

FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
CONFERENCE CALL MEETING MINUTES

June 3, 2015
10:00 am

Florida State University
222 South Copeland Street
201 Westcott Building
Tallahassee FL

Members Present: Kathryn Ballard*, Allan Bense*, Ed Burr*, Billy Buzzett*, Joe Camps*, June Duda*, Susan Fiorito, Joe Gruters*, Mark Hillis, Leslie Pantin*, Bob Sasser*, & Jean Tabares

*Called-In

I. CALL TO ORDER
Mr. Allan Bense, Chair

Chair Bense called the meeting to order at 10:00 am. Lynna Sands conducted the roll call.

II. APPROVAL OF MINUTES (ACTION)
No objection to the March 6, 2015, meeting minutes as presented. The minutes were approved unanimously.

III. PUBLIC COMMENTS
No public comments were provided.

IV. PRESIDENT'S COMMENTS
Mr. John Thrasher, President

President Thrasher provided updates occurring around campus including:

- Dean Yaw Yeboah, College of Engineering, will be stepping down effective July 31, 2015
- Florida State University jointly with FAMU will be involved in the search process for the next dean.
- Florida State University will be the fiscal agent of the College of Engineering

Ms. Kathleen Daly, Associate Vice President for Governmental Relations, provided an update for the Legislative Special Session. The Legislators are working on a tax break package that would be included in a conference committee budget allocation. Included in the discussion of the tax package is a text book tax break.

V. NEW BUSINESS

A. Academic Affairs

Dr. Sally McRorie, Interim Provost

ACTION ITEM:

1. Requesting Approval of the 2015 Update to the University Work Plan
Dr. McRorie reviewed the 2015 Work Plan as presented.

Trustee Camps moved to approve the 2015 Update to the University Work Plan. Trustee Duda seconded the motion and it was approved unanimously.

VI. CHAIR'S REPORT

Mr. Allan Bense, Chair

ACTION ITEM:

1. Requesting Approval of the Board of Trustees Committee Assignments
Chair Bense presented the new Committee Assignments that would be in effect for one meeting. Once the new Chair is elected new committee assignments will be made.

Trustee Camps moved to approve the Board of Trustees Committee Assignments as presented. Trustee Pantin seconded the motion and it was approved unanimously.

VII. OPEN FORUM FOR BOARD OF TRUSTEES

Mr. Allan Bense, Chair

Chair Bense reminded the Board of the next meeting on Thursday, June 25th and Friday, June 26th.

VIII. ADJOURNMENT

Meeting was adjourned at 10:27 am.



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John E. Thrasher

FROM: Interim Provost Sally McRorie *Sally McRorie*

DATE: May 20, 2015

SUBJECT: Proposal to Implement and Establish Tuition and Fees for the Masters of Science in Physician Assistant Studies
Request for Approval

In response to the anticipated shortage of primary care physicians within the coming decade, the master's degree in Physician Assistant Studies will equip additional healthcare professionals to help provide access to healthcare services within the State of Florida. Consistent with the mission of the FSU College of Medicine, the goal of the program is to produce physician assistants dedicated to serving underserved populations such as minorities and the elderly in the State.

This two-year curriculum would require 92 total credit hours, with the first 51 being delivered face-to-face on the main campus, focusing on basic and behavioral sciences. Coursework will include anatomy, physiology, pharmacology, clinical medicine, behavioral medicine, clinical reasoning, and evidence-based medicine. Using a distributed model of clinical education, the 41 credit hours during the second year will take place at one of the College of Medicine's six regional campuses and will parallel the medical school curriculum by including family medicine, internal medicine, OB/GYN, geriatrics, psychiatry, emergency medicine, pediatrics, general surgery, and elective rotations. No thesis option would be offered and no distance learning instruction would be provided.

In 2013, Forbes magazine rated the physician assistant degree as the third highest value master's degree because of the increasing employment demand, the short two-year completion, and the relatively high rate of pay (average median salary of \$89,500). Far exceeding the average rates of job growth for other occupations, Physician Assistant employment opportunities are expected to grow by 30% by the year 2020.

Currently, the University of Florida is the only SUS institution that offers a graduate-level physician assistant program in Florida, and two additional programs are in the planning stages at FIU and USF. Due to the schedule of specialized accreditation reviews, the FSU program will admit its first students in spring and will begin the program in the summer of 2017.

Pursuant to section 1109.24(4)(b), tuition and fees for this program are requested to be established at \$31,463.04 per year for resident students and \$41,963.04 for non-resident students. The tuition costs are competitively priced, will cover the cost of offering the program, and are similar to the tuition and fees in place at the UF and planned for FIU. The approval of this action includes approval of necessary revision to FSU Regulation – 2.024 – Tuition and Fees.

No new resources will be requested to implement this program.

212 Westcott Building, Florida State University, Tallahassee, Florida 32306-1310
Telephone: 850.644.1816 Fax: 850.644.0172 <http://provost.fsu.edu>



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John Thrasher

FROM: Interim Provost Sally McRorie *Sally McRorie*

DATE: June 1, 2015

SUBJECT: Proposal to Explore Bachelor of Science in Public Health
Request for Approval

This proposed Bachelor of Science in Public Health (BPH) will prepare students for employment in various health fields, which continue to be some of the fastest-growing and high-demand sectors of the economy. This program will allow students to obtain entry-level positions such as health service managers, administrators, and educators, with potential starting salaries ranging from the mid-30's to upper 40's.

The degree program will be housed in The College of Social Sciences and Public Policy, with direct participation from the departments of Sociology, Political Science, Geography, and Urban & Regional Planning. There is no distance-learning component; the degree will be offered face-to-face on the main campus.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews, the CAVP Academic Coordination Group, is working through BOG concerns regarding whether employment demand will support the various BPH programs being proposed across the State University System.

The Dean has requested two tenure-track faculty positions from the Provost to support the program. The Board's approval to explore does not obligate the University to provide the resources requested and the resource request will be reviewed as part of the annual allocation of resources.

212 Westcott Building, Florida State University, Tallahassee, Florida 32306-1310
Telephone: 850.644.1816 Fax: 850.644.0172 <http://provost.fsu.edu>



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John Thrasher

FROM: Interim Provost Sally McRorie *Sally McRorie*

DATE: June 1, 2015

SUBJECT: Proposal to Explore Bachelor of Science in Environment and Society
Request for Approval

The proposed Bachelor of Science in Environment and Society is an interdisciplinary degree program that will provide students with an in-depth understanding of contemporary environmental concerns, including topics such as ecosystem management, resource conservation, and environmental policy. The new degree will be housed in the College of Social Sciences and Public Policy, Department of Geography. The degree will be offered face-to-face on the main campus, although students will have the option to elect distance learning for certain elective classes.

The majority of graduates in similar programs are employed by state and federal agencies, including Environmental Protection, Fish and Wildlife, Forestry Service, and National Parks. Typical starting salaries range from \$35,000 to \$45,000.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews, the CAVP Academic Coordination Group, expressed concerns regarding this pre-proposal to Explore, due to the original proposed degree's duplicating an existing program at Florida A&M University. Those concerns have been resolved by changing the proposed degree to a different C.I.P. code (03.0101).

The Dean has requested one additional assistant professor position from the Provost to support the program. The Board's approval to explore does not obligate the University to provide the resources requested and the resource request will be reviewed as part of the annual allocation of resources.

212 Westcott Building, Florida State University, Tallahassee, Florida 32306-1310
Telephone: 850.644.1816 Fax: 850.644.0172 <http://provost.fsu.edu>



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John Thrasher

FROM: Interim Provost Sally McRorie *Sally McRorie*

DATE: June 1, 2015

SUBJECT: Proposal to Explore Bachelor of Science in Interdisciplinary Medical Sciences
Request for Approval

An increasing number of students are entering Florida State University requesting to be “pre-med” majors. Currently, assignment to Biological Sciences represents the closest fit to those students’ wishes. The BS in Interdisciplinary Medical Sciences will better prepare those students for a possible medical career, as well as help students explore the wide variety of careers related to medicine and the entire health care system. The program will allow students to specialize in one of three major areas and will culminate in either faculty-supervised research or a community-based internship relevant to their area of study. The proposed program will be offered face-to-face on the main campus and will be housed in The College of Medicine, Department of Biomedical Science.

Of the other state universities with similar programs, none are interdisciplinary or require the research or community engagement of the proposed FSU program. Most of the students are expected to seek further education toward more specific degrees or certifications at the graduate level. Data from the U. S. Bureau of Labor Statistics and Occupation Outlook Handbook suggest an average potential salary of \$60,000 for students completing the curriculum.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews, the CAVP Academic Coordination Group, expressed no concerns regarding this Proposal to Explore. Because this program duplicates one at Florida A&M University, discussion was held to determine whether the program would harm FAMU’s enrollment in any way. FAMU is supportive of this new program being developed at FSU.

Support will be requested by the College for a faculty coordinator to develop community relationships and ensure that experiential placements provide a meaningful career-development experience for students. The Board’s approval to explore does not obligate the University to provide the resources requested and the resource request will be reviewed as part of the annual allocation of resources.

212 Westcott Building, Florida State University, Tallahassee, Florida 32306-1310
Telephone: 850.644.1816 Fax: 850.644.0172 <http://provost.fsu.edu>



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John E. Thrasher

FROM: Interim Provost Sally McRorie *sally mcrorie*

DATE: February 5, 2015

SUBJECT: Proposal to Implement Master's of Science in Public Safety and Security
Request for Approval

The MS in Public Safety and Security will fill a void in the State University System by providing the higher-level training in criminal intelligence that is increasingly sought after in the security community. It is consistent with the current critical, national emphasis on homeland security in both public and private sectors.

The 33-credit-hour program would be presented exclusively online, making it available to current law enforcement and security professionals nationwide. The curriculum will be supported by FSU-Panama City faculty.

The U.S. Bureau of Labor and Statistics projects a steady growth in the coming years for intelligence analysts, as efforts increase to bolster national security and crime prevention. The median income for those trained in criminal intelligence at the masters level, according to payscale.com, is \$70, 130 annually.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews, the CAVP Academic Coordination Group, expressed no concerns regarding this Proposal to Explore.

The Dean is requesting one (1) additional teaching faculty position to support the program. The Board's approval does not obligate the University to provide the resources requested and the resource request will be reviewed as part of the annual allocation of resources.



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John Thrasher

FROM: Interim Provost Sally McRorie *Sally McRorie*

DATE: June 1, 2015

SUBJECT: Proposal to Explore LL.M. in Business Law
Request for Approval

The proposed Master of Laws (LL.M.) degree in Business Law is designed for lawyers who are seeking additional advanced study in business law and finance to enhance their professional credentials. The degree will be offered in both an online format and face-to-face on the main campus, although the expectation is to move more toward online delivery as the program matures. It will serve both full and part-time students.

Similar to the two LL.M. degrees already in place at FSU, as well as others across the nation, the program requires a lower number of credit hours than a traditional non-thesis master's degree (24 as opposed to 32). Most of the courses that will comprise the degree program are already in place, and the College of Law has sufficient faculty members to support the program.

This program will be the first of its kind in the State University System. Median annual salaries are approximately \$113,530 in areas of law that extend into the arenas of finance, insurance, and governmental relations. As noted above, this degree is designed to build upon the foundation of each student's J.D.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews, the CAVP Academic Coordination Group, has no concerns regarding this Proposal to Explore.

No new resources are being requested to support the program.

212 Westcott Building, Florida State University, Tallahassee, Florida 32306-1310
Telephone: 850.644.1816 Fax: 850.644.0172 <http://provost.fsu.edu>



FLORIDA STATE UNIVERSITY
OFFICE OF THE PROVOST

TO: President John E. Thrasher
FROM: Interim Provost Sally McRorie *Sally McRorie*
DATE: May 29, 2015
SUBJECT: Termination of Degree Program at Specialist Level
Request for Approval

The College of Human Sciences has requested that the following degree program be terminated at the Specialist level, effective Fall Term, 2015:

26.0908 Exercise Physiology

This program has had no enrollment in recent years and is no longer applicable to the degree program overall. Therefore, its termination will have no student, staff or faculty impact.

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) has been notified of the University's intention to terminate the program at the Specialist's level. This request will be pending SACSCOC approval.

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

December 15, 2014

MEMORANDUM

TO: The 66th Student Senate

FROM: Mattie Durham
Student Senate Program Assistant

RE: Bills considered by the 66th Student Senate in Spring 2014, Summer 2014, Fall 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
8	An allocation of \$3,539 from Senate Projects to Senate Food to pay for food for the Fall 2013 Inauguration.	PASSED 1-15-14 SIGNED SBP 2-26-14 SIGNED VPSA 2-28-14
9	An allocation of \$4,580.22 from Senate Projects to GEOSET, to pay for equipment and supplies for the GEOSET Lab in the Dirac Library.	PASSED 1-22-14 SIGNED SBP 1-30-14 SIGNED VPSA 2-1-14
10	MIS-NUMBERED	
11	MIS-NUMBERED	
12	An allocation of \$8,499.09 from Senate Projects to Student Publications Expense to purchase needed Supplies for the Xerox printers in their office.	PASSED 1-12-14 SIGNED SBP 2-14-14 SIGNED VPSA 2-26-14
13	A revision to the Student Body Statutes Chapter 207.4, to revise the statutes to include training for new Senators in the use of "people-first" language.	PASSED 2-19-14 SIGNED SBP 2-26-14 SIGNED VPSA 2-18-14
14	An addition to the Student Body Statutes adding Chapter 411 D, Senator's Committee Rights.	PASSED 2-26-14 SIGNED SBP 3-19-14 SIGNED VPSA 3-25-14
15	A revision to the Student Body Statute Chapter 1005, to revised the Hispanic Latino Student Union Statutes.	PASSED 3-19-14 SIGNED SBP 4-9-14 SIGNED VPSA 4-28-14
16	A revision of \$500.00 within the Pride Student Union from Expense to Food, to pay for food for their "End of the Year Banquet" and have food monies for their Summer events.	PASSED 3-5-14 SIGNED SBP 3-19-14 SIGNED VPSA 3-25-14
17	An allocation of \$268.51 from Senate Projects to Executive Projects to purchase t-shirts for students in the Spring 2014 Transfer Leadership Class.	PASSED 3-5-14 SIGNED SBP 3-19-14 SIGNED VPSA 3-19-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 2
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
18	An allocation of \$1,172.32 from Senate Projects to FSU Libraries to pay for umbrellas for the newly created umbrella rental service at Strozier Library.	PASSED 3-5-14 SIGNED SBP 3-19-14 SIGNED VPSA 3-25-14
19	An addition to the Student Body Statutes adding Chapter 913, creating the Office of Entrepreneurship and Innovation, a bureau of SGA.	PASSED 3-5-14 SIGNED SBP 3-19-14 SIGNED VPSA 3-25-14
20	A revision to the Student Body Statutes Chapter 1009 revising the Pride Student Union statutes.	PASSED 3-26-14 SIGNED SBP 3-31-14 SIGNED VPSA 4-9-14
21	An allocation of \$1,889.00 from Senate Projects to Dirac Library to keep the Dirac Library open during Spring finals week for 24 hours, five days a week. (April 28 through May 2, 2014.)	PASSED 3-25-14 SIGNED SBP 3-31-14 SIGNED VPSA 4-9-14
22	A revision of \$2,000 within the Hispanic Latino Student Union from Contractual Services to Expense, to pay for the rental of Mission San Luis ballrooms for their end of the year gala on April 18, 2014.	PASSED 4-2-14 SIGNED SBP 4-3-14 SIGNED VPSA 4-9-14
23	A transfer \$10,000 from Senate Projects to RTAC to Refurbish the RTAC Account.	PASSED 4-2-14 SIGNED SBP 4-3-14 SIGNED VPSA 4-9-14
24	An allocation of \$800.00 from Senate Projects to the Center for Global Engagement to pay for four (4) International Coffee Hours on April 11, 18, 25 and May 2, 2014.	PASSED 4-2-14 SIGNED SBP 4-3-14 SIGNED VPSA 4-9-14
25	A revision of \$3,000 within the Black Student Union from Expense to Contractual Services to pay for a Concert on April 10, 2014	WITHDRAWN BY SPONSOR 4-2-14 IN COMMITTEE OF THE WHOLE.
26	A revision to the Student Body Statutes Chapter 206.1.	PASSED 4-16-14 SIGNED SBP 6-3-14 SIGNED VPSA 6-5-14
27	An allocation of \$2,600 from Senate Projects to Dean of Students to provide funding to help restock the Food Pantry.	PASSED 4-89-14 SIGNED SBP 4-10-14 SIGNED VPSA 4-28-14
28	A revision is made to the Student Body Statutes Chapter 800, to revise the Finance Code.	PASSED 4-9-14 SIGNED SBP 4-10-14 SIGNED VPSA 4-28-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 3
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
29	An allocation of \$1,200 from Senate Projects to Senior Class Council to provide funding for their "Taking Back Suwannee" event, where meals will be free for FSU graduating Seniors.	PASSED 4-9-14 SIGNED SBP 4-10-14 SIGNED VPASA 4-28-14
30	An allocation of \$2,000 from Senate Projects to the Office of Entrepreneurship and Innovation Expense, to provide funding for operational needs to help start this bureau to function.	PASSED 4-16-14 SIGNED SBP 4-8-14 SIGNED VPASA 4-28-14
31	An allocation of \$1,524.64 from Senate Projects to Strozier, Dirac, Union Food Court and Leach Center, to place phone charging stations in these areas.	WITHDRAWN BY SPONSOR 9-10-14.
32	An allocation of \$5,656.00 from Senate Projects to RTAC to replenish funds for RTAC for the remainder of the Spring semester.	PASSED 4-23-14 SIGNED SBP 5-5-14 SIGNED VPASA 5-12-14
33	A revision to the Student Body Statutes Chapters 300.4 and 705.7, to clarify these sections in the Statutes.	PASSED 4-23-14 SIGNED SBP 5-5-14 SIGNED VPASA 5-12-14
34	An addition to the Student Body Statutes adding Chapter 304.2, to put rules in place for forwarding candidates which are failed in committee. (SENATE MOVED TO OVERRIDE VETO. THE VOTE WAS YES-12, NO-22 ABSTAINED-0. THE SENATE DID NOT GET THE 2/3 VOTE REQUIRED TO OVERRIDE THE VETO).	PASSED 4-23-14 VETOED SBP 5-5-14 VETO STANDS
35	An addition to the Student Body Statutes adding Chapters 418, to create the Senate Orientation Program.	PASSED 4-23-14 SBP DID NOT SIGN. SIGNED VPASA 5-12-14
36	A revision to the Student Body Statutes Chapters 302 and 602, to remove Chapter 604 and add a new Chapter 302 for Class Councils.	PASSED 4-23-14 SIGNED SBP 5-5-14 SIGNED VPASA 5-12-14
37	A revision to the Student Body Statutes Chapter 910, to revise the Office of Undergraduates Research and Creative Endeavors statutes.	PASSED 6-25-14 SIGNED SBP 6-27-14 SIGNED VPASA 7-15-14
38	An allocation of \$2,885.00 from Senate Projects to NPHC Contractual Services and Expense is to pay for a stage, a DJ and three (3) security guards for the Summer Oasis on Saturday, July 19, 2014.	PASSED 5-28-14 SIGNED SBP 6-5-14 SIGNED VPASA 6-30-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 4
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
39	A revision of \$5,000 within the Women's Student Union from Contractual Services to Expense to cover the cost of Breast Cancer Awareness placards for promotional items and a sponsorship with the Film School.	PASSED 5-28-14 SIGNED SBP 6-5-14 SIGNED VPSA 6-30-14
40	A revision of \$5,000 Hispanic Latino Student Union from Contractual Services to Expense (\$4,000) and Clothing and Awards (\$1,000) to purchase office furniture and promotional tank tops.	PASSED 5-28-14 SIGNED SBP 6-5-14 SIGNED VPSA 6-30-14
41	A revision of \$4,700 within the Asian American Student Union from Contractual Services to Food (\$100), Expense (\$2,000) and Clothing and Awards (\$2,300), to buy food for their retreat, and buy promotional items and t-shirts.	PASSED 5-28-14 SIGNED SBP 6-5-14 SIGNED VPSA 6-30-14
42	An allocation of \$1,005 from Senate Projects to FSU Best Buddies to pay registration fees and travel Expenses for two students to attend the Best Buddies International Leadership Conference.	PASSED 5-28-14 SIGNED SBP 6-10-14 SIGNED VPSA 6-30-14
43	An Omnibus Bill for the following: An allocation of \$863.68 from Senate Projects to reCycle Bike Rental to purchase locks that will be available for students to rent. OMNIBUS BILLS 45, 46, 47, 48, 49, 50 BELOW	PASSED 5-28-14 SIGNED SBP 6-5-14 SIGNED VPSA 6-30-14
	FROM: 241002 (\$10,000) Executive Projects	TO: 241002 Executive Branch (remaining expenses and negative balances).
	241005 (\$1,325.07) Senate Projects	241028 Elections OPS Wages (\$1,085.07) Expense (\$32.12) Clothing & Awards (\$207.88)
	241005 (\$350) Senate Projects	242147 Case Competition Club, Expense (\$350)
	241005 (\$1,525) Senate Projects	241004 Senate Clothing & Awards (\$1,525)
	241053 (within this account) Office of Sustainability (A Revision of \$1,049) FROM: Food (\$500) & Clothing & Awards (\$549)	TO: Expense (Bike Racks)
	Office of Sustainability (A Revision of \$2,000) FROM: Contractual Service	TO: Expense (Bike Racks)

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 5
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
44	A revision to the Student Body Statutes Chapter 700, to revise the Election Code.	WITHDRAWN BY SPONSOR 5-27-14
51	A revision to the Student Body Statutes Chapter 910, to revise the statutes Student Council for Under-Graduate Research and Creativity.	FAILED IN JUDICIARY COMMITTEE 6-19-14
52	An allocation of \$151.00 from Senate Projects to Election OPS Wages, to cover the deficit in the OPS Wages account.	PASSED 6-25-14 SIGNED SBP 6-27-14 SIGNED VPSA 7-15-14
53	A transfer of \$19,463.07 from various RSOs and Organizational Funds to RTAC (\$9,417.92 and PAC (\$10,045.15), to clear up deficits and receive monies that were not used during the 90 day time frame for organizations to spend their monies.	PASSED 6-25-14 SIGNED SBP 6-27-14 SIGNED VPSA 7-15-14
54	An allocation of \$1,100 from Senate Projects to SAFE Connection to extend the SAFE Bus time of closing to 3:30 a.m. during finals week of the spring, summer, and fall semesters.	PASSED 6-25-14 SIGNED SBP 6-27-14 SIGNED VPSA 7-15-14
55	A revision to the Student Body Statutes Chapter 621, to revise The College Leadership Council statute.	PASSED 6-25-14 VETOED SBP 6-27-14 SENATE AMENDED BILL 7-14-14 AND BILL WAS SENT BACK TO SBP AS AMENDED. SIGNED SBP 7-19-14 SIGNED VPSA 9-5-14
56	An allocation of \$504.00 from Senate Projects to Student Sustainability OPS Wages to clear up a deficit in their OPS Wages account.	PASSED 6-25-14 SIGNED SBP 6-27-14 SIGNED VPSA 7-15-14
57	A revision to the Student Body Statutes Chapter 910, to revise the statutes for SCURC (Student Council for Undergraduate Research and Creativity.	WITHDRAWN BY SPONSOR 6-25-14.
58	An allocation of \$2,000 from Senate Projects to Baptist Collegiate Ministry Expense to fund eight (8) students to travel to attend the Collegiate Week in Glorieta, New Mexico.	PASSED 7-23-14 SIGNED SBP 7-30-14 SIGNED VPSA 8-11-14
59	An allocation of \$108 from Senate Projects to InternationNole, to pay for food from Hungry Howies for their event on September 4, 2014.	PASSED 7-23-14 SIGNED SBP 7-30-14 SIGNED VPSA 8-11-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 6
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
60	An allocation of \$949 from Senate Projects to InternatioNole, to pay for food from Sonny's for their annual Bar-B-Que at the FSU Reservation on September 28, 2014.	PASSED 7-23-14 SIGNED SBP 7-30-14 SIGNED VPSA 8-11-14
61	An allocation of \$1,380 from Senate Projects to the Black Female Development Circle, to pay hotel and Travel expenses to attend the annual GFDC National Conference in Tampa, Florida on August 14-16, 2014.	PASSED 7-23-14 SIGNED SBP 7-30-14 SIGNED VPSA 8-11-14
62	A revision to the Student Body Statutes Chapter 205.3 A (3), Code of Ethics, to clarify the standards of conduct.	PASSED 7-23-14 FORWARDED WITHOUT SBP SIGNATURE SIGNED VPSA 8-14-14
63	An allocation of \$932.40 from Senate Projects to Baptist Collegiate Ministry Expense, to pay for the Annual Late Night Pancakes Breakfast on 8-21-14.	OMNIBUS BILL. THIS BILL WAS ADDED TO BILL 58.
64	An allocation of \$5,600 from Senate Projects to Senior Class council to fund the remaining FSU Football away game screenings.	PASSED 9-10-14 SIGNED SBP 9-15-14 SIGNED VPSA 9-25-14
65	An allocation of \$750 from Senate Projects to Think Graduate School, to fund food for for receptions for the Think Graduate School events to be held on October 10-17, 2014.	PASSED 9-10-14 SIGNED SBP 9-15-14 SIGNED VPSA 9-25-14
66	An allocation of \$1,125.00 from Senate Projects to the Center for Global Engagement to fund the International Coffee Hour for the month of October.	PASSED 9-17-14 SIGNED SBP 9-22-14 SIGNED VPSA 9-25-14
67	A transfer of \$3,380.00 from RTAC to Senate Projects to return monies from Senate Projects that were used during the summer to fund RTAC requests.	PASSED 9-17-14 SIGNED SBP 9-22-14 SIGNED VPSA 9-25-14
68	A transfer of \$1,989.40 from PAC to Senate Projects to return monies from Senate Projects that were used during the summer to fund PAC requests.	PASSED 9-17-14 SIGNED SBP 9-22-14 SIGNED VPSA 9-25-14
69	An allocation of \$900.00 from Senate Projects to Student Disability Resource Center to purchase calculators for the exam lab at the Student Disability Resource Center.	PASSED 9-17-14 SIGNED SBP 9-22-14 SIGNED VPSA 9-25-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 7
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
70	An allocation of \$480.00 from Senate Projects to SCURC to pay for Polos for UROP.	PASSED 9-24-14 SIGNED SBP 9-29-14 SIGNED VPSA 10-6-14
71	A revision to the Student Body Statutes Chapter 202, to establish a deadline dates for forwarding candidates from the Student Body President to the Internal Affairs Committee.	PASSED 10-1-14 SIGNED SBP 10-9-14 SIGNED VPSA 10-15-14
72	A revision to the Student Body Statues Chapter 1112, to revise MARC statutes and to change the number of the statute from Chapter 1112 to Chapter 912.	PASSED 9-24-14 SIGNED SBP 9-29-14 SIGNED VPSA 10-6-14
73	An allocation of \$812.93 from Senate Projects To Strozier Library Expense to purchase iPhone 5, iPhone 4 and Mac chargers for the Library.	PASSED 10-1-14 SIGNED SBP 10-9-14 SIGNED VPSA 10-15-14
74	A transfer of \$11,300 within College Leadership Council from Arts and Sciences to Visual Arts Theatre and Dance to an active CLC to help fund to help fund their publications and events.	PASSED 10-1-14 SIGNED SBP 10-9-14 SIGNED VPSA 10-15-14
75	An allocation of \$3,000 from Senate Projects to Women Student Union Expense is to purchase t-shirts for the "Know More" Campaign.	PASSED 10-8-14 SIGNED SBP 10-11-14 SIGNED VPSA 10-23-14
76	An allocation of \$3,198 from Senate Projects to Senate Food, to pay for food for the 67 th Senate Inauguration on Wednesday, October 29, 2014 in the Florida State University Ballrooms.	PASSED 10-15-14 SIGNED SBP 10-19-14 SIGNED VPSA 10-23-14
77	A revision to the Student Body Statutes Chapter 413.8 B (1) (c), to amend statues for membership in the Senate Hall of Fame.	FAILED YES-11 NO-27 ABSTAINED-1
78	A revision to the Student Body Statutes 207.4 A, B and adding a new C, to clarify the administration of the New Senator Orientation.	PASSED 10-15-14 SIGNED SBP 10-19-14 SIGNED VPSA 10-23-14
79	A revision to the Student Body Statutes Chapter 202.9 A and C, to clarify who the Internal Affairs Committee will ask for advice to change SGA documents.	PASSED 10-22-14 SIGNED SBP 10-27-14 SIGNED VPSA 10-29-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 8
December 15, 2014

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
80	An allocation of \$3,659.04 from Senate Projects to Strozier Library to pay to keep the the Dirac Library open from Friday, December 5, through Thursday, December 11, 2014.	PASSED 10-22-14 SIGNED SBP 10-27-14 SIGNED VPSA 10-29-14
81	An allocation of \$812.92 from Senate Projects to Strozier Library to purchase iPhone and MAC chargers for the Dirac Library.	PASSED 10-22-14 SIGNED SBP 10-27-14
82	An allocation of \$350.00 from Senate Projects to Office of Entrepreneurship and Innovation to pay for travel for a guest speaker for an OEI event.	WITHDRAWN BY SPONSOR 10-22-14
83	A revision to the Student Body Statutes Chapter 913.3 B, to add two positions to SCURC Board of Directors.	PASSED 10-22-14 SIGNED SBP 10-27-14 SIGNED VPSA 10-29-14
2015	A transfer of \$13,780,000 from A&S Fees to A&S Fee recipients. (Budget Bill 2015)	PASSED 10-15-14 SIGNED SBP 10-23-14 SIGNED VPSA 10-29-14-

May 4, 2015

MEMORANDUM

TO: The 67th Student Senate

FROM: Mattie Durham
Student Senate Program Assistant

RE: Bills considered by the 67th Student Senate in Fall and Spring

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
1	An allocation of \$350 from Senate Projects to Senate Expense to purchase sanitization stations to be Placed in the SGA Lobby/Reception area and in the Senate Chamber.	PASSED 11-12-14 SIGNED SBP 11-13-14 SIGNED VPSA 12-1-14
2	A revision of \$363 made within SCURC from Expense to Food to pay for pizza for their Research Remix events in the Fall 2014 and Spring 2015 semester, and to pay for embroidering for their Polos.	PASSED 11-12-14 SIGNED SBP 11-13-14 SIGNED VPSA 12-1-14
3	An allocation of \$2,700 from Senate Projects to Dean of Students Food Pantry, to help replenish the Food Pantry.	PASSED 11-12-14 SIGNED SBP 11-19-14 SIGNED VPSA 12-1-14
4	A revision and addition to the Student Body Statutes Chapter 405.2, to revise and create the Legislative Aide Program.	WITHDRAWN BY SPONSOR 11-5-14
5	A revision to the Student Body Statutes Chapter 911, to change the name of the Office of Student Sustainability Initiative to the Office of Student Sustainability.	PASSED 11-19-14 SIGNED SBP 11-24-14 SIGNED VPSA 12-2-14
6	A revision and addition to the Student Body Statutes Chapter 405.2, to revise and create the Legislative Aide Program.	WITHDRAWN BY SPONSOR 11-19-14
7	A transfer of \$281,426.22 from A&S Sweepings to A&S Fee Recipients to allocate Sweeping monies to A&S Recipients.	PASSED 12-3-14 SIGNED SBP 12-8-14 SIGNED VPSA 12-9-14
8	A transfer of \$5,000 from Hispanic Latino Student Student Union to PeaceJam to bring a speaker to FSU on April 11, 2015.	PASSED 1-14-15 SIGNED SBP 1-21-15 SIGNED VPSA 1-28-15
9	A transfer of \$2,000 from Senate Projects to Senate Food to replenish Senate Food for the Spring Semester 2015.	PASSED 1-14-15 SIGNED SBP 1-21-15 SIGNED VPSA 1-28-15

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Page 2
Memorandum
May 4, 2015

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
10	An allocation of \$4,560 from Senate Projects to College Leadership Council to purchase cell phone charging stations and needed accessories.	PASSED 1-21-15 SIGNED SBP 1-27-15 SIGNED VPASA 1-29-15
11	A revision to the Student Body Statutes Chapter 700, to revise the Election Code.	WITHDRAWN BY SPONSOR 1-28-15
12	A revision to the Student Body Statutes Chapters 811 and 909, to revise the statutes of the Office of Servant Leadership and the Service Funding Act.	PASSED 2-4-15 SIGNED SBP 2-6-15 SIGNED VPASA 2-10-15
13	A revision of \$3,000 within the Hispanic Latino Student Union from Expense to Contractual Services to help pay fees to bring the rapper Sensato to FSU to perform on Friday, April 3, 2015.	PASSED 2-4-15 SIGNED SBP 2-6-15 SIGNED VPASA 2-10-15
14	A transfer of \$15,000 from Executive Projects to Executive Branch Food and Expense to pay a deficit in travel, pay for travel to the ACC, upcoming events, office supplies and food for the Spring Inauguration.	PASSED 2-4-15 SIGNED SBP 2-6-15 SIGNED VPASA 2-10-15
15	An allocation of \$1,524.35 from Senate Projects to the Student Disability Resource Center to pay for the purchase of Echo Smartpens, carrying cases and notebooks.	PASSED 2-11-15 SIGNED SBP 2-10-15 SIGNED VPASA 2-18-15
16	An allocation of \$5,000 from Senate Projects to the Asian American Student Union Contractual Services to pay fees to bring Jose Antonio Vargas to speak at FSU in March, 2015.	PASSED 2-11-15 SIGNED SBP 2-10-15 SIGNED VPASA 2-18-15
17	An allocation of \$15,000 from Senate Projects to RTAC Funding Board to fund student RSOs until the end of the Spring semester.	PASSED 3-4-15 SIGNED SBP 3-20-15 SIGNED VPASA 3-26-15
18	A revision to the Student Body Statute Chapter 908, the Office of Governmental Affairs, to add Noles in Engaged in Politics to their statutes.	WITHDRAWN BY SPONSOR 4-1-15
19	An allocation of \$3,040 from Senate Projects to University Health Services to fund their Toma Chopped Event.	PASSED 3-18-15 SIGNED SBP 3-20-15 SIGNED VPASA 3-26-15
20	A revision of \$15,000 within the Office of Servant Leadership from Expense to Clothing and Awards to purchase t-shirts for the TedX Event.	WITHDRAWN BY SPONSOR IN FINANCE COMMITTEE 3-16-15
21	A revision of \$3,800 within the Women's Student Union from Contractual Services to Clothing and Awards to purchase t-shirts for members and attendees of the Ladies Legacy Banquet.	PASSED 3-18-15 SIGNED SBP 3-20-15 SIGNED VPASA

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Page 3
Memorandum
May 4, 2015

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
22	A revision of \$12,875 within the Women's Student Union from Contractual Services to Expense to screen movies, have panels and purchase decorations for Women's History Month, participate in a co-sponsorship with the Wellness Center and purchase promotional items to increase membership.	PASSED 3-18-15 SIGNED SBP 3-20-15 SIGNED VPSPA 3-26-15
23	An allocation of \$5,000 from Senate Projects to PeaceJam to help bring a Nobel Laureate to FSU.	WITHDRAWN BY SPONSOR IN FINANCE COMMITTEE 3-23-15
24	An allocation of \$1,200 from Senate Projects to Senior Class Council to pay for Senior Class Council Senior Week events on April 20-24, 2015.	PASSED 3-25-15 SIGNED SBP 3-26-15 SIGNED VPSPA 3-31-15
25	A revision of \$900 within Senior Class Council from Expense to Food to pay for the Senior Class Council's "Taking Back Suwannee" event during Senior Week.	PASSED 3-25-15 SIGNED SBP 3-26-15 SIGNED VPAS 3-31-15
26	An allocation of \$1,706.68 from Senate Projects to Big Event Expense to reimburse travel funds for the Big Event Conference.	PASSED 4-8-15 SIGNED SBP 4-9-15 SIGNED VPSPA 4-20-15
27	An allocation of \$850 from Senate Projects to Relay for Life to provide Relay for Life with a Photo Booth for 4 (four) hours during their event on Friday, April 10, 2015.	PASSED 4-1-15 SIGNED SBP 4-2-15 SIGNED VPSPA 4-8-15
28	A revision to the Student Body Statutes Chapters 400.2 and 411 to clarify the role of the Senate Clerk. (The Senate re-submitted Bill 28 with the changes SBP required).	PASSED 4-8-15 VETOED SBP 4-10-15 SIGNED SBP 4-16-15 SIGNED VPSPA 4-20-15
29	A revision to the Student Body Statutes Chapter 800, to update the Finance Code and switch Finance to Budget and vice versa and include the Judiciary Committee in the Finance Code.	PASSED 4-8-15 SIGNED SBP 4-9-15 SIGNED VPSPA 4-20-15
30	An allocation of \$60 from Senate Projects to College of Music Leadership Council to purchase a security lock for the new phone charging station.	PASSED 4-8-15 SIGNED SBP 4-9-15 SIGNED VPSPA 4-8-12
31	A revision of \$1,000 within the Black Student Union from Expense to Food, to help pay for their Inauguration ceremony, the summer general body meetings and BSU Week during the summer semester.	PASSED 4-15-15 SIGNED SBP 4-20-15 SIGNED VPSPA 4-22-15
	An allocation of \$2,000 from Senate Projects to Senate Food to pay for food for the remainder of the fiscal year and to clear up deficits in the food category.	PASSED 4-15-15 SIGNED SBP 4-20-15 SIGNED VPSPA 4-22-15

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Page 4
Memorandum
May 4, 2015

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
32	A revision to the Student Body Statutes Chapters 200, 300 and 400, to redefine open positions in SGA and define the process on submitting legislation and to make the statutes consistent.	PASSED 4-22-15 SIGNED SBP 4-27-15 SIGNED VPSA 4-28-15
33	An allocation of \$2,000 from Senate Projects to the Center for Leadership and Social Change to pay for food for their Cultural Graduation on Thursday, April 30, 2015.	PASSED 4-22-15 SIGNED SBP 4-27-15 SIGNED VPSA 4-28-15
34	An addition is made to the Student Body Statutes adding Chapter 303 Transfer Leadership Institute (TLI) and Freshman Leadership Institute (FLI) to the statutes.	PASSED 4-22-15 SIGNED SBP 4-27-15 SIGNED VPSA 4-28-15
35	PASSED AS AN OMINBUS BILL, WHICH IS THE SECOND PART OF BILL 31.	
36	A revision of \$500 within Asian American Student Union from Contractual Services to Expense to purchase 20 th Anniversary promotional items.	REFERRED TO BUDGET 4-22-15

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum

December 15, 2014

TO: The 66th Student

FROM: Mattie Durham
Student Senate Program Assistant

RE: Resolutions considered Spring, Summer and Fall semesters 2014

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
8	Giving permission to the Asian American Student Union to spend more than \$2,000 for their annual Lunar Banquet on January 30, 2014.	PASSED 1-15-14
9	Mandating that the Spring elections take place on Wednesday, February 26, 2014.	PASSED 1-15-14
10	Supporting any and all efforts on the part of the University to make costs of health insurance premiums more equitable for international students at FSU, and stating that health insurance costs for international students at FSU are unfair.	PASSED 2-5-14
11	Giving permission to the Office of Servant Leadership to spend more than \$2,000 for the TEDxFSU conference at the Turnbull Conference Center.	WITHDRAWN BY SPONSORS 2-5-14
12	Approving the Academic Honor Policy changes submitted by the Academic Honor Policy committee, made up of faculty and students.	PASSED 2-5-14
13	Supporting any legal measure that would allow Undocumented students to benefit from in-state tuition rates, including Florida Senate Bill 300 and Florida House Bill 275.	PASSED 2-5-14
14	Supporting the reauthorization of the Higher Education Act with greater consideration given to the needs of the graduate and undergraduate students.	PASSED 2-12-14
15	Amending the Rules of Procedure, Rules 11.10 and 12.15, to place "people-first" in these sections.	PASSED 2-19-14
16	Amending the Rules of Procedure Rules 10.07, 10.08, and 11.06, to amend these rules.	PASSED 2-19-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 2
December 15, 2014

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
17	Calling on Governor Rick Scott and the Florida Legislature to reinstate early voting for at least 14 days.	PASSED 2-26-14
18	Commending and thanking President Eric Barron for his service to the university and especially the Students.	PASSED 3-26-14
19	Standing for the use of civility and embracing the theme "Uphold the Garnet and Gold," in an effort to honor the values of Florida State University.	PASSED 3-5-14
20	Giving permission to WVFS and the Pride Student Union to hold their event, The V89 Equinox II, a dance party, at Club Rehab.	PASSED 3-5-14
21	Amending the Rules of Procedure Rule 6.33, to make sure that committee chairs call meetings when bills or resolutions are referred to their committee.	PASSED 3-19-14
22	Amending the Rules of Procedure Rules 5.04 and 7.04 to make sure the Internal Affairs Committee knows their duties and renaming the Senate Page to Senate Clerk.	PASSED 3-19-14
23	Commending former Governor Reubin Askew for his dedication and passion for the State of Florida and for Florida State University.	PASSED 3-26-14
24	Creating and administering a survey to at least 25% Of the student population to assess student's view Of SGA.	WITHDRAWN BY SPONSORED 3-19-14
25	Giving permission to HLSU to have their end of the year Gala at Mission San Luis, on Friday, April 18, 2014	PASSED 3-26-14
26	Giving permission to the Asian American Student Union to spend more than \$2,000 to bring Mike Song to FSU to perform.	PASSED 3-26-14
27	Giving permission to the Asian American Student Union to have their event, Undoukai, off campus on Sunday, April 6, 2014 at Tom Brown Park.	PASSED 3-26-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 3
December 15, 2014

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
28	Giving permission to the Asian American Student Union to spend over \$2,000 to bring Miss America Nina Davuluri to speak at their closing ceremonies.	PASSED 3-26-14
29	Giving the Black Student Union permission to spend more than \$2,000 for their concert and have the concert off campus at the Moon.	PASSED 4-2-14
30	Discontent with the FSU new logo.	FAILED IN COMMITTEE 4-8-14
31	Supporting the efforts of the United Faculty of Florida-Florida State University to eliminate student Fees for Graduate Assistants.	PASSED 4-16-14
32	Amending the Rules of Procedure Rule 6.04.	PASSED 4-16-14
33	Censuring Student Senator Martin Munoz.	FAILED. YES-22 NO-15, AB-10. NOT TWO THIRDS
34	Amending the Rules of Procedure Rule 1.05. (the resolution was divided and section 9.06, was made into another resolution.	PASSED 4-16-14
35	Amending the Rules of Procedure in its entirety.	PASSED 4-23-14
36	Supporting the Honors, Scholars and Fellows House in organizing an academic involvement.	PASSED 4-23-14
37	Asking that the joint FAMU and FSU College of Engineering program not be separated.	FAILED. YES-19 NO-25, AB-0 NOT TWO THIRDS
38	Amending the Rules of Procedure Rule 9.06.	REFERRED TO RULES AND CALENDAR.
39	Granting permission to WVFS V89 and Pride Student Union to have their event, V89 Summer Throwdown IV, off campus at Pug Mahone's Live and permission to spend more than \$2,000 for this event.	PASSED 5-21-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 4
December 15, 2014

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
40	Disapproving the structure of the Presidential Search Committee; asking the one third of the committee be students; asking that the process is carried out with utmost transparency; make the search process accountable to the public, respectful to students and forward three candidates, one of which must have significant academic and higher education experience.	PASSED 6-11-14
41	Giving permission to the SGA Accounting Office to reimburse Engineers Without Borders for the amount that was previously approved by the Student Senate to go on a trip to Panama to work with that county on getting clean drinking water.	PASSED 6-11-14
42	Commending former FSU President J. Stanley Marshall for Activism, passion and leadership while president of Florida State University.	PASSED 7-9-14
43	Giving permission to the Hispanic Latino Student Union to have their event, Summer Solstice, off campus on Saturday, July 19, from 1-5 p.m. at Osceola Apartments.	PASSED 6-25-14
44	Impeaching Student Body President Stefano Cavallaro for malfeasance.	WITHDRAWN BY SPONSOR 7-9-14
45	Giving permission to the Hispanic Latino Student Union to spend more than \$3,000 to bring a speaker, Andres Lara, to speak at FSU on, Thursday, September 25, 2014.	PASSED 7-23-14
46	Stating that the SGA Fall elections shall take place on Wednesday, October 15, 2014 and appropriating the number of seats for each division.	PASSED 9-3-14
47	Asking that the student forums held for candidates be held at a time most beneficial to the greatest amount of students, preferably in the late afternoon.	PASSED 9-3-14
48	Giving permission to the Black Student Union to hold their event, Bridging the Gap Pep Rally, off campus at Cascades Park.	PASSED 9-10-14
49	Amending the Rules of Procedure Rule 10.04.	PASSED 9-10-14
50	Supporting the efforts of the United Faculty - Florida Sate University – Graduate Assistants United to nullify proposed restrictions on outside	PASSED 9-8-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Memorandum
Page 5
December 15, 2014

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
	Employment and activities of graduate assistants.	
51	Nominating Eugene Butler III for the Senate Hall of Fame.	WITHDRAWN BY SPONSOR 11-1-14
52	Thanking Speaker of the House Will Weatherford for his time and support in allowing the 66 th Senate to meet in the House Chamber for their Senate meeting on Wednesday, October 8, 2014.	PASSED 10-8-14
53	Approving OGA's Legislative Agenda for 2014.	PASSED 10-8-14
54	Nominating Lindsay Wood for the Senate Hall of Fame.	PASSED 10-8-14
55	Giving permission to the Black Student Union to have the Bobby E. Leach Scholarship Ball off campus and have plated dinners.	PASSED 10-15-14

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

May 5, 2015

MEMORANDUM

TO: 67th Student Senate

FROM: Mattie Durham
Senate Program Assistant

RE: Resolutions Considered Fall 2014 and Spring 2015

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
1	Recognizing November as Veterans Month, honoring all Veterans attending FSU and calling attention to their objectives and goals.	PASSED 10-5-14
2	Welcoming John Thrasher as the 15 th President at FSU.	PASSED 11-12-14
3	Supporting the College Scheduler LLC and encourages its implementation into PeopleSoft.	PASSED 12-3-14
4	Recognizing the bravery and valor of the men and women of FSUPD, TPD and local emergency services for The tragedy that took place at FSU on 11-20-14, at Strozier Library.	PASSED 3-12-3-14
5	Setting the date of Wednesday, February 25, 2015, as the date of the SGA Spring elections.	PASSED 1-14-15
6	Amending the Rules of Procedure.	PASSED 3-4-15
7	Giving permission to the Black Student Union to have their COBOL Reunion event off campus at Myers Park on Saturday, February 7, 2015.	PASSED 1-28-15
8	Giving permission to the Hispanic Latino Student Union to spend more \$3,000 for an artist to perform at their end of the year concert on Friday April 3, 2015.	PASSED 1-28-15
9	Giving permission to the Hispanic Latino Student Union to have plated dinners at their end of the year gala on Monday, April 6, 2015	PASSED 1-28-15
10	Opposing HB 4005 and SB 176 that would allow guns on college campuses.	PASSED 2-4-15
11	Giving permission to the Asian American Student Union to spend more than \$3,000 for their Asian American Music, Poetry and Dance event on Thursday, April 9, 2015.	PASSED 2-4-15

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Page 2
Memorandum
May 5, 2015

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
12	Approving the Legislative Agenda from the SGA Office of Governmental Affairs for FSU student body.	PASSED 2-4-15
13	Recognizing February as Black History Month and the satisfaction of the work of BSU and other organizations in their efforts to educate and empower the student body of the contributions of African Americans.	PASSED 2-11-15
14	Amending the Rules of Procedure Rule 10.04.	PASSED 2-4-15
15	Giving permission to the Center for Participant Education to spend more than \$3,000 to bring Masao Suzuki to FSU on to speak on Thursday, March 26, 2015.	PASSED 2-18-15
16	Asking the Multicultural Greek Council to expand its membership to to accept a fraternity of the National Asian Pacific Islander American Pan-Hellenic Association (NAPA) in Spring 2015.	PASSED 2-18-15
17	Recognizing March as Women's History Month and recognizing WSU for the work in educating the student body about the contributions of women to our history, university and community.	PASSED 3-4-15
18	Recognizing the week of March 28 through April 6 as Cesar Chavez Week and calling attention to the work of HLSU and other organizations in their efforts to empower and educate the student body about the Hispanic/Latino community.	PASSED 3-4-15
19	Supporting HB 925 and SB 1420 and urge their passage in the Florida Legislature and advise the Governor to sign them into law.	PASSED 3-4-15
20	Giving permission to the Black Student Union to spend over \$3,000 to travel on their service trip to New Orleans on April 10-12, 2015.	PASSED 3-25-15
21	Giving permission to WVFS V89 to have their "V89 Summer Throwdown V" at Sidebar on April 3, 2015.	PASSED 3-18-15
22	Opposing HB 583, which would deny transgender people access to public facilities that match their gender identity.	PASSED 3-18-15
23	Recognizing March 18 through April 18, 2015, as Asian American and Pacific Islander Heritage Month and notes with highest satisfaction the work of the AASU and other organizations at FSU on their work during this month.	PASSED 3-18-15
24	Recognizing the student –led initiative known as FSU STEAM and supporting their efforts to establish effective methods to promote arts, humanities, and STEM programs at FSU.	PASSED 4-1-15

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Page 3
Memorandum
May 5, 2015

<u>Res.</u>	<u>Description</u>	<u>Action Taken</u>
25	Supporting Congressional passage of the Collegiate Housing and Infrastructure Act.	PASSED 4-8-15
26	Recognizing the month of April as Earth Month and supporting the Office of Student Sustainability Initiative and Sustainable Campus in their efforts to educate the community in sustainable options and eco-friendly alternatives to preserve the planet.	PASSED 4-8-15
27	Asking the Faculty Senate to remove the language "work restricted" from the Religious Observance Policy.	PASSED 4-22-15
28	Expressing disappointment that neither graduate students nor Graduate assistants had representation on the local Fees Committee.	PASSED 4-22-15

June 1, 2015

TO: 67th Student Senate

FROM: Debi Schalch
Recruitment & Student Services Coordinator
FSU/Asolo Conservatory for Actor Training

RE: Fall/Spring 2014-2015
FSU/Asolo Conservatory Student Council Activity

September 2, 2014

Provide funding for semi-annual fitness equipment maintenance	\$ 250.00	Passed 6-0
Provide funding to purchase scripts for Showcase	\$ 400.00	Passed 6-0
Provide funding for Stage Combat Training	\$ 3,000.00	Passed 6-0
Provide funding for Professional Audition Weekend	\$ 6,000.00	Passed 6-0
Provide funding for Graduation Brunch	\$ 1, 500.00	Passed 6-0
Provide funding for Roy Hart Workshop	\$3,000.00	Passed 6-0

September 17, 2014

Provide funding for the replacement of student gym equipment	\$3137.97	Passed 6-0
--	-----------	------------

September 30, 2014

Provide funding to replace the computer in the Conservatory's student Library	\$750	Passed 6-0
---	-------	------------

No meetings in October, January, or April because there were no agenda items.

Conservatory does not have a summer session.

FLORIDA STATE UNIVERSITY | STUDENT GOVERNMENT COUNCIL



PANAMA CITY

May 28, 2015 MEMORANDUM

TO: The 33rd Student Government Council

FROM: Melanie Kelley
FSU Panama City Student Government Council Program Coordinator

RE: Motions considered by the 33rd Student Government Council in Fall and Spring

	<u>Description</u>	<u>Action Taken</u>
1	An allocation of \$1,000 from A&S Sweepings Unallocated to fund the Civil Engineering Association activities for the 2014-2015 fiscal year.	PASSED 8-26-14 SIGNED SGP 9-2-14 SIGNED PCDEAN 9-23-14
2	An allocation of \$1,000 from A&S Sweepings Unallocated to fund Society of Student Social Workers activities for the 2014-2015 fiscal year.	PASSED 9-18-14 SIGNED SGP 9-18-14 SIGNED PCDEAN 10-6-14
3	An allocation of \$1,000 from A&S Sweepings Unallocated to fund the Fellowship of Christian Athletes activities for the 2014-2015 fiscal year.	PASSED 9-18-14 SIGNED SGP 9-18-14 SIGNED PCDEAN 10-6-14
4	An allocation of \$1,000 from A&S Sweepings Unallocated to fund Psychology Club activities for the 2014-2015 fiscal year.	PASSED 10-2-14 SIGNED SGP 10-2-14 SIGNED PCDEAN 10-22-14
5	An allocation of \$1,000 from A&S Sweepings Unallocated to fund the Association of Computing Machinery activities for the 2014-2015 fiscal year.	PASSED 10-2-14 SIGNED SGP 10-2-14 SIGNED PCDEAN 10-22-14
6	A revision to the Student Government By-Law IX.E requiring budget requests be presented at budget hearings and reviewed by the Finance Chair prior to submission.	PASSED 10-16-14 SIGNED SGP 10-16-14 SIGNED PCDEAN 11-18-14
7	A motion to hire a gym monitor from A&S Sweepings Unallocated at \$10.00 an hour for the remainder of the fall semester.	PASSED 10-30-14 SIGNED SGP 11-12-14 SIGNED PCDEAN 11-18-14
8	An allocation of \$200 from A&S Sweepings Unallocated to purchase food for a SHARC Club event on December 5, 2015.	PASSED 11-13-14 SIGNED SGP 11-13-14 SIGNED PCDEAN 11-18-14
9	A revision to the Student Government By-Law VI.D.2 to increase the hours for the FSU-PCC Senator.	PASSED 1-22-15 SIGNED SGP 1-22-15 SIGNED PCDEAN 2-10-15

4750 Collegiate Drive, Florida State University, Panama City, Florida 32405
Telephone 850.770.2194 • Fax 850.872.4847

BOARD OF TRUSTEES MEETING - CONSENT ITEMS

Page 2
Memorandum
May 28, 2015

	<u>Description</u>	<u>Action Taken</u>
10	A revision to Student Government By-Law III.B.14 to correct election procedures.	PASSED 1-22-15 SIGNED SGP 1-22-15 SIGNED PCDEAN 2-10-15
11	An allocation of \$1,500 from A&S Sweepings Unallocated to fund the SHARC Club for the remainder of the 2014-2015 fiscal year.	PASSED 1-22-15 SIGNED SGP 1-22-15 SIGNED PCDEAN 2-10-15
12	An allocation of \$1,600 from A&S Sweepings Unallocated to fund the Black Student Union activities for the 2014-2015 fiscal year.	PASSED 2-5-15 SIGNED SGP 2-5-15 SIGNED PCDEAN 2-10-15
13	An allocation of \$2,160 from A&S Sweepings Unallocated to fund Project Runway for the 2014-2015 fiscal year.	PASSED 2-5-15 SIGNED SGP 2-5-15 SIGNED PCDEAN 2-10-15
14	An allocation of \$876 from A&S Sweepings Unallocated to fund Society of Student Social Workers travel request to Tallahassee for LEAD Day.	PASSED 2-19-15 SIGNED SGP 2-19-15 SIGNED PCDEAN 3-9-15
15	An allocation of \$1,300 from A&S Sweepings Unallocated to fund a travel request for the Black Student Union to a state conference.	PASSED 2-19-15 SIGNED SGP 2-19-15 SIGNED PCDEAN 3-9-15
16	An allocation not to exceed \$359.10 from A&S Sweepings Unallocated to purchase a new battery charger for the SGC golf cart.	PASSED 4-2-15 SIGNED SGP 4-2-15 SIGNED PCDEAN 5-12-15
17	An allocation not to exceed \$500 from A&S Sweepings Unallocated to fund Garnet Key Honor Society's induction ceremony.	PASSED 4-2-15 SIGNED SGP 4-2-15 SIGNED PCDEAN 5-12-15
18	A motion to approve the proposed SGC Operating Budget for the 2015-2016 fiscal year.	PASSED 4-2-15 SIGNED SGP 4-16-15 SIGNED PCDEAN 5-12-15
19	An allocation not to exceed \$2,007 from A&S Sweepings Unallocated to purchase 100 tickets for FSU Homecoming 2015.	PASSED 4-2-15 SIGNED SGP 4-16-15 SIGNED PCDEAN 5-12-15

FLORIDA STATE
UNIVERSITY



*The Office of the VICE PRESIDENT
for FINANCE & ADMINISTRATION*

TO: President Thrasher

FROM: Kyle Clark

DATE: June 26, 2015

SUBJECT: Request for Approval: Human Resources Regulation Change FSU-4.0015
Attendance and Leave and FSU-4.070 Guidelines for Disciplinary Action

Requesting approval for the following changes to University Human Resources Regulations:

Regulation FSU-4.0015 Attendance and Leave

- During University-wide closures, USPS employees will earn compensatory leave when the employee works more hours than required that week; previously employees were required work on the day of the closure in order to receive compensatory leave.
- Annual leave accruals for USPS employees will be based on FSU years of service only; no longer including other State service
- 80 hour maximum annual leave transfer to FSU from State agency or university, community college, county or city; previously no maximum
- 240 hour maximum sick leave transfer to FSU from State agency or university, community college, county or city; previously no maximum set
- Any employee hired after October 1, 2015, must have 10 years of FSU service to receive a payout; no longer counting State service towards the 10 year eligibility requirement
- Admin leave for military training is redefined (in accordance with statute); instead of six (6) calendar days, the equivalent of hours (48) will apply; recommended language will refer to the statute.

Regulation FSU-4.070 Guidelines for Disciplinary Action:

- This proposed regulation amendment deletes reference to an outdated State Policy on Alcoholism. This Policy was adopted in July 1973 by the Governor and Cabinet. Currently, there are no state entities that still operate under or cite to this Policy. In addition, there is no case law after 1985 that even mentions this Policy. The University's regulation citing the outdated resolution is not supportable. Current appropriate counseling and treatment references and handling have been added.

FSU-4.0015 Attendance and Leave, Hours of Work Requirements.

(1) The President or designee shall have the authority to determine the use of administrative or other leave for official closings or needs of the University as deemed appropriate.

(2) Faculty, A&P, and USPS employees are eligible for paid and unpaid leave and holidays. If determined to be eligible under the FMLA, OPS employees are eligible for unpaid leave.

(3) Each employee is expected to work the number of hours in the employee's established workweek unless on approved leave.

(4) The minimum workweek is 40 hours for full-time employees. Holiday pay and paid leave are not considered overtime and are paid at the employee's regular pay rate. Approved leave will be adjusted to ensure an employee's workweek does not exceed 40 hours.

(5) Compensatory leave shall consist of the following types and such unused leave shall be transferred or paid as follows:

(a) Overtime compensatory leave is provided in lieu of payment for overtime for non-exempt USPS employees at the rate of one and one half times the total hours worked beyond 40 in a workweek.

1. Unless accrued as overtime compensatory leave, overtime shall be paid no later than the end of the following pay period.

2. Employees will be paid for a part or all accrued overtime compensatory leave at any time, with approval of the Chief Human Resources Officer or designee. If the employee separates from the University, the employee shall be paid for all unused overtime compensatory leave at the employee's regular rate of pay.

~~23.~~ If an employee changes positions at the University, unused overtime compensatory leave may be transferred unless the USPS employee's non-exempt designation changes to exempt and such leave shall be paid at the employee's regular rate of pay.

~~(b) Straight-time compensatory leave is provided in lieu of payment for extra hours for USPS exempt employees for work beyond 40 hours in a workweek on an hour-for-hour basis. The University will transfer or pay for unused straight-time compensatory leave with the approval of the Chief Human Resources Officer or designee. Extra hours worked beyond 40 hours shall be paid on an hour-for-hour basis no later than the end of the following pay period unless accrued as straight-time compensatory leave.~~

~~(eb)~~ Straight-time compensatory leave is provided to USPS employees as follows:

1. Compensatory leave is provided to a USPS exempt employee for work beyond 40 hours in a workweek on an hour-for-hour basis. Extra hours worked beyond 40 hours shall be paid on an hour-for-hour basis no later than the end of the following pay period unless accrued as straight-time compensatory leave.

~~42.~~ Compensatory leave is provided on an hour-for-hour basis to compensate an employee for a University holiday when the employee ~~observed the holiday and~~ worked more hours than required during the workweek in which the holiday occurred, not to exceed a combined total of 40 hours worked.

~~23.~~ Compensatory leave is provided on an hour-for-hour basis to compensate an employee for administrative leave for jury duty ~~or court appearance provided in paragraphs (15)(a) and (b) below~~ when the employee worked more hours than required during the workweek in which the jury duty ~~or court appearance~~ occurred.

~~43.~~ ~~Special e~~Compensatory leave is provided on an hour-for-hour basis to compensate an

employee for a University-Wide Emergency Closure when the employee worked more hours than required during the workweek in which the University Closure occurred. ~~to employees required to perform essential duties during an emergency University closing for the hours worked during the closing when the employee worked more hours than required during the workweek.~~

54. Employees will be paid for a part or all accrued compensatory leave at any time, with approval of the Chief Human Resources Officer or designee. If the employee separates from the University, the employee shall be paid for all unused compensatory leave at the employee's regular rate of pay.

(dc) Straight-time compensatory leave is provided to A&P employees when the employee physically worked on a holiday and worked more hours than required in the workweek with a maximum of 8 hours.

(6) An employee shall be paid proportionately for all holidays designated for University employees up to a maximum of eight (8) hours per holiday day.

(7) Leave shall be accrued while in pay status and shall be credited on the last day of that pay period or, in the case of separation, on the last day the employee is on the payroll.

(8) During approved unpaid leave, an employee may use accrued leave to continue the contributions to benefits and other expenses.

(9) Unless agreed otherwise, an employee shall be employed in the same or similar status upon completion of an approved leave period. While on paid leave, an employee may not be employed elsewhere unless the requirements for outside activity have been met.

(10) Sick leave accrual for full-time employees shall be as follows with proportionate accrual for less than full-time.

Hours Accrued Each Pay Period	
	Biweekly
A&P	4
Executive Service	5
Faculty	4
USPS	4

(a) Sick leave shall be accrued before use. There is no maximum on the amount of sick leave that can be accrued. Sick leave accrued prior to October 1, 1973, shall be used prior to any sick leave accrued after that date.

(b) Sick leave is authorized for the following purposes:

1. The employee's personal illness, injury, exposure to contagious disease, a disability where the employee is unable to perform assigned duties, or appointments with health care providers.

2. The illness, injury, appointments with health care providers, or death of a member of the employee's immediate family (spouse, grandparents, parents, brothers, sisters, children and grandchildren of both the employee and the employee's spouse).

(c) Notice of absence due to illness, injury, disability, or exposure to a contagious disease, shall be given on the first day of absence, except in the case of an extreme emergency.

(d) An individual who resigns from a State of Florida governmental entity and is thereafter employed by the University may ~~transfer~~ transfer up to 240 hours of accrued unused and unpaid sick leave with

department approval.

(e) Upon separation from a leave accruing appointment with the University, ~~an USPS, A&P, or Executive Service employee~~ salaried employees with 10 or more years of combined State of Florida ~~and or University~~ service shall ~~may~~ be paid 1) for one-eighth of all unused sick leave accrued prior to October 1, 1973, and 2) for one-fourth of unused sick leave up to a ~~total life-time maximum~~ of 480 hours accrued after October 1, 1973, ~~in accordance with Section 110.122, F.S.~~ Upon reemployment by the University within 100 days of separation or upon recall by the University within one year after layoff, all unpaid sick leave shall be restored and any sick leave paid at time of separation shall be restored upon repayment. ~~An Faculty hired after May 6, 2011 as well as employees with less than 10 years of of combined State of Florida or Florida State University service~~ shall not be paid for any unused sick leave. A&P and USPS employees hired after October 1, 2015 with less than 10 years of Florida State University Service shall not be paid for any unused sick leave. If an employee separates from University employment due to disability retirement, the employee shall not receive a payout of sick leave.

(11) Annual leave for full-time employees shall be as follows with proportionate accrual for less than full-time. Academic year faculty- employees -(9-month) and Developmental Research School faculty employees (10-month) shall not accrue annual leave.

		Year End	Maximum	Lifetime
	Biweekly	Maximums	Transferable	Maximum
				Payout
Faculty	6.769	352	352	352
A&P	6.769	352	352	352
Executive Service	9.195	480	480	480
USPS (FSU Service Months of Service)				
0 – 6	4	240	240	0
7 – 60	4	240	240	240
61 to 120	5	240	240	240
Over 120	6	240	240	240

(a) Annual leave shall be accrued prior to use unless annual leave is advanced by the Chief Human Resources Officer or designee.

(b) Employees may accrue annual leave in excess of the year-end maximum during a calendar year. Employees with accrued annual leave in excess of the year-end maximum as of the last pay period of the calendar year, shall have any excess converted to post October 1, 1973 sick leave on an hour-for-hour basis. ~~Employees may retain hours in excess of the year-end maximum with the approval of the Chief Human Resources Officer or designee.~~

(c) An individual who resigns from a State of Florida governmental entity and is thereafter employed by the ~~University~~ University may transfer up to 80 hours of accrued, unused, ~~and unpaid~~ and unpaid annual leave with department ~~approval~~ approval.

(d) An employee who separates from employment with the University shall be paid for all unused annual leave hours up to the lifetime maximum payout allowed for the pay plan. Upon reemployment by

the University within 100 days or upon recall by the University within one year after layoff, all unpaid annual leave may be restored and any annual leave paid at time of separation shall be restored upon repayment. Upon entering into the Deferred Retirement Optional Program (DROP), employees may elect to be paid up to the lifetime maximum payout of their unused annual leave. ~~An employee may earn more than one payout. However, the employee may not receive in the combined payouts an amount more than the Lifetime Maximum amount.~~

(e) Upon transfer from an annual leave-accruing position to a ~~non-leave~~non-leave-accruing leave accruing position, the employee shall be paid up to the lifetime maximum for unused annual leave, unless the employee elects to retain all unused annual leave, for up to two years from separation date. Leave may not be used while an employee is appointed in a non-leave accruing position.

(12) Compulsory leave provisions shall be consistent with the following:

(a) Medical certification by an approved health care provider will be required.

(b) Notice shall be provided to the employee identifying duration of the leave, the conditions for return to the position, and whether such leave shall count toward FMLA entitlements.

(c) The employee may be allowed to use paid leave during compulsory leave to continue the contributions to benefits and other expenses.

(d) Unless agreed otherwise, an employee shall be employed in the same or similar status upon completion of the approved leave period and upon receipt of medical certification.

(e) Employees who fail to meet the conditions of the compulsory leave or who fail to obtain medical certification and are unable to perform duties may be offered part-time employment, placed on unpaid leave or have such leave extended, requested to resign, or be dismissed for inability to perform the duties of the position.

(13) Employees may be provided with up to twelve workweeks of Family and Medical Leave within a 12 month rolling calendar year measured backward in compliance with the Family and Medical Leave Act (FMLA) of 1993 (Public Law 103-3) and the Final Regulations of the Family and Medical Leave Act of 1993 (29 CFR Part 825). As amended by Section 585 of the National Defense Authorization Act (Public Law 110-181), employees may be provided with up to twenty six (26) workweeks of FMLA. All employees are eligible including OPS employees who have worked at least 12 months (these need not have been consecutive) and who have worked at least 1250 hours in the 12 months prior to the leave. Faculty, A&P, and USPS employees may use paid leave for an FMLA event coinciding with their FMLA entitlement.

(14) Employees shall be provided with up to six months unpaid parental leave during which time the employee may use paid leave when the employee becomes a biological or adoptive parent. Parental leave shall begin no sooner than two weeks prior to the expected date of the child's arrival or upon the child's arrival unless otherwise approved by the Chief Human Resources Officer or designee.

(15) Employees are provided paid administrative leave as follows, which shall not cause the full-time employee to exceed 40 hours during the workweek. Administrative leave is not accrued.

~~(a) Administrative leave for jury duty shall not exceed the number of hours in the employee's normal workday. If jury duty does not require absence for the entire workday, the employee shall return to work immediately upon release by the court. If the jury duty does not coincide with the regular work schedule,~~

~~the employee shall be granted administrative leave based on the total hours served on jury duty and such leave shall be granted on the next scheduled work shift. Any jury pay shall be retained by the employee.~~

(ba) Administrative leave shall be provided to an employee summoned as a witness in a matter not involving personal interests. Administrative leave shall not be provided to an employee serving as an expert witness. Witness pay shall be retained by the employee.

(eb) Administrative leave for athletic competition in Olympic events shall be provided in accordance with Section 110.118, F.S.

(dc) Administrative leave up to two days shall be provided to an employee upon the death of an immediate family member (spouse, grandparents, parents, brothers, sisters, children and grandchildren of both the employee and the employee's spouse).

~~(e) Administrative leave shall be provided for official emergency closing of University facilities. Special Compensatory leave shall be provided to USPS employees required to perform essential services during the emergency closing. Only employees scheduled to work during the time of the emergency closing shall be provided administrative leave.~~

(fd) With the approval of the University President or designee, administrative leave shall be provided for Florida Disaster Volunteers called to duty in accordance with Section 110.120, F.S.

(eg) With the approval of the University President or designee, up to two days of administrative leave will be granted for civil disorder or disaster for an employee who is a member of a volunteer emergency response team called to duty.

(hf) With the approval of the Chief Human Resources Officer or designee and the employee's supervisor, up to two hours of administrative leave will be granted for voting in public elections.

(ig) With the approval of the Chief Human Resources Officer or designee, an employee under investigation will be placed on leave up to the length of the investigation when in the best interest of the University.

(jh) The Chief Human Resources Officer or designee may place an employee on administrative leave between the notice of reduction in pay, suspension, or dismissal and the effective date of such action.

(ki) The Chief Human Resources Officer or designee will place an employee on administrative leave when the employee's presence in the workplace may reasonably be suspected of resulting in damage to property or injury to the employee or others.

(lj) An employee who has been rated by the United States Department of Veterans Affairs or its predecessor to have incurred a service-connected disability and has been scheduled by the United States Department of Veteran Affairs to be reexamined or treated for the disability shall be granted administrative leave ~~for such reexamination or treatment without loss of pay or benefits. The paid leave shall not exceed six (6) calendar days per year in accordance with Section 110.119, F.S.~~

(16) In the specific circumstances below, employees are provided paid administrative leave as follows:

(a) Administrative leave for jury duty shall not exceed the number of hours in the employee's normal workday. If jury duty does not require absence for the entire workday, the employee shall return to work immediately upon release by the court. If the jury duty does not coincide with the regular work schedule, the employee shall be granted administrative leave based on the total hours served on jury duty and such leave shall be granted on the next scheduled work shift. Any jury pay shall be retained by the

employee.

(b) Administrative leave shall be provided for official emergency closing of University facilities. Only employees who are regularly scheduled to work on the day(s) of the emergency closing shall be provided administrative leave.

(162) Military leave and reemployment rights shall be provided to Faculty, A&P, and USPS employees consistent with Federal and State of Florida laws.

(187) Workers' Compensation benefits for an injury compensable under the Florida Workers' Compensation Law shall be provided consistent with the following:

(a) An employee shall remain in full pay status for a period up to a maximum of forty (40) hours without being required to use accrued leave credits. If, during that period, the employee receives Workers' Compensation benefits, then the employee shall reimburse the University the amount of the benefits. Such reimbursement shall not include payments for expenses related to medical, surgical, hospital, or nursing treatment or payments of disability losses.

(b) An employee may elect to use paid leave to supplement Workers' Compensation payments up to the employee's regular salary.

(c) The period of paid or unpaid job-related disability leave shall be in accordance with Chapter 440, F.S.

(d) An employee who was injured in the workplace, may be returned to alternate duty consistent with established University policies and procedures.

(e) At the end of the leave period if an employee is unable to return from leave to work full-time and perform the duties of the position, the Chief Human Resources Officer or designee may place the employee on unpaid leave or extend the leave status, request the employee's resignation, or terminate the employee from employment consistent with the provisions of subsection FSU-4.0015(11), F.A.C. Specific Authority BOG Regulation 1.001(3)(j) , Reg. Procedure July 21, 2005. Law Implemented 1001.74(5) FS. History- New 4-16-03.

(189) Each full-time USPS employee is entitled to one eight (8) hour personal holiday each year with proportionate accrual for less than full-time. Such personal holiday shall be credited to eligible employees on July 1 of each year to be taken by June 30 of the following year. An employee hired after July 1 will receive the personal holiday upon hire. If the personal holiday is not used by June 30, it will be forfeited. A&P employees are exempt under s.110.205(2)(d) and are not eligible for this benefit. Personal holidays may not be transferred to or from the University. Unused personal holidays may not be paid out upon separation from the University.

(1920) Leave without pay (LWOP) may be used as necessary on a limited basis. Extended use of LWOP for four to eight consecutive weeks may be subject to evaluation and approval by the Chief Human Resources Officer. Leave without pay lasting for eight weeks or more will require approval of the Chief Human Resources Officer. Use of LWOP in more than two consecutive pay periods requires evaluation and approval by the department and Chief Human Resources Officer.

Specific -Authority BOG- 1.001(3)(j) Law Implemented BOG 1.001(5)(a)
History New 4-16-03, Amended 11-20-09, _____

FSU-4.070 Guidelines for Disciplinary Action.

(1) Scope. This rule applies to all University Support Personnel System (USPS) employees of the University with regular status and Administrative and Professional (A&P) employees. The provisions of this rule are subject to applicable provisions of collective bargaining agreements. The disciplining of an employee is considered to be a very serious action that is undertaken with care, objectivity and full consideration for the rights and interest of both the employee and the University. Discipline shall be administered in a judicious manner that assures equitable treatment for all employees included in the University Support Personnel System and A&P Pay Plan.

(2) Progressive and Cumulative Discipline. Disciplinary actions described by this rule are based on the concepts of progressive and cumulative discipline. Progressive discipline is based on the idea that employees have been informed of the performance and behavior expected of them. As offenses occur appropriate discipline will be administered in a progressive manner. Penalties shall be appropriate to the circumstances of the offense. In prescribing disciplinary actions it is recognized that some offenses are so serious that suspension or dismissal may be warranted on the first occurrence even though the employee has no prior record of having been disciplined. All offenses can have a cumulative effect and offenses need not be identical to impose a penalty more severe than prescribed for a similar offense.

(3) Delegated Authority. The appropriate disciplinary action may be taken only by a supervisor who has been delegated authority from the University President. The level of delegation varies with the severity of the particular disciplinary action and is identified in the following table.

Disciplinary Action	Authority Delegated to the
Oral Reprimand	Immediate Supervisor
Written Reprimand	Immediate Supervisor with approval of next higher level Supervisor
Demotion and/or Reduction in Pay	Vice President or Designee
Suspension	Vice President or Designee
Dismissal	Vice President or Designee

(4) Types of Disciplinary Action. The type of disciplinary action taken will depend upon the gravity of the employee's offense and the type of disciplinary action that has been taken in the past for similar offenses. Except in extraordinary situations, prior to the dismissal or suspension without pay of a regular employee, the University shall give the employee written notice as required in the University's Predetermination Procedures (7/98). The disciplinary proceedings shall proceed as set out in the University's Predetermination Procedures which are hereby adopted by reference. The following types of disciplinary actions may be imposed.

(a) Oral Reprimand. This is the least severe disciplinary action. The purpose of this action is to bring a problem to the attention of an employee. Where practical, the reprimand will be delivered in private and the supervisor will clearly state that the employee is receiving an oral reprimand. The supervisor will indicate the nature of the improper behavior, cite the work standard governing the situation and explain precisely what corrective action is expected. The employee shall also be informed that future similar behavior may result in more serious disciplinary action consistent with the guidelines herein. Two copies of a completed Oral Reprimand Record will document the meeting with the

original filed in the employee's official personnel file and a copy given to the employee. The Oral Reprimand Record shall include the date, time and location at which the oral reprimand was delivered and indicate the nature of the reprimand.

(b) Written reprimand. This type of disciplinary action is issued for a more serious offense than one that warrants an oral reprimand. The purpose of a written reprimand is to help an employee recognize errors made and to correct them. The contents of the written reprimand will be concise and to the point. It will specifically state that the employee is receiving an official written reprimand, cite the specific performance or conduct standard that was violated, briefly note the specific incident prompting the discipline, indicate the corrective action expected and state that future violations may result in more severe disciplinary action consistent with the guidelines herein. The written reprimand shall be signed by the immediate supervisor and approved by the next higher level supervisor, with a signature line for the employee to acknowledge receipt. The completed written reprimand will be delivered to the employee in private, where practical. A copy of the completed reprimand shall be filed in the employee's official personnel file and a copy given to the employee.

(c) Demotion and/or Reduction in Base Pay. The disciplining authority shall consult with the appropriate Vice President and Human Resources prior to taking this type of action. The employee shall be provided written notice by personal delivery or certified mail, return receipt requested, prior to the action being taken with notification of the employee's appeal or negotiated contract provision rights and this notice shall become a part of the employee's official personnel record.

(d) Suspension and Dismissal. These actions are the most severe form of disciplinary action that may result from the commission of one offense or as the result of cumulative offenses. The disciplining authority shall consult with the appropriate Vice President and Human Resources prior to initiating these actions.

1. Extraordinary Situations. When the retention of an employee is likely to result in damage to property or injury to any individual or would be detrimental to the best interest of the University, such employee will be suspended without pay or dismissed immediately, provided that written notice of such action is furnished to the employee. These procedures shall be invoked only when an extraordinary situation exists and shall comply with the provisions of the University's Predetermination Procedures.

2. Abuse of Alcohol. When an employee knows or suspects that he/she may have a drinking problem or be abusing alcohol, he/she should take advantage of the University's many available resources to aid in rehabilitation, including the Employee Assistance Program, the University Counseling Center and the Health Promotion Department of University Health Services. Similarly, when a supervisor knows or suspects that an employee under his/her supervision may have a drinking problem or be abusing alcohol, the supervisor should refer the employee to any or all of the available resources. ~~When an employee drinks alcohol to the extent that it affects work performance the employee is a problem drinker. The employee shall be treated in accordance with the State Policy on Alcoholism as adopted by the Administration Commission, (7-17-73) which is hereby adopted by reference.~~

3. Disciplinary Action. Included below are standards for the administration of disciplinary actions for various types of offenses. The disciplinary actions for the listed offenses have been established to assure that employees who commit offenses receive similar treatment in like circumstances. The suspension of an exempt employee shall be for no less

than one workweek, unless required for a major safety violation. Within each level of occurrence a range may be provided to allow the supervisor flexibility in selecting appropriate discipline in order to take into consideration mitigating or aggravating circumstances.

(a) Absence Without Authorized Leave. This includes:

1. Failure to obtain approval prior to any absence from work, except in the case of a proven emergency where the employee must be absent prior to receiving approval from the proper authority, or failure to notify or call in on the first day of an absence.

2. Obtaining leave based upon a misrepresentation or falsification.

a. First occurrence: written reprimand to dismissal.

b. Second occurrence: suspension to dismissal.

c. Third occurrence: dismissal.

An employee who is absent without approved leave for three or more consecutive workdays shall be considered to have abandoned the position.

(b) Assault or Fighting. Physically assaulting or fighting with another person.

1. First occurrence: written reprimand to dismissal.

2. Second occurrence: suspension to dismissal.

3. Third occurrence: dismissal.

(c) Conduct Unbecoming a Public Employee. Conduct whether on or off the job, that adversely affects the employee's ability to continue to perform his or her current job, or that adversely affects the agency's ability to carry out its assigned mission.

1. First occurrence: written reprimand to dismissal.

2. Second occurrence: suspension to dismissal.

3. Third occurrence: dismissal.

(d) Conviction of a Crime. The conviction of an employee for a crime where such conviction adversely affects the employee's ability to perform his or her job, or adversely affects the agency's ability to carry out its assigned mission.

1. First occurrence: written reprimand to dismissal.

2. Second occurrence: suspension to dismissal.

3. Third occurrence: dismissal.

(e) Drinking on the Job or Reporting to Work Under the Influence of Alcohol.

1. Drinking any alcoholic beverage on the job is prohibited.

a. First occurrence: suspension to dismissal.

b. Second occurrence: dismissal.

2. Reporting to work under the influence of alcohol is prohibited.

a. First occurrence: written reprimand to suspension.

b. Second occurrence: suspension to dismissal.

c. Third occurrence: dismissal.

~~3. Rehabilitation is the University's preferred goal for an employee who has a drinking problem or is abusing alcohol, and reasonable efforts will be made to refer such an employee to the University's many available resources and to assist and support the employee. However, an employee shall be subject to disciplinary action, as outlined herein, when the use of alcohol adversely affects job performance or the employee's behavior otherwise warrants disciplinary action. The State Policy on Alcoholism adopted by the Administration Commission (7-17-73) provides that when the drinking of an employee affects the employee's work performance the employee is a problem drinker. The problem drinker, once identified, will be counseled and encouraged to secure appropriate medical or other professional help. The problem drinker shall not be dismissed until after he or she has had an opportunity to seek treatment. Discipline shall be administered if the problem drinker:~~

- ~~a. Refuses to recognize his or her condition and fails to seek help; or~~
- ~~b. Fails to complete the program of treatment; or~~
- ~~c. Treatment is unsuccessful.~~

~~4. If public relations or working conditions are obviously and adversely affected by the problem drinker's behavior, the employee's removal from the job will be accomplished by placing the employee on compulsory disability leave:~~

~~(f) Reporting to Work Under the Influence of Illegal Drugs or Illegal Use of Drugs (Controlled Substances).~~

~~1. The illegal use of drugs on the job is prohibited.~~

- ~~a. First occurrence: suspension to dismissal.~~
- ~~b. Second occurrence: dismissal.~~

~~2. Reporting to work under the influence of any illegal drug or testing positive on a drug test is prohibited.~~

- ~~a. First occurrence: written reprimand to suspension.~~
- ~~b. Second occurrence: suspension to dismissal.~~
- ~~c. Third occurrence: dismissal.~~

~~(g) Possession, Sale, Distribution of Alcoholic Beverages or Illegal Drugs (Controlled Substances). The possession, sale or distribution of alcoholic beverages or illegal drugs on state property or on the job is prohibited.~~

- ~~1. First occurrence: suspension to dismissal.~~
- ~~2. Second occurrence: dismissal.~~

~~(h) Excessive Absences. An attendance record of recurring absences, even though all or a majority of the absences were necessary and excused. This also includes a pattern of absences by the employees, such as but not limited to, consistent absences on the day preceding or following the employee's regular days off or absence on the same day of each month.~~

- ~~1. First occurrence: oral to written reprimand.~~
- ~~2. Second occurrence: written reprimand to suspension.~~
- ~~3. Third occurrence: suspension to dismissal.~~
- ~~4. Fourth occurrence: dismissal.~~

(i) Tardiness. The failure to follow established work schedules. Includes reporting late at the beginning of the work schedule, leaving early or returning late from lunch or breaks, or leaving work early at the end of the work schedule, all without approval.

1. First occurrence: oral reprimand.
2. Second occurrence: written reprimand.
3. Third occurrence: suspension.
4. Fourth occurrence: dismissal.

(j) Falsification of Records. Includes misrepresentation, falsification or omission of any fact, whether verbal or written, on such records as, but not limited to: time, attendance and leave; employment status; employment application; travel vouchers; and work and production.

1. First occurrence: written reprimand to dismissal.
2. Second occurrence: suspension to dismissal.
3. Third occurrence: dismissal.

(k) Horseplay. Actions whether intended or unintended to be mischievous or prankish which disrupt or have the effect of disrupting the work of the participants or other employees or have the potential for personal injury to other employees or oneself.

1. First occurrence: oral reprimand.
2. Second occurrence: written reprimand.
3. Third occurrence: suspension.
4. Fourth occurrence: dismissal.

(l) Improper or Careless Use or Operation of State Property or Equipment. The improper or careless use of state property or equipment including abuse or misuse. This includes failure to observe the established speed limit while driving a state vehicle.

1. First occurrence: written reprimand.
2. Second occurrence: suspension.
3. Third occurrence: dismissal.

(m) Unsatisfactory Work Performance Including Continuing Inefficiency, Inability to Perform Assigned Duties and/or Substandard Performance of Assigned Duties. The failure to satisfactorily meet the minimum performance standards that specifically relate to the employee's duties and responsibilities. An employee's failure to meet established work standards may be addressed through the performance evaluation process and/or the use of progressive discipline.

1. First occurrence: oral to written reprimand.
2. Second occurrence: written reprimand to suspension.
3. Third occurrence: suspension to dismissal.
4. Fourth occurrence: dismissal.

In the case of Inability to Perform Assigned Duties due to medical reasons, the University will proceed with termination notwithstanding the above schedule of progressive discipline.

(n) Insubordination. A deliberate and inexcusable refusal to obey a reasonable order that relates to an employee's job function. An unwillingness to submit to authority. Includes both an expressed refusal to obey a proper order and a deliberate failure to carry out an order.

1. First occurrence: written reprimand to dismissal.
2. Second occurrence: suspension to dismissal.
3. Third occurrence: dismissal.

(o) Leaving Work Area or Duty Assignment Without Authorization. Absence from the work area or duty assignment during a work period without permission of the appropriate supervisor. Includes leaving a work area for lunch or a break, or at the end of a work schedule without proper relief where such relief or permission is a specific requirement.

1. First occurrence: written reprimand.
2. Second occurrence: suspension.
3. Third occurrence: dismissal.

(p) Loafing. Continued and deliberate idleness during work periods that results in the employee's failure to perform assigned tasks. This includes, but is not limited to, deliberately wasting time, engaging in idle talk or gossip or conducting personal business during work periods.

1. First occurrence: oral reprimand.
2. Second occurrence: written reprimand.
3. Third occurrence: suspension.
4. Fourth occurrence: dismissal.

(q) Negligence. Carelessness in omission of, or inattention to the performance of assigned duties and responsibilities. Negligence is synonymous with carelessness and signifies lack of care, caution, attention, diligence or discretion.

1. First occurrence: written reprimand to dismissal.
2. Second occurrence: suspension to dismissal.
3. Third occurrence: dismissal.

(r) Sabotage. Participation in an act of destruction or attempted destruction of state property or equipment, or an act or attempted act that obstructs or has the potential to obstruct productivity, or normal functions or operations of the department or the University.

1. First occurrence: suspension to dismissal.
2. Second occurrence: dismissal.

(s) Sexual Harassment. Violation of The Florida State University Policy on Sexual Harassment, Rule FSU-6.013, F.A.C.

1. First occurrence: written reprimand to dismissal.
2. Second occurrence: suspension to dismissal.

3. Third occurrence: dismissal.

(t) Sleeping on Duty. The failure of an employee to remain awake while on duty during working periods.

1. First occurrence: written reprimand.

2. Second occurrence: suspension.

3. Third occurrence: dismissal.

(u) Strike or Concerted Activity. Instigating or supporting in any manner a strike. A strike is defined as: The concerted failure of employees to report for duty; the concerted absence of employees from their positions; the concerted stoppage of work by employees; the concerted submission of resignations by employees; the concerted abstinence in whole or in part by any group of employees from the full and faithful performance of the duties of employment with a public employer for the purpose of inducing, influencing, condoning or coercing a change in the terms and conditions of employment or the rights, privileges or obligations of public employment; participating in a deliberate and concerted course of conduct that adversely affects the services of the public employer; the concerted failure of employees to report for work after the expiration of a collective bargaining agreement; and picketing in furtherance of a work stoppage. The term "strike" shall also mean any overt preparation including but not limited to: the establishment of strike funds with regard to the above listed activities.

First occurrence: dismissal.

(v) Threatening or Abusive Language. The use of language that is threatening or abusive, whether directed towards a supervisor, another employee or any other person. Includes any offensive language whether or not directed toward anyone in particular regardless of intent.

1. First occurrence: written reprimand to dismissal.

2. Second occurrence: suspension to dismissal.

3. Third occurrence: dismissal.

(w) Unauthorized Solicitation. The unauthorized solicitation by employee of another employee including the distribution of material while either employee is on duty.

1. First occurrence: written reprimand.

2. Second occurrence: suspension.

3. Third occurrence: dismissal.

(x) Unauthorized Taking of Property. The unauthorized taking of any property of the State or another person.

1. First occurrence: suspension to dismissal.

2. Second occurrence: dismissal.

(y) Unauthorized Use of State Property, Equipment or Personnel. The use of any state property, equipment or personnel for any purpose other than official state business.

1. First occurrence: written reprimand to dismissal.

2. Second occurrence: suspension to dismissal.

3. Third occurrence: dismissal.

(z) Violation of Safety Practices. The failure to follow established safety practices. This includes the performance of unsafe acts or failure to wear or use safety equipment including but not limited to safety belts.

1. First occurrence: oral reprimand to suspension.
2. Second occurrence: suspension to dismissal.
3. Third occurrence: dismissal.

(aa) Violation of a Provision of Law or University Rule or Policy. The violation of the provisions of law or agency rules or policies. This may include but is not limited to: failure to obtain approval for outside employment; misuse of position; giving or accepting a bribe; discrimination in employment or illegal campaigning.

First occurrence: oral reprimand to dismissal.

(bb) Failure to Follow Instructions. An employee's failure to follow oral or written instructions from supervisory personnel.

1. First occurrence: oral to written reprimand.
2. Second occurrence: written reprimand to suspension.
3. Third occurrence: suspension to dismissal.
4. Fourth occurrence: dismissal.

(cc) Disruptive Conduct. Behavior that interferes with the employee's work performance or the work performance of others. This may include, but is not limited to: loud, boisterous language; creating a disturbance; throwing objects; slamming doors, or other activities which would have a detrimental effect on the work environment.

1. First occurrence: oral to written reprimand.
2. Second occurrence: written reprimand to suspension.
3. Third occurrence: suspension to dismissal.
4. Fourth occurrence: dismissal.

(dd) Chargeable Crash in a University Vehicle (Applicable to Sworn Law Enforcement Personnel Only)

A chargeable crash is any accident involving a university vehicle resulting in physical damage to the vehicle or to other property or personal injury which could have been charged as a vehicular offense, whether actually charged or not.

A "minor violation" is a chargeable crash, which is caused by slight negligence, or carelessness, which does not have the potential for serious injury. A "more serious clear-cut violation" is a chargeable crash, which is caused by greater negligence, or carelessness, which has the potential for serious injury or damage. An "extreme violation" is a chargeable crash, which is caused by driving in a reckless or irresponsible manner, or with gross disregard for the safety of persons or property or a crash which exhibits willful abuse of authority.

1. Minor Violation

- a. First or second occurrence: counseling [counseling is not considered discipline]
- b. Third occurrence: written reprimand
- c. Fourth occurrence: suspension

- d. Fifth occurrence: Dismissal
- 2. More Serious Clear-Cut Violation
 - a. First occurrence: written reprimand and driver training
 - b. Second occurrence: suspension
 - c. Third occurrence: suspension to dismissal
 - d. Fourth occurrence: dismissal
- 3. Extreme Violation
 - a. First or second occurrence: suspension to dismissal
 - b. Third occurrence: dismissal

(8) Appeal and Grievance Rights. USPS employees with regular status and A&P employees may appeal or grieve any disciplinary action taken against them in accordance with this rule, or any applicable collective bargaining agreement. An employee who resigns from employment shall not have any rights of appeal. Both USPS employees and A&P employees may use the USPS and A&P Complaint Procedure in accordance with the USPS and A&P Complaint Procedure (7/98) and Form (7/98) which is hereby adopted by reference.

(9) USPS and A&P Arbitration Appeal Procedure.

USPS employees who have earned regular status in their current classification and A&P employees shall have the right to appeal to an arbitrator any suspension without pay, dismissal, layoff, demotion, job abandonment, transfer (greater than 50 miles), or reduction in pay, provided that the employee has not signed a statement indicating the action was voluntary. An employee whose position is classified to a lower class shall have the right to appeal only the reduction in pay, if any, which has occurred as a result of the demotion appointment.

(a) Request for Processing.

1. If an employee requests an arbitration, the employee shall, within 14 calendar days after the receipt of notice of the employment action from the University, file with the Director of Human Resources or designee a completed Arbitration Request Form-~~2003~~ 2013 which is hereby incorporated by reference.

2. Failure to file an Arbitration Request Form within the time limits prescribed shall be deemed a waiver of the right to arbitration. In the event of a question regarding timeliness, the date of first receipt by Human Resources shall be determinative.

3. After the Request for Arbitration has been received, the Director of Human Resources or designee will determine whether the request has been filed in accordance with the provisions of this section and shall notify the employee or his/her representative and immediate supervisor of this determination.

4. The Director of Human Resources or designee shall select an arbitrator on a rotational basis from an odd-numbered panel of at least three arbitrators maintained by Human Resources and shall notify the employee or his/her representative of the arbitrator selected. If the parties do not agree on the arbitrator selected, the selection shall be made by alternatively striking names from the panel. The right of first strike shall be determined by a coin toss. The employee will receive notice of the identity of the arbitrator selected and may request disqualification

of the arbitrator based on cause within five calendar days of receipt of the notice. Cause is present when the arbitrator was chosen through corruption, fraud, or other undue means.

5. When an action is both appealable under this rule and grievable under a collective bargaining agreement, the employee shall have the option of using either procedure. The filing of the Arbitration Request Form constitutes a waiver of any rights to review of the matter under an applicable collective bargaining agreement, Chapter 120, F.S., or any other review procedures. If the employee seeks a review of a matter in an alternative forum after requesting arbitration under this rule or fails to appear at the scheduled arbitration hearing, the University shall have no obligation to proceed further.

(b) Fees and Expenses.

1. All fees and expenses for the arbitrator will be paid by the University. However, when an employee is represented by an employee organization, the arbitrator's fees and expenses shall be paid by the party who fails to prevail in the arbitration or evenly split if the award sustains the appeal in part and denies it in part.

2. The party desiring a transcript of the arbitration proceedings shall provide written notice to the other party of its intention to have a transcript of the arbitration made at least one week prior to the date of the arbitration and shall be responsible for scheduling a reporter to record the proceedings. The party desiring the transcript shall be responsible for the appearance fee of the reporter and the cost of obtaining an original transcript. The requesting party shall provide the other party a photocopy of the transcript received from the reporter and deliver the photocopy to the other party within five calendar days after receiving the copy of the transcript from the reporter.

(c) The employee may self represent or be represented. If the employee elects to be represented, the employee must deliver or send to the Director of Human Resources or designee within five working days after filing a Request for Arbitration, a written statement indicating the name, address, telephone number and qualifications of the representative and confirming that the employee as well as the representative will be present during the arbitration hearing, and that the employee agrees to this representation.

(d) If the aggrieved employee participates during working hours in the arbitration, the employee's compensation will not be affected by the time spent at the arbitration hearing. The employee must notify the immediate supervisor seven days in advance of his/her anticipated absence. An employee will not be permitted to prepare the case during working hours.

(e) Hearing.

1. The arbitrator shall hold the hearing in Tallahassee, Florida, unless otherwise agreed by the parties. The hearing shall commence within 30 working days of the arbitrator's acceptance of selection, or as soon thereafter as practicable. Arbitration proceedings shall be conducted in accordance with this rule, supplemented by the current Labor Arbitration Rules published by the American Arbitration Association which are hereby incorporated by reference.

2. The arbitrator may subpoena witnesses and compel the production of documents pertinent to the appeal. All requests for subpoenas must be made to the arbitrator no later than 10 working days prior to the arbitration date and each party is responsible for providing its own witnesses and documents which it wishes to present. The

party requesting a subpoena or the production of documents from the arbitrator shall promptly provide the other party a copy of the request.

3. Within 60 calendar days, the arbitrator shall issue to the University and the employee a written order which may affirm, reverse, or alter the decision of the University.

4. The employee and the University agree that the decision of the arbitrator shall be final and binding on both parties. No judicial review of the arbitration order is available except as provided by Chapter 682, F.S.

(f) Jurisdiction of Arbitrator.

1. The arbitrator shall neither add to, subtract from, modify, or alter the provisions of these rules, University rules and policies or procedures, or an applicable collective bargaining agreement. Arbitration shall be confined solely to the application and/or interpretation of those provisions and limited to the matters in the Request for Arbitration Form submitted for arbitration. No statements of opinion or conclusions not essential to the determination of the matters submitted shall be permitted. The arbitrator shall not review managerial decisions, nor substitute his judgment for that of management, other than to ensure that such actions are in accordance with the applicable procedures under review. In the case of suspension without pay, dismissal, and reduction in pay taken as a disciplinary action, the arbitrator shall determine whether there is just cause for such action.

2. The burden of proof shall be on the employee in layoff, demotion, reduction in pay and transfer actions when not taken as a disciplinary action, and in job abandonment. The burden of proof shall be on the employer in suspension without pay, dismissal, demotion, and reductions in pay when taken as disciplinary actions.

3. The arbitrator's order and award may reinstate an employee, with or without back pay. The back pay award shall not exceed the amount of pay the employee would otherwise have earned at the employee's regular rate of pay and shall not be retroactive to a date earlier than the date of the occurrence of the event giving rise to the action at issue and in no event more than fourteen (14) calendar days prior to initiation of the arbitration request. In no situation will the award exceed the actual loss to the employee or provide attorney fees to either party.

4. Punitive damages are not permitted.

5. The arbitrator may reduce a dismissal to a suspension for such time as the arbitrator may fix, or reduce the period of suspension, which order shall be binding on the University and employee concerned subject to the jurisdiction of the arbitrator.

6. The arbitrator may reduce a dismissal to a suspension for such time as the arbitrator may fix or reduce the period of suspension which order shall be binding on the University and employee concerned subject to the jurisdiction of the arbitrator.

Specific Authority: BOG Regulation 1.001(3)(j) , B O G Reg. Procedure July 21, 2005 Law Implemented
BOG 1.001(5)(a) . History--New 6-16-87, Amended 9-24-98, 6-15-99, 4-16-03, 11-29-07, 6-25-2010, _____



THE FLORIDA STATE UNIVERSITY

Office of the Vice President for Research
3012 Westcott North
Tallahassee, Florida 32306-1330
Telephone: (850) 644-9694, FAX: (850) 645-0108

MEMORANDUM

TO: President John Thrasher

FROM: Vice President Gary K. Ostrander *Gary K. Ostrander*

DATE: June 1, 2015

SUBJECT: Adoption of Revised Exclusion Resolution to Implement Policy on
Classified Research and Security Clearances

At its regularly scheduled meeting in September 2007, the Board of Trustees adopted a resolution appointing an Executive Committee for Classified Research consisting of three members: the University President, the Provost and Executive Vice President for Academic Affairs and the Vice President for Research. All are required to hold classified security clearance. On June 27, 2014, as a result of leadership changes, the Board of Trustees adopted a new exclusion resolution to add two alternate members to the Executive Committee: Dr. Chris Edrington, Assistant Director at the Center for Advanced Power Systems (CAPS) and Ms. Nancy Rainey, Facility Security Officer at CAPS, to fulfill its oversight mission for classified research programs.

In addition, the Board regularly updates its Resolution to exclude other Board members from access to, or oversight of, classified programs so that all members of the Board of Trustees do not have to comply with the extensive background screening process required by the Defense Security Services. Any subsequent change to the membership of the Board requires the adoption of an updated Exclusion Resolution to exempt the new Trustees. Any member of the Executive Committee who does not hold a security clearance is also excluded through this revised Exclusion Resolution.

Accordingly, the new Exclusion Resolution needs to be approved at the June 2015 Board meeting.

Attachments: Proposed Exclusion Resolution

RESOLUTION FOR EXCLUSION OF CERTAIN OFFICERS/DIRECTORS

I, Allan Bense, of Florida State hereby
Chairman of FSU Board of Trustees University
certify that the following is a true and exact extract of a resolution adopted at a meeting
of the Board of Trustees of said University, held on June 26, 2015

WHEREAS, current Department of Defense (DoD) policy requires that the Chairman of the Board and principal officers (such as President, Senior Vice-President, Secretary, Treasurer, and those occupying similar positions) meet the personnel security clearance requirements established for the level of the contractor's facility security clearance; and

WHEREAS, said DoD policy permits the exclusion from the personnel clearance requirements of certain members of the Board and other officers, provided that this action is recorded in the Board of Trustees minutes or similar type official organization records; and

WHEREAS, to ensure oversight by the Executive Committee authorized below, it is appropriate to name two alternate members who possess the requisite security clearances.

NOW THEREFORE BE IT DECLARED that the Chairman of the Board of Trustees has revised the designated Executive Committee to consist of the Provost and Executive Vice President for Academic Affairs, the Vice President for Research and two alternate members who will provide oversight of all classified programs at this University. The membership for this Executive Committee shall be of personnel who at the present time do possess, or shall be processed for, the required security clearance; and

BE IT RESOLVED FURTHER that the members of this Executive Committee, appointed by the Chairman of the Board of Trustees shall be charged with the oversight of all classified operations performed by Florida State University. That in the future, when any individual enters upon any duties as a member of this Executive Committee, as a replacement for one of the principal management officers of this University, such individual shall immediately make application for the required security clearance; and

BE IT RESOLVED FURTHER that the following members of the Board of Trustees and other officers, shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of the University, and do not occupy positions that would enable them to affect adversely University policies or practices in the performance of classified contracts for the DoD or other User Agencies of the National Industrial Security Program.

BOARD OF TRUSTEES MEETING - NEW BUSINESS AND UPDATES

Allan Bense
Kathryn Ballard
Edward E. Burr
William Buzzett
Joseph L. Camps
Emily Fleming Duda
Susan Fiorito

Joseph Gruters
Mark Hillis
Leslie Pantin
Bob Sasser
Brent Sembler
Jean Tabares
President John Thrasher

Allan Bense, Chairman

Date

THIRD RESTATED ARTICLES OF INCORPORATION OF
THE FLORIDA STATE UNIVERSITY FOUNDATION, INC.

The following amended and restated Articles of Incorporation of The Florida State University Foundation, Inc., a Florida not for profit corporation shall supersede all other articles when approved by the Secretary of the State of Florida, in accordance with Chapter 617, Florida Statutes.

ARTICLE I
NAME AND LOCATION

The name of the corporation shall be The Florida State University Foundation, Inc. The principal office shall be located in Tallahassee, Leon County, Florida.

ARTICLE II
PURPOSES

The general nature of the purposes of the Foundation is to provide charitable and educational aid in the form of money, and other forms of property and services to The Florida State University and persons, associations and corporations associated therewith; to promote education and any proper activity of The Florida State University; to encourage research and learning and the dissemination of information, relating thereto; to support the public education in the several pursuits and professions of life at The Florida State University. All references in these Articles to The Florida State University shall be deemed to include any successor university at the same location, regardless of name.

ARTICLE III
POWERS

Except as otherwise stated in these Articles, the corporation shall have all powers authorized by Florida law for a not for profit corporation.

The corporation shall not carry on any other activities not permitted to be carried on by (a) a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States

internal revenue law or (b) a corporation, contributions to which are deductible under section 170 (c) of the Internal Revenue Code of 1986 or any other corresponding provision of any future United States internal revenue law.

ARTICLE IV
CAPITAL STOCK

The Foundation shall have no capital stock, and no Trustee, officer or employee shall have any right or title to any asset of the Foundation.

ARTICLE V
TRUSTEES AND OFFICERS

Section 1. The affairs of the Foundation shall be managed by the Board of Trustees or by its Executive Committee as authorized by the Bylaws.

Section 2. The Board of Trustees shall consist of not less than thirty-six real persons who shall be elected by the Board of Trustees.

Other Trustees may be elected or appointed as prescribed in the Bylaws.

Section 3. The President of The Florida State University shall be at all times a member of the Board of Trustees, with other ex-officio trustees as may be designated by the Bylaws.

Section 4. The Foundation shall have the following officers who shall be elected by the Board of Trustees. The Chairman, Chairman Elect, Secretary and Treasurer must be elected from membership of the Board of Trustees.

1. Chairman
2. Chairman Elect
3. Secretary
4. Assistant Secretary
5. Treasurer
6. Assistant Treasurer

The Foundation President and Chief Executive Officer shall serve as an officer of the Board of Trustees. The Foundation's Executive Vice President, appointed by the Foundation President, shall serve as an officer of the Board of Trustees. The Board of Trustees may create additional offices and prescribe the duties thereof, and elect persons to fill such offices. The duties and responsibilities of said officers shall be published in the Bylaws.

ARTICLE VI
BYLAWS

The Bylaws of this Foundation shall be made, altered, or rescinded by the Board of Trustees. The Bylaws shall operate to carry out the purposes of the Foundation and to facilitate the operational procedures thereof. A vote of the majority of the members of the Board of Trustees shall be required to effect any alteration, change or amendment.

ARTICLE VII
INDEBTEDNESS

The highest amount of indebtedness or liability to which the Foundation may at any time subject itself shall be at no time in excess of the total assets held by the Foundation.

ARTICLE VIII
AUTHORITY TO BIND THE FOUNDATION

The Chairman, President and other officers of the Foundation shall be empowered to act for the Foundation upon the authorization of the Board of Trustees as stated in the Bylaws.

ARTICLE IX
TERM OF EXISTENCE

The Foundation shall have perpetual existence.

ARTICLE X
DISSOLUTION

Upon the dissolution of the Foundation, all its assets remaining after payment of all costs, ~~and~~ expenses of such dissolution and the discharge of all liabilities shall be distributed ~~as directed by the Foundation Board of Trustees or its successors, for the exclusive use and benefit of Florida State University or any successor thereto, or in the event Florida State University or any successor thereto ceases to exist prior to or at the time of dissolution, the assets shall be distributed as directed by the Florida Board of Governors or its successors for the exclusive use and benefit of higher public education in the State of Florida. All such distributions shall be to an organization which, at such time, is or are qualified as an exempt organization under Section 501(c) (3) and are described in Section 170(c), 170(b)(1)(A), 2055(a), and 2522(a) of the Internal Revenue Code.~~ in conformance with FSU regulation FSU-2.025(7) Direct Support Organizations. Upon the dissolution of the Foundation, none of these assets will be distributed to any trustee or officer of the Foundation.

ARTICLE XI
AMENDMENT

The Articles of Incorporation may be amended by a majority vote of the Board of Trustees. Such action shall be effective upon filing same with the Secretary of State of the State of Florida or as is otherwise provided by law.

CERTIFICATE

These amended and restated Articles of Incorporation were adopted pursuant to Sections 617.1002 and 617.1007, Florida Statutes, and the Articles of Incorporation of the Corporation. There are no members entitled to vote on amendments to the Articles of Incorporation. The Board of Trustees adopted, authorized and consented to the filing of these amended and restated Articles of Incorporation on May 16, 2014.

**THE FLORIDA STATE UNIVERSITY
FOUNDATION, INC.**

Thomas W Jennings Jr., Ph.D.
President

**BYLAWS OF
THE FLORIDA STATE UNIVERSITY FOUNDATION, INC.
A Nonprofit Foundation**

ADOPTED OCTOBER 15, 1965

Amended:

April 3, 1970	May 18, 1996	October 8, 2005
October 15, 1977	November 15, 1997	October 20, 2006
October 21, 1989	May 19, 2001	October 21, 2011
February 9, 1991	February 16, 2002	May 18, 2012
February 12, 1994	October 25, 2003	May 16, 2014
October 7, 1995	October 16, 2004	

TABLE OF CONTENTS

ARTICLE I GOVERNANCE

- Section 1: Definitions and Organization
- Section 2: The Board of Trustees
- Section 3: Meetings
- Section 4: Quorums and Voting
- Section 5: Attendance, Removal and Vacancies
- Section 6: Conflicts of Interest

ARTICLE II OFFICERS

- Section 1: Chair
- Section 2: Chair Elect
- Section 3: Foundation President
- Section 4: Executive Vice President
- Section 5: Secretary
- Section 6: Assistant Secretary
- Section 7: Treasurer
- Section 8: Assistant Treasurer
- Section 9: Removal and Vacancies

ARTICLE III COMMITTEES

- Section 1: Establishment or Dissolution of Committees
- Section 2: Conduct of Committee Meetings
- Section 3: Executive Committee
- Section 4: Finance Committee
- Section 5: Audit Committee
- Section 6: Investment Committee

- Section 7: Trusteeship Committee
- Section 8: Development Committee
- Section 9: Donor Stewardship Committee

ARTICLE IV AMENDMENTS

ARTICLE V SEAL

ARTICLE VI INDEMNIFICATION

ARTICLE VII FISCAL MATTERS

- Section 1: Fiscal Year
- Section 2: Contributions
- Section 3: Depositories
- Section 4: Financial Review
- Section 5: Authorized Actions

ARTICLE VIII OPERATIONAL MATTERS

- Section 1: Execution of Documents
- Section 2: Books and Records
- Section 3: Nonprofit Operations – Compensation and Reimbursements
- Section 4: Limitations
- Section 5: Foundation Employees

ARTICLE IX OTHER MATTERS

- Section 1: Rules of Order
- Section 2: Dissolution

ARTICLE I—GOVERNANCE

Section 1: Definitions and Organization

a. Definitions

As used in these bylaws, except where the context otherwise clearly indicates:

- 1) Foundation: refers to the Florida State University Foundation Inc., a nonprofit corporation created as a direct support organization of Florida State University;
- 2) University: refers to Florida State University;
- 3) Trustee or member: these terms shall be interchangeable and refer to any member of the Board whether elected, appointed, ex officio, voting or non-voting;
- ~~4) the use of the masculine gender shall also include the feminine;~~
- ~~5)4) _____~~ ~~a~~Annual meeting: refers to the board meeting held in the spring;

- 6)5) Regular Trustee: refers to those Trustees who have voting privileges and are elected by majority vote of the voting Trustees;
 - 7)6) ~~v~~Voting Trustee: refers to all Board members who have voting privileges, whether regular Trustees or ex officio;
 - 8)7) ~~n~~Non-voting Trustee: refers to Board members who have no voting privileges;
 - 9)8) ~~e~~Ex officio Trustee: refers to Board members whose Board service is by virtue of holding another designated non-board office rather than election to the Board and who may be voting members or non-voting members;
 - 10)9) ~~f~~Founding member or founding Trustee: refers only to those members who were members of the Board at its incorporation in 1960 and who have subsequently been recognized as founding Trustees by the Board;
 - 11)10) Board: refers to the Board of Trustees of the Florida State University Foundation unless otherwise specifically denoted.
- b. The organization and operation of the Foundation shall be in compliance with Florida Statutes.
 - c. The Board is the governing and policy-making body for the Foundation and has full legal authority to raise, accept, hold, invest and disburse any private gift made through the Foundation for the benefit of Florida State University, its programs, colleges or administrative units as outlined in these bylaws. As set forth in these bylaws, the Board may delegate its authority to specified offices of the Foundation so that delegates may raise, accept, hold, invest and disburse any gift made through the Foundation to the University.

Section 2: The Board of Trustees

- a. Each Trustee ~~shall have~~must demonstrated outstanding qualities of leadership and a serious personal intention to promote the advancement of higher education and the University through dedicated service to the Foundation. Each regular Trustee ~~should~~ must set an example of charitable interest in the University and the Foundation that alumni and other friends of the University may emulate, ~~and shall~~ Each Trustee must contribute time and financial support to the University and be supportive of the Foundation, its Board and its policies and procedures.
- b. ~~A regular Trustee who satisfies the criteria and requirements established by the Board may, by majority vote of the voting Trustees, be elected as a non-voting Trustee Emeritus for a life term. The Board shall include not less than thirty-six (36) regular Trustees elected by a majority vote of the voting Trustees~~
- c. ~~The Board shall include not less than thirty-six (36) regular Trustees elected by a majority vote of the voting Trustees. A regular Trustee who satisfies the criteria and requirements established by the Board may, by majority vote of the voting Trustees, be elected as a non-voting Trustee Emeritus for a life term.~~
- d. The Board shall also include the following ~~five (5)~~seven (7) ex officio, voting Trustees:
 - 1. the University President or ~~his~~ designee;

2. the Chair of the University's Board of Trustees or ~~his~~-designee;
 3. the Foundation President;
 4. the immediate Past Chair of the Foundation; ~~and~~
 5. the President of the University Faculty Senate~~;~~
 6. The Chair of the Deans Development Committee of the Academic Deans Council, or the representative of a similar successor organization of University deans presided over by the University provost; and
 7. the Chair of the FSU Student Foundation.
- e. The Board shall also include founding Trustees, who shall hold all rights and privileges of regular members and serve as members during their lifetime, unless removed pursuant to the provisions of these bylaws.
 - f. The Board shall also include the following ~~six (6)~~five (5) ex officio, non-voting Trustees:
 1. the Chair of the University Alumni Association;
 2. the Chair of the Seminole Boosters, Inc.;
 3. the Chair of the John and Mable Ringling Museum Board of Trustees;
 - 4, the President of the University Student Government; ~~and~~
 5. the Chair of the Young Alumni Development Council; ~~and,~~
 - ~~6. the Chair of the FSU Student Foundation.~~
 - g. Regular Trustees shall be elected each year at the Annual Meeting for a term of three (3) years. A regular Trustee may be re-elected for a second term of three (3) years.
 - h. Upon appointment, each Committee Chair shall serve a two-year term.
 - i. If a regular Trustee is an Officer of the Board or Chair of a Committee, the member may be re-elected as a Trustee for a third term of three (3) years, based on their original term date.
 - ~~j. If a Trustee serves as Board Chair in his third term, he will be granted a term of two years to serve in the capacity of Past Chair. If, after serving as board chair, a trustee's term is scheduled to expire in less than two years, the trustee's term will be extended to allow him or her to complete the two-year term as immediate past chair, after which, the extended term will expire.~~
 - k. In no event may a regular Trustee serve for more than twelve (12) consecutive years.

- i. All regular Trustees shall be elected by a majority vote of the voting Trustees after recommendation by the Trusteeship Committee and consultation with the University President.

Section 3: Meetings

- a. Notice of each meeting shall be sent to each Trustee by the Secretary or designee not less than thirty (30) days before the meeting. Notice of each Special Meeting shall be sent to each Trustee not less than fifteen (15) days before the meeting. Notice of any meeting referenced in these bylaws may be effected by use of electronic communication.
- b. If the notice is for a Special Meeting, the notice shall indicate the reason(s) for the meeting.
- c. Notices of emergency meetings shall be sent to each Trustee not less than 24 hours prior to the emergency meeting.
- d. By a majority vote, the Board may discuss additional matters not indicated in the notice of a meeting or Special Meeting.
- e. Special Meetings of the Board may be held at any time and place designated by the Board Chair.
- f. Any meeting may be conducted through teleconference, videoconference or other appropriate electronic means.

Section 4: Quorums and Voting

- a. The presence of thirty-three and one-third (33⅓) percent of the voting Trustees, in person, by phone or other acceptable electronic means, shall constitute a quorum at any meeting of the Board or any of its Committees, unless otherwise provided by these bylaws.
- b. Once a quorum is established, all questions shall be determined by majority vote of the voting Trustees present.

Section 5: Attendance, Removal and Vacancies

- a. All Trustees are expected to attend Board and Committee meetings.
- b. Prior to the completion of a Trustee's term, the Foundation shall present the attendance record of the Trustee to the Trusteeship Committee.
- c. If a Trustee fails to attend at least 50 percent of the scheduled Board meetings taking place during his-the Trustee's term in office, the Trusteeship Committee shall recommend to the Committee Chair whether the Trustee should be nominated to serve an additional term.

- d. The Trusteeship Committee Chair will discuss the Committee's recommendation with the Board Chair, Foundation President and Executive Vice President to determine proper courses of action.
- e. At the request of the University President or the chair of the Foundation Board, the Executive Committee will review, at any point in his or her term, a Trustee who is not performing according to the standards outlined in Article 1, Section 2 of these bylaws to determine appropriate action, up to and including immediate removal.
- f. If a Trustee vacates his or her position before expiration of his or her term, a successor may be elected by the Board after consultation with the University President and will serve for the remainder of the term.

Section 6: Conflicts of Interest

Trustees shall avoid conflicts of interest and abide by standards of conduct outlined in the Association of Fundraising Professionals' Code of Ethical Principles and Standards of Professional Practice. A conflict of interest form shall be signed every year by each Board member.

ARTICLE II—OFFICERS

Section 1: Chair

The Chair shall be elected by a majority vote of the voting Trustees during the Annual Meeting and shall serve a term of office of two (2) years beginning on July 1 in the year of ~~his~~the Chair's election. The Chair shall:

- a. preside at all meetings of the Board;
- b. deal with all business of the Foundation in the manner and with the authority prescribed by the Board and these bylaws;
- c. see that the orders of the Board are carried out promptly or advise the Board if its orders are not executed;
- d. report to the University President, or ~~his~~ designee, in accordance with the policies of the University Board of Trustees;
- e. appoint Chairs and Vice Chairs of Committees, as appropriate; ~~and~~
- f. A~~ppoint~~ ~~members-individuals~~ to Committees; ~~and~~
- f.g. attend any committee meetings and join in debate or discussion, but will serve as a voting member of only the Executive Committee and up to two additional committees that he or she assigns themselves to as an official member.

Section 2: Chair Elect

The Chair Elect shall be elected by a majority vote of the voting Trustees during the Annual Meeting and shall succeed the Chair following the Chair's term of office. The Chair Elect will serve a term of office of two (2) years beginning on July 1 in the year of his or her election. The Chair Elect

shall assist the Chair and, in the absence or inability of the Chair to serve, shall assume the duties of the Chair until the Chair resumes the duties, or the Board has elected a new Chair.

Section 3: Foundation President

The University President shall recommend the selection of the Foundation President to the Board, who shall, by majority vote of the voting Trustees, be elected as the Chief Executive Officer of the Foundation. The Foundation President shall:

- a. provide leadership for the Foundation, subject to the direction of the University President and the Board;
- b. report to the University President, or ~~his~~ designee;
- c. execute the policies and directives of the Board.
- d. serve as an ex officio, voting member of all committees;
- e. carry out any business of the Foundation to include the exercise of authority prescribed by the Board, these bylaws and applicable law;
- f. be faithful in the performance of his or her duties as the Board may require;
- g. present a written report of the conduct of the office at each Annual Meeting of the Board; and
- h. Delegate to the Executive Vice President of the Foundation any ~~of his~~ duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation.

Section 4: Executive Vice President

The Executive Vice President of the Foundation shall be a Foundation employee and be appointed by the Foundation President. The Executive Vice President shall:

- a. execute the policies and directives of the Board;
- b. assist other Officers of the Foundation in the performance of their duties;
- c. carry out the day-to-day business of the Foundation to include the exercise of authority prescribed by the Board and these bylaws;
- d. be faithful in the performance of ~~his~~all duties as the Board may require; and
- e. delegate to the appropriate Foundation staff any ~~of his~~ duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation.

Section 5: Secretary

The Secretary shall be elected by a majority vote of the voting Trustees during the Annual Meeting and shall serve a term of office of two (2) years beginning on July 1 in the year of ~~his-the~~ Secretary's election. The Secretary or designee shall:

- a. attend all meetings of the Board;
- b. keep accurate minutes to serve as a permanent record, stored at the Foundation;
- c. keep on record a copy of the Articles of Incorporation of the Foundation and a copy of its bylaws;
- d. keep the official records of the Foundation, with the exception of the financial records kept by the Board Treasurer;
- e. have the authority to sign the name of the Foundation to all papers, documents and writings requiring the signature of this Foundation, authorized by the Board, these bylaws and applicable law. In the absence or inability of the Secretary to sign said documents, the signature of the Assistant Secretary or any other Board Officer may be substituted for that of the Secretary;
- f. keep the seal of the Foundation and affix the seal to such official documents, records and papers as may be required;
- g. carry on such of the general correspondence of the Foundation as may be assigned by the Chair; and
- h. delegate to the Assistant Secretary any duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation.

Section 6: Assistant Secretary

The Assistant Secretary shall be elected by a majority vote of the voting Trustees during the Annual Meeting, and may be an employee of the Foundation or other non-member of the Board. The Assistant Secretary shall work with the Secretary and perform such duties as delegated by the Secretary. The Assistant Secretary shall serve a term of office of two (2) years beginning on July 1 in the year of ~~his-the~~ Assistant Secretary's election. In the absence or inability of the Secretary to serve, the Assistant Secretary shall assume the duties of the Secretary until the Secretary resumes the duties, or the Board has elected a new Secretary.

Section 7: Treasurer

The Treasurer shall be elected by a majority vote of the voting Trustees during the Annual Meeting and shall serve a term of office of two (2) years beginning on July 1 in the year of ~~his-the~~ Treasurer's election. The Treasurer, or ~~his~~ designee, shall:

- a. oversee the receipt, deposit and custody of all funds and securities of the Foundation and deposit them in the name of the Foundation in such depositories as may be selected by the Board, acting in conformance with these bylaws;

- b. keep the official financial records and accounts of the Foundation;
- c. review and approve all financial statements, make reports as necessary to the Board and carry out the Foundation's routine administrative functions;
- d. account to each successor in office for all funds and securities that were listed on the financial statements at the time of the last audit and all funds and securities that have come into the Treasurer's hands since the last audit of the financial statements of the office, and deliver over to the successor in office such funds and securities as remain on hand upon the appointment and qualification of the successor;
- e. cause an audit of the financial statements of the Foundation to be made as soon as practicable after the close of the fiscal year of the Foundation, and have it reported to the Chair at once and to the Board at its next meeting; and
- f. delegate to the Assistant Treasurer, or Foundation Chief Financial Officer, any ~~of his~~ duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation as authorized by the Board, these bylaws and applicable law.

Section 8: Assistant Treasurer

The Assistant Treasurer shall be elected by a majority vote of the voting Trustees during the Annual Meeting, may be an employee of the Foundation or other non-member of the Board. The Assistant Treasurer shall work with the Treasurer and perform such duties as delegated by the Treasurer. The Assistant Treasurer shall serve a term of office of two (2) years beginning on July 1 in the year of ~~his~~ the Assistant Treasurer's election. In the absence or inability of the Treasurer to serve, the Assistant Treasurer shall assume the duties of the Treasurer until the Treasurer resumes the duties, or the Board has elected a new Treasurer.

Section 9: Removal and Vacancies

In the event of absence, inability or refusal to act by any of the Officers of the Foundation, the Board, or Executive Committee, may appoint any person to perform the Officer's respective duties, as provided in these bylaws, until the next meeting of the Board or such time as members may hold an election to replace the appointed Officer.

ARTICLE III—COMMITTEES

Section 1: Establishment or Dissolution of Committees

With majority vote of the voting Trustees, the Board Chair may establish or dissolve Committees as deemed necessary. The Board Chair shall appoint all ~~members and~~ Committee Chairs and membership of Committees.

Section 2: Conduct of Committee Meetings

- a. A majority vote shall be necessary for the adoption of any resolution or recommendation before the Committee.
- b. Each Committee shall meet at the call of its Chair and minutes of all meetings shall be kept by the Secretary, or ~~his~~-designee, and stored within the Foundation.
- c. All action taken at any Committee meeting shall be captured in the minutes and reported at the next meeting of the Board.
- d. Meetings of Committees may be conducted by teleconference, videoconference or through other appropriate electronic means.

Section 3: Executive Committee

- a. The Executive Committee shall exercise the powers and authority of the Board when the Board is not in session.
- b. The Committee shall include the Chair; Past Chair; Foundation President; Treasurer; Secretary; the University President or ~~his~~-designee; the Chair of the University Board of Trustees or ~~his~~-designee; the President of the University Faculty Senate; and the Chair of each standing Committee.
- c. The Committee shall consider, evaluate and analyze issues that have implications for changes to the Board and make recommendations of appropriate action to the Board.
- d. If the Committee meets to exercise the powers and authority of the Board when the Board is not in session, the Committee shall have no authority to alter, amend or repeal the Articles of Incorporation or bylaws or to elect Trustees.

Section 4: Finance Committee

The Committee shall assist the Board in assuring that the budgetary and financial practices of the Foundation are sound and prudent. The Committee shall maintain a direct line of communication between the Board and the Foundation's independent accountants. To meet these responsibilities, the Committee shall:

- a. review the annual operating budget and present its recommendations to the Board;
- b. work closely with other ~~Committees~~ where advice is necessary for budget considerations;
- c. review the effectiveness of the Foundation's management of the Foundation's financial functions, and present recommendations to the Board;
- d. approve submission of the Foundation's annual budget to the University President or designee by May 1; and
- e. review and approve all financial statements.

Section 5: Audit Committee

The Committee shall review the audit plan of the Foundation, appraise and approve the effectiveness of the plan, assist the Board in fulfilling its fiduciary responsibilities relating to accounting and reporting practices and maintain a direct line of communication between the Board and the Foundation's independent accountants. The independent auditor will report to this committee and the committee shall be responsible for engaging or disengaging an auditor, and approving the auditor's fees. To meet these responsibilities, the Committee shall:

- a. review the scope of an overall audit plan for each annual examination;
- b. appraise the effectiveness of the audit effort, present recommendations regarding audit findings to the Board;
- c. inquire into the effectiveness of the Foundation's management of its financial and accounting functions, the Foundation's system of internal control and recommend to the Board such changes as shall be advisable;
- d. review the results of any internal audits performed by the University's Office of Inspector General Services and provide recommendations based on such results; and
- e. review the Foundation's tax returns for accuracy, prior to their becoming available to the full Board for review.

Section 6: Investment Committee

The Investment Committee shall be composed of not less than three (3) and not more than nine (9) persons who have a knowledge of or business acumen in the investment field. The Committee shall be responsible for the prudent investment of the Foundation's assets in accord with long-term strategies and for establishing investment policies and practices consistent with fiduciary duty.

Because of the proprietary nature of the materials that come before the Investment Committee, as well as the frequency of meetings and the need for urgency in decision-making to respond to market conditions, this Committee has the authority to vote on issues that fall under its purview without first consulting the full Board. At the request of the Board Chair, specific actions taken or planned by the Investment Committee can be shared with the full Board.

Section 7: Trusteeship Committee

The Trusteeship Committee shall be chaired by the Board Chair Elect. The Committee shall recommend candidates for election as regular Trustees first to the University President and then to the full Board. The Committee will evaluate the performance of Board members, and recommend to the Board and the University President persons deserving of election as Trustee Emeritus, honorary degrees, Distinguished Service Awards or other such recognition the Foundation deems appropriate. The Committee shall:

- a. receive recommendations for Trustees to the Board at least forty-five (45) days prior to the Annual Meeting and make recommendations for new Trustees to the Board at such meeting;
- b. review the attendance of and performance of Trustees, including those considered for re-election, and make recommendations to the Board chair regarding a Trustee's re-election or removal;
- c. maintain a list of candidates for election as Trustees and cultivate their interest in the Foundation; and
- d. oversee the orientation and development of new Trustees.

Section 8: Development Committee

The Committee shall be responsible for making recommendations to the Foundation for raising private support for the University. To meet this responsibility the Committee shall:

- a. promote a comprehensive University development program, which involves Trustees in the raising of private support;
- b. provide advice to the Board and the development staff in regards to fundraising policies, strategies and in the pursuit of private support emanating from alumni, faculty, students, friends, foundations and organizations; and
- c. stimulate vigorous and aggressive efforts to attract private support to the University.

Section 9: Donor Stewardship Committee

~~a.~~ —The Donor Stewardship Committee will serve as a resource to the Foundation in its efforts to acknowledge, recognize and be accountable to donors. The Committee shall:

- ~~ba.~~ ~~Donor Stewardship Committee members will~~ serve as advocates to interpret and voice donors' views regarding their continual relationship with the University and the Foundation;
- ~~cb.~~ ~~Committee members will~~ advise, support and make recommendations to the Foundation on a broad range of stewardship issues, policies and strategies that strengthen the donor relationship program;
- ~~cd.~~ ~~The Committee will~~ review and make recommendations regarding the Foundation's donor relations/stewardship program, especially as constituent groups in need of more personalized stewardship activities are identified; and
- ~~de.~~ ~~Committee members will,~~ when appropriate, engage all Trustees in stewardship activities and initiatives.

ARTICLE IV—AMENDMENTS

These bylaws may be altered, amended, rescinded or repealed at any meeting of the Board by a majority vote of the Board and shall become effective immediately upon such vote or on such date as otherwise determined by law or by the Board.

ARTICLE V—SEAL

The seal of the Foundation shall be in the form of a circle and shall bear, among other things, the name of the Foundation and the date of its incorporation.

ARTICLE VI—INDEMNIFICATION

The Foundation shall indemnify its Trustees, officers, employees and/or agents to the full extent allowed by law, including but not limited to Section 617.0831, F.S., Section 607.0831, F.S., and Section 607.0850, F.S., as applicable and as they may be amended from time to time. The Board shall maintain an ongoing plan for risk management and indemnification of the employees, Trustees and Officers of the Foundation, taking into consideration federal and state laws and rules as well as rules and policies of the University and the University Board of Trustees.

ARTICLE VII—FISCAL MATTERS

Section 1: Fiscal Year

The fiscal year of the Foundation shall be July 1 to June 30.

Section 2: Contributions

Any contributions, bequests, grants or gifts for the purposes of the Foundation shall only be accepted or collected pursuant to procedures authorized by the Board. All contributions, bequests, grants or gifts shall be reported to the Board in a timely manner.

Section 3: Depositories

All funds of the Foundation shall be deposited to the credit of the Foundation under such conditions and in such banks as shall be approved by the Finance Committee.

Section 4: Financial Review

An annual audit of the financial statements of the Foundation shall be conducted by an independent public accounting firm and the results shall be submitted to the Audit Committee of the Board, the Board and the University President.

Section 5: Authorized Actions

Any two of the following may endorse any and all checks, drafts, notes, bills of exchange and orders for the payment of money for deposit or cashing or other negotiation on bank accounts established from time to time by the Board of Trustees: Chair, Foundation President, Treasurer and Executive Vice President. Notwithstanding the above requirement, endorsements for deposit-only may be a written or stamped endorsement of the Foundation made or authorized by any officer of the Foundation.

Any two of the following may draw and sign checks, bills of exchange and orders on bank accounts, select banks and open or negotiate accounts and account terms, with banks as approved by the Finance Committee as described in these bylaws: Chair, Foundation President, Treasurer and Executive Vice President.

Any one of the following may execute, by telephone, email or oral direction, orders for investing/reinvesting of funds, purchasing of foreign currency and/or transferring funds among Foundation accounts or to Foundation investment managers: Chair, Foundation President, Executive Vice President, Foundation Chief Financial Officer, or a Foundation employee designated in writing by one of those officers.

ARTICLE VIII—OPERATIONAL MATTERS

Section 1: Execution of Documents

Any one of the following may execute documents on behalf of the Foundation relating to the administration and operation of the Foundation, including receipts, gift agreements and other instruments and documents pertaining to or evidencing donations, contribution, gifts, bequests, pledges, estates, trusts and/or other instances in which assets are or may be transferred or pledged to the Foundation, providing they do not conflict with the stated purposes of the Foundation and providing they have received all approvals required by these bylaws and/or applicable Foundation policies: Foundation President, Executive Vice President, Chief Financial Officer or a Foundation employee designated in writing by one of those officers.

Any one of the following is authorized to enter into any contract or execute any instrument in the name of or on behalf of the Foundation in furtherance of the operations of the Foundation and in compliance with the annual budget adopted by the Board: Foundation President, Executive Vice President or Chief Financial Officer. In addition, the Foundation President, Executive Vice President or Chief Financial Officer may designate in writing one or more Foundation employees who are authorized to execute contracts on behalf of the Foundation for the purchase of ~~budgeted~~ items and/or services as long as the amount of each such contract is no more than \$5,000. Otherwise, the Board of Trustees by resolution may authorize any officer, officers, agent, or agents to enter into any contract or to execute any instrument in the name of and on behalf of the Foundation.

No Officer, agent, employee or other person purporting to act on behalf of the Foundation shall have any power or authority to bind the Foundation in any way, to pledge the Foundation's credit or to render the Foundation liable for any purpose or in any amount, unless that person was acting with authority duly granted by the Board of Trustees as set forth in these bylaws or unless an unauthorized act was later ratified by the Board of Trustees.

Section 2: Books and Records

The Foundation will keep correct and complete books and records of account, and will also keep minutes of the proceedings of the Board and Committees. The Foundation shall keep, at its principal place of business, a list containing the names, addresses and other relevant information of each Trustee and Officer and the original or a copy of these bylaws.

Section 3: Nonprofit Operations—Compensation and Reimbursement

The Foundation will not have or issue shares of stock. No dividend will be paid and no part of the income of the Foundation will be distributed to any Trustee.

Section 4: Limitations

- a. The Foundation shall make no loans to its Officers or Trustees.
- b. No Officer or Trustee may have any vested right, interest or privilege of, in or to the assets, functions, affairs or franchises of the Foundation. No Officer or Trustee has any right, interest or privilege that may be transferable or inheritable or that will continue if his or her service ceases or while he or she is not in good standing.
- c. Former Trustees, Officers and employees shall have no property rights to assets of the Foundation.
- d. The organization and operation of the Foundation shall, at all times, be in compliance with Florida Statutes and applicable rules of the Board of Governors and the University Board of Trustees.

Section 5: Foundation Employees

Foundation employees are not employees of the State of Florida.

ARTICLE IX—OTHER MATTERS

Section 1: Rules of Order

In the event of a parliamentary dispute, Robert's Rules of Order, Newly Revised, shall be the authority for all matters of procedures not specifically covered by the bylaws or by special rules of procedure adopted by the Foundation.

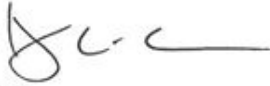
Section 2: Dissolution

In the event of the dissolution of the Foundation, the assets of the Foundation remaining after the discharge of all liabilities shall be assigned ~~to an entity as directed by the Board, or in its absence, by the Foundation President. In the event the President is unable to do so, the assets of the Foundation shall be assigned as directed by the University President~~ in conformance with FSU regulation FSU-2.025(7) Direct Support Organizations.

FLORIDA STATE
UNIVERSITY



*The OFFICE of the VICE PRESIDENT
for FINANCE & ADMINISTRATION*

TO: President Thrasher
FROM: Kyle Clark 
DATE: June 26, 2015
SUBJECT: Request for Approval: Medical School Fee Assessment Adjustment

This request comes from the College of Medicine [COM].

As currently written, some of the Medical School per credit hour fees [Athletic, Activity and Service, Health] are assessed at a yearly lump sum or block fee based on 36 credit hours. Others local fees [Transportation Access, Student Facilities Use, Technology] are assessed at an actual per credit hour rate.

This causes confusion to both students and administrators who are budgeting on a yearly total sum for all tuition and fees.

COM request that all fees be assessed as a yearly lump sum fee at 36 hours.

Proposal also simplifies and clarifies Notes to Medical School Tuition and Fees.

I recommend your approval of this request.

FLORIDA STATE
UNIVERSITY *The College of Medicine*



TO: Kyle Clark, Vice President for Finance & Administration

FROM: Dean John P. Fogarty, Florida State University College of Medicine

DATE: April 20, 2015

SUBJECT: Change in Certain Fee Assessment Methodology for Medical Students
Request for Approval

The College of Medicine in conjunction with Student Financial Services is requesting a change in the way Transportation Access, Student Facilities Use, and Technology Fees are assessed to medical students.

Currently, College of Medicine students pay a block rate for Tuition and Local (Athletic, Activity and Service, Health) Fees but pay by credit hour for Other Mandatory Fees (Transportation Access, Student Facilities Use, Technology). The Local Fees blocked rate is calculated using 36 credit hours. This inconsistency in the assessment of the various fees (blocked rate vs. per credit hour) causes confusion for our students and parents. In addition, the configuration of course parameters, especially for our third and fourth year medical students at regional campuses, is difficult to define in such a way as to ensure consistent assessments.

I am requesting the Other Mandatory Fees, which include the **Transportation Access, Student Facilities Use, and Technology Fees**, be changed to a 36 credit hour block rate, effective fall 2015. If approved, this change will provide for a more accurate method of assessing fees to our students and will improve transparency on account statements for College of Medicine students.

FSU-2.024 Tuition and Fees.

The following tuition and fees shall be levied and collected in U.S. dollars for each student regularly enrolled, unless specifically provided otherwise, for Fall ~~2015~~ 2014 , Spring ~~2016~~ 2015, Summer ~~2016~~ 2015, Per Credit Hour in U.S. Dollars

Medicine**In State Fees Assessed: Following****assessed per year**

Tuition	21,139.74
Tuition (eff. Spring Summer 2015)	22,408.12*
Student Financial Aid Fee	1,056.98
Student Financial Aid Fee (eff. Spring Summer 2015)	1,120.41*
Capital Improvement Trust Fund Fee	190.40
Athletics Fee	284.40
Activity & Service Fee	462.96
Student Health Fee	502.92

Following assessed per credit hour

Technology Fee	5.25
	<u>189.00</u>
Transportation Access	8.90
	<u>320.40</u>

~~Following assessed per semester and per credit hour~~

Student Facility Use Fee	20.00/semester
	2.00/credit hour
	<u>132.00</u>

Out-of-State Fees (Per Year)

Out-of-State Fee	32,905.90
Out-of-State Student Financial Aid Fee	1,645.29

*Increases do not apply to Summer-Fall 2014

College of Medicine Notes:

The academic year for the College of Medicine consists of Summer, Fall, and Spring Semesters.

The Student Facilities Use Fee is not assessed to 3rd & 4th year College of Medicine students, as their studies are conducted off-campus.

A College of Medicine student taking six or more semester hours will pay the full rate as provided herein for tuition and fees. Any student approved to attend fewer than six semester hours will pay the tuition and fees at the Graduate Student Rate for the actual number of semester hours.

Out-of-State Fees are assessed per year to Out-of-State Students in addition to all In-State tuition and fees.

The academic year for the College of Medicine consists of the Summer then Fall then Spring Semesters (differing from the Fall start for the rest of the University).

The tuition and fees set forth above apply to the applicable year beginning with the Summer Semester through the Spring Semester. Tuition increases for the rest of the university are always effective beginning the Fall Semester and not set until after assessment for the College of Medicine has begun. Therefore, the amount billed for Summer Semester will be one-third of the yearly rate set for the general university academic year in which the Summer Semester falls. The amount billed for remaining Fall and Spring Semesters of that year will be adjusted to achieve the stated total for these three Semesters based on the yearly rate applicable to the Fall and Spring Semesters. Financial Aid Fees are based upon a percentage of assessed tuition.

The Capital Improvement Trust Fund Fee is established based on 40 credit hours per year. Local fees (Athletics, A&S and Health) are assessed based on 36 credit hours per year.

The Student Facilities Use Fee is \$20/semester plus \$2.00 per credit hour per semester. It is only assess the first two years as COM students are studying completely off campus the second two years.

The Transportation Access Fee, Technology Fee and Green Fee are calculated per credit based on actual hours enrolled.

~~Any student approved to attend fewer than six credit hours in a Semester will pay the tuition and fees at the rate charged a Resident Graduate Student for the actual number of credit hours; any student taking six or more hours will pay the full rate as provided herein for tuition and fees.~~

Other Professional Programs

Master of Science-Nurse Anesthesia (Panama City Campus)-per semester

Tuition	8475.00
Student Financial Aid Fee	423.75
Capital Improvement Trust Fund Fee	51.12
Athletics Fee	8.26
Activity & Service Fee	118.56
Technology Fee	423.75

Physician Assistant

Following assessed per year

[local and other per credit fees set at 36-hour year]

Tuition 28,000.00

Student Financial Aid Fee 1,400.00

Capital Improvement Trust Fund Fee 171.36

Athletics Fee 284.40

Activity & Service Fee 462.96

Student Health Fee 502.92

Following assessed per credit hour

Technology Fee 189.00

Transportation Access 320.40

Student Facility Use Fee 132.00
[20.00/semester+2.00/credit hr.]

[Total In State 31,463.04]

Out-of-State Fees (Per Year)

Out-of-State Fee 10,000.00

Out-of-State Student Financial Aid Fee 500.00

Total Out of State Fee 41,963.04

Specific Authority; Art. IX, Sec 7, Florida Constitution, BOG Regulation 1.001(3) Law Implemented: BOG Regulation 7.001;s. 1009. 24, Florida Statutes History-New 7-21-05, Amended, 9-21-05, 1-30-2007, 6-14-2007, 11-29-2007, 6-13-2008, 2-25-2009, 6-17-2009, 6-25-2010, 9-9-2011, 9-7-2012, 6-7-2013, 6-27-2014, 11-21-2014, _____

FSU-2.024 Tuition and Fees.

The following tuition and fees shall be levied and collected in U.S. dollars for each student regularly enrolled, unless specifically provided otherwise, for Fall 2015 , Spring 2016, Summer 2016, Per Credit Hour in U.S. Dollars:

Medicine**In State Tuition and Fees****Assessed per year**

Tuition	22,408.12
Student Financial Aid Fee	1,120.41
Capital Improvement Trust Fund Fee	190.40
Athletics Fee	284.40
Activity & Service Fee	462.96
Student Health Fee	502.92
Technology Fee	189.00
Transportation Access	320.40
Student Facility Use Fee	132.00
Out-of-State Fees(per year)	
Out-of-State Fee	32,905.90
Out-of-State Student Financial Aid Fee	1,645.29

College of Medicine Notes:

The academic year for the College of Medicine consists of Summer, Fall, and Spring Semesters.

The Student Facilities Use Fee is not assessed to 3rd & 4th year College of Medicine students, as their studies are conducted off-campus.

A College of Medicine student taking six or more semester hours will pay the full rate as provided herein for tuition and fees. Any student approved to attend fewer than six semester hours will pay the tuition and fees at the Graduate Student Rate for the actual number of semester hours.

Specific Authority; Art. IX, Sec 7, Florida Constitution, BOG Regulation 1.001(3) Law Implemented: BOG Regulation 7.001;s. 1009. 24, Florida Statutes History-New 7-21-05, Amended, 9-21-05, 1-30-2007, 6-14-2007, 11-29-2007, 6-13-2008, 2-25-2009, 6-17-2009, 6-25-2010, 9-9-2011, 9-7-2012, 6-7-2013, 6-27-2014, 11-21-2014, _____



MEMORANDUM

TO: President Thrasher

FROM: Kyle Clark

A handwritten signature in blue ink, appearing to be "K. Clark", written over the printed name.

DATE: June 26, 2015

SUBJECT: Request for Approval: Campus Master Plan Minor Amendment

In 1993, the Florida Legislature passed legislation that recognizes the unique relationship between university campuses and local governments. Chapter 1013.30, F.S., describes the processes by which universities are required to develop, maintain, and update campus master plans and associated campus development agreements with local governments

In June 2008, the Board of Trustees adopted the University's current Campus Master Plan. Since then, the Trustees approved one minor amendment in June 2011.

In the last two years, the University has adjusted the land holdings for the Main Campus with the addition and disposal of several significant properties. Those parcels added to the University's inventory include the Tucker Center, the O'Connell property, and several smaller parcels in the Arena District and the western half of the Main Campus. Properties that were traded away include the Firestone Building and Bloxham Annex parcels as well as the Ridgeway Building on Gaines Street.

It is now proposed that the Campus Master Plan be amended to reflect these changes to the land holdings that comprise the Main Campus. Because updates and amendments to the master plan are infrequent, the University has chosen to use this opportunity to adjust several other items in the master plan. These items include, for instance, the relocation of the proposed College of Business Building, more accurate depictions of the two new residence halls slated for construction this fall, the inclusion of Veterans Legacy Complex and a new African-American Studies Center, as well as numerous minor site modifications throughout the Main Campus.

On the Southwest Campus, the minor amendment recognizes the decommissioning of Alumni Village, the inclusion of the Interdisciplinary Research and Commercialization Building, and the acquisition of several parcels of land inside Innovation Park. There are no significant changes modifications proposed at the Panama City Campus. Finally, there are a number of other "housekeeping" modifications proposed throughout the master plan documents.

By statutory definition, these modifications constitute a minor amendment to the Campus Master Plan. Accordingly, it is not expected that the adoption of this amendment will create the need to substantially revise the existing Campus Development Agreement between the University and the City of Tallahassee.

KC/mb

It is also recommended that the Florida State University Board of Trustees delegate to the University President the authority to dispose of any interest in real property or improvements to real property owned or controlled by the University, including lease, purchase and sale agreements, options to purchase, etc., provided such disposition of real property is in the best interest of the University.

I recommend your approval of the proposed minor amendment to the Campus Master Plan and the delegation of authority to the President for disposition of real property.

KC/mb



MEMORANDUM

TO: President Thrasher

FROM: Kyle Clark

A handwritten signature in blue ink, appearing to be "K. Clark", written over the name "Kyle Clark".

DATE: June 26, 2015

SUBJECT: Delegation of Authority to President for Disposition of Real Property

It is recommended that the Florida State University Board of Trustees delegate to the University President the authority to dispose of any interest in real property or improvements to real property owned or controlled by the University, including lease, purchase and sale agreements, options to purchase, etc., provided such disposition of real property is in the best interest of the University.

I recommend your approval of the proposed minor amendment to the Campus Master Plan and the delegation of authority to the President for disposition of real property.

KC/mb

FLORIDA STATE
UNIVERSITY



*The Office of the VICE PRESIDENT
for FINANCE & ADMINISTRATION*

MEMORANDUM

TO: President Thrasher

FROM: Kyle Clark 

DATE: June 26, 2015

SUBJECT: FY2016-2017 Fixed Capital Outlay Budget Request
Request for Approval

Each year, pursuant Sections 216.0158, 216.043 and 1013.64, Florida Statutes, the Board of Governors requires each college and university to update its Capital Improvement Plan (CIP), which is the cornerstone of the annual Fixed Capital Outlay Budget Request. The CIP is intended to represent the additional academic and academic support facilities needed for a five-year period.

In previous years, the preparation of the University's annual budget request was predicated in large part on the next year's Legislative funding. Since next year's State budget remains uncertain, this list of priorities is based upon the best available information and is subject to modification pending the final State budget.

It is recommended therefore that the FSU Board of Trustees empower the President to make subsequent changes if needed to the University's Fixed Capital Outlay Budget Request. Also included will be the following lists of requests that require Legislative approval:

1. Projects requiring changes in previous appropriations
2. Projects requiring approval to be constructed, acquired, or financed by a University or University DSO with approved debt authorized by the Board of Governors.
3. Projects funded from institution or other sources that require general revenue for operation.


I recommend approval of the draft FY2016-2017 Fixed Capital Outlay Budget Request.

KC/mb



MEMORANDUM

TO: President John Thrasher

FROM: Kyle Clark 

DATE: June 25-26, 2015

SUBJECT: 2015-2016 Operating Budget
Request for Approval

As required by Florida Statute 1011.40 (2) and BOG Regulation 9.007, each university board of trustees shall adopt an operating budget for the operation of the university as prescribed by law and rules of the Board of Governors. The statute also requires that the proposed expenditures, plus transfers, and balances shall not exceed the estimated income, transfers and balances.

The following motions are requested of the Board of Trustees:

1. Grant approval for the President to prepare and implement the operating budget of the University as prescribed by law, rules of the Board of Governors, policies of the University Board of Trustees, and provisions of the General Appropriations Act.
2. Approve the University's 2015-2016 operating budget at \$1,461,600,947 for the July 1, 2015 to June 30, 2016 fiscal year.
3. Approve the University's 2015-2016 Direct Support Organizations and the Faculty Practice operating budget at \$114,193,526 for the July 1, 2015 to June 30, 2016 fiscal year.
4. The total estimated expenditures are \$1,575,794,473.
5. Grant approval for the President to make subsequent changes to the budgets (motion # 2 & 3) as needed during the fiscal year, within available resources and fund balances.
6. Continue the existing Tuition and Fee Regulation at current rate for fiscal year 2015-2016 and authorize notice of this in Amendment of Regulations FSU-2.024, including Emergency Regulation as timing needs may require.

I recommend approval of the motions.

KCC/ml

FSU-2.024 Tuition and Fees.

The following tuition and fees shall be levied and collected in U.S. dollars for each student regularly enrolled, unless specifically provided otherwise, for Fall 2015 ~~2014~~ , Spring 2016 ~~2015~~, Summer 2016 ~~2015~~, Per Credit Hour in U.S. Dollars

[Note: Graduate references all graduate degree programs and areas other than as may be specifically provided such as Medicine, Law, Other Professional Programs.]

[Note: No tuition or fee increases from prior year]

Specific Authority; Art. IX, Sec 7, Florida Constitution, BOG Regulation 1.001(3) Law Implemented: BOG Regulation 7.001;s. 1009. 24, Florida Statutes History-New 7-21-05, Amended, 9-21-05, 1-30-2007, 6-14-2007, 11-29-2007, 6-13-2008, 2-25-2009, 6-17-2009, 6-25-2010, 9-9-2011, 9-7-2012, 6-7-2013, 6-27-2014, 11-21-2014, _____

**Performance Assessment of the President
The Florida State University
2014-15
SUGGESTED TOPICS**

The criteria outlined below are important factors in the overall success of the University and are, therefore, proper subjects for annual review of the President by the Board of Trustees during the term of the President. These criteria include both areas of primary responsibility of the President and/or areas for which the President delegates authority but ensures action at a level that is appropriate for success. They shall be the primary subjects for the annual review of the President for the year ending June 30, 2015, although the Board may request information with respect to any aspect of the President's responsibilities.

- 1) Continues progress toward the Top 25 of Public Universities**
 - a. Maintains FSU's status as a Preeminent University in Florida
 - b. Continues to earn Performance Funding through the Board of Governors formula
 - c. Continues implementation of the University Quality Enhancement Plan submitted to SACS
 - d. Promotes other actions that serve to strengthen FSU
- 2) Continues development of the philanthropic campaign in order to exceed its \$1 billion goal**
- 3) Develops and maintains strong relationships with the Office of the Governor, the State Legislature, the Board of Governors, and Presidents at other state institutions in order to support the objectives of FSU**
- 4) Continues to implement strategies that ensure retention and recognition for outstanding and diverse faculty, staff and graduate assistants**
- 5) Continues implementation of the kNOw More campaign to reduce sexual violence, and develops and staffs a full time Title IX program.**
- 6) Develops and begins implementation of a plan to enhance and promote the university's brand**

- 7) **Initiates development of the university's strategic plan**
 - a. Works with the Board of Trustees and the University Community to revise the strategic plan and the vision for the university.
- 8) **Continues to promote excellence in athletics through strategic planning, financial management, and funding**
 - a. Maintains control over the intercollegiate athletic program as required by the NCAA
- 9) **Develops additional opportunities for investment in strategic facilities and properties**
 - a. Maintains high-profile research facilities such as the National High Magnetic Field Lab
 - b. Continues focus on redefining campus borders by land acquisition and the development of the Civic Center and the Arena District
- 10) **Develops strategies that promote greater financial flexibility in order to advance University objectives**
 - a. Changes in expenditure guidelines
 - b. Changes in budget process and structure
- 11) **Continues to work with the Board of Governors and the Legislature to refine and improve metrics**
- 12) **Maintains good relationships at the local level**
 - a. City and County governments
 - b. Tallahassee and surrounding area community organizations
- 13) **Participates actively in national arenas of importance to Florida State University, including enhancing our interaction with the U.S. Congress, the U.S. executive branch, and national university associations**