - GEN CHEM I LAB	1	CHM1046 - GEN CHEMISTRY II	34
CHM1046 - GEN CHEMISTRY II	18	CHM1046L - GEN CHEMISTRY II LAB	1

CHM1046L - GEN CHEMISTRY II LAB	1	CHT3391 - CHINESE CINEMA	1
CHM3217 - ONE SEMESTER ORGANIC CHEMISTRY	2	CLT3378 - MYTH EAST AND WEST	1
CHT3391 - CHINESE CINEMA	1	CLT3510 - ANC WORLD IN FILM	1
CLA3501 - GEN/SOC ANCNT GREECE	1	ENC1101 - FRESH COMP & RHETRC	6
CPO2002 - INTRO COMPARATV GOVT	1	ENC2135 - RESEARCH, GENRE, AND CONTEXT	7
DAN3144 - CULTURAL PERSPECTIVES - DANCE	1	EUH3530 - ENGL EMPIRE COMNWLTH	1
DAN3145 - CLASSICAL PERSPECTIVES - DANCE	1	EVR1001 - INTRO ENV SCIENCE	1
ENC1101 - FRESH COMP & RHETRC	11	GEA1000 - WORLD GEOGRAPHY	2
EUH3205 - 19TH CENTURY EUROPE	1	GEO1330 - ENVIRONMENTAL SCIENCE	1
EVR1001 - INTRO ENV SCIENCE	1	GLY1030 - ENVIR ISSUES IN GLY	1
FRT3520 - FRENCH CINEMA	1	HIS2370 - INTERPRETING NATIVE AMERICA	1
FRW3100 - EARLY-MODERN FRENCH LIT	1	HIS3505 - PERSPECTIVES ON SCI/MATH	1
GEA1000 - WORLD GEOGRAPHY	1	HUM2250 - HUM: MODERN	1
GEO1330 - ENVIRONMENTAL SCIENCE	1	HUM3321 - MULTICUL FILM/CULTUR	2
GEO1400 - HUMAN GEOGRAPHY	1	HUN1201 - SCIENCE OF NUTRITION	1
GLY1030 - ENVIR ISSUES IN GLY	1	IDS2128 - 21ST CENTURY ENTREPRENEUR	2
HIS2370 - INTERPRETING NATIVE AMERICA	1	IDS2141 - EXPLORING EMERGING TECH	3
HIS3491 - MEDICINE AND SOCTY	1	IDS2144 - INFORMATION ETHICS	2
HPS3320 - SCREENING SCIENCE	1	IDS2165 - WRITING FOR GREEN EVERYWHERE	1
HUM2020 - ART OF BEING HUMAN	1	IDS2166 - ART AS PROPAGANDA	1
HUM2235 - HUM: RENAISS/ELIGHTMT	1	IDS2293 - DANGEROUS LIAISONS	3
IDS2129 - COLLISIONS: BUSINESS & CULTURE	1	IDS2316 - WORLD WITHOUT GOD?	2

IDS2141 - EXPLORING EMERGING TECH	3		IDS2341 - INTIMATE RELATIONSHIPS	1
IDS2144 - INFORMATION ETHICS	1		IDS2370 - FESTIVALS	1
IDS2166 - ART AS PROPAGANDA	1		IDS2371 - MUSIC AND CULTURE IN LONDON	1
IDS2196 - HIST OF AMERICAN POP CULTURE	2		IDS2452 - DOCUMENTARY HIST, THRY, & PRAC	1
IDS2293 - DANGEROUS LIAISONS	3		IDS2453 - WORLD CINEMA REALITY/ILLUSION	2
IDS2375 - THIRD WORLD CINEMA	1		IDS2460 - GLOBAL PERSPECTIVES: COM	1
IDS2431 - GLOBAL PERSPECTIVES	1		IDS2490 - COM AND SOCIAL RESPONSIBILITY	1
IDS2432 - POLITICAL PARTICIPATION IN 21C	1		IDS2634 - INFORMATION LITERACY & SOCIETY	1
IDS2460 - GLOBAL PERSPECTIVES: COM	1		IDS2651 - LANGUAGE: BODY, MIND, & WORLD	2
IDS2490 - COM AND SOCIAL RESPONSIBILITY	1		IDS2681 - DIGITAL MICROHISTORY LAB	1
IDS2491 - PRSNL RESPBLTY PUBLIC SPEAKING	1		IDS2683 - UNINTENDED CONSEQUENCES OF IT	1
IDS2634 - INFORMATION LITERACY & SOCIETY	2		IDS3121 - CASE ANLYSIS & SOLUTION DVLPMT	1
IDS2650 - THINKING ABOUT LANGUAGE	1		IDS3164 - MEDIA, CULTR & ENVIRONMENT	1
IDS2651 - LANGUAGE: BODY, MIND, & WORLD	2		IDS3167 - CONTEMPORARY ART AS A MIRROR	2
IDS2673 - POP MUSIC IN LIT	2		IDS3169 - ART AND THE ENVIRONMENT	4
IDS2681 - DIGITAL MICROHISTORY LAB	1		IDS3326 - UNDERSTANDING RELIGION, PEOPLE	1
IDS3121 - CASE ANLYSIS & SOLUTION DVLPMT	1		IDS3364 - ETHICS OF CONSENT	1
IDS3140 - TECHNOLOGIES OF MEMORY	2		IDS3415 - GUNS, DRUGS, AND SLAVES	1
IDS3164 - MEDIA, CULTR & ENVIRONMENT	1		IDS3493 - INTRO TO EHEALTH	1
IDS3167 - CONTEMPORARY ART AS A MIRROR	1		IDS3700 - SLEEPLESS IN THE 21ST CENTURY	1

IDS3169 - ART AND THE ENVIRONMENT	1		ISC3523C - RESEARCH METHODS	1
IDS3415 - GUNS, DRUGS, AND SLAVES	3		LAH1093 - LATIN AMER:CROSS-CUL	1
ISC3523C - RESEARCH METHODS	1		LIT2000 - INTRODUCTION TO LITERATURE	2
LIT3024 - THE SHORT STORY	1		LIT3024 - THE SHORT STORY	1
MAC1105 - COLLEGE ALGEBRA	4		LIT3383 - WOMEN IN LITERATURE	2
MAC1114 - ANALYTIC TRIGNOMETRY	3		MAC1105 - COLLEGE ALGEBRA	5
MAC1140 - PRECALCULUS ALGEBRA	2		MAC1114 - ANALYTIC TRIGNOMETRY	3
MAC2233 - CALCULUS FOR BUSINES	1		MAC1140 - PRECALCULUS ALGEBRA	33
MAC2311 - CALC W/ANLYT GEOM I	2		MAC2233 - CALCULUS FOR BUSINES	1
MGF1106 - MATH FOR LIB ARTS I	3		MGF1106 - MATH FOR LIB ARTS I	1
MUH2019 - MODERN POPULAR MUSIC	3		MGF1107 - PRACTICAL FINITE MAT	1
MUH2051 - MUSIC IN WORLD CULTURES	1		MUH2019 - MODERN POPULAR MUSIC	2
MUH3053 - AMERICAN ROOTS MUSIC	2		MUH3053 - AMERICAN ROOTS MUSIC	2
MUL2010 - MUSIC LITERATURE	2		PHI2010 - INTRO TO PHILOSOPHY	7
PHI2010 - INTRO TO PHILOSOPHY	8		PHI2100 - RSNNG CRITCL THINKNG	3
PHI2100 - RSNNG CRITCL THINKNG	4		PHM2121 - PH RACE CLASS GENDER	1
PHY2053C - COLLEGE PHYSICS A	1		PHM2300 - INTRO POLITICL PHILO	3
REL1300 - INTRO TO WORLD REL	7		PSB2000 - INTRO BRAIN & BEHAVR	1
REL2121 - RELIGION IN THE U.S.	1		PSY2012 - GEN PSYCHOLOGY	4
REL3145 - GENDER AND RELIGION	1		REL1300 - INTRO TO WORLD REL	4
REL3170 - RELIGIOUS ETHICS	6		REL2121 - RELIGION IN THE U.S.	1
REL3367 - ISLAM TO MODERN WRLD	1		REL3128 - TOPIC IN AM RELIGION	1
REL3505 - CHRISTIAN TRADITION	1		REL3145 - GENDER AND RELIGION	1

SPT3391 - HISPANIC CINEMA	1		REL3170 - RELIGIOUS ETHICS	6
STA2023 - FUND BUS STATISTICS	14		REL3171 - TOPICS IN ETHICS	1
STA2122 - INTRO APPL STATISTIC	13		SPT3391 - HISPANIC CINEMA	1
SYG1000 - INTRO SOCIOLOGY	1		STA2023 - FUND BUS STATISTICS	13
SYG2010 - SOCIAL PROBLEMS	1		STA2122 - INTRO APPL STATISTIC	13
SYO3100 - FAMILIES/SOC CHG	2		THE2000 - INTROD TO THEATRE	4
THE2000 - INTROD TO THEATRE	4		URS1006 - WORLD CITIES	1
URS1006 - WORLD CITIES	1		WOH1023 - MODRN WORLD TO 1815	2
WOH1023 - MODRN WORLD TO 1815	1		WOH1030 - MODRN WRLD SINC 1815	2
WOH1030 - MODRN WRLD SINC 1815	1			

2. Specific Initiatives of the University Designed to Reduce the Costs of Textbooks and Instructional Materials for General Education Courses

a. Describe specific initiatives of the institution designed to reduce the costs of textbooks and instructional materials.

The Office of the Provost requests that textbooks and instructional materials be entered into the Student Information System by the first date of course registration (e.g., mid-March for Summer and Fall semesters and October for Spring semester). Students access the Student Information System through an online student web portal in order to use the course look-up feature to make decisions about course registration. The textbook and instructional material information for courses is available to students during this process. Students are thus able to make decisions about courses, considering textbook and instructional material costs, months in advance of the start of the term. The early posting of textbook and instructional material information gives students time to shop for the best prices.

This textbook information is also available to the University Bookstore (Follett) through a university contract, which allows the bookstore to ensure that textbooks are offered in various formats, depending on availability. For example, a textbook may be available in new, used, rental, or digital format. If it is available in alternative formats, then the University Bookstore makes it available to students, often at a lower price than the new retail version. Generally, textbooks in a rental format are approximately 52% lower than new retail, used textbooks are 29% less than new, and digital are 13% less than new retail. Approximately 75% of the textbook titles are available as used, while

approximately 36% are available in a digital format. Increasingly, students are participating in the textbook rental program.

In addition, the University Bookstore (Follett) has a “price match guarantee” that allows students to price-match against Amazon, Barnes and Noble, or a local competitor. For Academic Year 2019-2020, participating students saved \$2,396 in new material costs as a result of the price-match guarantee offered by the University Bookstore.

University Libraries have a course reserve program in which faculty can request that textbook and/or instructional material be placed on reserve for access by students. Course materials available through the course reserve program are searchable by course, instructor, and title through the library catalog. Each academic department is assigned a subject librarian who communicates to faculty about library services, including course reserves. Students obtain information about the course reserves from the course instructor. Between July 2019 and June 2020, the course reserve program at the University Libraries included the material for 316 courses, approximately 80% of which were general education courses. Reserves at the libraries totaled 1,497 physical items (e.g., books, DVDs) and 163 streaming media files. 492 physical items were borrowed, for a total of 3,552 loans. In addition, the libraries also licensed 81 streaming media titles specifically for use in courses.

FSU Libraries continue to offer support for Open Education Resources. Since the launch of the Main Campus program in November 2016, the Libraries awarded \$24,000 in grants to FSU instructors, who have in turn saved FSU students up to \$333,356. Mini-grants were awarded to 35 faculty applicants to support the development of open or library-licensed course materials that are freely available to students. The collaboration between the libraries and International Programs (IP) continues to expand. Since 2018, the libraries have received 27 applications from IP instructors. 15 were approved, and 11 were under review for the summer 2020 summer programs. Due to the COVID 19-related cancellation of IP programs, none of these proposals proceeded. FSU Libraries estimates that the 15 approved courses have reached at least 545 students and saved over \$64,000 through the use of Open Education Resources (OER).

Some academic departments have adopted open textbooks for high enrollment general education courses. Chemistry and Physics adopted open educational resources for CHM1045, CHM1046, CHM1050, PHY2053, and PHY2054. Textbook materials in these courses are available to students at no cost. Previously, the textbook costs to the student for these courses were \$130.82 (CHM1045), \$181.75 (CHM1046), \$132.24 (CHM1050), \$229.75 (PHY2053), and \$229.75 (PHY2054).

FSU Libraries have continued the work of promoting OER through training and outreach with the Capital City Virtual Series on Open Educational Resources, a monthly “lunch-and-learn” instructional series. This was a free, virtual professional development opportunity for faculty, students and administrators in the Tallahassee community, including Tallahassee Community College and Florida A&M University. There were 73 total participants in the live virtual sessions. 42 participants continued the conversation in a Canvas course, which offered teaching materials, information, and opportunities for asynchronous discussion.

b. Is the opt-in provision an initiative implemented by the institution for the purchase of student materials? If yes, describe the impact this has had on student cost savings, if any.

The University Bookstore implemented the Follett Access Opt-In Program beginning in Fall 2018. The program allows students to “opt in” to purchase materials at a reduced cost from the University Bookstore (Follett). These materials are digitally delivered to students through private access web links, providing advantages in both material accessibility and affordability for participating students. For Fall 2018, the pilot included ENC 2135 and has expanded since its inception. In Spring 2020, 40 courses were included in the program; the program will expand to approximately 70 courses, including larger courses such as MAC 2311, in Fall 2020. The total savings for Fall 2019, Spring 2020, and Summer 2020 (excluding Summer C) were \$678,537. Since its inception, students have saved \$776,491 through participation in the Follett Access Opt-In Program.

3. University Policies for the Posting of Textbooks and Instructional Materials

a. Describe policies implemented to ensure the posting of textbook and instructional materials for at least 95% of all courses and course sections 45 days before the first day of class. For course sections that require or recommend textbooks and instructional materials based on individual student needs (e.g., audition/performance, directed independent study, research topic) that may miss the posting date, please reference these as exceptions in 3(d).

The Office of the Provost requests that textbook and instructional material information be made available to students through the university’s Student Information System by the first date of course registration (e.g., mid-March for Summer and Fall semesters and October for Spring semester), well ahead of the requirement of 45 days prior to the start of the semester. The Provost’s Office establishes the deadlines for instructors of record or their designees to assign required and recommended textbooks and instructional material and input identifying information into the Student Information System. Textbook compliance information is posted on the Provost’s website and also sent to colleges. Compliance is monitored by the Provost’s Office and academic personnel provide regular reports to the Provost to ensure compliance. The Provost’s Office also sends follow up emails and status updates regularly to the colleges. Students access the Student Information System through an online student web portal to use its course look-up feature to make decisions about courses, considering textbook costs, months in advance of the start of the term, and are encouraged to do so by academic personnel and advisors.

b. Are the policies effective in meeting the reporting requirement? If not, what measures will be taken by the institution to increase faculty and staff compliance for meeting the reporting requirement?

The university's policies have been effective in meeting the reporting requirements. In the university's three most recent published operational audits conducted by the state auditor general, Florida State University had no findings related to compliance with S.1004.085, Florida Statutes, concerning textbook affordability.

c. Report the number of course sections and the total percentage of course sections that were able to meet the textbook and instructional materials posting deadline for the academic year. Note: A course section is in compliance if all textbooks and instructional materials in the course section have been entered by the deadline.

Semester	Total Course Sections	Course Sections In Compliance	Compliance Percentage
Fall 2019	11,161	10,834	97.1%
Spring 2020	11,121	10,890	97.9%
<i>Total</i>	22,282	21,724	97.5%

d. Report the number of course sections and the total percentage of course sections that necessitated change(s) in materials after the posting deadline. Provide an explanation for the change(s) in materials after the required deadline.

Term	Number of Course Sections	Percentage of Total Course Sections
Fall 2019	51	0.45%
Spring 2020	39	0.35%
<i>Total</i>	90	0.40%

The reasons for changing materials after the posting deadline vary. Reasons include, for example, textbook editions no longer were available (OCE4017), errors in the original entry (e.g., wrong edition input into the system or wrong ISBN), instructional material made available through Follett Access (BUL5810), material no longer available from the publisher (EVI4314), delay in publication making the course material unavailable (HIS4934), addition of iClicker (BSC2011), and change in instructor (AST1002). Another reason cited was that the instructor identified a free online resource available from the FSU Libraries and, as a result, changed a required textbook to recommended (FRT3520).

e. Report the number of course sections and the total percentage of course sections that were not able to meet the textbook and instructional materials posting deadline for the academic year. Provide an explanation as to why the course sections were not able to meet the posting deadline. Note: A course section is not considered in compliance if all textbooks and instructional materials in the course section were not entered by the deadline.

Semester	Total Course Sections	Course Sections Out of Compliance	Non-Compliance Percentage
Fall 2019	11,161	327	2.9%
Spring 2020	11,121	231	2.1%
<i>Total</i>	22,282	558	2.5%

Reasons for not meeting the deadline vary. For example, newly appointed faculty contracts do not begin until August and, therefore, new faculty are not at the university until a few weeks prior to the start of the semester. As a result, textbooks and instructional material for their courses may not be entered within the 45-day window. Additionally, while a course section might be created well in advance, an instructor may not have been identified for and assigned to the course early enough to be entered within the 45-day window.

f. Report the number of courses that received an exception to the reporting deadline. Describe the exception(s) provided.

Semester	Course Section Exemption	Exemption Reason
Fall 2019	966	Course sections added to course offerings less than 45 days prior to semester start date in order to meet increased student demand.
Spring 2020	846	Course sections added to course offerings less than 45 days prior to semester start date in order to meet increased student demand.
<i>Total</i>	1,812	

The university made exceptions for courses created fewer than 45 days before the last day of class for each term. Florida Board of Governors Regulation 8.003 indicates that courses or course sections added within the 45-day window are exempt. The university had a total of 966 courses that were created fewer than 45 days before the first day of class for Fall 2019 and 846 courses for Spring 2020.

CONSENT ITEM B



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John E. Thrasher
FROM: Provost Sally McRorie
DATE: August 28, 2020
SUBJECT: Amendment to Regulation FSU-5.098 Textbook Adoption and Affordability

Request for Approval

The Florida Legislature revised the state law relating to textbook affordability. As a result, the Florida Board of Governors revised its regulation and has directed universities to revise their Regulations accordingly.

This amendment makes the revisions by eliminating the requirement that institutions report general education courses with a wide cost variance.

The proposed amendment has been properly noticed and your approval is recommended.

FSU-5.098 Textbook Adoption and Affordability

(1) The Board of Trustees of Florida State University establishes the following procedures for minimizing the cost of textbooks and instructional materials to students while maintaining the quality of their educational experience and continuing to ensure academic freedom.

(a) The Office of the Provost shall notify each college of the textbook and instructional material adoption deadline for each semester.

(b) Not later than the beginning of course registration for each term, the instructor or designee shall identify in the university's textbook assignment application the textbooks and instructional materials both required or recommended for use in each course section. This information will be available online to students through the textbook assignment application.

(c) Upon accessing the website to enter this information, the instructor or designee shall confirm that

1. When making a choice between a new edition of a textbook and a previous edition, the instructor has determined that the new edition differs significantly and substantively from the previous edition and that, based upon this review, the adoption of the new edition is warranted; and

2. When requiring the purchase of a bundled package rather than one or more of its discrete parts, the instructor requires actual use of substantially all of the items that the package contains by the students.

(d) The textbook listings shall include the following information: the international standard book number (ISBN), the author(s) listed, the title, the publisher, the edition number, the copyright and publication dates, and other relevant information necessary to identify the specific textbook or instructional material both required or recommended for each course.

(e) College deans will monitor compliance to ensure that each instructor has entered both the required or recommended textbooks and instructional materials by the deadlines established by the Provost. A course added less than forty-five (45) days prior to the first day of classes is exempt from this notification requirement.

(f) The Provost or designee shall determine and report compliance with this regulation to the FSU Board of Trustees.

(f) Determination of a student's ability to pay for instructional materials will be made through assessment by the Office of Financial Aid. Students eligible for financial assistance may elect to have their FSU account credited with the approved funding so they may make textbook and instructional material purchases from the University Bookstore directly.

(2) The university board of trustees shall provide a report, by September of each year, or as otherwise required by current law, to the Chancellor of the State University System, in a format determined by the Chancellor, that details:

(a) The selection process for general education courses with a ~~wide cost variance~~ and high enrollment ~~courses~~;

(b) Specific initiatives of the institution adopted to reduce the cost of textbooks and instructional materials;

(c) The number of courses and course sections that were not able to meet the posting deadline for the previous academic year; and

(d) Any additional information determined by the Chancellor.

(3) No employee of The Florida State University may demand or receive any payment, loan, subscription, advance, deposit of money, service, or anything of value, present or promised, in exchange for requiring students to make specific purchases. However, subject to the requirements of the Florida Code of Ethics for Public Officers and Employees and both the outside activity requirements and conflict of interest restrictions set forth in the university's regulations and in collective bargaining agreements, an employee may receive:

- (a) Sample or instructor copies of textbooks or other instructional materials that cannot be sold if they are identified as samples and not for sale;
 - (b) Royalties or other compensation from the sales of textbooks and other instructional resources of which he or she is the author or creator;
 - (c) Honoraria for academic peer review of course materials;
 - (d) Fees resulting from activities such as reviewing, critiquing, or preparing support materials for textbooks or instructional materials; and
 - (e) Training in the use of course materials and learning technologies.
- (4) The Provost or designee is delegated authority to implement additional policies and procedures in furtherance of and consistent with the requirements set forth in herein, Florida Board of Governors Regulation 8.003, applicable law, and governing collective bargaining agreements.

Authority: BOG Regulations 1.001(3) (j), 8.003; Sections 1004.085 Florida Statutes, BOG Regulation Procedure July 21, 2005 History New 6-17-2009, Amended 2-19-2010, 9-25-2017,

CONSENT ITEM C



FLORIDA STATE UNIVERSITY
FINANCE AND ADMINISTRATION
Office of the Vice President for Finance & Administration

MEMORANDUM

TO: John Thrasher, President

FROM: Kyle Clark, Vice President for Finance & Administration

DATE: September 11, 2020

SUBJECT: Request for Approval
2020-2021 Carryforward Spending Plan

As required by Florida Statute 1011.45(2) and BOG Regulation 9.007(2), each University Board of Trustees shall adopt a Carryforward Spending Plan for the operation of the university as prescribed by law and the regulations of the Board of Governors.

The following motion is presented for your consideration:

1. Approve the University's fiscal year 2020-2021 Carryforward Spending Plan of \$ 140,707,228.
2. Grant approval for the President to make subsequent changes to the budget outlined in motion 1 as needed during the fiscal year, within available resources and fund balances, and consistent with applicable laws and regulations.

I recommend approval of this motion.

KC

FLORIDA STATE UNIVERSITY - COLLEGE OF MEDICINE
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Total Amount to be Funded from Current Year E&G Carryforward Balance	Budget			Project Timeline			Comments/Explanations	
				ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Current Expenditure Year #		Estimated Completion Date (Fiscal Year)
1	Student Services, Enrollment, and Retention Efforts	Biomedical Sciences Grad Stipends	860,000	-	860,000	-	860,000	1	1	2021	Stipends for Biomedical Sciences PhD candidates
2	Student Financial Aid	Biomedical Sciences Scholarships	500,000	-	500,000	-	500,000	1	1	2021	Scholarships for Biomedical Sciences PhD candidates
3	Student Financial Aid	College of Medicine Admissions	65,000	-	32,500	32,500	65,000	1	1	2021	Scholarships for Bridge Students
4	Faculty/Staff, Instructional and Advising Support and Start-Up Funding	Scientific Research Equipment	830,000	-	830,000	-	830,000	1	1	2021	Annual and Chromatograph Mass Spectrometer
5	Faculty/Staff, Instructional and Advising Support and Start-Up Funding	Annual and Sick Leave payouts	200,000	-	200,000	-	200,000	1	1	2021	Leave payouts for faculty
6	Faculty/Staff, Instructional and Advising Support and Start-Up Funding	BSSM Start-Up P57502	112	112	-	-	112	1	1	2021	Startup research expenses
7	Faculty Research and Public Service Support and Start-Up Funding	Medicine Biomedical Sciences	142,886	51,901	90,985	-	142,886	1	1	2021	Replace aging equipment and supplies
8	Faculty Research and Public Service Support and Start-Up Funding	Translational Lab Research Equipment Purchases	100,000	-	100,000	-	100,000	1	1	2021	Research materials for the translational lab
9	Faculty Research and Public Service Support and Start-Up Funding	BMS Start-Up No Five	55,000	21,565	33,435	-	55,000	1	1	2021	Startup research expenses
10	Faculty Research and Public Service Support and Start-Up Funding	BMS Start-Up P56839	1,301	1,301	-	-	1,301	1	1	2021	Startup research expenses
11	Faculty Research and Public Service Support and Start-Up Funding	BMS Start-Up No Six	945	145	800	-	945	1	1	2021	Startup research expenses
12	Faculty Research and Public Service Support and Start-Up Funding	BSSM Start-Up P57113	769	769	-	-	769	1	1	2021	Startup research expenses
Total as of July 1, 2020:			\$ 2,755,073	\$ 75,024	\$ 2,348,488	\$ 322,500	\$ 2,755,073				

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

FLORIDA STATE UNIVERSITY - JOINT COLLEGE OF ENGINEERING
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	Budget		COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Project Timeline		Comments/Explanations
					RESTRICTED Restricted Balance as of July 1, 2020	Unrestricted Balance as of July 1, 2020				Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	Student Services, Enrollment, and Retention Efforts	Grad Recruiting Operational Costs	450	-	-	450	450	1	1	2021	to include supplies	
2	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Operating requirements of the College of Engineering	771,072	-	-	771,072	653,726	1	1	2021	Operating requirements of the College of Engineering, as deemed necessary by the Dean	
3	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Operating requirements of the College of Engineering	365,559	-	-	365,559	365,559	1	1	2021	Operating requirements of the College of Engineering, as deemed necessary by the Dean	
4	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	219,741	-	-	219,741	219,741	4	3	2022	To fund graduate assistants	
5	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	165,871	-	-	165,871	165,871	1	1	2021	FAMU Payroll Invoice from FY 2020	
6	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	116,469	-	-	116,469	116,469	1	1	2021	FAMU Payroll Invoice from FY 2020	
7	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	73,023	-	-	73,023	73,023	1	1	2021	FAMU Payroll Invoice from FY 2020	
8	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	69,061	-	-	69,061	69,061	1	1	2021	FAMU Payroll Invoice from FY 2020	
9	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	48,589	-	-	48,589	48,589	1	1	2021	FAMU Payroll Invoice from FY 2020	
10	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	46,603	-	-	46,603	46,603	4	4	2021	To fund graduate assistants	
11	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	38,353	-	-	38,353	38,353	1	1	2021	FAMU Payroll Invoice from FY 2020	
12	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	20,147	-	-	20,147	20,147	1	1	2021	FAMU Payroll Invoice from FY 2020	
13	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	18,272	-	-	18,272	18,272	4	4	2021	To fund graduate assistants	
14	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	2,641	-	-	2,641	2,641	1	1	2021	FAMU Payroll Invoice from FY 2020	
15	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	2,082	-	-	2,082	2,082	4	4	2021	To fund graduate assistants	
16	Faculty/Staff, Instructional and Advising Support and Start-up Funding	IME Departmental CF	2,076	-	-	2,076	2,076	1	1	2021	To include but not limited to OFS, travel and supplies; Travel is contingent on COVID restrictions	
17	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FAMU Payroll Invoice from FY 2020	575	-	-	575	575	1	1	2021	FAMU Payroll Invoice from FY 2020	
18	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Cost sharing commitments & other office of research commitments	73,536	-	-	73,536	73,536	1	1	2021	Cost sharing commitments & other office of research commitments	
19	Faculty Research and Public Service Support and Start-up Funding	COE Office or Research Operational Costs	15,194	-	-	15,194	15,194	1	1	2021	Operating requirements of the College of Engineering, as deemed necessary by the Dean	
Total as of July 1, 2020:			\$ 2,049,333	\$ -	\$ 286,536	\$ 1,762,635	\$ -	\$ 1,337,988				

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

FLORIDA STATE UNIVERSITY - JOINT COLLEGE OF ENGINEERING
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (COVID - 19)
 Pursuant to 1011.45, Florida Statutes
 July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			Comments/Explanations	
			Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Current Expenditure Year #		Estimated Completion Date (Fiscal Year)
1	Miscellaneous Covid-19 Related Expenditures	Set aside for Spring 2021 in case we need to move labs to remote instruction	225,000	-	-	225,000	225,000	1	1	2021	Setting aside joint college budget to cover unexpected costs associated with continued/expanded remote instruction in the Spring
Totals as of July 1, 2020: *			\$ 225,000	\$ -	\$ -	\$ 225,000	\$ 225,000				

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

FLORIDA STATE UNIVERSITY
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	Budget		COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Project Timeline		Comments/Explanations	
					RESTRICTED Restricted Balance as of July 1, 2020	Unrestricted Balance as of July 1, 2020			Total # Years of Expenditure per Project	Current Expenditure Year #		Estimated Completion Date (Fiscal Year)
1	Compliance Program Enhancements	Health and Safety Initiatives	350,000				350,000	350,000	1	1	2021	Examples include: Fire Sprinkler Inspections, maintenance and replacement of safety components like alarms, Radiactive/Chemical Waste Shipments
2	Compliance Program Enhancements	LAR Professional Development	8,899			8,899	5,000	5,000	1	1	2021	Conferences (in-person & virtual) related to the production, care, and use of laboratory animals.
3	Compliance Program Enhancements	LAR Training	6,555			6,555	2,500	2,500	3	1	2023	Animals and related materials for instructional labs on safety and proper techniques in animal use and research on campus
4	Compliance Program Enhancements	LAR Facilities Operations	6,324			6,324	6,324	6,324	1	1	2021	Roofing cages, racks, water & feed carts, etc., plus other consumable supplies for the animal
5	Audit Program Enhancements	Travel	30,000	873		29,127	25,000	25,000	2	1	2022	Travel expenditures for conferences, conventions and training seminars; Travel is contingent on COVID restrictions
6	Audit Program Enhancements	TeamMate & TeamMate Analytics	25,000		20,000	5,000	20,000	20,000	2	1	2022	Internal Audit Management, Controls Management, and Internal Audit Data Analytics
7	Audit Program Enhancements	Other Expenses	6,000			6,000	4,000	4,000	2	1	2022	Individual and Institutional Membership Fees, Subscriptions, Fees & Permits (Accreditation)
8	Campus Security and Safety Enhancements	Campus Security Projects and Operations	3,000,000			3,000,000	2,000,000	2,000,000	3	1	2023	Security and safety enhancements to include equipment, lighting, vehicles and other items deemed necessary throughout campus
9	Campus Security and Safety Enhancements	FSUPD records software	476,410	448,068		28,342	476,410	476,410	2	2	2021	Software licenses for multiple vendors - Tyler, Dell, ITS, etc. Implementation to begin Fall 2020
10	Campus Security and Safety Enhancements	FSUPD vehicles and equip	341,521	56,104	285,417	-	341,521	341,521	2	2	2021	6 F150s and 2 Durangos, including safety and security equipment delayed due to COVID
11	Campus Security and Safety Enhancements	NHMF - Safety and Security	170,393			170,393	170,393	170,393	1	1	2021	Safety and enhancements items including meters, sensors, radios, cameras, card access, door replacement, roof warning system, CPR mannequins, AED units, online training system.
12	Campus Security and Safety Enhancements	Update Car Readers	106,000			106,000	106,000	106,000	1	1	2021	Replace security card readers for entrance to Thresher building, labs, etc.
13	Campus Security and Safety Enhancements	Replace interior door lock on public rooms and suites	50,000			50,000	50,000	50,000	2	1	2022	Replace door lock on all non-functioning and non-supported swing locks. Postponed by Covid
14	Campus Security and Safety Enhancements	Recogations to improve health safety and other safety measures in Alumni Building	42,264			42,264	42,264	42,264	2	1	2022	Includes renovations and equipment upgrades to improve safety of Alumni Building.
15	Campus Security and Safety Enhancements	FSUPD ballistic vests	29,629		29,629	-	29,629	29,629	2	2	2021	Ballistic vests that could not be paid on a closed FY20 PO and was paid by ePRF in July 2020
16	Campus Security and Safety Enhancements	FSUPD vehicle	28,467		28,467	-	28,467	28,467	2	2	2021	1 Durango for investigations delayed due to COVID
17	Campus Security and Safety Enhancements	FSUPD networking projects	25,000	25,000		-	25,000	25,000	1	1	2021	FSUPD networking projects
18	Campus Security and Safety Enhancements	TSB Building Security	22,771			22,771	22,771	22,771	1	1	2021	Safety and security remediation taken for TSB as a result of FSU PD review and assessment, to include items as follows: Access system, badge access devices, entrance modifications, etc.
19	Campus Security and Safety Enhancements	TAPS pedestrian safety	21,253			21,253	21,253	21,253	2	2	2021	TAPS pedestrian safety project remaining expenses
20	Campus Security and Safety Enhancements	FSUPD Teaser Jr 5	13,530		13,530	-	13,530	13,530	2	2	2021	Original purchase included 4 years upfront and a 10% rebate over the subsequent year
21	Campus Security and Safety Enhancements	FSUPD motorcycle equip	11,352		11,352	-	11,352	11,352	2	2	2021	Unfilled motorcycle equipment from a closed FY20 PO
22	Campus Security and Safety Enhancements	FSUPD training and education	535	535		-	535	535	1	1	2021	FSUPD training and education - travel; Travel is contingent on COVID restrictions

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			ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Current Expenditure Year #		Estimated Completion Date (Fiscal Year)
23	Student Services, Enrollment, and Retention Efforts	Spring graduate student stipends	-	-	285,656	285,656	1	1	2021	Stipends for graduate students for the Spring Semester.
24	Student Services, Enrollment, and Retention Efforts	Expenses to provide student services by the Division of Student Affairs	-	-	210,000	210,000	1	1	2021	Student support expenses of the Division of Student Affairs, as deemed necessary by the Vice President of Student Affairs
25	Student Services, Enrollment, and Retention Efforts	Office of Accessibility Services - Student Support Expenses	-	-	64,608	64,608	1	1	2021	Travel and other student accessibility service needs.
26	Student Services, Enrollment, and Retention Efforts	OPS appointments that provide student assistance	-	-	60,790	60,790	2	2	2021	Includes adjunct appointments which increase course offerings, instructional support, and part time assistance for the Career and Professional Development Center.
27	Student Services, Enrollment, and Retention Efforts	Include but not limited to OPS support, FIG Winters and supplies.	-	-	46,673	46,673	1	1	2021	Include but not limited to OPS support, and supplies.
28	Student Services, Enrollment, and Retention Efforts	TAPS SAFE van purchase	-	-	40,780	40,780	2	2	2021	TAPS ADA SAFE Van delayed due to COVID
29	Student Services, Enrollment, and Retention Efforts	Student and recruitment support	1,445	-	36,297	36,297	1	1	2021	Includes but not limited to Award payments, spring GA apps, Recruitment Fairs, GA for Enrollment Team/Admissions
30	Student Services, Enrollment, and Retention Efforts	Graduate Assistants	11,700	-	35,100	35,100	1	1	2021	Graduate Assistants
31	Student Services, Enrollment, and Retention Efforts	CARE student services	33,255	-	33,255	33,255	1	1	2021	Costs to provide essential OPS (I.A., tutors, regulars)
32	Student Services, Enrollment, and Retention Efforts	CLSC Student Service Needs	31,160	-	31,160	31,160	1	1	2021	CLSC replacement van
33	Student Services, Enrollment, and Retention Efforts	Grad Recruiting Operational Costs	2,174	-	24,509	24,509	1	1	2021	Grad Recruiting Operational Costs
34	Student Services, Enrollment, and Retention Efforts	Media Buy/University Relations	20,000	-	20,000	20,000	1	1	2021	Media purchases to promote FSU PC programs
35	Student Services, Enrollment, and Retention Efforts	Social Science Peer Advising	-	-	18,529	18,529	1	1	2021	Expense to include, but are not limited to OPS, travel, memberships, supplies and professional fees. Travel is contingent on COVID restrictions.
36	Student Services, Enrollment, and Retention Efforts	Human Sciences Grad Recruitment	-	-	15,376	15,376	4	3	2022	Travel, both rental, LAC scholarships, graduate recruitment service. Travel is contingent on COVID restrictions.
37	Student Services, Enrollment, and Retention Efforts	2021 Student Testing Lab Fee/Acad. Admin	5,000	-	5,000	5,000	1	1	2021	Partnership with GOSC for student academic testing.
38	Student Services, Enrollment, and Retention Efforts	CSE Student Services	4,462	-	4,462	4,462	1	1	2021	IDI tests as part of 3-year research project
39	Student Financial Aid	CARE-Financial Need Scholarships	5,309,966	-	5,309,966	5,309,966	1	1	2021	CARE Scholarships
40	Student Financial Aid	Scholarships	1,022,816	-	1,022,816	1,022,816	1	1	2021	PCC - Law scholarships
41	Student Financial Aid	Need Based Scholarships	978,925	-	978,925	978,925	1	1	2021	FSU Need based scholarships
42	Student Financial Aid	Legacy Fellowship Payments	950,343	-	347,611	347,611	1	1	2021	Travel and fellowship travel support. Travel is contingent on COVID restrictions.
43	Student Financial Aid	FSU Employees Scholarship Fund	131,191	-	131,191	131,191	1	1	2021	FSU employees scholarships
44	Student Financial Aid	Employee Dependent Scholarships - Faculty	118,676	-	118,676	118,676	1	1	2021	Faculty dependent scholarships
45	Student Financial Aid	Employee Dependent Scholarships - Staff	113,633	-	113,633	113,633	1	1	2021	Staff dependent scholarships
46	Student Financial Aid	Recruitment Fees	10,000	-	10,000	10,000	1	1	2021	Recruitment fees for incoming students
47	Student Financial Aid	LAC Scholarship Support	-	-	10,000	10,000	1	1	2021	LAC student scholarship support
48	Student Financial Aid	Financial aid for students with hardships	-	-	2,500	2,500	1	1	2021	Financial aid for students who are experiencing financial hardship
49	Student Financial Aid	CSE LAC Scholarships	-	-	750	750	1	1	2021	LAC scholarships
50	Student Financial Aid	LAC 2 * 2 Scholarship disbursed for Summer 20 Term	-	-	500	500	1	1	2021	LAC scholarships
51	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Provost Support for Colleges 7% Reserve	-	-	8,703,980	8,703,980	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies Veterans and LAC Scholarships 7% Reserve. Travel is contingent on COVID restrictions.
52	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Provost commitment operational support for ODL, LAW & A&S	-	-	4,588,194	4,588,194	1	1	2021	Include but not limited to OPS support, travel, housing, meals, COVID supplies.
53	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies	-	-	2,109,549	2,109,549	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies CROC, SLATE, WUB classroom. Travel is contingent on COVID restrictions.
54	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies	895,981	416,790	1,822,410	1,822,410	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies. Travel is contingent on COVID restrictions.

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				ENCUMBRANCES Balance as of July 1, 2020	RESTRICTED Balance as of July 1, 2020	COMMITTED Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Current Expenditure Year #	
55	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Provost Support to Law School	1,163,221			1,163,221	1	1	2021	Include but not limited to OPS support, travel, scholarships and supplies; Travel is contingent on COVID restrictions.
56	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Testing Center Support, CAPD Sponsorship	1,058,796	-		1,058,796	1	1	2021	include but not limited to OPS support, travel, scholarships and supplies; Travel is contingent on COVID restrictions.
57	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjuncts, GA's and OPS instructors	751,537			751,537	1	1	2021	include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions.
58	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, scholarships, facilities and supplies	669,695			669,695	1	1	2021	include but not limited to OPS support, travel, scholarships, facilities and supplies; Travel is contingent on COVID restrictions.
59	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Operational support for Medicine	610,921	-		610,921	1	1	2021	include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions.
60	Faculty/Staff, Instructional and Advising Support and Start-up Funding	include but not limited to OPS support, travel, memberships, contractual services and supplies	562,638			562,638	1	1	2021	Includes MPA storage, lease Five Arts Storage FDA Faculty women of Color CVITAS
61	Faculty/Staff, Instructional and Advising Support and Start-up Funding	College of Social Sciences and Public Policy	520,298			520,298	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
62	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Instructional costs	479,746	-		479,746	1	1	2021	Faculty summer salary, adjuncts, and graduate teaching assistants
63	Faculty/Staff, Instructional and Advising Support and Start-up Funding	OPS for CRI	424,639	14,839		280,000	2	1	2022	OPS staff for Campus Reimagined project
64	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Provost commitment to colleges for lab software due to COVID-19 do you want to move this straight to 057	416,775			416,775	1	1	2021	include but not limited to OPS support, travel, Labster and supplies; Travel is contingent on COVID restrictions
65	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Human Sciences Dean's Office Startup Support	394,213	-		-	4	1	2024	Future startup support (graduate assistantships, travel, supplies, equipment, etc.); Travel is contingent on COVID restrictions
66	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Course Development FY21 & FY22 (non-recurring)	362,317	-		362,317	2	1	2022	FY21 development projects; Plan to use residual to support FY22 development projects in case of COVID restrictions
67	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Support Undergraduate faculty bonuses, scholarships, AD's and support for UGS	380,119			380,119	1	1	2021	include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
68	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-up	374,539			374,539	4	2	2023	To fund graduate assistants, equipment, lab supplies, and summer salaries
69	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Student Academic Support & Engagement Postament	350,000	-		350,000	1	1	2021	OPS appointments
70	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Z24011-Moving costs for new director, and faculty member, set up costs, equipment	303,714			303,714	3	1	2023	includes moving expenses for new faculty and director, travel, OCO equipment, computers, and supplies; Travel is contingent on COVID restrictions
71	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Chair and Sabbatical OPS Instruction, Faculty Search Expenses, New Faculty Hire	265,680	-		265,680	2	1	2022	Non-recurring faculty instructional/new search/hire expenditures
72	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-up for new hires. Will be allocated from 21:2000 into new department IDs	279,943			279,943	1	1	2021	Start-up for new hires. Will be allocated from 21:2000 into new department IDs
73	Faculty/Staff, Instructional and Advising Support and Start-up Funding	include but not limited to OPS support, travel, memberships and supplies	279,008	485		278,523	1	1	2021	include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
74	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjuncts/OPS, Fric Overhead and employees in DROP	278,078	-		278,078	1	1	2021	includes fall, spring and summer salary and benefits.
75	Faculty/Staff, Instructional and Advising Support and Start-up Funding	include but not limited to OPS support, travel, memberships and supplies	266,984	-		266,984	1	1	2021	include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
76	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjunct Faculty	250,000	62,749		167,251	1	1	2021	Adjunct Faculty
77	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Dean's Searches	233,960	76,203		157,777	1	1	2021	Dean's Search Nursing/music
78	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Institute of Academic Leadership	230,373	2,977		227,397	8	2	2027	includes but not limited to: Travel, Serv., Prof. Other, Employee Training; Travel is contingent on COVID restrictions
79	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjuncts/GATA/OPS support	210,000	-		210,000	1	1	2021	Adjuncts/GATA/OPS support

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80	Faculty/Staff, Instructional and Advising Support and Start-up Funding	OPS Staff Support for CFA Departments	-	200,000	4,667	200,000	1	1	2021	All department OPS staff requests for FY 2021 (includes lab monitors, equipment technicians, security guards, reception staff)
81	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Quality Matters Trainings & Stipends (non-OPS related costs for CFA departments Spring 2021-Summer 2021)	-	193,779	-	193,779	2	1	2022	Quality Matters trainings and stipends for FY21 & Summer 2021
82	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Includes Faculty travel	-	180,000	-	180,000	1	1	2021	All department adjunct requests for Spring-Summer 2021
83	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjuncts/GATA/OPS support	-	175,903	-	175,903	1	1	2021	Includes Faculty travel. Travel is contingent on COVID restrictions
84	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjuncts/GATA/OPS support	-	175,000	-	175,000	1	1	2021	Adjuncts/GATA/OPS support
85	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Temporary Staffing	-	163,235	-	163,235	1	1	2021	PN 51192 - Last 7 Months of Drop EE. Position not being filled once vacated
86	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	163,235	159,255	-	159,255	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
87	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	-	151,479	-	151,479	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
88	Faculty/Staff, Instructional and Advising Support and Start-up Funding	ISPA Dept.	-	136,066	3,733	134,332	2	1	2022	Included but not limited to: OPS salary writings, Computer exp./Maintenance, Office Supplies
89	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	-	126,365	-	126,365	4	2	2023	To fund graduate assistants, equipment, lab supplies, and summer salaries
90	Faculty/Staff, Instructional and Advising Support and Start-up Funding	ISPA (Geography)	-	121,779	5,127	116,652	2	1	2022	Included but not limited to: Faculty summer Salary W/Fringe, OPS writing, travel; Travel is contingent on COVID restrictions
91	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Grad Research Assistants to support faculty research	-	119,900	-	119,900	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
92	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Undergrad Instructional teaching	-	118,507	-	118,507	1	0	2022	OPS Grad Research Assistants
93	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Sociology Department	-	118,465	-	118,465	1	0	2022	OPS Grad Teaching Asst, Post Doc Teaching, OPS-Staff
94	Faculty/Staff, Instructional and Advising Support and Start-up Funding	OPS Retirement/Dep	-	117,957	13,334	104,624	1	1	2021	Expense to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
95	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Operational expenses to include equipment replacement and updates	-	117,179	-	117,179	3	1	2023	Operational expenses to include equipment replacement
96	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FL Public Affairs Ct	-	114,068	-	114,068	1	1	2021	Expense to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
97	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UFF Release	-	111,989	-	111,989	1	1	2021	include but not limited to OPS support, travel, memberships, supplies, . Travel is contingent on COVID restrictions
98	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	-	109,517	-	109,517	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
99	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.	-	103,814	-	103,814	1	1	2021	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.
100	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Dr. Greg Hickey startup funds	100,000	100,000	-	100,000	4	1	2024	Equipment, supplies, travel; Travel is contingent on COVID restrictions
101	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Machin Startup	100,000	98,049	-	98,049	4	3	2022	Equipment, supplies, equipment, lab supplies, and summer salaries
102	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.	-	96,513	-	96,513	1	1	2021	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.

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			ENCUMBRANCES Balance as of July 1, 2020	RESTRICTED Balance as of July 1, 2020	COMMITTED Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project		Estimated Completion Date (Fiscal Year)
106	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.	857		83,142	94,099	1	2021	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.
107	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			94,017	94,017	4	2022	To fund graduate assistants, equipment, lab
108	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.			91,002	91,002	1	2021	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.
109	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Visiting Faculty			90,000	90,000	1	2021	OPS Faculty who assist in teaching medical students in a clinical setting
110	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Med Clinical Learning Center			88,436	88,436	1	2021	Departmental CF to cover operating costs, grad student support, OPS staff, and other costs related to budget reductions. Can also be leveraged for cost sharing.
111	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FREAC (Technical Support)			88,140	88,140	1	2021	Include but not limited to: Computer equip maintenance, software, ops salary w/inflage
112	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies			85,619	85,619	2	2022	Include but not limited to OPS support, travel, memberships and supplies. Restricted equals Nuventive & SPOL. Travel is contingent on COVID restrictions
113	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	1,101	65,219	18,749	85,069	1	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
114	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Laitano Startup			81,878	81,878	4	2022	Equipment, supplies, travel, Post Doc, lab technician, student support. Travel is contingent on COVID restrictions
115	Faculty/Staff, Instructional and Advising Support and Start-up Funding	English department			81,569	81,569	1	2021	Include but not limited to OPS support, travel, memberships and supplies. Restricted equals Nuventive & SPOL. Travel is contingent on COVID restrictions
117	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Special Projects - E. Pritchard ???			81,544	81,544	1	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
118	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			81,143	81,143	4	2023	Student Scholars Program
119	Faculty/Staff, Instructional and Advising Support and Start-up Funding	HERI			80,694	80,694	10	2024	Supplies, and summer salaries
120	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Cui Startup			80,284	80,284	2	2023	Include but not limited to OPS support, travel, memberships and supplies
121	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Course enhancement grants via one-time-pay stipends (non-recurring)		77,672	-	52,672	4	2024	Course enhancement grants via one-time-pay, for stipends insured from F2F to remote due to COVID-19
122	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Center for the Advancement of Teaching expenditures to include but not limited Learning Assistants, OPS, Training and supplies	8,575		63,745	72,320	1	2021	Include but not limited to OPS support, travel, memberships and supplies ; Travel is contingent on COVID restrictions
123	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FSU-Teach Program			70,000	70,000	1	2021	Include but not limited to OPS support, travel, memberships and supplies ; Travel is contingent on COVID restrictions
124	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FREAC Dept.			69,251	69,251	1	2021	Includes student employment/stipends, OPS faculty, recurring copier rental, computer/individual equipment, travel, supplies; Travel is contingent on COVID restrictions
125	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Hickner Startup	1,887		65,546	65,546	1	2021	Includes but not limited to: OPS, Computer exp./Maintenance, Office Supplies
126	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Singh Startup			64,464	64,464	4	2021	RA, Post Doc, equipment, supplies
127	Faculty/Staff, Instructional and Advising Support and Start-up Funding	GA/RA/OPS support for Dean's office			61,987	61,987	4	2021	Equipment, supplies, travel, lab technician, RA, student support; Travel is contingent on COVID restrictions
128	Faculty/Staff, Instructional and Advising Support and Start-up Funding				60,798	60,798	1	2021	Startup support travel; Travel is contingent on COVID restrictions

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130	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Operational expenses to include equipment replacement and repairs.	60,466		60,466	60,466	1	1	2021	Operational expenses to include equipment replacement and repairs.
131	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			55,302	55,302	4	2	2023	To fund graduate assistants, equipment, lab supplies, and summer salaries
132	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Dr. Fado's Summer Salary			54,558	54,558	1	1	2021	Not limited to Summer Salary for Faculty member.
133	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			53,477	53,477	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
134	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Ohanesian Startup		92,415		52,415	4	1	2024	Equipment, supplies, travel, Post Doc, lab technician, student support; Travel is contingent on COVID restrictions.
135	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			50,469	50,469	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
136	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Graduate program support. Recruiting & stipends			44,971	44,971	1	1	2021	Graduate program support. Recruiting & stipends
137	Faculty/Staff, Instructional and Advising Support and Start-up Funding	President's Teaching Awards			44,547	44,547	1	1	2021	Faculty Teaching Awards
138	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Economics Department			44,049	44,049	1	1	2021	Expenses to include, but are not limited to OPS travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
139	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Geography Department	4,831		38,008	42,839	1	1	2021	Expenses to include, but are not limited to OPS travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
140	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			42,628	42,628	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
141	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			41,776	41,776	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
142	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Urban and Regional Planning			41,208	41,208	1	1	2021	Travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
143	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Demography and Population Health Program			38,594	38,594	1	1	2021	Expenses to include, but are not limited to travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
144	Faculty/Staff, Instructional and Advising Support and Start-up Funding	CBTR	798		36,596	37,394	2	1	2021	Includes but not limited to: OPS writing, complete exp/insurance, Office Supplies
145	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjuncts/OPS, Fric Overload and employees in DRGP			35,842	35,842	1	1	2021	Includes fall, spring and summer salary and stipends
146	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Askew School of Public Administration	529		35,117	35,646	1	1	2021	Expenses to include, but are not limited to OPS travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
147	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel and supplies			35,640	35,640	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies ; Travel is contingent on COVID restrictions
148	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			34,959	34,959	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
149	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Z2400-OPS funding / Supplies/travel			33,137	33,137	1	1	2021	Includes OPS support, travel, and supplies; Travel is contingent on COVID restrictions
150	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			31,494	31,494	4	2	2023	To fund graduate assistants, equipment, lab supplies, and summer salaries
151	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies			31,462	31,462	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies ; Travel is contingent on COVID restrictions
152	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Social Science Health Policy Research	5,080		23,614	28,694	1	1	2021	Expenses to include, but are not limited to OPS travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
153	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up			28,013	28,013	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
154	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start up Dr. John Lowe			25,876	25,876	1	1	2021	Includes salary for program director, post doc, and funding, lab, research consultants.
155	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Accreditation Reimbursements			25,693	25,693	1	1	2021	Accreditation expense fee, travel etc...; Travel is contingent on COVID restrictions

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166	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Program in Interdisciplinary Humanities	22,335	-	-	22,335	1	1	2021	Includes Graduate Assistant and OPS Faculty appointments
167	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	20,850	-	-	20,850	4	3	2022	To fund graduate assistants, equipment, lab supplies, and summer salaries
168	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Sign on Bonuses for new faculty	20,500	-	-	20,500	1	1	2021	Sign on bonuses for new incoming faculty as track lecturer.
169	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Claude Pepper Center	19,308	-	-	19,308	1	1	2021	Expenses to include, but are not limited to: travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
170	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	19,088	-	-	19,088	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
171	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Adjusted/OPS Costs	17,500	-	-	17,500	1	1	2021	Fall/Spring adjuncts
172	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Assoc. & Asst. deans stipends	15,289	14,858	-	431	1	2	2021	Dr. Susan Baker (\$5,000); Dr. Susan Shelton (\$3,500); and Dr. Susan Perterfield (\$3,500)
173	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Travel/Virtual Conf Support	15,000	-	-	15,000	1	1	2021	Staff and Admin Travel and virtual Conf. support; Travel is contingent on COVID restrictions
174	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Geographic Information Studies Program	14,488	-	-	14,488	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
175	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Public Lands Research	13,696	-	-	13,696	2	1	2022	Expenses to include but not limited to: Computer equip, maintenance, software, ops salary/wriffs
176	Faculty/Staff, Instructional and Advising Support and Start-up Funding	History department	13,306	3,161	-	10,145	1	1	2021	Includes Adjunct Faculty appointments, travel; Travel is contingent on COVID restrictions
177	Faculty/Staff, Instructional and Advising Support and Start-up Funding	International Affairs	12,724	-	-	12,724	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
178	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Social Sciences Deans Office Operational	11,581	-	-	11,581	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
179	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Religion department	11,127	-	-	11,127	1	1	2021	Includes Post Doctoral Associates appointments
180	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Classroom equipment	10,868	8,689	-	2,179	1	1	2021	Technology items such as cameras and monitors
181	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	10,685	-	-	10,685	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
182	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Travel, Research, and Professional Development Support for faculty	10,500	750	-	9,750	1	1	2021	Virtual conference registration fees, research memberships and supplies; Travel is contingent on COVID restrictions
183	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Includes but not limited to OPS support, travel, memberships and supplies	10,286	-	-	10,286	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
184	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	10,004	-	-	10,004	4	3	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
185	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Institutional Memberships	10,000	-	-	10,000	4	1	2024	To fund graduate assistants, equipment, lab supplies, and summer salaries
186	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Institutional Memberships	9,286	-	-	9,286	1	1	2021	Institutional Memberships
187	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Ctr for Democratic Performance	9,247	-	-	9,247	1	1	2021	Expenses to include, but are not limited to travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
188	Faculty/Staff, Instructional and Advising Support and Start-up Funding	QER Honorariums - virtual reviews	8,431	-	-	8,431	1	1	2021	Reviews honorariums 1500 ea virtual
189	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Software purchase	7,875	-	-	7,875	1	1	2021	Software purchase
190	Faculty/Staff, Instructional and Advising Support and Start-up Funding	African American Studies Program	7,832	1,124	-	6,708	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
191	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Interdisciplinary Social Sciences Program	6,673	-	-	6,673	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions

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					RESTRICTED Restricted Balance as of July 1, 2020	Unrestricted Balance as of July 1, 2020			Total # Years of Expenditure per Project	Current Expenditure Year #		Estimated Completion Date (Fiscal Year)
182	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Soc Sci Living Learning Ctr	6,655				6,655	6,655	1	1	2021	Expenses to include, but are not limited to OPS, travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions.
183	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Student Academic Support & Engagement Program	6,557			6,557	6,557	6,557	1	1	2021	Includes computer equipment/software
184	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Physics department	5,641	4,764		877	5,641	5,641	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
185	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies	5,600			5,600	5,600	5,600	1	1	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
186	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	5,375			5,375	5,375	5,375	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
187	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	3,653			3,653	3,653	3,653	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
188	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	3,322			3,322	3,322	3,322	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
189	Faculty/Staff, Instructional and Advising Support and Start-up Funding	ISPA (Leadership)	3,239			3,239	3,239	3,000	2	1	2022	Includes but not limited to OFFICE SUPPLIES, computer
190	Faculty/Staff, Instructional and Advising Support and Start-up Funding	224012-OPS funding, travel	3,169	648		2,520	3,169	3,169	1	1	2021	Includes OPS support, travel, supplies; Travel is contingent on COVID restrictions
191	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Ctr. For Adv. Of Human Rights	3,062			3,062	3,000	3,000	2	1	2022	Includes but not limited to OPS; Computer exp./Maintenance, Office Supplies
192	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Ctr for Ocean-Atmospheric Prediction Studies	3,000	3,000			3,000	3,000	1	1	2021	Includes non-recurring copier rental, supplies
193	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies	2,939			2,939	2,939	2,939	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
194	Faculty/Staff, Instructional and Advising Support and Start-up Funding	224001-OPS Funding/Supplies/Travel	2,418			2,418	2,418	2,418	1	1	2021	Includes OPS support, travel, dive gear and other supplies; Travel is contingent on COVID restrictions
195	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Hwang Startup	2,412			2,412	-	2,412	1	1	2021	Supplies
196	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Psychology department	2,174			2,174	2,174	2,174	1	1	2021	Includes computer equipment, telecom equipment, supplies
197	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Quality Matters Trainings (non-recurring)	1,968	500		1,468	1,968	1,968	1	1	2021	Quality Matters trainings will be paid for from the 107000-126
198	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Gordon Startup	1,782			1,782	-	1,782	4	4	2021	Equipment, supplies
199	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	1,694			1,694	1,694	1,694	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
200	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Inst on World War II and the Human Experience	1,693			1,693	1,693	1,693	1	1	2021	Includes printing, supplies
201	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Gonzales-Backen and Denis-Luque Diversity & Inclusion Award	1,647			1,647	1,647	1,647	1	1	2021	Travel, books, software, supplies, registration fees, other professional development expenses; Travel is contingent on COVID restrictions
202	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FI Inst of Government	1,167			1,167	1,167	-	2	1	2022	Includes but not limited to OPS; Computer exp./Maintenance, Office Supplies
203	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Philosophy department	1,035	800		235	1,035	1,035	1	1	2021	Includes computer software, travel; Travel is contingent on COVID restrictions
204	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Include but not limited to OPS support, travel, memberships and supplies	972			972	972	972	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies; Travel is contingent on COVID restrictions
205	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Geographic Information & Systems	857			857	857	-	2	1	2022	Includes but not limited to OPS; Computer exp./Maintenance, Office Supplies
206	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Political Science	829			829	829	829	1	1	2021	Expenses to include, but are not limited to OPS; travel, memberships, supplies and professional services; Travel is contingent on COVID restrictions
207	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Start-Up	785			785	785	785	4	4	2021	To fund graduate assistants, equipment, lab supplies, and summer salaries
208	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Biological Science department	521			521	521	521	1	1	2021	Includes office supplies
209	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FI Ctr. For Prevention Research	451			451	-	451	2	1	2022	Includes but not limited to OPS; Computer exp./Maintenance, Office Supplies
210	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Student support	418			418	418	418	1	1	2021	Student support

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212	Faculty/Staff, Instructional and Advising Support and Start-Up Funding	Modern Languages & Linguistics department Start-Up	189	-	140	329	1	4	2021	Includes supplies, books
213	Faculty Research and Public Service Support and Start-Up Funding	NHMFEL - Start-Up Commitments	113,000	1,264,807	100,000	1,139,240	3	1	2024	Start up funds to be used to support research projects and/or salaries. Travel is contingent on COVID restrictions.
214	Faculty Research and Public Service Support and Start-Up Funding	Summer salary research support for COB faculty	-	-	825,000	825,000	1	1	2021	Includes summer faculty salary for research support
215	Faculty Research and Public Service Support and Start-Up Funding	NHMFEL - Summer Salaries	6,458	-	453,486	210,000	3	1	2024	Summer salary commitment for Departmental Directors and Key Personnel
216	Faculty Research and Public Service Support and Start-Up Funding	NHMFEL - Physics Summer Salaries	10,437	-	412,867	80,000	3	1	2024	Multiple staff to support ongoing research projects and proposal development, all are time-limited employment contracts
217	Faculty Research and Public Service Support and Start-Up Funding	Time-Limited Research Support Staff	23,644	-	328,605	250,000	2	1	2022	Includes computer/IT equipment/software, research participant pay, travel, supplies, Travel is contingent on COVID restrictions
218	Faculty Research and Public Service Support and Start-Up Funding	Cost sharing commitments & other office of research commitments	1,658	-	232,973	234,631	1	1	2021	To support research from materials and supplies, equipment, travel, Travel is contingent on COVID restrictions
219	Faculty Research and Public Service Support and Start-Up Funding	Psychology start-up Greg Hejcek	-	-	199,018	199,018	1	1	2021	Includes research lab equipment, computer equipment, software, supplies
220	Faculty Research and Public Service Support and Start-Up Funding	NHMFEL - VSP and Faculty Research	34,302	128,649	36,007	142,854	1	1	2021	Software Development Costs to Develop a Data Management Tool and to Expand CPALMS Platform
221	Faculty Research and Public Service Support and Start-Up Funding	A&S Special Projects	50,044	-	92,910	100,000	2	1	2022	To fulfill contractual requirement with Dept of Children and Families
222	Faculty Research and Public Service Support and Start-Up Funding	Software Development Costs to Develop a Data Management Tool and to Expand CPALMS Platform	-	-	120,000	100,000	2	1	2022	One vehicle to be replaced departmentally and costs for fuel and maintenance for two departmental vehicles
223	Faculty Research and Public Service Support and Start-Up Funding	Assessment of DCF residential group homes	-	-	49,492	49,492	1	1	2021	Min-grants awarded for D&I related projects
224	Faculty Research and Public Service Support and Start-Up Funding	Vehicle Replacement and Maintenance	-	-	38,600	38,600	1	1	2021	Conference room furniture replacement, replace broken desk chairs in individual offices, non-CO
225	Faculty Research and Public Service Support and Start-Up Funding	D&I Mini-Grants	-	-	35,000	35,000	1	1	2021	OPS support
226	Faculty Research and Public Service Support and Start-Up Funding	Furniture Replacement	-	35,000	-	35,000	1	1	2021	Cost associated with replacement paint and flooring, non-CO
227	Faculty Research and Public Service Support and Start-Up Funding	OPS Employment	1,643	943	30,464	33,051	1	1	2021	Includes Graduate Assistant appointments, service contract/software maintenance for research equipment, lab supplies
228	Faculty Research and Public Service Support and Start-Up Funding	Office Renovations	-	32,500	-	32,500	1	1	2021	Charges from FSD IT'S desktop support for all LSI employees
229	Faculty Research and Public Service Support and Start-Up Funding	Institute of Molecular Biophysics	-	-	31,121	31,121	1	1	2021	Travel and virtual conference support for Finance faculty. Travel is contingent on COVID restrictions
230	Faculty Research and Public Service Support and Start-Up Funding	Information Technology Support Service	30,654	-	-	30,654	1	1	2021	OPS support
231	Faculty Research and Public Service Support and Start-Up Funding	Finance Travel/Virtual Conf	-	-	27,000	27,000	1	1	2021	Travel and virtual conference support for Management faculty. Travel is contingent on COVID restrictions
232	Faculty Research and Public Service Support and Start-Up Funding	D&I OPS Employment	-	-	25,000	25,000	1	1	2021	LAR Space Monitoring, Alarming & Reporting System (ARS)
233	Faculty Research and Public Service Support and Start-Up Funding	Management Travel/Virtual Conf	-	-	25,000	25,000	1	1	2021	Costs associated with operation of institute, general office supplies
234	Faculty Research and Public Service Support and Start-Up Funding	LAR Summer's Maintenance Contract	-	24,488	-	24,488	3	1	2023	Travel and virtual conference support for Analytics faculty. Travel is contingent on COVID restrictions
235	Faculty Research and Public Service Support and Start-Up Funding	Office Supplies	-	-	23,000	23,000	1	1	2021	Travel/Training: Travel is contingent on COVID restrictions
236	Faculty Research and Public Service Support and Start-Up Funding	Analytics Department Travel/Virtual Conf	-	-	22,800	22,800	1	1	2021	D&I based advertising in print and admission to events
237	Faculty Research and Public Service Support and Start-Up Funding	Employee Travel and Training	-	-	22,739	22,739	1	1	2021	
238	Faculty Research and Public Service Support and Start-Up Funding	D&I Advertising/Tickets	-	-	22,000	22,000	1	1	2021	

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239	Faculty Research and Public Service Support and Start-Up Funding	Office Supplies	22,000	-	-	22,000	1	1	2021	Costs associated with follow up activities on assessment of Florida Tax Credit Scholarship program
240	Faculty Research and Public Service Support and Start-Up Funding	Travel for Proposal Development	21,547	-	-	21,547	1	1	2021	Travel for proposal development activities requested by funding agencies in project cost account. Travel is contingent on COVID restrictions.
241	Faculty Research and Public Service Support and Start-Up Funding	D&I Stipends	20,000	-	-	20,000	1	1	2021	Stipends for 10-16 professors/instructors in the Connections program
242	Faculty Research and Public Service Support and Start-Up Funding	Equipment Maintenance & Installation	20,000	-	-	20,000	1	1	2021	Installation & maintenance costs for equipment previously purchased
243	Faculty Research and Public Service Support and Start-Up Funding	COE Office or Research Operational Costs	17,107	-	-	17,107	1	1	2021	COE Office or Research Operational Costs
244	Faculty Research and Public Service Support and Start-Up Funding	EPAP Building Maintenance	16,635	-	-	16,635	1	1	2021	Paint, carpet, etc. updates
245	Faculty Research and Public Service Support and Start-Up Funding	Time-Limited Research Support Staff	16,080	5,438	-	10,642	1	1	2021	Multiple staff to support ongoing research projects and proposal development; all are time-limited
246	Faculty Research and Public Service Support and Start-Up Funding	Management Faculty research support	15,000	-	-	15,000	1	1	2021	Research support for department of Management faculty
247	Faculty Research and Public Service Support and Start-Up Funding	Equipment/Supplies/Shipping for Physics Activities	14,084	1,326	-	12,758	1	1	2021	Equipment/Supplies/Shipping for Future Physicists of Florida activities overseen by Dr. Paul Cottle
248	Faculty Research and Public Service Support and Start-Up Funding	D&I Travel and Training	13,000	-	8,000	5,000	1	1	2021	Travel/Training. Travel is contingent on COVID restrictions.
249	Faculty Research and Public Service Support and Start-Up Funding	Includes but not limited to OPS support, travel, memberships and supplies	12,326	-	-	12,326	1	1	2021	Include but not limited to OPS support, travel, memberships and supplies. Travel is contingent on COVID restrictions
250	Faculty Research and Public Service Support and Start-Up Funding	NHMF - Honorariums	12,000	-	-	12,000	1	1	2021	Honorarium for Read team committee members include their time in support of the Lab and its functions
251	Faculty Research and Public Service Support and Start-Up Funding	Subscriptions (non-recurring)	11,350	-	-	11,350	1	1	2021	Inside Higher Ed, OUPA Doc, Western Mgmt, Gp, Smart Draw
252	Faculty Research and Public Service Support and Start-Up Funding	Technology Replacement Costs	10,000	-	-	10,000	1	1	2021	Cost associated with replacing technology including computers, projection equipment, printers, and software licenses (i.e. SPSS, SAS, etc.)
253	Faculty Research and Public Service Support and Start-Up Funding	Mathematics start-up Aleksandr Reznikov	7,737	-	-	7,737	1	1	2021	Includes technological equipment, subscriptions, supplies, possibly travel. Travel is contingent on COVID restrictions
254	Faculty Research and Public Service Support and Start-Up Funding	Mathematics start-up Aseel Fuhat	7,681	-	-	7,681	1	1	2021	Includes technological equipment, subscriptions, supplies, possibly travel. Travel is contingent on COVID restrictions
255	Faculty Research and Public Service Support and Start-Up Funding	Accounting Department Travel/Virtual Conf	7,500	-	-	7,500	1	1	2021	Travel and virtual conference support for Accounting faculty. Travel is contingent on COVID restrictions
256	Faculty Research and Public Service Support and Start-Up Funding	Office Supplies (non-PPE)	7,000	-	-	7,000	1	1	2021	Office Supplies (non-PPE)
257	Faculty Research and Public Service Support and Start-Up Funding	Marketing Travel/Virtual Conf	7,000	-	-	7,000	1	1	2021	Travel and virtual conferences support for Marketing faculty. Travel is contingent on COVID restrictions
258	Faculty Research and Public Service Support and Start-Up Funding	Time-Limited Research Support Staff	6,662	-	-	6,662	1	1	2021	Multiple staff to support ongoing research projects and proposal development; all are time-limited employment contracts.
259	Faculty Research and Public Service Support and Start-Up Funding	Provost Postdoctoral Fellowship Program	6,150	-	6,150	-	2	2	2021	Research support for postdoc, Tasha Holden on COVID restrictions
260	Faculty Research and Public Service Support and Start-Up Funding	Employee Travel, Training, & Memberships	5,000	-	-	5,000	1	1	2021	Travel/Training/Memberships. Travel is contingent on COVID restrictions
261	Faculty Research and Public Service Support and Start-Up Funding	Travel for Conferences	5,000	-	-	5,000	2	1	2022	Conference travel as part of start-up costs for faculty. Travel is contingent on COVID restrictions
262	Faculty Research and Public Service Support and Start-Up Funding	Mathematics start-up Linglong Zhu	4,700	-	-	4,700	1	1	2021	Includes technological equipment, subscriptions, supplies, possibly travel. Travel is contingent on COVID restrictions
263	Faculty Research and Public Service Support and Start-Up Funding	Travel for Physics Activities	4,000	-	-	4,000	1	1	2021	Travel for Future Physicists of Florida activities overseen by Dr. Paul Cottle. Travel is contingent on COVID restrictions
264	Faculty Research and Public Service Support and Start-Up Funding	Biological Science start-up Scott Burgess	2,909	-	-	2,909	1	1	2021	Includes computer equipment/software

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					RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project		Current Expenditure Year #
287	Information Technology (ERP, Equipment, etc)	NHREL - IT Replacement, Upgrades and Contracts	111,000	-	-	111,000	1	1	2021	Server Room UPS replacement, new AV system including projector, screen, computer, labor costs, and contract renewal for endpoint protection.
288	Information Technology (ERP, Equipment, etc)	AV Upgrades to COM conference rooms	100,000	-	-	100,000	1	1	2021	purchase and installation of AV equipment, speakers, etc.
289	Information Technology (ERP, Equipment, etc)	Software and Hardware purchases	100,000	-	100,000	-	1	1	2021	These are funds set aside to refresh and purchase new equipment for students and staff.
290	Information Technology (ERP, Equipment, etc)	AV Equipment for simulations	78,887	-	-	78,887	1	1	2021	AV Equipment for simulations
291	Information Technology (ERP, Equipment, etc)	FY 20-21 IT Compliance & Planned Projects	48,127	-	-	48,127	1	1	2021	ITS project spend, including hardware, software, licensing, consulting and contracted services, professional training and development, risk and compliance remediation.
292	Information Technology (ERP, Equipment, etc)	Professional Services to Support Technology Programs	45,048	-	45,048	-	1	1	2021	Proposed Procurement project to Consolidate SharePoint/AMM consolidation
293	Information Technology (ERP, Equipment, etc)	Technology replacement and updating	40,000	-	-	40,000	1	1	2021	Funds to be used to replace faculty machines.
294	Information Technology (ERP, Equipment, etc)	Computers	38,767	18,767	-	38,767	1	1	2021	Computers for computer lab and to replace out of date computers
295	Information Technology (ERP, Equipment, etc)	Computers	37,367	-	-	37,367	1	1	2021	Computers, accessories, FSU software licensing
296	Information Technology (ERP, Equipment, etc)	Computer equipment/supplies	30,000	-	-	30,000	1	1	2021	Faculty/Staff replacement computer equipment
297	Information Technology (ERP, Equipment, etc)	Computer equipment/supplies	24,574	-	-	24,574	1	1	2021	Computer equipment/supplies
298	Information Technology (ERP, Equipment, etc)	Computer equipment/supplies	20,958	-	-	20,958	1	1	2021	Computer equipment/supplies
299	Information Technology (ERP, Equipment, etc)	Computer equipment/supplies	15,000	-	-	15,000	1	1	2021	Computer equipment/supplies
300	Information Technology (ERP, Equipment, etc)	Replacing 5 Computers Ages 2013-2015	12,500	-	-	12,500	1	1	2021	Replacing 5 Computers Ages 2013-2015
301	Information Technology (ERP, Equipment, etc)	Replacement beds for simulation lab	12,000	-	-	12,000	1	1	2021	Replace broken beds in simulation lab
302	Information Technology (ERP, Equipment, etc)	Network/Telecom	6,000	-	6,000	-	2	1	2022	Managed Port Fees; Data Circuits; Local Phone Services; Network/Comm Non-Recurring
303	Information Technology (ERP, Equipment, etc)	Center for Global Engagement - Technology Needs	5,940	-	5,940	-	1	1	2021	critical replacement computers for CGE staff
304	Information Technology (ERP, Equipment, etc)	IT Equipment	3,000	-	3,000	-	1	1	2021	New machines, webcams, accessories, docking stations, etc.
305	Information Technology (ERP, Equipment, etc)	Computer equipment/supplies	1,476	-	1,476	-	1	1	2021	Computer equipment/supplies
306	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Other University Operational Expenses	5,184,630	-	-	5,184,630	3	1	2023	University operational expenses to include purchase and repair of equipment, vehicles, contracted services, supplies, OPS, non-FCO renovations and repairs, and other items deemed necessary throughout campus
307	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Repairs and Maintenance of University Infrastructure	2,879,863	-	2,879,863	-	1	1	2021	Misc. campus repairs that are above routine repairs and maintenance.
308	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	StarMetro Campus Transit	2,355,712	-	2,355,712	-	1	1	2021	Campus transit services
309	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	VP F&A Operating	2,161,226	-	2,161,226	-	3	1	2021	Office expenses to include supplies, furniture, equipment, repairs, consulting and professional services, printing, space rental, and vehicle maintenance
310	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Branding & Marketing Campaign and execute strategic plan goals.	825,426	-	825,426	-	2	1	2022	To implement the new branding & marketing campaign and execute the goals of the university's strategic plan.
311	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Consulting for CRI	765,807	475,807	290,000	-	2	1	2022	Consultants hired in support of CRI project to include specific software implementations, advising, and marketing needs.
312	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating requirements for the NHREL as deemed necessary by the Director and VP	499,838	-	499,838	-	3	1	2023	Funds are held as a "reserve" for unplanned expenses at the NHREL, such as additional equipment, supplies, and other items deemed necessary for the Director and VP manager for exceptional faculty recruitments, etc.

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313	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	NHMF - Temporary Salaries	452,624			452,624	1	1	2021	Salary dollars for OPS Postdocs, students, visiting faculty, non students, DROP employees, collaborations, etc.
314	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Strategic Initiatives	436,170	-	-	436,170	1	1	2023	Operational expenses for special projects to advance University strategic initiatives as deemed necessary by the President or Vice President
315	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Repairs, Maintenance and Upgrades	353,605	17,605	-	336,000	1	1	2021	Items needed for chiller repairs, pump replacements, UPS units, installation costs, wire, tools, etc.
316	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Supplies, Professional Development, Moving Expenses	352,158	-	352,158	-	1	1	2021	Supplies, Professional Development, Moving Expenses
317	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating requirements of the Division of Student Affairs	300,749	-	-	300,749	1	1	2021	Operating requirements of the Division of Student Affairs, as deemed necessary by the Vice President for Student Affairs
318	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Real Estate Operating	272,951	-	-	272,951	1	1	2021	Real estate and professional services, 50% rental, travel is contingent on COVID restrictions.
319	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	NHMF - Upgrades to NHMFL	270,882	14,292	94,589	162,000	2	2	2022	Upgrades for bathrooms including mirrors, walls, ceiling tiles, counter tops, painting, cleaning, etc.; for labs including electrical needs, hoods, bench tops, walls, rolling boards, piping, chairs, etc.; and for the network upgrade including wiring, Wi-Fi cards, labor, etc.
320	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	NFES Operations	264,433	-	-	264,433	1	1	2021	nonFCO Renovations, equipment, supplies, travel; Travel is contingent on COVID restrictions
321	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Consulting For Event Services at Conference Center	250,000	-	-	250,000	2	1	2022	Support for Colleges and University administration to further research, training, communication, and networking through in person and online means
322	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	VP F&A Operating	228,659	-	-	228,659	1	1	2021	Office expenses to include supplies, furniture, equipment, repairs, consulting and professional services throughout campus
323	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Replace carpeting in FSU Conference Center	220,000	-	-	220,000	2	0	2023	Replace carpet in Conference Center public space due to wear and tear after 11 yrs and thousands of visitors. Postponed due to Center closures for Covid
324	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Testing Center OPS (non-recurring)	145,165	145,165	-	-	1	1	2021	OPS appointments
325	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Capital Equipment	140,000	70,000	-	70,000	1	1	2021	\$70,000 ordered in FY 2020 and paid on FY 2021; \$190,000 projected for FY 2021
326	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating requirements for University Communications	102,625	-	-	102,625	2	1	2022	Operating requirements for University Communications as deemed necessary by the Assistant Vice President
327	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating requirements for University Relations	100,272	-	-	100,272	2	1	2022	Operating requirements for University Relations as deemed necessary by the Assistant Vice President
328	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Non-recurring Dean's Unit Expenses	100,000	-	-	100,000	1	1	2021	To include operating expenses, any summer/waiver deficits, etc.
329	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Replace furnishing in office suites and conference rooms	100,000	-	-	100,000	2	1	2022	Replace seating for office suites and conference room tables and chairs for guests. Partial completion postponed by Covid
330	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Human Sciences Dean's Office Support	100,000	-	-	100,000	1	1	2021	OPS for air, vacancy, supplies, computers, internet, etc. for HSC Dean's Office; Travel is contingent on COVID restrictions
331	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Branding & Marketing Campaign and execute strategic plan goals.	91,973	91,973	-	-	1	1	2021	Amount encumbered for Ad/Promotional Services
332	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Budget Office Operational Expenses	83,344	-	-	83,344	3	1	2023	Office expenses to include supplies, furniture, equipment, training; Travel is contingent on COVID restrictions

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333	Other Operating Requirements (University Board Mission)	Non-recurring facilities needs	75,000	1,602		73,398	75,000	1	1	2021	To include non-recurring building repair/maintenance expenditures, supplies, etc.
334	Trustees-Approved That Support the University Mission	Unemployment Compensation	74,715	-	-	74,715	74,715	1	1	2022	E&G Unemployment Compensation expenses due to state
335	Other Operating Requirements (University Board Mission)	254041:Repair to buildings, labs, air conditioning units, etc.	53,570			53,570	30,000	2	1	2022	includes repair and maintenance of buildings, labs, dorms, supplies
336	Other Operating Requirements (University Board Mission)	Campus Life Safety - Cat d'Zan Fire Panel Replacement	50,000	50,000			50,000	1	1	2021	Campus Life Safety - Cat d'Zan Fire Panel Replacement
337	Other Operating Requirements (University Board Mission)	OPS support of administrative operations	50,000	-	-	50,000	50,000	1	1	2021	Temporary employees to assist with admin operations
338	Other Operating Requirements (University Board Mission)	Operating requirements for FCRS as deemed necessary by the Director and VP	49,594			49,594	-	3	1	2023	Funds are held as a "reserve" for unplanned expenses such as replacement, startup packages for new hires, additional OPS or special office needs, etc.
339	Other Operating Requirements (University Board Mission)	Upgrade furniture and implement event management systems	45,000			45,000	20,000	2	1	2022	To purchase new high-top tables and branded covering - Purchase attendees management system and event CAD Software and buildout to streamline the event management system
340	Other Operating Requirements (University Board Mission)	FCS Operations	44,926	-	-	44,926	23,500	1	1	2021	Instructional support, travel, supplies; Travel is contingent on COVID restrictions
341	Other Operating Requirements (University Board Mission)	General Office Expenditures	40,444	-	-	40,444	40,444	1	1	2021	General office needs to carry out business in the Office of the VP for Research (i.e. office supplies, computers, furniture, travel, etc.). Will offset T10 expenses; Travel is contingent on COVID restrictions.
342	Other Operating Requirements (University Board Mission)	New SUV Vehicle:	40,000			40,000	40,000	1	1	2021	Vehicle: SUV
343	Other Operating Requirements (University Board Mission)	Office supplies, travel, membership, subscriptions & software	38,287	-	-	38,287	38,287	1	1	2021	Office supplies, travel, membership, subscriptions & software; Travel is contingent on COVID restrictions
344	Other Operating Requirements (University Board Mission)	Program supplies and Appointments	35,530	-	-	35,530	35,530	1	1	2021	Includes but not limited to Program supplies (books, etc) and OR appointments
345	Other Operating Requirements (University Board Mission)	To hire OPS assistants	35,000			35,000	35,000	1	1	2021	To hire OPS assistants to support the News and research office with stories highlighting student
346	Other Operating Requirements (University Board Mission)	Academic Support Operational Expenses	33,716	-	-	33,716	33,716	1	1	2021	Consumable Supplies, Equip/Other Supplies, Travel, Budget Exp-Prof/Other Svcs, and Print/Reproduction; Travel is contingent on COVID restrictions
347	Other Operating Requirements (University Board Mission)	Office supplies/equipment/membership/software/ subscriptions & travel	31,574	-	-	31,574	31,574	1	1	2021	Office supplies/equipment/membership/software/ subscriptions & travel; Travel is contingent on COVID restrictions
348	Other Operating Requirements (University Board Mission)	Real Estate Project Consulting	30,000	-	-	30,000	30,000	3	1	2023	Annual consulting costs for University real estate initiatives; varies by year
349	Other Operating Requirements (University Board Mission)	Evaluation of the Department of Children and Families Core Preservice Training	28,491	-	-	28,491	28,491	1	1	2021	To pay foundation for an initiative at request of the legislature, currently encumbered on different funds (FS21001640), but would like to pay 9/21/20 invoice from CF
350	Other Operating Requirements (University Board Mission)	Anthropology Leases-Johnson Building	25,229	-	25,229	-	25,229	1	1	2021	Includes contractual services for lease payments in the Johnson Building
351	Other Operating Requirements (University Board Mission)	Furniture Replacement	25,000			25,000	12,500	2	1	2022	To replace the old secondhand and reupholster furniture in most of the news and communications offices at Westcott 008 that were used for the last twenty years. We would currently like to replace 7 offices.

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352	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Office supplies/equipment/membership/software/subscriptions & travel	23,958	-	-	23,958	1	1	2021	Office supplies/equipment/membership/software/subscriptions & travel; Travel is contingent on COVID restrictions
353	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Equipment Purchase	22,757			22,757	1	1	2021	Time delay processing for video playback, and equipment purchase for student presentations and meetings
354	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Office supplies/equipment/membership/software/subscriptions & travel	22,000	950	-	21,050	1	1	2021	recruiting travel; Travel is contingent on COVID restrictions
355	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	To hire OPS Assistants	20,000			20,000	1	1	2021	To hire OPS Assistants to support university wide events
356	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	PCC Minor Campus Projects	18,739			18,739	1	1	2021	Temporary faculty/staff parking and side walk repairs
357	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Athletic Training Program Support	18,071			18,071	1	1	2021	Travel, equipment, supplies, equipment repair service; Travel is contingent on COVID restrictions
358	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	To hire OPS Assistants	17,500			17,500	1	1	2021	To hire OPS Assistants to support Executive sounds
359	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	PCC Facility Plant Service and Maintenance	17,048	17,048			1	1	2021	PCC Maintenance
360	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	To hire OPS assistants	16,500			16,500	1	1	2021	To hire OPS assistants
361	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	PCC Hand Radios	13,910	13,910			1	1	2021	Equipment for Police
362	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Travel for CRI	13,000			13,000	1	1	2021	Travel to include meetings, presentations, to promote CRI project to Higher Ed peer groups and develop partnerships to build out the project; Contingent upon travel restrictions being lifted; Travel is contingent on COVID restrictions
363	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	F&A Records Management	12,486			12,486	1	1	2021	Document and records storage
364	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Equipment Replacement	12,000			12,000	1	1	2021	Replacement of equipment in photo services and digital media
365	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Computer Replacement	10,495			10,495	1	1	2021	Upgrade computers & accessories
366	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Memberships, trainings, webinars, CLEs, travel	10,000			10,000	1	1	2021	To include webinars, conferences, boards, and FL Bar dues
367	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Travel	10,000			10,000	2	1	2022	Travel for development and training on new software and hardware acquisitions; Contingent on travel restrictions lifted for Covid; Travel is contingent on COVID restrictions
368	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	NHMF - Site Visits	10,000			10,000	1	1	2021	Travel and related expenses for mandatory site visits; Travel is contingent on COVID restrictions
369	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating Expenses - FF&E	9,424			9,424	2	1	2022	Purchases and upgrades to computer equipment
370	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating Expenses - Materials, Supplies, Etc.	8,000			8,000	2	1	2022	Annual operational costs - varies by year
371	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Legal Fees	7,500			7,500	1	1	2021	Legal fees such as outside counsel fees / Arbitrations / Mediations / Court Reporters
372	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	Operating Expenses - Materials & Prof Services	7,274	7,274			1	1	2021	Encumbrance for office supplies and prof svcs

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373	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University PCC Supplies	7,152			7,152	1	1	2021	Supplies due to budget reductions
374	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University PCC Repair/Install Building Systems	7,000			7,000	1	1	2021	Drive motor for chiller plant
375	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Office Renovation- 216 Westcott Door relocation	6,707			6,707	1	1	2021	Cost sharing for Westcott 216 door removal, non-FCO
376	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Office Renovation, 216 Westcott Door relocation	6,707			6,707	1	1	2021	Cost sharing for Westcott 216 door removal, non-FCO
377	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Equipment/Other Supplies	6,000	4,275		1,725	2	1	2022	Educational supplies costing \$5,000, items Reimbursements: Non-Library Pub/Book Exp. Travel is contingent on COVID restrictions
378	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Staff Recognition	6,000			6,000	1	1	2021	To provide staff performance recognition for duties during COVID-19
379	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University WFLS-FM 89 Radio operating requirements	5,895			5,895	1	1	2021	Summer OPS for radio staff
380	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Human Sciences Seminar Series	5,622			5,622	3	3	2021	Seminar funding (workshops, speaker travel reimbursements). Travel is contingent on COVID restrictions
381	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Repair/Maint-Fac/Eq	5,459			5,459	2	1	2022	Minor project for kitchen modifications, non-FCO
382	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University DSA Marketing & Communications operating requirements	5,248			5,248	1	1	2021	Online/virtual initiatives and branding
383	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University President's House Upkeep and	5,000			5,000	1	1	2021	President's House Upkeep and incidentals
384	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Professional Development	5,000			5,000	1	1	2021	Professional Development to ensure professional competency of staff.
385	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University PCC Custodian/Maintenance OPS	5,000			5,000	1	1	2021	OPS staffing
386	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Non-recurring EPLS departmental expenditures	5,000			5,000	1	1	2021	EPLS: Education Psychology and Learning Systems
387	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Non-recurring SM departmental expenditures	5,000			5,000	1	1	2021	SM: Sport Management
388	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Non-recurring ELPs departmental expenditures	5,000			5,000	1	1	2021	ELPS: Educational Leadership and Policy Studies
389	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Non-recurring STE departmental expenditures	5,000			5,000	1	1	2021	STE: School of Teacher Education
390	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University General office expenses	5,000			5,000	1	1	2021	General office needs in carry over business (i.e. office supplies, computers, furniture, travel, etc.) Separation Payouts. Travel is contingent on COVID restrictions
391	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Human Sciences Academic Affairs	4,936			4,936	1	1	2021	OPS for staff vacancy, supplies
392	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Human Sciences LLC Support	4,912			4,912	1	1	2021	OPS instructional support, supplies
393	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University Marketing for ORI	4,500	500		4,000	1	1	2021	Marketing materials, postage for promotion of ORI Project
394	Other Operating Requirements (University Board Mission)	Other Operating Requirements That Support the University To cover the cost of Lobby Tools	4,495			4,495	1	1	2021	To cover the cost of Lobby Tools

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget			Project Timeline			Comments/Explanations		
			Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project		Current Expenditure Year #	Estimated Completion Date (Fiscal Year)
395	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University To replace departmental computers	4,000			4,000	4,000	1	1	2021	To replace departmental computers
396	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Font License	4,000			4,000	4,000	1	1	2021	To purchase Web Font License, non-recurring
397	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University PCC Hot Water Heater	3,700			3,700	3,700	1	1	2021	Hot water heater for Holly Atrium area
398	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University PCC Maintenance Supplies	3,200			3,200	3,200	1	1	2021	Bleaker replacement in Holly Building
399	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Office and Classroom Supplies	3,129			3,129	3,129	1	1	2021	supplies to support staff and faculty operations, as well as classroom supplies.
400	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Professional/Other Services	3,000			3,000	3,000	2	1	2022	Expenditures for employee training, background checks, file storage/virtual computing, network hardware and contracted construction and/or renovations
401	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Consumable Supplies	3,000			3,000	3,000	2	1	2022	Consumable supplies for the OIGSS Office and Staff
402	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University FCS Operations	2,467			2,467	2,467	1	1	2021	Adjuncts
403	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Furniture Purchase	2,142	2,142			2,142	1	1	2021	Furniture Purchase
404	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Vehicle Maintenance and repair	2,000			2,000	2,000	1	1	2021	To maintain and upkeep university relations vehicle
405	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University To pay for state vehicle maintenance	2,000			2,000	2,000	1	1	2021	To pay for the upkeep and maintenance of state vehicle (purchase replacement tires and etc.)
406	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Leadership Development Program	1,894			1,894	1,894	1	1	2021	Work effort with Drs. Provost and O'Vera for an internal leadership development program for Chairs, Deans & other university leaders
407	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University VP P&A Operating	1,828			1,828		2	1	2022	Office supplies and materials
408	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University CLSC Operating Requirements	1,475			1,475	1,475	1	1	2021	NCBI affiliate fee
409	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Travel & membership/virtual conferences	1,464			1,464	1,464	1	1	2021	rescheduling travel. Travel is contingent on COVID restrictions
410	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University To purchase a printer	1,459			1,459	1,459	1	1	2021	To purchase a printer used to print confidential documents
411	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Human Sciences Technology	1,413			1,413	1,413	1	1	2021	Computer equipment, software, supplies
412	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University PCC Hot Water Heater	1,400			1,400	1,400	1	1	2021	Hot water heater replacement for labs
413	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University UROP	1,124			1,124	1,124	1	1	2021	Supplies
414	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University Print/Reproduction	1,000			1,000	1,000	2	1	2022	Printing of annual reports, if needed
415	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University D&I (Diversity & Inclusion) Stipend	902			902	902	2	2	2021	This was a stipend from HR for David Rodriguez. One was for the 2020-2021 academic year, etc. Travel is contingent on COVID restrictions
416	Other Operating Requirements (University Board Mission)	Trustees-Approved That Support the University CIES Operations and travel	772			772	772	1	1	2021	Includes but not limited to IT Supplies, Virtual Conference Registration

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget			Project Timeline			Comments/Explanations		
			Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project		Current Expenditure Year #	Estimated Completion Date (Fiscal Year)
417	Other Operating Requirements (University Board Mission)	Operating Expenses - Materials, Supplies, Etc.	725	-	-	725	725	1	1	2021	Annual operational costs, varies by year
418	Other Operating Requirements (University Board Mission)	Office supplies and other equipment	370	-	-	370	370	1	1	2021	Office supplies and other equipment
419	Other Operating Requirements (University Board Mission)	NFES Operations	278	-	-	278	278	1	1	2021	Adjuncts
Total as of July 1, 2020:			\$ 95,742,842	\$ 4,896,009	\$ 4,084,775	\$ 87,162,638	\$ 77,465,491				

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

FLORIDA STATE UNIVERSITY
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Description	Projects(s) Cost to be Funded from Current Year E&G Carryforward Balance	Encumbrances Balance as of July 1, 2020	Restricted Balance As of July 1, 2020	Committed Balance As of July 1, 2020	E&G Carryforward Funds Budgeted for Expenditure During FY21	Carryforward Expenditure Timeline			Comments/Explanations
									Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
1	Minor, < \$2M; Renovation, Repair or Maintenance	Sliger Data Center Building Renovation	Interior Renovations to the Sliger Data Center	\$1,987,404	\$0	\$0	\$1,987,404	\$1,987,404	1	1	2021	Interior Renovations to the Sliger Data Center
2	Minor, < \$2M; Renovation, Repair or Maintenance	CAB Re-Roof	Re-Roofing	\$1,950,000	\$0	\$0	\$1,950,000	\$1,950,000	1	1	2021	Re-Roofing
3	Minor, < \$2M; Renovation, Repair or Maintenance	Kellogg Re-Roof	Re-Roofing	\$1,750,000	\$0	\$0	\$1,750,000	\$1,750,000	1	1	2021	Re-Roofing
4	Minor, < \$2M; Renovation, Repair or Maintenance	Kellogg Building	Interior Renovations to the Kellogg Building	\$1,570,766	\$0	\$0	\$1,570,766	\$1,570,766	1	1	2021	Interior Renovations to the Kellogg Building
5	Minor, < \$2M; Renovation, Repair or Maintenance	Largemouth Waterprooing/Window Replacement	Building Envelope Improvements	\$1,500,000	\$0	\$0	\$1,500,000	\$1,500,000	1	1	2021	Building Envelope Improvements
6	Minor, < \$2M; Renovation, Repair or Maintenance	FY21 Campus Repairs & Maintenance	Campus wide FCO Maintenance, Repair, Renovations	\$1,100,000	\$0	\$0	\$1,100,000	\$1,100,000	1	1	2021	Campus wide FCO Maintenance, Repair, Renovations
7	Minor, < \$2M; Renovation, Repair or Maintenance	Immelklee Re-Roof	Re-Roofing	\$650,000	\$0	\$0	\$650,000	\$650,000	1	1	2021	Re-Roofing
8	Minor, < \$2M; Renovation, Repair or Maintenance	Kean Re-Roof	Re-Roofing	\$600,000	\$0	\$0	\$600,000	\$600,000	1	1	2021	Re-Roofing
9	Minor, < \$2M; Renovation, Repair or Maintenance	Chemistry Building Envelope	Building Envelope Improvements	\$500,000	\$0	\$0	\$500,000	\$500,000	2	2	2021	Building Envelope Improvements
10	Minor, < \$2M; Renovation, Repair or Maintenance	Dittmer AHU	Dittmer Chemistry Lab AHU Replacement	\$331,190	\$0	\$0	\$331,190	\$331,190	1	1	2021	Dittmer Chemistry Lab AHU Replacement
11	Minor, < \$2M; Renovation, Repair or Maintenance	Ringling Car/Zen Re-Roof	Re-Roofing	\$250,000	\$0	\$0	\$250,000	\$250,000	2	1	2022	Re-Roofing
12	Minor, < \$2M; Renovation, Repair or Maintenance	Ringling A4 Museum Re-Roof	Re-Roofing	\$250,000	\$0	\$0	\$250,000	\$250,000	2	1	2022	Re-Roofing
13	Minor, < \$2M; Renovation, Repair or Maintenance	FSUS Re-Roof	Re-Roofing	\$200,000	\$0	\$0	\$200,000	\$200,000	2	1	2022	Re-Roofing
14	Minor, < \$2M; Renovation, Repair or Maintenance	Ruby Diamonds Safety Improvement	Safety Improvements	\$175,000	\$0	\$0	\$175,000	\$175,000	1	1	2021	Safety Improvements
15	Minor, < \$2M; Renovation, Repair or Maintenance	Dittmer Chemistry Lab Electrical Updates	Electrical Upgrades	\$160,288	\$0	\$0	\$160,288	\$160,288	3	3	2021	Electrical Upgrades
16	Minor, < \$2M; Renovation, Repair or Maintenance	Ringling - Banyan Re-Roof	Re-Roofing	\$150,000	\$0	\$0	\$150,000	\$150,000	1	1	2021	Re-Roofing
17	Minor, < \$2M; Renovation, Repair or Maintenance	Technology Services Building Security Improvements	Security Improvements	\$136,430	\$0	\$0	\$136,430	\$136,430	1	1	2021	Security Improvements
18	Minor, < \$2M; Renovation, Repair or Maintenance	Fine Arts Security & Safety Fencing	Security Improvements	\$125,000	\$0	\$0	\$125,000	\$125,000	1	1	2021	Security Improvements
19	Minor, < \$2M; Renovation, Repair or Maintenance	Stormwater at Call & Copeland	Call Street & Copeland Storm Water Study	\$100,000	\$0	\$0	\$100,000	\$100,000	2	1	2022	Call Street & Copeland Storm Water Study
20	Minor, < \$2M; Renovation, Repair or Maintenance	NHMF, Network Upgrade	Revire Building Network for Current Standards	\$45,000	\$0	\$0	\$45,000	\$45,000	3	3	2021	Revire Building Network for Current Standards
Major Carryforward Projects (>\$2M)				\$13,433,058	\$0	\$0	\$13,433,058	\$13,433,058				
21	Major, \$2M-\$5M; Renovation, Repair or Maintenance	King Life Science Roof Repair	Re-Roofing	\$1,985,000	\$0	\$0	\$1,985,000	\$1,985,000	2	2	2021	Re-Roofing
Total Major Carryforward As-Of July 1, 2020 :				\$1,985,000	\$0	\$0	\$1,985,000	\$1,985,000				
Fixed Capital Outlay Totals :				\$15,416,058	\$0	\$0	\$15,416,058	\$15,416,058				

1. As defined in Board of Governors Regulation 14.003(2).

* Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

FLORIDA STATE UNIVERSITY
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (COVID - 19)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Balance as of July 1, 2020	Budget		COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Project Timeline		Comments/Explanations
					RESTRICTED Restricted Balance as of July 1, 2020	REVENUE Revenue Balance as of July 1, 2020				Current Expenditure Year #	Estimated Complete Date (Fiscal Year)	
1	Large Auxiliary Spaces used for Educational Purposes	NHMF - COVID Patio Enhancement	15,000	-	-	15,000	15,000	1	1	2021	Outdoor seating for larger congregations as it relates to research and science.	
2	Minor Campus Facilities Projects	COVID campus projects and operations	3,000,000	-	-	3,000,000	3,000,000	1	1	2021	COVID projects, repair and maintenance of equipment, purchase of new equipment, non-FOO modifications, and other COVID items deemed necessary.	
3	Minor Campus Facilities Projects	College wide plexiglass	6,241	-	-	6,241	6,241	1	1	2021	Purchase of and installation of plexiglass throughout the College.	
4	Minor Campus Facilities Projects	NHMF - COVID Building Upgrade	5,000	-	-	5,000	5,000	1	1	2021	Walk up window for access to the Lab without entering for neighboring departments.	
5	Miscellaneous Covid-19 Related Expenditures	University COVID Response	13,000,000	-	-	13,000,000	13,000,000	1	1	2021	COVID response needs to include: testing, contact tracing, non-recurring lease expense, supplies, non-FOO modifications, equipment, OPS and other items deemed necessary throughout campus.	
6	Miscellaneous Covid-19 Related Expenditures	University COVID Response	6,500,000	2,500,000	-	4,000,000	6,500,000	1	1	2021	COVID response needs to include: testing, contact tracing, non-recurring lease expense, supplies, non-FOO modifications, equipment, OPS and other items deemed necessary throughout campus.	
7	Miscellaneous Covid-19 Related Expenditures	Sanitizer items for COVID testing site	350,000	-	-	350,000	350,000	1	1	2021	Sanitizer, disinfectant, etc.	
8	Miscellaneous Covid-19 Related Expenditures	Campus wide investment in additional cleaning supplies and building	150,000	-	-	150,000	150,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes, cleaning products, fillers, Campus waste station	
9	Miscellaneous Covid-19 Related Expenditures	Sanitizer, gloves, PPE, plexiglass, etc	60,000	669	-	59,332	60,000	1	1	2021	Includes hand sanitizer, dispensing stations, disinfecting wipes, gloves, plexiglass, tech needs	
10	Miscellaneous Covid-19 Related Expenditures	Health and Safety Initiatives Specific to COVID	50,000	-	-	50,000	50,000	1	1	2021	Additional waste shipments, inspection, training	
11	Miscellaneous Covid-19 Related Expenditures	Remote Instruction Incentive Program	29,500	-	-	29,500	29,500	1	1	2021	Investments in technology and training to prepare faculty for remote instruction	
12	Miscellaneous Covid-19 Related Expenditures	Materials and supplies for Engineering teaching labs	26,696	-	-	26,696	26,696	1	1	2021	Purchase of additional test kits for electrical and computer engineering teaching labs to avoid students having to share. Other purchases include general cleaning supplies, gloves, and other protective gear.	
13	Miscellaneous Covid-19 Related Expenditures	NHMF - Miscellaneous COVID Supplies and Safety Items	25,000	-	-	25,000	25,000	1	1	2021	Includes disinfectant items, safety gear, plexiglass, etc.	
14	Miscellaneous Covid-19 Related Expenditures	COVID19 Special Funding	23,223	-	-	23,223	23,223	2	2	2021	ITS spend on special COVID19 items. Funds received from central reserve on 4/29/20 in FY19. 20 for the purchase of add-ons to Zoom.	
15	Miscellaneous Covid-19 Related Expenditures	Employee and Student Safety Supplies	20,000	-	20,000	-	20,000	1	1	2021	Includes hand sanitizer, dispensing stations, disinfecting wipes, signage, etc.	
16	Miscellaneous Covid-19 Related Expenditures	Masks, sanitizer, cleaning supplies, and other equipment	14,808	-	-	14,808	14,808	1	1	2021	Includes hand sanitizer, dispensing stations, disinfecting wipes, masks, and plexiglass barriers and cleaning supplies.	
17	Miscellaneous Covid-19 Related Expenditures	Sanitizer, soap, dispensers and cleaning supplies	13,500	-	-	13,500	13,500	1	1	2021	Includes hand sanitizer, masks, disinfecting wipes and cleaning supplies.	
18	Miscellaneous Covid-19 Related Expenditures	Masks, Sanitizer, cleaning supplies, signage and plexiglass installation	11,891	-	-	11,891	11,891	1	1	2021	Includes hand sanitizer, masks, disinfecting wipes and cleaning supplies. Signage in preparation for Fall semester start. Plexiglass installation throughout EM.	
19	Miscellaneous Covid-19 Related Expenditures	Sanitizer, cleaning supplies, etc.	10,000	-	210	9,790	10,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes, etc.	
20	Miscellaneous Covid-19 Related Expenditures	IT/Computer equipment & supplies	10,000	-	-	10,000	10,000	1	1	2021	Laptops, Printers, Headsets, Monitors & Webcam throughout campus	
21	Miscellaneous Covid-19 Related Expenditures	IT/Computer equipment & supplies	10,000	-	-	10,000	10,000	1	1	2021	Laptops, Printers, Headsets, Monitors & Webcam for remote instruction	
22	Miscellaneous Covid-19 Related Expenditures	IT/Computer equipment & supplies	10,000	-	-	10,000	10,000	1	1	2021	Laptops, Printers, Headsets, Monitors & Webcam for remote instruction	
23	Miscellaneous Covid-19 Related Expenditures	MERV13 Air Filters	7,600	-	-	7,600	7,600	1	1	2021	MERV 13 air filters	

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Balance as of July 1, 2020	Budget		COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Project Timeline		Comments/Explanations
					RESTRICTED Restricted Balance as of July 1, 2020	REVENUE Revenue Balance as of July 1, 2020			Total # Years of Expenditure per Project	Current Expenditure Year #	
24	Miscellaneous Covid-19 Related Expenditures	Sanitizer, disinfectants, cleaning supplies, PPE/protective barriers.	7,500	-	-	7,500	7,500	1	1	2021	Includes protective barriers for reception areas, as well as any cleaning/PPE items necessary to mitigate risk of COVID-19 exposure for faculty, staff, students, and guests
25	Miscellaneous Covid-19 Related Expenditures	IT/Computer equipment & supplies	6,000	-	-	6,000	6,000	1	1	2021	Laptops, Printers, Headsets, Monitors & Tablets
26	Miscellaneous Covid-19 Related Expenditures	Masks, hand sanitizer, cleaning supplies	5,924	-	-	5,924	5,924	1	1	2021	Various supplies for cleaning and sanitation for the College of Fine Arts areas.
27	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	5,990	-	-	5,990	5,990	1	1	2021	Sanitizer, wipes, paper towels, thermometer, gloves, masks, webcams, laptop, stamps, disinfectant spray, barrier
28	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	5,400	-	-	5,400	5,400	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
29	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	5,000	-	-	5,000	5,000	1	1	2021	Coat of hand sanitizer, dispensing stations, and disinfecting wipes
30	Miscellaneous Covid-19 Related Expenditures	Mask, gloves, sanitizing stations, gel, cleaning	5,000	982	-	4,018	5,000	1	1	2021	Supplies for COVID needed to protect staff and guests at the Conference Center
31	Miscellaneous Covid-19 Related Expenditures	Admin Staff Technology Investments	5,000	-	-	5,000	5,000	1	1	2021	Investments in technology and training to prepare key staff for remote work and access to materials
32	Miscellaneous Covid-19 Related Expenditures	Exposure response operations	5,000	-	-	5,000	5,000	1	1	2021	Supplies for exposure response operations
33	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	3,500	-	-	3,500	3,500	1	1	2021	to purchase hand sanitizer, dispensing stations, and disinfecting wipes
34	Miscellaneous Covid-19 Related Expenditures	Sanitizer, disposable masks, etc.	3,000	-	-	3,000	3,000	1	1	2021	Includes hand sanitizer, disinfecting wipes, and spray, paper towels, disposable masks, gloves, etc.
35	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	3,000	-	-	3,000	3,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
36	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	3,000	-	-	3,000	3,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
37	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	3,000	-	-	3,000	3,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
38	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	3,000	-	-	3,000	3,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
39	Miscellaneous Covid-19 Related Expenditures	COVID test kits	2,658	-	-	2,658	2,658	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
40	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	2,500	-	-	2,500	2,500	1	1	2021	COVID test kits
41	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	2,500	-	-	2,500	2,500	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
42	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	2,500	-	-	2,500	2,500	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
43	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	2,500	-	-	2,500	2,500	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
44	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies for Real Estate Foundation office	2,000	-	-	2,000	2,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes, masks
45	Miscellaneous Covid-19 Related Expenditures	Protiflas	1,881	-	-	1,881	1,881	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
46	Miscellaneous Covid-19 Related Expenditures	Sanitizer and Cleaning products	1,500	-	-	1,500	1,500	1	1	2021	cleaning supplies/hand sanitizers/ gloves/masks disinfecting wipes, masks
47	Miscellaneous Covid-19 Related Expenditures	Masks, gloves, hand sanitizer, cleaning supplies, etc.	1,500	-	1,500	-	1,500	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
48	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	1,000	-	-	1,000	1,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
49	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	1,000	-	-	1,000	1,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
50	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	1,000	-	-	1,000	1,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes, masks
51	Miscellaneous Covid-19 Related Expenditures	Sanitizer and cleaning supplies	1,000	-	-	1,000	1,000	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes
52	Miscellaneous Covid-19 Related Expenditures	Office supplies	750	-	-	750	750	1	1	2021	Includes hand sanitizer, face masks, cleaning supplies, and technology for meetings and training
53	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	500	-	-	500	500	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes, masks
54	Miscellaneous Covid-19 Related Expenditures	sanitizer, cleaning supplies, masks	500	-	-	500	500	1	1	2021	Includes hand sanitizer, dispensing stations, and disinfecting wipes, masks
55	Miscellaneous Covid-19 Related Expenditures	Clorox wipes	70	-	-	70	70	1	1	2021	Wipes
56	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	157,580	157,580	-	-	157,580	1	1	2021	OPS staffing for Museum operating staff - including necessary supplies to reduction in fees resulting from COVID-19

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget			Project Timeline			Comments/Explanations		
			Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project		Current Expenditure Year #	Estimated Completion Date (Fiscal Year)
57	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	40,215	40,215	-	-	40,215	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
58	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	38,166	38,166	-	-	38,166	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
59	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	18,655	18,655	-	-	18,655	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
60	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	11,927	11,927	-	-	11,927	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
61	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	6,321	6,321	-	-	6,321	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
62	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	2,078	2,078	-	-	2,078	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
63	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	1,210	1,210	-	-	1,210	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
64	Non E&G Student OPS Position Expenditures	Museum OPS Visitor Services & Admissions Support	1,100	1,100	-	-	1,100	1	1	2021	OPS staffing for Museum operating staff - temporary funding due to reduction in fees resulting from COVID-19
65	Temporary Funding for Non-Recurring Positions	Exposure response operations (temporary personnel)	195,000	195,000	-	-	195,000	1	1	2021	Temporary personnel
66	Temporary Funding for Non-Recurring Positions	Temporary personnel	150,000	150,000	-	-	150,000	1	1	2021	Temporary personnel
67	Temporary Funding for Non-Recurring Positions	Additional Cleaning Staff for overtime events	3,000	3,000	-	-	3,000	1	1	2021	Overtime for Cleaning crew to cover extra hours on early or weekend events when regular staff doesn't work.
68	Temporary Student Support Position Expenditures	Virtual/Remote Student Support & Engagement Programming	50,000	50,000	-	-	50,000	1	1	2021	OPS appointments
Totals as of July 1, 2020: *			\$ 24,177,993	\$ 2,780,782	\$ 21,770	\$ 21,315,491	\$ 24,177,993				

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

Non - Education and General Activities

	2019-2020 Actual Expenditures	2020-2021 Budget
<u>Contract and Grants</u>		
Salaries	\$ 111,906,281	\$ 109,226,523
Other Personal Services	38,833,157	40,294,018
Expenses	117,874,568	119,998,103
Operating Capital Outlay	8,580,398	9,076,945
Special Category	39,079	198,726
Sub Total Expenditures/Budget	\$ 277,233,483	\$ 278,794,315
<u>Auxiliary Enterprises</u>		
Salaries	\$ 80,748,703	\$ 85,458,182
Other Personal Services	17,134,011	22,748,793
Expenses	129,842,934	135,692,780
Operating Capital Outlay	3,620,048	2,897,396
Special Category	18,000	18,872
Debt Service	23,147,048	23,590,000
Sub Total Expenditures/Budget	\$ 254,510,744	\$ 270,406,023
<u>Local Funds</u>		
Salaries	\$ 47,866,052	\$ 43,902,303
Other Personal Services	6,173,879	6,472,506
Expenses	276,229,054	294,343,068
Operating Capital Outlay	1,363,958	1,662,582
Special Category	1,487,284	1,488,581
Sub Total Expenditures/Budget	\$ 333,120,227	\$ 347,869,040
<u>Faculty Practice</u>		
Salaries	\$ 5,113,848	\$ 6,162,095
Other Personal Services	188,192	321,161
Expenses	20,088	25,270
Operating Capital Outlay	-	-
Special Category	-	-
Sub Total Expenditures/Budget	\$ 5,322,128	\$ 6,508,526
Subtotal Expenditures/Budget Non -E&G	\$ 870,186,582	\$ 903,577,904
Total Expenditures/Budget	\$ 1,538,005,576	\$ 1,625,367,891

Education and General Activities

	2019-2020 Actual Expenditures	2020-2021 Budget
<u>E&G</u>		
Salaries	\$ 422,271,291	\$ 470,097,178
<i>Carryforward</i>	4,528,056	-
Other Personal Services	53,080,220	49,354,481
<i>Carryforward</i>	5,422,280	-
Expenses	70,284,094	100,681,671
<i>Carryforward</i>	2,845,048	-
Operating Capital Outlay	1,381,448	770,412
<i>Carryforward</i>	4,040,991	-
Special Category	33,497,240	36,106,861
<i>Carryforward</i>	6,854,434	-
Subtotal E&G Expenditures	580,514,293	-
<i>Subtotal Carryforward Expenditures</i>	23,690,809	-
Sub Total Expenditures/Budget	\$ 604,205,102	\$ 657,010,603
<u>College of Medicine</u>		
Salaries	\$ 33,672,021	\$ 38,497,058
<i>Carryforward</i>	91,536	-
Other Personal Services	4,683,220	3,095,419
<i>Carryforward</i>	1,002,989	-
Expenses	9,194,135	6,990,596
<i>Carryforward</i>	178,136	-
Operating Capital Outlay	144,266	102,700
<i>Carryforward</i>	14,138	-
Special Category	1,396,111	1,541,422
<i>Carryforward</i>	421,972	-
Subtotal E&G Expenditures	49,089,753	-
<i>Subtotal Carryforward Expenditures</i>	1,708,771	-
Sub Total Expenditures/Budget	\$ 50,798,524	\$ 50,227,195
<u>FAMU/FSU Engineering</u>		
Salaries	\$ 9,908,080	\$ 11,667,859
<i>Carryforward</i>	-	-
Other Personal Services	770,414	242,561
<i>Carryforward</i>	92,891	-
Expenses	2,008,367	2,531,102
<i>Carryforward</i>	15,435	-
Operating Capital Outlay	9,514	100,000
<i>Carryforward</i>	-	-
Special Category	10,667	10,667
<i>Carryforward</i>	-	-
Subtotal E&G Expenditures	12,707,042	-
<i>Subtotal Carryforward Expenditures</i>	108,326	-
Sub Total Expenditures/Budget	\$ 12,815,368	\$ 14,552,189
Total Expenditures/Budget	\$ 667,818,994	\$ 721,789,987

Florida State University
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2020

	University E&G	College of Medicine	Joint College of Engineering	Grand Total : University Summary
A. Beginning E&G Carryforward Balance - July 1, 2020 :				
Cash	\$ (9,422,320)	\$ (944,315)	\$ 72,958	\$ (10,293,677)
Investments	\$ 207,455,519	\$ 10,612,438	\$ 3,235,601	\$ 221,303,558
Accounts Receivable	\$ 11,267,884	\$ 312,713	\$ 335	\$ 11,580,932
Less: Accounts Payable	\$ 497,746	\$ 39,989	\$ 15,908	\$ 553,643
Less: Deferred Student Tuition & Fees	\$ 27,135,712	\$ 3,668,931	\$ -	\$ 30,804,643
B. Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 181,667,625	\$ 6,271,916	\$ 3,292,986	\$ 191,232,527
C. 7% Statutory Reserve Requirement (1011.45(1) F.S.):	\$ 45,990,742	\$ 3,515,904	\$ 1,018,653	\$ 50,525,299
D. E&G Carryforward Balance Less 7% Statutory Reserve Requirement (Amount Requiring Approved Spending Plan) :	\$ 135,676,883	\$ 2,756,012	\$ 2,274,333	\$ 140,707,228
E. *Encumbrances				
Restricted by Appropriations	\$ -	\$ -	\$ -	\$ -
Compliance, Audit, and Security				
Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
Audit Program Enhancements	\$ 873	\$ -	\$ -	\$ 873
Campus Security and Safety Enhancements	\$ 529,706	\$ -	\$ -	\$ 529,706
Academic and Student Affairs				
Student Services, Enrollment, and Retention Efforts	\$ 112,259	\$ -	\$ -	\$ 112,259
Student Financial Aid	\$ 2,723	\$ -	\$ -	\$ 2,723
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 1,391,718	\$ 112	\$ -	\$ 1,391,830
Faculty Research and Public Service Support and Start-Up Funding	\$ 278,605	\$ 74,912	\$ -	\$ 353,517
Library Resources	\$ -	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology				
Utilities	\$ -	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ 1,667,582	\$ -	\$ -	\$ 1,667,582
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Other UBOT Approved Operating Requirements				
Coronavirus/COVID-19 Related Expenditures (Should agree with encumbrances column total on "Details - Covid-19" tab)	\$ 2,780,782	\$ -	\$ -	\$ 2,780,782
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 912,543	\$ -	\$ -	\$ 912,543
Operating Encumbrances : (Should agree with encumbrances column totals on "Details-Operating" tab)	\$ 4,896,009	\$ 75,024	\$ -	\$ 4,971,033
FCO Encumbrances : (Should agree with encumbrances column totals on "Details-Fixed Capital Outlay" tab)	\$ -	\$ -	\$ -	\$ -
Coronavirus/COVID-19 Encumbrances: (Should agree with encumbrances column totals on "Details - COVID-19" tab)	\$ 2,780,782	\$ -	\$ -	\$ 2,780,782
Grand Total Encumbrances :	\$ 7,676,791	\$ 75,024	\$ -	\$ 7,751,815
F. *Restricted / Contractual Obligations				
Restricted by Appropriations	\$ -	\$ -	\$ -	\$ -
University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
Restricted by Contractual Obligations :				
Compliance, Audit, and Security				
Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
Audit Program Enhancements	\$ 20,000	\$ -	\$ -	\$ 20,000
Campus Security and Safety Enhancements	\$ 368,595	\$ -	\$ -	\$ 368,595
Academic and Student Affairs				
Student Services, Enrollment, and Retention Efforts	\$ -	\$ 860,000	\$ -	\$ 860,000
Student Financial Aid	\$ -	\$ 532,500	\$ -	\$ 532,500
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 1,622,067	\$ 830,000	\$ 286,698	\$ 2,738,765
Faculty Research and Public Service Support and Start-Up Funding	\$ 1,500,537	\$ 125,988	\$ -	\$ 1,626,525
Library Resources	\$ -	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology				
Utilities	\$ -	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ 100,000	\$ -	\$ -	\$ 100,000
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Other UBOT Approved Operating Requirements				
Coronavirus/COVID -19 Related Expenditures (Should agree with restricted column total on "Details - Covid-19" tab)	\$ 21,710	\$ -	\$ -	\$ 21,710
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 472,976	\$ -	\$ -	\$ 472,976
Contingencies for a State of Emergency Declared by the Governor (SB 72)	\$ -	\$ -	\$ -	\$ -
Operating Restricted : (Should agree with restricted column totals on "Details-Operating" tab)	\$ 4,084,175	\$ 2,348,488	\$ 286,698	\$ 6,719,361
FCO Restricted : (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab)	\$ -	\$ -	\$ -	\$ -
Coronavirus/COVID-19 Restricted: (Should agree with restricted column totals on "Details - COVID-19" tab)	\$ 21,710	\$ -	\$ -	\$ 21,710
Grand Total Restricted / Contractual Funds :	\$ 4,105,885	\$ 2,348,488	\$ 286,698	\$ 6,741,071

**Florida State University
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2020**

G.	* Commitments	University E&G	College of Medicine	Joint College of Engineering	Grand Total : University Summary
	Compliance, Audit, and Security				
	Compliance Program Enhancements	\$ 371,778	\$ -	\$ -	\$ 371,778
	Audit Program Enhancements	\$ 40,127	\$ -	\$ -	\$ 40,127
	Campus Security and Safety Enhancements	\$ 3,441,023	\$ -	\$ -	\$ 3,441,023
	Academic and Student Affairs				
	Student Services, Enrollment, and Retention Efforts	\$ 801,381	\$ -	\$ 450	\$ 801,831
	Student Financial Aid	\$ 8,145,197	\$ 32,500	\$ -	\$ 8,177,697
	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 32,234,408	\$ 200,000	\$ 1,673,455	\$ 34,107,863
	Faculty Research and Public Service Support and Start-Up Funding	\$ 3,430,068	\$ 100,000	\$ 88,730	\$ 3,618,798
	Library Resources	\$ 1,890	\$ -	\$ -	\$ 1,890
	Facilities, Infrastructure, and Information Technology				
	Utilities	\$ 10,741,809	\$ -	\$ -	\$ 10,741,809
	Information Technology (ERP, Equipment, etc.)	\$ 9,025,261	\$ -	\$ -	\$ 9,025,261
	Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 13,431,058	\$ -	\$ -	\$ 13,431,058
	Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 1,985,000	\$ -	\$ -	\$ 1,985,000
	Other UBOT Approved Operating Requirements				
	Coronavirus/COVID-19 Related Expenditures (Should agree with committed column total on "Details - Covid-19" tab)	\$ 21,315,491	\$ -	\$ 225,000	\$ 21,540,491
	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 18,929,716	\$ -	\$ -	\$ 18,929,716
	Contingencies for a State of Emergency Declared by the Governor (SB 72)	\$ -	\$ -	\$ -	\$ -
	Operating Commitments : (Should agree with committed column total on "Details-Operating" tab)	\$ 87,162,658	\$ 332,500	\$ 1,762,635	\$ 89,257,793
	FCO Commitments : (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)	\$ 15,416,058	\$ -	\$ -	\$ 15,416,058
	Coronavirus/COVID-19 Commitments: (Should agree with committed column totals on "Details - COVID-19" tab)	\$ 21,315,491	\$ -	\$ 225,000	\$ 21,540,491
	Grand Total Commitments :	\$ 123,894,207	\$ 332,500	\$ 1,987,635	\$ 126,214,342
H.	Available E&G Carryforward Balance as of July 1, 2020 :	\$ (0)	\$ -	\$ -	\$ (0)

* Please provide supplemental detailed descriptions for these multiple-item categories in sections E, F, and G for operating, fixed capital outlay, and COVID-19 spending plans using Board of Governors templates provided (use worksheet tabs for "Details" included with this file).

Notes :

- Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
- 2019 Senate Bill 190 amended 1011.45 F.S. regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan shall include the **estimated cost per planned expenditure and a timeline for completion of the expenditure.**" Three additional tabs are provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure or project, a completion timeline, and amount budgeted for expenditure during the reporting fiscal year.

FY21 Fixed Capital Outlay Budget
As of 8/25/2020

	BOT Approved 6/18/20
E&G Operating Projects up to \$1M	-
MINOR CF (Consolidated < \$2M)	10,784,561
MAJOR CF - \$2M or Greater Individually listed	119,596,948
STATE APPROPRIATED -(not under major CF)	5,620,629
NON-APPROPRIATED \$5M or Greater Individually listed	6,698,723
NON-APPROPRIATED (Consolidated < \$5M)	4,684,411
	\$ 147,385,272

SUMMARY OF ADJUSTMENTS	Source of Funding
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Facilities Critical Projects funding by University Central Reserve CF

Envelope/Roofs - Tallahassee

(1) King Life Sciences Roof	CF
(1) Kellogg Roof Replacement	CF
(1) CAB Re-Roof	CF
(1) Longmire Waterproofing/Window Replacement (2000093)	CF
(1) Keen Re-Roof	CF
(1) Envelope/Roofs - Ringling	CF
(1) Envelope/Roofs - Immokalee	CF
(1) Envelope/Roofs - FSUS	CF
(1) Sliger Data Center Renov	CF
(1) FY21 Carryforwad Allocation Project (since no PECO)	CF
(1) Dittmer AHU & Dittmer Chem Lab Electric	CF
(1) Ruby Diamond Safety Improvements	CF
(1) Fine Arts Security & Safety Fencing	CF
(1) Stormwater at Call & Copeland	CF
(2) New Projects or Budget Increases - Department CF	CF
(3) New Projects or Budget Increases - Non-Appropriated	AUX
(3) Projects with split funding (orig budget only listed CF portion)	AUX
(4) Budget Corrections - CF Funded	CF
(5) Budget Corrections -Non-Appropriated	C&G/DSO
(6) New Projects 2020-2021 PECO FCO Appropriations - WFSU-TV/FM	PECO
(6) Projects with split funding (orig budget only listed CF portion)	PECO-PO&M
(7) New Project - Ringling Dining (funded by Metz)	Private

(1) ***Request of Central Reserve CF for projected FY21 spend = \$13,163,862 (note TOTAL project cost = \$19,21.***

Requested Budget Adjustments	Adjusted FY21 FCO
-	-
14,880,908	25,665,469
(81,374)	119,515,574
1,425,296	7,045,925
-	6,698,723
9,601,448	14,285,859
\$ 25,826,278	\$ 173,211,550

Amount

- 1,985,000
- 1,750,000
- 1,950,000
- 1,500,000
- 600,000
- 650,000
- 650,000
- 200,000
- 1,887,404
- 1,100,000
- 491,458
- 175,000
- 125,000
- 100,000
- 1,143,955
- 5,560,420
- 668,649
- 372,625
- 2,931,471
- 153,000
- 1,272,296
- 560,000

\$ 25,826,278

3,594)

CONSENT ITEM D



FLORIDA STATE UNIVERSITY
FINANCE AND ADMINISTRATION
Office of the Vice President for Finance & Administration

MEMORANDUM

TO: John Thrasher, President

FROM: Kyle Clark, Vice President for Finance & Administration

DATE: September 11, 2020

SUBJECT: Request for Approval
2020-2021 Revised Fixed Capital Outlay Budget

As required by BOG Regulation 14.003(1), each University Board of Trustees shall adopt a Fixed Capital Outlay budget for the operation of the university.

The following motion is presented for your consideration:

1. Amend the University's fiscal year 2020-2021 Fixed Capital Outlay budget from \$ 147,385,271 to \$ 173,211,550.
2. Grant approval for the President to make subsequent changes to the budget outlined in motion 1 as needed during the fiscal year, within available resources and fund balances, and consistent with applicable laws and regulations.

I recommend approval of this motion.

KC

Attachments

CONSENT ITEM E



FLORIDA STATE UNIVERSITY
FINANCE AND ADMINISTRATION
Office of the Vice President for Finance & Administration

MEMORANDUM

TO: John Thrasher, President

FROM: Kyle Clark, Vice President for Finance & Administration

DATE: September 11, 2020

SUBJECT: Request for Approval
Status Report on Purchase Orders \$1.0 million and 5+ Years' Service Contracts

In accordance with the January 24, 2003 FSU Board of Trustee Meeting, I am providing a listing of all purchases in excess of \$1.0 million and contracts or agreements that exceed 5 years in length made from July 2019 through June 2020.

I recommend approval of the Status Report on Purchase Orders over \$1.0 million and 5+ Years' Service Contracts.

KC

Attachments

**Suppliers with orders over \$1,000,000.00
and Service Contracts over five years
(July, 2019 through June, 2020)**

Purchase Orders

AGC Networks Inc.	\$1,120,801.80 ITS AVAYA Aura R8 Upgrade per ITN 6099-4.
Ajax Building	\$64,428,508.32 (original contract/PO was \$516,541.62 with 4 amendments and 9 change orders). For New Student Union – project #FS-263/1700106.
Alpha Video and Audio	\$1,855,936.81 Camera System – ACC Network Upgrades for Seminole Productions per ITN 5932-6.
Bruker BioSpin Corporation	\$1,116,935.00 NHMFL Advance NEO 900 MHz WB NMR Spectrometer Console, Shim and Sample Transfer System and High Power Pre-amplifier System per ITN 6105-3.
City of Tallahassee (StarMetro)	\$3,237,000.00 for StarMetro bus service for students, faculty, and staff which includes the FSU campus and the entire Tallahassee metro area per ITN5837-A.
Childers Construction	\$1,288,864.00 Stiles Team Building Shade Structure Renovation (for construction, materials, labor, equipment and supplies), FSU Project #1800054.
Childers Construction	\$983,233.52 change order (Amendment #1) to original PO amount of \$2,000,000.00. Don Veller Golf Course Renovation, Project #CM1700288/CP18002882.
Culpepper Construction	\$10,769,325.00 change order to original PO amount of \$1,999,413.00. FSUS STEAM Building & Auditorium, Project #1826800.
Culpepper Construction	\$12,768,738.11 change order/amendment #1 to original PO amount of \$68,738.73 (Pre-construction Contract) for construction of the STEAM Building & Auditorium. Project #1826800.
Dell Marketing	\$1,172,768.06 NWRDC Managed Management Console Firewall for Dept. of Revenue (Customer), Per NASPO Cooperative Alternate Source Contract.
Dell Marketing	\$1,278,174.15 NWRDC Incident Management Retainer Managed Services for Dept. of Health (Customer), Per NASPO Cooperative Alternate Source Contract.
Integrated Regional Laboratories LLP	\$1,500,000.00 Laboratory to provide clinical lab services for FSU faculty, staff and students for COVID testing.

	Exempt Medical Services.
Mad Dog Construction	\$1,013,286.27 Harpe-Johnson ROTC Building HVAC Renovation project, FSU Project #CF1600181/1700181.
Mad Dog Construction	\$1,999,999.97 Chemistry Building Reroof Project, FSU Project #1700316.
Mad Dog Construction	\$1,600,000.00 Harpe-Johnson Building, 0121, Various Upgrades, FSU Project #1900232.
Oracle America, Inc.	\$1,423,104.49 for software maintenance for Oracle database enterprise – Licensing and support. BOG Oracle Contract.
Sciberus, Inc.	\$1,092,674.70 for Software development for the CPalms project. Sciberus named in Grant and GSA Contract: GS-35F-0438X.
Secureworks, Inc.	\$1,447,380.00 Advanced Security Services for NWRDC (Managed Services for DOH), NASPO/Value Point Cooperative Alternate Source Contract #AR2472.
SHI Government	\$1,687,435.73 NWRDC Computer Database (BaaS) Services per ITN 5948-6.
Siemens Building	\$1,192,194.30 Campus-wide Exterior Lighting Upgrade Project, FSU Project #1800395.

Five Year + Service Contracts - Expense

Adam Matthew Digital Ltd.	\$2887.50 (one time hosting fee) expense FYE 2020. Term: 6/24/2020 – No Expiration. American Indian Newspapers and Licensed Materials for University Libraries. Grant of License for Licensed Materials.
Airgas South	\$143,524.49 expense FYE 2020. Term: 7/1/2018 – 6/30/2025. Provides Industrial & Specialty Gases and Bulk Liquid Nitrogen & Liquid CO2. E&I Cooperative Contract #CNR-01362.
Appirio, Inc.	\$140,000.00 expense FYE 2020. Term: 7/21/2019 – 6/6/2024. Implementation of Salesforce for Greeklife. Alternate Contract through University of Michigan.
Applied Biological Materials Inc.	\$2,796.64 expense FYE2020. Term: 9/18/2019 – 9/17/2029 and no renewal options. Material Transfer Agreement to use biological materials for research only for Human Sciences. Under Bid Limit.
Astro Travel, Annette Buses and Champion Coach	\$543,779.32 expense FYE 2020 for Astro Travel, \$100,448.00 expense FYE 2020 for Annette Buses and \$9,485.00 expense FYE 2020 for Champion Coach.

	Term: 7/01/2018 – 6/30/2023. Provides bus charter services. ITN5902-6
Atelier 4 Inc.	\$0 expense FYE 2020. Term: 4/9/2020 – 4/6/2025 plus five additional 1-year renewal terms. Customs Brokerage & International Freight Forwarding Services. ITN 6091-3.
Audienceview Ticketing Corporation	\$33,938.36 expense FYE 2020. Term: 7/1/2016 – 6/30/2021 (plus one 1-year renewal option). Provides subscription services to Fine Arts Ticket Office System. ITN5795-9
Blackboard Transact (software for OBS only)	\$189,537.95 expense FYE 2020. Term 12/12/2004 – 6/30/2020. Blackboard is the software application that handles the cash transactions for the FSU Card Dining, Vending, Laundry Services, and Pay-4-Print. Exempt Service in accordance with FSU-2.015 (9)(d)(14). Contract based on Blackboard Master Agreement, December 12, 2004.
Brightview Tree Care Service	\$4,415.00 expense FYE 2020. Term: 10/20/16 - 6/30/19 (plus two 1-year renewal options). On second renewal which ends 6/30/21. Provide all materials, equipment and labor for Tree Care Maintenance Services for the estate at The Ringling located in Sarasota, FL. ITB 5812-A
CDW-G	\$4,466,899.51 expense FYE 2020. Term: 8/1/2017 – 7/31/2022. Provides computer equipment, peripherals and software for campus. E&I Cooperative Contract #CNR01439.
Clean All, LLC	\$0.00 expense FYE 2020. Term: 6-25-2018 – 6/30/2021 (plus two 1-year renewal options). Provides custodial services for Recreation Center and Wellness Center. ITN 5890-A.
Dial Communications	\$558,390.94 expense FYI 2020. Term: 8/11/15 - 7/2/18 plus two 1-year renewal options which extends contract through 7/2/2020 for ITB5766-A and Term: 8/15/15 – 6/30/19 plus two (2) additional 12 month renewal options for ITB 5816-A. Provides information technology services and labor to install wiring and cabling for all FSU campuses.
Digital Measures LLC	\$0 expense FYE 2020. Term: 2/15/2016 – 2/14/2021). Data Service to assist College of Business with its accreditation for the AACSB and SACS
DocuSign Inc.	\$0 expense FYE 2020. Term: 5/4/2020 – Upon Termination. BAA for DocuSign Agreement.
Enscape, Inc.	\$0 expense FYE 2020. Term: 6/11/2020 – 5/29/2025. Software License Agreement for use with FSU Interior Architecture and Design within the College of Fine Arts.

Ensono LP	\$0 expense FYE 2020. Term: 7/1/2020 – 6/30/2025. Mainframe as a Service (MfaaS) for NWRDC. ITN 7001-6.
Everbridge, Inc.	\$7,973.76 expense FYE2020. Term: 11/6/2019 – 6/30/2024. Contract with FLDEM, FLDEM supplier is Everbridge, Inc. for system of communications and warnings for developing emergency situations. Exempt: State of Florida Division of Emergency Management.
Fisher Scientific Company LLC	\$350,587.74 expense FYE 2020. Term: 2/13/2015 – 2/13/2020 (plus two 1-year renewal options). Provides secondary and proprietary scientific equipment and supplies to laboratories on campus. UF ITN15NH-105
Florida Lambdarail LLC	\$61,000.00 expense FYE 2020. Term: 8/22/2019 – Upon Termination. Provides for Duo Security Phone Credits for ITS.
Framing Concepts, Inc. dba Paradigm, Inc.	\$109,083.93 expense FYE 2020. Terms: 7/6/17 – 11/30/23. Provides printing of diplomas. Univ. of Alabama RFP #T053217
Grainger	\$3,849,857.84 expense FYE 2020. Term: 11/1/2010 – 12/31/2015 (plus one 5-year renewal option). Renewed on 9/16/2015, new term: 11/1/2015 – 12/31/2020. Provides Lease Agreement and Service Operations Agreement which cover the management of onsite Supply Store and purchase of MRO equipment/supplies. E&I Cooperative contract #CNR01248.
GroupOne Health Source, Inc.	\$75,950.46 expense FYE 2020. Term: 10/19/2015 – 6/30/2018 plus exercised two 1-year renewal options which extended contract through 6/30/2020. Provides health services/medial claims management services. ITN5779-A
Hyland	\$14,525.66 expense FYE 2020. Term: 6/15/2018 – 6/14/2023 (plus five 1-year renewal options). Provides for OnBase Installation, Document Management Solution and Conversion from Nolij for 16 Departments. TCPN/NIPA Contract #R140404
Instructure (Canvass)	\$532,722.00 expense FYE 2020. Term: 3/30/2016 – 3/29/2021 (plus one 5-year renewal option). Provides for Learning Management System Service. ITN 5774-4
International Fire Protection	\$40,020.00 expense FYE 2020. Term: 3/30/2018 – 3/29/2023. Provides maintenance for water based fire protection system. ITN 5888-0
Jaegger (formerlySciQuest)	\$355,477.00 expense for FYE 2020. Term: 9/30/2008 – 3/27/2023. Provides electronic procurement software-as-a-service (SpearMart). E&I Contract #CNR-01206
John S. James	\$6960.45 expense for FYE 2020. Term: 4/3/2020 –

	4/6/2025 plus up to five additional 1-year renewal terms. Customs Brokerage & International Freight Forwarding Services. ITN 6091-3.
Jostens, Inc.	\$99,586.06 expense FYE 2020. Term: 9/1/2016 – 8/31/2019 (plus two 1-year renewal options to 8/31/2021). Provides multiple sports award and championship rings, for the Athletic Department. ITN 5803-9
Kaltura	\$25,200.00 expense FYE 2020. Term: 3/27/2020 – 6/30/2026 plus one 1-year renewal option. Provides for online video platform for live streaming and archiving content to The Florida Channel. ITN6095-6.
Kaltura	\$181,369.21 expense FYE 2020. Term: 6/7/2019 – 6/06/2024 plus five 1-year renewal options. Video Platform – Office of Distance Learning. ITN 5955-4
Kaplan Inc. dba Kaplan Test Prep	\$15,350.00 expense FYE 2020. Term: 12/12/2019 – 12/11/2024. Educational Services Agreement – MCAT prep and course for College of Medicine. Exempt: Educational Services.
Konica Minolta Business Solutions	\$157,195.69 expense; \$220,850.86 revenue; FYE2020. Term: 10/6/2011 – 9/30/2015 (plus two 1-year renewal options to 9/30/2017). Contract was extended until 9/30/19 for the completion of the competitive solicitation which was awarded to RJ Young with an effective term start of 4/29/2019. Provides leased copiers, which are sub-leased to departments and used to provide print and copy services to students for a fee. ITN5443-4.
Localist	\$28,306.33 FYE 2020. Term: 6/20/16 – 6/19/2019 (plus three 1-year renewal options). On 2 nd renewal term. Provides event and information communication system. ITN5778-4
Matheson Tri-Gas, Inc.	\$616,827.94 expense FYE 2020. Term: 7/1/2014 – 6/30/2017 (plus three 1-year renewal options). On 3 rd renewal term. Provides bulk liquid nitrogen and liquid CO2. ITB5699-3. Renewed: Term 7/1/2019-6/30/2020.
Maximus, Inc.	\$11,040.00 expense FYE 2020. Term: 9/3/2019 – Upon Termination. Provides for maximus consulting services – webspace license agreement for Sponsored Research Services. Exempt: Proprietary Computer Software.
Maximus, Inc.	\$18,500.00 expense FYE 2020. Term: 9/3/2019 – Upon Termination. CRIS License and Consulting Agreement for Sponsored Research. Exempt: Proprietary Computer Software.
McGraw Hill Global Education Holdings LL	\$0 expense FYE 2020. Term: 12/20/2019 – 12/31/2024. Provides for web-based subscription services for related courses, content, and information for undergraduate

studies. Exempt – training and education.

Medline	\$115,919.49 expense FYE 2020. Term: 7/1/2015 – 6/30/2020 (plus one 5-year renewal option). Provides Medical Supplies for Campus Departments/Labs. E&I Contract #CNR01385
Modo Labs / Grey Heller	\$110,002.00 expense FYE 2020. Term 9/15/2015 – 9/14/2018 (plus three 1-year renewal options) – currently in first second year renewal until 9/14/2020. Provides base mobile platform services. ITN5716-4
Nalco Company	\$299,692.53 expense FYE 2020. Term 7/1/16 – 6/30/2021 (plus three 1-year renewal options). Provides water treatment chemicals, equipment and service. ITN5806-3
Network Cable Service	\$0 expense FYE 2020. Term 9/14/17-6/30/20 (plus two 1-year renewal options). Provides information technology services and labor to install wiring and cabling for all FSU campuses. ITB 5816-A
Nuventive	\$57,220.00 expense FYE 2020. Term 3/27/18 – 3/26/2022 (plus five 1-year renewal options). Provides for Strategic Planning Software. Exempt Service in accordance with FSU-2.015 (9)(d)(14).
Office Depot	\$1,075,314.53 expense FYE 2020. Term: 02/13/2012 – 02/12/2020 (plus one 1-year renewal option). Provides Office Supplies, paper, toner and accessories for the University. FIU ITN12-004
Oglesby Union	\$298,735 (20,267 sq. feet @ \$14.74/sq ft.) – total paid for the dining locations located in the Davis Building in FY19. Business Services leased 20,267 square feet of dining space from the Union at \$14.74 per square foot. Due to construction of the new Student Union, beginning May 2018 dining services space allocation is now 20,267.
Oracle (PeopleSoft)	\$1,910,004.52 expense for FYE 2020; BOG Agreement that provides enterprise software support for mission-critical systems. Oracle agreement US-OMA-1375238. Exempt Service in accordance with FSU-2.015 (9)(d)(14)
Oxford University Press USA	\$219,402.28 expense for FYE 2020. Term: 12/18/2019 – Until Terminated. Subscription and Perpetual Access Agreement for Music Therapy Journal for College of Music. Exempt: Subscription Services.
Paciolan	\$516,610.34 expense for FYE 2020. Term: 7/1/2012 – 6/30/2017 (plus five 1-year renewal options). Renewed from 7/1/2017 to 6/30/2022. Provides ticketing system for Athletics. ITN5511-4
Park Mobile	\$25,266 expense for FYE 2020. Term: 5/14/2018 –

	5/14/2020 (plus three 1-year renewal options). Provides FSU parking customers credit card payment options.
Penguin Random House LLC	\$0 expense for FYE 2020. Term: 6/1/2020 – Perpetual. Exempt: Copyright Agreement for Fine Arts.
Pittman Law Group	\$40,000 expense FYE 2020. Term: 10/19/2017 – 6/30/2019 (plus two 1-year renewal options). Exercised both renewal options through 6/30/21. Provides governmental legal consulting services. ITN5864-A
Premise Network Solutions	\$6983.00 expense FYE 2020. Term: 9/14/17-6/30/20 (plus two 1-year renewal options). Provides information technology services and labor to install wiring and cabling for all FSU campuses. ITB 5816-A
Progressive Waste Solutions of FL, Inc.	\$0 expense FYE 2020. Term: 4/6/2020 – 4/1/2025 plus 5 additional renewal years. Provides for recycling services for Ringling/Also.
Respironics dba Philips Respironics Inc.	\$8,965.00 expense FYE 2020. Term: 2/18/2020 – 2/11/2025
Rideshark	\$5,000.00 FYE 2020. Term 10/9/17 – 6/30/20 (plus two 1-year renewals. Provides FSU Transportation rideshare and ride matching services
RJ Young	\$586,379.69 expense; \$733,144.81 revenue; FYE 2020. Term: 4/29/2018 – 4/28/2024 (plus four 1-year renewal options to 4/28/2028 and then a month to month option until 4/28/2029). Provides leased multifunctional document devices, which are sub-leased to departments and used to provide print and copy services to students for a fee. ITN 5914-4.
Rogers Gunter Vaughn Insurance	\$43,797.75 expense FYE 2020. Term: 11/1/2017 – 11/1/2022 (plus one 5-year renewal option). Provides insurance for Florida High School. ITN5876-A
SCL Holding (SC Logic)	\$8,271.00 expense FYE 2020. Term: 6/20/2016 – 6/30/2019 (plus three 1-year renewal options). On 1 st year renewal term. Provides for a postal campus delivery management system. ITN5781-4
Sierra-Cedar, Inc.	\$0 expense FYE 2020. Term: 10/2/2019 – 6/30/2022 plus three 1-year renewal terms. IT Managed Services and Staff Augmentation. ITN 5981-1.
Super Lube (Name changed to Take 5 Oil Change)	\$25,774.26 expense FYE 2020. Term: 10/26/2015 – 6/30/2020 (plus one 1-year renewal option). Provides for fleet maintenance services. ITN5764-0
SurveyMonkey	\$47,234.00 expense FYE 2020. Term: 6/15/2016 – 6/18/2018 (plus executed three 1-year renewal option until 8/27/2021. Provides submission management

	software system services. ITN5727-4
Symplicity Corporation	\$10,500.00 expense FYE 2020. Term: 8/26/2019 – 1/31/2025. Software License Agreement for the Career Center. Exempt: Proprietary Computer Software.
Tallahassee Car Care	\$86,868.59 expense FYE 2020. Term: 10/26/2015 – 6/30/2020 (plus one 1-year renewal option). Provides fleet maintenance services. ITN5764-0
Tallahassee Community College	\$0 expense FYE 2020. Term: 6/10/2020 – Until Termination. MOU for Masters in STEM (MST) Teaching Program clinical teaching internships and placement of MST graduate student teaching interns.
Thyssenkrupp	\$2,238,090.03 expense FYE 2020. Term: 7/1/2011 – 6/31/2016 (plus one 5-year renewal option). Renewed on 6/20/2016, new term: 7/1/2016 – 6/30/2021. Provides vertical transportation maintenance on elevators owned and operated by Florida State University. FAC83209-11.
T2	\$90,826.16 expense FYE 2020. Term: 1/24/2014 – 6/30/2016. Exercised 1 st renewal term: 7/1/16 – 6/30/18 and 2 nd renewal term: 7/1/18 – 6/30/20. Provides Transportation Management System. ITN 5614-4
Ungerboeck Software International	\$27,631.00 expense FYE 2020. Term: 5/1/2013 – 4/30/2016 (plus three 1-year renewal options until 4/30/2019). Contract extension is in place until 7/31/2020 until new ITN. Provides CAPD Event Management Systems. ITN5605-4
United Parcel Services (UPS)	\$154,551.14 expense FYE 2020. Term: 11/28/2016 – 11/27/2021. UPS provides package delivery on campus, which OBS Postal Services resells to the FSU departments. State of Utah Cooperative Contract MA065.
University of Delaware	\$0 expense FYE 2020. Term: 8/26/2019 – Until Terminated. Software License Agreement to share Peoplesoft custom source code developed for the digital promotion and tenure solution for FSU's Oracle Peoplesoft HCM System.
University of West Florida	\$0 expense FYE2020. Term: 7/1/2019 – 6/30/2024. Letter of Intent for FSU Libraries to join a service agreement authored by the Florida Academic Library Services Cooperative, on behalf of their 40 institutional members, for a suite of services including interlibrary loan and cataloging access.
VION	\$850,000.00 expense FYE 2019. Term: 1/3/2018 – 1/2/2022 (plus two 1-year renewal options). Provides NWRDC Enterprise SANS solution. ITN 5835-A

VWR International	\$1,548,104.83 expense FYE 2020. Term: 9/4/2015 – 6/30/2020 (plus one 3-year renewal option). Provides laboratory equipment and supplies for the University. E&I Cooperative Contract
Wells Fargo	\$50,809,579.13 expense FYE 2020. Term: 1/1/18 – 12/31/23 (plus one 5-year renewal option). Provides for general banking Services and procurement card services. ITN 5824-A
World Class Athletic Surfaces	\$38,012.00 expense FYE 2020. Term 07/07/2014 – 06/30/2017 (plus three 1-year renewal options to 6/30/2020). Field marking paint for Athletics. RFP5690-0
Yellow Cab (dba Capital Transportation)	\$84.00 expense FYE 2020. Term: 7/31/2017 – 6/30/2020 plus two 1-year renewal options to 6/30/2022. Yellow Cab provides late night taxi service to students for a fixed fee (\$9) in an agreed upon geographical area and a fixed fee (\$15) for transportation to the airport. Student Government pays 56% (\$5) of cost, and FSU pays 44% (4) of the cost for late night taxi service. ITN 5843-A.
Zoom Video Communications Inc.	\$58,725.00 expense FYE 2020. Term: 9/6/2019 – 9/5/2024. Software Licensing and Services. Alternate Contract through Internet 2.
Zoom Video Communications Inc.	\$0 expense FYE 2020. Term: 9/24/2019 – 9/23/2024. Software Licensing and Services BAA (Zoom HIPPA). Alternate Contract through Internet 2.
Collection Services (Multi-Award)	Term: 7/1/2018 – 6/30/2023 (plus two 2-year (15 vendors) renewal options extending to 6/30/2027). Provides unpaid account collection services for state university system. Discounts of 20-33% as negotiated. POs are not issued. ITN 5879-A (FSU utilized General Revenue Corp; \$78,414.07 expense FYE 2019, Williams and Fudge \$123,280.41 expense FYE 2019; and Conserve \$40,577.24 expense FYE 2019).

Five Year + Service Contracts - Revenue

American Valet (formerly Mako Valet)	\$2,369 revenue FY2020. Term: 7/31/2014 – 6/30/2017 (plus two 1-year renewal options to 6/30/2019, plus month-to-month for up to one year thereafter). American Valet provides valet service to students, employees and visitors to campus. OBS Parking is paid a 12% commission on gross revenues on a monthly basis.
AT&T	\$50,400 annual revenue; 2011 – 2021; Space lease for Doak Campbell distributed antenna system (DAS). Initial term: 8/24/2011 – 8/24/2021 with three 5-year extension options.

\$50,400 annual revenue; 2015 – 2025; Space lease for Williams Building distributed antenna system (DAS). Initial term: 5/19/2015 – 5/19/2025 with two 5-year extension options.

\$50,400 annual revenue; 2013 – 2023; Space lease for University Center A distributed antenna system (DAS). Initial term: 11/27/2013 – 11/27/2023 with two 5-year extension options.

\$50,400 annual revenue; 2013 – 2023; Space lease for McCollum Hall distributed antenna system (DAS). Initial term: 11/12/2013 – 11/12/2023 with two 5-year extension options.

\$42,000 annual revenue; 2020 – 2025; Space lease for Bellamy Building distributed antenna system (DAS). Initial term: 6/18/2002 – 6/18/2010 with three 5-year extension options (currently on 2rd extension).

\$1,920 annual revenue FYE 2020. Fiber lease – McCollum Hall. Term: 11/12/2013 – 11/12/2023 with two 5-year extension options.

\$1,920 annual revenue FYE 2020. Fiber lease – UCA. Term: 11/27/2013 – 11/27/2023 with two 5-year extension options.

\$1,920 annual revenue FYE 2020. Fiber lease – Williams Building. Term: 5/20/2015 – 5/19/2025 with two 5-year extension options.

Captiveyes Group, Inc.

\$9,183 revenue FYE 2020. Term: 9/1/2013 – 8/31/2016 - renewed to 12/31/2019 then new agreement term started 1/1/2020 – 12/31/2022. Sells static billboard advertisement inside the six garages on campus and pays the Parking Department 40% of gross sales.

Centurylink

\$29,688 revenue FYE 2020. Term: 9/3/1988 – 7/13/2016. Building space lease, includes space in Shaw, Science Library, Landis, Doak Campbell Stadium, & Diffenbaugh. Currently on a month to month extension – working with OGC to convert lease to license agreement.

Coca-Cola, Inc.

\$634,269 revenue FYE 2020. Term: 8/01/2017 – 7/31/2027). Coca-Cola operates the beverage vending machines and has exclusive pouring rights on campus and pays a commission of 50% of sales, \$2,522,757 sponsorship, and excess commissions over the \$315,000 guaranteed commissions. This is Office of Business Services Revenue, of which \$514,000 is received from the \$2.5M sponsorship. Combined \$514K + \$120,269 excess commissions is OBS's revenue from this contract in FYE 2020. ITN #5546-2

Follett Higher Education	\$1,554,255 revenue FYE 2020. Term: 7/17/2018 – 6/30/2028 plus one 5-year renewal option. Follett operates the campus bookstore, the Sport Shops at the stadium, Civic Center, and the Panama City campus bookstore. Revenue includes escalating variable commission guarantees throughout the initial term of the agreement. Solicitation of Competition SOC 5881-2
FSU Real Estate Foundation	\$8,700 revenue FYE 2020. Term: 10/1/2015 – 6/30/2020 (plus an additional term to 3/31/2025). FSU Real Estate Foundation rents 292 square feet plus 15 parking spaces in PG#4 on Call/Macomb streets for \$725 per month.
FSView	\$12,000 revenue FYE 2020. Term 7/1/2001 - 6/30/2015 (Renewed to 6/30/2019). Amendment Pending. FSView is a newspaper distributed free on campus and pays FSU a commission the greater of 30% of advertising revenues or \$12,000 per year.
Gilly National	\$160,324 revenue FYE 2020. Term: 1/11/2016 – 12/31/2022 (plus three 1-year renewals to 12/31/2025). Gilly provides snack vending on the FSU campus. Gilly pays 26% commission on revenues with an annual guarantee of \$92,000, plus a 10% of sales above \$400,000. The commission is reduced by the 7.5% sales tax Gilly National pays on behalf of FSU. ITN #5769-2
Global Spectrum, LP	\$6,003,302 gross revenue (\$180,248 gross operating income) FYE 2020. Term: 2/26/2014 – 2/26/2017 (plus renewal options to 5/30/2020). Global Spectrum is a professional arena management company that manages the Donald L. Tucker Civic Center. ITN5666-7.
GOTCHA	\$0 - revenue FYE 2020. Term 4/30/2015 - 6/30/2020 (plus a 5-year renewal option). GOTCHA provides 150 bikes on campus. FSU receives 5% of the late fee charged for late returns. BIKE SERVICE NOT PROVIDED TO-DATE.
Park Mobile	\$25,266 revenue FYE 2020. Term 5/15/2018 – 5/14/2020 with three (3) consecutive one (1) year renewal terms; provides solutions for the management of all parking related matters, including providing a system for the payment of street parking by mobile telephone.
Red Coach	\$18,000 revenue FYE 2020. Term 2/7/2019 – 6/30/2022. Provides point-to-point motor coach travel from FSU's Tallahassee campus to locations within Florida.
Sodexo Operations, LLC	\$2,882,646 revenue FYE 2020. Term: 5/31/17 – 5/30/2027. Vendor oversees all Seminole Dining operations; contract provides for a quality and affordable food service program in all aspects of the operation.

Contract includes capital investments, annual equipment, marketing, scholarships, In-Kind and other funding; and, annual guaranteed commissions. ITN #5807-1

Sprint-Nextel

\$20,736 annual revenue FYE 20; Space lease for McCollum Hall cell site. Initial term: 6/12/1998 – 6/12/2008 with three 5-year extension options. Currently in third extension that ends 6/12/2023.

SunTrust Bank

\$187,185 revenue FYE 2020. Term: 7/1/2010 – 6/30/2018 (plus a 2-year renewal option to 6/30/2020). SunTrust provides banking and FSU card services to students for a flat fee of \$170,000 plus 35 cents per foreign ATM transaction on campus. (A “foreign ATM transaction” is generated when a non-SunTrust customer uses a SunTrust ATM machine on campus).

SunTrust Bank (Office Lease)

\$37,978 revenue FYE 2020. Term: July 1, 2010 – June 30, 2020. (plus a 5-year renewal option to June 30, 2025). SunTrust leases 1,472 square feet of space in the Woodward Street garage (PG#1) for \$20 per square foot. SunTrust also pays FSU Facilities for allocated share of utilities each month.

T-Mobile

\$34,560 annual revenue FYE 20; Space lease for Bellamy Hall cell site. Initial Term: 1/1/2003 – 1/1/2008 with seven 5-year extension options. Currently in third extension that ends 1/1/2023.

Uniti Fiber, LLC (formerly Southern Light)

\$2,952 annual revenue; FYE 2020. Fiber lease – Thrasher Building. Term: 9/1/2018 – 6/30/2022 with three 1-year extension options.

\$5,904 annual revenue; FYE 2020. Fiber lease – Love Building. Term: 3/1/2017 – 6/30/2021 with three 1-year extension options.

\$17,712.00 annual revenue; FYE 2020. Fiber lease – UCA. Term: 9/1/2017 – 6/30/2021 with three 1-year extension options.

\$5,904 annual revenue; FYE 2020. Fiber lease – UCD. Term: 3/1/2017 – 6/30/2021 with three 1-year extension options.

\$3,840 annual revenue; FYE 2020. Fiber lease – McCollum Hall. Term: 6/30/2016 – 6/30/2019 with three 1-year extension options. On first year extension until 6/30/2020.

UPS Store (Millenium Eagle Enterprises) - 1

\$141,755 revenue FYE 2020. Term: 7/10/2009 - 7/9/2019 (plus a 5-year renewal option to 7/9/2024). The UPS Store provides mailbox services & package mailing and printing services for students and pays OBS Postal Services 10% of agreed upon sales.

UPS Store (Millenium Eagle Enterprises) - 2 \$7,618 revenue FYE 2020. Term: July 8, 2010 – July 31, 2016, plus renewals extending to 7/9/2021. UPS Store rents 819 square feet for \$10 per square foot payable to Postal Services, plus proportional share of utilities paid to Facilities for space in the E&G building on Madison Street not included in revenue.

Verizon \$43,200 annual revenue; 2016 – 2021; Space lease for University Center A (UCA) cell site. Initial Term: 11/2/2001 – 11/2/2011 with three 5-year extension options. Currently in second extension that ends 10/31/2021.

\$43,200 annual revenue; 2016 – 2020; Space lease for WFSU-TV Tower cell site. Initial Term: 12/6/2009 – 12/6/2014 with four 5-year extension options.

\$19,200 annual revenue; 2018 – 2027; Space lease for Med School Monopole cell site. Initial Term: 6/16/2017 – 6/16/2027 with three 5-year extension options.

\$19,200 annual revenue; 2018 – 2028; Space lease for Fine Arts Monopole (Palm Court) cell site. Initial Term: 6/16/2017 – 6/16/2027 with three 5-year extension options.

Zipcar \$359 revenue FYE 2020. Term: 8/11/2011 – 7/31/2017 as amended (plus two 1-year renewal options and a one-year month-to-month extension to 7/31/2020). Zipcar provides hourly and daily car rental rates for employees and students with cars provided and parked on campus. Zipcar pays a biannual commission of gross revenues of 1% on June 30 and December 31 each year.

CONSENT ITEM F



THE
FLORIDA STATE
UNIVERSITY

Office of Inspector General Services
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MEMORANDUM

TO: President John Thrasher

FROM: Sam M. McCall, Chief Audit Officer *Smm*

Date: August 31, 2020

SUBJECT: Agenda Item for the September 11, 2020, BOT Meeting:

The FSU Office of Inspector General Services 2020-2021 Annual Work Plan

Request for Approval to be placed on the BOT Consent Agenda

Please find enclosed the FSU Office of Inspector General Services request for approval of the 2020-2021 Annual Work Plan. I respectfully request this item to be included on the BOT Consent Agenda for the September 11, 2020, BOT meeting.

Thank you

Attachment



The Florida State University

Office of Inspector General Services

Work Plan 2020-21



I.	Audit Projects Carried Forward from 2019-20	Hours	Total
A.	2019-20 Audit Projects Carried Forward to Be Completed in 2020-21		
	Cybersecurity – Continuous Vulnerability Management	574	
	Athletics Financials	302	
	College of Engineering	143	
	National High Magnetic Field Laboratory	474	
	Crime Prevention at the National High Magnetic Field Laboratory	460	
	Admissions Acceptance – Compliance	303	
	Family Educational Rights and Privacy Act (FERPA) – Compliance	587	
	Total Hours for Audit Projects Carried Forward from 2019-20 Work Plan		<u>2,843</u>

B.	New Audit Projects for 2020-21	Hours	Total
	State University System Performance-Based Funding (Mandatory)	500	
	State University System Preeminence Funding (Mandatory)	450	
	Cybersecurity – Secure Configuration for Hardware and Software on Mobile Devices and Laptops Managed by ITS	830	
	Procurement Controls During the Pandemic	610	
	Foundation – Compliance with Donor Intent and Review of Non-Gift Revenue and Historical Endowments	740	
	Cybersecurity – Controlled Use of Administrative Privileges*	150	
	Campus Safety with Focus on Boundary Properties*	270	
	Major Construction Project – Earth, Ocean, and Atmospheric Sciences (EOAS) Building Closeout*	237	
	Florida State University School (FSUS) – Business Practices Enhancement Program (BPEP) *	786	
	Seminole Boosters*	502	
	University Acceptance and Expenditure of Funds as a Result of Covid-19 (CARES Act)*	285	
	Direct Support Organizations (DSOs) External Audits – Financial Report Reviews (Required)	40	

¹ We have planned that these six audit projects indicated by an asterisk (*) will be carried over with additional hours and completed in the next fiscal year, 2021-22.

DSOs IRS Form 990 Reviews (Required)	20	
Fraud and Internal Controls Training to University Entities (Required)	24	
Additional Component Entity Financial Statements and External Audit Report Reviews	30	
Advisory Services for University-Wide Cybersecurity Initiatives	160	
Periodic Self-Assessment of Internal Audit Activity	90	
Total Hours for New Audit Projects Begun in 2020-21		<u>5,724</u>

C.	Follow-Up Projects for 2020-21	<u>Hours</u>	<u>Total</u>
	Follow-up activities for previously completed audits	535	
	Total Hours for Follow-Up Projects for 2020-21		<u>535</u>

D.	Contingency for 2020-21	<u>Hours</u>	<u>Total</u>
	The following audits have priority status to begin during fiscal year 2020-21, provided we have unforeseen available hours for them:	0	
	Sponsored Research Services, Student Union Construction, New Grants Management System, Health Insurance Portability and Accountability Act (HIPPA), Wellness Center, Student Housing, College of Music - BPEP.		
	Total Hours for Contingency for 2020-21		<u>0</u>

E.	Investigations for 2020-21	<u>Hours</u>	<u>Total</u>
	This includes ongoing and new investigations that may result from faculty and/or staff requests, Whistleblower complaints, and complaints received from the Ethics Point hotline.	1,767	
	Total hours for Investigations for 2020-21		<u>1,767</u>
	Total Direct Service Hours for 2020-21		<u>10,869</u>

F.	Audit Management and Administration	<u>Hours</u>	<u>Total</u>
	Audit management and administration includes administrative meetings, continuing professional development, and approved employee leave and holidays. The OIGS is also responsible for maintenance of and updates to the OIGS virtual servers and audit software, as well as efforts towards continued accreditation in investigations.	5,133	
	Total Audit Management and Administration		<u>5,133</u>
	Total Hours for 2020-21		<u>16,002</u>

II. Audit Projects Carried Forward from 2019-20 Work Plan

A. 2019-20 Audit Projects Carried Forward to be Completed in 2020-21

Cybersecurity - Continuous Vulnerability Management	Attackers take advantage of the time between the identification of new information on vulnerabilities and the remediation of those vulnerabilities. The purpose of this project will be to determine whether the University continuously acquires, assesses, and takes action on new information in order to identify vulnerabilities, remediate, and minimize the window of opportunity for attackers.
Athletics Financials	At many universities, athletics expenses outpace athletics revenue, which requires a growing need for additional revenues. The purpose of this audit will be to report on and evaluate trends in revenue and expenditures at FSU over recent fiscal years and to identify any additional areas in need of review.
College of Engineering	This audit will be conducted jointly with the FAMU Division of Audit and Compliance. The purpose of this audit will be to evaluate the dual systems of internal control for this jointly operated academic program, to identify potential weaknesses in internal controls and inconsistencies in processes, and to recommend improvements where needed.
National High Magnetic Field Laboratory	The National High Magnetic Field Laboratory (MagLab), is the largest and highest powered magnet lab in the world. The MagLab is funded by the National Science Foundation and offers scientists from across the globe access to unique instruments and expertise. The scope of the audit consists of examining records for the MagLab's user review and approval process, user research reporting process, and safety and security (e.g., physical, electronic, operational, and information). The scope encompasses the audit period of July 1, 2018, through December 31, 2019 (18 months), and in some cases, it may extend through present time, as appropriate.
Crime Prevention at the National High Magnetic Field Laboratory	The purpose of this audit is to partner with the FSU Police Department's (FSUPD's) Division of Prevention and Outreach to assess security controls at the MagLab and recommend any needed improvements. The on-site security assessment performed by FSUPD uses guidelines set by the American Crime Prevention Institute and the Florida Crime Prevention Training Institute. The audit is also informed by the National Research Council of the Academy of Sciences' Prudent Practices in the Laboratory publication, to tailor the assessment of controls. The Office of Inspector General Services heads the audit process for this audit including planning for the audit, coordinating with MagLab administration and FSUPD, and developing the audit report. Our Office also is augmenting FSUPD's security assessment by testing other controls beyond that assessment, e.g., security access management and FSUPD interventions.
Admissions Acceptance – Compliance	The purpose of this audit is to evaluate internal controls over the University's process for admissions acceptance.

Family Educational Rights and Privacy Act (FERPA) Compliance	The Family Educational Rights and Privacy Act (FERPA) requires the privacy of student educational records to be protected. The purpose of this audit will be to assess the University's efforts to comply FERPA requirements.
B. New Audit Projects for 2020-21	
State University System Performance-Based Funding (Mandatory)	The purpose of this audit, mandated by the State University System of Florida, Board of Governors, is to assess controls that address the topic of data integrity, including an analysis of the processes, procedures, system-based controls, and other data verification measures in place to support the integrity of information presented by the University to the Florida Board of Governors (BOG) for the University's Performance-Based Funding calculations. This is the seventh year we are conducting this BOG-mandated audit.
State University System Preeminence Funding (Mandatory)	The purpose of this audit, mandated by the State University System of Florida, Board of Governors, is to assess controls that address the topic of data integrity, including an analysis of the processes, procedures, system-based controls, and other data verification measures in place to support the integrity of information presented by the University to the Florida Board of Governors (BOG) for the University's Preeminence Funding calculations. This is the second year we are conducting this BOG-mandated audit.
Cybersecurity – Secure Configuration for Hardware and Software on Mobile Devices and Laptops Managed by ITS	The default configuration for operating systems and applications are normally not geared toward security. Selecting among the options for secure configuration requires extensive technical analysis and continuous management. The purpose of this audit will be to evaluate the choices made by ITS for hardware and software on mobile devices and laptops to determine whether secure configurations are maintained.
Procurement Controls During the Pandemic	The purpose of this audit is to determine whether adequate controls were in place over the procurement of goods and services during the pandemic.
Foundation – Compliance with Donor Intent and Review of Non-Gift Revenue and Historical Endowments	The Florida State University Foundation's mission is to enhance the academic vision and priorities of FSU through its organized fundraising activities and funds management. Established in 1960, the Foundation, a nonprofit corporation, today manages an endowment of more than \$509 million (as of June 30, 2019). The Foundation is responsible for having controls that ensure donated monies are expended in a manner consistent with donor restrictions. The purpose of this audit would be to conduct a comprehensive donor intent audit to ensure Foundation staff expend gift monies in accordance with donor intent.

<p>Cybersecurity – Controlled Use of Administrative Privileges*</p>	<p>The misuse of administrative privileges is a primary method for attackers to spread inside a target enterprise. The purpose of this audit will be to determine whether administrative access to systems and databases (computers and applications per CIS) are properly controlled, which includes assigning and tracking administrative access, and removing unneeded administrative access in a timely manner. Based on available hours this fiscal year and the estimated hours needed for completion, we anticipate carrying over this project into fiscal year 2021-22.</p>
<p>Campus Safety with Focus on Boundary Properties*</p>	<p>As FSU has expanded its boundaries of properties off the main campus, Florida State University Police Department (FSUPD) faces increased challenges to managing the security of these properties. The OIGS Audit of Crime Prevention at the National High Magnetic Field Laboratory conducted Fiscal Year 2020-21 will set the precedent for these similar boundary properties audits. Currently, the new College of Medicine Clinic near Innovation Park and the Ringling Museum are being considered as sites to assess. This audit would entail assessing key security controls such as uniform card access, closed-circuit television (CCTV), panic buttons, training of staff in security, alarms, routine patrol coverage, and a crime prevention assessment, with assistance from FSUPD Division of Prevention and Outreach Officers. This is a necessary audit to ensure these environments have sufficient controls in place for a rapid response to a crisis situation. Based on available hours this fiscal year and the estimated hours needed for completion, we anticipate carrying over this project into fiscal year 2021-22.</p>
<p>Major Construction Project – Earth, Ocean and Atmospheric Science (EOAS) Building Closeout*</p>	<p>The purpose of this construction closeout audit will be to evaluate the adequacy of controls over the administration of capital construction operations and determine if construction costs on the EOAS construction project are documented and in compliance with contractual provisions and applicable laws, rules, and regulations. The audit will identify any over-payments, for recovery. Based on available hours this fiscal year and the estimated hours needed for completion, we anticipate carrying over this project into fiscal year 2021-22.</p>

<p>Florida State University School – BPEP*</p>	<p>This audit is part of the OIGs’ Business Practices Enhancement Program. The primary purpose of such audits is to provide University administrators with assistance in strengthening procedures over cash handling, payroll, purchasing, human resources, inventory, and other facets of the entity under review. The mission of Florida State University Schools is to advance Florida’s K-12 education through exemplary teaching, research, and service. For the planned project, we intend to conduct an initial assessment of risks and controls and identify areas in need of further review. The beginning operating budget for Florida State University School for 2019-20 was \$16.7 million. Based on available hours this fiscal year and the estimated hours needed for completion, we anticipate carrying over this project into fiscal year 2021-22.</p>
<p>Seminole Boosters*</p>	<p>The purpose of this audit is to evaluate the effectiveness of Seminole Booster’s internal controls. The audit scope and objectives will be influenced by issues identified in the Athletics Financials audit and may include College Town, collection of Booster receivables, and the expenditure of monies received as a result of CARES Act funding. Based on available hours this fiscal year and the estimated hours needed for completion, we anticipate carrying over this project into fiscal year 2021-22.</p>
<p>University Acceptance and Expenditure of Funds as a Result of Covid-19 (CARES Act)*</p>	<p>The purpose of this audit is to determine whether the funds received under the CARES Act were used in compliance with federal regulation, accurately tracked, and appropriately supported. Based on available hours this fiscal year and the estimated hours needed for completion, we anticipate carrying over this project into fiscal year 2021-22.</p>
<p>DSOs External Audits – Financial Reviews (Required)</p>	<p>Each University Direct-Support Organization (DSO) is required to provide an annual audit of its accounts and records by an independent certified public accountant in compliance with Section 1004.28(5), Florida Statutes. The purpose of this review is to confirm that University DSOs comply with this statutory requirement and to identify areas of concern in individual DSO audits that may require further attention.</p>
<p>DSOs IRS Form 990 Reviews (Required)</p>	<p>Each University Direct-Support Organization meeting certain financial criteria is subject to Internal Revenue Service requirements to complete Form 990, “Return of Organization Exempt from Income Tax.” The purpose of this review is to confirm that IRS filings have been submitted as required and are consistent with the results of audited financial statements.</p>
<p>Fraud and Internal Controls Training to University Entities (Required)</p>	<p>As part of its services to the University community, the Office of Inspector General Services provides training services throughout the University, to include fraud awareness and internal controls. Training classes are held at least four times per year.</p>

Additional Component Entity Financial Statements and External Audit Report Reviews	<p>At the present time, the University has five component entities that receive external audits. These entities are not Direct Support Organizations and therefore are not subject to audit requirements of FSU Regulation 2.025. However, these entities voluntarily comply with the spirit and intent of the regulation as they submit the name of the proposed audit firm to the Board of Trustees Audit and Compliance Committee for review. As appropriate, the Committee submits to the full BOT their recommended approval of the external audit contract. This audit discloses in one place the financial activities of these entities which have assets amounting to over \$120 million dollars.</p>
Advisory Services for University-Wide Cybersecurity Initiatives	<p>The IT audit function monitors the implementation of and is asked to provide advisory services during the continuous improvement of University-wide cybersecurity. In addition, it has become critical for the IT audit function to familiarize itself with significant new technology projects. This offers the opportunity to evaluate internal controls during implementation and become familiar with these technologies.</p>
Periodic Self-Assessment of Internal Audit Activity	<p>Our Office performs audits in conformance with the <i>International Standards for the Professional Practice of Internal Auditing</i>. Standard 1300 – Quality Assurance and Improvement Program requires that we conduct a periodic self-assessment of our internal audit activity.</p>

C. Follow-up Projects for 2020-21	
Audit Follow-Up	<p>Follow-up activities on management recommendations are conducted on previously completed audits. Follow-ups are conducted every six months, in February and August.</p>

CONSENT ITEM G

MEMORANDUM

TO: John Thrasher, President

FROM: Amy Hecht
Vice President for Student Affairs

DATE: September 1, 2020

SUBJECT: **Approval of Student Conduct Regulations Amendments**
FSU-3.004 Student Conduct Code
FSU-3.0041 Student Organization Conduct Code

At the last meeting of the Board, on August 13, 2020, the Board approved Emergency Regulations with identical content to these proposed amendments. We did not have sufficient time to legally notice these Regulation amendments and comply with Federal deadlines so asked for enactment of Emergency Regulations which may be temporarily imposed without full notice

These same changes have now been fully noticed for public comment, no comment has been received and they are ready for adoption as more permanent amendments under normal adoption procedures complying with the Federal Rule Changes under Title IX.

To recount the background, on May 6, the U.S. Department of Education released its final regulations governing campus sexual assault under Title IX, which is the Federal law prohibiting sex discrimination at federally funded institutions. These are the first such formal regulations and colleges and universities were required to comply with the regulations by Aug. 14. The regulations extended to over 2000 pages, addressing both substance and procedure in great detail. There has been extended discussion among all higher education institutions about their meaning and the required response.

Amendment of university regulations to comply with these Regulations required extended staff and official review. The relatively short time between the Title IX Regulations release and the required compliance date required adoption of Emergency University Regulations to meet the August 14 compliance deadline. Those Emergency Regulations were approved by the Board on August 13 and are only effective for 90 days.

1. FSU-3.004 Student Conduct Code

Summary

The following are significant changes to the Student Conduct Code:

--Incorporates and references 2-2a, the Supplemental Title IX Policy.

--Changes definition of Advisor to include a higher level of participation beyond in a Title IX Hearing including questioning of hearing participants by an Advisor.

- Changes terminology from “reporting individual” and “responding student” to “complainants” and “respondents”.
- Initial reporting document for a Title IX hearing must be in the form of a formal complaint, but other hearings and resolutions may be based upon a more informal report.
- Qualifies use of law enforcement affidavit and witness statements which is more restrictive for Title IX hearings.
- Name change of Office of Student Rights and Responsibilities to Office of Student Conduct and Community Standards
- Adds definition of program or activity
- Clarifies scope of the Code and jurisdiction of the Title IX Policy and which procedures may be used for all non-Title IX Policy cases which must use Title IX Policy procedures and definitions.
- Amnesty provisions applicable for necessary public health reporting
- Provides specific definitions of Title IX Sexual Harassment in addition to existing definitions of sexual misconduct.
- Alternative resolution is allowed for all proceedings but no-contest procedure, informal hearing and outcome-only hearing not allowed for cases falling under the jurisdiction of the Title IX Policy.
- All statements utilized in a Title IX hearing must be subject to cross-examination to be relied upon for a determination of responsibility.
- Interim Health and Safety Actions may be utilized for all types of cases but for Title IX cases they require a showing of an immediate physical threat to an individual.
- Bias in the proceeding is added as a specific basis for appeal.

2. FSU-3.0041 Student Organization Conduct Code

Except for those changes specific to individual students, any changes are parallel to those in the Student Conduct Code.

Approved for Agenda

FSU-3.004 Student Conduct Code

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I. Introduction

The Student Conduct Code (further referred to as “Code”) emphasizes Florida State University’s (further referred to as “University”) commitment to a campus community which exercises the responsible engagement of student freedoms. The pursuit of responsible freedom is consistent with the tenets of the Seminole Creed and efforts to promote civility at the University, as students balance their pursuit of excellence and exploration with consideration to the impact of behavior on themselves and others.

The Student Conduct Authority at the University embraces the University’s commitment to an educational experience that provides students with an understanding of the complex moral issues inherent in human life and develops the knowledge and skills for effective and responsible participation in the world. The Code reemphasizes the dignity and worth of each person and substantiates the need for an inclusive environment to support the betterment of all persons associated with the University. “The University is a compassionate community. In its treatment of students, it recognizes the wisdom both of letting students experience the consequences of their actions and of providing the opportunity to learn and grow in ways that can overcome past difficulties” (*General Bulletin*, Florida State University, 2016).

The University fully recognizes and values the right of all students and individuals to seek knowledge, debate ideas, form opinions, and freely express views in accordance with the expectations set forth in this Code. This right must be exercised in a manner which will not interfere with the same rights and freedoms of others in their enjoyment of the benefits of the programs offered by this University, or their lawful use of University facilities, including ingress and egress (for more information, see the University’s Freedom of Expression Rights and Responsibilities regulation). Additional expectations for student organizations are outlined in the *Student Organization Conduct Code* and other University rules, regulations, and/or policies.

The student conduct process is designed to be educational in nature and promotes the University’s mission. Being a member of the University community is a privilege, and the conduct process will determine if a student’s conduct warrants modification of or restriction upon that privilege.

II. Definitions

Terms specific to conduct prohibited by the Sex Discrimination and Sexual Misconduct Policy (FSU Policy 2-2 supplemented by 2-2a relating to Title IX specific requirements, also referenced as Title IX Policy) are defined in Appendix D of 2-2: Definitions and accessible at <https://regulations.fsu.edu/policies/office-president>

- A. Advisor.** The term “advisor” means any one person chosen by a ~~responding~~ respondent ~~student, reporting individual~~ complainant, or witness to provide guidance throughout the student conduct process or in the case of a Title IX formal hearing, ask questions of a complainant, respondent, or witness. Examples of advisors include, but are not limited to, law students affiliated with a Student Government Association-sponsored program, University faculty, staff, or administrators, and attorneys. Individuals are highly encouraged to select an advisor with reasonable availability.
- B. Alternative Resolution.** If deemed appropriate by the University, ~~affected/reporting~~ individuals complainants and ~~responding students~~ respondents may agree to forego a

student conduct process in favor of reaching a mutually agreed upon resolution. The University adopts the resolution of the Alternative Resolution process in lieu of adjudicating the case, and failure to adhere to the agreed-upon resolution by any individual may result in further student conduct action.

- C. Day.** The term “day” refers to any weekday Monday through Friday in which the University is in operation. This includes days when the University is in operation but classes are not in session.
- D. Hearing.** The term “hearing” means an informal or formal proceeding, conducted by a hearing body in accordance with the Code, following which determinations of “responsible” or “not responsible” are made with regard to alleged Code violations and outcomes are assigned as appropriate.
- E. Hearing Body.** The term “hearing body” means any person or persons authorized by the Code to conduct hearings, to make a finding of whether a student has violated the Code, and recommend or assign outcomes as appropriate.
- F. On-Campus.** The term “on-campus” means all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University, including adjacent streets, sidewalks, and parking lots. See also the definition of “University” below.
- G. Policy.** The term “policy” means the written statements governing the University as found in, but not limited to, the State of Florida Board of Governors regulations, the University’s Board of Trustees regulations, policies adopted by the President or Vice Presidents, the *Student Conduct Code*, the *Undergraduate General Bulletin*, the *Graduate General Bulletin*, the *Student Policy Handbook*, the *Registration Guide*, the *University Housing Guide to Residence Living*, the *Sex Discrimination and Sexual Misconduct* policy and other written requirements of departments, organizations, and clubs.
- H. Preponderance of the Information.** “Preponderance of the information” is the standard of evidence upon which a determination of “responsible” or “not responsible” is made, and is used in adjudicating all student conduct cases under this Code. It means that the information, as a whole, demonstrates it is more likely than not that the fact sought to be proved is true.
- I. ~~Affected/Reporting Individual~~ Complainant.** The term “~~affected/reporting individual complainant~~” refers means to any individual who is alleged to be the victim of conduct that could constitute one or more has been directly affected by another person’s alleged violation(s) of the Code. The affected/reporting individual complainant is the individual who is affected and files a report or report-formal complaint or on whose behalf a report or formal complaint is filed.
- J. ~~Responding Student~~ Respondent.** The term “~~responding student respondent~~” refers to a student who has been reported to be the perpetrator of conduct that could constitute one or more violation(s) of is alleged to have violated the Code.
- K. Report.** The term “report” refers to information submitted to a Student Conduct Authority alleging conduct that could constitute one or more violation(s) of the Code.
- L. Formal Complaint.** The term “formal complaint” refers to information from a complainant or a University official alleging conduct that could constitute one or more violation(s) of the Code by a respondent.
- K. Student.** The term “student” applies to any individual meeting one or more of the criteria below. The term applies to all campuses, sites, locations and delivery methods of credit-bearing course offerings.
1. Admitted. Any person, regardless of academic career, who is admitted to the University and is present on campus for the purpose of participating in any University program,

course, or activity leading toward to enrollment, including but not limited to orientation, graduate student orientation, teaching assistant orientation, or workshops.

2. Enrolled. Enrolled in any credit-bearing course or program offered by Florida State University at the time any alleged violation(s) occurred.
3. Active student. Any person who has been enrolled at the University and continues to be associated with the University in order to complete the course or program in which the student was enrolled. "Active" status is determined by academic policy and is enforced by the Registrar's Office. This can include periods of non-enrollment during which the student is still eligible to enroll in classes. The term also includes any student who has been issued an Interim Health and Safety Action (IHSA) pending the outcome of a student conduct proceeding.
4. Dual enrollment. Any student enrolled in a credit-bearing course on a dual-enrollment basis. Jurisdiction over a dual-enrollment student's conduct will be determined in consultation with appropriate officials at the student's home institution.

L. Student Conduct Authority. The term "Student Conduct Authority" refers to an individual or administrative unit whose administrative duties include the administration of the student conduct process, including alternative resolutions or formal or informal action. Please see the section on "Authority" for more information. This definition includes, but is not limited to, the Office of the Vice President for Student Affairs, the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards, University Housing, and International Programs or their successors.

M. University. The term "University" means Florida State University, each of the programs and activities under its control, and all property owned, leased, used, or controlled by the University, including all branch campuses, study centers, facilities, and University International Programs' locations and property.

N. University Community. The term "University community" includes any person who is a student, faculty member, University official, visitor, contractor, volunteer, representative of the University, or any person employed by the University.

O. University Official. The term "University official" means any person assigned to engage in teaching, research, administrative, professional, or other responsibilities while acting within the scope of their employment, appointment, or volunteer role with the University.

P. Student Conduct Board. The term "student conduct board" refers to a group of currently enrolled students in good conduct standing selected and trained by the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards to adjudicate student conduct cases as a hearing body excluding cases of alleged violations of the Sex Discrimination and Sexual Misconduct policy and cases that may result in a ~~responding student~~ respondent's separation from the University.

Q. Administrative Hearing Panel. The term "Administrative Hearing Panel" refers to a group of Student Conduct Board members in addition to faculty or staff selected and trained by the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards who serve as a hearing body with responsibility for adjudicating student conduct cases. Panels are composed of two (2) faculty or staff members, both designated by the Director of Student ~~Rights and Responsibilities~~ Conduct and Community Standards, and three (3) Student Conduct Board members.

R. Single Hearing Administrator. Any faculty or professional staff member at the University designated and trained by the Office of Student ~~Rights and Responsibilities~~ Conduct and

Community Standards to facilitate meetings or information sessions and administer alternative resolutions, or to serve as the hearing body for informal or formal hearings.

- S. Residential Conduct Board.** The term “residential conduct board” refers to a group of currently enrolled students in good conduct standing who each reside in University Housing and are selected and trained by University Housing to adjudicate student conduct cases for students residing in University Housing, excluding cases of alleged violations of the sex discrimination or sexual misconduct and cases that may result in a ~~responding student~~ student respondent’s separation from the University.
- T. Consent.** As related to alleged violations of the Code not involving sex discrimination or sexual misconduct, consent is the voluntary, informed, and freely given agreement, through words and/or actions, to participate in mutually agreed-upon behavior or activity.
- U. Student Organization.** The term “student organization” refers to an organization that has been approved by the Student Activities, as designee of the Vice President for Student Affairs, to function at the University. Further stipulations regarding recognition are outlined in FSU-3.0015 Student Organizations and Activities. For purposes of the Code, the term “student organization” also refers to a student group which is defined as any number of persons who are associated with the University and each other, but who have not registered, or are not required to register, as a student organization that conducts business or participates in University-related activities. This includes, but is not limited to, student organizations that are no longer recognized by the University and/or (inter)national organization.
- V. Law Enforcement Affidavit.** The term “law enforcement affidavit” means a sworn statement or report by a duly authorized law enforcement officer that may be relied upon by a hearing body in a student conduct proceeding with the exception of a formal hearing in a Title IX process. In those cases only, information may only be relied upon as information may only be considered as described in the Title IX Policy.
- W. University Official Report.** The term “university official report” means a narrative or document prepared by a University employee in the course of their employment that provides information about an incident. Examples include, but are not limited to, Title IX Office investigation reports and University Housing Incident Reports. In the case of a Title IX formal hearing, information may only be relied upon as described in the Title IX Policy.
- X. Witness Statement.** The term “witness statement” means a narrative or document that is not part of a law enforcement affidavit or university official report and that is prepared and submitted as a part of the reporting of an incident or in lieu of a witness’s live appearance at a conduct proceedings, which provides the information that the witness has regarding an alleged violation of the Code. In the case of a Title IX formal hearing, a witness statement may only be relied upon as described in the Title IX Policy.
- Y. Informal Resolution.** The term “informal resolution” means the process by which a student may accept responsibility and outcomes for an alleged violation of the Student Conduct Code. This resolution is noted as a finding of responsibility and results in a student conduct record for the ~~responding student~~ student respondent.
- Z. Notice.** Notice is considered given to a student when it is sent to the student’s official University email address, is hand-delivered to the student or current residence, or upon the University’s receipt of a certified mail return receipt when communication is sent to the local address on file with the Office of the University Registrar or to the permanent address on file if a local address has not been provided.

AA. University Program or Activity. The term “University program or activity” includes locations, events, or circumstances over which the University exercised substantial control over both the respondent and the context in which the conduct occurs, and also includes any building owned or controlled by a student organization that is recognized by the University. A program or activity may include events, programs, and circumstances that occur in person, on a virtual platform, or via electronic communication or publication including but not limited to phone, email, text, or social media.

III. Authority

- A. Authority for student conduct ultimately rests with the Florida State University Board of Trustees which has delegated such authority to the President of Florida State University (hereinafter “President”). The Board further assigns authority through this Code, a Board Regulation. The President has delegated direct authority to the Vice President for Student Affairs (hereinafter “Vice President”). The Vice President delegates this authority to the Dean of Students and to the Executive Director of University Housing. Under the direction of the Dean of Students and the Executive Director of University Housing, the Associate Dean(s) of Students/Director of the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards, the Assistant Dean(s) of Students, directors/program leaders of International Programs, and appropriate University Housing staff are responsible for implementing the student conduct system. Implementation includes, but is not limited to, selection and training of hearing bodies.
- B. The President, Vice President, Dean of Students, Executive Director of University Housing or their designees, or directors/program leaders in International Programs or their designees may take direct jurisdiction of any case when it is determined by the immediate circumstances that taking direct jurisdiction is in the best interest of the University.
- C. The President, Vice President, and Dean of Students or designee have the authority to designate individuals internal or external to the University as advisors or hearing or appellate officers, when appropriate.
- D. All hearing bodies have the authority to consult with other appropriate University officials in order to effectively resolve a student conduct case.
- E. The initial decision or recommendation of a hearing body is considered a hearing decision. If a hearing decision is not appealed as provided within the Code, the hearing decision becomes final agency action.
- F. The authority of appellate officers is further enumerated in the Code section on “Appeal Procedures.” Appellate decisions are considered recommendations to the Vice President or designee and become final agency action upon approval by the Vice President or designee.
- G. Any reference in the Code to the role or responsibilities of a specific University official may be delegated by the University official to an appropriate designee.

IV. Scope

Florida State University may address the alleged misconduct of any student as specified in Section VII., “Violations,” of this Code pursuant to the following:

- A. In any proceeding to determine whether a student has violated the Code, the University will apply the substantive Code provisions defining conduct violations that are in effect on the date the alleged conduct occurred. The University will apply the procedural standards, outlined in section VIII. “Procedural Standards”, that are in effect at the time the student is

- provided notice of the specific allegation(s) of code, regulation, or other policy violations, regardless of the date of the alleged violation.
- B. The Code will apply to student conduct that occurs on University premises, at University-sponsored activities and off-campus as determined by the Student Conduct Authority. Factors that will be considered when determining whether to address off campus conduct include, but are not limited to, whether the incident is documented by a verifiable source, adversely affects the University community, occurs at a University-affiliated event program or activity, or endangers the health or safety of a student or others.
- C. The Code applies to the University as defined in this Code. Non-substantive procedural modifications that reflect the particular circumstances of each campus or international program are permitted as approved by the Student Conduct Authority.
- D. The Code includes procedural standards that apply specifically to the resolution of violations of the Student Conduct Code that are not encompassed under Sexual Harassment as defined in, or that fall outside of the jurisdiction of the Title IX Policy. The University reserves the authority to determine what level of procedural standards will apply to a report or formal complaint and whether application of the appropriate procedural standards should change based on new or evolving information regarding a specific case. The University may, in its discretion, address conduct that has been dismissed during or as a result of the Title IX investigation process if the conduct or circumstances fall outside of the jurisdiction of the Title IX Policy but would fall within the other jurisdictions and provisions of the Code.
- ~~D.E.~~ Student conduct proceedings may be initiated for alleged conduct that potentially violates both law and University policy without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under these procedural standards may be carried out prior to, concurrently with, or following civil or criminal proceedings at the discretion of the Student Conduct Authority. Determinations made or outcomes imposed will not be subject to change because criminal charges or civil complaints arising out of the same facts giving rise to violation of University policy were dismissed, reduced, or resolved in favor of the responding student/respondent.
- ~~E.F.~~ The University may adopt the finding of fact in a criminal or civil proceeding with a similar or higher standard of proof and conduct an outcomes-only proceeding if appropriate.
- ~~F.G.~~ The University has up to 180 calendar days to resolve an alleged violation(s) of the Code with a responding student/respondent upon receipt of a report of a possible violation that includes enough substantive information to conduct an investigation by the Student Conduct Authority or upon receipt of an investigation report from the Title IX Office. However, the University has discretion to extend this time period if deemed necessary to perform a thorough investigation, preserve fundamental due process, or due to other extraordinary circumstances.
- ~~G.H.~~ The University may restrict a student's contact with specified individuals when determined appropriate based on the facts or information and circumstances of each unique incident. The Student Conduct Authority can administratively issue such a restriction to any individuals involved in a conflict or incident, regardless of whether a determination of alleged violations has been made. Such restrictions are valid and enforceable only with respect to individuals who are students at the University.
- ~~H.I.~~ The University may determine what University personnel have an educational need-to-know regarding the status and/or outcome of conduct processes and to provide notice to relevant University personnel as determined by the Student Conduct Authority.

V. Amnesty.

- A. An element of promoting safety is providing clear, responsible methods of reporting and addressing incidents of misconduct. Therefore, in order to remove potential barriers to reporting, the Student Conduct Authority, may in its discretion, not charge an ~~affected/reporting student~~ complainant with a violation for conduct originating from the same incident if reported by that student in good faith to a University official, or otherwise discovered in investigation.
- B. The University's highest priority is the physical and mental health and safety of students and members of the University community. Therefore, no student seeking assistance for themselves or others as a result of a hazing incident, intoxication, or medical emergency from alcohol or other drugs will be charged with violation of the alcohol, controlled substances, and illegal drug or hazing provisions of the Code if:
 1. The student calls local or University law enforcement or medical assistance;
 2. The student cooperates fully with University, law enforcement, and medical personnel as applicable; and
 3. The student remains at the scene with the person in need until assistance has arrived.
- C. The University recognizes that during times of a public health emergency as declared by local, state, or national authorities the priority of gathering information regarding contact and exposure to contagion may be greater than resolution of a violation of the Student Conduct Code. Therefore, the University has discretion over whether a student will be charged with a violation of the Student Conduct Code if information is a result of providing important contact tracing information to University or public health officials.

VI. Amendments

This Code will be reviewed in its entirety every two years. Any substantive changes will be reviewed by the Vice President for Student Affairs and presented to the Board of Trustees for approval. Any amendments can be proposed by University community members for review by submitting to the Vice President for Student Affairs.

VII. Violations

Each student is expected to abide by these rules of conduct and to be accountable for their behavior. Lack of familiarity with the Code is not a justification for violating any provision of this Code. Unless specifically noted, intent is not a required element to establish a Code violation. Intoxication or impairment from alcohol, drugs, or other substances is not a justification for violating any provision of this Code. These rules of conduct should be read broadly and are not designed to define prohibited acts in exhaustive terms. See section VIII. For Title IX Policy violations.

A. Sex Discrimination and Sexual Misconduct

1. Sex/Gender-based Discrimination.
 - a. Conduct toward a person based on sex, gender, sexual orientation, gender identity, or gender expression which adversely impacts academic, employment, or other decisions related to University programs and activities; or

- b. Maintaining seemingly neutral policies, practices, or requirements that have a disparate impact on academic or employment opportunities without a valid academic or business reason.

2. Sex/Gender-based Harassment. Conduct toward a person based on sex, gender, sexual orientation, gender identity, or gender expression that is so severe, pervasive, and objectively offensive that it creates a hostile work or educational environment for the person; and

- a. Unreasonably denies, interferes with, or limits an individual's ability to participate in or benefit from University programs, opportunities, or activities; or
- b. Alters the terms, conditions, or privileges of the person's University employment.

The totality of the circumstances will be considered in determining whether conduct is harassment, including frequency of the conduct, its severity, whether it is physically threatening or humiliating, or merely offensive. These circumstances are considered from both subjective and objective viewpoints, considering not only the effect the conduct actually had on the person, but also the impact it likely would have had on a reasonable person in the same situation. Repeated incidents, where each would not, on its own, constitute harassment, may collectively constitute harassment. Harassment may also be found in a single severe incident, as well as a pattern of behavior.

3. Sexual Harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature when:

- a. Submission to such conduct is made an explicit or implicit term or condition of employment, academic status, receipt of University services, or participation in University programs or activities, or submission to or rejection of such conduct is used as a factor in, or the basis for, an academic or employment decision; or
- b. The conduct is so severe, pervasive, and objectively offensive that it creates a hostile work or educational environment for the person; and
 - i. Unreasonably denies, interferes with, or limits an individual's ability to participate in or benefit from University programs, opportunities, or activities; or
 - ii. Alters the terms, conditions, or privileges of the person's University employment.

The totality of the circumstances will be considered in determining whether conduct is harassment, including frequency of the conduct, its severity, whether it is physically threatening or humiliating, or merely offensive. These circumstances are considered from both subjective and objective viewpoints, considering not only the effect the conduct actually had on the person, but also the impact it likely would have had on a reasonable person in the same situation. Repeated incidents, where each would not, on its own, constitute sexual harassment, may collectively constitute sexual harassment.

c. Sexual Harassment may also be found in a single severe incident, as well as a pattern of behavior. Examples of behavior that could constitute sexual harassment when it meets the standard set forth above include, but are not limited to:

- i. Verbal Conduct: sexual teasing, sexual jokes, sexual innuendoes, sexual remarks about a person's body or sexual attractiveness, unwelcome demands for sexual favors, continuing unwelcome sexual advances or flirting, and sexual whistling (cat-calling).

- ii. Non-Verbal Conduct: staring at someone's sexual body parts (breasts, buttocks, groin), sexual gestures, and inappropriate display of sexual graffiti, posters, pictures, cartoons, drawings, emails, texts, body parts, or objects.
- iii. Physical Conduct: unwelcome touching of another's body, not otherwise defined by Non-Consensual Sexual Intercourse or Non-Consensual Sexual Contact, such as massaging, patting, hugging, rubbing, etc.

4. Non-Consensual Sexual Contact. Any unwelcome, intentional contact with a person's breasts, buttocks, groin, genitals, mouth, or other intimate parts; touching another with any of these body parts or making another touch you, or themselves, or another with any of these body parts; or any other intentional bodily contact in a sexual manner. Touching may be over or under clothing.

5. Non-Consensual Sexual Intercourse. Any vaginal or anal penetration by a penis, tongue, finger, or object, or any mouth to genital contact, no matter how slight the penetration or contact, without consent or by force.

6. Relationship Abuse. A single severe incident or pattern of behaviors used by an individual to maintain power and control over another individual with whom they are currently, or were previously, involved in an intimate interaction or relationship. Relationship Abuse includes, but is not limited to, behaviors that physically harm, arouse fear, prevent an individual from doing what they wish, or force them to behave in ways they do not want. It can include the use of physical and /or sexual violence, threats, intimidation, property damage, emotional abuse, verbal abuse, or economic deprivation.

7. Stalking. A course of conduct (i.e. more than one act) directed at a specific individual which would cause a reasonable person (under similar circumstances and with similar identities to the Affected Individual), to experience substantial emotional distress, or to fear for their safety or the safety of another. Acts that together constitute stalking may be direct actions or may be communicated by a third party, and can include, but are not limited to, threats of harm to self, another, or property; pursuing or following; non-consensual communication by any means; unwanted gifts; trespassing; and surveillance or other related types of observation. Stalking also includes cyber-stalking through electronic means including electronic mail, social media, cell phones, text messages, other communication applications, or the internet.

8. Sexual Exploitation. Any act where one person violates the sexual privacy of another or takes unjust or abusive sexual advantage of another without their consent for their own benefit or for the benefit of anyone other than the person being exploited, and that conduct does not otherwise constitute sexual misconduct under this Policy. Sexual exploitation may include:

- a. Sexual voyeurism, such as watching a person undressing, using the bathroom or engaging in sexual acts without the consent of the person being observed;
- b. Invasion of sexual privacy, including sharing information about an individual's sexual orientation, history, or preferences;
- c. Recording, photographing, transmitting, showing, viewing, streaming, or distributing intimate, nude, or sexual images or audio recordings when there is a reasonable expectation of privacy during the activity, without the consent of all involved in the activity; or exceeding the boundaries of consent (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent), including the making or posting of revenge pornography;

- d. Prostituting another or engaging in sex trafficking;
 - e. Soliciting a minor; creation, possession, transmission, or distribution of child pornography;
 - f. Administering alcohol or drugs (such as “date rape” drugs) to another person without their knowledge or consent (assuming the act is not completed); or
 - g. Exposing one’s genitals in non-consensual circumstances (not including streaking, which may be disruptive conduct under this Code), including unwelcome sexting.
9. Retaliation. Any creation of a hostile environment or adverse action threatened or taken against an individual because they: make a report pursuant to this Policy; assist another person in making a report; participate in the investigation or resolution of such a report; or in good faith and in a reasonable manner opposes conduct that they believe constitutes a violation of this Code.
10. Complicity. Engaging in any action or behavior with the intent of aiding, facilitating, promoting, or encouraging the commission of an act of sex discrimination or sexual misconduct.

B. Endangerment

- 1. Use of physical violence or unwelcome force against a person or the property of any person or group.
- 2. Action(s) that imminently endanger the health, or safety of another person or group.
- 3. Interference with the freedom of another person to move about in a lawful manner by force, threat, intimidation, or other means without consent.
- 4. Action(s) that endanger the health, safety, or well-being of an animal. This includes, but is not limited to, intentionally or unintentionally torturing or in a cruel manner killing or causing serious bodily injury to an animal; failing to provide necessary food, water, or care for an animal; unreasonably abandoning an animal in the student’s custody; transporting or confining an animal in a cruel manner; causing one animal to fight with another animal; or inappropriately overworking an animal. This provision does not prohibit any activity conducted as part of an approved academic or research program within the University.

C. Harassment and Bullying Behavior

- 1. Conduct, not of a sexual nature, including any gesture, written, verbal or physical act, or any electronic communication (includes text messages and postings on web-sites or social media), that places a person in reasonable fear of harm to their person or damage to their property, infringes upon rights of personal privacy, has the effect of substantially interfering with a reasonable person’s academic performance or ability to participate in opportunities or benefits provided by the University, or has the effect of substantially interfering with the orderly operation of the University.
- 2. Stalking, not of a sexual nature, defined as a course of conduct (i.e. more than one act) directed at a specific individual which would cause a reasonable person to experience substantial emotional distress, or to fear for their safety or the safety of another.

D. Invasion of Privacy

- 1. Unauthorized intrusion upon a person’s private property or communications.
- 2. Unauthorized appropriation and/or use of someone’s identifying or personal data or documents.
- 3. Using electronic or other means to make a video or photographic record of any person where there is a reasonable expectation of privacy without the person’s consent. This includes, but is not limited to, taking video or photographic images in shower/locker rooms, residence hall rooms, private bedrooms, and restrooms. The

sharing and/or distributing of such unauthorized records by any means is also prohibited.

4. Using electronic or other means to make an oral record of any person where there is a reasonable expectation of privacy without the person's consent. Such oral communications include, but are not limited to, recordings made using any device and any wire, oral, or electronic communication.

E. Hazing

1. Any individual action or situation, which occurs on or off University property, that intentionally, recklessly, or negligently endangers the mental or physical health or safety of a student for purposes including, but not limited to, initiation or admission into or affiliation with any University student organization or other group whether or not officially recognized by the University, or the perpetuation or furtherance of a tradition or ritual of any such student organization or group. Hazing includes, but is not limited to:

- a. brutality of a physical nature, such as whipping, beating, branding, exposure to the elements, forced consumption of food, liquor, drug, or other substance;
- b. subjecting a person to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct that could result in extreme embarrassment, or other forced activity that could adversely affect the mental health or dignity of a reasonable person;
- c. pressuring or coercing a person into violating local, state, federal law and/or University policy;
- d. interfering with or impeding a person's academic pursuits, employment, religious observances, or affiliation with other individuals, groups, or activities; or
- e. otherwise infringing upon a person's personal or property rights or substantially interfering with a reasonable person's ability to participate in or benefit from the services, activities, or privileges provided by the University.

A student may commit an act of hazing whether the student is a prospective, current, or former member of the organization or group. The actions of active, associate, new and/or prospective members, former members, or alumni of a student organization or group may be considered hazing under this Code. The following circumstances are not a defense to a violation of this provision: express or implied consent of a victim, the conduct or activity was not part of any official organizational event or otherwise sanctioned or approved by the student organization, or the conduct or activity was not a condition of membership into a student organization.

2. Soliciting another or aiding or assisting another to engage in any act of hazing as defined in this Code, or active involvement in the planning of such action.

3. Observing or participating in any conduct defined as hazing pursuant to the Code by a member of the student organization or group who is not themselves a complainant ~~affected/reporting individual~~, without reporting the incident to a University official.

Florida State University Hazing Policy, BOG 6.021, and Section 1006.63, Florida Statutes are considered part of this Code and incorporated as applicable.

F. Weapons and Dangerous Substances

1. On-campus possession or use of firearms, destructive devices, or other dangerous articles or substances, including but not limited to non-lethal weapons such as pellet guns, bb guns, paintball markers, slingshots, crossbows, stun guns, Tasers, metallic knuckles, archery equipment, or any dangerous chemical or biological agent. This section shall not apply to:

- a. any law enforcement officer who is a student or to any student ROTC member acting under the supervision of an ROTC unit in a manner proscribed by military regulations of the United States Government; or
 - b. any student whose possession of a weapon as described above is approved by the FSU Police Department for a bona fide educational purpose; or
 - c. a concealed firearm or other weapon kept for lawful purposes with or without a license by persons 18 years or older within the interior of a private vehicle, provided that such a firearm is not carried on the person and provided that a firearm or other weapon must be kept securely encased; or otherwise not readily accessible for use, consistent with section 790.25(5), Florida Statutes; or
 - d. a student who possesses a concealed weapon or firearm license and is in possession of a stun gun or non-lethal electric weapon or device designed solely for defensive purposes and which weapon does not fire a dart or projectile as provided in Section 790.06(12) (a) 13., Florida Statutes.
2. On-campus possession or use of unauthorized knives. Culinary knives used in kitchen areas for their intended purpose and pocket knives with blades less than four inches in length are permitted in the residence halls. Other knives or objects with longer than a four-inch blade are prohibited and include, but are not limited to, swords, hunting knives, daggers, dirks, stiletto knives, machetes, axes, hatchets, and switchblades are not permitted. This also includes items that may be considered decorative in manner, such as sword-canes, ornamental daggers, and swords.
 3. On-campus possession or use of fireworks, sparklers, and any item designed with the primary intention of exploding, including but not limited to: firecrackers, skyrockets, rockets, roman candles, and cherry bombs.
 4. Off-campus, unlawful, or unauthorized possession or use of firearms, explosives, or other weapons or dangerous articles or substances in violation of state or federal law.

This section is authorized by Section 790.115, Florida Statutes. In accordance with Section 790.33, Florida Statutes, nothing in this section is intended to prohibit or regulate the lawful possession of a weapon or firearm as defined in Section 790.002, Florida Statutes, except as permitted by law.

G. Fire and Safety

1. Inappropriate activation of any emergency warning equipment or the false reporting of any emergency.
2. Unauthorized possession, or removal of, damage to, or tampering with fire, safety, or other emergency warning equipment.
3. Failure to evacuate a University building or facility within a reasonable amount of time after a fire alarm is sounded.
4. Setting or attempting to set any unauthorized fire or creating a safety hazard.
5. Obstructing the egress of an emergency exit or leaving exit, fire, and/or smoke doors propped open, or entering or exiting buildings through emergency-only doors or egresses during non-emergencies.
6. Presence on the roofs of University buildings, fire escapes, ledges, service elevators, balconies, and other areas that are designated as closed or where access is prohibited.
7. Unauthorized on-campus use of any remote-controlled aircraft or vehicle (i.e., drones) or failure to comply with established guidelines for authorized use of remote-controlled aircraft on or off-campus.

H. Alcohol, Controlled Substances, and Illegal Drugs

1. Unlawful possession, purchase or attempted purchase, misuse, or misappropriation of controlled substances, including prescription medication.
2. Possession, purchase or attempted purchase, or use of illegal drugs.
3. Actual or intended distribution, delivery, manufacture, or sale of illegal drugs or controlled substances.
4. Possession or use of drug paraphernalia.
5. Students must comply with all federal, state, and local laws pertaining to alcohol. No person under the legal drinking age may possess, purchase, attempt to purchase, consume, be under the influence of, distribute, sell, provide, or be provided alcoholic beverages.
6. Control or operation of a wheeled conveyance while under the influence of alcohol or any controlled substances or illegal drugs.
7. Disrupting the campus or off-campus community or engaging in any law or policy violation while under the influence of alcohol, controlled substances, or illegal drug.
8. Hosting by owners, residents, or others in control of the event or property where the underage consumption of alcohol, illegal use of controlled substances, or illegal drug use occurs, including in a residence hall room, residence hall common area, or off-campus personal residence or any space that is occupied by, under the control of, or reserved for the use of a student or student organization.
9. Any other violation of the University Alcohol Policy, FSU Regulation FSU-6.012.

I. Disruption and Obstruction

1. Failure to comply with the lawful order or reasonable request of an identified University official, any non-University law enforcement official, any non-University emergency responder, or any protective order.
2. Providing false or misleading information to a University official, law enforcement official, paramedics, or other medical staff.
3. Commercial solicitation on campus without prior written approval from appropriate University officials.
4. Acts that disrupt the University student conduct process or other University investigation, adjudication, or resolution process. Examples may include, but are not limited to: attempting to coerce or influence a person regarding the reporting of a student conduct violation or a person's participation in any student conduct proceeding; avoiding or impeding communication in regard to a conduct proceeding; or actively disrupting a meeting or proceeding.
5. Urination or defecation in a public space.
6. The unauthorized sale or attempted sale of University-issued student tickets.
7. Any disruption of normal University operations caused by a student's guest or animal.
8. Behavior which disrupts or obstructs student learning, instruction, research, administrative or other University operations or previously scheduled or reserved on-campus activities.
9. Obstruction of free flow of pedestrian or vehicular traffic.
10. Unreasonable disruption of peace, academic study, or sleep of others on or off campus.
11. Retaliation against another for making a report of conduct that may be in violation of this Code or other University policy, or for participating in an investigation, process, or hearing. Making a report that is not made in good faith may be considered retaliation. See the Sex Discrimination and Sexual Misconduct policy for prohibited conduct defined as retaliation in that policy.

J. Falsification and Misrepresentation

1. Permitting another person to use any form of the student's identification.
2. Inappropriate use of any form of another person's identification.
3. Impersonating or misrepresenting the authority to act on behalf of another individual, organization, group, or the University.
4. Forgery, alteration, unauthorized duplication, or misuse of identification, documents, communications, event tickets, records, keys, or access codes.
5. Falsifying, or being party to the falsification of, any official identification card, record (including oral or written communication), or document. This includes providing false information in report, investigation, or University conduct resolution meeting or proceeding.
6. Manufacture, distribution, delivery, sale, or purchase of false identification.
7. Possession, ownership, or use of false identification.

K. Property

1. Malicious or negligent defacement, damage, or destruction of public or private property.
2. Theft, defined as removing or using the property or services of another person, off-campus entity, or of the University, with the intent to permanently deprive the person, off-campus entity, or University of the property or services.
3. Misappropriation, defined as temporarily removing or using the property or services of another person, off-campus entity, or the University, but without the intent to permanently deprive the person, off-campus entity, or the University of the Property or services.
4. Receipt, possession, sale, or purchase of property or services that are known or reasonably should have been known to have been stolen or obtained through unlawful means.
5. Entering or using the property or facilities of the University, off-campus entity, or another person without the proper consent or authorization.

L. Computers

1. Unauthorized access or entry into a computer, computer system, network, database account, software, or data.
2. Unauthorized alteration of computer equipment, software, network, or data.
3. Unauthorized downloading, copying, or distribution of computer software or data.
4. Any other act that violates Florida law or the Florida State University Policies and Responsibilities for Use of Campus Computer and Network Resources.

M. Gambling

1. Engaging in or offering games of chance for money or other gain in violation of Florida law.

N. Other Violations

1. Violation of federal or state law, local ordinance, or laws of other national jurisdictions.
2. Violation of any Florida Board of Governors Regulation.
3. Aiding, abetting, furthering, conspiring, soliciting, inciting, or attempting to commit any other violation of University policy, federal law, state law, local ordinance, or laws of other national jurisdictions.
4. Violation of any other University regulation or policy as defined in section II. Definitions, G. Policy in this Code.
5. Violation of the Academic Honor Policy when the student is not currently enrolled in the related course or when the incident cannot otherwise be processed under the Academic Honor Policy. Refer to the Academic Honor Policy for violations and descriptions.

VIII. Title IX Policy Violations

Title IX Policy violations are resolved through specific procedural standards outlined in the Title IX Policy as well as applicable standards in the Student Conduct Code not in conflict with specific Title IX Policy provisions. Alleged conduct will be resolved under the jurisdiction of the Title IX Policy and applicable procedural standards if: i) the alleged conduct may meet one or more of the defined violations below, and ii) the conduct occurred within the context of a University program or activity within the United States.

Each student is expected to abide by these rules of conduct and to be accountable for their behavior. Lack of familiarity with the Title IX Policy is not a justification for violating any provision of this Code. Unless specifically noted, intent is not a required element to establish a Code violation. Intoxication or impairment from alcohol, drugs, or other substances is not a justification for violating any provision of this Code. These terms should be read broadly and are not designed to define prohibited acts in exhaustive terms.

A. Sexual Harassment. Conduct on the basis of sex that satisfies one or more of the following:

1. A student employee of the University conditioning the provision of aid, benefit, or service of the University on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's education program or activity (may include sexual exploitation that also meets this definition); or
3. Sexual Assault: an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:
 - a. Forcible Sex Offense (Rape): Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the complainant~~victim~~, or the touching of private body parts of another person for the purpose of sexual gratification, forcibly or against that person's will, or not forcibly or against the person's will in instances where the complainant is incapable of giving consent because of temporary or permanent mental or physical incapacity; or
 - b. Nonforcible Sex Offense:
 - i. Incest: Nonforcible sexual intercourse between persons who are related to each other within degrees wherein marriage is prohibited by state law; or
 - ii. Statutory Rape: Nonforcible sexual intercourse with a person who is under the statutory age of consent; or~~or~~
4. Dating Violence: violence, not limited to sexual or physical abuse or the threat of sexual or physical abuse, committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant~~victim~~; and where the existence of such a relationship shall be determined based on a consideration of the following factors: i) the length of the relationship, ii) the type of relationship, and iii) the frequency of interaction between the persons involved in the relationship; or
5. Domestic Violence: includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the complainant~~victim~~, by a person with whom the complainant~~victim~~ shares a child in common, by a person who is cohabitating with or has cohabitated with the complainant~~victim~~ as a spouse or intimate partner, by

a person similarly situated to a spouse of the complainant/victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth complainant/victim who is protected from that person's acts under the domestic or family violence laws of their jurisdiction; or

6. Stalking: engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

VIII. Procedural Standards

A. Advisors

1. An advisor may not participate directly in any proceedings or speak on behalf of the responding student/respondent, affected/reporting individual/complainant, or witness with the exception of a formal hearing in a Title IX process. In those cases only, an advisor is responsible for the conducting of questioning as described in the Title IX Policy.
2. Consultation with an advisor during a meeting, proceeding or hearing must take place in a manner that is not disruptive.
3. Identity of an advisor is required to be reported to the Student Conduct Authority at least three business days prior to a meeting, proceeding, or hearing.
4. Advisors may not be individuals who serve other roles in the process as outlined in this Code (i.e. hearing administrator, witness, etc.), or if service in an advisory capacity would unreasonably conflict with the fair administration of the student conduct process as determined by the appropriate Student Conduct Authority.
5. The University is not responsible for selecting or compensating an advisor for any student navigating the student conduct process. If a student does not have access to an advisor for purposes of the student conduct procedural standards, the University will provide an advisor.
6. The availability of an advisor to attend a student conduct meeting, proceeding, or hearing will not unreasonably interfere with or delay the student conduct process. For Title IX hearing proceedings, if a student's advisor does not appear the University will assign an advisor or delay proceedings as outlined in the Title IX Policy.
7. Once a meeting, proceeding, or hearing has been scheduled it will rarely be rescheduled due to later unavailability of an advisor.
8. A representative from the University's Office of the General Counsel may also be present at any meeting, proceeding, or hearing.

B. Reports

1. Anyone may file a report with the University alleging that a student has violated the Code. Any report should be submitted as soon as possible after the incident takes place, preferably within 60 calendar days. When there is significant delay, the Student Conduct Authority's ability to resolve an incident may be difficult due to access to reliable information and witnesses. Therefore, the Student Conduct Authority has discretion whether or not to pursue resolution of a report and will only pursue a significantly delayed report when the conduct or responding student/respondent are deemed to pose a potential threat to the health or safety of an individual or the University community or other exceptional circumstances.
2. The Office of Student Rights and Responsibilities/Conduct and Community Standards may receive reports or information on the disposition of criminal cases from the FSU Police Department, Tallahassee Police Department, Leon County Sheriff's Office, Division of

Alcoholic Beverages and Tobacco, other law enforcement agency, or any municipal, state, or federal court.

3. Reports may be accepted through alternate reporting mechanisms at the discretion of the Student Conduct Authority including but not limited to written or verbal communication, published information, or referral from another University department.
4. For reports alleging sex discrimination or sexual misconduct, the reporting process can be found in the Sex Discrimination and Sexual Misconduct Policy and/or the Title IX Policy. If a report alleges sexual misconduct and is reported via report.fsu.edu, the Student Conduct Authority will report the matter to the appropriate Title IX Office authority, in accordance with the University's Sex Discrimination and Sexual Misconduct Policy and/or Title IX Policy. The Title IX office will evaluate the report pursuant to the policy before it will be referred to the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards to review for possible violations of the Code.

C. Review and Investigation

1. All reported information will be reviewed by an appropriate Student Conduct Authority to determine appropriate next steps.
2. Interim Health or Safety Actions may be issued pursuant to section F. Outcomes, 1. Interim Health and Safety Action herein.
3. Investigation
 - a. Upon receipt of a report, except for reports that are referred to the Title IX Office, a prompt, thorough, and impartial investigation may be conducted by the Office of Student Conduct and Community Standards, other designated staff, Assistant Dean of Investigations or FSUPD if further information is required to determine appropriate resolution by the Student Conduct Authority.
 - b. Investigations will include a review of the submitted report, and other additional information, such as that gathered from investigation meetings with involved individuals or groups. Any involved individuals or groups will be interviewed and asked to share information they have regarding the incident including documents (text messages, emails, photos, etc.) and identification of any additional witnesses who may provide direct information regarding the incident.
 - c. Students may be accompanied by an advisor of their choice. Individuals are highly encouraged to participate in the process in order to allow for as thorough an investigation as possible; however an individual may decline to participate in the investigation process.
 - d. At the conclusion of an investigation, ~~the Assistant Dean of Investigations~~the investigating office or designated staff will produce an investigation report and forward to the Student Conduct Authority for determination for next steps including, but not limited to, no action, issuance of an admonishment, referral to another department or governing body, or an information session to determine resolution of the allegation of misconduct.

D. Notice of Alleged Violations

1. Absent exigent circumstances, the Student Conduct Authority will notify a ~~responding student~~respondent of any alleged Code violation(s) within five business days after receiving all appropriate information.
2. Written notice given to any ~~reporting individual~~complainant(s) or ~~responding student~~respondent(s) will include:

- a. Sufficient detail to allow the student to prepare a response (including source of information, description of the alleged behavior(s), and specific alleged Code violation(s)); and
 - b. The date, time, and location of an information session, during which the reporting individual/complainant or responding student/respondent may view all materials related to the case, receive instruction regarding the student conduct process and the student's rights, and discuss the type of resolution process to be utilized.
 - c. Notice that a student may waive the information session and advance directly to a formal hearing process by submitting notification in writing within two business days after the sending of the notice of alleged violation(s).
3. Parent(s) of any student under the age of eighteen at the time of the alleged violation(s) may also be notified of pending alleged violation(s).

E. Information Session

1. During the information session the affected/reporting individual/complainant or responding student/respondent may view all materials related to the case, review procedural standards, and discuss options for resolution, which include alternative resolution, no-contest/informal resolution, informal hearing, formal hearing, or an outcomes-only hearing.
2. The Student Conduct Authority will determine what resolution process is appropriate after considering the expressed preferences of any reporting complainants and responding respondents/individuals, and the totality of the circumstances.
 - a. An alternative resolution process will only be considered if both a affected/reporting individual/complainant and responding student/respondent mutually agree. An alternative resolution process may be considered in cases falling under the jurisdiction of the Title IX Policy.
 - b. If a responding student/respondent elects either a no-contest/informal resolution or informal hearing and the Student Conduct Authority deems an informal resolution to be appropriate, the administrator conducting the information session may immediately facilitate a no-contest/informal resolution process or conduct the informal hearing as the hearing administrator, or schedule the informal hearing or no-contest/informal resolution process to take place within a reasonable time. In cases involving a complainant n-affected/reporting individual, the administrator will gather the necessary information and conclude the no-contest/informal resolution or informal hearing within a reasonable time. A no-contest resolution or informal hearing for resolution of a case falling under the jurisdiction of the Title IX Policy is not permitted.
 - c. A formal hearing process will be utilized if elected by the responding student/respondent or if determined by the Student Conduct Authority to be the appropriate resolution process based on the totality of the circumstances of the case. If selected, a single hearing administrator is the only option for a formal hearing if the incident alleges violations of the Sex Discrimination and Sexual Misconduct policy.
 - d. An outcomes-only hearing may be utilized when a student has been found guilty or at fault in a criminal or civil court with a preponderance of the evidence or higher standard at the discretion of the Student Conduct Authority.

3. When a ~~responding student~~respondent has two or more outstanding incidents, those incidents may be heard as a single case at the discretion of the Student Conduct Authority.

F. Resolutions

1. Alternative Resolution

- a. Alternative resolution is a voluntary process that allows the ~~responding student~~respondent to accept responsibility for their behavior. The alternative resolution process is designed to eliminate the behavior, prevent its recurrence, and remedy its effects in a manner that meets the needs of the ~~reporting individual/complainant or entity~~ while maintaining the safety of the campus community. The alternative resolution process will only be used with the agreement of both the ~~affected/reporting individual or entity/complainant~~ and ~~responding student~~respondent and under the direction of the Student Conduct Authority, who may elect to cease the resolution process at any time and revert to an investigation, hearing, or other resolution. The ~~affected/reporting individual or entity/complainant~~ may be a University Official, or a University Official representing a University department.
- b. The alternative resolution options available under this Code recognize:
 - i. Participation in this process is voluntary and either the ~~reporting individual/complainant~~ or ~~responding student~~respondent can choose to end the process at any time prior to signing a resolution agreement.
 - ii. Both the ~~reporting individual/complainant~~ and ~~responding student~~respondent must participate in individual information sessions with appropriate staff to learn more about the resolution process prior to participating.
 - iii. The process is only intended to be used once by a ~~responding student~~respondent, and may not be considered if a ~~responding student~~respondent has previously been alleged to have violated the Code. Further, the resolution process will not be considered for any incident that alleges any of the following: violence against a member of a vulnerable population, such as a minor or individual with a developmental disability; the use of a weapon; significant physical injury; that there are multiple alleged perpetrators of violence; or that the ~~responding student~~respondent has engaged in violence against multiple individuals.
 - iv. If the ~~reporting individual/complainant~~ and ~~responding student~~respondent mutually agree to participate in an alternative resolution process, they must agree to follow a timeline to be established in the information session for meeting schedules and response deadlines. An agreement resolution must be reached within 30 calendar days from agreement to proceed with the alternative resolution process. The University reserves the right to adjust established timelines if necessary to accommodate for limited staffing resources or other unforeseen circumstances.
 - v. The ~~affected/reporting individual/complainant~~ and ~~responding student~~respondent must agree to all terms established upon agreeing to engage in alternative resolution, or the case will be resolved through an investigation or other resolution process pursuant to the Code.
 - vi. The ~~responding student~~respondent may be charged with a violation of the Code for failure to adhere to the requirements laid out in the resolution agreement.

- vii. Resolution agreements that are finalized through the alternative resolution process are not categorized as a student conduct record at the University, but can be referred to as an aggravating factor in assigning outcomes in the event of any future violations.
- viii. Resolution agreements must be signed by both the ~~reporting individual~~ complainant and ~~responding student~~ respondent as well as the Student Conduct Authority, Assistant Dean of Investigations or Executive Director of Housing. If an agreement is unable to be reached, the matter will be referred to the Student Conduct Authority for further action or adjudication.
- ix. Resolution agreements reached at the conclusion of the resolution process are final and not subject to any other review or appeal. Individuals participating in the resolution process and mutually agree with the final resolution are waiving the ability to utilize a formal investigation and hearing process through the Student Conduct Authority.
- c. Both the ~~affected/reporting individual~~ complainant and ~~responding student~~ respondent may be accompanied by an advisor at any meeting during the alternative resolution process.

2. ~~No-Contest~~ Informal Resolution

- a. A ~~responding student~~ respondent may elect to resolve an outstanding violation(s) through a ~~no-contest~~ informal resolution in lieu of a hearing if deemed appropriate by the Student Conduct Authority and if the student accepts both responsibility for the alleged violation(s) and assigned outcomes.
- b. In a ~~no-contest~~ informal resolution, because the student accepts responsibility, the proceeding will be focused on potential appropriate outcomes.
- c. ~~No-contest~~ informal resolutions may take place during the information session or scheduled within a reasonable time thereafter.
- d. ~~No-contest~~ informal resolutions are noted as a finding of responsibility for violation(s) of the Code and are considered a student conduct record.
- f. ~~No-contest~~ informal resolutions are not permitted for cases falling under the jurisdiction of the Title IX Policy.

3. Informal Hearing

- a. A ~~responding student~~ respondent may elect to resolve an outstanding violation(s) through an informal hearing if deemed appropriate by the Student Conduct Authority. Informal hearings are typically utilized when there is not conflicting, complex, or additional information that would be best examined through a formal hearing setting.
- b. Informal hearings may take place as an element of the information session or scheduled within a reasonable time.
- c. The ~~responding student~~ respondent may provide information including reports, witness statements, communications, or other documentation in the hearing.
- d. A hearing administrator may temporarily adjourn the informal hearing if the administrator determines that further review of clarification is necessary including, but not limited to interviewing the ~~reporting/affected individual~~ complainant or witnesses.
- e. A hearing administrator may utilize information gathered from information sessions, investigation meetings, or other proceedings involving students from the same incident in making a determination on responsibility. If such information is under

consideration, a ~~responding student~~ respondent will be informed of the information and have an opportunity to respond.

f. Informal hearings are not permitted for cases falling under the jurisdiction of the Title IX Policy.

4. Formal Hearing

- a. A formal hearing may be heard by a single hearing administrator, Administrative Hearing Panel, or Residential Conduct Board. For cases that include allegations of sex discrimination or sexual misconduct either under the Student Conduct Code or the Title IX Policy, if a formal hearing is selected, the hearing will be conducted by a single administrator.
- b. Notice of a formal hearing, including the identity of the hearing administrator or body, will occur at least five business days prior to the hearing. Any objection regarding selected hearing administrator or hearing body must be submitted three business days prior to the start of a hearing.
- c. Formal Hearing Guidelines
 - i. Private hearing. A formal hearing is conducted in private. The ~~affected/reporting individual/complainant(s)~~ (if applicable), ~~responding student~~ respondent(s), and advisor(s) are allowed to attend the entire portion of the hearing at which information is presented. Admission of any other individual to the hearing is at the discretion of the Student Conduct Authority.
 - ii. Scheduling. Formal hearings are scheduled based on the availability of the ~~affected/reporting individual/complainant(s)~~ (if applicable), ~~responding respondent/student(s)~~, person providing information on behalf of the University, and the hearing body. Student availability is determined based on academic class schedules and requirements. Absent exigent circumstances, lack of availability based upon personal matters, employment schedules, or the availability of an advisor are not considered in scheduling a formal hearing. A student should select as an advisor a person whose schedule reasonably allows attendance at the scheduled date and time for the hearing.
 - iii. Witnesses. In a formal hearing, appropriate witnesses identified by the Student Conduct Authority, ~~affected/reporting individual/complainant(s)~~, or ~~responding student~~ respondent(s) may be invited to the hearing to provide information in support of, or challenging responsibility of the alleged violation(s). Absent extraordinary circumstances, any witnesses must be identified at the information session or by the date otherwise given in a notice of allegations or other communication from the Student Conduct Authority. Witnesses will be invited by the Student Conduct Authority. Formal hearings will be scheduled within a timeframe to allow witnesses reasonable notice to participate, but a proceeding will not be unreasonably delayed or disrupted based on the availability of witnesses. In the case of a formal hearing, the University will make reasonable efforts to secure in-person testimony from law enforcement officers in cases where a student conduct charge results from an incident that was reported to law enforcement, and any University personnel who were involved in investigating a matter. However, sworn affidavits of law enforcement officers and official university reports may be considered by a hearing body in the absence of in-person testimony of the law enforcement officer or appropriate University employee(s), provided that the hearing body reasonably finds that the affidavit or report is otherwise reliable and the ~~responding~~

~~student~~respondent has an adequate opportunity to respond to all facts alleged in the affidavit. Other written witness statements will be accepted for review in a formal hearing if the witness does not attend at the discretion of the hearing administrator or body. However, such statements will not be considered as having equal weight as witness information presented in a hearing, and cannot be used as the sole information supporting a finding of responsibility. In formal hearings of cases falling under the jurisdiction of the Title IX Policy, witness statements may be relied upon for determination of responsibility if subject to cross examination as described in the Title IX Policy.

- iv. Questions. The hearing administrator or body may pose questions directly to any individual providing information in the hearing. The ~~affected/reporting individual~~complainant(s) (if applicable) and ~~responding student~~respondent(s), and may propose questions to be answered by one another, but questions must be directed to the hearing administrator or chair of the hearing body rather than to the individual directly. The hearing administrator or chair will determine whether questions or potential information are appropriate for review as part of the formal hearing at their discretion. In formal cases falling under the jurisdiction of the Title IX Policy, questioning of participants in the hearing and determinations of relevancy will be made as described in the Title IX Policy.
- v. Information.
 - a. Additional information, including, but not limited to, reports, witness statements, communications, or other documentation may also be reviewed in a hearing. Any such documentation that was reasonably available during a University investigation, but which was not provided during the course of the investigation by individuals afforded an opportunity to do so, will not be considered. Any additional information must be submitted to the Student Conduct Authority immediately upon discovery of such information. In cases falling under the jurisdiction of the Title IX Policy, information will be relied upon for determination of responsibility if subject to cross examination as described in the Title IX Policy.
 - b. Individuals may decline to provide information or answer questions posed in a hearing. However, the hearing body will make a decision on responsibility after considering the information that is shared as a part of the formal hearing.
 - c. Past behavior of the ~~responding student~~respondent(s) or ~~reporting individual~~complainant(s) will be excluded from the hearing unless deemed relevant by the administrator or chair of the hearing body.
 - d. Past behavior of a ~~responding student~~respondent may be reviewed as an aggravating or mitigating factor for consideration in assigning appropriate outcomes if the ~~responding student~~respondent is found responsible for a violation.
 - e. ~~Affected/reporting individuals~~Complainants and ~~responding students~~respondents may submit an impact statement to the appropriate Student Conduct Authority three business days prior to the formal hearing. Impact statements are considered an element of the hearing record and accessible for review by a complainant ~~n affected/reporting individual and responding student~~respondent in the event there is a finding of responsibility. If applicable, the ~~affected/reporting individual~~complainant

and ~~responding student~~respondent may review the impact statement and provide a response within a reasonable time and by such method as determined by the Student Conduct Authority.

- f. Consideration of information for a determination regarding responsibility is limited to that information presented in the formal hearing. Information that is discovered in a separate hearing or proceeding originating from the same reported incident may be introduced in a formal hearing.
- vi. Hearing record. There will be a single record, such as a digital audio recording of all formal hearings. Deliberations will not be recorded. This recording will be the property of the University but will be made available for the ~~reporting individual~~complainant(s) or ~~responding student~~respondent(s) to review upon request. Any recordings of the hearing without the acknowledgement and permission of involved individuals is prohibited.

5. Outcomes-Only Hearing

- a. The Student Conduct Authority may determine that an outcomes-only hearing is appropriate to resolve a case where a student is found guilty or at fault in a criminal or civil court based on a preponderance of the evidence or higher standard.
- b. Outcome-only hearings may take place as an element of the information session or be scheduled within a reasonable time. If a student does not participate in the hearing, the Student Conduct Authority will issue the appropriate outcomes based on the information available.
- c. The ~~responding student~~respondent may provide information, including an impact statement, for consideration.
- d. An outcomes-only hearing is not permitted for violations charged under the jurisdiction of the Title IX Policy.

6. General Guidelines

- a. Basis for decision(s). The basis for any decision of responsibility in an informal or formal hearing will be whether upon a preponderance of the information, it is more likely than not that a violation or violations of the Code occurred. The burden to demonstrate that this standard has been met rests with the University, and all ~~responding students~~respondents are considered to be not responsible for a violation until and unless a hearing body makes a finding of responsibility.
- b. Informal procedural standards. Formal rules of process, procedure, and/or technical rules of evidence such as are applied in criminal or civil court are not used in student conduct proceedings.
- c. Personal health and safety accommodations. The Student Conduct Authority may accommodate individuals with concerns for their personal health or safety during a proceeding or hearing by providing separate facilities or physical dividers, and/or by permitting participation by video conference or other viable means as determined by the Student Conduct Authority as appropriate and do not infringe upon fundamental due process.
- d. Accommodations for qualified individuals with a disability. Any student with a qualified disabling condition may work with the ~~Student Disability Resource Center~~Office of Accessibility Services (SDRCOAS) to request a reasonable accommodation in order to equally participate in the student conduct process. All requests for reasonable accommodations must be made either through the

- Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards or the OASSDRC. All accommodation requests must be made in a timely manner and coordinated with the student's appropriate disability specialist within the SDRC. Non-students may make a reasonable request for accommodation with the Student Conduct Authority.
- e. Decision in absentia. If a ~~reporting individual/complainant, responding student/respondent~~, or witness does not appear for a proceeding or hearing after notice, the Student Conduct Authority or hearing body may postpone the proceeding or review any information in support of or challenging the violations in the individual's absence and determine a finding regarding responsibility and any related outcomes based upon the available information.
 - f. Status pending conduct proceedings.
An individual who leaves the University before a conduct matter or assigned outcomes are resolved or completed may be prohibited from future enrollment or obtaining University records until the matter is resolved. Degrees, credentials, transcripts, enrollment certifications, diplomas, or other academic records may be withheld until the matter is resolved including completion of any assigned outcomes or suspension period. Final determination in a case that occurs after the awarding of an academic degree or credential with a result of expulsion may result in revocation of the academic degree or credential.
 - g. Any question of application of or objection to procedural standards, authority, scope or other provisions of the Code must be referred to the Director of Student ~~Rights and Responsibilities~~ Conduct and Community Standards at least three days prior to a conduct hearing.
 - h. A hearing body or the Student Conduct Authority may impose other reasonable procedural requirements for the orderly administration of student conduct proceedings, provided that such requirements are not inconsistent with this Code and do not infringe upon a student's procedural due process rights.
 - i. Joint hearing. In cases involving more than one ~~responding student/respondent~~, whether a formal or informal hearing, the hearing body may permit the hearing concerning each student to be conducted either separately or jointly.

G. Outcomes

Outcomes are interim action(s) or final status or education assignments that alone or in any combination are assigned to a student as an interim health or safety measure or as a final outcome at the conclusion of a resolution process.

1. Interim Health and Safety Actions. Interim actions may be initiated to protect the health or safety of individuals involved in an incident or investigation or in circumstances when a student is alleged to have engaged in conduct that poses a substantial risk to the University community or operations. IHSAs may be issued in conjunction with, or pending the outcome of, an investigative or adjudicative process of the *Student Conduct Code, Student Organization Conduct Code, or Sex Discrimination and Sexual Misconduct policy, or Title IX Policy*. For cases falling under the jurisdiction of the Title IX Policy, an interim health and safety action temporarily separating a student from the University or precluding participation in a course or courses must only be assigned when there is an immediate threat to physical health or safety of an individual that arises out of a report or formal complaint, or other aspect of the procedures described in the Title IX Policy.

Other supportive measures and remedies may be instituted as described in the Title IX Policy.

- a. Interim action(s) will be communicated in writing consistent with the notice provisions of this Code.
- b. Interim action(s) are temporary measures applied through the duration of an investigation and/or resolution process and do not replace a resolution process as outlined in this Code.
- c. A student may request a review of an interim action in writing to the Dean of Students. The scope of the request is limited to whether the interim action(s) should remain in place, based on the information available. The ~~responding student~~ respondent in an IHSA is afforded an opportunity to respond to the allegations or information presented by the University as the basis for the IHSA. The Dean of Students will schedule a review meeting with the requesting student within three business days of receiving the written request. The requesting student may provide information including reports, witness statements, communications, or other documentation in the meeting. When applicable, a complainant ~~not affected/reporting individual~~ may provide information to the Dean of Students for purposes of this review. Interim actions may be affirmed, modified, or lifted as a result of a requested review. The Dean of Students or designee will communicate the final decision in writing within one business day of the review meeting.
- d. Interim Action(s) may include any actions deemed appropriate to mitigate the threat to health, safety, or welfare of the University community or individuals involved in an incident, ranging from interim suspension to restrictions on participation in university-sponsored programs or activities or presence on campus.

2. Status Outcomes

The outcomes listed below are not intended to serve as an exhaustive list of all outcomes the University may be able to utilize regarding a given student conduct concern.

- a. Reprimand. A notice in writing to the student that the student is violating or has violated University expectations for behavior and that further violations may result in more severe disciplinary action.
- b. Housing Probation. This status is assigned to a student for a specified period of time. While on this status, any further violation(s) may result in termination or reassignment of housing. In addition, this status constitutes a disciplinary record that will remain on file with the Student Conduct Authority in a manner consistent with University records retention policies.
- c. Termination or reassignment of housing. Removal or reassignment of an individual in University housing after a specific date and for a specified period of time. If removed, the student may be restricted from entering all University residence halls. This status constitutes a disciplinary record that will remain on file with the Student Conduct Authority in a manner consistent with University records retention policies.
- d. Disciplinary Probation. This status is assigned to a student for a specified period of time. While on this status, any further violations may result in suspension or expulsion from the University. Other restrictions that may be placed upon a student on disciplinary probation include, but are not limited to: participation in University or student activities, representation of the University on athletic

teams or in other leadership positions, entrance into University facilities or campus areas, or contact with any specified individual(s). In addition, this status constitutes a disciplinary record that will remain on file with the Office of Rights and Responsibilities in a manner consistent with University records retention policies.

- e. Suspension. Separation from the University after a specific date and for a specified period. Through the duration of the suspension period the individual may be restricted from University property and may be required to provide prior notice and receive approval from the Student Conduct Authority for the purpose of conducting University business. Before a student may be readmitted to the University after a designated period of time, that person must meet with the Dean of Students to show satisfactory completion of any assigned directives or to discuss stipulated conditions set for their return to the University. In addition, this status constitutes a disciplinary record that will remain on file with the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards indefinitely. The University will withdraw the student from any current courses and cancel any future enrollment. Whether an individual is eligible for a refund upon withdrawal or cancellation is dependent upon the University's refund schedule. Depending on the length of the suspension, a suspended student may be subject to University policies and requirements regarding readmission. If a student is required to apply for readmission, readmission is not guaranteed after a period of suspension is served; and the student is responsible for communicating with the Office of Admissions to identify appropriate process (es) for re-entry at the expiration of the suspension period and when any terms of suspension or other outcomes are satisfied.
- f. Expulsion. Separation from the University without the possibility of readmission. The University will withdraw the student from any current courses and cancel any future enrollment. Whether an individual is eligible for a refund upon withdrawal or cancellation is dependent upon the University's refund schedule. In addition, the individual may be restricted from University property. This status will be noted on the individual's academic transcript and will constitute a disciplinary record that will remain on file with the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards indefinitely.
- g. Degree Withdrawal or Revocation. A degree may be withdrawn or revoked when a student has graduated and an incident occurred before graduation in the following circumstances:
 - i. The student has a pending conduct hearing that was scheduled before or as the student graduated; or
 - ii. At any time after the student has graduated or received a degree, the University becomes aware of an incident involving an alleged violation of this Code that took place before the student graduated or received a degree from the University.

The student will receive the degree once the matter is resolved and any outcomes (when applicable) are completed unless the outcome is expulsion, in which case the degree may be revoked.

3. Education Outcomes

- a. Service Hours. Completion of service under the supervision of a University department or outside agency.

- b. Discretionary outcomes. Work assignments, essays, presentations, research projects, conduct contracts, or other discretionary assignments.
 - c. Master Education Plan. Develop a master education plan with the aid of the Student Conduct Authority and assigned mentor with continuous evaluation and support for a specified period of time.
 - d. Counseling Assessment. Referral for assessment at University Counseling Center for alcohol/drug concerns, general mental health, or other wellness concerns.
4. Administrative Directive Outcomes
- a. Restitution. Compensation for loss, damage, or injury to University property. This may take the form of appropriate service, monetary, or material replacement.
 - b. No contact directive/extension of existing no contact directive. A no contact directive is an official University directive that serves as notice to an individual that they must not have physical contact with or proximity to, or direct verbal, electronic, written, and/or indirect communication intentionally made through another individual for a specified period of time. This may be a new directive, extension of an existing directive, or include altered or additional parameters or instructions to an existing directive. No contact directives may only be removed prior to the specified period of time at the discretion of the Student Conduct Authority and at the written request of all involved individuals.
 - c. Loss of privilege. Denial of any specified privilege for a specified period of time. Examples include, but are not limited to: guest privileges, restriction from a University event or program, or restriction from an area or building.
 - d. Parental notification. Notification may be sent to parents or guardians of a student who is under 18 years of age, or financially dependent on their parents or guardians, depending on the circumstances surrounding the incident. Parents or guardians may also be notified of alcohol and other Drug incidents for students under 21 years of age, regardless of financial dependency or resulting outcome.
 - e. Behavioral Plan. This is a directive to the student from the Student Conduct Authority and/or in consultation with another appropriate office (including, but not limited to Housing, Title IX, etc.) which outlines expected behaviors to aid in a student's success.
5. Alternative Resolution Agreement Outcomes
- a. Any individual or combination of outcomes listed in the education outcomes section of this policy.
 - b. Administrative directive outcomes including, but limited to restitution, no contact directive or extension of existing no contact directive, loss of privilege and behavior plan as defined in the administrative directives outcomes section of this policy.
 - c. Voluntary time away from the University for a specified period of time.

H. Appeal Procedures

1. Student appeal. Both a complainant ~~n-affected/reporting~~ (if applicable) and a ~~responding student~~ respondent are afforded a single opportunity to appeal decisions and/or any outcomes issued by a hearing body within five business days of the date of the written decision and outcomes. Only ~~affected/reporting individuals~~ complainants who are students are eligible to submit an appeal request with the exception of cases of sex discrimination or sexual misconduct or Title IX Policy violations in which a complainant ~~n-affected/reporting individual~~ may submit

- an appeal regardless of student status. Any interim actions will remain in effect at the discretion of the Student Conduct Authority, however any outcome(s) resulting from the original hearing decision will be held in abeyance pending the conclusion of the Florida State University appeal process. A complainant~~affected/reporting individual~~ (when applicable) and a respondent~~responding student~~ will be notified of an appeal submission by the other individual, given the opportunity to review the submitted appeal request, and given the opportunity to submit a response.
2. Required Format. All appeal requests must be in writing using the appropriate form, identify the basis or bases for appeal, and include any supporting documentation the appealing individual or student wishes to be considered.
 3. Scope of Review. Deference is given to the original hearing body's findings of fact and decision on responsibility and/or any outcomes; therefore, the burden is on the individual filing an appeal request to sufficiently demonstrate cause to alter the decision of the hearing body or any outcomes. An appeal review will generally be limited to a review of the record of the hearing and supporting documents for one or more of the bases of appeal listed below, provided however, that under extraordinary circumstances the appeal administrator may request additional information or clarification from the University, investigator(s), hearing body, Student Conduct Authority, reporting individual/complainant, responding student/respondent, or witnesses for purposes of this review.
 4. Appellate Administrator(s). The Vice President for Student Affairs designates University administrators to facilitate policies and procedural standards as outlined in this Code, including appellate review. All appellate reviews are considered recommendations for review and action for the Vice President for Student Affairs' final agency action on behalf of Florida State University.
 - a. Decisions of the Administrative Hearing Panel, Student Conduct Board, or hearing administrators appointed by the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards may be appealed to the Dean of Students.
 - b. Decisions of the Residential Conduct Board or administrators appointed by University Housing may be appealed to the Executive Director of University Housing.
 - c. Decisions of the Dean of Students may be appealed to the Vice President.
 5. Bases for Appeal. Appeal reviews are not a "re-hearing" of a student conduct matter, rather, a review of process and submitted information to ensure stated procedural standards were followed. Appeal considerations are limited to one or more of the following bases:
 - a. Process Review. That the proceeding was not conducted in accordance with established procedural standards, ~~or with bias or prejudice on the part of the hearing body~~. Such procedural errors must have substantially affected the outcome of the hearing.
 - b. Bias Review. That the proceedings were not conducted without bias or prejudice on the part of the hearing body. May include but is not limited to demonstration of a conflict of interest, or failure to objectively evaluate all relevant information.
 - c. Information Review. That the information presented in a proceeding does not support the finding of the hearing body that a violation of Code exists.

- d. e. Outcome Review. That the outcomes are extraordinarily disproportionate given the nature of the violations and any aggravating or mitigating circumstances presented.
 - e. d. New Information. That new information exists that was not known to the individual appealing and could not reasonably have been know or discovered at the time of the original proceeding, and which would have substantially affected the outcome of the proceeding. This does not include statements from an affected/reporting individual/complainant or responding student/respondent who did not appear for a proceeding or hearing.
6. Appeal Decision. An appeal administrator reviewing an appeal request may make one of the following recommendations:
 - a. Affirm. The administrator may affirm the decision and/or outcomes of the original hearing body.
 - b. Alter outcome. The administrator may alter the outcome(s) issued by the original hearing body. Alteration in the outcome may include reducing or increasing the severity of outcome(s) or requirements.
 - c. New hearing. The administrator may determine a new hearing by a different hearing body is warranted to correct procedural irregularity or to consider new information. A student may appeal any decision by a hearing body assigned to adjudicate a new hearing.
 - d. Remand. The administrator may direct the original hearing body to review their original decision subject to any instructions from the appeal administrator. The hearing body may affirm its original decision or render a new decision consistent with those instructions. A student may appeal a decision made on remand; however if a hearing body affirms its original decision, a student may not appeal the decision on the same grounds as in the previous appeal.
 7. Final Agency Action. The appeal administrator will forward findings and recommendations to the Vice President for Student Affairs for review. The Vice President's review and decision is considered the final decision of the University and will be communicated in writing within fifteen business days to the responding student/respondent and if applicable, simultaneously to the affected/reporting individual/complainant. This timeline may be extended if necessary in consideration of the record on appeal. Final agency action decisions are only appealable by writ of certiorari to the Second Judicial Circuit in and for Leon County, Florida.

I. Record Keeping Practices.

1. File maintenance. A student who participates in a student conduct process as a complainant~~n-affected/reporting individual~~, responding student/respondent or witness has a file created and maintained by the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards or University Housing respectively. Files are maintained in a manner consistent with University record retention policy and in compliance with Florida Public Record Law. Files regarding cases resulting in a responding student/respondent's suspension or expulsion are maintained indefinitely.
2. Access to and Copies of Records. Students are permitted access and review of their records pursuant to FERPA for the purpose of reviewing information that is subject to consideration as part of a student conduct proceeding.
3. Transcriptions of hearings. Any student desiring a transcript of a recorded hearing that is a part of their education record should contact the Office of the General

Counsel, which will arrange for the preparation of the transcript by a court reporting service. The court reporting service will provide the transcript to the Office of the General Counsel, which will perform a confidentiality review of the transcript and redact any confidential or exempt information pursuant to state or federal law. The requester shall bear the cost of the transcript preparation and confidentiality review.

4. Petition for clearing a disciplinary record. Student conduct records may be cleared upon review and approval by the Dean of Students. When a record is cleared, the information it contains is no longer considered a disciplinary record. However, the University may be required to produce the record regardless of its status in order to comply with a subpoena or other information request consistent with federal or state law. The University is required by law and policy to retain student education records for specified periods of time, and for certain purposes. Clearing a record affects only information maintained by the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards and University Housing, respectively. Copies of letters distributed by or to other University departments, incident reports, police reports, and the results of previous background checks reported outside of the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards are not affected by this process. Petitions for clearing a record may be made no sooner than one year after the date of the ~~responding student~~respondent's last finding of responsibility from the student conduct process or one calendar year prior to their anticipated graduation, whichever is later. The request must be made in writing to the Dean of Students and will not be granted for conduct that resulted in suspension or expulsion from the University. A petition may also be denied for any records related to conduct that posed a threat to a member of the University community or serious damage to University property.

Law implemented 1011.48 FS History-New 9-30-75, Formerly FSU-3.04, Amended 9-4-86, 3-20-88, 7-18-96, 7-20-99, 11-13-00, 5-9-2007, Substantially Rewritten, 6-9-2012, Amended 3-4-2016, Substantially rewritten 2-22-2017, Amended 6-8-2018, Substantially Rewritten 9-20-2019, Amendedm _____

CONSENT ITEM H

FSU-3.0041 STUDENT ORGANIZATION CONDUCT CODE

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I. Introduction

The Student Organization Conduct Code (further referred to as “Code”) emphasizes Florida State University’s (further referred to as “University”) commitment to a campus community which exercises the responsible engagement of student freedoms. The pursuit of responsible freedom is consistent with the tenets of the Seminole Creed and efforts to promote civility at the University, as students balance their pursuit of excellence and exploration with consideration to the impact of behavior on themselves and others.

The University is proud of the plethora of student organizations thriving on campus. Student organizations play a key role in the campus culture at the University and are valuable in upholding the values of the University. Student organizations are the backbone of student engagement at the University. Students can select academic, social, service, honorary, sports clubs, political, religious and many other organizations to connect with during their time at the University. Student organizations at the University are actively involved in leading, supporting, and serving the University community.

Student organizations foster interpersonal relationships, explore educational opportunities, develop professional skills, and enhance academic experiences. Student organizations provide students spaces to develop skills for life after graduation as active citizens.

The Student Conduct Authority at the University embraces the University's commitment to an educational experience that provides students with an understanding of the complex moral issues inherent in human life. The *Student Code of Conduct* and *Student Organization Code of Conduct* reemphasize the dignity and worth of each person and substantiates the need for an inclusive environment to support the betterment of all persons associated with the University. "The University is a compassionate community. In its treatment of students, it recognizes the wisdom both of letting students experience the consequences of their actions and of providing the opportunity to learn and grow in ways that can overcome past difficulties" (*General Bulletin*, Florida State University, 2016).

The University fully recognizes and values the right of all students and individuals to seek knowledge, debate ideas, form opinions, and freely express views in accordance with the expectations set forth in this Code. This right must be exercised in a manner which will not interfere with the same rights and freedoms of others in their enjoyment of the benefits of the programs offered by this University, or their lawful use of University facilities, including ingress and egress (for more information, see the University's Freedom of Expression Rights and Responsibilities regulation). Additional expectations for student organizations are outlined in University rules, regulations, and/or policies.

The student conduct process is designed to be educational in nature and promotes the University's mission. Being a member of the University community is a privilege, and the conduct process will determine if a student organization's conduct warrants modification of or restriction upon that privilege.

II. Definitions

Terms specific to conduct prohibited by the *Sex Discrimination and Sexual Misconduct* policy (FSU Policy 2-2 supplemented by 2-2a relating to Title IX specific requirements, also referenced as Title IX Policy) are defined in Appendix D of 2-2: Definitions and accessible at <https://regulations.fsu.edu/policies/office-president>

A. **Advisor.** The term "advisor" means any one person chosen by a ~~affected/reporting individual/complainant~~, student organization representative, or witness to provide guidance throughout the student organization conduct process. Examples of advisors include, but are not limited to organization advisors, alumni, organization staff, law students affiliated with a Student Government Association-sponsored program, University faculty, staff, or administrators, and attorneys. Individuals are highly encouraged to select an advisor with reasonable availability.

B. **Alternative Resolution.** If deemed appropriate by the University, ~~affected/reporting individual/complainants~~, and the responding student organization may agree to forego a student organization conduct process in favor of reaching a mutually agreed upon resolution. The University adopts the resolution of the Alternative Resolution process in lieu of adjudicating the case, and failure to adhere to the agreed-upon resolution by any individual or the student organization may result in further student organization conduct action.

C. **Day.** The term "day" refers to any weekday Monday through Friday in which the University is in operation. This includes days when the University is in operation but classes are not in session.

D. **Hearing.** The term "hearing" means an informal or formal proceeding, conducted by a hearing body in accordance with the Code, following which determinations of "responsible" or "not

responsible” are made with regard to alleged Code violations and outcomes are assigned as appropriate.

E. **Hearing Body.** The term “hearing body” means any person or persons authorized in the Code to conduct hearings, make a finding of whether a Student Organization has violated the Code, and recommend or assign outcomes as appropriate.

F. **On-Campus.** The term “on campus” means all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University, including adjacent streets, sidewalks, and parking lots. See also the definition of “University” below.

G. **Organization Facility.** The location where organization events occur. This may include a live-in component for members.

H. **Organization Event.** An organization event is defined as any event consisting of prospective, new, active, recently active, and alumni members (or some combination thereof) that a reasonable observer would associate with the Student Organization, or was sponsored, financed, or endorsed by the Student Organization, or required advanced planning on behalf of the Student Organization.

I. **Policy.** The term “policy” means the written statements governing the University as found in, but not limited to, the State of Florida Board of Governors regulations, the University’s Board of Trustees regulations, policies adopted by the President or Vice Presidents, the *Student Organization Conduct Code*, the *Undergraduate General Bulletin*, the *Graduate Bulletin*, the *Student Policy Handbook*, the *Registration Guide*, the *Guide to Residence Living*, the *Sex Discrimination and Sexual Misconduct* policy, and other written requirements of departments and other written requirements of departments, organizations, and clubs.

J. **Preponderance of the Information.** “Preponderance of the information” is the standard of evidence upon which a determination of “responsible” or “not responsible” is made, and is used in adjudicating all student organization cases under this Code. It means that the information, as a whole, demonstrates it is more likely than not that the fact sought to be proved is true.

~~K. **Affected/Reporting Individual.** The term “affected/reporting individual” means any individual who has been directly affected by or reported an alleged violation(s) of the Code. The affected/reporting individual is the individual who is affected and files a report or on whose behalf a report is filed.~~

~~L.~~ **K. Student Organization.** The term “student organization” refers to a Student Organization that has been approved by Student Activities, as designee of the Vice President for Student Affairs, to function at the University. Further stipulations regarding recognition are outlined in FSU-3.0015 Student Organizations and Activities. In this Code, the term “student organization” also refers to a student group which is defined as any number of persons who are associated with the University and each other, but who have not registered, or are not required to register, as a student organization that conducts business or participates in University-related activities. This includes, but is not limited to, student organizations that are no longer recognized by the University and/or (inter)national organization.

~~M.~~ **L. Affected/Reporting Individual/Complainant.** The term “affected/reporting individual/complainant” refers to means any individual or student organization who is alleged to be the victim of conduct that could constitute one or more ~~has been directly affected by or reported a student organization’s alleged violation(s) of the Code. The affected/reporting individual/complainant is the individual or student organization who is affected, and files a report or formal complaint, or on whose behalf a report or formal complaint is filed.~~

M. Responding Student Organization. The term “responding student organization” refers to a student organization that has been reported to be the perpetrator of conduct that could constitute one or more violations(s) of ~~is alleged to have violated~~ the Code.

N. Report. The term “report” refers to information submitted to a Student Conduct Authority alleging conduct that could constitute one or more violation(s) of the Code.

N.O. Formal Complaint. The term “formal complaint” refers to information from a compliant or a University official alleging conduct that could constitute one or more violation(s) of the Code by a responding student organization.

O.P. Student. The term “student” applies to any individual meeting one or more of the criteria below. The term applies to all campus, sites, locations and delivery methods of credit-bearing course offerings.

1. Admitted. Any person, regardless of academic career, who is admitted to the University and is present on campus for the purpose of participating in any University program, course, or activity leading toward to enrollment, including but not limited to orientation, graduate student orientation, teaching assistant orientation, or workshops.
2. Enrolled. Enrolled in any credit-bearing course or program offered by Florida State University at the time any alleged violation(s) occurred.
3. Active student. Any person who has been enrolled at the University and continues to be associated with the University in order to complete the course or program in which the student was enrolled. “Active” status is determined by academic policy and is enforced by the Registrar’s Office. This can include periods of non-enrollment during which the student is still eligible to enroll in classes. The term also includes any student who has been issued an Interim Health and Safety Action (IHSA) pending the outcome of a student conduct proceeding.
4. Dual enrollment. Any student enrolled in a credit-bearing course on a dual-enrollment basis. Jurisdiction over a dual-enrollment student’s conduct will be determined in consultation with appropriate officials at the student’s home institution.

P.O. Student Conduct Authority. The term “Student Conduct Authority” refers to an individual or administrative unit whose administrative duties include the administration of the student conduct process, including formal, informal action, or alternative resolution. See the section on “Authority” for more information.

Q.R. Student Organization Representative. A student designated by a Student Organization to serve as its representative through any Student Organization conduct proceedings. Typically, this individual serves on the executive board of a Student Organization and may particularly serve in the role of president. In some cases a representative of the (inter)national headquarters or leadership may be designated by a(n) (inter)national organization to represent the Student Organization, however this role is separate and apart from that of an advisor, including but limited to legal counsel. The Student Conduct Authority may choose to require a Student Organization to designate a non-student representative or designate a different student representative when deemed necessary.

R.S. University. The term “University” means Florida State University, each of the programs and activities under its control and all property owned, leased, used, or controlled by the University, including all branch campuses, facilities, and University International Programs’ locations and property.

S.T. University Community. The term “University community” includes any person who is a student, faculty member, University official, visitor, contractor, volunteer, representative of the University, or any person employed by the University. It also includes student organizations and their members (active or inactive), officers, guests, contractors, and agents.

T.U. University Official. The term “University official” means any person assigned to engage in teaching, research, administrative, professional, or other responsibilities while acting within the scope of their employment or volunteer role with the University.

U.V. Student Conduct Board. The term “student conduct board” refers to a group of currently enrolled students in good conduct standing selected and trained by the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards to adjudicate student organization conduct cases as a hearing body excluding cases of alleged violations of the Sex Discrimination and Sexual Misconduct policy and cases that may result in a responding student organization’s suspension or loss of recognition.

V.W. Administrative Hearing Panel. The term “Administrative Hearing Panel” refers to a group of Student Conduct Board members in addition to faculty or staff selected and trained by the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards who serve as a formal hearing body with responsibility for adjudicating Student Organization conduct cases. Panels are composed of two (2) faculty or staff members, both designated by the Director of Student ~~Rights and Responsibilities~~Conduct and Community Standards, and three (3) Student Conduct Board members.

W.X. Single Hearing Administrator. Any faculty or professional staff member at the University designated and trained by the Office of Student ~~Rights and Responsibilities~~Conduct and Community Standards to facilitate meetings or information sessions and administer alternative resolutions, or to serve as the hearing body for informal or formal hearings.

X.Y. Consent. As related to alleged violations of the Code not involving sex discrimination or sexual misconduct, consent is the voluntary, informed, and freely given agreement, through words and/or actions, to participate in mutually agreed-upon behavior or activity.

Y.Z. Law Enforcement Affidavit. The term “law enforcement affidavit” means a sworn statement or report by a duly authorized law enforcement officer that may be relied upon by a hearing body in a student conduct proceeding with the exception of a formal hearing in a Title IX process. In those cases only, information may only be relied upon as described in the Title IX Policy.

Z.AA. University Official Report. The term “university official report” means a narrative or document prepared by a University employee in the course of their employment that provides information about an incident. Examples include, but are not limited to, Title IX Office investigation reports and University Housing Incident Reports. In the case of a Title IX formal hearing, information may only be relied upon as described in the Title IX Policy.

AA.BB. Witness Statement. The term “witness statement” means a narrative or document that is not part of a law enforcement affidavit or university official report and that is prepared and submitted as a part of the reporting of an incident or in lieu of a witness’s live appearance at a conduct proceedings, which provides the information that the witness has regarding an alleged violation of the Code. In the case of a Title IX formal hearing, a witness statement may only be relied upon as described in the Title IX Policy.

BB.CC. Student Organization Member. A University student currently enrolled in classes who participates in a Student Organization. Student Organization participation may include, but is not limited to, paying dues, being listed on a roster, participating in activities or meetings, or receiving communication from the Student Organization.

CC.DD. Informal Resolution. The term “informal resolution” means the process by which a student organization may accept responsibility and outcomes, or not contest responsibility for an alleged violation of the Student Organization Conduct Code. This resolution is noted as a finding of responsibility and results in a conduct record for the responding student organization.

EE. Notice. Notice is considered given to an organization when it is sent to the student organization representative’s official University email address, is hand-delivered to the student organization representative or current residence, or upon the University’s receipt of a certified mail return receipt when communication is sent to the local address on file with the Office of the University Registrar, to

the permanent address on file if a local address has not been provided, or to the address of the national organization when applicable.

~~DD.FF.~~ **University Program or Activity.** The term “University program or activity” includes locations, events, or circumstances over which the University exercised substantial control over both the respondent and the context in which the conduct occurs, and also includes any building owned or controlled by a student organization that is recognized by the University. A program or activity may include events, programs, and circumstances that occur in person, or a virtual platform, or via electronic communication or publication including but not limited to phone, email, text, or social media.

III. Authority

- A. Authority for student organization conduct ultimately rests with the Florida State University Board of Trustees which has delegated such authority to the President of Florida State University (hereinafter “President”). The Board further assigns authority through this Code, a Board Regulation. The President has delegated direct authority to the Vice President for Student Affairs (hereinafter “Vice President”). The Vice President delegates this authority to the Dean of Students and the Director of the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards.
- B. The President, Vice President, and Dean of Students have the authority to designate individuals internal and external to the University as hearing or appellate officers when appropriate.
- C. All hearing bodies have the authority to consult with other appropriate University officials in order to effectively resolve a Student Organization conduct case.
- D. The hearing decision or recommendation of a hearing body is considered a hearing decision. If a hearing decision is not appealed as provided within the Code, the hearing decision becomes final agency action.
- E. The authority of appellate officers is further enumerated in the Code section on “Appeal Procedures.” Appellate decisions are considered recommendations to the Vice and become final agency action upon approval by the Vice President.
- F. Any reference in the Code to the role or responsibilities of a specific University official may be delegated by the University official to an appropriate designee.

IV. Scope

Florida State University may address the alleged misconduct of any Student Organization as specified in Section VII. “Violations of Expectations” of this Code pursuant to the following:

- A. In any proceeding to determine whether a student organization has violated the Code, the University will apply the substantive code provisions defining conduct violations that are in effect on the date the alleged conduct occurred. The University will apply the procedural standards outlined in section VI. “Procedural Standards”, that are in effect at the time the student organization is provided notice of the specific allegation(s) of code, regulation or other policy violations, regardless of the date of the alleged violation.
- B. The Code will apply to student organization conduct that occurs on University premises, at University-sponsored activities and off-campus as determined by the Student Conduct Authority. Factors that will be considered when determining whether to address off campus conduct include, but are not limited to, whether the incident is documented by a verifiable source, adversely affects the University community, occurs at a University program or activity-affiliated event, or endangers the health or safety of a student or others.

- C. The Code applies to the University as defined in this Code. Non-substantive procedural modifications that reflect the particular circumstances of each campus or international program are permitted as approved by the Student Conduct Authority.
- ~~C.D.~~ The Code includes procedural standards that apply specifically to the resolution of violations of the Student Organization Conduct Code that are not encompassed under Sexual Harassment as defined in, or that fall outside of the jurisdiction of the Title IX Policy. The University reserves the authority to determine what level of procedural standards will apply to a report or formal complaint and whether application of the appropriate procedural standards should change based on new or evolving information regarding a specific case. The University may, in its discretion, address conduct that has been dismissed during or as a result of the Title IX investigation process if the conduct or circumstances fall outside of the jurisdiction of the Title IX Policy but would fall within the other jurisdictions and provisions of the Code.
- ~~D.E.~~ Student Organization conduct proceedings may be initiated for alleged conduct that potentially violates both law and University policy without regard to the pendency of civil or criminal litigation in court or criminal arrest and prosecution. Proceedings under these procedural standards may be carried out prior to, concurrently with, or following civil or criminal proceedings at the discretion of the Student Conduct Authority. Determinations made or outcomes imposed will not be subject to change because criminal charges or civil complaints arising out of the same facts giving rise to violation(s) of University policy were dismissed, reduced, or resolved in favor of an individual or student organization.
- ~~E.F.~~ The University may adopt the finding of fact in a criminal or civil proceeding with a similar or higher standard of proof and conduct an outcomes-only proceeding if appropriate.
- ~~F.G.~~ The University has up to 180 calendar days to resolve an alleged violation(s) of the Code with a responding student organization upon receipt of a report of a possible violation that includes enough substantive information to conduct an investigation by the Student Conduct Authority or upon receipt of an investigation report from the Title IX Office. However, the University has discretion to extend this time period if deemed necessary to perform a thorough investigation, preserve fundamental due process, or due to other extraordinary circumstances.
- ~~G.H.~~ Student Organization decisions and outcomes may be published by the University.
- ~~H.I.~~ The University may restrict a student's or student members of a student organization's contact with specified individuals when determined appropriate based on the facts or information and circumstances of each unique incident. The Student Conduct Authority can administratively issue such restrictions to any individuals involved in a conflict or incident, regardless of whether a determination of alleged violations has been made. Such restrictions are valid and enforceable only with respect to individuals who are students at the University.
- ~~I.J.~~ The University may determine what University personnel have an educational need-to-know regarding the status and/or outcome of student organization conduct processes and to provide notice to relevant University personnel as determined by the Student Conduct Authority.

V. Amnesty.

- A. An element of promoting safety is providing clear, responsible methods of reporting and addressing incidents of misconduct. Therefore, in order to remove potential barriers to reporting, the Student Conduct Authority may in its discretion, not charge an ~~affected/reporting student~~ complainant with a violation for conduct originating from the

same incident if reported by that student in good faith to a University official, or otherwise discovered in investigation.

- B. The University's highest priority is the physical and mental health and safety of students and members of the University community. Therefore, no student seeking assistance for themselves or others as a result of a hazing incident, intoxication, or medical emergency from alcohol or other drugs will be charged with violation of the alcohol, controlled substances, and illegal drug or hazing provisions of this Code if:
 - 1. That student calls local or University law enforcement or medical assistance;
 - 2. That student cooperates fully with University, law enforcement, and medical personnel, as applicable; and
 - 3. That student remains at the scene with the person in need until assistance has arrived.

C. Amnesty provisions may extend beyond individual students to a student organization at the discretion of the Student Conduct Authority.

~~C.D.~~ The University recognizes that during times of a public health emergency as declared by local, state, or national authorities the priority of gathering information regarding contact and exposure to contagion may be greater than resolution of a violation of the Student Organization Conduct Code. Therefore, the University has discretion over whether a student organization will be charged with a violation of the Student Organization Conduct Code if information is a result of providing important contact tracing information to the University or public health officials.

VI. Amendments

This Code will be reviewed in its entirety every two years. Any substantive changes will be reviewed by the Vice President and presented to the Board of Trustees for approval. Any amendments can be proposed by University community members for review by submitting to the Vice President for Student Affairs.

VII. Student Organization Responsibility

A Student Organization may be held responsible for the actions of those affiliated with the organization, including but not limited to: one or more of its members (active or inactive), new members, former members, alumni, guests, contractors, and agents if action on behalf of, in the interest of, or as affiliates of the student organization. Every Student Organization has the duty to take all reasonable steps to prevent violations of University regulations and state laws growing out of or related to the activities of the Student Organization. Each Student Organization is expected to educate its members regarding their risk management policy and all applicable University policies and state laws.

- A. In determining whether a Student Organization may be held collectively responsible for the individual actions of its members, guests, contractors, and/or agents, all of the available factors and circumstances surrounding the specific incident will be reviewed and evaluated. There is no minimum number of student organization members who must be involved in an incident to determine group responsibility. A Student Organization may be subject review under the provisions of this Code for activities not sponsored by the Student Organization where persons present or responsible for the activity are members or guests of members of the Student Organization.
- B. Misconduct on the part of the Student Organization may be addressed when factors including, but not limited to the following are found:

1. Members of the Student Organization (active or inactive), new members, alumni, former members, agents, contractors, or guests act together to violate the *Student Conduct Code* or *Student Organization Conduct Code*; or
2. Officers or members of a Student Organization are present at a student organization -sponsored, financed, or otherwise supported activity or event; or
3. Student Organization leadership had knowledge or should have had knowledge of the event, or planned unlawful conduct and/or conduct in violation of the *Student Conduct Code* or the *Student Organization Conduct Code* before it occurred and failed to take preventative or corrective action or failed to stop unlawful behavior as it occurred at such event; or
4. An event or conduct in violation of the *Student Conduct Code* or the *Student Organization Conduct Code* occurred on premises and/or transportation owned, operated, controlled, or rented by the Student Organization; or
5. A pattern of individual violation(s) occurred and/or continues to occur without adequate control, response, or discipline on the part of the Student Organization or its leaders; or
6. The Student Organization or members interfere with the investigation or conduct proceedings of any individuals who are members (active or inactive), new members, alumni, former members, agents, contractors, guests, of the Student Organization.

C. Other Student Organization Privileges and Expectations

1. There are many privileges and expectations associated with being a Recognized Student Organization (RSO) at Florida State University. Refer to Student Activities regarding the privileges afforded RSO's on campus and refer to the RSO Handbook for expectations of an RSO.
https://union.fsu.edu/sites/g/files/upcbnu1456/files/Documents/RSO_Manual_2018.pdf

VIII. Violations

Each Student Organization is expected to abide by these rules of conduct and to be accountable for the behavior of student organization members. Lack of familiarity with University policy is not a justification for violating any provision of this Code. Unless specifically noted, intent is not a required element to establish a Code violation. Intoxication or impairment from alcohol, drugs, or other substances is not a justification for violating any provision of this Code. These rules of conduct should be read broadly and are not designed to define prohibited acts in exhaustive terms. See section IX. for Title IX Policy violations.

A. Sex Discrimination and Sexual Misconduct

The Student Organization will not participate in, tolerate, or condone any actions defined as "prohibited conduct" in the *Sex Discrimination and Sexual Misconduct* policy.

B. Title IX Policy Violations

The Student Organization will not participate in, tolerate, or condone any actions defined under "sexual harassment" in the Title IX Policy. Title IX Policy violations are resolved through specific procedural standards outlined in the Title IX Policy as well as applicable standards in the Student Organization Conduct Code not in conflict with specific Title IX Policy provisions. Alleged conduct will be resolved under the jurisdiction of the Title IX Policy and applicable procedural standards if: i) the alleged conduct may meet one or more of the violations

defined as sexual harassment in the Title IX Policy, and ii) the conduct occurred within the context of a University program or activity within the United States.

B.C. Endangerment

1. The Student Organization will not participate in, tolerate, or condone any of the following actions:
 - a. Physical violence or unwelcome force against a person or the property of any person or group.
 - b. Action(s) that imminently endanger the health, or safety of another person or group.
 - c. Interference with the freedom of another person to move about in a lawful manner by force, threat, intimidation, or other means without consent.
 - d. Action(s) that endanger the health, safety, or well-being of an animal. This includes, but is not limited to, intentionally or unintentionally torturing or in a cruel manner killing or causing serious bodily injury to an animal; failing to provide necessary food, water, or care for an animal; unreasonably abandoning an animal in the student's custody; transporting or confining an animal in a cruel manner; causing one animal to fight with another animal; or inappropriately overworking an animal. This provision does not prohibit any activity conducted as part of an approved academic or research program within the University.

C.D. Harassment and Bullying Behavior

1. The Student Organization will not participate in, tolerate, or condone any of the following actions:
 - a. Conduct, not of a sexual nature, including any gesture, written, verbal or physical act, or any electronic communication (includes text messages and postings on web-sites or social media), that places a person in reasonable fear of harm to their person or damage to their property, infringes upon rights of personal privacy or property, has the effect of substantially interfering with a reasonable person's academic performance or ability to participate in opportunities or benefits provided by the University, or has the effect of substantially interfering with the orderly operation of the University.
 - b. Stalking, not of a sexual nature, defined as a course of conduct (i.e. more than one act) directed at a specific individual which would cause a reasonable person to experience substantial emotional distress, or to fear for their safety or the safety of another.

D.E. Invasion of Privacy

1. The Student Organization will not participate in, tolerate, or condone any of the following actions:
 - a. Unauthorized intrusion upon a person's private property or communications.
 - b. Unauthorized appropriation and/or use of someone's identifying or personal data or documents.
 - c. Using electronic or other means to make a video or photographic record of any person where there is a reasonable expectation of privacy without the person's consent. This includes, but is not limited to, taking video or photographic images in shower/locker rooms, residence hall rooms,

private bedrooms, and restrooms. The sharing and/or distributing of such unauthorized records by any means is also prohibited.

- d. Using electronic or other means to make an oral record of any person where there is a reasonable expectation of privacy without the person's consent. Such oral communications include, but are not limited to, recordings made using any device and any wire, oral, or electronic communication.

E.F. **Hazing**

The Student Organization will not participate in, tolerate, or condone any Student Organization or individual action or situation, which occurs on or off University property, that intentionally, recklessly, or negligently endangers the mental or physical health or safety of a student for purposes including, but not limited to, initiation or admission into or affiliation with any University student organization or other group whether or not officially recognized by the University, or the perpetuation or furtherance of a tradition or ritual of any such student organization or group.

1. Hazing includes, but is not limited to:
 - a. Brutality of a physical nature, such as whipping, beating, branding, exposure to the elements, forced consumption of food, liquor, drug, or other substance;
 - b. Subjecting a person to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct that could result in extreme embarrassment, or other forced activity that could adversely affect the mental health or dignity of a reasonable person;
 - c. Pressuring or coercing a person into violating state or federal/national law and/or University policy;
 - d. Interfering with or impeding a person's academic pursuits, employment, religious observances, or affiliation with other individuals, groups, or activities; or
 - e. Otherwise infringing upon a person's personal or property rights or substantially interfering with a reasonable person's ability to participate in or benefit from the services, activities, or privileges provided by the University.

A student may commit an act of hazing whether the student is a prospective, current, or former member of the organization or group. The actions of active, associate, new and/or prospective members, former members, or alumni of a student organization or group may be considered hazing under this Code. The following circumstances are not a defense to a violation of this provision: express or implied consent of a victim, the conduct or activity was not part of any official organizational event or otherwise sanctioned or approved by the student organization, or the conduct or activity was not a condition of membership into a student organization.

2. Soliciting another or aiding or assisting another to engage in any act of hazing as defined in this Code, or active involvement in the planning of such action.
3. Observing or participating in any conduct defined as hazing pursuant to the Code by a member of the Student Organization or group who is not themselves an

~~affected/reporting individual complainant~~, without reporting the incident to a University official.

Florida State University Hazing Policy, BOG 6.021, and Section 1006.63, Florida Statutes, are considered part of and incorporated as applicable.

F.G. Alcohol, Controlled Substances, and Illegal Drugs

1. The Student Organization, members, and guests must comply with all federal, state, and local laws pertaining to alcohol. No person under the legal drinking age may possess, consume, provide, or be provided alcoholic beverages.
2. The Student Organization, members, and guests must follow federal, state, and local laws regarding illegal drugs, controlled substances and drug paraphernalia. No person may possess, use, purchase, provide, distribute, sell, and/or manufacture illegal drugs, other controlled substances, or drug paraphernalia while on the premises of or premises under the control of the Student Organization, while attending an organization event, or engaging in Student Organization activities or business, or acting within the scope of membership. The Student Organization may be held responsible for the distribution of illegal drugs and controlled substances in or adjacent to any organization facility or any facility operating as the organization's facility or in the control of the organization.
3. Alcoholic beverages must either be
 - a. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or
 - b. Brought by individual members and guests through a bring your own beverage ("BYOB") system. The presence of alcohol products above 15% by volume ("ABV") is prohibited at any organization event, except when served by a licensed and insured third-party vendor.
4. Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
5. Alcoholic beverages must not be purchased with student organization funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.)
6. A Student Organization must not co-host or co-sponsor an organization event with a bar, event promoter or alcohol distributor; however, a student organization may rent a bar, restaurant, or other licensed and insured third-party vendor to host an organization event.
7. Attendance by non-members at any event where alcohol is present must be by invitation only, and the student organizations must utilize a guest list and identification/banding system. Attendance at events with alcohol is limited to a reasonable guest-to-member ratio and must not exceed local fire or building code capacity of the student organization facility or host venue.
8. The Student Organization, members, and guests must not permit, encourage, coerce, or participate in any activities involving the rapid consumption of alcohol, including, but not limited to, drinking games and rapid consumption.
9. Any organization event or activity related to the new member joining process (e.g. recruitment, intake, rush) must be substance free. No alcohol, illegal drugs, or

controlled substances may be present if the organization event or activity is related to new member activities, meetings, or initiation into the Student Organization, including, but not limited to, "bid night," "Big/Little" events or activities, "family" events or activities, and any ritual or ceremony.

10. Hosting by owners, residents, student organization members, or others in control of the organization event where the underage consumption of alcohol, illegal use of controlled substances, or illegal drug use occurs, including in a residence hall room, residence hall common area, or off-campus personal residence or any space that is occupied by, under the control of, or reserved for the use of a Student Organization.
11. Failure of a Student Organization to take all necessary steps to ensure no person under the legal drinking age possesses alcoholic beverages at organization events or within any property or transportation it owns, operates, occupies, and/or rents, or is in control of is a violation of this policy.
12. Any violation of the University Alcohol Policy, FSU Regulation FSU-6.012.

G.H. Disruption and Obstruction

1. Student Organizations and student organization members must comply with the lawful order or reasonable request of an identified University official, any non-University law enforcement official, any non-University emergency responder, or any protective order.
2. The Student Organization will not engage in, tolerate, or condone:
 - a. Providing false or misleading information by members of the Student Organization, or on behalf of the Student Organization to a University official, law enforcement official, paramedics, or other medical staff.
 - b. Providing false or misleading information in a University and/or law enforcement investigation or hearing process.
 - c. Acts that disrupt the University student organization or student conduct process or other University investigation, adjudication, or resolution process. Examples may include, but are not limited to: attempting to coerce or influence a person regarding the reporting of a student or Student Organization conduct violation, or a person's participation in any conduct proceeding; avoiding or impeding communication in regard to a conduct proceeding; or actively disrupting a meeting or proceeding.
 - d. Informed participation in an event with another student organization and failing to take necessary actions to determine whether a Student Organization is currently on disciplinary probation, recognition is suspended with restrictive conditions, or the student organization has lost recognition.
 - e. Unreasonable disruption of peace, academic study, or sleep on or off campus.
 - f. Behavior which disrupts or obstructs student learning, instruction, research, administrative, or other University operations or previously scheduled or reserved on-campus activities.
 - g. Retaliation against another for making a report of conduct that may be in violation of this Code or other University policy, or participating in an investigation, process, or hearing. Making a report that is not made in good faith may be considered retaliation. See the Sex Discrimination and Sexual

Misconduct policy for prohibited conduct defined as retaliation in that policy.

H.I. Property

1. The Student Organization will not engage in, tolerate, or condone:
 - a. Malicious or negligent defacement, damage, or destruction of public or private property.
 - b. Theft, defined as removing or using the property or services of another person, off-campus entity, or of the University, with the intent to permanently deprive the person, off-campus entity, or University of the property or services.
 - c. Misappropriation, defined as temporarily removing or using the property or services of another person, off-campus entity, or the University, but without the intent to permanently deprive the person, off-campus entity, or the University of the property or services.
 - d. Receipt, possession, sale, or purchase of property or services that are known or reasonably should have been known to have been stolen or obtained through unlawful means.
 - e. Entering or using the property or facilities of the University, off-campus entity, or another person without the proper consent or authorization.

H.J. Other Violations

1. Student Organizations will not engage in, tolerate, or condone the violation of; or the aiding, abetting, furthering, conspiring, soliciting, inciting, or attempting to commit any of the following:
 - a. Violation of Federal or State law, local ordinance, or laws of other national jurisdictions.
 - b. Violation of any Florida Board of Governors Regulation.
 - c. Violation of any other University regulation or policy as defined in section II. Definitions, J. Policy in this Code.
 - d. Violation of the Academic Honor Policy when the student is not currently enrolled in the related course or when the incident cannot otherwise be processed under the Academic Honor Policy. Refer to the Academic Honor Policy for violations and descriptions.
 - e. Violation of policy of local or (inter)national governing entities including but not limited to member councils and (inter)national organizations.

IX. Procedural Standards

A. Advisors

1. An advisor may not participate directly in any proceedings or speak on behalf of the responding student organization, ~~affected/reporting individual/complainant~~, or witness with the exception of a formal hearing in a Title IX process. In those cases only, an advisor is responsible for the conducting of questioning as described in the Title IX Policy.
2. Consultation with an advisor during a meeting, proceeding or hearing must take place in a manner that is not disruptive.
3. Identity of an advisor is required to be reported to the Student Conduct Authority at least three business days prior to a meeting, proceeding, or hearing.
4. Advisors may not be individuals who serve other roles in the process as outlined in this Code (i.e. hearing administrator, witness, etc.), or if service in an advisory

capacity would unreasonably conflict with the fair administration of the student conduct process as determined by the appropriate Student Conduct Authority.

5. The University is not responsible for selecting or compensating an advisor for any student organization navigating the student conduct process.
6. The availability of an advisor to attend a student conduct meeting, proceeding, or hearing will not unreasonably interfere with or delay the student organization conduct process. For Title IX hearing proceedings, if a student organization's advisor does not appear the University will assign an advisor or delay proceedings as outlined in the Title IX Policy.
7. Once a meeting, proceeding, or hearing has been scheduled it will rarely be rescheduled due to later unavailability of an advisor.
8. A representative from the University's Office of the General Counsel may also be present at any meeting, proceeding, or hearing.

B. Reports

1. Anyone may file a report with the University alleging that a student organization has violated the Code. Any report should be submitted as soon as possible after the incident takes place, preferably within 60 calendar days. When there is significant delay, the Student Conduct Authority's ability to resolve an incident may be difficult due to access to reliable information and witnesses. Therefore, the Student Conduct Authority has discretion whether or not to pursue resolution of a report and will only pursue a significantly delayed report when the conduct or responding student organization are deemed to pose a potential threat to the health or safety of an individual or the University community, or other exceptional circumstances.
2. The Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards also may receive reports or information on the disposition of criminal cases from the FSU Police Department, Tallahassee Police Department, Leon County Sheriff's Office, Division of Alcoholic Beverages and Tobacco, other law enforcement agency, or any municipal, state, or federal court.
3. Reports may be accepted through alternate reporting mechanisms at the discretion of the Student Conduct Authority including but not limited to written or verbal communication, published information, or referral from another University department.
4. For reports alleging sex discrimination or sexual misconduct, the reporting process can be found in the Sex Discrimination and Sexual Misconduct policy and/or Title IX Policy. If a report alleges sexual misconduct and is reported via report.fsu.edu, the Student Conduct Authority will report the matter to the appropriate Title IX Office authority, in accordance with the University's Sex Discrimination and Sexual Misconduct Policy and/or Title IX Policy. The Title IX office will evaluate the report pursuant to the policy before it will be referred to the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards to review for possible violations of this Code.

C. Review and Investigation

5. All reported information will be reviewed by an appropriate Student Conduct Authority to determine appropriate next steps.
6. Interim Health or Safety Actions may be issued pursuant to section "F. Outcomes, 1. Interim Health and Safety Action" herein.
7. Investigation
 - a. Upon receipt of a report, except for reports that are referred to the Title IX Office, a prompt, thorough, and impartial investigation may be conducted by

the ~~Assistant Dean of Investigations~~ Office of Investigations and Assessment or FSUPD if further information is required to determine appropriate resolution by the Student Conduct Authority.

- b. Investigations will include a review of the submitted report, and other additional information, such as that gathered from investigation meetings with involved individuals or groups. Any involved individuals or groups will be interviewed and asked to share information they have regarding the incident including documents (text messages, emails, photos, etc.) and identification of any additional witnesses who may provide direct information regarding the incident.
- c. Students and student organization representatives may be accompanied by an advisor of their choice. Individuals are highly encouraged to participate in the process in order to allow for as thorough an investigation as possible; however an individual may decline to participate in the investigation process.
- d. At the conclusion of an investigation, the ~~Assistant Dean of Investigations~~ Office of Investigations and Assessment will produce an investigation report and forward to the Student Conduct Authority for determination for next steps including, but not limited to, no action, issuance of an admonishment, referral to another department, governing body, or national organization, or an information session to determine resolution of the allegation of misconduct.

D. Notice of Alleged Violations

8. Absent exigent circumstances, the Student Conduct Authority will notify a responding student organization of any alleged Code violation(s) within five business days after receiving all appropriate information.
9. Written notice given to any reporting individual(s) or responding student organizations will include:
 - a. Sufficient detail to allow a student organization representative to prepare a response (including source of information, description of the alleged behavior(s), and specific alleged Code violation(s)); and
 - b. The date, time, and location of an information session, during which the ~~affected/reporting individual~~ complainant or responding student may view all materials related to the case, receive instruction regarding the student conduct process and the student's rights, and discuss the type of resolution process to be utilized.
 - c. Notice that a student organization representative may waive the information session and advance directly to a formal hearing process by submitting notification in writing within two business days after the sending of the notice of alleged violation(s).

E. Information Session

10. During the information session the ~~affected/reporting individual~~ complainant or responding student organization representative may view all materials related to the case, review procedural standards, and discuss options for resolution, which include alternative resolution, ~~no-contest~~ informal resolution, informal hearing, formal hearing, or an outcomes-only hearing.
11. The Student Conduct Authority will determine what resolution process is appropriate after considering the expressed preferences of any ~~reporting individual~~ complainant(s) (if

applicable) and responding student organization representative(s), and the totality of the circumstances.

- a. An alternative resolution process will only be considered if both a ~~reporting individual-complainant~~ (if applicable) and responding student mutually agree. An alternative resolution process may be considered in cases falling under the jurisdiction of the Title IX Policy.
 - b. If a responding student organization representative elects either a ~~no-contest~~ ~~informal~~ resolution or informal hearing and the Student Conduct Authority deems ~~an informal resolution to be~~ appropriate, the administrator conducting the information session may immediately facilitate a ~~no-contest~~ ~~informal~~ resolution process or conduct the informal hearing as the hearing administrator, or schedule the informal hearing or ~~no-contest~~ ~~informal~~ resolution process to take place within a reasonable time. In cases involving an ~~affected/reporting individual-complainant~~, the hearing administrator will gather the necessary information and conclude the ~~no-contest~~ ~~informal~~ resolution or hearing within a reasonable time. A no-contest resolution or informal hearing for resolution of a case falling under the jurisdiction of the Title IX Policy is not permitted.
 - c. A formal hearing process will be utilized if elected by the responding student organization representative or if determined by the Student Conduct Authority to be the appropriate resolution process based on the totality of the circumstances of the case. If selected, a single hearing administrator is the only option for a formal hearing if the incident alleges violations of the Sex Discrimination and Sexual Misconduct policy.
 - d. An outcomes-only hearing may be utilized when a student organization has been found at fault in civil court with a preponderance of the evidence or higher standard at the discretion of the Student Conduct Authority.
12. When a responding student organization has two or more outstanding incidents, those incidents may be heard as a single case at the discretion of the Student Conduct Authority.

F. Resolutions

1. Alternative Resolution

- a. Alternative resolution is a voluntary process that allows the responding student organization to accept responsibility for a violation of expectations. The alternative resolution process is designed to eliminate the behavior, prevent its recurrence, and remedy its effects in a manner that meets the needs of the ~~affected/reporting individual-complainant~~ or entity while maintaining the safety of the campus community. The alternative resolution process will only be used with the agreement of both the ~~affected/reporting individual-complainant~~ or entity and responding student organization and under the direction of the Student Conduct Authority, who may elect to cease the resolution process at any time and revert to an investigation, hearing, or other resolution. Please note that the ~~affected/reporting individual-complainant~~ or entity may be a University Official, or a University Official representing a University department.
- b. The alternative resolution options available under this Code recognize:
 - i. Participation in this process is voluntary and either the ~~affected/reporting individual-complainant~~ or responding student

- organization representative can choose to end the process at any time prior to signing a resolution agreement.
- ii. Both the affected/reporting individual/complainant and responding student organization representative must participate in individual information sessions with appropriate staff to learn more about the resolution process prior to participating.
 - iii. The process is only intended to be used once by a responding student organization, and may not be considered if a responding student organization has previously been alleged to have violated the Code within a three year period. Further, the resolution process will not be considered for any incident that alleges any of the following: violence against a member of a vulnerable population, such as a minor or individual with a developmental disability; the use of a weapon; significant physical injury; that there are multiple alleged perpetrators of violence; or that there has been alleged violence against multiple individuals.
 - iv. If the affected/reporting individual/complainant and responding student organization representative mutually agree to participate in an alternative resolution process, they must agree to follow a timeline to be established in the information session for meeting schedules and response deadlines. An agreement resolution must be reached within 30 calendar days from agreement to proceed with the alternative resolution process. The University reserves the right to adjust established timelines if necessary to accommodate for limited staffing resources or other unforeseen circumstances.
 - v. The affected/reporting individual/complainant and responding student organization representative must agree to all terms established upon agreeing to engage in alternative resolution, or the case will be resolved through an investigation or other resolution process pursuant to the Code.
 - vi. The responding student organization may be charged with a violation of the Code for failure to adhere to the requirements laid out in the resolution agreement.
 - vii. Resolution agreements that are finalized through the alternative resolution process are not categorized as a student organization conduct record at the University, but can be referred to as an aggravating factor in assigning outcomes in the event of any future violations.
 - viii. Resolution agreements must be signed by both the affected/reporting individual/complainant and responding student organization representative as well as the Student Conduct Authority or ~~Assistant Dean of Investigations~~Office of Investigations and Assessment. If an agreement is unable to be reached, the matter will be referred to the Student Conduct Authority for further action and adjudication.
 - ix. Resolution agreements reached at the conclusion of the resolution process are final and not subject to any other review or appeal. Individuals participating in the resolution process and mutually

agree with the final resolution are waiving the ability to utilize a formal investigation and hearing process through the Student Conduct Authority.

- c. Both the ~~affected/reporting individual~~ complainant and responding student organization representative may be accompanied by an advisor at any meeting during the alternative resolution process.

2. ~~No-Contest~~ Informal Resolution

- a. A responding Student Organization may elect to resolve an outstanding violation(s) through a ~~no-contact~~ informal resolution in lieu of a hearing if deemed appropriate by the Student Conduct Authority and if the student organization representative accepts both responsibility or does not contest responsibility for the alleged violation(s) and assigned outcomes.
- b. In a ~~no-contest~~ informal resolution, because the student organization accepts responsibility, the proceeding will be focused on potential appropriate outcomes.
- c. ~~No-contest~~ informal resolutions may take place during the information session or scheduled within a reasonable time thereafter.
- d. ~~No-contest~~ informal resolutions are noted as a finding of responsibility for violation(s) of the Code and are considered a student organization conduct record.
- ~~d.e.~~ No-contest resolutions are not permitted for cases falling under the jurisdiction of the Title IX Policy.

3. Informal Hearing

- a. A responding Student Organization may elect to resolve an outstanding violation(s) through an informal hearing if deemed appropriate by the Student Conduct Authority. Informal hearings are typically utilized when there is not conflicting, complex, or additional information that would be best examined through a formal hearing setting.
- b. Informal hearings may take place as an element of the information session or scheduled within a reasonable time.
- c. The responding student organization representative may provide information including reports, witness statements, communications, or other documentation in the hearing.
- d. A hearing administrator may temporarily adjourn the informal hearing if the administrator determines that further review of clarification is necessary including, but not limited to interviewing the ~~reporting/affected individual~~ complainant or witnesses.
- e. A hearing administrator may utilize information gathered from information sessions, investigation meetings, or other proceedings involving individuals associated with the incident in making a determination on responsibility. If such information is under consideration, a responding student organization representative will be informed of the information and have an opportunity to respond.
- ~~e.f.~~ Informal hearings are not permitted for cases falling under the jurisdiction of the Title IX Policy.

4. Formal Hearing

- a. A formal hearing may be heard by a single hearing administrator or

Administrative Hearing Panel. For cases that include allegations of sex discrimination or sexual misconduct either under the Sex Discrimination and Sexual Misconduct Policy or the Title IX Policy, if a formal hearing is selected, the hearing will be conducted by a single administrator.

- b. Notice of a formal hearing, including the identity of the hearing administrator or body, will occur at least five business days prior to the hearing. Any objection regarding selected hearing administrator or hearing body must be submitted three business days prior to the start of a hearing.
- c. Formal Hearing Guidelines
 - i. Private hearing. A formal hearing is conducted in private. The ~~affected/reporting individual~~ complainant(s) (if applicable), responding student organization representative, and advisor(s) are allowed to attend the entire portion of the hearing at which information is presented. Admission of any other individual to the hearing is at the discretion of the Student Conduct Authority.
 - ii. Scheduling. Formal hearings are scheduled at the earliest availability of the ~~affected/reporting individual~~ complainant(s) (if applicable), responding student organization representative, person providing information on behalf of the University, and the hearing body. Student availability is determined based on academic class schedules and requirements. Absent exigent circumstances, lack of availability based upon personal matters, employment schedules, or the availability of an advisor are not considered in scheduling a formal hearing. A student or student organization should select as an advisor a person whose schedule reasonably allows attendance at the scheduled date and time for the hearing.
 - iii. Witnesses. In a formal hearing, appropriate witnesses identified by the Student Conduct Authority, reporting individual(s), or the responding student organization representative may be invited to the hearing to provide information in support of, or challenging responsibility of the alleged violation(s). Absent extraordinary circumstances, any witnesses must be identified at the information session or by the date otherwise given in a notice of allegations or other communication from the Student Conduct Authority. Witnesses will be invited by the Student Conduct Authority. Formal hearings will be scheduled within a timeframe to allow witnesses reasonable notice to participate, but a proceeding will not be unreasonably delayed or disrupted based on the availability of witnesses. In the case of a formal hearing, the University will make reasonable efforts to secure in-person testimony from law enforcement officers in cases where a student conduct charge results from an incident that was reported to law enforcement, and any University personnel who were involved in investigating a matter. However, sworn affidavits of law enforcement officers and official university reports may be considered by a hearing body in the absence of in-person testimony of the law enforcement officer or appropriate University employee(s), provided that the hearing body reasonably finds that the affidavit or report is otherwise

reliable and the responding student has an adequate opportunity to respond to all facts alleged in the affidavit. Other written witness statements will be accepted for review in a formal hearing if the witness does not attend at the discretion of the hearing administrator or body. However, such statements will not be considered as having equal weight as witness information presented in a hearing, and cannot be used as the sole information supporting a finding of responsibility. In formal hearings of cases falling under the jurisdiction of the Title IX Policy, witness statements may be relied upon for determination of responsibility if subject to questioning as described in the Title IX Policy.

- iv. Questions. The hearing administrator or body may pose questions directly to any individual providing information in the hearing. The ~~affected/reporting individual~~ complainant(s) (if applicable), and responding student organization representative may propose questions to be answered by one another, but questions must be directed to the hearing administrator or chair of the hearing body rather than to the individual directly. The hearing administrator or chair will determine whether questions or potential information are appropriate for review as part of the formal hearing at their discretion. In formal hearings falling under the jurisdiction of the Title IX Policy, questioning of participants in the hearing and determinations of relevancy will be made as described in the Title IX Policy.
- v. Information.
 - a. Additional information, including, but not limited to, reports, witness statements, communications, or other documentation may also be reviewed in a hearing. Any such documentation that was reasonably available during a University investigation, but which was not provided during the course of the investigation by the student organization representative or other individuals afforded an opportunity to do so, will not be considered. Any additional information must be submitted to the Student Conduct Authority immediately upon discovery of such information. In cases falling under the jurisdiction of the Title IX Policy, information will be relied upon for determination of responsibility if subject to questioning as described in the Title IX Policy.
 - b. Individuals may decline to provide information or answer questions posed in a hearing. However, the hearing body will make a decision on responsibility after considering the information that is shared as a part of the formal hearing.
 - c. Past violations of the responding student organizations, witnesses, or reporting individual(s) will be excluded from the hearing unless deemed relevant by the administrator or chair of the hearing body.

- d. Past behavior of a responding student organization may be reviewed as an aggravating or mitigating factor for consideration in assigning appropriate outcomes if the responding student organization is found responsible for a violation.
 - e. ~~Affected/reporting individuals~~ Complainants and responding student organization representatives may submit an impact statement to the appropriate Student Conduct Authority three business days prior to the formal hearing. Impact statements are considered an element of the hearing record and accessible for review by an ~~affected/reporting individual~~ complainant and responding student organization in the event there is a finding of responsibility. If applicable, the ~~affected/reporting individual~~ complainant and responding student organization representative may review the impact statement and provide a response within a reasonable time and by such method as determined by the Student Conduct Authority.
 - f. Consideration of information for a determination regarding responsibility is limited to that information presented in the formal hearing. Information that is discovered in a separate hearing or proceeding originating from the same reported incident may be introduced in a formal hearing.
 - vi. Hearing record. There will be a single record, such as a digital audio recording of all formal hearings. Deliberations will not be recorded. This recording will be the property of the University but will be made available for the ~~affected/reporting individual~~ complainant(s) or responding student organization representatives to review upon request. Any recordings of the hearing without the acknowledgement and permission of involved individuals is prohibited.
5. Outcomes-Only Hearing
- a. The Student Conduct Authority may determine that an outcomes-only hearing is appropriate to resolve a case where a student organization is found at fault in civil court based on a preponderance of the evidence or higher standard.
 - b. Outcome-only hearings may take place as an element of the information session or be scheduled within a reasonable time. If a student organization representative does not participate in the hearing, the Student Conduct Authority will issue the appropriate outcomes based on the information available.
 - c. The responding student organization representative may provide information, including an impact statement, for consideration.
 - e.d. An outcomes-only hearing is not permitted for violations charged under the jurisdiction of the Title IX Policy.
6. General Guidelines
- a. Basis for decision(s). The basis for any decision of responsibility in an informal or formal hearing will be whether upon a preponderance of the

information, it is more likely than not that a violation or violations of the Code occurred. The burden to demonstrate that this standard has been met rests with the University, and all responding student organizations are considered to be not responsible for a violation until and unless a hearing body makes a finding of responsibility.

- b. Informal procedural standards. Formal rules of process, procedure, and/or technical rules of evidence such as are applied in criminal or civil court are not used in student organization conduct proceedings.
- c. Personal Health and Safety Accommodations. The Student Conduct Authority may accommodate individuals with concerns for their personal health or safety during a proceeding or hearing by providing separate facilities or physical dividers, and/or by permitting participation by video conference or other viable means as determined by the Student Conduct Authority as appropriate and do not infringe upon fundamental due process.
- d. Accommodations for qualified individuals with a disability. Any student with a qualified disabling condition may work with the ~~Student Disability Resource Center~~ Office of Accessibility Services (SDRCOAS) to request a reasonable accommodation in order to equally participate in the student or student organization conduct process. All requests for reasonable accommodations must be made either through the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards or the SDRCOAS. All accommodation requests must be made in a timely manner and coordinated with the student's appropriate disability specialist within the SDRCOAS. Non-students may make a reasonable request for accommodation with the Student Conduct Authority.
- e. Decision in absentia. If an ~~affected/reporting individual~~ complainant, responding student organization representative, or witness does not appear for a proceeding or hearing after notice, the Student Conduct Authority or hearing body may postpone the proceeding or review any information in support of or challenging the violations in the individual's absence and determine a finding regarding responsibility and any related outcomes based upon the available information.
- f. Holds. The Student Conduct Authority may place a hold on the privileges of recognition of any student organization who fails to resolve allegations of a violation(s) of the Code in a timely manner.
- g. Any question of application of or objection to procedural standards, authority, scope or other provisions of the Code must be referred to the Student Conduct Authority at least 3 days prior to a conduct hearing.
- h. A hearing body or the Student Conduct Authority may impose other reasonable procedural requirements for the orderly administration of student conduct proceedings, provided that such requirements are not inconsistent with this Code and do not infringe upon a student organization's procedural due process rights.
- i. Joint hearing. In cases involving more than one responding student organization, whether in a formal or informal hearing, the hearing body may permit the hearing concerning each student organization to be conducted either separately or jointly.

- G. **Outcomes.** Outcomes are interim action(s) or final status or education assignments that alone or in any combination are assigned to a student organization as an interim health or safety measure or as a final outcome at the conclusion of a resolution process.
1. Interim Health and Safety Actions. Interim actions may be initiated to protect the health or safety of individuals involved in an incident or investigation or in circumstances when an organization is alleged to have engaged in conduct that poses a substantial risk to the operation of the University. IHSAs may be issued in conjunction with, or pending the outcome of, an investigative or adjudicative process of the *Student Conduct Code*, *Student Organization Conduct Code*, ~~or~~ *Sex Discrimination and Sexual Misconduct policy*, or Title IX policy.
 - a. Interim action(s) will be communicated in writing consistent with the notice provisions of this Code.
 - b. Interim action(s) are temporary measures applied through the duration of an investigation and/or resolution process and do not replace a resolution process as outlined in this Code.
 - c. A student organization may request a review of an interim action in writing to the Dean of Students. The scope of the request is limited to whether the interim action(s) should remain in place, based on the information available. The responding student organization in an IHSA is afforded an opportunity to respond to the allegations or information presented by the University as the basis for the IHSA. The Dean of Students will schedule a review meeting with the requesting student organization representative within three business days of receiving the written request. The requesting student organization may provide information including reports, witness statements, communications, or other documentation in the meeting. When applicable, an ~~affected/reporting individual~~ complainant may provide information to the Dean of Students for purposes of this review. Interim actions may be affirmed, modified, or lifted as a result of a requested review. The Dean of Students will communicate the final decision in writing within one business day of the review meeting.
 - d. Interim Action(s) may include any actions deemed appropriate to mitigate the threat to health, safety, or welfare of the University community or individuals involved in an incident, ranging from interim suspension to restrictions on participation in university-sponsored programs or activities or presence on campus.
 2. Status Outcomes

The outcomes listed below are not intended to serve as an exhaustive list of all outcomes the University may be able to utilize regarding a given Student Organization conduct concern.

 - a. Reprimand. A notice in writing to the student organization that the group is violating or has violated University expectations for behavior and that further violations may result in more severe disciplinary action.
 - b. Disciplinary Probation. This status is assigned to a student organization for a specified period of time. While on this status, any further violations may result in suspension or loss of recognition from the University. Other restrictions that may be placed upon a student organization on disciplinary probation may include, but are not limited to the following:
 - i. Participation in University or student activities,

- ii. Representation of the University in leadership positions or eligibility for awards or honors,
 - iii. Use or entrance into University facilities or campus areas,
 - iv. Contact with any specified individual(s), and/or
 - v. Student Organization events under the auspices of the Student Organization such as organization social events and tailgates.
 - c. Suspension of recognition. Suspension of recognition with the University after a specific date and for a specified period. Through the duration of the suspension period the student organization will be prohibited from utilizing the support and services afforded a recognized student organization and will be restricted from the following:
 - vi. Participation in University or student activities,
 - vii. Representation of the University in leadership positions or eligibility for awards or honors,
 - viii. Use or entrance into University facilities or campus areas,
 - ix. Student organization events under the auspices of the student organization such as organization social events, and tailgates.

To regain recognition at the conclusion of the suspension period, a student organization must demonstrate compliance with any terms of the suspension, and meet requirements of any applicable recognition processes(es) through Student Activities and fraternity and sorority life governing councils (if applicable).
 - d. Loss of recognition. Loss of recognition from the University after a specific date and for an indefinite period of time. During which time, the student organization will be prohibited from utilizing the support and services afforded a recognized student organization and privileges as outlined under the “suspension of recognition” section. The University may set a designated timeframe during which the organization will not be eligible to apply for re-recognition. This timeframe may be extended if there are further violations of University policy by the student organization or student organization members.
3. Education Outcomes
- a. Service Hours. Completion of service under the supervision of a University department or outside agency.
 - b. Discretionary outcomes. Work assignments, essays, presentations, research projects, conduct contracts, or other discretionary assignments.
4. Administrative Directive Outcomes
- a. Restitution. Compensation for loss, damage, or injury to University property. This may take the form of appropriate service, monetary, or material replacement.
 - b. No contact directive/extension of existing no contact directive. A no contact directive is an official University directive that serves as notice to an individual or individual(s) that they must not have physical contact with or proximity to, or direct verbal, electronic, written, and/or indirect communication intentionally made through another individual with an identified individual for a specified period of time. This may be a new directive, extension of an existing directive, or include altered or additional parameters or instructions to an existing directive. No contact directives may only be removed prior to the specified period of time at the discretion of the Student Conduct Authority and at the written request of all involved individuals.

- c. Loss of privilege. Denial of any specified privilege for a specified period of time.
 - d. Behavioral Plan. This is a directive to the student organization from the Office of Student Rights and Responsibilities Conduct and Community Standards and/or in consultation with another appropriate office (including, but not limited to Student Activities, Fraternity and Sorority Life, Housing, Title IX, etc.) which outlines expected behaviors.
5. Alternative Resolution Agreement Outcomes
- a. Any individual or combination of outcomes listed in the education outcomes section of this policy.
 - b. Administrative directive outcomes including, but limited to restitution, no contact directive or extension of existing no contact directive, loss of privilege and behavior plan as defined in the administrative directives outcomes section of this policy.
 - c. Voluntary membership reviews or cease and desist of student organization activities to determine a strategic plan for the future of the student organization.

H. Appeal Procedures

1. Both an ~~affected/reporting student~~ complainant (if applicable) and a responding student organization are afforded a single opportunity to appeal decisions and/or any outcomes issued by a hearing body within five business days of the date of the written decision and outcomes. Only ~~affected/reporting individuals~~ complainants who meet the definition of a student are eligible to submit an appeal request with the exception of cases of sex discrimination or sexual misconduct in which an ~~affected/reporting individual~~ complainant may submit an appeal regardless of student status. Any interim actions will remain in effect at the discretion of the Student Conduct Authority, however any outcome(s) resulting from the original hearing decision will be held in abeyance pending the conclusion of the Florida State University appeal process. A ~~complainant~~ affected/reporting individual (when applicable) and a responding student organization will be notified of an appeal submission by the other, given the opportunity to review the submitted appeal request, and given the opportunity to submit a response.
2. Required Format. All appeal requests must be in writing, identify the basis or bases for appeal, and include any supporting documentation the appealing individual or student organization wishes to be considered.
3. Scope of Review. Deference is given to the original hearing body's findings of fact and decision on responsibility and/or any outcomes; therefore, the burden is on the individual or Student Organization filing an appeal request to sufficiently demonstrate cause to alter the decision of the hearing body or any outcomes. An appeal review will generally be limited to a review of the record of the hearing and supporting documents for one or more of the bases of appeal listed below, provided however, that under extraordinary circumstances the appeal administrator may request additional information or clarification from the University, investigator(s), hearing body, Student Conduct Authority, reporting individual, responding student organization, or witnesses for purposes of this review.
4. Appellate Administrator(s). The Vice President designates University administrators to facilitate policies and procedural standards as outlined in this Code, including appellate review. All appellate reviews are considered recommendations for review and action for the Vice President for Student Affairs' final agency action on behalf of Florida State University.

- a. Decisions of the Administrative Hearing Panel, Student Conduct Board, or hearing administrators appointed by the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards may be appealed to the Dean of Students.
 - b. Decisions of the Dean of Students may be appealed to the Vice President.
- 5. Bases for Appeal. Appeal reviews are not a “re-hearing” of a student organization conduct matter, rather a review of process and submitted information to ensure stated procedural standards were followed. Appeal considerations are limited to one or more of the following bases:
 - a. **Process Review.** That the proceeding was not conducted in accordance with established procedural standards ~~or with bias or prejudice on the part of the hearing body~~. Such procedural errors must have substantially affected the outcome of the hearing.
 - b. **Bias Review.** That the proceedings were not conducted without bias or prejudice on the part of the hearing body. May include but is not limited to demonstration of a conflict of interest, or failure to objectively evaluate all relevant information.
 - b. **Information Review.** That the information presented in a proceeding does not support the finding of the hearing body that a violation of Code occurred.
 - c. **Outcome Review.** That the outcomes are extraordinarily disproportionate given the nature of the violations and any aggravating or mitigating circumstances presented.
 - d. **New Information.** That new information exists that was not known to the individual or student organization appealing and could not reasonably have been know or discovered at the time of the original proceeding, and which would have substantially affected the outcome of the proceeding. This does not include statements from ~~an affected/reporting individual/complainant~~ or responding student organization representative who did not appear for a proceeding or hearing.
- 6. Appeal Decision. An appeal administrator reviewing an appeal request may make one of the following recommendations for final agency action:
 - a. **Affirm.** The administrator may affirm the decision and/or outcomes of the original hearing body.
 - b. **Alter outcome.** The administrator may alter the outcome(s) issued by the original hearing body. Alteration in the outcome may include reducing or increasing severity of outcome(s) or requirements.
 - c. **New hearing.** The administrator may determine a new hearing by a different hearing body is warranted to correct procedural irregularity or to consider new information. An individual or student organization may appeal any decision by a hearing body assigned to adjudicate a new hearing.
 - d. **Remand.** The administrator may direct the original hearing body to review their original decision subject to any instructions from the appeal administrator. The hearing body may affirm its original decision or render a new decision consistent with those instructions. An individual or student organization may appeal a decision made on remand; however if a hearing body affirms its original decision, an individual or student organization may not appeal the decision on the same grounds as in the previous appeal.

7. Final Agency Action. The appeal administrator will forward findings and recommendations to the Vice President for Student Affairs for review. The Vice President's review and decision is considered the final decision of the University and will be communicated in writing within fifteen business days to the responding Student Organization and if applicable, simultaneously to the ~~affected/reporting individual/complainant~~. This timeline may be extended if necessary in consideration of the record on appeal. Final agency action decisions are only appealable by writ of certiorari to the Second Judicial Circuit in and for Leon County, Florida.

I. Record Keeping Practices.

1. File Maintenance. Records of all Student Organization conduct cases will be maintained in the Office of Student ~~Rights and Responsibilities~~ Conduct and Community Standards indefinitely.
2. Release of Records. The release of Student Organization conduct records will be governed by applicable federal and state laws regarding the privacy of education records. General information regarding the outcome of Student Organization conduct proceedings (without identifying information) may be released to the public.
3. Access to and Copies of Records. A student organization representative is permitted access and review of information in the conduct file for the purpose of reviewing information that is subject to consideration as part of a student organization conduct proceeding.
4. Transcriptions of hearings. Any student organization representative or a student desiring a transcript of a recorded hearing that is a part of their education record should Contact the Office of the General Counsel, which will arrange for the preparation of the transcript by a court reporting service. The court reporting service will provide the transcript to the Office of the General Counsel, which will perform a confidentiality review of the transcript and redact any confidential or exempt information pursuant to state or federal law. The requester shall bear the cost of the transcript preparation and confidentiality review.

Law implemented 1011.48 FS History-New 9-30-75, Formerly FSU-3.04, Amended 9-4-86, 3-20-88, 7-18-96, 7-20-99, 11-13-00, 5-9-2007, Substantially Rewritten, 6-9-2012, Amended 3-4-2016, Substantially rewritten 2-22-2017, Amended 6-8-2018, Substantially Rewritten 9-20-2019, Amended_____

**ACADEMIC AFFAIRS
COMMITTEE
ACTION ITEM A**



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John E. Thrasher
FROM: Provost Sally McRorie
DATE: August 28, 2020
SUBJECT: 2021-22 Legislative Budget Request

Request for Approval

Each year, the University forms a Legislative Budget Request (LBR) which is submitted to the State University System Board of Governors. For FY 2021-22, FSU requests additional recurring resources of \$51,511,700 and nonrecurring resources of \$15,820,017 for the following purposes:

- \$25,000,000 for FSU-Top 10
- \$20,000,000 for FSU Operational Support – Top 10
- \$15,820,017 for Critical Electrical Infrastructure at the National High Magnetic Field Laboratory
- \$6,511,700 for Integrated Advancement for the Joint FAMU-FSU College of Engineering



FLORIDA STATE UNIVERSITY
OFFICE OF THE PRESIDENT

TO: Chancellor Marshall Criser

FROM: John Thrasher

DATE: August 7, 2020

SUBJECT: FY 2021-2022 Legislative Budget Request Issues

With the support of the Governor, Legislature, and Board of Governors, Florida State University has made unprecedented advancements in *U.S. News & World Report* rankings – moving from #43 four years ago to #18 as of September this year. We have set new records for four-year graduation rates in Florida and gained stature as a national leader in student success, helping fuel the innovation economy that will drive Florida's future.

FSU is now positioned to give Florida two universities in the Top 10 nationally, making Florida a magnet for top talent and companies from around the nation and beyond. Our plan to elevate FSU's ranking is outlined in this Legislative Budget Request, and it is a bold initiative to accelerate FSU's progress. Your investments in FSU's student success and the broader innovation enterprise will improve the outcomes of the university while contributing to Florida's stature as a destination state for talent and industry.

To be clear, continued state operating support is critical to further advancement in national rankings. It is more expensive to operate a nationally ranked university, but the benefit to the state and return on investment to the economy is greater. The FSU LBR reflects a request for a state financial investment that is mindful of the balance of other state priorities, particularly during the COVID-19 pandemic and our economic recovery, yet critical to successfully accomplishing the state challenge to secure and maintain a top-tier nationally ranked university.

Accordingly, Florida State University submits the following Legislative Budget Requests for consideration.

FSU Priority Initiatives (Unique University Issues)

- a. FSU-Top 10
- b. FSU Operational Support-Top 10
- c. Critical Electrical Infrastructure at the National High Magnetic Field Laboratory
- d. Integrated Advancement for the Joint FAMU-FSU College of Engineering

Also included in this packet is the University Efficiencies report.

cc: Ed Burr

**State University System
Education and General
2021-2022 Legislative Budget Request
Form I**

University(s):	Florida State University
Request Title:	FSU-Top 10
Date Request Approved by University Board of Trustees:	Pending approval at September 10-11 Board of Trustees Meeting
Recurring Funds Requested:	\$25M
Non-Recurring Funds Requested:	
Total Funds Requested:	\$25M
Please check the request type below:	
Shared Services/System-Wide Request	<input type="checkbox"/>
Unique Request	<input checked="" type="checkbox"/>

- I. **Description** – 1. Describe the service or program to be provided and how this issue aligns with the goals and objectives of the strategic priorities and the 2020 University Accountability Plan established by your institution (include whether this is a new or expanded service/program). If expanded, what has been accomplished with the current service/program? 2. Describe any projected impact on academic programs, student enrollments, and student services.

Overview

FSU is requesting a recurring investment of \$25 million dollars to continue the university’s unprecedented and entrepreneurial efforts to move into the Top 10 public universities in the nation. Florida is the nation’s third largest state and is recognized as having the top public higher education system in the country for three years in a row. FSU has demonstrated incredible return on investment of targeted state funding by becoming the fastest improving institution in the entire Top 50 publics. In the past five years, FSU has served the State by improving a full 20 spots, from #43 to #38, #33, #26, and most recently becoming the 18th ranked public university in the nation and Florida’s second institution ranked in the Top 20. The more highly an institution is ranked, the more difficult it becomes to move up. Despite this factor, FSU plans to continue its move to achieve the Top 10.

That FSU has accomplished this level of success without a teaching hospital is a remarkable testimony to the uniqueness and ingenuity of the university and

its faculty. Florida State has invested in a comprehensive strategy guided by the university strategic plan and the BOG Accountability Plan.

To continue its move to the Top 10, FSU will strategically invest in:

- Continued growth of our distinctive and productive research base with high-level faculty hiring, particularly in the STEM fields to improve our research productivity, teaching, and national reputation as a top Research 1 university;
- Building upon our nationally acclaimed student success program by becoming a model for innovative and effective academic programs and career preparation for Florida's leaders of the future;
- Improving our SUS-leading transfer student success, particularly for Florida College System AA transfers;
- Reducing the Student-to-Faculty ratio from 20.5-to-1 to 17-to-1 to advance teaching and research at the university;
- Recruiting and supporting excellence and equity in our undergraduate, graduate, faculty and staff ranks.

Florida State University is grateful for the continued support and investment of the Florida Legislature, particularly during these difficult times. Their support over recent years has propelled the upward trajectory of FSU and the entire State University System, advancing the quality of our universities to new heights.

FSU is positioned to help the state of Florida rebound from the COVID-19 pandemic and continue Florida's advances in higher education, research, and producing a talented, innovative workforce.

Investing in new research faculty to expand our research portfolio

With recent state investments substantially elevating the university and continuing to do so, Florida State still has far fewer dollars for faculty resources and research than the institutions that now separate FSU from a Top 10 ranking. Our Top 10 plan hinges on the continuation of a bold faculty hiring initiative that is bringing the nation's top talent to FSU. Our recent initiatives have resulted in the hiring of more than 240 outstanding new faculty members, who are teaching, conducting leading-edge research, and building the FSU and State of Florida reputation. Nonetheless, FSU remains short of its goal to add 400 new faculty overall.

Moving the needle on *U.S. News & World Report* rankings is rather straightforward. It is also tied to state investment, as many of the measures are a direct reflection of university resources. For example, 10% of an institution's ranking is determined by its per-student spending, and another 20% is based on faculty resources. Almost one-quarter of the rankings are

based on the reputation of FSU among our national colleagues. Thus, Florida State's Top 10 funding request for the coming fiscal year is directed specifically at the investments that will help elevate the performance and national stature of the university and thereby the entire State of Florida.

Establishing the National Framework for Student Success

Florida State is already recognized as a national leader for improvements to its student retention and graduation rates. Since 2005, student retention at FSU improved from 87.9% to 93%, which is among the top 15 public universities in the nation. The six-year graduation rate at FSU has risen from 69.6% to 83%. The four-year graduation rate has risen from 46.2% in 2002 to 72% in 2018 (the highest four-year graduation rate in the history of FSU and the State University System) and it is expected to be even higher for the class that has graduated in 2020 (73+%). For the next set of *USN&WR* rankings, Florida State is projected to place in the top 10 in the country on these student success metrics.

We have an expectation that student success should be more than graduation and retention rates. We have established Six Pillars for Student Success to create a more holistic and beneficial effect on the student experience. Those pillars are:

1. A success team behind every student
2. Learning communities
3. A redesigned curriculum
4. Experiential and global learning
5. Leadership and personal development
6. College to career

The **success team** behind every student allows us to address inequities to assure that students from all sub-populations have an equal rate of graduation and equal experiences. To assure that support, we need to increase the number of advisors at FSU to get closer to the industry recommended student-to-advisor ratio of 300:1. Increasing the number of student advisors would also give new students a single advisor for the duration of their time at FSU, freeing up faculty to better guide and direct students on properly preparing for their careers.

Florida State has deployed College Life Coaches (CLC) to provide "high-touch" academic support to at-risk students who demonstrate the greatest need. While the CLC program has been enormously successful, it lacks a sufficient number of coaches and can thereby not adequately attend to the students who would benefit most from this level of support.

Even with these limitations, FSU has one of the nation's highest four-year graduation rates, and we have relative parity in the graduation rates of our Pell students and our various racial and ethnic populations. Our highly

successful Take 15 initiative not only improves students' times to degree, but also reduces their expenses and significantly improves their lifetime earnings.

For those students who face unique barriers or take a sub-optimal path to graduation we created the Graduation Specialists Initiative. This initiative brings together a team of specialized staff members who guide and assist 1,500+ students with high credit hours to a clear and timely path to graduation, as well as students who have stopped out of FSU and need to re-enroll to graduate.

We have been making great strides in **redesigning our curriculum**, particularly in gateway courses with high incidents of D and F grades or withdrawals (DFW). Failure to pass a gateway course is one of the keys to delayed graduation. In Fall 2017, FSU launched its Center for the Advancement of Teaching to promote proven educational practices and assist faculty in their adoption of leading-edge educational methodologies. We want to make sure that our courses maximize the learning for all of our students, particularly those who are the first-generation in their families to attend college, and employ active, experiential approaches that prepare students with the skills they need to thrive in their careers. In fact, we were just designated one of the eleven top universities in the country for successfully preparing our large group of first generation students, and noted as a national model in this important work. The COVID-19 pandemic has also expanded the need to present students with unique and effective learning environments. We must continue expand faculty professional development and the curricular interventions that improve the educational value of all of our courses for all our students.

Experiential and global learning - Our students are graduating into a changing world that expects them to have job-ready skills and experiences. We are a recognized leader in international education and global experiences, but we must focus on creating an access pipeline to these activities for our lower socioeconomic students. Funding will be key to developing more experiential learning opportunities and expanding those opportunities to the full breadth of our student population.

FSU's recent Engage 100 effort is an innovative way to introduce first-year students to engaged-learning experiences that enrich traditional classroom instruction and bolster student success. Our Engage 100 program currently reaches about half of each incoming class, and new resources will allow us to expand it to reach the full first-year class of students.

In 2019, FSU became the largest and most diverse university in the nation to adopt an experiential learning graduation requirement. Experiential learning includes undergraduate research, internships, community and project-based learning, international study, and other high-impact practices that provide students with the knowledge and skills needed to easily transition from **college to career**. Additional funding will expand programming and financial

support for students, particularly for students from lower-income backgrounds, so they can engage in more of these high-impact, career-building experiences.

Transfer Student Success

In Spring 2020, the Florida Legislature passed a bill to include transfer student graduation rates as a Performance Funding Metric for the State University System. The intent was to improve the graduation rates of AA degree transfers from the Florida College System. Florida State has a considerably higher two-year graduation rate than any of the other SUS institutions, but we need to do better. Twenty years ago, we started an enrollment management group that met once every two weeks to improve the student success for first-time-in-college freshmen. We are leveraging this group to deeply expand the support and engagement we provide to transfer students, such as through new advisors, transfer student support, and our Engage 100 project mentioned earlier. Financial aid remains an issue for these students and it is difficult to get donors, especially in the current financial context, to give sufficient philanthropic support for need-based aid.

FSU also has been engaged in a workgroup on transfer student success for the past two years with our colleagues from a dozen universities in the Southeast. This effort, sponsored by the Association of Public and Land-Grant Universities (APLU), is identifying the data and interventions necessary to assure on-time graduation for transfer students. Through this partnership, we are learning new ways to improve our transfer student performance.

Emphasis on Excellence and Equity

Top 10 universities are renowned for recruiting top students, faculty and staff. FSU has done fairly well in that regard, but we need to increase the critical mass of top leaders and influencers to climb the next rung of the rankings ladder. FSU will need to enroll more Benacquisto (National Merit) Scholars, Presidential Scholars (a program that lacks a recurring funding source), and other very top students.

FSU's plans of hiring new faculty means we are aspiring to hire a full range of outstanding faculty members: National Academy members, senior faculty (full professors) of national acclaim, associate professors with extensive research experience, assistant professors that hold research promise, and instructional faculty who will address course capacity constraints and provide smaller class sizes.

Exceptional students in doctoral and graduate programs are also essential in supporting FSU's movement in the national rankings and its instruction and research portfolio. These students and scholars are key components of a

competitive Research I University, and they are a core part of our Top 10 plan. We have had record enrollment of graduate students for the past two years, but we need to do a better job being competitive in the recruitment of the nation's top graduate students. FSU plans to invest in expanding our graduate student stipend support to help us move closer to market levels. Furthermore, to help accommodate the needs in undergraduate teaching, mentoring, and research, FSU will plan on investing to expand the number of graduate student assistantships.

This expansion will allow Florida State to increase its graduate student enrollment and programs and bring FSU on par with its public Research I University peers. Currently, FSU is in the bottom third of this peer group on the proportion of the student population that are graduate students. Funding is critical to our expansion of our overall graduate student population, funding expanded faculty and additional graduate assistantships.

The faculty hired through our national rankings enhancement funding will both help recruit and rely on exceptional students in doctoral programs. These students and scholars are key components of a competitive Research I University, and they are central to our Top 10 plan. To accommodate the needed growth in faculty research, we must increase the number of recurring graduate assistantships by at least 80. The assistantships will help us to attract top graduate assistants to complement our recent and future faculty hires to help elevate FSU to the level of our peers, to strengthen the scholarship of existing faculty members, to promote the research of new hires, to teach key undergraduate courses, and to mentor graduate and undergraduate students.

Diversity and equity are an essential component of our strategic plan and our institutional excellence. It is imperative that we grow and support our diverse students, faculty and staff and provide them with experiences that create equitable outcomes for all groups. We have not been able to keep up with our Research I peers in providing strong financial aid packages for many of our Pell-eligible students. Tallahassee is not a large metropolitan area, so most of our Pell students must move to Tallahassee to enroll at FSU. That means their annual Cost of Attendance is roughly \$5,500 more per student than those who are able to live at home. The result is that FSU must spend considerably more on need-based aid per student than universities in metropolitan areas. We have nation-leading programs like CARE and our Unconquered Scholars programs that support first generation and lower socioeconomic students, but they only serve 20% of our Pell-eligible students. We must expand more avenues of highly targeted support to all our Pell students.

The diversity of our faculty ranks remains lower than we want in spite of specialized incentives to recruit and retain these faculty. Our students benefit when faculty from varied backgrounds and experiences mentor them. FSU has a long history of inclusion born from its days as a women's college. The

Pending BOT Approval September 11, 2020

precursors to our CARE program began over 50 years ago. We have earned the Excellence in Education Diversity Award for each of the past six years and have been named National Diversity Champions for the past four years. We are number four in the nation producing Black medical doctors, behind three HBCU Colleges of Medicine and a leading producer of Black and Hispanic doctoral degrees in non-medical disciplines.

FSU also has a distinguished record as one of the leading producers of study abroad opportunities for students. Additionally, FSU recently was awarded the 2018 Platinum Level Institutional Award for Global Learning, Research & Engagement from the Association of Public and Land-Grant Universities. The previous year, FSU was one of four institutions awarded the Senator Paul Simon Award for Campus Internationalization. In spite of these accolades, FSU is committed to doing more to improve equity and reduce racism on our campus and throughout Florida.

Resource Needs

Primary among FSU's needs is to increase the size and quality of the faculty and to retain its existing faculty. The current COVID-19 outbreak may create an opportunity for FSU to hire nationally acclaimed faculty whose institutions can no longer adequately support their research. We have improved the climate for faculty at FSU and have improved our student-to-faculty ratio from 25:1 to 20.5:1. Yet we are still 181st in the latest *U.S. News & World Report* rankings of public universities on this measure. Florida State's multi-year plan has a student-to-faculty goal of 17:1, which would place us among the top 100 public universities.

Our current ratio requires our faculty to do more with less and it affects our ability to reimagine the classroom experience and create small classes. Student-to-Faculty Ratio and class size are both *U.S. News* metrics. With the previous support of the Legislature, Governor, and Board of Governors, FSU has hired hundreds of new faculty members, but we are still short of the number needed to reach a student-faculty ratio of 17:1 ratio would require an additional 363 faculty members. In total, the dollars requested in FSU's 2021-2022 LBR for Top 10 Plan would allow Florida State to hire an additional 102 faculty members. These 102 additional faculty would bring the university's student-to-faculty ratio to 19.4:1, good enough to improve to 161st in the nation.

Achieving this short-term 19.4 ratio would still have FSU behind most public universities in the United States, including institutions such as:

- University of Northern Kentucky
- University of North Florida
- University of Texas - Tyler

- University of West Georgia
- Valdosta State University

The requested funds will be used in a variety of ways annually, including:

- Hiring additional faculty;
- Establishment of world-class centers of excellence through the recruitment of National Academy-caliber scientists and senior researchers;
- Expanding student success efforts and advising;
- Recruiting for excellence and diversity among students, faculty and staff; and
- Providing funds necessary to improve scholarships and need-based aid.

Specifically, these funds will be used for:

2 National Academy Members	\$0.5M
15 Full Professors (established researchers)	\$2.3M
15 Associate Professors (mid-career stars)	\$1.8M
40 Assistant Professors	\$4.0M
30 Instructional Faculty	<u>\$2.2M</u>
Total	\$10.8M + Benefits=\$14.4M
80 Graduate Student Stipends	\$1.7M
20 Advisors/ Academic Coaches/Graduation & Transfer Student Specialists	\$1.0M
Undergraduate Student Success Programming	\$1.0M
Scholarships	\$2.5M
Financial Aid	<u>\$4.4M</u>
	\$25M

II. Return on Investment - Describe the outcome(s) anticipated, dashboard indicator(s) to be improved, or return on investment. Be specific. For example, if this issue focuses on improving retention rates, indicate the current retention rate and the expected increase in the retention rate. Similarly, if the issue focuses on expanding access to academic programs or student services, indicate the current and expected outcomes. University of Distinction proposals should also address the requirements outlined in the separate guidance document.

Increases in funding will provide strategic investments that benefit the State of Florida:

- Elevate Florida State University in its pursuit of Top 10 status among public universities as determined by *U.S. News & World Report*.
- Achieve higher national prominence as a leader in the fields of science, technology, engineering and math to ensure that Florida State continues to be a model for the State of Florida and nation in student career readiness and placement
- Realize substantial savings for Florida families through high student retention and increased four-year graduation rates
- Provide affordable excellence across a broad spectrum of academic fields; add significantly to the university's existing centers of excellence, including its nationally ranked science, arts, and business programs
- Provide benefits associated with expanding the university's research enterprise and research discoveries that will create jobs, opportunities for start-up companies, and by generating discoveries that may directly affect Floridians.

More importantly, state investments will allow Florida State to elevate its standing in most of the Florida Board of Governors' metrics, enhance its contributions to the State of Florida, and enable Florida State University to achieve world class distinction.

Key metrics that the *U.S. News & World Report* and *Top American Research Universities* include:

- Peer Ratings/National Reputation
- Student Retention and Graduation Rates (especially four-year graduation rates)
- Freshman Retention
- Student/Faculty Ratio
- Class Size
- Faculty Resources
- Total Research Expenditures
- Federal Research Expenditures
- National Academy Members

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- Faculty Awards
- Doctorates Granted
- Average SAT
- Postdoctoral Fellows
- Alumni Giving Rate
- National Reputation

III. Facilities *(If this issue requires an expansion or construction of a facility, please complete the following table.): None*

**2021-2022 Legislative Budget Request
Education and General
Position and Fiscal Summary
Operating Budget Form II**

University: Florida State University
Issue Title: FSU Top 10

	<u>RECURRING</u>	<u>NON- RECURRING</u>	<u>TOTAL</u>
<u>Positions</u>			
Faculty	102.00	0.00	102.00
Other (A&P/USPS)	20.00	0.00	20.00
	-----	-----	-----
Total	122.00	0.00	122.00
	=====	=====	=====
Salaries and Benefits	\$15,400,000	\$0	\$15,400,000
Other Personal Services	\$1,700,000	\$0	\$1,700,000
Expenses	\$0	\$0	\$0
Operating Capital Outlay	\$0	\$0	\$0
Electronic Data Processing	\$0	\$0	\$0
Financial Aid	\$6,900,000	\$0	\$6,900,000
Special Category (Specific)	\$0	\$0	\$0
<u>Student Success Programming</u>	\$1,000,000	\$0	\$1,000,000
	\$0	\$0	\$0
	\$0	\$0	\$0
	-----	-----	-----
Total All Categories	\$25,000,000	\$0	\$25,000,000
	=====	=====	=====

**State University System
Education and General
2021-2022 Legislative Budget Request
Form I**

University(s):	Florida State University
Request Title:	FSU Operational Support-Top 10
Date Request Approved by University Board of Trustees:	Pending approval at September 10-11 Board of Trustees Meeting
Recurring Funds Requested:	\$20M
Non-Recurring Funds Requested:	
Total Funds Requested:	\$20M
Please check the request type below:	
Shared Services/System-Wide Request	<input type="checkbox"/>
Unique Request	<input checked="" type="checkbox"/>

- I. Description** – 1. Describe the service or program to be provided and how this issue aligns with the goals and objectives of the strategic priorities and the 2020 University Accountability Plan established by your institution (include whether this is a new or expanded service/program). If expanded, what has been accomplished with the current service/program? 2. Describe any projected impact on academic programs, student enrollments, and student services. University of Distinction proposals should also address the requirements outlined in the separate guidance document.

Overview

Operations funding will further advance FSU’s plan to reach the Top 10 by investing in critical ongoing needs as well as transformational efforts that will advance Florida’s economy and workforce.

Improving Positioning for Membership in the AAU

Florida State University finds itself as the only SUS institution designated “Preeminent,” (due to our meeting 12 of 12 metrics for five years and nationally noted for meeting the goal of designation to the Top 20 publics more quickly than anyone could have predicted) which does not receive specific “Operating Funds” from the legislature. FSU maintains that with such support, we will not only continue our march up the *US News* rankings, but also will be increasingly ready to earn another important marker of excellence. Despite all the positive publicity around the State University System of Florida, the nation’s third largest state continues to have only one member of the Association of American Universities (AAU). The AAU

describes themselves as follows: "AAU comprises 65 distinguished research universities across the United States that continually advance society through education, research and discovery. Our universities earn the majority of competitively awarded federal funding for academic research and are educating tomorrow's visionary leaders and global citizens." Historically, the AAU has favored institutions with large research hospitals, expansive engineering programs, and high R&D expenditures through their research enterprises. These institutions are considered the top research universities, and they use that status to collaborate with each other and to win external funding contracts. Membership in AAU also elevates an institution's national peer reputation, a core metric for *U.S. News & World Report* and other academic rankings, and something that is often difficult to improve quickly.

The historic composition of AAU membership did not favor an institution like FSU that has a distributed primary medicine program and an atypical, shared engineering college with FAMU. However, the AAU accepted three members in 2019 that broke their historic mold. Their website notes: "*the association's black box of membership criteria include a mix of "quantitative measures used to assess the breadth and quality of university programs of research and graduate education" and a "more qualitative set of judgments about an institution's mission, characteristics, and trajectory."* With recent legislative investments, FSU is now better positioned than ever to deliver the state of Florida its second institution in the AAU. FSU fits that new AAU mold with a strong academic trajectory, a growing research portfolio (now over \$250M annually in research expenditures), a diverse population, and leadership in health and other issues affecting rural and underrepresented populations.

FSU has the benefit of being home to a diversity of highly recognized research organizations including: the National High Magnetic Field Laboratory, the Center for Ocean-Atmospheric Prediction Studies (COAPS), the Florida Center for Reading Research, the Learning Systems Institute, the Center for Advanced Power Systems, the Geophysical Fluid Dynamics Institute, the Institute of Politics, and the Institute for Justice Research & Development. These are some of 60 centers and institutes at FSU that cut across a broad spectrum of disciplines.

This diversity of programs and expertise positions FSU to establish itself as a national leader in many multidisciplinary fields. FSU has begun a health data sciences initiative to build our data sciences infrastructure to improve our case for more large National Institutes of Health (NIH) funded projects. Another project, entitled Big Bets, is working to increase external funding from non-governmental sources. Both of these projects have four pilot entries, but they will require additional resources for FSU to compete with other top universities - especially those in the AAU.

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In the FSU-Top 10 Legislative Budget Request, we identify efforts to build our reputation as a top research university by increasing our faculty ranks by 102. We showed our commitment to student success especially for diverse and lower-income populations and for transfer students. We also discussed our need to improve our recruitment of excellence and equity with undergraduate and graduate students, and faculty and staff. These bold investments will be necessary to move FSU into the Top 10 public universities in the nation.

This is an expensive endeavor, however, and it requires a concomitant investment in our operations and infrastructure to be fully realized. National Academy members, full professors, and associate professors with large research portfolios require startup packages including laboratory space and equipment, which in some disciplines may reach seven-figures. Invariably, FSU will need to retrofit aging laboratories with new machinery and technologies. Usually, these new faculty members are more expensive to employ during their first few years until they start attracting external research funding. However, the returns on these initial investments can be immense, as these faculty secure large grants and attract other high-performing faculty.

Each new faculty member in STEM or Health can be expected to generate more than \$150,000 in contracts and grants a year and be central players in FSU securing new patents and creating new business spinoffs. Recent return-on-investment studies show that research activities contribute to a strong return-on-investment; for every dollar Florida invests in its state universities, there is a return of nearly \$11.00.

In addition to startup funds for laboratory improvements, most of these faculty require the support staff necessary to manage their laboratories and research activities. The Health Data Science Initiative (HDSI) has a goal of producing the big data infrastructure necessary to earn larger grants, especially from the National Institutes of Health (NIH). The support staff needed for that project include individuals who can manage the projects, computing environment, data architecture, data carpentry, data governance, and AI/Machine Learning/Cognitive Computing algorithms to name a few.

Florida State is building a data science/big data infrastructure to empower multidisciplinary research grant proposals for groups like HDSI, but needs to elevate the computing and statistical support necessary to justify winning even bigger grants. Our Magnet Lab is a good example of the value of creating a strong infrastructure that supports research on many projects that leverage that high-caliber infrastructure to promote internationally recognized research. The Big Bets project is another example where FSU is creating an infrastructure and pipeline to secure grants from private

foundations and businesses. These grants are often multidisciplinary in nature, so operational resources are needed to coordinate efforts between faculty in numerous departments.

Building new research infrastructure and upgrading existing infrastructure will allow researchers to compete for more and better grants, which will not only bring external funding to the university, but it will also improve the learning environment for our graduate and undergraduate researchers. These efforts will allow FSU to produce more high-quality PhD graduates who will be ambassadors demonstrating the value of an FSU education.

Whereas new faculty can bring expertise in new research areas, an equally important investment is in retaining assistant and associate professors who are research productive. Florida State has invested in its faculty development programs to assure that all faculty can join a network of colleagues who can mentor them to be great researchers. It is usually less expensive to retain a faculty member than to hire a new one. Nonetheless, as FSU has increased its place in the rankings, our faculty are getting more offers to join other universities. We need to counter that trend by maintaining competitive wages and providing salary and support funds as a basis for counteroffers. With the significant investments the university makes in getting new faculty members established at the university, it is particularly challenging to have them leave the university. Retaining faculty is a key strategic priority.

Existing faculty often also benefit from seed money to explore emergent research topics. This seed money allows them to partner with colleagues to demonstrate expertise on emerging topics that are ripe for earning grants. These funds are frequently used to encourage the interdisciplinary research that leads to new discoveries, product, patents, and startup companies. FSU provides some seed money for faculty researchers but will need more to elevate to a position among the top 10 universities.

Another key support for both existing and new faculty is post-doctoral scholars (post-docs) and graduate student research and teaching assistants. FSU has been able to grow its number of post-doctoral researchers and graduate assistants in the past few years. Moving graduate assistant stipends to market levels will allow the university to recruit and retain outstanding graduate student assistants. Furthermore, recent PhD graduates covet post-doctoral appointments in top research centers around the world. Post-doctoral researchers are an invaluable support structure for grant research as they bring external research experience from other institutions and they are committed almost exclusively to research for the three years of their appointment. Although post-docs can be paid by grant proceeds, most grants are not large enough to support these researchers without additional institutional support.

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Florida State continues to raise private funds to support new faculty members and infrastructure needs, as well as the development of state-of-the-art teaching and laboratory facilities. Rarely do institutions receive \$100M donations as FSU did from the Jim and Jan Moran Foundation for the Jim Moran College of Entrepreneurship. We will continue to pursue private funds to support our mission, but we need state dollars to provide the strategic investments we need to get into the Top 10. It is important to note that alumni giving is also one of the *US News* metrics.

In addition to research infrastructure and faculty retention, there are operational expenses associated with a top student success program. Previous dollars have allowed Florida State to invest in the EAB Student Success Collaborative, a project designed to increase persistence and graduation among at-risk students. This initiative has allowed FSU to identify, through statistical analysis, and then guide students to their best – or a better – course of action. Examples include students who might benefit from switching majors and providing students (and their academic advisors) with information on job prospects and expected earnings.

FSU is also investing in Salesforce to provide a common communication platform for students. This platform will allow FSU to centralize almost all communications with students under a single platform. As we invested in various platforms to improve our student retention and graduation, we also created a fragmented landscape of tools. As we focus now on the full student life cycle, it is essential for us to have a singular platform for students to access information and for advisors to access students to help them achieve on-time graduation.

Increasingly, top universities are using artificial intelligence, machine learning and data science to identify positive and negative student behaviors and outcomes. From these efforts, they can identify when students have a change in their academic performance or behaviors that may suggest a need to intervene. The EAB platform does this to a minor extent, but FSU has been working on expanding its student data science infrastructure as a way to gain better insights into student success both in school and after graduation. Expanding student success technologies and data capacities is particularly important during the COVID-19 pandemic as the university works to ensure every student is engaged and supported throughout their time at FSU, even if many are not on campus.

The requested funds, which could be funded through recurring increases in existing funding programs or otherwise, will be used in a variety of ways annually, including:

- Startup funds for new faculty to establish their research centers or laboratories
- Purchase of laboratory equipment and technologies;

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- Development of infrastructure and expertise around data sciences;
- Employment of support staff, such as laboratory managers and technicians, fiscal assistants, grants editors, and grants managers to support new research ventures;
- Employment of postdoctoral scientists who will work shoulder to shoulder with STEM faculty in their laboratories;
- Seed funds to enable faculty to experiment with new research avenues in preparation for submitting grant proposals;
- Compensation to assist in retaining and rewarding outstanding faculty members;
- Purchase of information technology and technology support to improve student outcomes.

Specifically, funds will be invested in:

72 Start-up for new faculty's research labs	\$6.0M
50 Research Support Staff	\$2.5M
40 Post-doctoral Scholars	\$1.5M
New Research Proposal Seed Money	\$1.0M
Faculty Retention	\$2.8M
Graduate Assistant Stipends & Retention	\$1.2M
Laboratory upgrades, machinery and technology	\$2.0M
IT infrastructure upgrades	\$2.0M
Student Success Technologies	<u>\$1.0M</u> \$20M

II. Return on Investment - Describe the outcome(s) anticipated, dashboard indicator(s) to be improved, or return on investment. Be specific. For example, if this issue focuses on improving retention rates, indicate the current retention rate and the expected increase in the retention rate. Similarly, if the issue focuses on expanding access to academic programs or student services, indicate the current and expected outcomes. University of Distinction proposals should also address the requirements outlined in the separate guidance document.

This strategic investment will result in significant positives for both Florida State University and the State of Florida:

1. Retaining top faculty will further FSU's goal of being ranked in the Top 10 among public universities as determined by *U.S. News & World Report* by reducing class size and improving the student-to-faculty ratio
2. Maintaining stability by keeping faculty from being lured to higher-paying institutions improves academic program continuity while providing students with greater consistency, relatability and connectedness to the faculty and the institution
3. Retaining top faculty will allow Florida State to attract additional high-achieving undergraduates, including Bright Futures and Benacquisto Scholars, who often choose a college based on opportunities to engage with distinguished faculty
4. Improving faculty retention means more students will be able to engage in high-impact practices like directed individual study, undergraduate research, community and project-based learning, honors courses, entrepreneurial activities, and internships
5. Heighten the university's reputation as a STEM leader in Florida and the nation, enhancing Florida State's standing
6. Further FSU's national stature in research and creative endeavors through the attraction and retention of faculty who are at highly productive and widely regarded points in their careers
7. Establish affordable excellence across a wider array of disciplines and Florida State's centers of excellence, including its top-ranked programs in business, STEM, design, film, and other high performing fields of study
8. Improving student success and the college to career pathway through technology investments.

Continued state investments in FSU will also raise the university's standing in virtually every Board of Governors metric used in performance awards and preeminence determinations, including:

- Student Retention and Graduation Rates
- Freshman Retention

- Student/Faculty Ratio
- Class Size
- Faculty Resources
- Total Research Expenditures
- Federal Research Grants
- National Academy Members
- Faculty Awards
- Doctoral Degrees Granted
- Average SAT
- Postdoctoral Fellows
- Alumni Giving Rates
- National Rank and Reputation

III. Facilities *(If this issue requires an expansion or construction of a facility, please complete the following table.): None*

**2021-2022 Legislative Budget Request
Education and General
Position and Fiscal Summary
Operating Budget Form II**

University: Florida State University
Issue Title: FSU Operational Support

	<u>RECURRING</u>	<u>NON- RECURRING</u>	<u>TOTAL</u>
<u>Positions</u>			
Faculty	0.00	0.00	0.00
Other (A&P/USPS)	42.00	0.00	42.00
	-----	-----	-----
Total	42.00	0.00	42.00
	=====	=====	=====
Salaries and Benefits	\$2,500,000	\$0	\$2,500,000
Other Personal Services	\$2,700,000	\$0	\$2,700,000
Expenses	\$4,000,000	\$0	\$4,000,000
Operating Capital Outlay	\$8,000,000	\$0	\$8,000,000
Electronic Data Processing	\$0	\$0	\$0
Financial Aid	\$0	\$0	\$0
Special Category (Specific)	\$0	\$0	\$0
Retention	\$2,800,000	\$0	\$2,800,000
	-----	-----	-----
	\$0	\$0	\$0
	-----	-----	-----
	\$0	\$0	\$0
	-----	-----	-----
Total All Categories	\$20,000,000	\$0	\$20,000,000
	=====	=====	=====

**State University System
Education and General
2021-2022 Legislative Budget Request
Form I**

University(s):	Florida State University
Request Title:	Critical Electrical Infrastructure at the National High Magnetic Field Laboratory
Date Request Approved by University Board of Trustees:	Pending approval at September 10-11 Board of Trustees Meeting
Recurring Funds Requested:	-NONE-
Non-Recurring Funds Requested:	\$15,820,017.00
Total Funds Requested:	\$15,820,017.00
Please check the request type below:	
Shared Services/System-Wide Request	<input checked="" type="checkbox"/>
Unique Request	<input type="checkbox"/>

I. Description

Introduction

The National High Magnetic Field Laboratory (National MagLab) is the only lab of its kind in the United States and is the largest and highest powered magnet laboratory in the world. Headquartered at **Florida State University (FSU)** with sites at the **University of Florida (UF)** and Los Alamos National Laboratory, the National MagLab hosts 2,000 scientists from across the globe each year who leverage the power of high-field magnets to make discoveries today that will lead to the technologies of tomorrow.

Established 30 years ago through a visionary partnership between the State of Florida and the National Science Foundation (NSF), the National MagLab hosts a fleet of powerful magnets -including 17 world-record holders - that have helped facilitate more than 9,600 groundbreaking scientific publications. This research has helped scientists understand complex, new materials, find energy solutions, create a more sustainable planet, and cure diseases.

Aging Critical Infrastructure

The National MagLab's dominance in the realm of high magnetic field research is largely based on the unique capability to operate several world-record, high-field magnets at the FSU-based Tallahassee site. These magnets produce fields more than a million times stronger than the Earth's magnetic field - up to 45 tesla

continuously – with the help of strong and reliable scientific and industrial infrastructure.

The critical equipment that supplies electrical power to the National MagLab's FSU site is now more than 28 years old and at the end of its lifetime. This affects the reliability of the electrical power to the lab, putting the lab's reputation and leadership at risk, as well as our personnel and tens of millions of dollars of highly-specialized equipment.

The National MagLab's power needs have increased over the past two decades as our lab's stature has grown and are expected to continue to grow significantly over the next 5-10 years due to the construction of new magnets and an expansion to existing scientific and electrical equipment funded by our primary funder, the NSF – *upgrades which cannot be supported by the existing electrical power infrastructure.*

Electrical power is fed from the municipal power grid to the National MagLab via a pair of power feeds (2,000 ampere/12,500 volt AC) and a main switchgear (US1) consisting of circuit breakers, distribution lines and power quality balancing components. The electrical switchgear that powers the National MagLab is large in scale. When fully operational, the National MagLab draws more than 7% of the City of Tallahassee's power generation capacity through its electrical gear. More than 95% of the power used at the National MagLab flows through four 14.5 million watt power supplies to our massive magnets. *However, the original (US1) switchgear has reached its end of life and, having been constructed nearly 30 years ago, does not include modern protections against arc flash and other hazards.*

US1 Electrical Infrastructure Upgrade

The upgrade of the National MagLab's main electrical gear needs to achieve reliable and safe operations that will support the future increased electrical power demands. The upgrade is comprised of four major parts:

- (1) The replacement of the main National MagLab switch gear with modern-day equipment** that is operationally highly-reliable, increases personnel safety (via process automation, arc flash shielding, increased fault ratings), meets the increased power needs and is maintainable over the expected equipment life time of 30 years.
- (2) The replacement of the existing power quality balancing infrastructure** (capacitor bank) with a system that ensures high power quality, while also increasing the electrical power capacity, operational reliability, magnetic field stability, and longevity of tens of millions of dollars of scientific instrumentation powered by the US1 electrical infrastructure.
- (3) The replacement of the laboratory's 1992 diesel powered back-up generator** with a natural gas powered generator that can reliably sustain critical building infrastructure and unique scientific equipment during the extended power

outages which will be associated with the installation of the new US1 electrical infrastructure, as well as power interruptions due to thunderstorms and hurricanes that impact Tallahassee.

(4) The upgrade of the laboratory's networking infrastructure to enhance the speed, security and reliability of the MagLab computer network to accommodate the data requirements of state-of-the-art research and the new intelligent US1 electrical infrastructure.

The project can be realized within 24 to 30 months of the funds being made available. This effort includes a detailed engineering and construction planning phase executed by FSU and the National MagLab in collaboration with a private-sector electrical engineering firm, followed by installation of the equipment onsite.

Budget Estimate

FSU and the National MagLab have contracted and are collaborating with a private-sector engineering firm to perform a detailed engineering and feasibility study. The work has provided an informed conclusion on how the US1 electrical gear should be upgraded to achieve the most reliable and safest operations to support the National MagLab's increased electrical power demands for the next 30 years. This engineering team has worked with all relevant stakeholders and has prepared the proposed infrastructure upgrade plan.

The project cost includes engineering and detailed construction designs by an engineering firm, all necessary replacement equipment, and the installation and commissioning of the gear as well as the generator at our FSU-based site. Upgraded electrical and networking infrastructure functionality is also included in this cost estimate, i.e. additional safety features to reduce personnel exposure to high-power electrical equipment, power conditioning equipment to increase the capacity and improve the quality of the electrical power, and equipment to enhance the network connectivity at the National MagLab. The total estimated cost for the National MagLab's US1 electrical infrastructure upgrade is \$15,820,017.00.

Alignment with FSU Goals and the FSU 2020 University Accountability Plan

The National MagLab significantly contributes to FSU's strategic priorities and key initiatives, as well as many of its performance and preeminence metrics. This investment in critical equipment at the National MagLab addresses a need to replace aging infrastructure and modernize this world-unique facility to ensure that it is retained and continues to flourish in Florida.

Supporting this project will sustain the lab's ability to attract more than \$45 million annually in research investments from the National Science Foundation, Department of Energy, National Institutes for Health, Department of Defense, and other government and private funding sources, while bolstering FSU's

academic and research excellence goals on the path to becoming a **Top 10 public university**. Because this equipment investment fundamentally impacts the continued operation of the National MagLab, it also has important implications for **recruiting and retaining top-tier talent** across faculty, postdoc, and graduate student levels and for the lab's ability to **support the larger entrepreneurial ecosystem** both at the university and in the broader community. The National MagLab is also a critical training ground for educating thousands of students in diverse STEM fields, building a Florida-based workforce trained for **future high-tech jobs** or to launch their own **innovative entrepreneurial endeavors**.

II. Return on Investment

In addition to being a world leader in high magnetic field research, the National MagLab is a huge economic driver for the state, yielding \$325 million in economic activity each year for Florida. A recent study by the Center for Economic Forecasting and Analysis indicates that for every dollar of state money invested in the National MagLab, \$6.44 is generated in economic activity. The National MagLab is partnering with the Tallahassee Office of Economic Vitality to attract business to Florida via its campaign to establish Tallahassee as the "*Magnetic Capital of the World*". Finally, with reliable infrastructure, the National MagLab will continue to attract thousands of visiting scientists from around the world whose travel to our FSU and UF campuses annually generates \$20 million in sales and revenue in the Tallahassee and Gainesville tourism economies.

Over the next twenty years, economists estimate that the National MagLab will generate \$6.5 billion in economic output in Florida while generating nearly 54,000 jobs. Funding this electrical infrastructure upgrade positions the National MagLab to be more successful in future funding proposals from the NSF and other federal agencies, which would bring even more money and jobs to our state. This upgrade of the National MagLab's main electrical infrastructure will also ensure that Florida will maintain worldwide preeminence at the rapidly growing scientific frontiers of high magnetic field research for the next three decades.

III. Facilities *(If this issue requires an expansion or construction of a facility, please complete the following table.): None*

**2021-2022 Legislative Budget Request
Education and General
Position and Fiscal Summary
Operating Budget Form II**

University: Florida State University
Issue Title: Critical Electrical Infrastructure
at the National High Magnetic
Field Laboratory

	<u>RECURRING</u>	<u>NON- RECURRING</u>	<u>TOTAL</u>
<u>Positions</u>			
Faculty	0.00	0.00	0.00
Other (A&P/USPS)	0.00	0.00	0.00
	-----	-----	-----
Total	0.00	0.00	0.00
	=====	=====	=====
Salaries and Benefits	\$0	\$0	\$0
Other Personal Services	\$0	\$0	\$0
Expenses	\$0	\$0	\$0
Operating Capital Outlay	\$0	\$15,820,017	\$15,820,017
Electronic Data Processing	\$0	\$0	\$0
Financial Aid	\$0	\$0	\$0
Special Category (Specific)	\$0	\$0	\$0
_____	\$0	\$0	\$0
_____	\$0	\$0	\$0
_____	\$0	\$0	\$0
	-----	-----	-----
Total All Categories	\$0	\$15,820,017	\$15,820,017
	=====	=====	=====

**State University System
Education and General
2021-2022 Legislative Budget Request
Form I**

University(s):	Florida A&M University and Florida State University
Request Title:	Integrated Advancement for the Joint College of Engineering
Date Request Approved by University Board of Trustees:	Pending approval at September 10- 11 FSU Board of Trustees Meeting
Recurring Funds Requested:	\$6,551,700
Non-Recurring Funds Requested:	
Total Funds Requested:	\$6,551,700
Please check the request type below:	
Shared Services/System-Wide Request	<input checked="" type="checkbox"/>
Unique Request	<input type="checkbox"/>

I. Description

Thirty-eight years ago the State of Florida boldly created the nation’s most unique shared college of engineering bringing together Florida Agricultural and Mechanical University, the leading public historically black university with Florida State University, one of the America’s 100 top research universities. Students graduate from either FAMU or FSU, but study engineering together on our shared engineering campus.

The Florida Department of Economic Opportunity recognizes that expanding engineering education is critical to Florida’s future growth. Thanks to our partnership that merges excellence in research and diversity, we are the only engineering school in the US that provides top research educational opportunities to a student population that reflects the diversity of Florida and our nation. We are also far above national averages with 28% females in our undergraduate class. Since engineering is a team sport, the diversity of our design teams provides experiences that are highly prized by corporations and these benefits accrue to all of our students, whether majority or minority.

In the four years since the legislature and partner university leadership recommitted to the joint college, we have seen an increase in most areas by 20%: to a faculty of 120, graduating 500 engineers each year and securing \$25M

external research funding annually. We secured 30 patents in 2019, and contribute to the economy and society in so many ways, including nationally recognized research on waste disposal associated with the COVID-19 pandemic.

This growth was fueled by carryforward that is now depleted, and the future is jeopardized by the inadequate E&G funding to the college's joint budget. The State University System Board of Governors identified our \$6.5M LBR request last year as a top system-wide priority in their 2020-21 budget request. If we are to sustain the recent very positive momentum, we must have increased financial support. Growing national recognition for the power of this grand experiment in the State of Florida will be disrupted if we do not receive an increase this year. The investment will pay off handsomely for FAMU, FSU and the State of Florida. The wonderful thing is that success of the FAMU-FSU College of Engineering helps both our partner universities achieve their strategic goals. Florida State reached the top twenty national public universities, yet the college of engineering is only 1/3 the size of the average in the top 20 and must grow to fuel FSU's longer-term advancement in the rankings. And FAMU is already one of the leading HBCU's in research and doctoral degree production, but aims to become the first Historically Black College to reach the elite of top research universities with the help of the joint college of engineering. Together FAMU and FSU can do something that no other university in the US can accomplish by training an inclusive, diverse and excellent workforce to fuel our state's engineering labor needs. Both universities have generously provided financial support to help the college, but the joint LBR is the only sustainable way of ensuring that the partnership endures and flourishes.

We have programs planned that will significantly improve the success of our students – retention rates, graduation rates, degree and employment opportunities. For example, we know how to improve student retention but do not have the resources for programming and support to make this available to all our students.

We will increase opportunity for our students through hiring new faculty, introducing new courses and degrees in strategic areas for the State, such as Aerospace, Computer, Systems and Biomedical Engineering, and aggressively recruit the best and most diverse cadre of doctoral students. We will attract and retain outstanding faculty in strategic areas of research, and provide them with state-of-the-art facilities and staff support to enable them to compete for, and win, research grants and contracts from government agencies, corporations and foundations. To do this we need to offer competitive salaries and equipment start-up investments that will be rewarded over the years through external grant funding into the institution.

The joint college is uniquely positioned to develop new and larger research centers that support key areas of technological emphasis, including health

technology, materials, aerospace, biomedical engineering computer engineering, energy sustainability, resilience, and disaster recovery. These research centers will in turn allow the joint college to expand the size and diversity of its student body and will lead to new intellectual property and spin-off companies in the region.

To meaningfully advance goals related to research, academic quality, overall efficiency and effectiveness of the FAMU-FSU Joint College of Engineering, several critical investments must be made. In 2017, the Legislature provided \$1M of the \$7.168M LBR that was requested. That \$1M was allocated by the college to deal with market equity adjustments to salaries, and to pay salaries for new faculty and staff in the areas of undergraduate and graduate student success. We are grateful for the legislature's support, but the funds requested are absolutely more essential in order to meet strategic goals for both FAMU and FSU. This new funding will enable the college to grow to the next level and compensate for nearly a decade of underinvestment.

1) Additional Joint College Faculty Researchers (\$1M Salary + \$330K Fringe)

The recruitment of 8 researchers of the highest quality are essential for the Joint College of Engineering to deliver the education and impact needed by the state of Florida, while increasing its reputation to the benefit of graduates and the region.

- a. Faculty in sensors and biomaterials for healthy aging ("aging in place") will require technology for medical devices and sensors that would leverage existing strengths at the college, the FSU School of Medicine and the FAMU School of Pharmacy.
- b. Faculty in materials for aerospace: ultra-light and strong materials are critical to the development of a growing commercial aerospace industry, and to entrepreneurial approaches for efficient high-speed transportation. Through the college, both FAMU and FSU are funded for deep space development, and new faculty will enable us to seek larger funding opportunities.
- c. Faculty in robotics: robotics has growing applications to improve manufacturing efficiency, assist loss of function in people, and expand the capabilities of networked devices, popularly known as the "internet of things." We will strengthen our industry standing through additional hiring in the area of controls expertise within mechanical and electrical engineering.
- d. Faculty with expertise in resilience and sustainability including storm related resilience, efficient and safe transportation systems suited for evacuation and quick recovery, and pandemic resistance. We will be seeking to add our expertise in civil and environmental, industrial and biomedical engineering.

- e. Faculty in cybersecurity for energy resilience: the development of sustainable energy is vitally important to the state, and beyond to the global marketplace. We would expand on our strength in power systems to design a robust renewable energy “microgrid” and enhance the systems side of renewable energy capture, storage, and transportation.
- f. Additional faculty to complement those listed above.

2) Start-up funds and research equipment for faculty (\$2.5M)

- a. Universities must provide “start-up” packages to attract outstanding researchers, provide the resources they need to succeed in their research, and add to the capabilities of the college in research and education.
- b. Packages include funds for equipment, laboratory renovation and for technician support. Faculty hires will require an average of \$600K each, numbers based on averages of ACC engineering schools shared by the ACC Deans council. We hope we will be able to keep these costs down, but the packages in engineering will need to be competitive to hire faculty with the desired credentials.
- c. Faculty hired in the College of Engineering embrace the interconnected missions of teaching, research and service. New faculty and capabilities expand the learning and career opportunities for students, and add to entrepreneurial capabilities in the community and the state.
- d. Research activity is essential to the mission of a leading engineering school, and benefits the students who need access to state of the art tools and ideas. The state benefits from the best trained students, and from the entrepreneurial culture that is fostered. Start-up investments are leveraged many-fold through the external funding attracted by top faculty. Recurring funding is needed to address continuing need for faculty replacement and equipment obsolescence.

3) Support for (undergraduate) student success(\$1.374M)

- a. Salary & Fringe (**\$280K Salary + \$92K Fringe**)
 - i. These activities require the hiring of four dedicated staff members for advising and mentoring.
- b. Non-Salary Expenses Related to Student Success (**\$1,010,000**)
 - i. Retention: To improve the retention rate of students we must provide bridge programs and peer-based tutoring to prepare students for pre-engineering science and math needs and ensure their success.

Pending BOT Approval September 11, 2020

- ii. Successful transfer into major: Almost 50% of incoming undergraduates fail to continue on to the major, and transfer to other majors or drop out. Enriching the pre-engineering experience with major-based projects and activities will increase the motivation of students and the successful transfer rate.
- iii. Reduce time to degree: After transferring from pre-engineering the graduation rate is over 70% but the time to graduation on average exceeds 4 years. Flexibility through the provision of more courses in each semester, and online courses, will reduce the average time to degree and improve the 4-year graduation rate.
- iv. Recruiting: additional resources for recruiting will encourage talented and well-prepared students to enroll in the College of Engineering. In addition, we aim to connect with talented high-school students in their junior year to secure their interest and guide them to make full use of their senior year for pre-engineering preparation.
- v. Internships: internships and co-ops are very attractive to students and employers, and the experiential learning helps students find better higher-paid positions and gives employers better calibration of a potential employee's skills. Strengthening experiential learning will increase the graduation rate.

These activities require the hiring of four dedicated staff members for advising and mentoring, along with the renovation and equipping of three new laboratories for design projects, and the expansion of online distance learning capabilities.

4) Strengthen graduate student programs (\$641K)

- a. Salary & Fringe (\$70K Salary + \$23K Fringe)
 - i. These activities require the hiring of one dedicated staff member for advising and mentoring.
- b. (\$550K) Graduate students provide the highly-skilled labor for engineering firms in Florida, provide a backbone for in-house research efforts, and leverage the opportunities for undergraduates to engage in research activities. In turn, undergraduate research, a best practice at top engineering schools, exposes engineering undergraduates to exciting "beyond the textbook" experiences that will strengthen their abilities and marketability. Funds will support student fellowships to recruit the best talent and support a staff member to assist in coordination and recruiting.

5) **Retention and Vitality (\$590K + 106K Fringe)**

- a. Faculty continuity and retention are essential to growth of the college. In order to retain the best and brightest faculty select faculty salaries must be adjusted to assure retention of those individuals. Using the Oklahoma State University Survey of 114 public research universities, the college of engineering salaries are lower than the average for comparable disciplines, making our best faculty targets for poaching by other institutions.
- b. The cost to the state of Florida to replace lost faculty leaders is much higher than retaining existing faculty, since new faculty also require significant start-up investments and their productivity takes a few years to reach full potential because of the disruption in establishing a new research laboratory.
- c. Because of the unique joint nature of the college of engineering there are some inequities between the faculty at the two institutions that must be addressed in order to improve morale. In the 2017-2018 additional allocation from the state we were able to address immediate inequities - in 2018-19 we used the joint college funds to offset the inequities therefore eating away at our operating budget - these additional funds would permit us to continue this process through the following three years.
- d. Salary adjustments would not be across the board - adjustments would be made based on a review of performance of faculty in teaching and research relative to peers at other institutions.

II. Return on Investment:

These additional resources will allow each of the two universities to improve on several key performance metrics: academic progress rates, graduation rates, production of undergraduate and graduate degrees in areas of strategic emphasis, employment and salary outcomes for students, and metrics related to research and grant production. Specifically:

- a. Increase (by 100 students annually) the number of bachelor's and advanced degree graduates in the strategic STEM research areas of energy, biomedical engineering, environmental sustainability, transportation and energy, with graduates better prepared for success in industry due to improvements in advanced training.
- b. Significant increases (by 1000 graduates over five years) in the number of degrees awarded in the core engineering disciplines of civil, chemical, biomedical, electrical, computer, industrial and mechanical engineering - all engineering areas of strategic and critical importance to the state.

- c. Graduates earning higher wages based on their marketability and fit to areas of strategic interest and importance in the engineering profession.
- d. Improve the research focus and outputs in the form of patents, startup companies and commercialization of research products in the identified strategic areas for the faculty positions.
- e. Assist the state in diversifying its energy portfolio and meeting its goals with respect to biomedical research, environmental sustainability, aerospace and robotics.
- f. Enhance the business climate by attracting companies to Florida with significant research interest in the identified strategic areas - especially companies in the energy and power, materials, biomedical, environmental, robotics and medical devices fields.
- g. Retain engineers produced in Florida to stay and work for Florida's growing field of technology-based companies.
- h. Support the state's leading tourism and agricultural industries through additional research and interactions with companies doing business in Florida, by supporting sustainable infrastructure, aging in place, medical devices and aerospace.

III. Facilities *(If this issue requires an expansion or construction of a facility, please complete the following table.): None*

**2021-2022 Legislative Budget Request
Education and General
Position and Fiscal Summary
Operating Budget Form II**

University: FAMU-FSU College of Engineering
Issue Title: Integrated Advancement for the Joint College of Engineering

	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<u>Positions</u>			
Faculty	8.00	0.00	8.00
Other (A&P/USPS)	5.00	0.00	5.00
	-----	-----	-----
Total	13.00	0.00	13.00
	=====	=====	=====
Salaries and Benefits	\$1,795,500	\$0	\$1,795,500
Other Personal Services	\$0	\$0	\$0
Expenses	\$0	\$0	\$0
Operating Capital Outlay	\$0	\$0	\$0
Electronic Data Processing	\$0	\$0	\$0
Financial Aid	\$0	\$0	\$0
Special Category (Specific)	\$0	\$0	\$0
Retention	\$696,200	\$0	\$696,200
<u>Undergrad Student Success</u>	\$1,010,000	\$0	\$1,010,000
<u>Grad Programs</u>	\$550,000	\$0	\$550,000
<u>Research Equipment/Start-Up</u>	\$2,500,000	\$0	\$2,500,000
	\$0	\$0	\$0
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Total All Categories	\$6,551,700	\$0	\$6,551,700
	=====	=====	=====