

The Florida State University Board of Trustees Meeting
FSU Alumni Center
Tallahassee, Florida
September 12 & 13, 2007
AGENDA

September 12, 2007

5:30 – 6:30 PM Reception & Tour – President’s House
6:30 PM Dinner – President’s House

September 13, 2007

- 8:00-8:30 Continental Breakfast and Presentation (Franklin D. Murphy, Assistant Vice President of University Relations and Director of University Communications).**
- 8:30-9:45 Bus Tour to Intramural Fields, Marine Science Research & Training Center, and Material Research Building**
- 10:00-12:00 Committee Meetings**
- 12:00 – 2:00 Lunch & Dean’s Panel**
- Dean Driscoll, College of Education
 - Dean Rasmussen, College of Social Sciences
 - Dr. Julia Zimmerman, Director, University Libraries
- 2:00-5:00**
- I. Call to Order and Welcome**
Mr. Jim Smith, Chair
 - II. Approval of Minutes** **TAB 1**
 - May 11, 2007 Meeting
 - June 13, 2007 Conference Call
 - III. Comments, Faculty Senate**
Dr. Eric Walker
 - IV. Comments, Student Government Association**
Mr. Clifford Counts
 - V. Legal Update** **TAB 2**
Ms. Betty Steffens, University General Counsel
 - VI. University Relations Update** **TAB 3**
Ms. Lee Hinkle, Vice President for University Relations

VII. Consent Items—One Motion

TAB 4

1. Request for Implementation of Proposed B.A. in East Asian Languages and Culture
2. Processes for Approval of Academic Degree Programs, Majors, and Certificate Programs (Request for Implementation)
3. Approval of Student Government Bills for Summer 2007
4. ACC Certification Form
5. Approval of the 2007 Equity Accountability Plan

VIII. Committee Reports:

Academic Affairs (Dr. Lawrence G. Abele, Executive Vice President for Academic Affairs and Provost)

Information Items:

1. Update on Board of Governor's Initiatives
Dr. Lawrence Abele
2. Revisions to the Faculty Handbook
Dr. Anne Rowe
3. Research Update
Dr. Kirby Kemper
4. Strategic Plan Update
Dr. Robert Bradley

TAB 5

Student Affairs (Dr. Mary Coburn, Vice President for Student Affairs)

Agenda Items (ACTION):

1. Alcohol Policy Final Approval with Amendment

TAB 6

Information Items:

1. Update on Student Affairs/Athletic Department Activities
Dr. Mary Coburn

TAB 7

Finance and Business (Mr. John Carnaghi, Senior Vice President for Finance and Administration)

Agenda Items (ACTION):

1. Possible Legislatively or BOG Authorized Tuition and Fees
 - a. Tuition Increase—Should the Legislature or BOG approve an optional undergraduate tuition increase for Spring/Summer 2008 FSU will not raise tuition for the 2008 Spring semester. If the Legislature mandates a tuition increase FSU will comply.

TAB 8

b. Technology Fee—Should the Legislature authorize a technology fee FSU requests approval to implement the fee beginning as early as Spring of 2008. The University administration shall examine whether the other fee increases listed below shall be necessary.	TAB 9
2. Approval of Fee Increases	
a. FSU Smartcard Fee	TAB 10
b. Transcript Fee	TAB 11
c. Use of Facilities & Equipment Fee	TAB 12
d. Orientation Fee	TAB 13
3. Approval of 2007 – 2008 Work Plan for the Office of Audit Services	TAB 14
4. Report on Purchase Orders over \$1 million and 5 year + Service Contracts for Fiscal Year 2006 – 2007	TAB 15
5. Report on Construction Projects over \$1 million for Fiscal Year 2006 – 2007	TAB 16
6. Rule/Regulations Change - DSOs	TAB 17
7. Finalization of the following Budgets (tentatively approved 5/11/07)	
a. 2007 – 2008 Operating Budget	TAB 18
b. 2007 – 2008 DSO Budget	TAB 19
c. Fixed Capital Outlay Budget Request 2008 – 2009	TAB 20
d. Budget Reductions Update	TAB 21
8. Campus Master Plan Update	TAB 22

IX. President Wetherell’s Evaluation Report **TAB 23**
Jim Smith, Chair

X. Open Forum for Board Member Discussion

XI. President’s Report (Dr. T.K. Wetherell, President)

5:00

XII. Adjournment

Draft for Review

**The Florida State University Board of Trustees Meeting
FSU Alumni Center
Tallahassee, Florida
May 11, 2007
8:00 AM – 11:30 AM
SUMMARY MEETING MINUTES**

Members Present: Trustees Susie Busch-Transou, Andrew Haggard, Harold Knowles, Richard McFarlain, Leslie Pantín and Jayne Standley were present. Trustees Brooks, Ford and Garcia participated by phone.

Members Absent: Trustees Duda, McGee, O'Shea and Smith had an excused absence.

1. Call to Order and Welcome

Mr. Harold Knowles, Vice Chair, called the meeting to order and welcomed Jayne Standley, the new Faculty Senate President, to the Board of Trustees. He also thanked Dr. Jim Cobbe for service to the Board and to FSU presented him with a plaque.

2. Approval of Minutes

Trustee Pantín made a motion to approve the January 26 and March 30 meeting minutes. Trustee Busch-Transou seconded the motion, which passed unanimously.

3. Comments, Faculty Senate

Trustee Standley provided a brief update on behalf of the Faculty Senate. She said that the new Senate was elected the end of April, and the new Steering Committee has not met yet, so a vice chair has not been elected yet. It was a good academic year. Recently, the Faculty Senate sent a letter of condolence to the Virginia Tech Faculty Senate for the loss of faculty and students. Trustee Standley also indicated that the Faculty Senate members are trying to help with the issue of the possible veto of the tuition bill through a solicitation of support through email.

4. Comments, Student Government Association

Mr. Clifford Counts, Student Government Association (SGA) Vice President, provided an update on student government activities. First, he said that the SGA re-created a program called Men Advocating Responsible Conduct that encourages men to deal with some of the issues surrounding rape and sexual violence. The goal

is to promote gender equality and sexual responsibility for men. Second, Mr. Counts said that they are also setting up a town hall meeting on issues surrounding the bus system. Third, the SGA is working on the University's enrollment in the Worker's Right Consortium. Fourth, they have created a new agency on campus called Civic Engagement for Progressive Politics. Fifth, SGA has been working on a program called Money Management, that is a remake of a program called The Credit Card Monster, produced by Dr. Perry Crowell in 2001. It is a program that tries to promote healthy credit card use and try to warn students of the many financial pitfalls that they possibly can fall in to when they do come to college. Mr. Counts said that it is becoming a serious problem within our generation because students are graduating with up to \$6,000 in credit card debt and around \$19,000 in student loans. Sixth, SGA is going on a voter registration drive, starting the vote coalition up again, and this year the goal is to register 4,000 students to vote. Finally, he said that the Student Senate passed a resolution asking Governor Crist to veto House Bill 1701.

President Wetherell indicated that Trustee O'Shea would have been at the meeting, but his father was very ill and he was called home and he asked the trustees to remember him in their thoughts and prayers. He said it is a very difficult situation for Trustee O'Shea.

5. Legal Update

Ms. Betty Steffens, University General Counsel, presented a legal update to the Board. She discussed the transfer/donation of the Isabel Collier Read Building and Medical Clinic in Immokalee. She said that the University received a gift directed to the Board of Trustees who are now the titleholder and will have a Warranty Deed for 9.41 acres and the medical clinic in Immokalee. The appraisal on the property in February of 2006 is \$7 million. Ms. Steffens said that Mr. Dudley Goodlette, a former member of the Legislature from Naples, represents Mrs. Collier-Read and through diplomacy and legal talent, worked amongst the three parties to get this accomplished.

Dr. Abele added that there is a community health center across the street from the donated building and the College of Medicine will have a full time pediatrician and a full time nurse practitioner of pediatrics that will assume responsibility for pediatric care. There are about 7,000 patients and the community health center will focus on adults. There is an agreement to move a pediatric physician into the building by July and have it up and running by the fall and there will be up to 12 students also working in the clinic and providing services.

6. Report on Campus Security and Safety

Mr. David L. Perry, Chief of the FSU Police Department, made a presentation on campus security and safety. He said that he would describe the FSU Police

Department and its capabilities in light of the events that occurred at Virginia Tech on April 16, 2007.

Chief Perry said that the mission of the Florida State University Police Department is to provide the university and surrounding community with a safe environment conducive to the goals of education and research. He said that the FSU police Department currently has 62 sworn officers and is a fully accredited police department with orders that address critical incidents and active shooter situations such as what occurred in Virginia Tech. Patrol officers must be trained on how to respond to an active shooter or an aggressor because of previous incidents around the country and in the world. The swift and immediate deployment of law enforcement resources to an ongoing, life-threatening situation greatly reduces the probability of death or great bodily injury to innocent persons. The police department conducts annual realistic training. There are six full time instructors on staff who train in critical incident response. FSU Police Department employees receive an average of 306 hours every four years of training, while the state mandate is only fifty-six hours every four years. The Department has made an investment in tactical raid vests to provide the ability and opportunity to respond to an incident, whether it's an investigator or an administrator or command staff officer.

Chief Perry said that there are extensive partnerships, communication resources and outlets to better identify and deal with students who are in crisis, and opportunities to interact with students before they become critical or become in need of immediate assistance. The Special Situation Resolution Team is a prime example of that collaborative partnership on campus where the Police Department, Dean of Students, Undergraduate Studies, Graduate Studies professionals discuss situations involving students who may have acted inappropriately or maybe in some kind of crisis. The CMU, or the Crisis Management Unit, is another opportunity for the Police Department to interact with the Psychology Department. There is a team that can go out on a moments notice and interact with a student who maybe in crisis. The law enforcement representative does not wear a uniform in an attempt to just bring calm to that situation and give that person an opportunity to share what's troubling them and to provide any sources that may be available. There is also a Threat Assessment Team that is also comprised of similar departments on campus, but that unit focuses on employees and staff. So we don't turn a blind eye to situations that might involve employees or staff.

Chief Perry indicated that the FSU Police Department has a data-sharing project with the county jail system that enables a comparison of daily arrest records and Leon County jail against the student and employee database. If those incidents pose a significant threat to campus, the Police Department can intercede in a timely manner. All of the information used is public information so there is no infringement on confidentiality or privacy. Moreover, he said that a recently hired emergency planning coordinator, Mr. Dave Bujak, this has greatly accelerated emergency preparedness on campus. The FSU Police Department is in close partnership with

the Leon County Sheriff's Office, the Tallahassee Police Department, as well as other state and federal agencies.

Chief Perry said that President Wetherell appointed a committee to address the issues surrounding the Virginia Tech tragedy, which he co-chairs with Mary Coburn. The committee is focusing on prevention and response, reaction, post-incident follow-up, and the Panama City campus. The goal is to identify any gaps in the emergency response and to strengthen the current plan. Some areas that need attention are Alumni Village, the Intramural Fields, the new aquatic center, and other campus partnerships in terms of training and awareness. He also said that recently the Police Department unveiled a two and a half hour training program that is available through the training center for any employee that addresses domestic preparedness and awareness. Further, there are emergency blue light phones throughout the campus in the event of an emergency. Recently 16 emergency phones were added on the Heritage Grove trail which has greatly illuminated that area and made it a very inviting place for our students to travel back and forth from Heritage Grove and from local apartment complexes. The audible alert system notification will be fully effective June 1, 2007. There are two audible speakers in place, the third will be in at the end of next week and there will be testing shortly after installation. The coverage for the large audible devices will provide complete coverage on campus and the surrounding areas in the event of a severe weather storm or other catastrophic event. An audible signal or verbal message can be sent through the large, towering devices.

Chief Perry said that many information-sharing meetings have been held to address the issues surrounding the Virginia Tech tragedy. Organizations such as the Florida Police Chiefs Association, the International Association of Campus Law Enforcement Administrators, the International Association of Chiefs of Police, the ACC Chiefs of Police and local and state law enforcement have held meetings. He said that Governor Christ appointed him to a committee to examine these issues. Chief Perry added that he had been invited to Washington, D.C. to meet with the United States Secret Service and the F.B.I. to discuss violence on college campuses.

Chief Perry indicated that the challenges that the FSU Police Department faces include: 1) The retention and salaries of the law enforcement personnel who are so well trained by the Police Department that they are recruited by other law enforcement agencies. 2) The ratio of officers to campus population--currently there are 62 sworn positions. According to the International Association of Chiefs of Police Standards, FSU should have about 80 officers for a campus this size. 3) The alert notification equipment is in need of improvement. There are opportunities to text message students and staff, but those systems need additional resources and funding to be able to send messages out to a large group of people.

The trustees asked Chief Perry several questions and discussion followed. Trustee Pantin asked about the capability to send an email or text message students and faculty. Chief Perry indicated that there is a red alert email system in place. More than 25,000 entries were received students and staff were asked to register, but FSU does not have the capability to send that message out yet, but by the fall the plan is to have the system in place and ready to go. He said that there would be a multi-layered approach to notification that includes: 1) an email notification system, 2) an audible alert system, 3) a web page would be available, 4) a radio station, 5) a television station, and broadcasting a message out of vehicles from a loud speaker.

Trustee Standley indicated that in the Virginia Tech incident, some faculty seemed to know what to do and others did not seem to know what to do in their direct contact with students, and asked Chief Perry how faculty should report concerns about students. Chief Perry said that training is available, as well as meetings and resources of Student Affairs who receive campus incident reports.

President Wetherell said that Vice President for Student Affairs Mary Coburn would supplement Chief Perry's report with additional information concerning issues relating to students.

Dr. Coburn reviewed the Draft Recommendations and Timeline from the Virginia Tech Response Committee. She provided a handout with specific steps, a timeline and the individuals responsible for certain tasks. The document also included Policies, procedures and services that FSU has in place currently to prepare for and respond to critical incidents. Dr. Coburn stressed the importance of the partnerships with other agencies and organizations. Additionally, she discussed the comprehensive methods for identifying students in need of special services. Dr. Coburn indicated that in response to Trustee Standley's question about faculty and staff education, they are examining--under staff training and orientation--ways to present information to faculty and staff so they know where to report an incident. She said that the emphasis has been on new faculty and should also include existing faculty. Moreover, under staff development and training, the University Counseling Center is accredited with all licensed psychologists. The following recommendations were listed in the first meeting:

1. Evaluate and select most effective and efficient systems of redundant electronic communications systems (Conrad and Bujak) (August 2007)
2. Evaluate and expand training on awareness and response to critical incidents (Perry, Bujak, and Coburn) (August 2007)
3. Develop system of notifying and deploying campus employees when emergency action is needed, i.e. Building captain system (Perry) (August 2007)
4. Expand the number of counselors in the University Counseling Center
National standard = 1 counselor per 1,500 students
National average = 1 counselor per 1,900 students

- FSU average = 1 counselor per 3,800 students
5. Work with local mental health agencies/hospitals to develop a more comprehensive support of student who are hospitalized involuntarily – especially upon release; develop internal communication so that University is aware of all students in this circumstance (Coburn, Ward-Roof, and Pritchett) (July 2007)
 6. Develop an annual/semester calendar for safety messages and reviews for students, faculty, and staff. (ie. Faculty, Teaching Assistants, Staff and Students Orientations, trainings, communication) (Coburn, Heaton, Moser, Buchanan, Ingram, Kidwell) (August 2007)
 7. Evaluate University options for working with disturbing students, finalize and publicize range of options to include identification of students, support and treatment, decisions about admission, readmission, suspension/dismissal, and withdrawal (Coburn and Subcommittee) (June 2007)
 8. Adapt all policies and emergency procedures for appropriateness on all campuses including Panama City and all international sites (Perry, Ceci, Jones) (August 2007)

Trustee Knowles asked about involuntary withdrawal of students. Dr. Coburn said that is possible. Trustee Knowles asked if it was possible to Baker Act students and have them involuntarily committed? Dr. Coburn indicated that such a procedure occurs many times a semester. Trustee Knowles asked what is done about students who are behaving strangely but not presenting a hazard to anyone. Dr. Coburn responded that this underscores the importance of having professional staff to evaluate what that person is saying and thinking and doing. When there is concern about the safety of that individual or potential harm to the campus, the staff act immediately with involuntary commitment—the Baker act.

7. Consent Items—One Motion

Trustee Haggard made a motion to approve the consent items. Trustee Pantín seconded the motion, which passed unanimously. The following items were approved:

1. Request to delegate approval of the Equity Accountability Program to the President
2. Approval of M.A. in Music-Liberal Arts
3. Approval of B.S. in Computer Criminology
4. Approval of Student Government Bills for Spring 2007

8. University Relations Update

Ms. Lee Hinkle, Vice President for University Relations, made a presentation to update the Board on external relations activities. She discussed recent events,

communications, and the activities of the direct support organizations, governmental relations, and what happened during the Legislative Session.

9. Committee Reports:

Academic Affairs

Enrollment Plan

Dr. Lawrence G. Abele, Executive Vice President for Academic Affairs and Provost, presented the new University enrollment plan. He indicated that from past years the University was planning to grow at about one percent (1%) at the undergraduate level and two percent (2%) at graduate level. There are approximately 6,300 new freshmen students each year. Because of the improvement in retention, there are about 1,300 students that have not been funded. The request is for approval to maintain the one percent (1%) level. Trustee Haggard made a motion to approve the enrollment plan. The motion was seconded by Trustee Busch-Transou and passed unanimously.

Presentation on New Material Science Building

Dr. Kirby Kemper, Vice President for Research, introduced Mr. Frank Allen, the Executive Director of the High Performance Materials Institute, who presented a Powerpoint presentation review of the plans for the new material science building. Mr. Allen said that a \$4 million award for a Center of Excellence in Advanced Materials was received to establish jobs, technology transfer and bring industry into Florida. He said that the focus is on a few different areas where composites play a major role in the State of Florida. One area is boat building. Mr. Allen reviewed the floor plans and design of the new building, which will be designed a site for development and testing.

Student Affairs

Approval of Alcohol Policy Revision

Dr. Mary Coburn, Vice President for Student Affairs, presented the Alcohol Policy revision to the Board. She indicated that federal regulations require the University to have a biennial review of the alcohol policy. A subcommittee of the Division of Student Affairs Risk Management Committee, in collaboration with other units, faculty and university relations, reviewed the policy. As a result, there is really only one major change in this proposal and that is the requirement that any one who serves alcohol at University-sponsored events should use a licensed vendor. Most of the other changes are editorial. Dr. Coburn asked that the section on risks associated with the use of illicit drugs and abuse of alcohol be deleted temporarily.

Trustee Haggard made a motion to approve the alcohol policy revision. Trustee McFarlain seconded the motion, which passed unanimously.

Update on Student Affairs/Athletic Department Activities

Dr. Coburn provided a brief update of Student Affairs activities to the Board. She commended the Student Government Association for all of their efforts and leadership initiatives.

Finance and Business

***Request for Approval - Amendment of Rules/Regulation 6C2R-4.070
Guidelines for Disciplinary Action***

Mr. John Carnaghi, Senior Vice President for Finance and Administration, said that the major change in the regulation is to change the term "permanent" employee to "regular" employee to more accurately reflect the employee's actual employment status. Trustee Haggard made a motion to approve the Amendment of Rules/Regulation 6C2R-4.070 Guidelines for Disciplinary Action. Trustee Busch-Transou seconded the motion, which passed unanimously.

***Request for Approval - Amendment/Repeal of Rules Regulation 6C2-4.011
through 6C2-4.026 Affirmative Action/Anti-Discrimination***

Mr. Carnaghi explained the amendment and repeal of a 1975 rule that is governed now by federal law and is outdated. Trustee Busch-Transou made a motion to approve the Amendment/Repeal of Rules Regulation 6C2-4.011 through 6C2-4.026 Affirmative Action/Anti-Discrimination. Trustee Brooks seconded the motion, which passed unanimously.

Approval of FY 2008-2009 Legislative Budget Request

Dr. Abele presented the Fiscal Year 2008-2009 Legislative Budget Request to the Board. He said that the primary issues are salaries and enrollment growth as system-wide issues, and Pathways of Excellence as a specific University issue. Trustee Busch-Transou made a motion to approve the FY 2008-2009 Legislative Budget Request. Trustee McFarlain seconded the motion, which passed unanimously.

Approval of FY 2008-2009 Fixed Capital Outlay Budget Request

Mr. Ralph Alvarez presented the 2008-2009 Fixed Capital Outlay Budget Request to the Board. He reviewed the PECO project list for the next five years. Trustee Brooks

made a motion to approve the FY 2008-2009 Fixed Capital Outlay Budget Request. Trustee Haggard seconded the motion, which passed unanimously.

Approval of FY 2007-2008 Tuition Policy and Rule Authorization

Mr. Alvarez presented the Fiscal Year 2007-2008 tuition policy and rule for consideration by the Board. Trustee Brooks made a motion to approve the FY 2007-2008 Tuition Policy and Rule Authorization. The motion was seconded by Trustee Busch-Transou and unanimously approved.

Approval of Tentative 2007-2008 Operating Budget

Mr. Alvarez presented the 2007-2008 tentative operating budget to the Board for approval. Trustee Haggard made a motion to approve the Tentative 2007-2008 Operating Budget as prescribed by laws and rules of the State with Delegated Authority to the President or Designee to make any other changes to the budget within available resources. The motion was seconded by Trustee Pantín, and passed unanimously. Additionally, Trustee Pantín made a motion to approve the DSO's to continue operations within available resources. Trustee Busch-Transou seconded the motion, which passed unanimously.

Approval of Preliminary Campus Master Plan through 2015

Mr. Carnaghi introduced Mr. Mark Bertolami to review the Campus Master Plan. Mr. Bertolami reviewed the extensive work for campus master planning on the various campuses. He went into detail about the growth potential and planning through 2015 and asked the Board for approval of the preliminary plans. Trustee Pantín made a motion to approve the Campus Master Plan through 2015. Trustee Busch-Transou seconded the motion, which passed unanimously.

10. Open Forum for Board Member Discussion

Trustee Ford indicated his strong support for Florida State's effort to be the best University possible, and he supports a tuition raise, if that is what is required for success.

11. President's Report

President T.K. Wetherell presented a brief report to the Board. He discussed the tuition differential bill that is before the Governor for signature. The trustees discussed the importance of the tuition differential legislation that was before the Governor. Trustee Haggard made a motion to send a resolution to the Governor endorsing the tuition differential legislation and asking Governor Crist to sign it into law. Trustee Pantín seconded the motion, which passed unanimously. President

Wetherell respectfully indicated that if Trustee O'Shea had been at the meeting, he would have voted against the motion.

President Wetherell explained plans for expansion of the college of Medicine to Immokalee, Daytona Beach, Orlando, Pensacola, Sarasota and Fort Pierce. He indicated that these campuses will also serve as fundraising bases for the FSU Foundation and Seminole Boosters.

12. Adjournment

The meeting adjourned at 11:30 AM.

The Florida State University Board of Trustees approved the minutes on September 13, 2007.

9/5/07 9:40 AM

The Florida State University Board of Trustees
Conference Call
201 Westcott Building, Tallahassee, Florida
June 14, 2007
2:00 PM – 3:00 PM

SUMMARY MINUTES

Members Present: Trustees Busch-Transou, June Duda, David Ford, Manny Garcia, Andrew Haggard, Harold Knowles, Richard McFarlain, Ann McGee, Joe O'Shea, Leslie Pantín, Jim Smith and Jayne Standley participated in the conference call.

Members Absent: Trustees Derrick Brooks and Harold Knowles had excused absences.

1. Call to Order and Welcome

Chairman Jim Smith called the meeting to order and asked President Wetherell to make a presentation.

2. President's Report

First, President Wetherell reviewed the budget crisis created by a property tax reduction and the veto of the five percent (5%) undergraduate tuition. In light of the veto, he asked the Board to ratify the other tuition increases that were approved at the May Board meeting. Trustee Busch-Transou made a motion to approve the authorized tuition increase. Trustee Pantín seconded the motion, which passed unanimously.

Second, President Wetherell expressed concern for future budget stability. He asked the Board to ratify a set of guiding principles in response to the deficiency in enrollment funding, the tuition Veto, the absence of a technology fee, the impact of property tax reform, and the effect of declining state revenues and flat tuition, as follows:

GUIDING PRINCIPLES:

1. **Protect the integrity of the teaching, research and service mission of the university.**
2. **Continue to enhance the university's standing as one of the top research and graduate education institutions in the nation.**
3. **Protect the financial integrity of the university.**
4. **Ensure the safety and security of students, employees and the campus.**
5. **Prepare for adverse financial consequences that result from lack of funding for enrollment growth, tuition vetoes, absence of technology fee, property tax reforms, declining State revenue projections and flat tuition revenues in the foreseeable future.**

Trustee Pantin made a motion to adopt the guiding principles. Trustee Haggard seconded the motion, which passed unanimously.

3. Adjournment

The meeting adjourned at 2:20 PM.

The Florida State University Board of Trustees approved the minutes on September 13, 2007.



MEMORANDUM

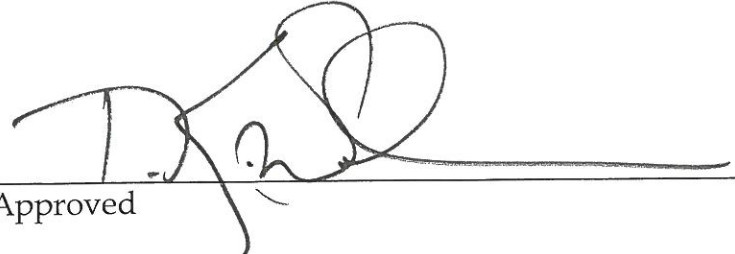
TO: Board of Trustees

FROM: T.K. Wetherell

DATE: August 24, 2007

SUBJECT: Legal Update

Ms. Betty Steffens will provide the Legal Update.


Approved



MEMORANDUM

TO: Board of Trustees
FROM: T.K. Wetherell
DATE: September 4, 2007
SUBJECT: University Relations Update

Ms. Lee Hinkle will provide an update on University Relations.

T.K. Wetherell

Approved



MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele *L. G. Abele*
DATE: August 1, 2007
SUBJECT: Proposed B.A. in East Asian Languages & Cultures
Request for Implementation

The East Asian Division of the Department of Modern Languages and Linguistics has experienced a steady increase in course demand over the past five years; enrollment in Chinese courses has tripled during this period. In December of 2006, FSU's Student Senate passed a resolution supporting the creation of a degree program in East Asian Languages. A survey conducted in April 2007 revealed that 87 students have indicated interest in majoring in either Chinese or Japanese during the 2007-2008 academic year.

This proposed East Asian Languages and Cultures degree program will provide a thorough undergraduate education in the languages and cultures of China and Japan, two countries that account for 21% of the world's population and are of great economic interest to Florida. There will be five major tracks offered: a major in Chinese language and culture, a major in Japanese language and culture, a co-major in Chinese and Japanese, a major in Chinese with a concentration in business, and a major in Japanese with a concentration in business. The primary objective will be to prepare future professionals for East-Asian-related careers in teaching, foreign and/or civil service, international business, publishing, the arts, and industry.

This Bachelor of Arts program was placed on the Florida State University 10-Year Master Plan in 2002. Resources will be re-allocated within the College of Arts & Sciences to support the growth of the program; no new funds will be requested from the Provost.

[Signature]
Approved



THE FLORIDA STATE UNIVERSITY

Tallahassee, Florida 32306-1310

Office of the Provost and Executive Vice President
212 Westcott Building
(850) 644-1816 * FAX (850) 644-0172

MEMORANDUM

TO: President T. K. Wetherell

FROM: Lawrence G. Abele *L. G. Abele*

DATE: August 23, 2007

SUBJECT: Approval of Academic Degree Programs, Majors, Certificate Programs, and Other Academic Programs
Request for Implementation

On April 20, 2007, the Florida Board of Governors (BOG) directed universities' boards of trustees to review and approve internal processes for approval of academic degree programs, majors that are established within those degrees, certificate programs, and other academic programs. The processes currently in place at Florida State University are described briefly in the following paragraphs and are illustrated by the attached flowcharts.

Academic degree programs are initiated within an academic unit (usually a department). A "proposal to explore" describes the nature of the proposed program, need for the program in light of the University's mission, and brief information about resource issues. The proposal is then reviewed and approved by the following: department curriculum committee, department chair, college curriculum committee, academic dean, Dean of Undergraduate/Graduate Studies (as applicable; the Dean of Graduate Studies utilizes a standing committee of the Faculty Senate for advice in this process), Director of the Libraries, Director of Diversity and Compliance, SACS liaison, Dean of the Faculties, and the Provost. Permission to explore does not imply permission to implement the degree; it only approves the unit to develop a full implementation proposal, which includes detailed information regarding: need and demand; budget and human resources; projected benefit to the State; access and articulation for bachelor's degrees, institutional readiness; program quality; curriculum; and plans for enhancing student diversity. The full proposal, in the Board of Governors' standard format, is reviewed by the same entities, with the department and college curriculum committees, along with the Dean of Undergraduate Studies and the Graduate Policy Committee, focusing on curricular matters. The department chair and dean examine both curricular and administrative matters, and the Dean of the Faculties and the Provost emphasize compliance with BOG criteria and resource issues, respectively. After the Provost's approval, the FSU Board of Trustees (BOT) makes the final approval determination for bachelor's, master's, and specialist degrees, within the context of BOG criteria and fiscal constraints. The BOT forwards Ph.D. and professional degree proposals

to the BOG for approval, after review by an external consultant. Professional degrees leading to state licensure may not be implemented until approved by the Florida Legislature. All new degree programs, whether offered outside of the assigned service area or in a foreign country, as well as through continuing education or sponsored credit, go through this same approval process. The Board of Trustees must approve requests for an existing degree program to be offered outside the assigned service area. Termination of degree programs is handled through the same approval route, with the same levels of authority for the BOT and the BOG.

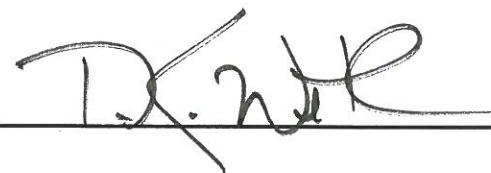
Majors, which share core courses or common prerequisites within their degree program but which emphasize specific aspects of the academic field encompassed by the degree, are approved in a similar manner, with final authority resting with the Provost. Proposals include information about the rationale for the major, admission requirements, program of study, faculty resources, and information for the student transcript notation. New major proposals do not involve requests for new resources. The proposal is reviewed by: department and college curriculum committees, department chair, Dean of Undergraduate/Graduate Studies (as appropriate), the Dean of the Faculties, and the Provost.

Undergraduate and graduate college-credit certificate program proposals contain information regarding the certificate's purpose, application procedures and admission requirements, and program of study. They are reviewed and approved by: department and college curriculum committees, department chair, academic dean, Dean of Undergraduate/Graduate Studies, and the Dean of the Faculties. The University does not offer credit certificates in which more than half of the courses are not part of a degree program.

Undergraduate and graduate minors are approved by department curriculum committees and are published in the *General Bulletin*. FSU does not recognize concentrations, areas of emphasis, or tracks within a degree program formally.

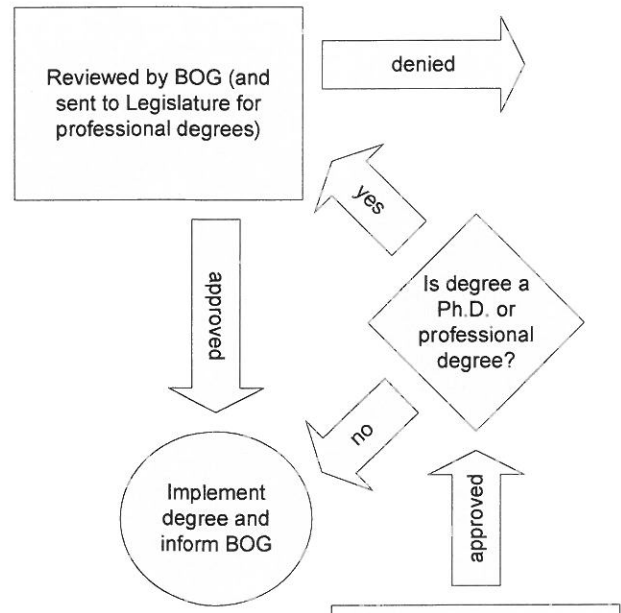
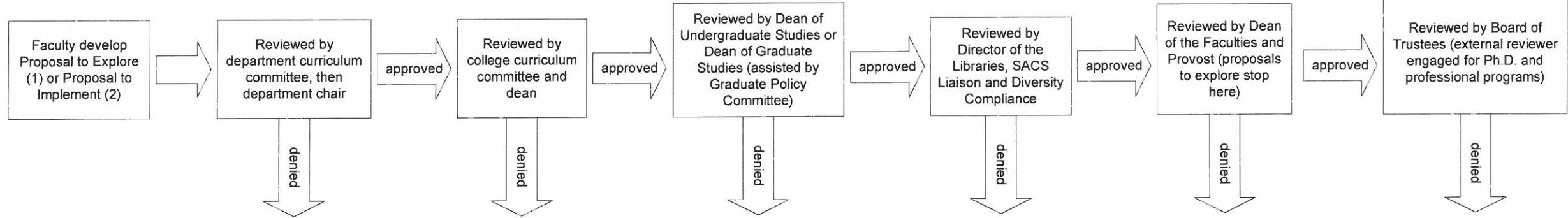
Non-college-credit programs that lead to a credential for employment are designed to meet the requirements of the relevant government agency, professional association, or other professional group that is the source of the certification. They are proposed by Academic and Professional Program Services (APPS) and are approved by the Vice President for Planning and Programs.

Each of these processes is well-established at Florida State University and provides for a comprehensive examination of the relevant curricular, administrative, and fiscal aspects of degrees, majors, certificates, minors, and other academic programs. It is recommended that the Board of Trustees approve these processes without modification.

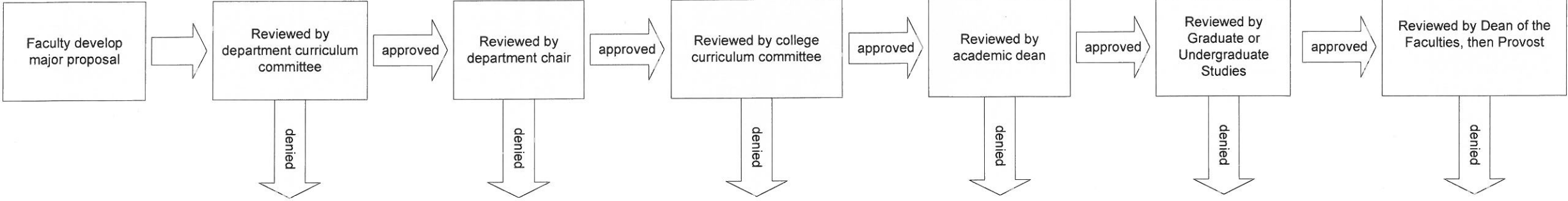


Approved

FLORIDA STATE UNIVERSITY
DEGREE PROGRAM APPROVAL PROCESS



FLORIDA STATE UNIVERSITY
MAJOR APPROVAL PROCESS



Implement major by
establishing major
code

approved

Faculty develop
major proposal

Reviewed by
department curriculum
committee

approved

Reviewed by
department chair

approved

Reviewed by college
curriculum committee

approved

Reviewed by
academic dean

approved

Reviewed by
Graduate or
Undergraduate
Studies

approved

Reviewed by Dean of the
Faculties, then Provost

denied

denied

denied

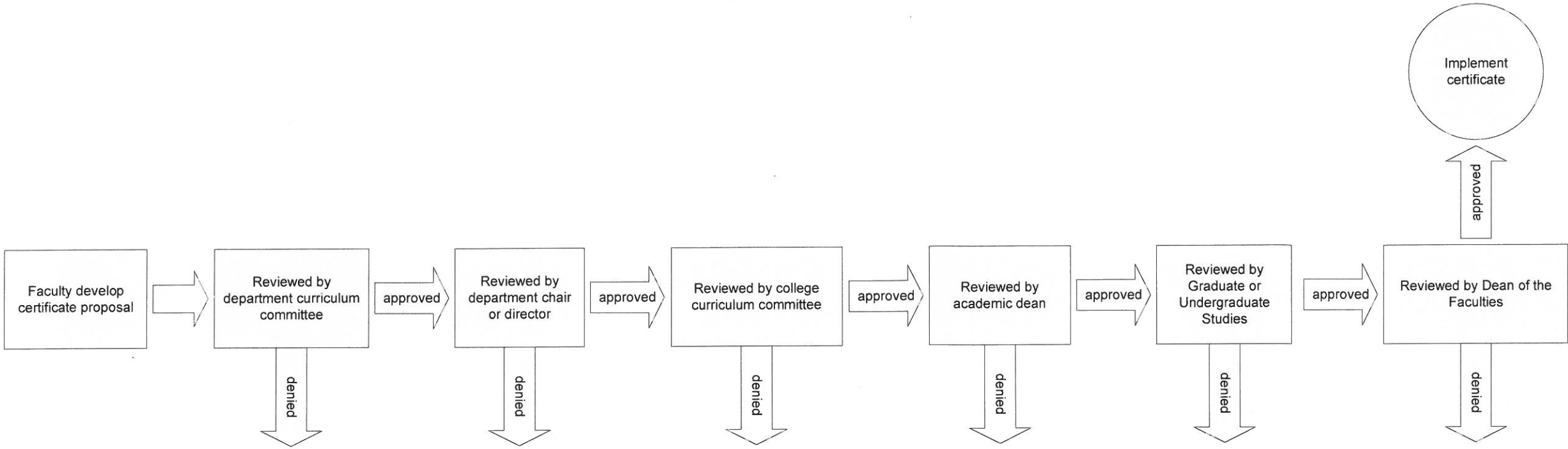
denied

denied

denied

denied

FLORIDA STATE UNIVERSITY
CERTIFICATE APPROVAL PROCESS



FLORIDA BOARD OF GOVERNORS NEW DEGREE PROGRAM CRITERIA

Criteria for New Degree Program Approval - Proposals for new degree programs shall be authorized by a university board of trustees only if they have been found to meet the following criteria.

(a) Institutional and State Level Accountability

1. THE PROGRAM IS CONSISTENT WITH INSTITUTIONAL MISSION AND BOG STATE UNIVERSITY SYSTEM STRATEGIC PLAN - The proposal must demonstrate that the goals of the program are aligned with the university's mission and relate to specific institutional strengths, and that the program is consistent with the current State University System Strategic Planning Goals as demonstrated by an explanation of the goals which the program will directly advance.

2. DEMONSTRATE NEED FOR PROGRAM GRADUATES, RESEARCH OR SERVICE - The proposal must demonstrate a need for more individuals to be educated in this program at the level proposed, and contain an estimate of the headcount and FTE for students who will major in the program and indicate steps to be taken to achieve a diverse student body. If an argument is made for the program based upon research or service, then specific information supporting the argument must be provided. If the program duplicates other degree programs in Florida, evidence must be provided that the university has investigated the potential impact on those programs, discussed opportunities for collaboration, and can substantiate a need for duplication.

3. FINANCIAL PLANNING AND RESOURCES ARE SUFFICIENT FOR IMPLEMENTATION - The proposal must provide a complete budget for the program which reflects the text of the proposal, that is comparable in cost to similar existing programs, and that provides evidence that, in the event resources within the institution are redirected to support the new program, such a redirection will not have an unjustified negative impact on other needed programs.

4. PROJECTED BENEFIT OF THE PROGRAM TO THE UNIVERSITY, LOCAL COMMUNITY, AND STATE - The proposal must provide a statement that describes the projected benefit to the university, local community, and the State if the program is implemented. The statement should demonstrate efficient use of resources and justification for the investment. The projected benefit can be both quantitative (data driven) and qualitative in nature, but there should be a clear distinction between the two in the proposal.

5. ACCESS AND ARTICULATION ARE MAINTAINED FOR ALL PROGRAMS - The proposal must demonstrate that:

a. All prerequisites for a baccalaureate program are consistent with standardized prerequisites for similar degree programs within the SUS, or that an exception will be sought through the Oversight Committee of the Articulation Coordinating Committee;

b. If limited access status is sought for a baccalaureate program, adequate justification exists for such designation and evidence must be provided that diversity,

articulation, and workforce issues are appropriately addressed when seeking approval from the Board of Governors; and

c. The total number of credit hours for a baccalaureate program does not exceed 120, or that an exception will be sought from the Board of Governors; and

d. The proposal for all degree levels must include a plan to achieve a diverse student body in the program.

(b) Institutional Readiness

1. INDICATION OF ABILITY TO IMPLEMENT A HIGH QUALITY PROGRAM -

The proposed program must specifically relate to existing institutional strengths such as programs of emphasis, other academic programs and/or institutes and centers. If program reviews or accreditation activities in the discipline pertinent to the proposed program or in related disciplines have been undertaken, the proposal must provide evidence that progress has been made in implementing the recommendations from those reviews, as appropriate.

2. CURRICULUM IS APPROPRIATE FOR THE DISCIPLINE AND PROGRAM

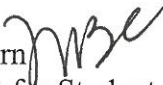
LEVEL - The proposal must describe a sequenced course of study, including expected student learning outcomes, an assessment strategy for student learning, and, in the case of advanced technology and related disciplines, industry-driven competencies. Admissions and graduation criteria must be clearly specified and appropriate. The course of study and credit hours required may be satisfied within a timeframe consistent with similar programs. In cases where accreditation is available for existing bachelor's or master's level programs, evidence must be provided that the program will seek accreditation, or a rationale as to why accreditation may not be beneficial.

3. SUFFICIENT QUALIFIED FACULTY ARE AVAILABLE - The proposal must demonstrate that sufficient qualified faculty are available to initiate the program based on estimated enrollments, and that, if appropriate, there is a commitment to hire additional faculty in later years. The proposal must demonstrate that the academic unit(s) associated with this new degree has been productive in teaching, research, and service. For Professional and Doctorate Programs ONLY - evidence must be provided that the faculty in the aggregate has the necessary experience and research activity to sustain Ph.D programs and other professional or doctoral programs for which research and grant funding is an expectation of the discipline.

4. SUFFICIENT INSTITUTIONAL RESOURCES ARE AVAILABLE - The proposal must demonstrate that the necessary library volumes and serials; classroom, teaching laboratory, research laboratory, office, and any other type of physical space; equipment; and appropriate clinical and internship sites will be available to implement the program. For all Graduate Level Programs, the proposal must indicate whether appropriate fellowships, scholarships, and graduate assistantships are in place, or if the university has made sufficient plans for their existence where student support is the norm in similar programs in the discipline.



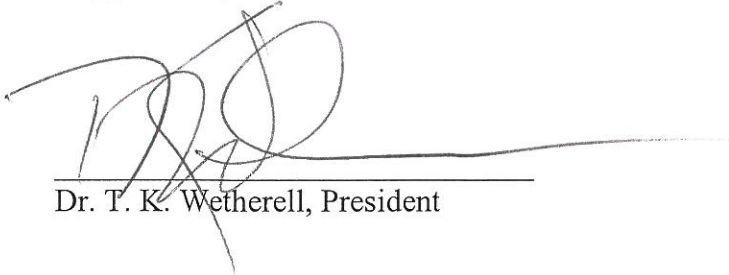
MEMORANDUM

TO: President T. K. Wetherell
FROM: Mary B. Coburn 
Vice President for Student Affairs
DATE: August 29, 2007
SUBJECT: Student Government Bills

Attached you will find the Student Government bills from the Tallahassee and Panama City campuses for your review. All are of a routine nature.

Recommendation: That these bills and resolutions be approved by the Florida State University Board of Trustees.

Approved for Inclusion in the Agenda:



Dr. T. K. Wetherell, President



The Florida State University
Tallahassee, Florida 32306-4027

Student Senate President

MEMORANDUM

TO: 59th Student Senate
FROM: Mattie Durham *Mattie*
Senate Program Assistant
RE: Bills considered Summer Semester 2007

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
80	A revision of \$1,000.00 within the Jewish Student Union from Contractual Services to Food, to help pay for food for "Keep Kosher for Passover", program.	PASSED 5-16-07. SIGNED SBP 5-22-07. SIGNED VPSA 5-29-07
81	A revision to the Student Body Statutes Chapters 1000.8 and 1002, to change the name of the Asian Student Union to the Asian American Student Union.	PASSED 7-25-07. SIGNED SBP 7-30-07. SIGNED VPSA 8-1-07.
82	A revision of \$6,400.87 within the Pride Student Union from Contractual Services (\$4,650) and OPS Wages (\$1,750.87) to Expense, to use the money for the new office space.	PASSED 5-16-07. SIGNED SBP 5-22-07. PASSED VPSA 5-29-07
83	A revision to the Student Body Statutes Chapter 1103, to revise the SAFE Connection Statutes.	PASSED 5-16-07. SIGNED SBP 5-22-07. SIGNED VPSA 5-29-07
84	A revision of \$1,000 within WVFS V-89 Radio Station from Expense to OCO, to purchase OCO items.	WITHDRAWN BY SPONSOR.
85	A revision to the Student Body Statutes Chapter 203, to expand and clarify the protections of the Student Government Association Sunshine Law.	PASSED 5-23-07. SIGNED SBP 6-1-07. SIGNED VPSA 6-7-07
86	A revision to the Student Body Statutes Chapter 100, to update, add copy right protection and clarify ex-officio membership.	PASSED 5-23-07. SIGNED SBP 6-12-07. SIGNED VPSA 6-20-07
87	A revision within Senior Class Council from Food and Clothing and Awards to OCO (\$1,200) and Expense (\$200), to allow the office to buy a computer and office supplies.	PASSED 5-23-07. SIGNED SBP 5-29-07. SIGNED VPSA 5-30-07

A revision of \$650 within Senate from OPS Wages to Food, to pay for food for "Summer with SGA" Week.

<u>Bill</u>	<u>Description</u>	<u>Action Taken</u>
88	A revision of \$859.78 within the Black Student Union from Contractual Services to Clothing and Awards (\$700) and OPS Wages (\$159), to purchase t-shirts and nametags and take care of a deficit in OPS Wages.	PASSED 5-23-07. SIGNED SBP 5-29-07. SIGNED VPSA 5-30-07
89	A transfer of \$8,000 from Student Broadcast Center to SGA Salary, to compensate for changes in the Governance structure of the Student Broadcast Center.	PASSED 6-6-07. SIGNED SBP 6-18-07. SIGNED VPSA 6-21-07
90	A revision of \$650 within Senate from OPS Wages to Food, to pay for food for "Summer with SGA", Week.	WITHDRAWN BY SPONSOR.
91	A revision to the Student Body Statutes Chapter 1109.1 B, 1109.2 C (1), to introduce non-substantive changes to the MARC governance statutes.	PASSED 6-6-07. SIGNED SBP 6-18-07. SIGNED VPSA 6-21-07
92	A revision to the Student Body Statutes Chapter 312, to expand the duties of the Office of Public Relations within the Executive Branch.	PASSED 6-6-07. SIGNED SBP 6-18-07. SIGNED VPSA 6-21-07
93	A revision to the Student Body Statutes Chapter 803.18, to extend the \$4,000 provision in 803.18 to all similar expenditures.	PASSED 6-13-07. SIGNED SBP 6-18-07. SIGNED VPSA 6-21-07
94	A revision to the Student Body Statutes Chapter 806, to clarify changes made by the 59 th Student Senate Bill 16.	PASSED 6-13-07. VETOED SBP 6-25-07. SENATE AMENDED AND SENT BACK TO SBP. 6-26-07. SIGNED SBP 6-28-07. SIGNED VPSA 6-29-07
95	An addition to the Student Body Statutes adding Chapter 325, to create an Executive Projects account for the Executive to use.	PASSED 7-18-07. SIGNED SBP 7-20-07. SIGNED VPSA 7-24-07.
96	A transfer of \$5,000.00 from Senate Projects to Executive Projects to fund the newly created Executive Projects account.	PASSED 7-18-07. SIGNED SBP 7-20-07. SIGNED VPSA 7-24-07
97	A revision to the Student Body Statutes Chapter 605.7, to correct outdated references in Chapter 605.	STILL IN JUDICIARY COMMITTEE.
98	A revision to the Student Body Statutes Chapter 803.10, to make sure current FSU students are not charges to attend SGA sponsored events.	PASSED 7-25-07. SIGNED SBP 7-30-07. SIGNED VPSA 8-1-07.

Memorandum
August 14, 2007
Page three

Bill Description

Action Taken

99 A revision to the Student Body Statutes Chapter 704.4, to move the Fall elections to the sixth Wednesday of the Fall semester.

REFERRED TO
JUDICIARY 8-1-07.

100 A revision to the Student Body Statutes Chapter 609.4, to allow Campus Recreation more time to advertise, select and forward applicants to be placed on the Fall 2007 ballot.

REFERRED TO
JUDICIARY 8-1-07.

**PANAMA CITY CAMPUS
26th STUDENT GOVERNMENT COUNCIL
Actions for Summer 2007**

Meeting #6

24 July 2007

MOTION 5.A ADA Funding – Representative Dunham

Motion to approve \$ 496.00 from Sweepings Unallocated to fund ADA until such amount is expended by the organization. The \$496.00 was Amada Baker's Stipend and was donated by her to the organization. **President Pro Tempore Batton-yea, Representative Blich-yea, Representative Dunham-yea, Representative Erb-yea, Representative Ford-yea, Representative Nguyen-yea, Representative Pickrel-yea, Representative Rizzo-yea, Senator Wattenbarger-Absent. Motion passed unanimously.**

MOTION 5.B RSO Funding – Representative Dunham

Motion to approve \$20850.00 to fund Registered Student Organization for the Fall 2007 Semester from Sweepings Unallocated.

President Dickson recommended voting on each budget separately.

Society of Democrats- \$2,600.00- **President Pro Tempore Batton-yea, Representative Blich-yea, Representative Dunham-yea, Representative Erb-yea, Representative Ford-yea, Representative Nguyen-yea, Representative Pickrel-yea, Representative Rizzo-yea, Senator Wattenbarger-Absent. Motion passed unanimously.**

Dive Club- \$6,000.00- *Motion was made to amend line item Dive Trips to Non-Travel Dive Trips.*

President Pro Tempore Batton-no, Representative Blich-abstain, Representative Dunham-yea, Representative Erb-yea, Representative Ford-yea, Representative Nguyen-yea, Representative Pickrel-yea, Representative Rizzo-yea, Senator Wattenbarger-Absent. Motion passed.

Garnet Key- \$5,350.00- **President Pro Tempore Batton-abstain, Representative Blich-yea, Representative Dunham-yea, Representative Erb-abstain, Representative Ford-yea, Representative Nguyen-yea, Representative Pickrel-abstain, Representative Rizzo- abstain, Senator Wattenbarger-Absent. Motion passed.**

SPEAR- \$6,900.00- **President Pro Tempore Batton-yea, Representative Blich-yea, Representative Dunham- abstain, Representative Erb-abstain, Representative Ford-**

abstain, Representative Nguyen- abstain, Representative Pickrel-yea,
Representative Rizzo- yea, Senator Wattenbarger-Absent. Motion passed.

MOTION 5.C SGC Budget – Representative Ford

Motion to approve the SGC Budget as presented. **President Pro Tempore Batton-yea, Representative Blich-abstain, Representative Dunham-yea, Representative Erb-yea, Representative Ford-yea, Representative Nguyen-yea, Representative Pickrel-yea, Representative Rizzo-yea, Senator Wattenbarger-Absent. Motion passed.**

Meeting #7

07 August 2007

MOTION 7.A Psychology Club Funding – Representative Dunham

Motion to approve \$4,550.00 from Sweepings Unallocated to fund Psychology Club for Fall 2007 fiscal year

Representative Blich-no, Representative Dunham-yea, Representative Erb-yea, Representative Ford-no, Representative Nguyen-yea, Representative Pickrel-yea, Representative Rizzo-absent, Senator Wattenbarger-No. Motion passed.

MOTION 7.B. Stipend Review – Representative Dunham

Motion to approve stipends for all SGC members (\$600 x 10 representatives / \$725 x President = \$6725.00) excluding Representative Shaw. Motion passed unanimously.



1000

ATLANTIC COAST CONFERENCE


OFFICE OF THE COMMISSIONER

MEMORANDUM



July 26, 2007

TO: Chief Executive Officers of Atlantic Coast Conference Member Institutions

FROM: John D. Swofford
Commissioner 

SUBJECT: 2007-08 ACC Governing Board Certification Form

Please find attached a copy of 2007-08 Atlantic Coast Conference Governing Board Certification Form. The form is to be completed annually by the Chair of the Governing Board in order for a member institution to enter a team or individual competitors in an ACC Championship as indicated in Article XI-2, page 44, of the 2007-2008 ACC Manual.

Please review this policy with your Governing Board at your earliest convenience and return the signed form to me at the Conference office.

Thank you and best regards.


Enclosure

JDS/SL:th

cc: Faculty Athletics Representatives (memo only sent via email)
Athletics Directors (memo only sent via email)
Compliance Directors (memo only sent via email)



MEMORANDUM

TO: President T.K. Wetherell
FROM: John Carnaghi 
DATE: August 23, 2007
SUBJECT: Equity Accountability Plan (EAP)
Request for Approval

At the direction of the State Board of Governors, the Florida State University Equity Accountability Plan (EAP) was completed for approval pursuant to Sections 1005.05 and 1012.95 of the Florida Statutes. The plan includes three reports which identify, measure, and enhance progress towards appropriate representation in the areas of enrollment, employment and gender equity in athletics. The Enrollment and Employment reports focus on women and members of four race/ethnic protected classes: Black, Non-Hispanic; Hispanic; Asian/Pacific Islander; and American Indian/Alaska Native.

The specific benefits associated with these required reports are:

- 1) The University meets compliance for BOG reporting.
- 2) The University utilizes the report as a human resource management tool for deans, directors, department chairpersons, other administrators and managers.

I recommend your approval for immediate submittal in final form no later than September 21, 2007.

JRC/ps

Attachment



Approved



2006 – 2007 University Annual Florida Equity Accountability Plan Executive Summary

Listed below are the three sections of the Florida Equity Accountability Plan (EAP) that will be submitted to the Florida Board of Governors, pursuant to Section 1005.05 and Section 1012.95 of the Florida Statutes, upon approval by the University President and University Board of Trustees. Status to date and next steps are indicated.

Part I – Enrollment:

- Our overall demographics reflect a diverse student body. Fall 2006 demographic information for all classifications of students were as follows:

<u>Ethnicity</u>	<u>Number</u>	<u>Percent</u>
American Indian Native Alaskan	230	0.6%
Asian Pacific Islander	1292	3.2%
Black	4484	11.1%
Hispanic	3979	9.8%
Non Resident Alien	1293	3.2%
Not Reported	362	0.9%
White	28834	71.2%
	40474	100.0%

Graduate Students

- The University fulfilled the requirements of the EAP by developing methods and strategies to increase and/or maintain graduate student enrollment and completion rates.
- Strategies include:
 1. Providing financial assistance to minority graduate students through the Office of Graduate Studies
 2. Attending recruiting fairs and workshops aimed at enhancing diversity and the visibility of FSU to minority students
 3. Participation in the Florida – Georgia Louis Stokes Alliance for Minority Participation
{For additional information see Section 1 of full report}

Undergraduate Students

- The University fulfilled the requirements of the EAP by developing methods and strategies to increase and/or maintain enrollment, retention and completion rates for undergraduate students.
- Strategies include:
 1. Providing college survival skills training, academic advising and course tutorials for disadvantaged students through the Center for Academic Retention and Enhancement (CARE).
 2. Providing advocacy, support services and culturally based programs that educate students on diversity through the Office of Multicultural Affairs.
{For additional information see section 1 of full report}

Part II – Gender Equity in Athletics

- The FSU Department of Athletics submitted the information requested, thus fulfilling Gender Equity in Athletics Report requirements. Information submitted included: The Athletics self assessment; Equity in Athletics Disclosure Act Forms; and the Equity and Student Welfare Plan.

Fall 2006	Male	Female
University Enrollment	43.1%	56.9%
Athletic Participation	48.6%	51.4%

- Action steps identified in the Gender Equity Plan include:
 1. Continued monitoring of female participation in varsity athletics and the number of walk-ons in women's sports.
 2. Examine other emerging sports for additional participation opportunities.
{For additional information see section 2 of full report}

Part III – Employment

- This section was timely completed with direct support from OMNI, Human Resources, Office of the Provost, and Office of the Dean of the Faculties. Documents and narratives, as applicable, were developed and submitted covering the following areas: Tenure Granting Status, the Budgetary Incentive Plan, the evaluations for the President, Provost, Vice Presidents, and Deans regarding the achievement of diversity and inclusion.

- Fall 2006 Faculty and Staff Demographics were as follows:

Ethnicity	Number	Percent
American Indian Native Alaskan	13	0.2%
Asian Pacific Islander	191	3.2%
Black	1245	21.0%
Hispanic	155	2.6%
Non Resident Alien	191	3.2%
White	4147	69.9%
	5942	100.0%

- Strategies identified to increase and/or maintain employment representation of women and minorities include:
 1. Encouraging promotional opportunities for appropriate and equitable representation of minorities and women at all employment levels, prior to external recruitment efforts.
 2. Developing and updating resource documents to assist managers involved in the employment process with affirmative action efforts.
{For additional information see section 3 of full report}

KEY ACCOMPLISHMENTS

- First time in college minority population increased by almost one full percentage point to 9.5% and our transfer minority population increased by over two percentage points to 27.8% between Fall 2005 and 2006.
- 9.2% increase for Hispanics enrolling in graduate school.
- Florida State University named 4th in Top 100 Degree Producers of African American Baccalaureate degrees by ***Diverse Issues in Higher Education***.
- Florida State University College of Law listed as one of the nation's "Top Ten Law Schools for Hispanics" in 2004, 2005 and 2006 by ***Hispanic Business magazine***.
- 33% increase in minorities receiving doctoral degrees between Fall 2005 and Fall 2006.
- Increased minority tenured faculty representation from 13.4% to 14% between Fall 2005 and 2006.
- Increased female tenured faculty representation from 26.6% to 27.4% between Fall 2005 and 2006.
- Increased female (43.2% to 46.3%) and black (8.9% to 9.3%) executive/administrative/managerial representation between Fall 2005 and 2006.

NEXT STEPS

- Execute the Strategic Plans for Graduate enrollment, Graduate completion, Undergraduate enrollment and Undergraduate completion. {Section 1 of full report}
- Implement steps identified in the Gender Equity in Athletics Plan. {Section 2 of full report}
- Audit OMNI Data to ensure continued accurate reporting of information.
- Continue the development and finalization of the Diversity and Inclusion segment of the Diversity and Inclusion Leadership Framework.
- Implement Diversity Leadership Mentoring Program to create inclusive leadership opportunities for student leadership development.



MEMORANDUM

TO: Board of Trustees Academic Affairs Committee Members

FROM: Lawrence G. Abele *L.G. Abele*

DATE: August 13, 2007

SUBJECT: Academic Affairs Agenda

The Board of Trustees Academic Affairs Committee is scheduled to meet on September 13th. Items to be discussed at the meeting include:

1. Approval to Implement a B.A. in East Asian Language & Cultures
2. Enrollment Update
3. Strategic Plan Update
4. Update on the Faculty Handbook
5. Approval of Internal Process for Academic Degree Programs, Majors, and Certificate Programs
6. Collegiate Learning Assessment Test Results

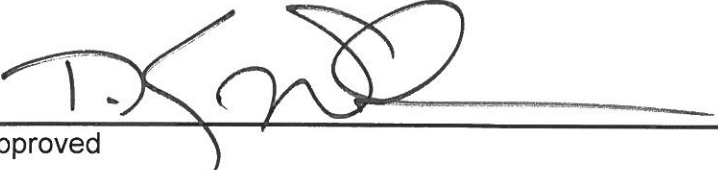


MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele
DATE: August 30, 2007
SUBJECT: Board of Governor's Update

Information Item

Dr. Lawrence Abele will provide an update on activities of the Board of Governors.


Approved _____



MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele *L.G. Abele*
DATE: August 13, 2007
SUBJECT: Revision of Faculty Handbook
Information Item

The Florida State University Faculty Handbook was last published in 1991 (although minor updates have been made on the version found on the Dean of the Faculties website). The Handbook has been thoroughly updated by a committee of faculty and administrators and has been reviewed and approved by the Faculty Senate Steering Committee. The document has also been examined to insure consistency with the current FSU Board of Trustees – United Faculty of Florida Collective Bargaining Agreement.

The purpose of the Faculty Handbook is to provide information regarding University resources as well as policies and procedures that are especially relevant to faculty and academic administrators. It includes sections on FSU history and administrative structure, faculty governance, faculty human resources, faculty development, teaching and student-faculty interactions, and University policies and procedures.

The revised Florida State University Faculty Handbook will be published in web form only. This will avoid costs associated with printing hard copies and will allow for more frequent updating.



Approved

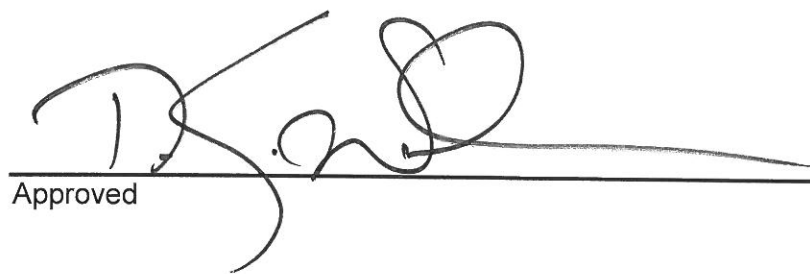


MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele
DATE: August 30, 2007
SUBJECT: Research Update

Information Item

Dr. Kirby Kemper will provide an update on research activities.


Approved



MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele *L. Abele*
DATE: August 24, 2007
SUBJECT: Strategic Plan Update

Information Item

Dr. Robert Bradley will provide an update on the Strategic Plan.

T. K. Wetherell
Approved _____

FSU Board of Trustees Committee for Student Affairs

Agenda for Thursday, September 13, 2007

10:00 a.m.

Alumni Center

Mr. Jim Smith, Chair


1. Welcome and introductions
2. Approval of the University Alcohol Policy, Section VI
3. Approval of the Orientation fee
4. Approval of Student Government Bills for Summer 2007
5. Report from Student Affairs (Mary Coburn)
 - A) Health insurance implementation and CARE parent survey
 - B) Update on campus activities
6. Report from Athletics (Dave Hart)
 - A) ACC Annual Certification
 - B) Update on Athletic Department activities
7. Committee member issues



August 27, 2007

MEMORANDUM

TO: T. K. Wetherell
President

FROM: Mary B. Coburn 
Vice President for Student Affairs

RE: Section VI of the Florida State University Alcohol Policy

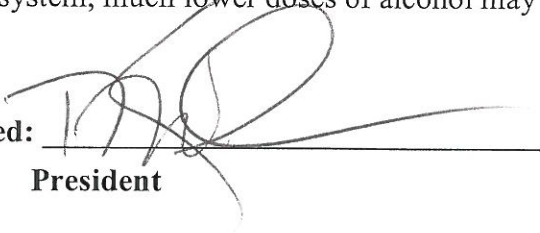
At the May 2007 Board of Trustees meeting, the Board approved the University Alcohol Policy with the exception of Section VI Health Risks. The amended Section VI is cited below for your consideration. I recommend approval. Thank you.

VI. Health Risks

Alcohol consumption may cause a number of changes in behavior which are related to dose, rate of intake, body size and percentage of body fluid, expectations, social environment, physical conditions (disease or, more commonly, hormonal cycles can be factors), enzyme differences, and concentration of alcohol in a drink.. It may increase aggressiveness, lower inhibitions, cloud judgment, reduce resistance, and hamper the ability to make decisions.

Alcohol first affects the area of the brain responsible for higher functions, such as decision-making and social inhibitions, suppressing an individual's self-control. Alcohol in the blood can slow reaction time, reduce muscle coordination and impair eyesight, contributing to deficits in performance, judgment, memory, and motor skills. Even low doses can significantly impair the judgment and coordination required to drive a car safely. Florida State University reiterates that no one should ever drink alcohol and drive. The designated driver should never drink alcohol.

Moderate to high doses of alcohol may cause marked impairments in higher mental functions, altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol may produce the effects just described above.

Approved: 
President

**THE FLORIDA STATE UNIVERSITY
ALCOHOL POLICY**

Introduction

The Florida State University affirms the guiding ethical principle of responsible freedom. Students, staff and faculty are expected to show respect for order, ethical conduct, and the rights of others, and to model in daily living a high sense of personal honor and integrity. Florida State University neither encourages nor condemns the legal consumption of alcoholic beverages. The university recognizes, however, that the majority of undergraduate students are below the legal drinking age and that there are serious health risks and behavior problems associated with the use of alcohol in the collegiate environment. Consequently, alcohol will be permitted at Florida State University or programs sponsored by Florida State University or its direct support organizations only in those settings which:

1. Comply with federal or state laws, local ordinances, University regulations, foreign country laws (in the case of study abroad programs conducted by Florida State University International Programs, Inc.), Student Conduct Code, and this policy;
2. Present minimal health and safety risks; and
3. In no way inhibit the full participation of those who choose not to drink alcohol.

Events and activities that encourage excessive drinking and/or lead to the endangerment of individuals will not be permitted. Any person or group in violation of federal or state laws, local ordinances, or of this policy will be reported to the proper federal, state, local or university authorities for appropriate action.

I. Policy Pertaining to All Members, Groups, Events, and Organizations in the University Community and Non-University Members, Groups, Events, and Organizations.

- (a) No individual under the legal drinking age (minimum of 21 years of age permitted by the State of Florida or the minimum age prescribed by the laws of foreign countries, but in no case below the age of 18 years of age) may serve, sell, consume or possess alcohol on university properties, except to the extent allowed by law within licensed premises or designated areas of the university.
- (b) Alcohol must be served by a licensed and insured third party vendor. No individual may serve or otherwise provide alcohol to persons under the legal drinking age.
- (c) The Consumption of Alcohol: The consumption of alcohol on university properties will be restricted to the following areas:
 1. Florida State University Law School Rotunda;
 2. Licensed areas of the university (e.g., Center for Professional Development, Club Downunder, Crenshaw Lanes, Renegade Grill);
 3. Academic food service facilities;
 4. University Center areas include:
 - i. Skyboxes
 - ii. Miller Hall (C3300, UC)
 - iii. President's Box (Level 7, UC)
 - iv. Booster/Alumni Board Rooms (C5300, C5301 UC)
 - v. University Club (Building B, Floor 3, UC)

- vi. Meeting Rooms (Building B, Floors 5 & 6, UC)
- 5. Lounges in Beth Moor at Longmire Building;
- 6. WFSU-TV and Radio Broadcast Center;
- 7. Premises in and around President's house, Pearl Tyner Alumni Center, and surrounding grounds;
- 8. University property not located on the main campus, which has been leased by the university to private entities or persons, referred to in this rule as "private premises," such as Heritage Grove;
- 9. Private university living quarters, including Alumni Village, where those present are of legal drinking age (see the Guide to Residence Living, Community Expectations, for further restrictions that may apply in residence halls; or in the case of living quarters provided for study abroad programs, see policies promulgated by Florida State University International Programs Association, Inc.);
- 10. Premises in Doak Campbell Stadium area used or licensed for use on football game days;
- 11. At the following sites, when provided in conjunction with an artistic or municipal event:
 - i. The Fine Arts Gallery;
 - ii. The reception/hospitality room in the Opperman Music Hall;
 - iii. The Fine Arts Building; and the
 - iv. FSU Lab Theater.
- 13. Werkmeister Reading Room (201 Dodd Hall)
- 14. In common areas for special events approved by the University President or his/her designee. For faculty, the designee is the Dean of the Faculties, for student groups, the designee is the Vice President for Student Affairs, and for all other groups the designee is the Vice President for University Relations.

(d) **The Sale of Alcohol:** The sale of alcohol on campus must be approved by the President or designee. Although the President or designee may approve the sale of alcohol on campus, only the Division of Alcoholic Beverages and Tobacco can issue the permit required to sell alcohol in the State of Florida.

(e) **Promotional Guidelines:** The promotion of activities or events shall not advertise alcohol or sponsorship by alcohol marketers without prior written approval of the Vice President for University Relations. Events that seek advertising approval must meet the following requirements:

- 1. Alcohol shall not be used as an inducement to participate in a university event and may not be offered as a prize or gift in any form of contest, drawing or competition. Social events which encourage drinking, drinking contests, or drunkenness, and the advertisement of such events, are prohibited.
- 2. Alcohol advertising on campus or in campus media, including that which promotes events as well as product advertising, shall not portray drinking as a solution to personal or academic problems of students or as an enhancement to social, sexual, or academic status.
- 3. Advertising for any university event where alcoholic beverages are served shall mention the availability of non-alcoholic beverages as prominently as alcoholic beverages.

4. Promotional materials, including advertising for any university event, shall not make reference to the amount of alcoholic beverages available. This includes references to kegs or open bars.
 5. Must adhere to University posting policy guidelines.
- (f) Florida State University Police shall be notified of all on campus events that are not regularly scheduled that plan to serve alcohol.
- (g) **Laws and Regulations:** All members of the campus community (students, faculty, staff, alumni, and guests) must adhere to all applicable federal or state laws, local ordinances, and University regulations related to the sale and use of alcohol. They include, but are not limited to the following:
1. It is unlawful for any person to aid or abet an underage person, as defined by Section 1 (a), in the purchase or attempt to obtain alcoholic beverages.
 2. It is unlawful for any underage person to falsify a driver's license or other identification document in order to obtain or attempt to obtain alcoholic beverages.
 3. It is unlawful for any person to permit use of his/her driver's license or any other identification document by an underage person to purchase or attempt to purchase alcoholic beverages.
 4. No person may bring any type of alcoholic beverage into a licensed facility or area, nor may any person take alcoholic beverages out of the licensed facility or area, except that a bottle of wine purchased, but not fully consumed, at the University Center Club or similar restaurant establishment on campus may be removed by the person after it has been recorked as allowed by law.
 5. Transportation of all alcoholic beverages on campus shall be in unopened and unobservable containers.
 6. Damage to or destruction of property, or injury to person(s), which is caused by or can be shown to be related to the consumption of alcohol will be subject to disciplinary action, as will any other violation of this rule.

II. Guidelines for University Sponsored Events.

Definition: Large public and formal events where the University acts in symbolic ways to honor, celebrate, and reward achievements central to its mission (e.g., graduation, convocation, dedications, awards, ceremonies). These events convey important values about what is central to the University. Florida State University is concerned with the image conveyed when alcohol service is included as part of these events.

All University Sponsored Events are subject to the guidelines outlined in Section I of the alcohol policy. In addition, the following restrictions apply;

- (a) Alcohol will not be served at any reception or other function, as defined above, sponsored by the University or taking place on the University campus where attendance is essentially open to the public and is not controlled by such means as individual invitation, registration, reservation and/or a fee payment process.
- (b) At those functions where attendance will be predominately alumni and friends of the university, and controlled by individual invitation, registration, reservation, or a fee payment process, alcoholic beverages may be served with the following restrictions:
 1. All persons will be required to show identification, including birth date, to ensure that they are a minimum of 21 years of age in the State of Florida;

2. The right to refuse to serve anyone who seems to be in danger of over consumption will be reserved and used; and
 3. An ample supply and variety of food and non-alcoholic beverages will be available.
- (c) At university sponsored functions where attendance will be predominately students, no alcoholic beverages will be served, regardless of the degree of control exercised over attendance

III. Guidelines for University Related Events.

Definition: Any organization or group, consisting primarily of Florida State University students, employees, faculty or alumni, and/or which utilizes the Florida State University name or its premises, in which alcohol is served, must adhere to the following guidelines. These guidelines apply to all student organizations, whether or not they have received formal recognition or not. All University Related Events, on or off campus, are subject to the guidelines outlined in Section I of the alcohol policy. In addition, the following apply;

- (a) Sponsors are required to provide one or more alternative non-alcoholic beverage available in sufficient quantity throughout the event.
- (b) Non-alcoholic beverages must be available at the same place as the alcoholic beverages and featured as prominently as the alcoholic beverages.
- (c) If the alcoholic beverage is being sold, the alternative beverage should be available at a price equal to or less than the price of the alcohol being provided.
- (d) Wherever alcohol is present, food must also be in sufficient quantity throughout the event.
- (e) The cost of admission to an event may not include or cover the cost of alcoholic beverages.
- (f) No state appropriated, federal funds or A & S fees may be used to purchase or sell alcohol.
- (g) The burden of proof for showing legal age is placed upon the person desiring alcohol service. No service will be provided unless clear evidence of legal age is presented. Those of legal age and consuming alcohol will be identified by wrist bands, hand stamps, etc.
- (h) It is the responsibility of the serving establishment, at the time that an alcoholic beverage is requested, to check the picture ID. If, for any reason, proof of legal drinking age cannot be provided upon request, it is the responsibility of the server to deny the request.
- (i) At social functions where alcoholic beverages are served, direct access should be limited to a person(s) designated as the server(s) by a licensed insured vendor. Servers must not consume alcohol during the event.
- (j) The server shall refuse to serve anyone who seems to be in danger of over consumption will be reserved and used.

Any organization found not to be in compliance with the university alcohol policy at their event may be subject to university disciplinary action and may forfeit its right to any fee support from the university.

IV. Tailgate Events

Definition: Gatherings occurring in the designated parking areas surrounding the area of Doak Campbell Stadium prior to and after scheduled football games.

- (a) Florida State University does not support or condemn the consumption of alcohol by individuals 21 years of age or older at tailgate events.

- (b) Florida State University does not condone any act related to excessive consumption of alcohol that impairs, interferes, or endangers the safety or enjoyment of anyone attending these events, including the individual who chooses to consume alcohol.
- (c) Individuals who choose to consume alcohol are responsible for their behavior and should not operate a motor vehicle after they have consumed alcohol.

V. Administration and Enforcement of Policy

- (a) The Dean of the Faculties is the responsible university official for administration of the alcohol policy for all events involving primarily faculty. The Vice President for Student Affairs is the responsible administrator for students and student groups. The Vice President for University Relations is the responsible university official for administration of the alcohol policy for events managed by the direct support organizations and for those involving all other groups and individuals. Changes and revisions shall be coordinated by the Vice President for Student Affairs in consultation with other Vice Presidents, the Dean of the Faculties and the General Counsel, subject to final approval of the President of the University.
- (a) Enforcement of the alcohol policy shall reside in the Office of Student Rights and Responsibilities for individual student and student organization cases, and the Dean of Faculties for faculty related violations. Enforcement of the alcohol policy for all other groups, including outside groups, organizations, and individuals shall reside in the Vice President for University Relations.
- (b) The University maintains the right to forward possible violations of federal or state laws, local ordinances, and University regulations, to the proper authorities through the Florida State University Police Department.

VI. Health Risks

Alcohol consumption may cause a number of changes in behavior which are related to dose, rate of intake, body size and percentage of body fluid, expectations, social environment, physical conditions (disease or, more commonly, hormonal cycles can be factors), enzyme differences, and concentration of alcohol in a drink.. It may increase aggressiveness, lower inhibitions, cloud judgment, reduce resistance, and hamper the ability to make decisions.

Alcohol first affects the area of the brain responsible for higher functions, such as decision-making and social inhibitions, suppressing an individual's self-control. Alcohol in the blood can slow reaction time, reduce muscle coordination and impair eyesight, contributing to deficits in performance, judgment, memory, and motor skills. Even low doses can significantly impair the judgment and coordination required to drive a car safely. Florida State University reiterates that no one should ever drink alcohol and drive. The designated driver should never drink alcohol.

Moderate to high doses of alcohol may cause marked impairments in higher mental functions, altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol may produce the effects just described above.

VII. Educational Resources and Support

In support of responsible management of alcohol, the University provides numerous resources and support services available to students, faculty, and staff of Florida State University, including alcohol education, counseling, treatment, rehabilitation, re-entry, prevention, and intervention, as well as other educational programs and volunteer opportunities. Below are just a few of these resources and services.

- (a) Health Promotion at the Thagard Student Health Center [644-8871; Website is <http://www.tshc.fsu.edu/he/>]
- (b) Office of Residence Life [644-2860; Website is <http://housing.fsu.edu/index.html>]
- (c) FSU Police Department [644-1234; Website is <http://www.police.fsu.edu/>].
- (d) (b) Volunteer opportunities for students seeking to work toward greater alcohol responsibility are available through KARMA (Knowing About the Responsible Management of Alcohol and other drugs) Peer Educators [644-8871], PAR (Partnership for Alcohol Responsibility [644-6489] at Thagard Student Health Center and GAMMA (Greeks Advocating the Mature Management of Alcohol).
- (e) The Learning Resources Center of the College of Nursing has books, slides and videotapes on alcohol and other substances which are available to instructors in the College of Nursing. All other staff or faculty would need approval from the Dean of the College of Nursing to access these resources [644-1291]. More information is available at www.fsu.edu/~nursing/.
- (f) The Digital Media Center provides media resources, which include listings on alcohol topics, to all campus approved departments and organizations. There is no charge for this service when it is used for regularly scheduled classes [644-5924; Website is <http://www.lib.fsu.edu/digitalmc.html>].
- (g) SMART (Students Making Alcohol and Other Drug Responsibility Theirs) Choices consists of two, two-hour class sessions and an interactive on-line program at Thagard Student Health Center that presents the legal and personal consequences of substance abuse. Students who are sanctioned by the Office of Student Rights and Responsibilities [644-2428, Dean of Students Department] or University Housing [644-2860] for on or off-campus violations of the University's alcohol and drug policy must complete the course. The purpose of the course is to introduce the student to a process of self-examination that may lead to improved decision making and behavior change.
- (h) The University Counseling Center (UCC) provides a structured two-session Alcohol and Other Drug (AOD) Evaluation for students who are sanctioned by the University for violations of the University's alcohol and drug policy. In addition to mandated AOD sessions, AOD Evaluations are available on a voluntary basis to all FSU students. Following the AOD Evaluation sessions, a recommendation is made to the student regarding need for counseling treatment. Counseling treatment is provided to students on a voluntary basis only. Any fee-paying student currently enrolled at Florida State University is eligible for services at the UCC. Please contact the University Counseling Center for a current fee schedule [644-2003; Website is <http://www.counseling.fsu.edu/>].
- (i) The Employee Assistance Program (EAP) at Florida State University was established to assist employees with behavioral, medical and substance abuse problems affecting employment. Employees can enter the program through a self-referral or supervisory referral. The EAP functions as a coordinator of counseling and other appropriate services

available both within the university and the community [644-2288; Website is <http://www.eap.fsu.edu>].

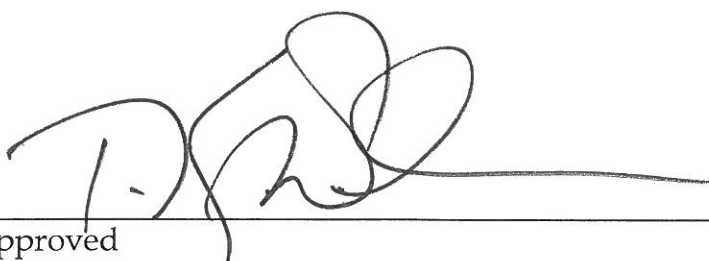
- (j) Counseling services are also provided for students, staff, faculty, and the community by the Marriage and Family Therapy clinic, which fees are based on annual income [644-1588; Website is <http://www.chs.fsu.edu/fcs/mft/center.php>].
- (k) The Human Services Center is a training clinic within the College of Education. Counselors are graduate students with counseling majors who offer service for students, staff, faculty, and the community. Services are free [644-3857; Website is <http://www.epls.fsu.edu/hsc>].
- (l) The Psychology Clinic is also a training clinic. Counselors are graduate students in clinic psychology programs. They provide one-on-one psychology services (no support groups) to students, staff, faculty, and the community. Fees are based on a sliding scale [644-3006; Website is <http://www.psy.fsu.edu/community/clinic>].
- (m) Helpline 211 is a telephone counseling and referral service for short term counseling, information and referrals mainly for social services in the Big Bend area [(877)-211-7005, (850) 224-6333, 211; Website is <http://www.211bigbend.org>].
- (n) MyStudentBody.com offers personalized and confidential health information [Website is <http://www.mystudentbody.com>].



MEMORANDUM

TO: Board of Trustees
FROM: T.K. Wetherell
DATE: August 24, 2007
SUBJECT: Student Affairs Activities Update

Dr. Mary Coburn will provide an update on Student Affairs Activities.


Approved



MEMORANDUM

TO: BOT Finance and Business Committee Members
FROM: John Carnaghi *John Carnaghi*
DATE: August 31, 2007
SUBJECT: Finance and Business Committee Meeting

The Board of Trustees Finance and Business Committee is scheduled to meet from 10:00 a.m. to 12:00 p.m. on September 13, 2007 at the Alumni Center. Items to be discussed at the meeting include:

- | | | | |
|----|---|---------------|---------------------------|
| 1. | Approval of 2007 – 2008 Work Plan for the Office of Audit Services | David Coury | F&B/Present to Full Board |
| 2. | Report on Statement on Auditing Standards (SAS) 112 (Finance and Business Committee Meeting Only) | David Coury | F&B Only |
| 3. | Status Report on Purchase Orders over \$1 million and 5 year + Service Contracts for Fiscal Year 2006 – 2007 | John Carnaghi | F&B/Present to Full Board |
| 4. | Status Report on Construction Projects over \$1 million for Fiscal Year 2006 – 2007 | John Carnaghi | F&B/Present to Full Board |
| 5. | Approval of the 2007 Equity Accountability Plan | Joyce Ingram | F&B/Consent Agenda |
| 6. | Possible Legislatively or BOG Authorized Tuition and Fees | Ralph Alvarez | F&B/Present to Full Board |
| a. | Tuition Increase – Should the Legislature or BOG approve an optional undergraduate tuition increase for Spring/Summer 2008 FSU will not raise tuition for the 2008 Spring semester. If the Legislature mandates a tuition increase FSU will comply. | | |
| b. | Technology Fee – Should the Legislature authorize a technology fee FSU requests approval to implement the fee beginning as early as Spring of 2008. The University administration shall examine whether the other fee increase listed below shall be necessary. | | |
| 7. | Approval of Fee Increases | John Carnaghi | F&B/Present to Full Board |
| a. | FSU Smartcard Fee | | |
| b. | Transcript Fee | | |
| c. | Use of Facilities and Equipment Fee | | |
| d. | Orientation Fee | | |

AGENDA/FINANCE AND BUSINESS COMMITTEE

August 31, 2007

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|-----|--|---------------|-------------------------------------|
| 8. | Amendment of Rule/Regulations/Direct Support Organization | Ralph Alvarez | F&B//Present to Full Board |
| 9. | Finalization of the following Budgets (tentatively approved 5/11/07)
a. 2007 – 2008 Operating Budget
b. 2007 – 2008 Direct Support Operating Budgets
c. 2008 – 2009 Fixed Capital Outlay Budget Request | Ralph Alvarez | F&B/Present to Full Board |
| 10. | Update on Budget Reductions –
4% immediately,
4% in 2008-2009 (recurring) | John Carnaghi | F&B/Information Item for Full Board |
| 11. | Campus Master Plan Update | John Carnaghi | F&B/Information Item for Full Board |

We look forward to seeing you on the 13th.

JRC/ps



MEMORANDUM

TO: President T. K. Wetherell

FROM: John Carnaghi

John Carnaghi
UJ BS

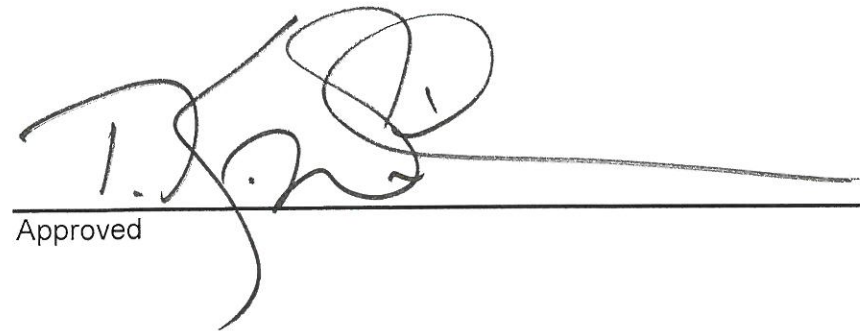
DATE: August 30, 2007

SUBJECT: Tuition Increase
Request for Approval

In anticipation of the September special session and/or action taken by the Board of Governors to increase tuition at the Board of Trustee's discretion, we do not recommend to increase these fees for the 2008 Spring or Summer session. In the event the fee increase is not discretionary, FSU will comply.

This action is necessary as early registration for Spring semester begins in October. Payment for these fees can be made at time of registration.

JRC/ps


Approved



MEMORANDUM

TO: President T. K. Wetherell

FROM: John Carnaghi

DATE: August 30, 2007

SUBJECT: Technology Fee
Request for Approval


*John Carnaghi
by RS*

In anticipation of the September special session and/or action taken by the Board of Governors to establish a technology fee at the Board of Trustee's discretion, we recommend the fee increase to be up to \$100 per student per semester beginning as early as Spring 2008. In the event the fee increase is not discretionary, FSU will comply.


If the technology fee is implemented, the other fee increases requested for approval (FSU Smartcard card, transcript fee, use of facilities and equipment fee and the orientation fee) will be examined to determine if the technology fee increase is sufficient to cover the costs associated with the other fees.

This action is necessary as early registration for Spring semester begins in October. Payment for these fees can be made at time of registration.

JRC/ps


Approved _____

**MEMORANDUM**

TO: President T. K. Wetherell
FROM: John Carnaghi 
DATE: August 20, 2007
SUBJECT: FSU SmartCard Fee

Florida Statute 1009.24(13)(c) authorizes the Board of Trustees to establish an **annual** fee for security, access, or identification cards not to exceed \$10 per card and \$15 for a replacement card. Currently, the university regulation, 6C2R-2.02422, Special Fines Fees and Penalties, only charges an **initial** \$10 for issuance of the card and \$15 for a replacement for main campus students. No annual fee is charged, as authorized.

The FSUCard Center was established in 1985 to provide service and research in the Card technology field. In 1996, the FSUCard implemented a smart chip as part of its technology. The FSUCard program is in need of a major overhaul and requires substantial increase in funding to bring Florida State and its students back into the forefront of technology and to provide new applications.

Examples of necessary upgrades and service enhancements as a result of the fee increase are as follows:

1. Web Revalue - This project requires a site where students and family members can access to put money via a Credit Card into a Student Chip Fund Account. These monies would then be loaded onto a students chip via an internal FSU web page on any computer that has a Card Acceptance Device embedded into its keyboard. Estimated Cost \$65,000- \$95,000
2. Add Visa Check Card Component -- We would explore the possibility of adding the Visa check card component to the FSUCard, so the card could be used in any Visa location throughout the world. It would require significant equipment and software upgrades.
Estimated Cost \$90,000 - \$110,000
3. Upgrade of Campus Card readers to the latest technology.
 - a. The current readers for the Chip cards readers require an overhaul. The manufacturer has stopped development of this product and its internal software, stopping these devices from accepting new card types. Estimated cost \$25,000 - \$60,000

- b. Transaction collections devices called GMXs have been discontinued by the manufacturer. Unless Debittek can be convinced to support a new collection device the only option for collections will be with a laptop requiring all vending machines to be opened for a collection.
 - c. Contactless card - see a, there is a worldwide movement towards contactless card type. It is faster and more convenient for the customer and has more hardware support for new applications. Contactless is already supported by the systems but all vending, copier, laundry and labs must have the hardware to accept contactless prior to issuing the first card. Estimated campus wide cost \$200,000 - \$400,000. FSUCard Center impact \$25,000 - \$75,000.
4. University Subsidy - The Card Center's revenue will be reduced by \$35,000 annually. E&G funds were used so that faculty and staff could obtain new and replacement cards free of charge. We will consider making that a cost in the future. Estimated Cost \$35,000.
 5. Issue Contactless cards- There are two methods to roll out the contactless format at FSU.
 - a. The first is to re-card the entire university this will cost \$125,000 in card costs alone.
 - b. Support both contact and contactless technologies and phase out the contact through attrition over a 3 year period
 6. Windows Login - There is a current application that allows the FSUCard to contain a password for the network login at FSU. The process requires a FSUCard with a highly secure password embedded in the card and the card holders PIN to unlock the password file. This can be rolled out at any location that wishes to enhance their network security to a two fact authentication. Estimated cost \$10,000
 7. Ticketing- Sports events and tickets can moved to an online web site so students can obtain their tickets and write them to their cards. Redemption can be performed at games with attendants using hand held wireless reader to collect the ticket and produce a receipt reader. Estimated cost \$20,000
 8. Multiple purses - all new cards would transition over to multiple purse schemes, secured and unsecured purses. Estimated cost \$0
 9. Update doors to contactless readers - Work with OTC to transition to this technology would need to support both magnetic stripe and contactless online for outside and offline for inside doors. 10,000 Estimated cost for FSUCard \$5000-\$10,000.

10. Time and Attendance - Contactless cards make this easy to implement for classrooms and labs. Estimated costs - \$15,000 - \$30,000
11. Student reader verification - handheld readers for loan/lease to other departments for events and tracking, equipment checkout. Estimated cost \$5,000 - \$10,000

The FSUCard Center requests the fee regulation be amended to allow the annual, as opposed to one time, assessment of the \$10 fee on the basis of \$5 each for Fall and Spring Semesters

If approved by the Board of Trustees, the card fee would be charged to all main campus Florida State University card holders excluding faculty and staff effective Spring, 2007

I recommend Board of Trustee approval.

JRC/ps

T. K. Wetherell

Approved



MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele *L.G. Abele*
DATE: September 5, 2007
SUBJECT: Transcript Fee Increase

Request for Approval

Background

Section 1009.24(12)(r), Florida Statutes authorizes each university board of trustees to establish a fee for transcripts in an amount not to exceed \$10 per item. FSU currently charges \$5 and with rising costs and the budget shortfall your approval to increase the fee to the full amount statutorily authorized is requested.

The increased revenue will help cover the increase in postage and paper as well as support the funding of one position that processes the transcript requests.

Approved

T.K. Wetherell



MEMORANDUM

TO: President T. K. Wetherell
FROM: Lawrence G. Abele *L.G. Abele*
DATE: September 5, 2007
SUBJECT: Use of Facilities and Equipment Fee
Request for Approval

Section 1009.24(12)(n), Florida Statutes authorizes the university Boards of Trustees to establish fees relating to the use, late return, and loss and damage of facilities and equipment.

At the June 2004 BOT meeting, the Board approved the exploration of charging a lab access fee and an e-mail access fee. Since that meeting, the nature of e-mail service and the cost to provide has changed significantly and we are no longer think it appropriate to establish a fee for that.

However, I am requesting approval to establish fees for areas where equipment is provided by the university or excessive transaction costs are incurred using the registration system. I would like to implement the Use of Facilities and Equipments fee beginning as early as Spring 2008 for these services currently provided at no cost to students:

1. computer lab access
2. excessive DROP/ADD transaction

Computer Lab Fee

Proposal: The Office of Technology Integration (OTI) will implement a \$30/semester Use of Facilities and Equipment fee for lab access for the Oglesby Union, Carothers, Strozier computer labs.

Background: These are the centrally supported general access labs at the university and they provide a hardware and software environment which supports a broad spectrum of courses at FSU. It's become increasingly difficult to provide adequate facilities and access. Due to past budget cuts, hours have already been reduced, a charge for printing imposed, and much needed hardware/software upgrades delayed (for example the oldest lab has 7 year old equipment!).

Impact: The additional funding would support expanded hours (including one 24 hour lab), a return to free printing in these computer labs, and "life-cycle replacement funding" which would allow equipment to be upgraded every 4 years. Students will elect at the beginning of each semester whether they want to purchase these services. About 15,000 separate students have utilized these labs each semester in the past (half that number in the summer). If we assume instituting a fee eliminates half of the past usage, the annual revenue that might be generated would be in the \$500,000/yr range, sufficient to cover the expanded services and provide funding for periodic renewal of the hardware/software.

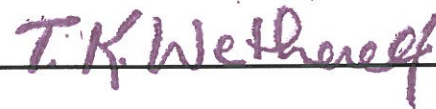
Excessive DROP/ADD Fee

Proposal: The Office of Technology Integration (OTI) will implement a \$5/semester Use of Facilities and Equipment fee for excessive use of DROP/ADD for students who generate more than 4 DROP/ADD transactions at the beginning of each semester.

Background: The FSU Student Registration system runs at the Northwest Regional Data Center, which charges based on the number of registration transactions that take place and the Data Center resources consumed. Running the Registration System is a normal cost of doing business for the university. Most students have already registered for a set of classes by the time the semester begins. However, during the first week of classes, a student is allowed to drop one or more classes she/he is enrolled in and add new ones. This was originally intended as a way to allow students to fine-tune their schedule. However, in recent years, these DROP/ADD transactions have become extremely active with half our students generating around 120,000 separate transactions in just a few days time each semester. This costs the university many tens of thousands of dollars for each DROP/ADD cycle and creates spikes of usage at the Data Center which requires it to over-provision capacity to accommodate the increased demand which increases cost to all its customers.

Impact: The \$5 Use of Facilities and Equipment Fee for DROP/ADD transactions will be charged for each transaction over 4 transactions per semester as an incentive for students to use this option more judiciously and to cover the increased cost to the university of running the Registration System. If we assume instituting a fee eliminates half of the usage, the annual revenue that might be generated would be in the \$300,000/yr range, sufficient to cover the increased costs.

Approved






August 8, 2007

MEMORANDUM

TO: President T. K. Wetherell

FROM: Mary Coburn 

SUBJECT: Request to Increase Orientation Fees

Florida Statute 1009.24(13)(b) establishes parameters for new student orientation fee assessments and delegates approval authority to the Board of Trustees.

Orientation fees on the main campus are recommended for increase for new students beginning Summer Term, 2008 as noted below:

	Current Fee for each*	Proposed Fee for each*	Projected Additional Revenue **
Student	\$30	\$35	\$39,000
Family Member	\$30	\$35	\$40,000

* Orientation is mandatory for all degree-seeking students (non Graduate); family member participation is optional.

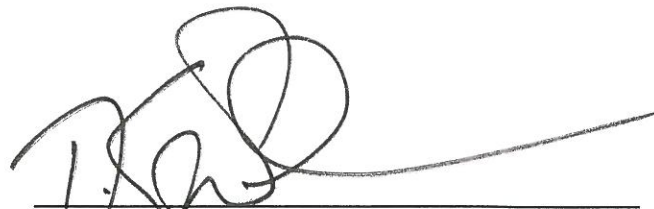
** Assuming no increase in number of new students admitted.

For additional details related to this request, please see the attached memorandum from Dr. Jeanine Ward-Roof, Dean of Students, and Patrick Heaton, Director of Orientation.

Recommendation:

That the Board of Trustees approve an increase in the main campus Orientation Fee to \$35 for each new degree-seeking student and each family member effective Summer Term 2008.

Approved for Inclusion in Agenda:





 Dr. T. K. Wetherell, President

**MEMORANDUM**

TO: Mary Coburn, Vice-President for Student Affairs
Liz Maryanski, Associate Vice-President for Student Affairs

CC: Robin Leach, Associate Dean of Students

FROM: Jeanine Ward-Roof, Dean of Students 
Patrick Heaton, Assistant Dean of Students/Director of Orientation 

DATE: July 26, 2007

RE: Request to Increase First-Year/Lower-Division Orientation Fees

Title XLVIII, Chapter 1009.24: Educational Scholarships, Fees, and Financial Assistance, of Florida Statutes, section 13 (b) provides university board of trustees the authorization to establish an orientation fee in an amount not to exceed \$35.

Currently, Florida State University charges the following orientation fees:

- \$30 for new degree-seeking first-year/lower-division (freshmen/sophomore) transfer students (mandatory)
- \$30 for new degree-seeking upper-division (junior/senior) transfer students (mandatory)
- \$30 for each family member electing to accompany a student to any orientation program (optional)

Orientation fees are requested to be changed as follows:

- \$35 for new degree-seeking first-year/lower-division (freshmen/sophomore) transfer students (mandatory)
- \$35 for new degree-seeking upper-division (junior/senior) transfer students (mandatory)
- \$35 for each family member electing to accompany a student to any orientation program (optional)

This request is being made in response to increasing costs associated with operation of the mandatory undergraduate orientation program for degree-seeking students. These costs include OPS employment, orientation meals, publication development, and postage. The Office of Orientation operates as an auxiliary program, including salaries/benefits for professional and student staff. This request is made knowing that possible changes in campus enrollment may create a period of reduced revenue for the program.

The Dean of Students Department wishes to sustain and expand programming offered to new students and family members such as the first-year reading program, regional family receptions, and off-campus student advocacy. Family member fees remain optional charges based on a person's choice to attend or not attend with a student. These new proposed student fees are consistent with those being charged at peer SUS institutions (UF and UCF).



FLORIDA STATE
UNIVERSITY

Office of Audit Services
Suite 407 Westcott Building
P.O. Box 3061390
Tallahassee, Florida 32306-1390

August 17, 2007

MEMORANDUM

To: President T.K. Wetherell
From: David P. Coury
Chief Audit Officer
Subject: 2007-08 Work Plan
Request for Approval

The 2007-08 Work Plan that you recently approved for the Office of Audit Services is attached.

The Work Plan consists of two documents. The first is a pie chart intended to quickly show our proposed allocation of effort. The second document provides a detailed breakdown of our proposed audit and consulting projects. Our Work Plan was based upon a risk assessment, which included interviews with you, the vice presidents and other key administrators.

The Work Plan will be presented to the Finance & Business Committee for their review and approval and it will be on the Board's Consent Agenda.


Approved



Office of Audit Services
Suite 407 Westcott Building
P.O. Box 3061390
Tallahassee, Florida 32306-1390

August 16, 2007

Dr. T.K. Wetherell
President
Florida State University
211 Westcott Building
Tallahassee, FL 32306-1470

Dear President Wetherell:

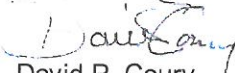
It is with a great deal of enthusiasm that I present, for your approval, the 2007-08 Work Plan for the Office of Audit Services.

The attached Work Plan consists of two documents. The first is a pie chart intended to quickly show you our proposed allocation of effort. The second document provides a detailed breakdown of our proposed audit and consulting projects.

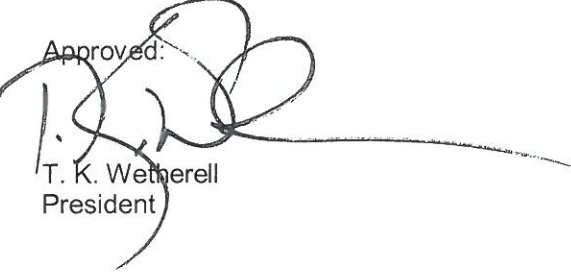
Our Work Plan was established based upon a risk assessment, which included interviews with you, the provost, the vice presidents, and other key administrators. Our risk assessment identified 82 auditable areas/issues. We applied nine different weighted risk criteria against each of those areas to help us identify those areas of highest risk. We then assigned estimated hours to each of those high-risk areas and to those areas management asked us to review. Using this priority listing, we then determined what could be accomplished during the year, based upon available personnel resources in the Office.

We are excited about the new year and look forward to the many challenges it will likely bring. We also continue to appreciate your support and that of your executive leadership team, as this support is critical to any successes we may enjoy. Thank you.

Respectfully submitted,

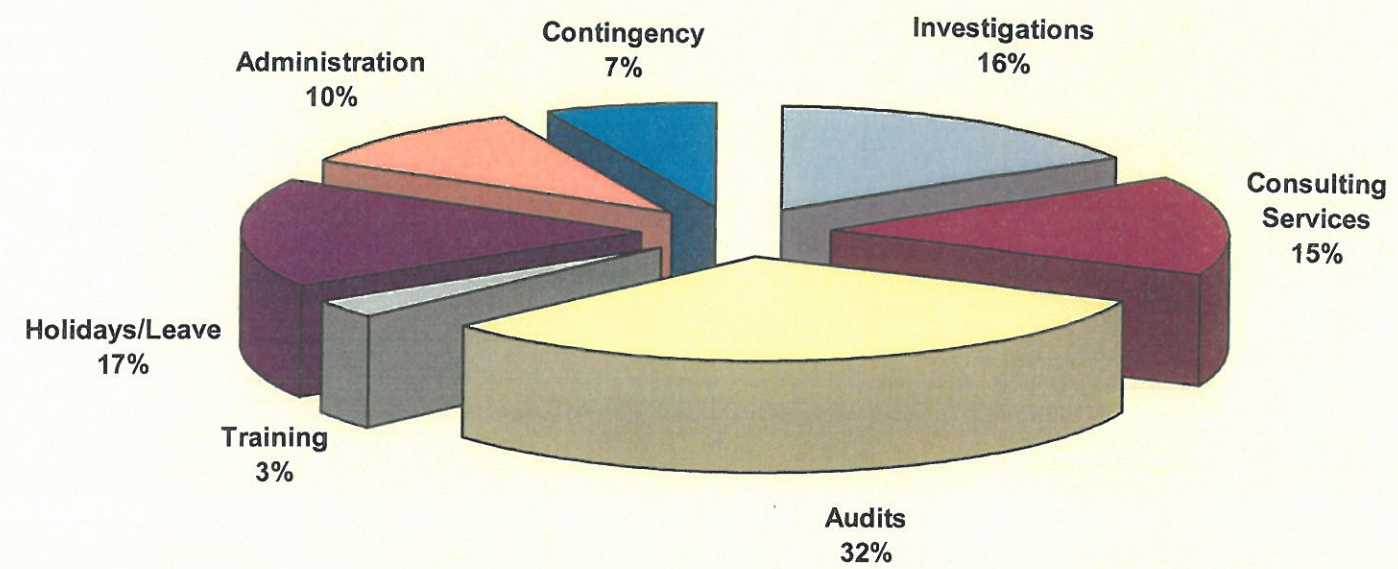

David P. Coury
Chief Audit Officer

Approved:


T. K. Wetherell
President

Date:

Office of Audit Services
2007-2008 Work Plan
Allocation of Effort




Florida State University
Office of Audit Services
2007-08 Work Plan

	Hours Allocated	Percentage of Effort
A. DIRECT SERVICES		
Audits		
Thagard Pharmacy Auxiliary (PY Carryover)	400	
Credit Card Security (PY Carryover)	200	
Office of Telecommunications Auxiliary (PY Carryover)	600	
Housing Auxiliary (PY Carryover)	450	
Purchasing Card (PY Carryover)	300	
Server Security	1000	
OMNI Contracts & Grants	500	
OMNI Roles	400	
EH&S - Lab Safety	400	
Family Medical Leave Act	300	
Effort Reporting	400	
Working Capital Auxiliary	400	
Dean of Students Orientation Auxiliary	400	
Pembroke Pines Auxiliary	400	
School as Lender Auxiliary	400	
Underwater Crime Scene Investigation Auxiliary	350	
Audit Follow-up	400	
Total Audit Hours	7300	32%
Consulting Services		
Academic Business Operations		
College of Business (PY Carryover)	150	
College of Communication (PY Carryover)	300	
College of Social Sciences	300	
College of Information	300	
Admissions - Student Withdrawal Process (PY Carryover)	120	
Selection of Architects and Contractors	200	
Animal Care	300	
Strategic Sourcing (Office Max Contract)	200	
Business Services Surveys	200	
Office of Telecommunications Survey	100	
Continuous Monitoring - Scripts / Queries and Follow-up	500	
Licensing Program	350	
Committee Activities/Research & Assistance	200	
Training	300	
Total Consulting Services	3520	15%
Investigations		
General	2000	
Sexual Harassment	1600	
Total Investigations	3600	16%
Contingency		
	1560	7%
Total Direct Service Hours	15,980	70%
B. INDIRECT SUPPORT		
Administration		
Total Indirect Support Hours	2300	10%
C. OTHER		
Staff Development Training	700	
Holidays and Leave	3900	
Total Other	4600	20%
Total Hours Allocated	22,880	100%
Total Hours Available (CAO and 10 Staff x 2080)	22,880	
Difference	0	



MEMORANDUM

TO: President T. K. Wetherell
FROM: John Carnaghi 
DATE: August 21, 2007
SUBJECT: Status Report on Purchase Orders over \$1 Million and Five Years + Service Contracts FY 2006-2007
Request for Approval

In accordance with the January 24, 2003 FSU Board of Trustee Meeting, I am providing a listing of all purchases and service contracts made from July, 2006 through June, 2007 in excess of \$1 million as well as contracts or agreements that exceed five years in length.

Please see the attached list.

JRC/ps

Attachment

Approved

A handwritten signature in black ink, appearing to be "T.K. Wetherell", written over a horizontal line.

PURCHASING AND RECEIVING
List of Vendors with orders over \$1,000,000.00
And service contracts over five years
July, 2006 through June, 2007

Purchase Orders

Cardinal Health	\$1,250,000.00 – July 1, 2006 Blanket purchase order for drug/supplies for Thagard Student Health Center for pharmaceutical supplies.
Dell Marketing	\$4,000,000.00 - July 1, 2006 Computers for Computer Store – hardware/software for resale in FSU Computer Store
Apple Computer	\$1,000,000.00 – July 3, 2006 Computers for Computer Store – hardware/software for resale in FSU Computer Store
IBM	\$1,589,255.16 – August 3, 2006 Software Maintenance for Northwest Regional Data Center
City of Tallahassee	\$1,175,131.00 – May 11, 2006 Seminole Express Bus Service through Business Services
E-Tech Service	\$1,255,784.36 – August 9, 2006 New Computer Equipment to replace old equipment for Northwest Regional Data Center
LH Computer Services	\$1,050,013.00 – February 1, 2007 New Tape Back up system for Northwest Regional Data Center
Mainline Info Systems	\$1,729,692.00 – April 12, 2007 New Server to add capacity for Northwest Regional Data Center


Five Year + Service Contracts

Embarq	Contract began in 1988 and has been extended to the present; current contract expires July 2010; provides land lines to all of campus
Sprint PCS	\$14,400.00 per year; 1998 – 2008; use of FSU property for cell tower (McCollum Hall)
Verizon	\$24,000.00 per year; 2001 – 2011; use of FSU property for cell tower (University Center/Bld A)

ATT/Cingular	\$42,000.00 per year; 2002 – 2010; use of FSU property (Bellamy Building) for cell tower
Nextel	\$36,000.00 per year; 2002 – 2007; use of FSU property for cell tower (University Center/Bld A)
T-Mobile	\$24,000.00 per year; 2003 – 2008; use of FSU property for cell tower (DeViney Hall)
ARAMARK	\$1,840,000.00 per year; 2003 – 2013; (5 year renewal option upon mutual agreement); operation of FSU campus dining and catering services
Follett Higher Education	\$1,280,000.00 per year; 2003 – 2013; (5 year renewal option upon mutual agreement); operation of FSU campus bookstore and Seminole Sportshop (includes Panama City campus bookstore)
Johnson Controls, Incorporated	Energy conservation performance contract – provides a facilities audit, professional design services, funding, purchasing, construction of energy savings improvements, monitoring, training, reporting and monthly maintenance agreement; 1997 – 2011; the original project (1997 – 2007) was paid off and a change order was issued for a new project (2006 – 2011); under the new project, FSU paid Johnson Controls \$2,518,377.00 in FY 2006-2007; this was for design services, funding, purchasing, monthly maintenance agreement, and construction of additional energy savings improvements; the remaining payments from July 1, 2007 until the end of the contract in July 2011 are \$5,388,369.00; net savings from the beginning of the contract through June 2007 was \$3,700,000.00.
Grainger Inc.	Outsourced operation of the University's maintenance, repair and operating materials and supplies stockroom, as a branch storefront dedicated to the University. The contract commenced in January 2001, and was renewed in November 2005 for five years. Purchases made by the University from this location beginning July 2006 through June 2007 were \$1,530,000.00. The estimated total savings has exceeded \$600,000.00 in each year of the contract.



MEMORANDUM

TO: President T. K. Wetherell
FROM: John Carnaghi 
DATE: August 21, 2007
SUBJECT: Status Report on Major Construction Projects FY 2006-2007
Request for Approval

Attached are documents that summarize the current status of our major construction projects with project budgets over \$1,000,000.

This report includes a major project summary report, an overall one-line status summary, an executive summary report, and a change order summary report. Collectively, these documents fulfill our annual reporting obligations to our Board of Trustees.

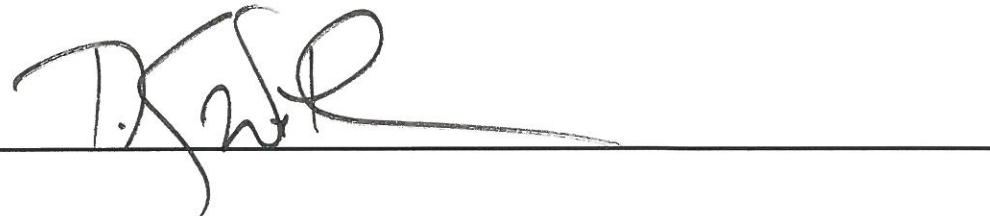
Please advise if you have any questions. We will have members of our Facilities staff at the Finance Committee Meeting and the Board meeting in case any of the Board members requests any additional information.

JRC/ps

Attachments

- A: Major Project Summary
(budget/schedule)
- B: Overall Status
- C: Executive Summary
- D: Change Order Summary

Approved



ACTIVE MAJOR RENOVATION AND NEW CONSTRUCTION PROJECTS

8/23/2007

Line No.	Project Number	Description	FSU PM	Architect / Engineer	Const. Manager / Contractor	SCHEDULE				BUDGET				Source	CG
						NTP-A/E	NTP Const	Subst Comp	Planning	Construction	Equipment	Total			
Projects Underway															
1	FS-236	Chemistry Building	DE	OA & JRA	Suit/Ajax	11/15/02	09/27/05	01/15/08	5,499,686	64,104,822	2,964,740	72,589,248	Univ./FCO		
2	FS-257	Life Sciences	GN	EMI	LLT	08/26/04	04/18/06	02/01/08	5,637,556	50,107,737	3,552,812	59,298,105	FCO		
3	FS-265	Wildwood Halls	LD	GRCA	Culpepper	09/05/04	08/03/05	04/09/07	3,230,000	33,713,549	770,000	37,713,549	Aux Bonds		
4	FS-215	DeGraff Hall	LD	Design Build -- Culpepper/GRCA	TBD	04/15/05	08/30/05	06/01/07	2,075,000	34,000,000	825,000	36,900,000	Aux Bonds		
5	FS-264	Ruby Diamond Auditorium Renovation	LD	GRCA	Culpepper	08/20/07	07/15/08	01/15/10	2,781,154	29,700,000	706,000	33,187,157	FCO/PRV	X	
6	FS-207	Psychology Building - Phase II	DE	Flad/EMI	Culpepper	08/15/06	12/01/06	07/01/08	1,185,335	28,891,480	3,042,725	33,119,540	FCO		
7	FS-296	Panama City Campus Academic Center	JR	RSH	Peter Brown	08/01/05	03/15/07	08/15/08	1,652,000	25,644,166	4,773,470	32,069,636	FCO		
8	FS-274	Material Research Building	KB	Ponikvar	Culpepper	07/01/05	07/15/07	10/27/08	1,286,000	15,000,000	1,000,000	17,286,000	SRAD		
9	FS-297	Parking Garage No. 5	GF	Design Build -- Cook Bros/BFBA	Culpepper	01/19/07	06/05/07	08/01/08	1,858,609	14,628,387		16,484,996	Aux Bonds		
10	FS-27A	Center for Professional Development	DE	Design Build -- Cook Bros/BFBA	Culpepper	02/28/07	11/01/07	02/01/09	1,500,000	12,750,000	750,000	15,000,000	Aux Bonds		
11	FS-284	Student Success Building	LD	ALW	Culpepper	08/28/06	04/11/07	07/15/08	1,533,661	11,225,305	1,000,000	14,058,966	CITF/CG	X	
12	FS-277	Intramural Sports Outdoor Complex	GN	BFBA	Baycrest	11/15/05	10/30/06	08/17/07	877,218	11,249,720	259,000	12,385,938	CITF		
13	FS-228	College of Education Building Expansion	DE	EMI	Childers	01/19/07	06/23/07	12/06/08	600,000	9,900,000	1,000,000	11,500,000	PECO		
14	FS-245	Marine Science Research and Training Center	KB	EMO	LLT	01/07/05	01/02/07	03/28/08	1,137,372	9,602,628	10,000	10,750,000	FCO, PRV, CITF	X	
15	FS-294	NHMF L Infrastructure Improvements	JR	HH	Various	02/15/05	05/15/05	06/15/08	500,000	7,000,000	0	7,500,000	FCO		
16	FS-241	Saellite Chilled Water Plant II	JR	BFBA	Childers	11/28/05	08/05/06	09/04/07	678,800	6,329,605	3,000	7,011,405	FCO	X	
17	FS-263	Track Building Renovation and Expansion	GN	BFBA	Childers	08/24/06	06/11/07	05/14/08	516,800	4,808,144	129,000	5,453,944	FCO/PRV/CG	X	
Projects Underway 422,288,484															
Projects Being Programmed															
1	FS-248	Johnston Building Renovation	MB	TBD	TBD	TBD	TBD	TBD	2,900,000	35,000,000	2,300,000	40,200,000	FCO		
Projects Being Programmed 40,200,000															

Key	Funding Source Abbreviations	Architect/Engineer & Construction Manager/Contractor Abbreviations
A/E = Architect/Engineer GMP = Guaranteed Maximum Price	NTP = Notice To Proceed Aux = Auxiliary CITF = Capital Improvement Trust Fund	FCO = Fixed Capital Outlay FSURF = FSU Research Foundation
FSU PM (Project Manager) Abbreviations DE = Daryl Ellison (645-1007) JR = Jim Reynolds (644-2843) GF = Gary Feldman (645-4990) GN = Gene Niccoloso (645-8943)	Note: An "X" in the column labelled "CG" indicates that Challenge Grant funds are a component of the funding package.	PECO = Public Education Capital Outlay PRV = Private/Donated Funds SRAD = Sponsored Research And Development
		JRA = Jim Robertson & Associates HH = Hines Hartman OA = Obrien Atkins TBD = To Be Determined
		ALW = Architects Lewis + Whitlock BFBA = Barnett, Fronczak Barlowe Architects EMI = Elliott, Marshall, Innes EMO = EMO Architects, Inc. GRCA = Gilchrist Ross Crowe Architects

Project #	Project Title	Manager	Status
FS-236	Chemistry Building	Daryl Ellison	The project is 65% complete. Work is progressing on all 5 floors. Expect substantial completion Jan 2008.
FS-257	Life Sciences Teaching & Research Center	G. Nicoloso	Construction continues on schedule.
FS-265	Wildwood Halls	Lisa Durham	The project was substantially complete on April 9, 2007. Close-out documentation is being assembled.
FS-215	DeGraff Hall	Lisa Durham	Project was substantially complete on June 1, 2007. Close-out documentation is being prepared.
FS-264	Ruby Diamond Auditorium Renovation & Expansion	Lisa Durham	The architect and specialty consultants have been selected and negotiations are underway.
FS-207/2	Psychology Center Phase II	Daryl Ellison	Construction continues on schedule and is 26% complete. Occupancy is scheduled for July 2008.
FS-296	Academic Center, Panama City	Jim Reynolds	Construction has begun and will be complete in August 2008.
FS-274	Material Research Building	Kim Ball	A GMP has been executed and NTP w/construction has been issued. Mobilization is in progress.
FS-297	Parking Garage #5	Gary Feldman	Piling and retaining wall system construction is underway.
FS-297A	New FSU Conference Center	Daryl Ellison	The program was approved 8-3-07 and design is to be complete March 2008. Construction NTP April 2008.
FS-284	Student Success Center	Lisa Durham	Concrete footings are in place and steel is being erected. Project is on schedule for a July 2008 completion.
FS-277	Intramural Sports Outdoor Complex	G. Nicoloso	Construction is substantially complete and the complex is ready for use.
FS-228	College of Education Bldg Expansion	Daryl Ellison	North parking lot work continues and will be complete August 17. Building construction NTP 9/7/07.
FS-245	Marine Science Research and Training Center	Kim Ball	Construction is 29% complete and on schedule.
FS-294	National High Magnetic Field Laboratory	Jim Reynolds	Mechanical upgrades are complete. Electrical upgrades including a new COT circuit continues.
FS-241	Satellite Chilled Water Plant II	Jim Reynolds	Sitework and building construction continues, chillers operational.
FS-263	Human Performance Lab and Track Building Remodeling/Expansion	G. Nicoloso	Utilities are being located, foundations are being installed

**Florida State University
Facilities Design & Construction
Executive Summary
August 23, 2007**

Chemistry Building, FS-236

The project is approximately 70% complete. Brick is 75% complete and should be complete in September. Roof tiles are 99% complete, and drywall has started on four floors. Painting and ceiling grid has started on floors 2 and 3. Windows are complete and curtain wall will be complete in September. The electrician and plumber are working on all floors, along with the metal studs, ductwork and other trades. Substantial completion will be January 2008.

Life Sciences, FS-257

Finishes are being installed in the north wing as are millwork and fume hoods. On the south wing, above ceiling installation of mechanical and electrical items are being completed. The central connection hanging stairwell is installed and work should commence on the storefront to fully enclose the building within a month. The greenhouse structure is currently being installed on the roof of the south wing.

Wildwood Halls, FS-265

The project was substantially complete April 9, 2007. Close-out documentation is being prepared.

DeGraff Hall, FS-215

The project was substantially complete on June 1, 2007. Closeout documentation is being prepared.

Ruby Diamond Auditorium Renovation & Expansion, FS-264

The architect and specialty consultants have been selected, and the agreement is being prepared.

Psychology Building - Phase II, FS-207

Phase 2 is one month ahead of schedule due to good weather and because Culpepper has self-performed the structure. Shop drawings and submittals are running smoothly. The brick and pre-cast are being installed on three sides. The steel structure has started and should be decked by the end of August. Metal studs, mechanical rough-ins and electrical rough-ins have started on two floors. The project is approximately 30% complete.

Panama City Campus Academic Center, FS-296

Surcharging of the building pad was completed in late April. Building foundation and slab work continues as does masonry, electrical and mechanical rough ins and onsite utility work. Construction is scheduled to be substantially complete in August 2008.

Material Research Building, FS-274

Bids have been received and a GMP finalized and executed. A Notice to Proceed with construction has been issued. The CM is working to issue subcontracts, process direct

purchase agreements for Owner purchase of materials, and is beginning to mobilize on the site. Preconstruction meetings with the subcontractors and City of Tallahassee Environmental Inspectors have occurred. Site clearing/grading should begin soon.

Parking Garage No. 5, FS-297

The construction pace has slowed due to the shop drawing process for the retaining wall system. The design builder is working very diligently to expedite with this approval process. Installation of the retaining wall and piles began the first week of August and the site demolition is 100% complete. Revised plans for the wall foundation have been received and distributed. The new drawings included the changes to the N.E. stair tower. The stair tower was revised so that it could coincide better with the new CPD Building.

Center for Professional Development, FS-297A

Program completed by architect 7-1-07 and approved 8-3-07. Design is underway and should be complete March 2008. Construction will start April 2008, and occupancy is scheduled for July 2009.

Student Success Center, FS-284

Concrete footings and stair/elevator tower construction is complete. Column steel is being erected and steel support beams and metal decking for the second floor are being installed. Below grade PVC pipe installation is continues for plumbing waste and telecom/power lines. The project is on schedule for a July 15, 2008 completion.

Intramural Sports Outdoor Complex, FS-277

Substantial completion for the entire project occurred August 15. The contractor and their subs are completing their punch lists and finishing up any loose ends. Several areas will be resprigged because they were washed away in recent heavy rains.

College of Education Building Expansion, FS-228

Design started in December 2006 and was fast-tracked. 100% CD's were received July 9 and approved July 13. (The north parking lot started 6-22-07 and will be completed 8-17-07.) Expect the GMP 8/28/07, start the building construction 9/7/07 and occupy the addition August 2008. The renovation work will continue through Dec 2008.

Marine Science Research and Training Center, FS-245

Sitework and utility construction is continuing. Concrete structure is in progress for the dive tower. Platforms are being formed and poured. Masonry wall construction is underway for the locker room and administration building. Site retaining walls are almost complete. Excavation of the pools has begun. Substantial Completion is anticipated March 2008.

NHMFL Infrastructure Improvements, FS-294

Several sub-projects that addressed the upgrade of the magnet cooling water system are completed. These projects included the installation of a new thermal energy storage tank, upgrades to the plant mechanical piping systems, additions of circulating and chilled water pumps, the replacement of one heat exchanger and the addition of another and the upgrade and replacement of interior pad mounted transformers and rectifiers providing DC power to the magnets. Currently, one sub-project remains which will provide two additional circuits from the City of Tallahassee which will increase the capacity of, and provide redundancy to, the existing primary electrical system. This work will be complete in June 2008.

Satellite Chilled Water Plant II, FS-241

The building is completely dried in and progress is being made to complete interior MEP installations and finishes. Both chillers are now operational along with the supply and return wells required for operation. Electrical switchgear, starters and VFD's are all energized, and all outside underground utility work is complete. Permanent power is in place, tested and energized. Well delays have now pushed project substantial completion until Sept. 4, 2007.

Track Building Renovation and Expansion, FS-263

Footings for the building have started. The rains and the unforeseen conditions have added approximately two weeks to the schedule, and attempts are being made to recapture the lost time.

**CHANGE ORDER SUMMARY
FY 2006-2007**

The amounts shown in this report are actual contract amounts. They do not include unexpended contingency, in-house costs (OTC, assists to maintenance), or purchase orders for direct purchase materials, and other items included in the overall construction budget.

Project Name & No.

MAIN CAMPUS

FS-207 Psychology Center, Phase 1 (COMPLETE)		GMP/ CO#	Dir. Own. purchase
Original GMP	17,349,604.00		
<i>included in prior year report</i>	(3,380,959.96)	CO#1-13	*
	79,849.94	14	
added scope - masonry, press. red. stn., user enhancements	134,960.06	15	
Current contract amount	14,183,454.04	Total	

FS-207 Psychology Center, Phase 2		GMP/ CO#	Dir. Own. purchase
Ph 2 GMP 1 (Augurcast piles)	574,000.00	Amd 4	
	15,810.00	CO#1	
Ph 2 GMP 2 (Building)	24,740,786.00	Amd 5	
	49,622.69	CO #1	
	5,970.93	2	
	(858,523.59)	3	X
	(137,297.00)	4	X
	(360,438.60)	5	X
Current contract amount (Phase 2)	24,029,930.43	Total	

FS-215 DeGraff Hall		GMP/ CO#	Dir. Own. purchase
Original GMP	31,787,828.00	Orig	
<i>included in prior year report</i>	(6,212,863.70)	CO#1-6	*
	no CO's in 2006-07		
Current contract amount	25,574,964.30	Total	

FS-236 Chemistry Building		GMP/ CO#	Dir. Own. purchase
Original GMP	42,513,403.00	Amend #1	
<i>included in prior year report</i>	(5,499,905.24)	CO 1-13	*
added CW valves and unforeseen underground conditions	149,428.22	14	
electrical scope modifications	1,446,986.56	15	
	3,314.28	16	
	(276,199.52)	17	X
drywall & structural steel scope modifications	446,315.58	18	
added CHW and steam lines (funded from another project)	283,309.97	19	
	(898,205.59)	20	X

*included in prior year report

FS-236 Chemistry Building (cont'd)			
plumbing enhancements	636,183.05	21	
added plumbing for sinks & equipment	296,696.12	22	
	(514,002.83)	23	X
changes to design after dept. head change	4,801,361.29	24	
added buildout of floors 2, 3, 4	11,266,945.00	25	
	(6,167.32)	26	
	(530,608.70)	27	X
	(135,766.82)	28	X
	(95,210.00)	29	X
	(76,937.00)	30	X
masonry/roofing scope modifications	161,479.45	31	
	(262,146.84)	32	X
added parking lot & site lighting	169,048.38	33	
	(90,524.77)	34	X
	(42,375.95)	35	X
	(202,041.00)	36	X
plumbing scope modifications	394,485.84	37	
	(850,376.89)	38	X
added autoclaves, air compressors, sterilizers	214,378.95	39	
	41,095.41	40	
	(146,568.82)	41	X
	15,324.07	42	
added COT tap fees & system charges	269,364.57	43	
Current contract amount	53,482,082.45	Total	

FS-241 Satellite Chilled Water Plant II		GMP/ CO#	Dir. Own. purchase
CHILLERS			
	1,346,540.00	Amend #1	*
<i>included in prior year report</i>	(1,221,626.00)	CO#1-2	*
CONSTRUCTION, PH 1			
	4,677,032.00	Amend #2	
	(1,118,746.90)	CO#3	X
adding the 2nd phase	1,641,826.00	CO#4	
unforeseen conditions (relocate CHW pipes/supply well)	174,264.00	CO#5	
	0.00	CO#6	
	0.00	CO#7	
	5,499,289.10	Total	

FS-247 Parking Garage #4 (COMPLETE)		GMP/ CO#	Dir. Own. purchase
	11,354,305.00	Amend #1	
<i>included in prior year report</i>	150,273.76	CO#1-3	*
2-way Call St.	126,529.01	4	
	47,417.89	5	
traffic signalization - Call/Copeland and Call/Macomb	79,936.03	6	
	13,686.04	7	
	(57,038.18)	8	
	11,715,109.55	Total	

*included in prior year report

FS-257 Life Sciences Teaching & Research Ctr		GMP/ CO#	Dir. Own. purchase
sanitary sewer realignment	266,013.00	Amend #1	*
<i>included in prior year report</i>	11,571.90	CO#1	*
	33,104,874.00	Amend #2	*
<i>included in prior year report</i>	(1,851,078.98)	CO# 1-3	*
	(979,983.34)	CO #4	X
	(1,004,955.05)	CO#5	X
complete shell space and cage wash	16,736,850.00	Amd 3	
	56,620.53	6	
	(1,063,245.46)	7	X
	(479,895.75)	8	X
	(153,048.00)	9	X
	(234,652.12)	10	X
	(1,484,213.00)	11	X
	(396,155.66)	12	X
	(540,478.00)	13	X
scope modifications	409,597.94	14	
MEP revisions	1,113,185.93	15	
	(181,189.98)	16	X
adding scope - bid alts. for roof upgrade and acous. Panels	310,269.30	17	
	(525,516.63)	18	X
	(82,857.00)	19	X
	(2,632.55)	20	X
buildout for future labs	1,265,494.63	21	
	(1,291,530.31)	22	X
	77,439.35	23	
	43,080,484.75	Total	

FS-263, Track Building Renovation & Expansion		GMP/ CO#	Dir. Own. purchase
	4,624,718.00	Orig	
	4,624,718.00	Total	

FS-265 Wildwood Halls		GMP/ CO#	Dir. Own. purchase
	32,388,100.00	Orig	
<i>included in prior year report</i>	(5,052,500.47)	CO#1-7	*
added san. sewer line repl. (funded by Utility funds)	212,365.00	CO#8	
	25,793.00	CO#9	
	21,657.00	CO#10	
	23,786.00	CO#11	
	37,383.00	CO#12	
	50,905.00	CO#13	
	27,707,488.53	Total	

*included in prior year report

FS-277, Intramural Field Complex		GMP/	Dir. Own. purchase
		CO#	
	8,802,269.00	Orig	
	(1,890,943.91)	CO#1	X
added 2 new soccer fields	615,327.00	Amend 2	
added add'l 2 soccer fields and lighting for fields	1,213,439.62	CO#2	
	7,711.72	CO#3	
	57,583.89	CO#4	
	21,213.67	CO#5	
	8,826,600.99	Total	

FS-280 New Classroom Building (COMPLETE)		GMP/	Dir. Own. purchase
		CO#	
	14,354,896.00	Orig	
<i>included in prior year report</i>	(400,625.47)	CO#1-10	*
	53,735.40	CO#11	
added carpet and bathroom wall tile	203,704.82	CO#12	
added acous. wall panels, landscaping, corner guards	213,216.43	CO#13	
	12,668.91	CO#14	
	36,727.97	CO#15	
	11,150.75	CO#16	
	(1,008.52)	CO#17	
	14,484,466.29	Total	

FS-284, Student Success Center		GMP/	Dir. Own. purchase
		CO#	
	10,653,515.00	Orig	
	10,653,515.00	Total	

FS-297 Parking Garage No. 5		GMP/	Dir. Own. purchase
		CO#	
Phase 1 GMP	1,586,256.00	Orig	
	18,395.31	CO#1	
Phase 2 GMP	13,112,262.00	Orig	
	14,716,913.31	Total	

*included in prior year report

PANAMA CITY CAMPUS

FS-288 Administrative Services Center, P.C.		GMP/ CO#	Dir. Own. purchase
	3,990,735.00	Orig	
<i>included in prior year report</i>	1,398,053.39	CO#1-6	*
	48,264.28	CO#7	
	51,458.74	CO#8	
	46,025.83	CO#9	
	10,673.07	CO#10	
	24,398.95	CO#11	
	5,569,609.26	Total	

FS-296 Academic Center, P.C.		GMP/ CO#	Dir. Own. purchase
	23,815,183.00	Orig	
bid savings returned	(1,300,348.00)	CO#1	
	(859,332.13)	CO#2	X
	(2,028,579.93)	CO #3	X
	19,626,922.94	Total	

*included in prior year report

SARASOTA CAMPUS

FS-282 Main Galleries		GMP/ CO#	Dir. Own. purchase
<i>included in prior year report</i>	280,226.00	Amend #1	*
<i>included in prior year report</i>	8,440,392.00	Amend #2	*
<i>included in prior year report</i>	626,499.52	CO #1-14	*
	3,913.31	15	
	6,871.95	16	
	1,753.49	17	
	9,359,656.27	Total	


FS-272 Asolo Theatre/Visitor Services Center		GMP/ CO#	Dir. Own. purchase
<i>included in prior year report</i>	368,046.00	GMP 1	*
<i>included in prior year report</i>	8,826,863.00	GMP 2	*
<i>included in prior year report</i>	1,880,277.30	CO #1-16	*
	27,527.95	CO #17	
	6,974.61	CO #18	
	11,109,688.86	Total	

FS-283 Conservation, Curatorial, Collections Facility		GMP/ CO#	Dir. Own. purchase
<i>included in prior year report</i>	10,001,000.00	GMP	*
<i>included in prior year report</i>	297,170.00	CO #1-6	*
	80,337.00	CO #7	
2nd floor modifications & time extension	153,232.00	CO #8	
install pre-action detectors	106,224.00	CO #9	
	23,543.00	CO #10	
	47,458.00	CO #11	
	72,699.00	CO #12	
	10,781,663.00	Total	

*included in prior year report



MEMORANDUM

TO: President T. K. Wetherell
FROM: John Carnaghi 
DATE: August 21, 2007
SUBJECT: Amendment of Rules/Regulations
6C2R-2.025 Direct Support Organizations

We need to make a minor correction to our regulation/rule governing university direct support organizations. It currently states that the proposed budget is to be submitted sixty days after the **last** day of the fiscal year to which the proposed budget pertains and it should be sixty days after the **first** day of the fiscal year to which the budget pertains. A change is also requested to allow ninety rather than sixty days to submit the budget as the Board normally approves the budget in September.

Although minor and technical, since it is a text change to a regulation/rule, it would need Board approval though it would certainly be a consent item.

I recommend approval.

JRC/ps

A handwritten signature in black ink, appearing to be "JRC/ps", written over a horizontal line.

Approved

6C2R-2.025 Direct Support Organizations

(1) The President of the University may recommend to the Board of Trustees that an organization meeting the requirements of Section 1004.28(1)(a), F.S., be designated a Florida State University Direct Support Organization (“DSO”). Upon approval by the Board of Trustees, a DSO shall be considered to be certified and authorized to use the property, facilities and personal services of the University.

(2) In order to be considered for certification as a DSO, an organization must fulfill the requirements of Section 1004.28(1)(a), F.S., and must have Articles of Incorporation and Bylaws that together:

(a) Provide that any person employed by the organization shall not be considered to be an employee of the Florida State University Board of Trustees by virtue of employment by the DSO.

(b) Provide that the chief executive officer or director of the DSO shall be selected and appointed by the governing board of the DSO, with prior approval of the President of the University, and that the chief executive officer or director shall report to the President or a designee reporting directly to the President.

(c) Provide that any amendments to the Articles of Incorporation or Bylaws be submitted by the President of the University to the Board of Trustees for approval prior to becoming effective.

(d) Provide that the President of the University shall have the following powers and duties:

1. Monitor and control the use of University resources by the organization.
2. Control the use of the University name by the DSO.

3. Monitor compliance of the organization with federal and state laws.
4. Recommend to the governing board of the board of trustees an annual budget.
5. Review and approve quarterly expenditure plans.
6. Approve contributions of funds or supplements to support intercollegiate athletics.

(e) Provide that the organization shall provide equal employment opportunities to all persons regardless of race, color, religion, gender, age or national origin.

(f) Prohibit the giving, directly or indirectly, of any gift to a political committee or committee of continuous existence as defined in Section 106.011, F.S., for any purpose other than those certified by a majority roll call vote of the organization's governing board at a regularly scheduled meeting as being directly related to the educational mission of the University.

(3) The President of the University or a designee shall serve on the governing body and executive committee of each DSO.

(4) Each DSO shall submit an annual budget, which has been approved by its governing board and recommended by the President of the University to the Board of Trustees for review. Such proposed budget shall be submitted no later than ninety(90) ~~sixty(60)~~ days after the first ~~last~~ day of the fiscal year to which the proposed budget pertains. Each proposed budget shall include therein:

- (a) Expenditures for the construction of physical facilities, and
- (b) salary supplements, compensation and benefits provided to the President, University faculty, and staff, and to DSO employees to be paid with assets of the DSO, which shall be specifically identified.

(5) Each DSO shall prepare and submit to the President no later than the first day of each quarter of the organization's fiscal year a quarterly expenditure plan that separately

delineates planned actions which would cause a commitment of University resources or which represent a significant commitment of the resources of the DSO, including:

- (a) Major fund raising events and campaigns and their purpose.
- (b) Compensation and benefits to University employees and employees of the organization.
- (c) Capital projects, including land acquisition, construction, renovation or repair.
- (d) Other major commitments of the resources of the organization.
- (6) Each DSO shall cause a financial audit of its accounts and records to be conducted by an independent certified public accountant after the close of each fiscal year. The audit report shall be submitted by the President of the University to the Board of Trustees no later than the end of the fourth month following the close of the organization's fiscal year.

(a) Audits shall be conducted pursuant to Section 1004.28(5), F.S. and in accordance with rules adopted by the Auditor General pursuant to Section 11.45(8), F.S. and Florida State University regulations and rules.

(b) The President of the University shall submit the annual audit report to the Auditor General no later than nine (9) months after the close of the organization's fiscal year.

(7) The President of the University may recommend to the Board of Trustees that an organization be decertified as a DSO if the President determines that the organization is no longer serving the best interest of the University. The recommendation for decertification shall include a plan for disposition of the organization's assets and liabilities.

Specific Authority 1001.74(4), 1004.28(2) FS.

Law Implemented 1001.74(37), 1004.28 FS.

History--New _____

**MEMORANDUM**

TO: President T. K. Wetherell

FROM: John Carnaghi 

DATE: August 23, 2007

SUBJECT: 2007-08 Operating Budget
Request for Approval

As required in Statutes, FS 1011.40 (2), each board of trustees shall adopt an operating budget for the operation of the university. The proposed expenditures, plus transfers and balances shall not exceed the estimated income, transfers and balances.

Because a budget must be approved before the beginning of the fiscal year (July 1) for the State Comptroller to process 2007-08 cash releases, a tentative budget of \$1,011,736,496 (at last year's beginning level) was approved by the Board of Trustees at our May 11 meeting. Since then, the budget has been submitted to the Board of Governors in their prescribed formats, in August.

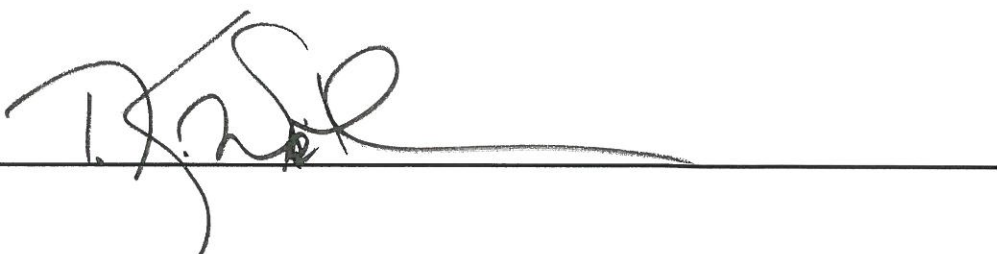
The following motions, for approval by the FSU Board of Trustees are requested.

1. Approve the University President to prepare and implement the operating budget of the University as prescribed by law, rules of the Board of Governors, policies of the University Board of Trustees, and provisions of the General Appropriations Act.
2. Approve the 2007-08 Operating Budget at **\$1,093,306,080** for the July 1, 2007 to June 30, 2008 fiscal year as submitted to the Board of Governors on August 14, for appropriated and non-appropriated funds, within available resources and fund balances.
3. Approve the President to make subsequent changes to the budget as needed during the fiscal year, within available resources and fund balances.

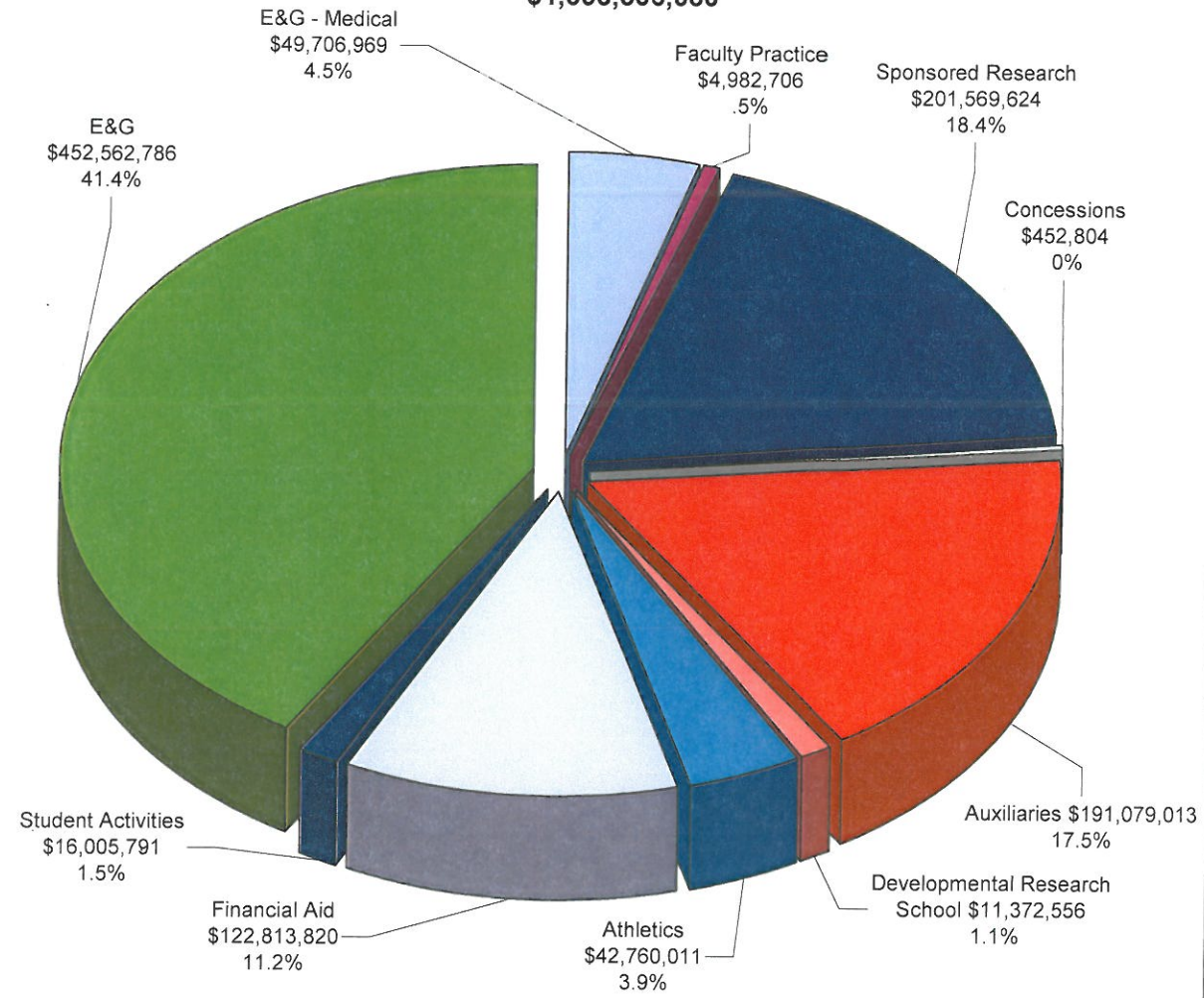
I recommend approval of the motions.

JRC/ra

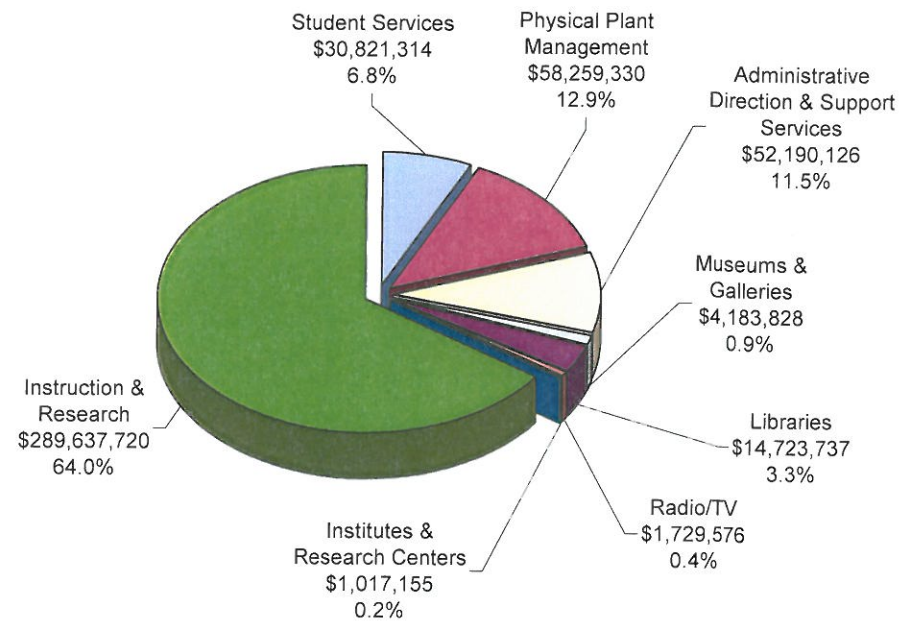
Attachments


Approved

**2007-08 Operating Budget
for BOT Approval
\$1,093,306,080**



**2007-08 E&G Allocated Resources
by Program Component
\$452,562,786**



**2007-2008 Educational & General Appropriation Changes
By Major Issues & Fund**

	<u>General Revenue</u>	<u>Tuition</u>	<u>Lottery</u>	<u>Total</u>
<u>2006-2007 Ending Operating Budget</u>	<u>\$ 312,845,635</u>	<u>\$ 114,685,599</u>	<u>\$ 22,841,168</u>	<u>\$ 450,372,402</u>
<u>Reverse Previous Year (06-07) Non-Recurring</u>	<u>\$ (22,250,000)</u>			<u>\$ (22,250,000)</u>
<u>2007-2008 Beginning Base</u>	<u>\$ 290,595,635</u>	<u>\$ 114,685,599</u>	<u>\$ 22,841,168</u>	<u>\$ 428,122,402</u>
<u>2007-2008 Appropriation</u>				
Annualization of 06-07 Health Insurance Increase	\$ 1,625,138	\$ -	\$ -	\$ 1,625,138
Risk Management Insurance	84,762	-	-	84,762
Annualize 06-07 Salary Increase	2,157,905	-	-	2,157,905
Annualize 06-07 Salary Increase Grad. Assistants	46,977	-	-	46,977
Phased-In Space	2,603,410	-	-	2,603,410
New Space - PO&M	5,572,896	-	-	5,572,896
Enrollment Plan Increase (86 new FTE's)	1,582,697	966,830	-	2,549,527
Enrollment Plan Increase (Non-Recurring)	97,284 nr	-	52,461 nr	149,745 nr
Change - In-State and Out-of-State Student Mix	2,738,745	-	-	2,738,745
Change - In-State and Out-of-State Student Mix	575,249 nr	-	-	575,249 nr
Pathways to Excellence Program	2,000,000	-	-	2,000,000
Pathways to Excellence Program	3,000,000 nr	-	-	3,000,000 nr
Center for Mathematics & Science Research	250,000 nr	-	-	250,000 nr
Ringling Campus	200,000 nr	-	-	200,000 nr
Indirect Cost Assessment to the College of Medicine	849,921	-	-	849,921
Torgesen Reading Center	-	-	1,000,000 nr	1,000,000 nr
Change in Mix/Annualization/Grad. I/Grad. II	-	(2,103,825)	-	(2,103,825)
Summer Fees (Increase to Summer 2007)	-	470,556	-	470,556
Tuition Increase (5% In-State- Grad.)	-	1,302,732	-	1,302,732
Law:	-	-	-	-
Tuition;	-	-	-	-
pre 06-07 (5%)	-	129,186	-	129,186
continuing 06-07 (5%)	-	89,021	-	89,021
07-08 new students (10%)	-	419,993	-	419,993
Out-of-state fees;	-	-	-	-
pre 06-07 (2.58%)	-	35,254	-	35,254
Undergraduate O/S Waivers Decreased	-	99,263	-	99,263
Graduate Mat./or O/S Waivers Increased	-	(1,406,071)	-	(1,406,071)
Total	<u>\$ 23,384,984</u>	<u>\$ 2,939</u>	<u>\$ 1,052,461</u>	<u>\$ 24,440,384</u>
<u>2007-2008 Beginning Operating Budget</u>	<u>\$ 313,980,619</u>	<u>\$ 114,688,538</u>	<u>\$ 23,893,629</u>	<u>\$ 452,562,786</u>
Increase % Over 2007-2008 Beginning Base	8.05%	0.00%	4.61%	5.71%
Increase Funding Over 2007-2008 Beginning Base				\$ 24,440,384

Notes: "nr" indicates that the funding is non-recurring.

**2007-2008 Medical Educational & General Appropriation Changes
By Major Issues & Fund**

	General Revenue	Tuition	Lottery	Total
<u>2006-2007 Ending Operating Budget</u>	<u>\$44,596,098</u>	<u>\$4,543,649</u>	<u>\$ 3,132</u>	<u>\$ 49,142,879</u>
<u>Reverse Previous Year (06-07) Non-Recurring</u>	<u>\$ (4,375,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (4,375,000)</u>
<u>2007-2008 Beginning Base</u>	<u>\$40,221,098</u>	<u>\$4,543,649</u>	<u>\$ 3,132</u>	<u>\$ 44,767,879</u>
<u>2007-2008 Appropriation</u>				
Annualization of 06-07 Health Insurance Increase	\$ 131,808	\$ -	\$ -	\$ 131,808
Annualize 06-07 Salary Increase	189,829	-	-	189,829
Enrollment was adjusted from 287 to 284	-	(47,495)	-	(47,495)
Enrollment Increase (72 new FTE's)	-	1,139,870	-	1,139,870
Indirect Cost Assessment to the College of Medicine	(849,921)	-	-	(849,921)
Ft. Pierce Medical School Expansion	1,483,982 nr	-	-	1,483,982 nr
Daytona Beach Medical School Expansion	1,483,982 nr	-	-	1,483,982 nr
Immokalee Medical School Expansion	967,337 nr	-	-	967,337 nr
Panama City Medical School Expansion	439,698 nr	-	-	439,698 nr
Total	<u>\$ 3,846,715</u>	<u>\$1,092,375</u>	<u>\$ -</u>	<u>\$ 4,939,090</u>
<u>2007-2008 Beginning Operating Budget</u>	<u>\$44,067,813</u>	<u>\$5,636,024</u>	<u>\$ 3,132</u>	<u>\$ 49,706,969</u>
Increase % Over 2007-2008 Beginning Base	9.56%	24.04%	0.00%	11.03%
Increase Funding Over 2007-2008 Beginning Base				\$ 4,939,090

Notes: "nr" indicates that the funding is non-recurring.

Agenda Item: 2007-08 Operating Budget – Background Information

BACKGROUND INFORMATION

The 2007-08 Operating Budget has been developed and was submitted to the Board of Governors on August 14, 2007.

Appropriated Funds

- Educational and General
- Education and General-Medical

Non-Appropriated Funds

- Contracts and Grants
- Auxiliaries
- Student Activities
- Financial Aid
- Athletics
- Vending

2007-08 E&G Budget Timetable

March	April	May	June	July	August	September
President and Vice Presidents Meetings	President and Vice Presidents Meetings	President and Vice Presidents Meetings	President and Vice Presidents Meetings	President and Vice Presidents Meetings	President and Vice Presidents Meetings	President and Vice Presidents Meetings
March 14th, President's Instructions to VP's for the 2007-08 Planning and Budget Requests	University Budget Advisory Committee Meeting April 26th	May 18th, VP's provide requested budget information to the President for 2007-08 Draft allocation from BOG received University Budget Advisory Committee Meeting May 24th BOT tentative budget approval requested May 11th	University Budget Advisory Committee Meeting June 21	Allocation by President and Provost to VP's End of year 2006-07 records available	Budget submitted to BOG by August 14	BOT approves 2007-08 budget. Budget submitted to BOG in August.

Agenda Item: 2007-08 Operating Budget – Background Information

STATUTORY REFERENCES

FS 1011.40 Budgets for universities.--

(2) OPERATING BUDGET.--Each university board of trustees shall adopt an operating budget for the operation of the university as prescribed by law and rules of the State Board of Education. Each university president shall prepare and implement the operating budget of the university as prescribed by law, rules of the State Board of Education, policies of the university board of trustees, and provisions of the General Appropriations Act. The proposed expenditures, plus transfers, and balances shall not exceed the estimated income, transfers, and balances. The budget and each part thereof shall balance. If at any time the unencumbered balance in the education and general fund of the university board of trustees approved operating budget goes below 5 percent, the president shall provide written notification to the State Board of Education.

FS 1011.45 End of year balance of funds.--

Unexpended amounts in any fund in a university current year operating budget shall be carried forward and included as the balance forward for that fund in the approved operating budget for the following year.

FSU RULE 6C2-2.025, F.A.C., UNIVERSITY DIRECT SUPPORT ORGANIZATIONS

6C2-2.025 (f) (4)

Each DSO shall submit an annual budget, which has been approved by its governing board and recommended by the President of the University to the Board of Trustees for review. Such a proposed budget shall be submitted no later than sixty (60) days after the first* day of the fiscal year to which the proposed budget pertains.

* This is a correction.

RELEASES

Release is the transfer of cash to the University from the State Treasury and the authority to spend the funds.

Educational and General (E&G) funds are released periodically, primarily in relation to State revenue collections during the year.

Agenda Item: 2007-08 Operating Budget – Background Information

Releases of E&G funds are provided by the State twice per month, generally based on 1/24 of the budget for each release.

C&G and Auxiliary funds in the State Treasury no longer require a release as they are no longer in the State Treasury beginning July 1, 2004. Local funds (Athletics, Scholarship, Loan, Vending and Student Activity funds) have always been in (local) bank accounts and not in the State Treasury and have never required a release of funds.

Transfer, Investment, and Debt Service--referred to as non-operating budget and releases--will be needed in certain budget entities.

BUDGET ENTITIES-DEFINITIONS

Educational and General (E&G)

Appropriations and tuition revenues fund the academic enterprise and support units.

Funding sources:

General Revenue---primarily Florida's sales tax.

Educational Enhancement Trust Fund---the Lottery.

Student and Other Fees Trust Fund---student matriculation and out-of-state fees and miscellaneous revenues such as library fines, the application fee, late registration fee and a portion of the contract and grant indirect cost recovery from Federal and other granting agencies.

Other Budget Entities

Auxiliary Enterprises

This budget entity includes the Auxiliary Trust Fund, the Working Capital Trust Fund, Parking and Housing Trust Funds, and the Debt Service Trust Funds. Revenues in this budget entity are generated from sales to students, faculty and staff, university departments, and others.

Contracts and Grants

Revenues in this budget entity are generated from Federal, State, Private and Local government contracts and grants.

Agenda Item: 2007-08 Operating Budget – Background Information

Student Activity

The primary revenue source is Student Government funds collected via the Activity and Service Fee (the A&S fee), a portion of the per credit hour fee. Also included are self-generated revenues in areas such as: Circus, University School Activities, Music Groups, Student Development, Oglesby Union Operations, and various Recreation areas.

Athletics

Revenues are generated primarily from ticket sales, ACC revenue sharing, Seminole Booster Inc. contributions, post-season tournaments and bowls, television appearances, and advertising. Most of the revenue is related to football. The students' per-credit-hour athletic fee goes in this budget entity.

Campus Concessions (Vending)

Revenue generated comes from contract commissions, from vendors who provide vending machines on campus (primarily Coca-Cola). Expenditures are primarily for items related to entertainment, and programs furtherance university business. Examples: Commencement, Homecoming, Employee Recognition, Faculty Awards, Martin Luther King Observance, Convocation, Fine Arts Festival, Academic Corporate Relations, Faculty Senate and Marching Chiefs.

Financial Aid

This budget entity includes the Scholarship fund. Revenues come from Federal, State and institutional sources for student financial aid.

EXPENDITURE HISTORY

Budget Entity	2006-07	2005-06	2004-05	2003-04
E&G	\$ 392,184,728	\$ 372,648,747	\$ 344,284,628	\$ 331,007,525
E&G Medical	29,821,854	24,949,848	22,702,311	19,803,495
Auxiliaries	176,671,864	166,477,025	159,377,108	147,799,821
Faculty Practice Plan	4,161,624	6,948	N/A	N/A
Contracts & Grants/DRS	175,190,469	166,083,104	165,636,530	155,984,642
Student Activity	12,823,013	12,297,776	12,144,387	11,725,050
Athletics	39,564,601	35,998,077	34,078,052	30,938,676
Campus Concession	382,876	345,551	394,174	377,981
Financial Aid	105,892,640	96,470,618	92,262,510	84,757,239
Total	\$ 936,693,669	\$ 875,277,694	\$ 830,879,700	\$ 782,394,429

Notes

1. Educational and General Expenditures = expenditures plus encumbrances.
2. Non-E&G expenditures are cash basis expenditures (including Debt Service), excluding encumbrances.

Agenda Item: 2007-08 Operating Budget –Background Information


Budget Entity/Fund	Requested	Beginning Budget			
	2007-08	2006-07	2005-06	2004-05	2003-04
Educational and General (E&G)					
General Revenue	\$313,980,619	\$281,187,539	\$262,422,173	\$255,386,842	\$238,525,722
Student and Other Fees	114,688,538	114,685,599	118,332,553	111,456,523	101,911,561
Lottery	23,893,629	22,841,168	18,677,855	17,495,454	14,747,174
Ringling (Dept. State)	-	-	-	-	2,390,446
Life Science Teaching Ctr.	-	-	9,000,000	9,000,000	-
Subtotal	\$452,562,786	\$418,714,306	\$408,432,581	\$393,338,819	\$357,574,903
Percent increase	8.1%	2.5%	3.8%	10.0%	2.3%
College of Medicine					
General Revenue	\$44,067,813	\$43,871,509	\$30,915,640	\$27,986,638	\$23,051,455
Student and Other Fees	5,636,024	4,543,649	3,530,431	2,638,589	1,608,283
Lottery	3,132	3,132	3,132	3,132	3,132
Subtotal	\$49,706,969	\$48,418,290	\$34,449,203	\$30,628,359	\$24,662,870
Educational & General	\$502,269,755	\$467,132,596	\$442,881,784	\$423,967,178	\$382,237,773
Auxiliaries					
Working Capital Fund	\$52,662,500	\$47,717,704	\$49,541,500	\$45,601,094	\$40,392,766
Auxiliary Funds	124,031,513	119,347,095	118,340,894	95,748,576	107,032,092
Debt Service Funds	14,385,000	12,350,000	9,900,000	19,892,158	18,075,000
Auxiliaries	\$191,079,013	\$179,414,799	\$177,782,394	\$161,241,828	\$165,499,858
Family Practice Plan	\$4,982,706	\$4,885,817	\$ -	\$ -	\$ -
Contracts and Grants					
Sponsored Research	\$201,569,624	\$173,824,372	\$173,605,359	\$169,145,610	\$155,996,169
Developmental Research School	11,372,556	11,350,198	9,026,646	8,980,454	7,678,179
Contracts and Grants	\$212,942,180	\$185,174,570	\$182,632,005	\$178,126,064	\$163,674,348
Local (banks) Funds					
Student Activities	\$16,005,791	\$14,704,852	\$14,314,152	\$14,736,919	\$13,390,363
Financial Aid	122,813,820	116,118,360	112,352,544	100,823,880	95,369,111
Athletics	42,760,011	43,837,810	40,301,144	38,799,191	36,369,759
Concessions	452,804	467,692	450,003	488,996	476,709
Local Funds	\$182,032,426	\$175,128,714	\$167,417,843	\$154,848,986	\$145,605,942
Total	\$1,093,306,080	\$1,011,736,496	\$970,714,026	\$918,184,056	\$857,017,921
Percent increase	8.1%	4.2%	5.7%	7.1%	6.0%

Notes

1. Educational and General Expenditures = expenditures plus encumbrances.
2. Non-E&G expenditures are cash basis expenditures (including Debt Service), excluding encumbrances.



MEMORANDUM

TO: President T. K. Wetherell
FROM: John Carnaghi 
DATE: August 23, 2007
SUBJECT: 2007-08 Direct Support Organization (DSO) Budgets
Request for Approval

As required by FSU DSO Rule 6C2-2.025:

.... "(4) Each DSO shall submit an annual budget, which has been approved by its governing board and recommended by the President to the Board of Trustees for review."...

Due to the various time frames for scheduled meetings of the eight DSO boards, budgets and budget approvals could not be completed in time for the May 11, 2007 Board of Trustees meeting. At that meeting the Board of Trustees approved a continuation budget.

- All DSO budgets have now been approved by their respective boards.
- A summary of the budgets is attached on the next page.
- Summary statements of financial position are also enclosed (for your information only.)

The following motions, for approval by the FSU Board of Trustees are requested:

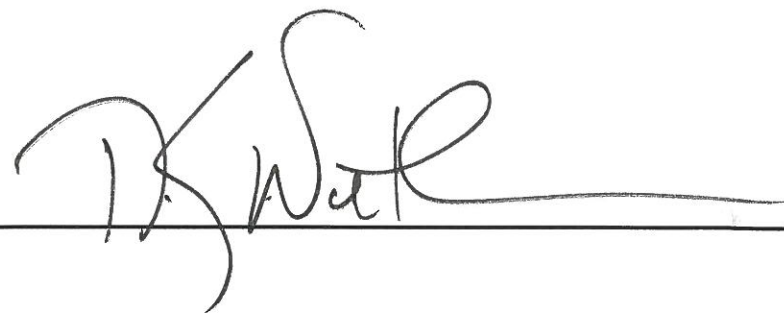
1. Approval of all DSO budgets.
2. Approval for the DSO's to amend their budgets during the fiscal year within our DSO Rule.

I recommend approval of the motions.

JRC/ra

Attachment

Approved



**2007-2008 Operating Budgets
Direct Support Organizations (DSO's)
September 13, 2007**

	Alumni Association, Inc.	International Programs Association, Inc.	FSU Foundation, Inc.	Seminole Boosters, Inc.	FSU Financial Assistance, Inc.	FSU Research Foundation, Inc.	John and Mable Ringling Museum of Art, Inc.	FSU Asolo Conservatory for Actor Training, Inc.
Revenues	\$1,382,000	\$13,640,000	\$14,132,772	\$30,443,453	\$5,497,122	\$4,697,000	\$1,490,000	NA
Expenditures	1,382,000	13,160,000	14,819,739	22,863,605	5,413,896	4,696,000	1,601,737	NA
Net Income	-	\$480,000	(\$686,967)	\$7,579,848	\$83,226	\$1,000	(\$111,737)	NA
Beginning Balance	-	8,037,196	5,489,308	50,970,581	2,925,678	0	886,260	NA
Ending Balance	-	\$8,517,196	\$4,802,341	\$58,550,429	\$3,008,904	\$1,000	\$774,523	NA

No Financial Activity

Construction of Physical Facilities

	No	Yes	No	Yes	No	Yes	No
		\$500,000		(\$ in the budget)		\$7,546,489	
		Spain/London		Golf Practice Facility		(plus state funds)	
						Materials	
						Research Building	
Salary Supplements, Compensation & Benefits for President, Faculty, Staff and DSO employees	No	No	Yes	Yes	No	No	No
			(\$ in the budget)	(\$ in the budget)			

2007-2008 Summary Statement of Net Assets
Direct Support Organizations (DSO's)
September 13, 2007
Financial Information Summary

	International Alumni Association, Inc.	International Programs Association, Inc. 10/01-09/30	FSU Foundation, Inc.	Seminole Boosters, Inc.	FSU Financial Assistance, Inc.	FSU Research Foundation, Inc.	John and Mable Ringling Museum of Art, Inc.	FSU Asolo Conservatory for Actor Training, Inc.
Assets	\$1,353,829	\$22,454,199	\$508,663,365	\$171,809,840	\$92,901,168	\$162,661,891	\$3,596,012	NA
Liabilities	1,735,406	15,409,003	11,055,825	43,003,371	77,267,389	56,479,973	52,309	NA
Net Assets	(381,577)	7,045,196	497,607,540	128,806,469	15,633,779	106,181,918	3,543,703	NA
Liabilities and Net Assets	\$1,353,829	\$22,454,199	\$508,663,365	\$171,809,840	\$92,901,168	\$162,661,891	\$3,596,012	NA
	1	2	1	1	1	1	1	3

Notes:

- 1 Draft 2006-2007 Financial Statements
- 2 Audited 2005-2006 Financial Statements
- 3 No Financial Activity

**MEMORANDUM**

TO: President T.K. Wetherell
FROM: John Carnaghi 
DATE: August 21, 2007
SUBJECT: FY2008-2009 Fixed Capital Outlay Budget Request
Request for Approval

Last June, a draft version of the University's FY2008-2009 Fixed Capital Outlay Budget Request was presented to the Board of Trustees with a request to empower the University President to finalize and submit the document to the Board of Governors.

Each year, pursuant Sections 216.0158, 216.043 and 1013.64, Florida Statutes the Division requires each college and university to update its Capital Improvement Plan (CIP), which is the cornerstone of the annual Fixed Capital Outlay Budget Request. The CIP is intended to present the additional academic and academic support facilities needed for a five-year period.

On August 1, 2007, Florida State submitted the final version of its FY2008-2009 Fixed Capital Outlay Budget Request to the Board of Governors. In addition to the five year list of capital priorities, this year's CIP included a list of capital projects that require the following approvals:

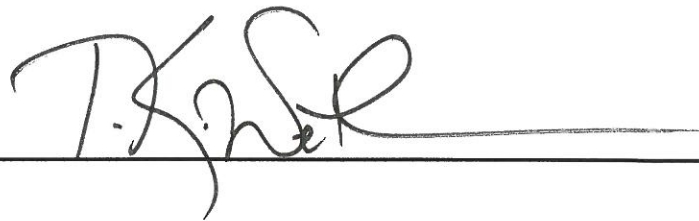
1. Bonded projects
2. Projects funded from institution sources that require general revenue for operation.
3. Projects to be financed and constructed by a Direct Support Organization

The attached sheets contain the highlights of FSU's Fixed Capital Outlay Budget Request.

JRC/ps

Attachment

Approved



STATE UNIVERSITY SYSTEM OF FLORIDA
2008-2009 Fixed Capital Outlay Projects Requiring Approval to SELL BONDS

Attachment 1

Univ	Project Title	GSF	Brief Description of Project	Project Amount	Project Location (City/County)	Revenue Source to be Pledged	Renewal of Approval (Yes/No)
FSU	Parking Improvements	250,000	This project will provide a series of parking improvements on the Main Campus including the construction of a new 1,500 car parking garage, the development of new surface lots, and improvements to existing surface lots.	\$20,000,000	Main Campus Tallahassee Leon County	Parking / Transportation Fees	Yes
FSU	French Study Center	50,000	This project involves the acquisition of land and construction or modification of a facility for use as a multi-purpose facility for academic and student housing.	\$15,000,000	Paris Vacinity, France	Auxiliary Program Participation Fees	Yes
FSU	Panama Study Center	150,000	This project involves the acquisition of land and construction or modification of a facility for use as a multi-purpose facility for academic and student housing.	\$12,000,000	Panama, Panama,	Auxiliary Program Participation Fees	Yes
FSU	Italian Study Center	40,000	This project involves the acquisition of land and construction or modification of a facility for use as a multi-purpose facility for academic and student housing.	\$12,000,000	Florence, Italy	Auxiliary Program Participation Fees	Yes
FSU	Parking Garage No. 5	250,000	This project involves the construction of the University's fifth 1,000 car parking garage.	\$20,000,000	Main Campus Tallahassee Leon County	Parking / Transportation Fees	Yes
FSU	Health and Wellness Center	25,000	This project will enable the University to expand its clinical and prevention programs to students and the community and increase its focus on prevention, health education and clinical specialty programs such as dental and vision.	\$5,000,000	Main Campus Tallahassee Leon County	Student Health Fees	Yes
FSU	Research and Development Facility - Number Three (Materials Research Facility)	80,000	This project involves the construction of a new building for research and development activities.	\$25,000,000	Southwest Campus Tallahassee Leon County	FSU Research Foundation	Yes
FSU	Research and Development Facility - Number Four	85,000	This project involves the construction of a new building for research and development activities.	\$25,000,000	Southwest Campus Tallahassee Leon County	FSU Research Foundation	Yes

STATE UNIVERSITY SYSTEM OF FLORIDA
2008-2009 Fixed Capital Outlay Projects Requiring Authorization
and General Revenue Funds to Operate and Maintain

Univ	Project Title	GSF	Brief Description of Project	Project Location	Project Amount	Funding Source	Est Annual Amt for Operational & Maint Costs		Renewal of Legislative Approval (Yes/No)
							Amount	Source	
FSU	Minor Projects for FSU Facilities	30,000	This project seeks funding for minor projects that are completed in the University's E&G facilities for which, General Revenue funds will be necessary for operation and maintenance.	Main Campus Tallahassee Leon County	\$5,000,000	E&G Funds	\$210,000	General Revenue	No
FSU	College of Medicine Immoakalee Clinic	43,000	This facility, recently acquired by the University from Collier County, houses clinic space operated by the FSU College of Medicine.	Immokalee, FL Collier County	\$8,150,000	Private Donation	\$300,000	General Revenue	No

STATE UNIVERSITY SYSTEM OF FLORIDA
2008-2009 Fixed Capital Outlay Projects Requiring Approval Projects to be Financed and Constructed by a DSO

Univ	Project Title	GSF	Brief Description of Project	Project Amount	Project Location (City/County)	Revenue Source to be Pledged	Renewal of Approval (Yes/No)
FSU	Campus Landscaping Improvements	N/A	The project involves a series of improvements on the Main Campus involving new landscaping, seating areas and similar amenities.	\$1,300,000	Main Campus Tallahassee Leon County	Private Funds	Yes
FSU	Materials Research Facility (Research #3)	80,000	This project involves the construction of a new building for research and development.	\$25,000,000	Innovation Park Tallahassee	FSU Research Foundation	Yes
FSU	Research and Development Facility - Number Four	80,000	This project involves the construction of a new building for research and development.	\$25,000,000	Innovation Park Tallahassee	FSU Research Foundation	Yes
FSU	French Study Center	50,000	This project involves the acquisition of land and construction or modification of a facility for use as a multi-purpose facility for academic and student housing.	\$15,000,000	Paris Vacinity, France	Auxiliary Program Participation Fees	Yes
FSU	Panama Study Center	150,000	This project involves the acquisition of land and construction or modification of a facility for use as a multi-purpose facility for academic and student housing.	\$12,000,000	Panama, Panama,	Auxiliary Program Participation Fees	Yes
FSU	Italian Study Center	40,000	This project involves the acquisition of land and construction or modification of a facility for use as a multi-purpose facility for academic and student housing.	\$12,000,000	Florence, Italy	Auxiliary Program Participation Fees	Yes
FSU	President's Residence	10,000	This project involves the construction of a new private residence for the University President and family.	\$3,000,000	Main Campus Tallahassee Leon County	Private Funds	Yes

FLORIDA STATE UNIVERSITY
FIVE YEAR CAPITAL IMPROVEMENT PLAN (CIP) and LEGISLATIVE BUDGET REQUEST

PECO Projects

Priority No.	Project Name	Request Per Fiscal Year						Total Requested
		2008-2009	2009-2010	2010-2011	2011-2012	2012-2013		
1	Utilities/Infrastructure/Roofing/Capital Renewal	8,500,000 PC	10,500,000 PC	10,500,000 PC	12,500,000 PC	12,500,000 PC	54,500,000	
2	College of Education Building Expansion *	3,000,000 CE					3,000,000	
3	Ruby Diamond Renovation *	10,000,000 CE					10,000,000	
4	Johnston Building Remodeling *	26,000,000 C	3,200,000 CE				29,200,000	
5	Nursing / Health Facility *	21,000,000 C	1,000,000 CE				22,000,000	
6	Academic Support Building	2,000,000 P	24,000,000 C	3,000,000 CE			29,000,000	
7	Land Acquisition	5,000,000 LA		5,000,000 LA		5,000,000 LA	15,000,000	
8	Clinical Training Center (Non-Medical)	2,600,000 P	33,400,000 C	3,000,000 CE			39,000,000	
9	Library Information Commons	3,500,000 P	43,500,000 C	3,000,000 CE			50,000,000	
10	Engineering Research Building	2,400,000 P	26,600,000 C	3,000,000 CE			32,000,000	
11	Dittmer Building Remodeling	3,000,000 P	33,000,000 C	3,000,000 CE			39,000,000	
12	Teaching Gymnasium (Tully)	6,000,000 P	88,000,000 C	6,000,000 CE			100,000,000	
13	College of Law Remodeling & Expansion *		5,000,000 C	3,000,000 CE			8,000,000	
14	Academic Community Complex		6,300,000 P	87,700,000 C	6,000,000 CE		100,000,000	
15	Gunter Building Remodeling		700,000 P	6,000,000 C	1,300,000 CE		8,000,000	
16	Kellogg Research Building Remodeling			1,250,000 P	12,000,000 C	2,000,000 CE	15,250,000	
17	Eppes Hall Remodeling			1,000,000 P	8,000,000 C	1,500,000 CE	10,500,000	
18	Teaching Classroom Building				1,700,000 PC	21,500,000 C	23,200,000	
19	Biology Unit I Remodeling					2,200,000 P	2,200,000	
TOTAL		93,000,000	275,200,000	135,450,000	41,500,000	44,700,000	589,850,000	

Challenge Grant Projects

20	College of Business Building (State Share)	25,000,000 PCE					25,000,000
21	College of Music Teaching Improvements (State Share)	1,685,000 PCE					1,685,000
22	Ringling Circus Museum (State Share)	10,000,000 PCE					10,000,000
23	College of Criminology & Criminal Justice (State Share)	9,000,000 PCE					9,000,000
24	Center for Asian Art (State Share)	4,100,000 PCE					4,100,000
25	Student Success Center Improvements (State Share)	400,000 PCE					400,000
TOTAL		50,185,000	0	0	0	0	50,185,000

Joint-Use Projects

26	FAMU-FSU College of Engineering III - Joint Use	16,000,000 PCE					16,000,000
27	FAMU-FSU College of Engineering IV - Joint Use	16,000,000 PCE					16,000,000
28	College of Medicine Central Florida Campus - Joint Use	2,500,000 PCE					2,500,000
29	State Autism & Disability Center - Joint Use	19,500,000 PCE					19,500,000
TOTAL		54,000,000	0	0	0	0	54,000,000

GRAND TOTAL 197,185,000 275,200,000 135,450,000 41,500,000 44,700,000 694,035,000

* These projects have already received some portion of their overall funding.

P = Planning C = Construction CE = Construction / Equipment LA = Land Acquisition

UPDATE

University Budget Reductions
4% Immediately
4% in 2008-2009 (Recurring)

by: John Carnaghi
Sr. Vice President for
Finance and Administration

UPDATE
CAMPUS MASTER PLAN

by: John Carnaghi
Sr. Vice President for
Finance and Administration



The Florida State University
Tallahassee, Florida 32306-1470

Board of Trustees
211 Westcott Building
(850) 644-1085 • Fax: (850) 644-9936

MEMORANDUM

TO: Board of Trustees
FROM: Jim Smith
DATE: September 7, 2006
SUBJECT: Presidential Evaluation Materials

The evaluation of President Wetherell will be discussed at the upcoming Board meeting. The attached Presidential Evaluation Report is a compilation of the evaluation forms completed by each board member. Because of President Wetherell's superior rating, I am recommending that his contract be continued.

In view of the budget crisis the state and subsequently at Florida State University, Dr. Wetherell is requesting that the Board forgo his bonus options for 2007-08 and not receive an additional increase to his base salary for the same time period.

Please let me know if you have any questions or comments. Thank you for your continued support and commitment to Florida State University.

JS:ted

Attachments

**Presidential Evaluation Report
Jim C. Smith, Chair
Florida State University Board of Trustees
September 13, 2007**

Background:

Florida law (Section 1001.74 (22), F.S.) and rule (6C-4.002, F.A.C.) require that the Board of Trustees of each of Florida's eleven state universities annually evaluate the President. Florida law requires an assessment by the Board of Trustees of some specific items that are included in questions on the questionnaire.

The Florida State University (FSU) Board of Trustees includes the following members: Derrick Brooks, Susie Busch-Transou, June Duda, David Ford, Manny Garcia, Andrew Haggard, Harold Knowles, Richard McFarlain, Ann McGee, Joe O'Shea, Leslie Pantin, Jim Smith and Jayne Standley. On August 16, 2007, the Board of Trustees was given information on the President's Goals and Accomplishments and an evaluation form and asked to return the completed forms to the chair by August 27, 2007. This report summarizes the general results of the evaluation forms completed by the FSU Board of Trustees.

Summarized Results of the Presidential Evaluation by the Board of Trustees:

The evaluations were remarkably similar. The President was evaluated on the following areas: 1. Academic management and leadership; 2. Administrative Duties: Job Description; 3. Personal Qualities; and 4. General Comments. Detailed questionnaire responses are summarized below. The following is a broad summary of the assessment in each area.

1. Academic management and leadership. Dr. Wetherell faced many challenges during this contract year. He continued to guide the University through a Five-Year plan, successfully acquiring resources from the Legislature to fund the number one priority Pathway of Excellence initiative. Dr. Wetherell was evaluated on twelve factors that measure leadership, including two statutorily mandated items: the accountability process (s. 1008.46, F.S.) and the extent to which the gender equity goals in athletics have been met (s. 1006.71, F.S.). Almost all of the completed evaluation forms ranked Dr. Wetherell in the strongest possible terms on leadership, knowledge, seizing opportunities to increase University resources, work atmosphere, quality programs, and delegation of authority and responsibility to staff, concern for students, the accountability process, progress on achieving long term academic and employment diversity goals, control over DSOs and athletics, and ensuring that gender equity goals in Athletics are met. At President Wetherell's request, a separate section was added to the evaluation that addresses the Pathways to Excellence Initiative. Almost all of the evaluation responses ranked Dr. Wetherell

highly on the development of the plan, lobbying to secure funds for the initiative, and overseeing the cluster approval process.

2. Administrative Duties: Job Description. The job description of the President has many tasks in common across the state university system, although each University is unique. Dr. Wetherell was evaluated on nine administrative factors. All of the completed evaluation forms ranked Dr. Wetherell in the strongest possible terms concerning his representation on state and national councils and accessibility, developing and formulating plans and programs, successful fundraising, promoting the University's objectives with the Legislature, availability to the trustees and making presentations to academic community groups. Nearly all of the evaluation forms gave Dr. Wetherell the highest ranking for administering university budgets and conducting negotiations with entities to promote University objectives.

3. Personal Qualities. In addition to traditional assessment factors, the Board evaluated president Wetherell on eleven personal qualities related to his professional position as President. All of the completed evaluation forms ranked Dr. Wetherell in the strongest possible terms on enthusiasm and dedication to the job, being positive, having vision and courage, encouraging input from the University community, encouraging staff development and growth, accepting constructive criticism, being open-minded concerning suggestions for improvement, expressing ideas well, being articulate, having personal honesty and integrity, and zeal for the position of President.

4. General Comments. Several trustees provided additional comments on their evaluation forms, praising Dr. Wetherell's leadership. Selected comments include: "President Wetherell is an inspiring, tireless and forward thinking advocate and leader of FSU. He is not afraid to confront issues and is constantly looking for improvement opportunities. He holds people accountable and works in the best interests of the students and the faculty and staff of FSU. He has a sincere focus on promoting both athletics and academics. I love the spirit of the unconquered!" "President Wetherell's tenure as President has been characterized by focused goals, successful leadership, and overall excellence. As an effective leader and representative of [FSU], he has demonstrated the qualities of a magnificent President. We are both pleased and honored to have him at the university." "D'Alemberte was a hard act to follow but T.K. has done it well." "Great President for Florida State University!" "The greatest compliment I heard on T.K. came from hyper U.F. alumna who quotes Pres. Machen as saying that the tuition enhancement for FSU/UF/USF was a reality because of T.K. After attending a BOG/BOT joint meeting committee of university presidents evaluation of salaries, bonuses, etc., I realize that T.K.'s commitment to FSU was on a much higher level. T.K.'s offer to forgo the bonus/salary increase is the prime example of his deep commitment to FSU." "T.K. is highly effective as President of FSU."

Recommendation:

All of the trustees completing the evaluation indicated that President Wetherell has attained the goal's he articulated and that his contract should be continued. In view of the budget crisis the state and subsequently at Florida State University, Dr. Wetherell is requesting that the Board forgo his bonus options for 2007-08 and not receive an additional increase to his base salary for the same time period.

Detailed Results of the Evaluation (from Trustee Evaluation Forms—in some cases not all questions were answered):

I. ACADEMIC MANAGEMENT AND LEADERSHIP

A. UNIVERSITY-WIDE

FACTOR	STRONG POINT	SATISFACTORY PERFORMANCE	SHOULD WORK ON THIS AREA
1. Engenders confidence as an educational leader.	11	1	
2. Exhibits knowledge and understanding of a comprehensive university.	12		
3. Demonstrates leadership style that inspires others.	11	1	
4. Seizes every opportunity to increase the resources available to the University.	12		
5. Creates a work atmosphere that encourages high morale and maximizes individual performance.	12		
6. Appropriately delegates authority and responsibility to the administrative staff.	12		
7. Insists that all University programs be of the highest possible quality.	10	2	
8. Encourages broad access to higher education and sensitivity to the concerns of all students, including those in its Panama City Campus and International Programs.	12		
9. Demonstrates leadership and commitment for progress in meeting the performance goals established by the state university accountability process (S. 1008.46, F.S.).	12		
10. Demonstrates progress toward achievement of the annual and long-term goals and objectives established in the University's employment equity accountability program (S. 1012.95, F.S.).	12		
11. Maintains control over the direct support organizations including the intercollegiate athletic program (NCAA Std.).	11		
12. Ensures that gender equity goals in Athletics are met (S. 1006.71, F.S.).	12		

I. ACADEMIC MANAGEMENT AND LEADERSHIP (con't.)

B. PATHWAYS TO EXCELLENCE INITIATIVE

FACTOR	STRONG POINT	SATISFACTORY PERFORMANCE	SHOULD WORK ON THIS AREA
1. Proposed and developed a University stakeholders-accepted plan to make FSU a top tier public graduate research institution/AAU member.	12		
2. Responsible for developing a plan to hire 200 net new tenured and tenure-track faculty.	11		
3. Responsible for implementing the plan to hire clusters of 5-8 faculty around common research themes.	9	1	
4. Responsible for approving six different clusters and overseeing the hiring of 38 new faculty. The clusters are in the following areas: History of Text Technology (English), Integrating Genotype and Phenotype (Biological Science), Advanced Materials Science (Mechanical and Industrial Engineering), Extreme Events (Meteorology and Oceanography), Experimental Social Science (Economics and Political Science), and Psychology and Neurobiology of Dysregulated Behavior (Psychology & others).	11		
5. Responsible for lobbying and securing funds from the 2006 Legislature for the Pathways Initiative.	12		
6. Reaffirmation that the Pathways Initiative should be the uppermost priority of the President.	11	1	

II. ADMINISTRATIVE DUTIES: JOB DESCRIPTION

FACTOR	STRONG POINT	SATISFACTORY PERFORMANCE	SHOULD WORK ON THIS AREA
1. Responsible for developing and formulating plans and programs, and for providing overall direction to the University within the authority delegated by the Board of Trustees.	12		

FACTOR	STRONG POINT	SATISFACTORY PERFORMANCE	SHOULD WORK ON THIS AREA
2. Responsible for developing and administering University budgets.	11	1	
3. Responsible for planning and initiating programs concerning organizational, operational, and academic functions of the University and for overseeing their execution.	12		
4. Responsible for negotiating with administrative officials and representatives of business, community, and civic groups to promote the educational, research, and public service objectives and policies of the University.	10	2	
5. Represents the University on state and national councils and committees on matters related to the overall function of the University, particularly as they affect the State of Florida.	12		
6. Makes presentations to internal and external groups of the academic community.	12		
7. Demonstrates success as an effective fundraiser.	12		
8. Demonstrates success as an advocate with the Legislature.	12		
9. Is readily available to the Board of Trustees when necessary.	12		

III. PERSONAL QUALITIES:

FACTOR	STRONG POINT	SATISFACTORY PERFORMANCE	SHOULD WORK ON THIS AREA
1. Is enthusiastic and dedicated to the job.	12		
2. Is calm, positive, and reacts in a rational manner.	12		
3. Accepts constructive criticism; recognizes own strengths and weaknesses.	12		
4. Open-minded concerning suggestions for improvement.	12		
5. Expresses ideas well.	12		
6. Is articulate.	12		

FACTOR	STRONG POINT	SATISFACTORY PERFORMANCE	SHOULD WORK ON THIS AREA
7. Has vision and courage to stand by fundamental beliefs.	12		
8. Encourages input from all elements of the University.	12		
9. Encourages staff to develop and grow, both personally and professionally.	12		
10. Maintains the highest standards of personal honesty and integrity.	12		
11. Exhibits a zest for the position of President.	12		

9/4/07 4:45 PM