

Agenda
The Florida State University Board of Trustees
Conference Call
March 18, 2002
4:00 p.m.

1. Call to Order and Welcome (5 minutes)
John E. Thrasher, Chair
2. Minutes (5 minutes) (Action Item)
February 15, 2002
3. Comments of the Chair of the Board of Trustees (5 minutes)
John E. Thrasher, Chair
4. President's Report (5 minutes)
Talbot D'Alemberte, President
5. Comments, Faculty Senate (5 minutes)
Dr. Karen Laughlin, President
6. Report from Legislative Committee (10 minutes)
Lee Hinkle, Chair, Legislative Committee
7. Dormitory Rental Rates, 2002-03 (10 minutes) (Action Item)
David B. Ford, Chair, Finance and Administration
8. Proposed Rule – Campus Posting Policy (10 minutes) (Action Item)
Mike Cramer, Deputy General Counsel
9. Current Tuition Allocation Process - (5 minutes)
Lawrence G. Abele, Provost
10. Closing Remarks (5 minutes)

ITEM: 2

BOARD OF TRUSTEES
March 18, 2002

SUBJECT: Minutes

PROPOSED BOARD ACTION

Approval of Minutes of Meeting held on February 15, 2002.

BACKGROUND INFORMATION

Board members will review and approve the minutes of the meetings held on February 15, 2002, at the Union Ballroom.

Supporting Documentation Included: Minutes: February 15, 2002
Contact: President Talbot D'Alemberte Phone: 644-1089

Action Minutes
Florida State University Board Of Trustees
February 15, 2002
Union Ballroom – Oglesby Student Union
FSU Campus, Tallahassee

Members Present: Duda, Ford, Furlow, Garcia, Haggard, Hinkle, Johnson III, Knowles, Marshall, McGee, Thrasher, Uhlfelder

Members Excused: Bloch

Chairman Thrasher convened the meeting of The Florida State University Board of Trustees at 8:30 a.m., on February 15, 2002.

The minutes from both the January 14, 2002, and the November 15-16, 2001, meeting of the Board of Trustees were approved on a motion from Trustee Johnson and a second from Trustee Duda.

The Chair commented that he was saddened to hear the news of Justice Sundberg's passing in late January and indicated that Justice Sundberg served the state and the university with distinction and that the university community will miss him. The Chair asked President D'Alemberte to recommend an appropriate way to honor Justice Sundberg's service to the institution.

The Chair introduced Trustee William A. Haggard, as the Governor's newest appointment to The Florida State University Board of Trustees, and welcomed him to his first Board of Trustees' meeting. The Chair recognized Trustee Haggard for comments. Trustee Haggard indicated that it was an honor to serve on the Board of Trustees. He indicated that, while he was appointed to serve the duration of Justice Sundberg's term, no one could replace Justice Sundberg. In further remarks, the Chair commented that he was confident that the university would be successful in its appeal of the Liaison Committee on Medical Education's decision regarding provisional accreditation. The Chair noted that recently the Florida Student Association recognized Florida Board of Education Secretary Jim Horne with its Distinguished Service Award for his support of students and higher education and also presented the Lifetime Achievement Award to the Honorable Reubin O'D. Askew, a current faculty member.

The Chair indicated that Secretary Horne has invited President D'Alemberte to serve on the Higher Education Funding Advisory Workgroup and that Trustee Uhlfelder and Provost Abele were asked to serve on the Accountability Workgroup. The Chair mentioned that the Governor's Supplemental Budget Recommendations included \$100 million for his technology development initiative and \$5 million to address the current nursing shortage. The Chair remarked that the Senate Education Committee invited both President D'Alemberte and Provost Abele to participate in conversations relating to enrollment needs and adequate funding for higher education in Florida. The Chair thanked the President for his assistance in advancing the interests of all of the universities to the Florida Legislature.

The Chair recognized President D'Alemberte for his comments. President D'Alemberte indicated that the Eppes statue was unveiled on January 24, 2002, as part of the Sesquicentennial celebration. President D'Alemberte commented that the university was currently working on the appeal of LCME's decision. President D'Alemberte indicated that he was confident that, given full and current information, the LCME would provide a positive assessment and accreditation. President D'Alemberte reported that the symposium on complementary and alternative medicine held on January 15-16 went well and that the symposium drew eminent presenters and researchers from around the country. The President reported that the university had hired Steven Wallace from the University of Oklahoma to be the new dean of theatre. President D'Alemberte indicated that in May 2001, the Board of Regents approved a bond issue by FSU Finance Assistance, Inc., a direct support organization of the university, to finance an upgrade of the Howser Baseball Stadium, improvements to Moore Athletic Center at the north end zone of the football stadium, and a basketball practice facility for both the men's and women's teams. The President announced that the bonds have been sold for \$34,885,000 and that the closing would occur next week. The President commented that a copy of the FSView and faculty senate report concerning licensing apparel had been distributed to the trustees. The President spoke of the history of these human rights organizations and his reluctance to expend university funds for advocacy organizations. The President hoped that the Board could hear from these students about their position on the issue.

The Chair recognized Trustee Hinkle for a resolution to honor Justice Sundberg. Trustee Hinkle read the resolution in its entirety and moved for the approval of the resolution. Trustee Uhlfelder seconded the motion. Trustee Uhlfelder suggested that perhaps the Board ethics policy could be named for Justice Sundberg. The Chair commented that Justice Sundberg would be remembered by the Board for his service to the Board and the state. The Board of Trustees adopted the resolution unanimously. A copy of the resolution is attached.

The Chair recognized Mr. Jim Apthorp, Chair of the Florida State University Foundation Board of Trustees, and Mr. Bill Smith, Chair of the Executive Committee of the FSU Connect Campaign, for an overview of the Foundation and the FSU Connect Campaign. Bill Smith explained that the FSU Connect campaign was announced on October 26, 2001, with a goal of raising \$600 million by December 31, 2005. The \$600 million university goal were set consistent with the needs identified to satisfy the vision outlined in the Commission for the Future. Trustee Marshall made a motion to endorse the capital campaign. Trustee Hinkle seconded the motion. The motion passed unanimously.

The Chair recognized each of the committee chairs for an update on the committee's work on the previous day. Trustee Knowles provided an update on the internal audit committee and indicated that the group discussed the charge of the committee and the responsibilities. The internal group also discussed their concern with the litigation issues being discussed in their committee. Trustee Ford reported on the Finance and Administration Committee's discussion of their purpose and the charge of his committee.

Trustee Hinkle provided a legislative update and discussed the progress of the school code rewrite and the devolution of responsibilities to the university boards of trustees. The Chair recognized Kathleen Daly, director of governmental affairs, to brief the trustees on the current status of the trustee confirmation process and FSU Day at the Capitol. Trustee Marshall indicated that the Planning Committee met to discuss their charge, previous planning efforts, and the committee's future efforts. Trustee Uhlfelder provided an update of the work of the Student Judicial Process, including a discussion of the university's alcohol policy, the issue of an attendance policy, and the issue of an orientation for student athletes. Trustee Thrasher indicated that the Engineering Committee met to discuss the issues associated with the Joint FSU/FAMU College of Engineering and that the committee planned to meet again to discuss the issues prior to a joint meeting with FAMU.

The Chair recognized Dr. Karen Laughlin for comments. She indicated that the faculty was saddened with the news of Justice Sundberg's passing and that the Faculty Senate has dedicated funds for the law school library in his honor. Dr. Laughlin encouraged continued involvement of the Faculty Senate with the Board of Trustees and the committees. She also hoped that the Board would approve academic degree programs and respect the faculty committee process used to advance issues to the Board. She also hoped that the Board would advocate for funding for personnel on campus and support academic freedom on campus. She also commented that the Faculty Senate has issued a report relating to the apparel licensing issue.

The Chair recognized Provost Abele for an update on the Governor's Budget Recommendations.

The Chair recognized Mr. John Carnaghi, Senior Vice President for Finance and Administration, to discuss the ways in which support and service personnel are incorporated into the university community.

The Chair recognized Dr. Dianne Harrison, Associate Vice President for Academic Affairs and Interim Dean of Graduate Studies, for a discussion on the Southern Association of Colleges and Schools' (SACS) accreditation process. Dr. Harrison explained the process, its importance, and timelines.

The Chair recognized Dr. Joseph Scherger, Dean of the College of Medicine, for an overview of the medical school and the current status of accreditation, hiring, facilities, and the community campuses. Dean Scherger also indicated that he was confident that the university would be successful with regarding to the LCME appeal.

The Chair recognized Mr. Tony Williams, representing the students involved in the licensing apparel issue, for his comments and received letters in support of the students' position. The Chair indicated that a committee of the Board would be appointed to set guidelines to assist the President on issues relating to university involvement with these types of groups.

The Chair explained that the meeting schedule needed to be amended to include conference calls at 4:00 p.m. on Monday, March 18, 2002, and Monday, April 15, 2002.

Trustee Ford moved the amended meeting schedule with a second by Trustee Uhlfelder. The Board unanimously approved the motion.

The Chair commended Trustee Johnson for his service on the Board of Trustees and presented him a plaque in honor of this service to the university.

The Chair deferred the agenda items relating to the orientation to support areas, rules and procedures, and security arrangements on campus to the meeting of the Board of Trustees in May.

The Chair adjourned the meeting at 12:30 p.m.

WHEREAS, Justice Alan C. Sundberg was appointed as a member of The Florida State University Board of Trustees by Governor Jeb Bush on June 26, 2001, and served proudly in that position;

WHEREAS, Justice Sundberg served ably as the General Counsel for The Florida State University from 1997 - 2000;

WHEREAS, Justice Sundberg also provided distinguished service to the state in his position on the Florida Supreme Court from 1975 -1982, including tenure as the Chief Justice for the Court, and service on the Constitution Revision Commission;

WHEREAS, Justice Sundberg was, fundamentally, a great lawyer, a person who lived greatly in the law;

WHEREAS, lawyers cannot research any area of Florida law and not see his impact on the jurisprudence of this state;

WHEREAS, Justice Sundberg was an outstanding alumnus of The Florida State University; who served most recently as Co-Chair of our 150th Celebration and Homecoming Parade Grand Marshall;

WHEREAS, Justice Sundberg gave this university great legal advice but, more than that, wise counsel;

WHEREAS, Justice Sundberg was widely known for his personal dignity, strong ethical standards, and keen intellect;

WHEREAS, Justice Sundberg was also known for his legal scholarship, service, dedication to the university, and quick wit;

WHEREAS, Justice Sundberg made numerous contributions to the well-being of students, faculty, and the university;

BE IT HEREBY RESOLVED that The Florida State University Board of Trustees recognizes the outstanding professional accomplishments of Justice and Trustee Alan C. Sundberg and will best remember him for his splendid human qualities that touched and inspired the entire university community.

Adopted by The Florida State University Board of Trustees on February 15, 2002

ITEM: 7

BOARD OF TRUSTEES
March 18, 2002

SUBJECT: Dormitory Rental Rates, 2002-03

PROPOSED BOARD ACTION

Approve the housing rates for the 2002-03 academic year, as recommended by President D'Alemberte, and request that the President forward this information to the Florida Board of Education

BACKGROUND INFORMATION

Rates for University residence halls and apartments are reviewed annually. The proposed rent schedule for the 2002-2003 academic year includes increases ranging from 3.03 % to 5.05%. The proposal has been reviewed by appropriate student groups and approved by the Auxiliary Service Board and the President. The increases are comparable to those proposed in most similar institutions in the Southeast and lower than those which are just beginning extensive rehabilitation programs.

The proposed rent schedule will permit the campus housing operation to maintain a financial position necessary to continue significant rehabilitation programs. Since 1991, the housing department has been engaged in an extensive effort to renovate existing residence halls. Five of the oldest halls have been totally rebuilt in the interior while maintaining the historic building envelope. The sixth total renovation will be completed in July. One of the newer residence halls has also been renovated.

Over \$62 million has been invested in these projects. Construction begins this month on a new apartment complex that will house 570 residents when it opens in August 2003. Planning will begin soon for the rehabilitation of Landis Hall, the last of the Jacobean Revival style facilities to be renovated.

Bond *pro forma* material has been prepared with projected annual increases of 5% in rental rates. The recommended rent structure will provide funds to support increased operating expenses, provide for significant increases in debt service, and provide the reserves needed to support future projects.

Supporting Documentation Included: Fall 2002 Rent Increase Proposal – Overview; Fall 2002 Proposed Rental Rates and Other Charges associated with Student Housing; Comparative Balance Sheet, University Housing, June 30, 2001 – June 30, 2002; Income Statement, University Housing, Actual 2000-01; Projected, 2001-02 and 2002 – 03; Copy of handouts prepared for students to educate them regarding the proposed rent structure; Proposed 2003 – 2003 Rates for Student Housing in Selected Public Institutions in the South; Interim Chancellor Blackwell's Letter to University Presidents regarding Housing Rental Rates

Prepared by: Sherrill Ragans/Rita Moser
Contact: Winston Scott

Phone: (850) 644-5590

FLORIDA STATE UNIVERSITY
Division of Student Affairs
University Housing

FALL, 2002 RENT INCREASE PROPOSAL

OVERVIEW

The rental rates proposed for Fall, 2002 include a semester rate increase of \$75.00 per student for an air-conditioned double room and \$90.00 per student for a double room in residence halls which have been renovated. The recommended increases in the two apartment type residence halls are \$10.00 per month per student, and \$78.00 per semester. This represents an increase ranging from 3.03% - 5.05%. Proposed monthly increases in the Alumni Village apartments range from \$10.00 for one bedroom units to \$17.00 for three bedroom units. This represents an increase ranging from 3.08% to 3.40%.

The projected income for 2002-2003 will exceed the current year by approximately \$1,889,682. The funds will provide for:

- Funding for reserves for renovation needs
- Anticipated bonus plan or salary increases should either be mandated by Florida Legislature
- Continuation of basic improvement projects
- The last approved rent increase for University Housing was effective August, 2001 at an overall increase ranging from 4.4% to 5.2%.

The proposed increases are discussed with student members of the Inter Residence Hall Council and Alumni Village residents. The student body president is informed of the proposed rates. The student body president is a member of the Auxiliary Services Board which approves the proposed rates.

In 1992 University Housing established a Reserve Fund to be used solely for extraordinary facility rehabilitation and repair needs. During 2002-2003 no replacement reserve funds will be expended.

Required Information Attached:

- Proposed Rental rates, Fall 2002
- Other Charges Associated with Student Housing
- Comparative Balance Sheet
June 30, 2000-June 30, 2001
- Income Statement, 2000-2003

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 I. PROPOSED RENTAL RATES, FALL 2002

NAME AND DESCRIPTION OF RENTAL UNITS	CURRENT RENTAL RATE	PROPOSED RENTAL RATE	RENTAL RATE INCREASE	PERCENT RENTAL RATE INCREASE
RESIDENCE HALLS:				
SEMESTER RENTAL RATE PER RESIDENT FOR: DEGRAFF, DEVINEY, DORMAN, KELLUM, LANDIS AIR CONDITIONED, LOCAL TELEPHONE SERVICE AND REFRIGERATOR				
DOUBLE ROOM	1485	1560	75	5.05%
SINGLE ROOM	1715	1800	85	4.96%
TRIPLE ROOM	1415	1485	70	4.95%
QUAD ROOM	1385	1455	70	5.05%
SEMESTER RENTAL RATE PER RESIDENT FOR: SMITH: LOCAL TELEPHONE SERVICE AND REFRIGERATOR, AIR CONDITIONED				
DOUBLE ROOM	1385	1455	70	5.05%
SEMESTER RENTAL RATE PER RESIDENT FOR: MCCOLLUM; AIR-CONDITIONED APARTMENTS WITH LOCAL TELEPHONE SERVICE AND UTILITIES				
EFFICIENCY TOWNHOUSE	1567	2100 1645	78	4.98%
SEMESTER RENTAL RATE PER RESIDENT FOR: JENNIE MURPHREE, REYNOLDS, BRYAN, BROWARD, CAWTHON, GILCHRIST; RENOVATED AIR-CONDITIONED SUITES, LOCAL TELEPHONE SERVICE AND REFRIGERATOR				
DOUBLE ROOM	1800	1890	90	5.00%
SINGLE ROOM	2025	2125	100	4.94%
TRIPLE ROOM	1720	1805	85	4.94%
QUAD WITH BATH	1800	1890	90	5.00%
TRIPLE WITH BATH	1800	1890	90	5.00%
DOUBLE WITH BATH	2025	2125	100	4.94%
SINGLE WITH BATH	2100	2205	105	5.00%
SEMESTER RENTAL RATE PER RESIDENT FOR: SALLEY: LOCAL TELEPHONE SERVICE AND REFRIGERATOR, AIR CONDITIONED SUITES				
DOUBLE ROOM	1670	1755	85	5.09%

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 I. PROPOSED RENTAL RATES, FALL 2002

Pg. 2 of 2

NAME AND DESCRIPTION OF RENTAL UNITS	CURRENT RENTAL RATE	PROPOSED RENTAL RATE	RENTAL RATE INCREASE	PERCENT RENTAL RATE INCREASE
APARTMENTS:				
ALUMNI VILLAGE: APARTMENTS FOR STUDENTS WITH DEPENDENTS AND OTHER NONTRADITIONAL STUDENTS. MONTHLY RENTAL RATES FOR 791 ONE, TWO, AND THREE BEDROOM UNITS (UTILITIES AND TELEPHONE CHARGES NOT INCLUDED)				
1 BEDROOM	300	310	10	3.33%
1 BEDROOM (AIR-CONDITIONED)	324	335	11	3.40%
2 BEDROOM FLAT	325	335	10	3.08%
2 BEDROOM FLAT (AIR-CONDITIONED)	349	360	11	3.15%
2 BEDROOM TOWNHOUSE	405	418	13	3.21%
2 BEDROOM TOWNHOUSE (AIR-CONDITIONED)	453	468	15	3.31%
3 BEDROOM	475	490	15	3.16%
3 BEDROOM (AIR-CONDITIONED)	523	540	17	3.25%
ROGERS HALL: ONE BEDROOM APARTMENTS FOR TWO SINGLE GRADUATE STUDENTS. MONTHLY RENTAL RATE PER RESIDENT. (UTILITIES AND LOCAL TELEPHONE SERVICE INCLUDED)				
	330	340	10	3.03%

NOTE: IN RESIDENCE HALLS THE SEMESTER RATE INCLUDES \$15.00 FOR MAIL BOXES. RESIDENTS OF ROGERS HALL PAY A SEPARATE \$15.00 FEE EACH SEMESTER. THIS FEE IS COLLECTED IN BEHALF OF THE UNIVERSITY POSTAL SERVICE. ALUMNI VILLAGE RESIDENTS DO NOT PAY A POSTAL BOX FEE.

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 II. OTHER CHARGES ASSOCIATED WITH STUDENT HOUSING
 FALL, 2002

THESE CHARGES ARE SPECIFIED IN THE HOUSING AGREEMENT WHICH EACH APPLICANT FOR UNIVERSITY HOUSING SUBMITS.

PREPAYMENTS FOR RESERVATION OF HOUSING

RESIDENCE HALLS	
FIRST TIME APPLICANTS	\$225.00
RETURNING APPLICANTS	\$100.00
APARTMENTS	\$75.00

CANCELLATION CHARGES

RESIDENCE HALLS	
NON-REFUNDABLE PORTION OF PREPAYMENT:	
CANCEL THROUGH MAY 1	\$50.00
CANCEL BETWEEN MAY 2 AND JULY 1	\$75.00
CANCEL AFTER JULY 2 UNTIL OPENING	\$100.00
FAILURE TO CANCEL BY DESIGNATED DATE	50% RENTAL FEE
APARTMENTS	
NON-REFUNDABLE PREPAYMENT	\$75.00
FAILURE TO GIVE 30 DAY NOTICE	ONE MONTH'S RENT

LATE FEES

RESIDENCE HALLS	
FAILURE TO PAY BY FIFTH DAY OF CLASSES (EXCEPTION: FIRST SEMESTER WHEN PAYMENTS ARE DUE PRIOR TO BEGINNING OF SCHOOL OR DEPARTMENTAL APPROVED DEFERMENT)	\$25.00
FAILURE TO PAY INSTALLMENT OPTION BY DESIGNATED DATE	\$10.00
APARTMENTS	
MONTHLY RENT DUE ON FIRST DAY OF MONTH, FAILURE TO PAY BY TENTH OF MONTH	\$10.00

SPECIAL RENTAL RATES

RESIDENT ASSISTANT RENT (RESIDENCE HALLS)	75% DOUBLE ROOM RATE
RESIDENT MANAGER RENT (ALUMNI VILLAGE)	50% 3 BEDROOM APT. RATE
UNIQUE FACILITIES WITHIN RESIDENCE HALLS (I.E., A FEW APARTMENTS, ROOMS WITH BATH)	INDIVIDUALLY PRICED BASED UPON SPECIAL FEATURES
FLEXIBILITY TO MODIFY SUMMER RATES	BASED ON MARKET CONDITIONS

NOTES

PREPAYMENTS ARE APPLIED TO INITIAL FULL RENT CHARGES

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 III. COMPARATIVE BALANCE SHEET
 June 30, 2001

	<u>June 30, 2001</u>	<u>June 30, 2000</u>
<u>Assets</u>		
Operating Cash	6,146,388.52	5,977,702.69
Clearing Funds - Monthly	77,669.74	90,621.63
Holding Funds - Semester	3,010,770.82	3,147,927.69
Petty Cash	1,800.00	1,800.00
Student Accounts Receivable	219,604.94	249,626.27
Allowance for Doubtful Accounts	(50,250.06)	(46,860.39)
Student Life Building Advance	776,000.00	776,000.00
Returned Checks	1,635.02	2,443.88
Other Accounts Receivable	229,129.93	87,566.16
Supply Inventory	203,372.49	226,838.71
	10,616,121.40	10,513,666.64
Total Assets	10,616,121.40	10,513,666.64
 <u>Liabilities</u>		
Accounts Payable	571,477.62	799,058.27
Accrued Payroll	123,398.34	125,625.42
Due to FSU Revolving Fund	1,800.00	1,800.00
Undistributed Advance Fees - Semester	3,010,770.82	3,147,927.69
Undistributed Collections - Monthly	77,669.74	90,621.63
	3,785,116.52	4,165,033.01
Total Liabilities	3,785,116.52	4,165,033.01
 <u>Fund Balance</u>		
Fund Balance	6,348,633.63	9,496,037.24
Fund Balance Adjustments	(16,841.86)	81,807.79
Net Income	499,213.11	(3,229,211.40)
	6,831,004.88	6,348,633.63
Total Fund Balance	6,831,004.88	6,348,633.63
Total Liabilities & Fund Balance	10,616,121.40	10,513,666.64

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 IV. INCOME STATEMENT
 ACTUAL, 2000-01; PROJECTED, 2001-02, 2002-03

	ACTUAL 2000-2001	PROJECTED 2001-2002	PROPOSED 2002-2003	PERCENT CHANGE
Operating Cash Carried Forward	5,376,300.00	5,875,512.00	5,973,630.00	1.67%
Replacement Reserve Forward	13,571,212.00	14,255,629.00	12,954,962.00	-9.12%
Total Carried Forward	18,947,512.00	20,131,141.00	18,928,592.00	-5.97%
REVENUE				
Rental Income	16,160,580.00	16,752,072.00	18,641,754.00	11.28%
Replacement Reserve Investment Earnings	879,014.00	781,000.00	606,000.00	-22.41%
Investment Earnings	432,768.00	429,800.00	435,000.00	1.21%
Other Income	750,325.00	154,000.00	150,000.00	-2.60%
Total Revenue	18,222,687.00	18,116,872.00	19,832,754.00	9.47%
Total Funds Available	37,170,199.00	38,248,013.00	38,761,348.00	1.34%
EXPENDITURES				
Salaries & Matching	4,116,734.00	4,615,441.00	4,837,970.00	4.82%
Other Personnel Services	1,429,904.00	1,516,080.00	1,568,483.00	3.46%
Operating Expense	6,336,184.00	5,012,170.00	4,809,025.00	-4.05%
Repairs and Maintenance	1,196,292.00	1,196,600.00	1,225,000.00	2.37%
Administrative Overhead	338,959.00	355,994.00	360,000.00	1.13%
Debt Service	1,561,430.00	1,439,136.00	2,823,699.00	96.21%
Operating Capital Outlay	147,555.00	670,000.00	800,000.00	19.40%
Total Expenditures	15,127,058.00	14,805,421.00	16,424,177.00	10.93%
Transfers In/Out	1,717,403.00	2,432,333.00	2,432,333.00	0.00%
Replacement Reserve Disbursements	1,912,000.00	4,514,000.00	0.00	-100.00%
Ending Replacement Reserve	14,255,629.00	12,954,962.00	15,993,295.00	23.45%
Ending Operating Cash	5,875,512.00	5,973,630.00	6,343,874.00	6.20%
Total Ending Cash	20,131,141.00	18,928,592.00	22,337,169.00	18.01%

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 PROPOSED RENTAL RATES, FALL 2002

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FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING - ALUMNI VILLAGE
 CREATION AND ALLOCATION OF HOUSING INCOME

	ACTUAL INCOME & EXPENSE 2000-2001	PROJECTED INCOME & EXPENSE 2001-2002	PROJECTED INCOME & EXPENSE 2002-2003
HOUSING INCOME IS CREATED BY:			
RENTAL INCOME	\$2,699,082	\$2,742,775	\$2,865,612
INVESTMENT EARNINGS	\$110,365	\$118,000	\$118,250
LAUNDRY COMMISSIONS	\$20,677	\$23,000	\$23,000
MISCELLANEOUS	\$293,035	\$21,880	\$21,150
TOTAL INCOME	\$3,123,160	\$2,905,655	\$3,028,012
HOUSING INCOME IS SPENT FOR:			
PHYSICAL PLANT (repairs, maintenance materials, contractual services)	\$441,086 17.7%	\$424,303 13.5%	\$440,488 13.6%
PHYSICAL PLANT (major improvements, renovations, roofs, roads, and equipment)	\$67,420 2.7%	\$602,250 19.1%	\$639,750 19.7%
CUSTODIAL SUPPLIES (cleaning materials, laundry)	\$24,924 1.0%	\$27,416 0.9%	\$28,715 0.9%
UTILITIES	\$176,523 7.1%	\$189,000 6.0%	\$198,000 6.1%
GENERAL OFFICE EXPENSES (office supplies, printing, postage, travel, freight, miscellaneous, Fargo, collections)	\$55,126 2.2%	\$64,788 2.1%	\$66,968 2.1%
CAREER SALARIES AND MATCHING FUNDS	\$804,625 32.2%	\$859,063 27.2%	\$890,005 27.4%
STUDENT STAFF (community staff, painters, maintenance helpers)	\$239,565 9.6%	\$263,113 8.3%	\$260,586 8.0%
TELEPHONE	\$16,989 0.7%	\$17,875 0.6%	\$18,000 0.6%
INSURANCE (fire fund, workers compensation)	\$29,643 1.2%	\$31,530 1.0%	\$31,700 1.0%
REPLACEMENT RESERVE (including debt service in 2000-01)	\$509,143 20.4%	\$572,080 18.1%	\$572,080 17.6%
ADMINISTRATIVE OVERHEAD (to University, Division, State Personnel fees)	\$133,585 5.3%	\$102,369 3.2%	\$103,770 3.2%
TOTAL EXPENDITURES	\$2,498,627 80.0%	\$3,153,787 108.5%	\$3,250,061 107.3%

** NOTE: The 1961 debt series pay out is anticipated during 2001-02 and the 1963 debt series payout is anticipated during 2002-03. The proceeds from these funds will result in increased total income and "breakeven" expenditures in each year respectively.

Proposed Rent Increase for 2002-2003

<u>Residence Halls</u>	<u>Current</u>	<u>2002-2003</u>
Standard Double:	\$1485/semester	\$1560/semester
Renovated Double:	\$1800/semester	\$1890/semester
Smith:	\$1385/semester	\$1455/semester
McCollum:	\$1567/semester	\$1645/semester
Salley:	\$1670/semester	\$1755/semester
Rogers:	\$330/month	\$347/month

These figures represent a 5% increase

Factors Affecting the Rent

- Need to plan for salary increases
- We must continue to set aside money annually for renovations
- We must continue to replace outworn items (roofs, equipment, furniture, carpeting, refrigerators)

Major Projects for 2002-2003

- Replace the furniture in Rogers Hall apartments
- Recarpet Reynolds Hall
- Replace the Dorman Hall elevators
- Kitchen stoves/refrigerators/TVs – various halls
- Study room furniture - various halls
- Furniture for new residence hall apartments

FLORIDA STATE UNIVERSITY
 DIVISION OF STUDENT AFFAIRS
 UNIVERSITY HOUSING
 CREATION AND ALLOCATION OF HOUSING INCOME
 ACTUAL, 2000-01; PROJECTED, 2001-02, 2002-03

	ACTUAL INCOME & EXPENSE 2000-2001	PROJECTED INCOME & EXPENSE 2001-2002	PROJECTED INCOME & EXPENSE 2002-2003
HOUSING INCOME IS CREATED BY:			
RENTAL INCOME	\$16,160,580	\$16,752,072	\$18,641,754
LAUNDRY COMMISSIONS	\$73,541	\$75,000	\$75,000
MISCELLANEOUS	\$676,784	\$79,000	\$75,000
INVESTMENT EARNINGS	\$432,768	\$429,800	\$435,000
TOTAL INCOME	\$17,343,673	\$17,335,872	\$19,226,754
HOUSING INCOME IS SPENT FOR:			
PHYSICAL PLANT (repairs, maintenance materials, contractual services)	\$1,203,730 7.1%	\$1,205,350 7.0%	\$1,234,000 6.5%
PHYSICAL PLANT (major improvements, renovations, furniture & equipment)	\$2,585,028 15.3%	\$1,470,000 8.5%	\$1,300,000 6.9%
CUSTODIAL SUPPLIES (cleaning materials, textile products, laundry)	\$192,322 1.1%	\$192,500 1.1%	\$198,500 1.1%
UTILITIES	\$2,362,842 14.0%	\$2,589,000 15.0%	\$2,660,000 14.1%
GENERAL OFFICE EXPENSES (office supplies, printing, postage, travel, freight, computer supplies, miscellaneous, Loomis, collections)	\$210,957 1.3%	\$223,325 1.3%	\$228,525 1.2%
CAREER SALARIES AND MATCHING FUNDS	\$4,116,734 24.4%	\$4,615,441 26.8%	\$4,837,970 25.7%
STUDENT STAFF (resident assistants, receptionists, security assistants, painters, managers, maintenance helpers)	\$1,429,904 8.5%	\$1,516,080 8.8%	\$1,568,483 8.3%
TELEPHONE	\$743,532 4.4%	\$781,000 4.5%	\$785,000 4.2%
INSURANCE (fire fund, workers compensation)	\$145,400 0.9%	\$154,250 0.9%	\$158,500 0.8%
DEBT SERVICE	\$1,561,430 9.3%	\$1,439,136 8.3%	\$2,823,699 15.0%
ADMINISTRATIVE OVERHEAD (to University, Division, State Personnel fees)	\$575,179 3.4%	\$619,339 3.6%	\$629,500 3.3%
OTHER (replacement reserve)	\$1,717,403 10.2%	\$2,432,333 14.1%	\$2,432,333 12.9%
TOTAL EXPENDITURES	\$16,844,460 97.1%	\$17,237,754 99.4%	\$18,856,510 98.1%



DIVISION OF COLLEGES & UNIVERSITIES
Florida Board of Education

December 18, 2001



TO: University Presidents

FROM: Carl W. Blackwell (C.W.B.)
Interim Chancellor

SUBJECT: Housing Rental Rates

Pursuant to Rule 6 C 7.003(31), "Basic rates for housing rental shall be set by the university president with concurrence of the Chancellor. The Chancellor shall prescribe the reporting requirements for housing rental rate increases. In the event of a dispute of the university decision, the Board shall make a final determination."

Each university president should submit proposed housing rental rates effective beginning July 1, 2002 to their board of trustees for adoption. The housing rental rates adopted by the board should then be submitted to the Division of Colleges and Universities by April 1, 2002 for approval by the Chancellor.

If your staff have questions, please have them call Anne Blankenship at 201-7434, suncom 213-7434.

CWB/dgs

ITEM: 8

BOARD OF TRUSTEES
March 18, 2002

SUBJECT: Proposed Rule – Campus Posting Policy

PROPOSED BOARD ACTION

Approve the filing with the Department of State of a rule adopting the University Policy for Posting, Promotions, Advertising, Chalking, and the Distribution of Materials on FSU Campuses.

BACKGROUND INFORMATION

This item is before the Board of Trustees because Section 229.0081(2), Florida Statutes vests with the Board the authority to adopt rules. The policy was adopted in response to problems with littering and defacement of sidewalks and buildings on campus with notices and advertisements. It was developed as the product of a series of meetings. The rule will enable better enforcement of the policy. The Board previously approved action to adopt the policy as a rule adopted under Chapter 120, to be published in the Florida Administrative Code, up to the filing for adoption with the Department of State. The rule and underlying policy have proceeded through the required public notice and the review and comment from the Joint Administrative Procedures Committee (JAPC). It is now ready for filing.

Supporting Documentation Included: Rule text and Posting Policy

Prepared by: Art Wiedinger

Contact: Dayton M. Cramer

Phone: 850-644-4440

STATE OF FLORIDA
DEPARTMENT OF EDUCATION
DIVISION OF UNIVERSITIES
THE FLORIDA STATE UNIVERSITY

RULE NO: 6C2-2.0131

RULE TITLE: Posting, Chalking and Distribution of
Materials

TEXT:

The University Policy for Posting, Promotions, Advertising,
Chalking, and Distribution of Materials on FSU Campuses-
9/1/2001 is hereby adopted as a rule by reference.

Specific Authority: 228.0081(2), F.S.

Law Implemented: 228.0081((2)(r), F.S.

History- New _____

THE FLORIDA STATE UNIVERSITY



UNIVERSITY POLICY FOR POSTING, PROMOTIONS, ADVERTISING, CHALKING, AND THE DISTRIBUTION OF MATERIALS ON FSU CAMPUSES-9/1/2001

The Florida State University strives to create a campus culture that supports the academic mission of the University, and which provides an environment conducive to learning. Moreover, it is important the campus environment is aesthetically pleasing and welcoming for faculty, staff, students, alumni, community members, and visitors. The campus should be free from excessive and abusive postings, chalking and the distribution of commercial and promotional materials, which deface, and depreciate the value of our grounds, facilities, and campuses.

When these acts occur, it is imperative that University officials, with the assistance of our University community, take the appropriate action to uphold a positive campus culture by educating the citizens of our community, encouraging positive participation in campus activities, and addressing the improper posting, chalking and distribution of materials on FSU campuses. Thus, the following Policy is effective, September 1, 2001.

- (1) The FSU Posting Policy is promulgated by the President pursuant to F.S. 229.0082(6). Nothing stated in this Policy is intended to modify or supersede the provisions set forth by the Commercial Solicitation Policy governing commercial solicitation and use of FSU facilities for commercial purposes.
- (2) A Central Posting Office (CPO) is hereby created. The CPO is directly responsible to the President or designee, and is designated to implement the provisions of the Posting Policy by handling all matters relating to the posting, chalking and distribution of materials on FSU campuses. The President or designee shall designate a University employee to be in charge of the CPO with full authority to implement the Posting Policy.
- (3) Subject to coordination with and approval by the CPO, individual departments, offices or units may impose area specific Posting Policies, so long as the minimum requirements of this Policy are upheld.
- (4) Definitions
 - (a) "Adhesive" - any tape or glue or material used to assist in posting papers, fliers or other objects to a surface.
 - (b) "Chalking" - the use of a water-soluble substance or substance washable by rain that is for the purpose of writing or drawing on concrete/paved sidewalks.
 - (c) "Department" - any division, department, office, academic unit, program or center officially recognized as an FSU entity.
 - (d) "Distribution" - the act of delivering, handing out, and passing out material.
 - (e) "Flier" - any material used for the purpose of advertising, regardless if promotional, political, commercial or informational in nature.
 - (f) "Material" - any paper, product, item, or object used for the purpose of advertisement, display or distribution, regardless if promotional, commercial or informational in nature.
 - (g) "Non-FSU Entity" - any business or operation, private, public or commercial that is not recognized as an FSU owned or operated entity.
 - (h) "Posting" - the placing of any material, used for the purpose of advertising, regardless if promotional, commercial or informational in nature, on any object.
 - (i) "Posting board" - a corked board or strip, surrounded on two or four sides by a frame, designed for posting material by tacks or other approved means.
 - (j) "Sticker" - a paper material with a gummed back or self-adhesive label (i.e., bumper stickers,

- name tags, "I Voted" stickers, campaign labels, etc.).
- (k) "Student organization" - any student group or club that is: registered through Organizational and Leadership Services; officially recognized and sanctioned by an FSU department, program, unit or office; a fraternity, sorority or Greek organization of the Dean of Students Office, Interfraternity Council, Panhellenic Council, or National Pan-Hellenic Council; or FSU sports clubs.
- (5) Staples, Adhesives, Glues, and Tapes Prohibited.
- (a) The use of staples, adhesives, glues and tapes is strictly prohibited.
 - (b) All costs associated with the removal of any material posted using staples, adhesives, glues or tapes, regardless of the individual(s) responsible for the posting, will be billed to the party responsible for the purchase, promotion and/or distribution of the adhesive, glue or tape.
- (6) Use of Stickers.
- (a) The use of stickers is limited to stickers that are easily removable from surfaces. Questions concerning the appropriateness of a sticker should be addressed to the CPO. The CPO's decision is final.
 - (b) Placing a sticker on any object or property of the University is strictly prohibited. Stickers are only for the purpose of distributing to an individual as bumper stickers, name tags, informational material or stickers to be worn by a person.
 - (c) The CPO will notify the party responsible for the purchase, promotion and/or distribution of materials containing adhesives, stickers, glues and tapes of the location of improper posting materials, and provide the said party with 24-hours from the date of the receipt of the notification to remove the item or items. Should the offending party not act to remove the offending item or items within the 24-hour period, the said party will be billed for all costs associated with the removal of the item(s).
- (7) Alcohol and Illegal Drug Promotions.
- (a) Materials making reference to the use, sale, consumption or distribution of alcohol or illegal drugs are prohibited, including, but not limited to: 2-4-1 specials, beat-the-clock deals, happy hours, or illustrations/photos depicting these activities.
 - (b) Alcohol education materials/promotions (i.e., Alcohol/Health programs, responsible drinking programs, FSU Alcohol awareness organizations; logos of sponsors, etc.), which are sanctioned as University sponsored events are permissible, so long as it does not violate the University Alcohol Policy, or section 7(a) of this Policy.
- (8) Passing or Handing out Materials Designations/Regulations.
- (a) The passing or handing out of literature, fliers, posters, advertisements, or any other material is limited to only recognized FSU student organizations and FSU departments and programs. No commercial advertisements should be distributed in this manner on the FSU campus.
 - (b) The passing or handing out of literature, fliers, posters, advertisements, or any other material is limited to the following areas, except as outlined by Section (17) of this Policy: Oglesby Union, FSU Bookstore sidewalk area, Dirac and Strozier library sidewalk areas, and the walkway between the Rovetta and Bellamy buildings.
 - (c) Passing or handing out fliers inside any academic or administrative building, residence hall or University facility is prohibited. Such exceptions may be granted in cases where the material intended to be distributed is directly related to the mission or goals of the University, FSU department, program or administrative office. Only FSU departments and student organizations can be granted approval. The senior University official's decision is final.
 - (d) Student organizations passing out fliers will be responsible for the clean-up or removal of their fliers that litter campus grounds or facilities, regardless of the individuals littering.
 - (e) The CPO will notify the party responsible for the purchase, promotion and/or distribution of materials of the location of the litter caused by their materials, and provide the said party with 24 hours from the date of notice to clean up the litter. Should the offending party not act to remove the litter within the 24-hour period, the said party will be billed for all costs associated with the clean-up of any litter caused by the distribution of material.
 - (f) The passing out of materials must be conducted in a courteous manner, and cannot be disruptive to the FSU community or the orderly processes of the university. Materials may not be forced upon an individual.

- (g) Materials must be clear and legible, must bear the organization's name, and provide current contact information.
 - (h) Fliers or materials that promote a student organization's event, which is being held at an establishment that serves alcoholic beverages, must clearly state the student organization responsible for sponsoring/hosting the event, and current contact information.
 - (i) Materials making reference to the use, sale, consumption or distribution of alcohol or illegal drugs is prohibited, including but not limited to: 2-4-1 specials, beat-the-clock deals, happy hours, or illustrations/photos depicting these activities.
 - (j) Failure to adhere to this Policy will result in immediate removal of the materials from the area, and action being taken by the University.
- (9) Posting Designations/Regulations.
- (a) Posting is limited to only designated, open posting boards or posting strips. Maps designating approved posting locations may be obtained through Organization and Leadership Services located in the Oglesby Union, the Department of Business Services in the University Center, the Central Posting Office, or CPO website.
 - (b) Posting is strictly prohibited, in or on the following: residence halls, sidewalks, interior and exterior walls of buildings, glass, windows, doors, concrete, pilings, columns, windows, painted surfaces, brick, wood surfaces, trees, traffic signs, campus signage, light posts/poles, trash cans, bathrooms, staircases, railings, borders and frames of posting boards, emergency call phones, fixtures, mailboxes, newsstands, ad dispensers, bus stops, utility boxes, motor vehicles, and private property.
 - (c) Posting inside academic and administrative buildings is limited to open public posting boards and posting strips. Posting is not allowed on reserved or departmental boards, walls, classrooms, chalkboards, desks, podiums, doors, glass, windows, or door knobs.
 - (d) All requests to distribute any material in residence halls must be directed to the University Housing Office.
 - (e) Tacks are to be used on posting boards and strips (the use of staples, tapes, stickers or adhesives is prohibited).
 - (f) Postings on top of others will be removed.
 - (g) Materials are not to be attached to posting board frames, back of boards or surrounding areas. All postings should be limited to the cork portion of the posting board or posting strip.
 - (h) No more than one (1) flier per student organization/department/business/individual may be posted on the same posting board or posting strip.
 - (i) Fliers are limited to a maximum size of 11" x 17", except as outlined in Section (17)(d). Any flier that exceeds the size limit will be immediately removed.
 - (j) Fliers may not be posted or placed on vehicles.
 - (k) Staples, adhesives, stickers, tapes or glues are prohibited.
 - (l) Postings must not interfere with or impede the orderly and safe functions and operations of the University.
 - (m) Postings must be clear and legible, must bear the name of the student organization, department, business or individual, and must provide current contact information.
 - (n) Postings making reference to the use, sale, consumption or distribution of alcohol or illegal drugs are prohibited, including but not limited to: 2-4-1 specials, beat-the-clock deals, happy hours, or illustrations/photos depicting these activities.
 - (o) All postings, regardless of the time or date placed, will be removed every 1st and 15th of each month. Fliers will be removed due to damage or deterioration caused by inclement weather or excessive posting.
 - (p) During the first two (2) weeks and last two (2) weeks of each semester, boards with excessive posting will be cleaned on a daily basis. Fliers posted by FSU departments, programs, or student organizations that provide information related to FSU programs, issues and events will be given priority.
 - (q) Failure to adhere to these regulations will result in immediate removal of the flier, and action being taken by the University.
- (10) Chalking Designations/Regulations.
- (a) Chalking on campus is limited to recognized student organizations and FSU departments, and is permitted only on paved sidewalks. Chalking on brick surfaces is prohibited.

- (b) Chalking is limited to the following designated paved sidewalk areas: Strozier and Dirac libraries, Oglesby/Rovetta Business Building sidewalk areas, Stone Building sidewalk areas, and front sidewalk area of FSU Bookstore.
 - (c) Chalking must be done in open areas that can be directly washed by rain.
 - (d) The substance used for chalking must be water-soluble and easily washable by water or rain.
 - (e) Chalking is prohibited on brick surfaces, walls, benches, glass, windows, doors, pilings, columns, windows, painted surfaces, trees, traffic signs, light posts, emergency call phones, fixtures, mailboxes, newsstands, ad dispensers, bus stops, utility boxes, motor vehicles, statues, private property, and other objects, except designated sidewalk areas.
 - (f) Chalking must be clear and legible, must bear the name of the student organization or department, and must provide current contact information.
 - (g) Chalking making reference to the use, sale, consumption or distribution of alcohol or illegal drugs is prohibited.
 - (h) The CPO will notify the party responsible for improper chalking, and provide the said party with 24 hours to clean up the chalking in violation of this Policy. Should the offending party not act to remove the chalk within the 24-hour period, the said party will be billed for all costs associated with the clean-up of the chalk.
 - (i) Maps and information specifying designated areas may be obtained through Organization and Leadership Services located in the Oglesby Union, the Department of Business Services in the University Center, the Central Posting Office, or FSU website.
- (11) Free-Standing Signs (Sandwich Boards/A-signs/Tee-Pees and Stake Signs)
- (a) All student organizations or FSU departments wanting to place free standing signs on campus must register through the Central Posting Office (645-4811) at least five (5) calendar days prior to the placement of signs, and receive written approval prior to placement of signs.
 - (b) Free-standing signs are limited to only recognized FSU student organizations and University departments. No commercial advertisements should be distributed in this way on FSU campus.
 - (c) The placement of free-standing signs must be in accordance with Americans with Disabilities Act (ADA) codes, and is limited to the following grass/non-paved areas, except as outlined in Section (17) of this Policy: Oglesby Union and adjacent grass areas, FSU Bookstore grass area, Dirac and Strozier library grass areas, grass areas of entrance way to residence halls, and the grass areas between the Rovetta and Bellamy buildings.
 - (d) The placement of free-standing signs on sidewalks, walkways or any paved areas is prohibited. Except for emergency, safety, warning or directional signs placed by law enforcement officials, parking and transportation officials, facilities management officials, or university officials acting on behalf of the university to announce a matter directly related to the health, safety or welfare of the university community.
 - (e) The maximum size for free standing signs must not exceed 5 feet in height, and 3 feet in width.
 - (f) The maximum number of free-standing signs that can be placed per student organization/FSU department, except as outlined in Section (17), is as follows:
 1. Five (5) A Signs/Sandwich Boards/Tee Pees, and
 2. Ten (10) Stake Signs
 - (g) Free-standing signs can be placed on campus for a maximum of seven (7) calendar days.
 - (h) The student organization or FSU department will be responsible for the removal of all signs within 24 hours after the ending date/time of the event(s).
 - (i) Signs must state the beginning and ending dates of the event.
 - (j) Signs must be clear and legible, must bear the organization's name, and provide current contact information.
 - (k) Materials making reference to the use, sale, consumption or distribution of alcohol or illegal drugs are prohibited, including but not limited to: 2-4-1 specials, beat-the-clock deals, happy hours, or illustrations/photos depicting these activities.
 - (l) Signs will be removed due to: harm posed to the university community; damage or deterioration by inclement weather; excessive postings; or space constraints.
 - (m) The Central Posting Office Director, due to space limitations, reserves the right to reduce display time, change space allocation, and deny space, when deemed necessary. The CPO's decision shall be final.
 - (n) The CPO will notify the party responsible for the signs that it has 24 hours from the date of notice to remove the signs that violate this Policy. Failure to place or remove signs within the specified

time frame will result in immediate removal and disposal, and the organization will be responsible for paying all costs associated with clean-up and removal.

- (o) Failure to adhere to these regulations will result in immediate removal and disposal of the sign(s), and action being taken by the University.

(12) Banners

- (a) The use of banners is limited to only recognized student organizations and FSU departments. The use of banners is restricted to Special Events as specified in paragraph (17)(a), or as specified in paragraph (12)(b) or paragraph (12)(c). The CPO, in consultation with the President or designee, shall make a final decision regarding the placement of the banners taking into consideration safety, potential damage to buildings, property, trees and plants, and importance of the event or matter being advertised.
- (b) Any student organization or FSU department wanting to place a banner in the Oglesby Union, must contact the Oglesby Union Office for procedures and approval.
- (c) Any student organization or FSU department wanting to place a banner on a residence hall, must contact the University Housing Office for procedures and approval. Decisions of University Housing shall be final.
- (d) Any student organization or FSU department wanting to place a banner on any other facility or location, must obtain prior written permission from the CPO Director at least fourteen(14) calendar days prior to the event.. The CPO Director's decision shall be final.

(13) FSU is not responsible for the safety of any material placed on campus.

(14) FSU reserves the right to remove and discard any materials or chalking not in compliance with the Regulations herein.

(15) Any material or chalking observed in, and/or removed from an improper area or location will be forwarded to the CPO Director to take action as outlined in Section (19) of this Policy.

(16) The University does not endorse or promote events, programs, services, and products being announced or rendered by Non-FSU entities, individual students or events unsanctioned by FSU. The distribution, posting or exhibition of literature or material that is clearly offensive to members of our community expresses the view of the party posting or exhibiting the material, and does not reflect the opinions, beliefs or practices of The Florida State University.

(17) University Special Events/Student Government/Student Union Elections Provisions.

- (a) Special Events include Student Government Elections, Student Union Elections (i.e., Black Student Union, Hispanic Student Union, etc.), and University Wide events (i.e., Homecoming, Anniversary Celebrations, Festivals, etc.).
- (b) All material distributions for special events that will use the special provisions must be registered and approved through the Central Posting Office at least five (5) calendar days prior to the handing out or placement of materials.
- (c) Passing or Handing out of Material Special Provisions. The following are exemptions to the provisions outlined in Section (8) of this Policy, and are only allowed during special events:
 - 1. These special provisions are permissible, beginning seven (7) calendar days prior to the event and must end with the completion time of the event.
 - 2. The passing out or handing out of literature, fliers, posters, advertisements, or any other material is permissible in outside/exterior common areas, except the steps and doorways of buildings and facilities.
 - 3. The handing out of material in residence halls, academic or administrative buildings, or the interior of any facility is prohibited.
- (d) Fliers/Posters Provisions. The following are exemptions to the provisions outlined in Section (9) of this Policy, and are only allowed during special events:
 - 1. Fliers must be no larger than 24" x 34" in size.
 - 2. Only one (1) flier per organization/department per event is allowed on each posting board.
 - 3. A total of twenty (20) poster size fliers can be placed on all external/outside posting boards.
 - 4. The special provisions are permissible, beginning seven (7) calendar days prior to the event, and must be removed within 24 hours after the ending date of the event.

- (e) Free-Standing Signs special provisions. The following are exemptions to provisions outlined in Section (11) of this Policy, and are only allowed during special events:
 - 1. The special provisions are permissible, beginning seven (7) calendar days prior to the special event, and must be removed within 24 hours after the ending date of the event.
 - 2. Free-standing signs can be placed on campus for a maximum of seven (7) calendar days.
 - 3. All signs must be removed within 24 hours after the date of the event.
 - 4. The placement of free-standing signs is permissible only on the grass areas of campus.
 - 5. The maximum number of free-standing signs that can be placed per organization is:
 - a. Ten (10) A Signs/Sandwich Boards/Tee Pees, and
 - b. Twenty (20) Stake Signs
 - (f) All other provisions as outlined in Sections (8), (9) and (11), except for the exemptions provided in Section (17) of this Policy, are applicable during special events.
 - (g) Failure to adhere to any provision as outlined in the special events section will result in immediate removal of all materials, and the appropriate action being taken by the University.
- (18) Political Elections.
- (a) The distribution of material during federal, state and local elections is limited to candidates running for office and their representatives.
 - (b) The distribution of material during the elections periods is limited to the following open forum areas: Oglesby Union, FSU Bookstore sidewalk area, Dirac and Strozier library sidewalk areas, the walkway between the Rovetta and Bellamy buildings, and the Doak Campbell Stadium/University Center.
 - (c) Materials must not be passed or handed out inside buildings, nor at the entrance or exit ways to buildings, centers, or other facilities, including the University Center and Football Stadium.
 - (d) The passing or handing out of fliers must not be within twenty (20) feet of the entrance to any building, center or University facility.
 - (e) The handing or passing out of material shall be conducted in a courteous manner, and shall not be disruptive to the FSU community or the orderly processes of the University. Material must not be forced upon an individual.
 - (f) The University reserves the right to deny any individual to pass or hand out fliers not in adherence with Section (18).
 - (g) The placement of stake signs is not allowed on the FSU campus, or at the entrance/exit ways of the FSU campus.
- (19) Procedures for Handling Violations. All violations will be referred to the Central Posting Office and result in the following action:
- (a) Non-FSU entities/commercial and private businesses violating any provision of this Policy will be subject to:
 - 1. First Offense (Official Warning). A letter from the Central Posting Office will be sent to the owner, manager, promoter and/or proprietor of the entity violating the Policy via certified mail. The letter, at a minimum, will provide a summary of the Posting Policy, incident documentation, outline the designated posting areas, request the owner/manager abide by the Posting Policy, and state that they will be issued a trespass warning by Florida State University law enforcement officials in the event of a second offense. The letter will also provide a university point of contact to resolve any matters of concern regarding the incident or Policy.
 - 2. Second Offense (Administrative Action). A formal warning letter of adherence from the Central Posting Office will be sent via certified mail to the owner, manager or promoter of the entity violating the Policy. This letter, at a minimum, will provide: notice of a Second Offense; a summary of the Posting Policy; incident documentation; request the owner/manager abide by the Posting Policy; state that they will be issued a Trespass Warning by Florida State University law enforcement officials; and indicate the legal action to be taken by the University against the establishment if any further violations occur, including arrest for trespass. Additionally, the letter will provide that any subsequent violations will result, at a minimum, in the loss of posting privileges for a period not less than six (6) months. The letter will also provide a university point of contact to resolve any matters of concern regarding the incident or Policy.
 - 3. Third Offense (Revocation/Trespass Warning). A Letter of Revocation from the Central

Posting Office will be sent via certified mail to the owner, manager, or promoter of the entity violating the Policy. Posting privileges will be revoked for a period not less than six (6) months. Notice of the revocation will be communicated to the FSU community and parties engaged in promoting and advertising the establishment on the FSU campus. Florida State University law enforcement officials will issue a trespass citation.

4. Any violation during Revocation (Arrest), or after the Third Offense will automatically result in posting privileges being revoked for a period not less than twelve (12) months. Current and past violations will also be forwarded to the University General Counsel or designee, who shall consult with the University President, General Counsel for the Department of Business and Professional Regulations, and the Florida Attorney General's Office, to determine other appropriate legal action against the establishment and its owner/manager. The owner/manager will be subject to arrest for violation of the trespass citation.
 5. Refusal to accept the certified letter or failure to claim a certified letter does not release the business or its owner/manager from responsibility for the violations, and legal actions that occur as a result of the violations.
 6. Any refused or unclaimed certified letter will be filed, and a copy of the letter will be sent first class mail. The date of the attempted delivery of the certified letter will be the date on which the University may initiate sanctions and other legal actions against the offending party.
 7. Non FSU entities are subject to Sanctions as outlined in Section (21) of this Policy.
 8. Restitution for damages due to improper posting or the distribution of material can be imposed at any level of offense.
- (b) Student organizations, student clubs, sports clubs and Greek organizations violating any provision of this Policy will be subject to:
1. First Offense (Official Warning). A letter from the Central Posting Office will be sent to the organization, and a copy sent to the administrative advisor for the organization. The letter, at a minimum, will provide a summary of the Posting Policy, incident documentation, outline the designated posting areas, and request the organization abide by the Posting Policy. The letter will also provide a university point of contact to resolve any matters of concern regarding the incident or Policy.
 2. Second Offense (Administrative Action). A formal warning letter of adherence from the Central Posting Office will be sent to the organization, and a copy sent to administrative advisor for the organization. This letter, at a minimum, will provide: notice of a Second Offense; a summary of the Posting Policy; incident documentation; request the organization abide by the Posting Policy; and indicate the Administrative Action to be taken by the University against the organization if any further violations occur. The letter will also provide a university point of contact to resolve any matters of concern regarding the incident or Policy.
 3. Third Offense (Administrative Action). A letter from the Central Posting Office will be sent to the organization, and a copy sent to the administrative advisor for the organization. The organization President will be required to meet with the Director of the Central Posting Office or designee regarding current and past violations within ten (10) calendar days from the date of notice. The organization President will be required to sign documentation to abide by the Policy. This documentation will also indicate the Judicial Action to be taken by the University if any further violations occur. A copy of this letter will be sent to the administrative advisor of the organization. Failure to schedule an appointment within the specified time or failure to attend a scheduled meeting will result in an immediate loss of funding, posting privileges, and the use of University facilities until the matter is resolved.
 4. Any Violation after the Third Offense (Judicial Action). A charge letter from the Central Posting Office Director or designee will be sent to the organization, and a copy sent to the administrative advisor for the organization. The organization will be required to appear before a hearing forum as outlined in Section (20) of this Policy. Failure to schedule an appointment within the specified time or failure to attend a scheduled hearing will result in an immediate loss of funding, posting privileges, and the use of University facilities until the matter is resolved.
 5. Student organizations are subject to Sanctions as outlined in Section (21) of this Policy.
 6. Restitution for damages due to improper posting or the distribution of material can be imposed at any level of offense.
- (c) FSU Student(s) violating any provision of this Policy will be subject to:
1. First Offense (Official Warning). A letter from the Central Posting Office will be sent to the

- student. The letter, at a minimum, will provide a summary of the Posting Policy, photos of the incident/violation, outline the designated posting areas, and request the student abide by the Posting Policy. The letter will also provide a university point of contact to resolve any matters of concern regarding the incident or Policy.
2. Second Offense (Administrative Action). A formal warning letter of adherence from Central Posting Office will be sent to the student. This letter, at a minimum, will provide: notice of a Second Offense; a summary of the Posting Policy; incident documentation; request the student abide by the Posting Policy; and indicate the Administrative Action to be taken by the University if any further violations occur. The letter will also provide a university point of contact to resolve the matter of concern.
 3. Third Offense (Administrative Action). A letter from the Central Posting Office will be sent to the student. The student will be required to meet with the Director of the Central Posting Office or designee regarding current and past violations within ten (10) calendar days from the date of notice. The student will be required to sign documentation to abide by the Policy. This documentation will also indicate the Judicial Action to be taken by the University if any further violations occur. Failure to schedule an appointment within the specified time or failure to attend a scheduled meeting will result in an administrative hold being placed on a student's registration until the matter is resolved.
 4. Any Violation after the Third Offense (Judicial Action). A charge letter from the Central Posting Office Director or designee will be sent to the student. The student will be required to appear before a hearing forum as outlined in Section (20) of this Policy. Failure to schedule an appointment in the specified time or failure to attend a scheduled hearing may result in an administrative hold being placed on a student's registration until the matter is resolved.
 5. Students are subject to Sanctions as outlined in Section (21) of this Policy.
 6. Restitution for damages due to improper posting or the distribution of material can be imposed at any level of offense.
- (d) FSU departments, centers, units, and programs violating any provision of this Policy will be subject to:
1. First Offense (Official Warning). A letter from the Central Posting Office Director or designee will be sent to the director or manager of the department, program or unit, and a copy will be forwarded to the appropriate Vice President and/or Academic Dean. The letter, at a minimum, will provide: a copy of the Posting Policy; incident documentation; outline the designated posting areas; and request the department take the necessary steps to ensure adherence to the Policy. The letter will also provide a university point of contact to resolve any matters of concern regarding the incident or Policy.
 2. Any violation after the First Offense will be forwarded to the appropriate Vice President or designee responsible for the area violating the provision(s) of this Policy to take the appropriate action. The incident will also be filed and maintained in the Central Posting Office.
- (e) Individuals, who are non-FSU faculty, staff, students, or entities not engaged in conducting officially sanctioned/contractual business with the university.
1. First Offense (Official Warning). A party that is observed engaging in a violation of this Policy, upon request by a law enforcement or University official, must provide proper identification (i.e., Driver's License). A warning will be issued to the offending party by a law enforcement officer, and documentation forwarded to the Central Posting Office. If applicable, The Central Posting Office Director or designee also will send a letter in accordance with (19)(a)1 to the owner, manager, promoter and/or proprietor of the business, organization, or entity or person advertising or seeking publicity through the posted material. This letter, at a minimum, will provide: a summary of the Posting Policy; a request for the offending party to abide by the Posting Policy; indicate that a trespass warning will be issued for a second offense; and indicate that legal action will be taken by the University against the offending party if any further violations occur. In cases where the posting of material was not observed, but where the business, organization, person, or other entity advertising or seeking publicity through the posting material can be reasonably determined by its contents, the Central Posting Office Director will send an Official Warning letter to that party.
 2. Second Offense (Trespass Warning). A party who is observed engaging in a Second violation of this Policy, upon request by a law enforcement or University official, must provide proper identification (i.e., Driver's License). A Trespass Warning will be issued by Florida State University law enforcement officer, and a copy of the documentation forwarded to the Central

Posting Office. If applicable, additionally, a trespass warning will be sent to the owner, manager, promoter and/or proprietor of the business, organization, or entity or person advertising or seeking publicity through the posted material. The Central Posting Office Director or designee will send a letter to the party observed posting material in violation of this Policy. This letter, at a minimum, will indicate that the party will be arrested for trespass for future violations of the posting Policy. In cases where the posting of material was not observed, but where the business, organization, person, or other entity advertising or seeking publicity through the posting material can be reasonably determined by its contents, a Trespass warning will be issued by a Florida State University law enforcement officer to the owner, manager, promoter and/or proprietor of the business, organization, or entity or person advertising or seeking publicity through the posted material, and in accordance with 19(a)2 the Central Posting Office Director will send a Second Official Warning letter to that person warning that they will be arrested for trespass for future violations of this Policy.

3. Third Offense (Arrest). A party that is observed engaging in any violation after the Second Offense will be arrested for trespassing. In cases where the posting of material was not observed, but where the business, organization, person, or other entity advertising or seeking publicity through the posting material can be reasonably determined by its contents, the owner, manager, promoter and/or proprietor of the business, organization, or entity or person advertising or seeking publicity through the posted material will be arrested for trespassing. Documentation will be forwarded to the Central Posting Office for record purposes.
4. Restitution for damages due to improper posting or the distribution of material can be imposed at any level of offense.

(20) Hearing Forums. FSU students, student organizations, student clubs, sports clubs and Greek organizations must chose one of the following hearing forums:

- (a) Informal Hearing.
 1. This is an informal hearing conducted by a University staff person.
 2. The final outcome and decisions are usually provided directly to the charge party at the end of the hearing.
- (b) Formal Hearings
 1. University Posting Judicial Board.
 - a. This formal hearing forum consists of three (3) individuals: The Central Posting Office Director or designee (chair), a student appointed by the CPO Director, and a staff member (a staff member from the area where the student organization resides).
 - b. A decision will be mailed, in writing, to the charged party within seven (7) calendar days after the final outcome and decision is rendered.
 2. Student Posting Judicial Board.
 - a. This formal hearing forum consists of four (4) students: The Central Posting Director or designee (chair), and three (3) students appointed by the SGA President and/or Central Posting Office Director.
 - b. A decision will be mailed, in writing, to the charged party within seven (7) calendar days after the final outcome and decision is rendered.
- (c) Failure to select a hearing forum will result in a hearing forum being selected for the FSU student or student organization.
- (d) If one of the said Formal Hearing formats has not been appointed, the CPO will select the most appropriate hearing format for the adjudication of cases.

(21) Sanctions.

- (a) Non-FSU entities/commercial and private businesses are subject to the following sanctions and/or legal actions for violation of any provision herein:
 1. Formal Reprimand/Warning
 2. Restitution
 3. Posting Revocation/Loss of Posting Privileges (minimum of six months)
 4. Posting Expulsion (permanent posting revocation)
 5. Any legal action deemed appropriate by the University President and General Counsel
- (b) Student organizations/clubs, sports clubs Greek organizations and individual FSU students are subject to the following sanctions for violation of any provision herein:
 1. Reprimand(written or verbal)

2. Restitution
3. Work Hours-assignment to complete tasks under the supervision of a University department or outside agency.
4. Educational activities-attendance at educational programs, interviews with appropriate officials, planning and implementing educational programs, or other educational activities.
5. Conduct Probation - A period of time during which any further violations of the Student Conduct Code may result in more serious sanctions being imposed. Some of the restrictions that may be placed on the student during the probationary period include, but are not limited to: participation in student activities, representation of the University on athletic teams or in other leadership positions, entrance into University residence halls or other areas of campus, posting revocation, use of campus space and facilities, or withholding of funding.
6. Disciplinary Probation - A period of time during which any further violation of the Student Conduct Code puts the student's status with the University in jeopardy. If the student is found "responsible" for another violation of the Code during the period of Disciplinary Probation, serious consideration will be given to imposing a sanction of Suspension, Dismissal, or Expulsion from the University. Some of the restrictions that may be placed on the student during the probationary period include, but are not limited to: participation in student activities, representation of the University on athletic teams or in other leadership positions, entrance into University residence halls or other areas of campus, posting revocation, use of campus space and facilities, or withholding of funding.
 - (c) Failure to comply with the sanctions will result in the CPO Director referring the matter to the appropriate University Judicial or administrative body to take appropriate action.
 - (d) Repeated offenses beyond the third offense that may lead to sanctions of suspension or higher will be referred to: the Dean of Students Office for individual FSU Students and Greek organizations; Organizational and Leadership Services for FSU student organizations; Director, Campus Recreation for Sports Clubs; the Vice President for Student Affairs for Student Government bodies; or the Senior University Official for other academic/administrative student clubs.
 - (e) Student Organizations/Greek Organizations Restitution. Failure to adhere to Restitution notifications or sanctions, or pay costs associated with clean-up or repair due to improper posting, will result in an immediate withholding of funds and a loss of posting privileges until the full amount has been reimbursed to the University or specified party.
 - (f) FSU Students Restitution. Failure to adhere to Restitution notifications or sanctions, or pay costs associated with clean-up or repair due to improper posting, will result in a hold being place on registration until the full amount has been reimbursed to the University or specified party.
 - (g) Non-FSU entities, businesses, and promoters. Failure to adhere to Restitution notifications will result in an immediate posting revocation until the full amount has been reimbursed to the University.

(22) Records

- (a) All Records will be maintained in the Central Posting Office.

(23) The Policy is available in alternative format upon request.

Action Minutes
Florida State University Board Of Trustees
March 18, 2002
Telephone Conference Call

Members Present: Duda, Ford, Furlow, Garcia, Haggard, Hinkle, Johnson, Knowles, Marshall, McGee, Thrasher, Uhlfelder

Members Excused: Bloch

Chairman Thrasher convened the meeting of The Florida State University Board of Trustees at 4:00 p.m., on March 18, 2002.

The minutes from the February 15, 2002, meeting of the Board of Trustees were unanimously approved on a motion from Trustee Johnson and a second from Trustee Hinkle.

The Chair indicated that Governor Bush announced that Florida State University would house the Florida Center for Learning Research. The Center will be a joint College of Arts and Sciences/Learning Systems Institute project headed by nationally known reading researcher Dr. Joe Torgeson in the Psychology Department as well as Dean Donald Foss and Dr. Laura Hassler, Director of the Learning Systems Institute. President D'Alemberte commented that this initiative is in cooperation with the University of Central Florida.

The Chair indicated that this conference call would be Trustee Johnson's last meeting and he welcomed Michelle Pletch as the next student member on the Board of Trustees.

The Chair announced that the Engineering Committee was scheduled to meet with Trustees Collins, Hanna, and Holmes from Florida Agricultural and Mechanical University (FAMU) to discuss the issues associated with the Joint FAMU/FSU College of Engineering. The meeting was scheduled for 2:30 p.m. on March 20, 2002, at the College of Engineering.

The Chair recognized President D'Alemberte for comments. President D'Alemberte indicated that the university filed a notice of appeal to the Liaison Committee for Medical Education. President D'Alemberte commented that the university will break ground for the construction of the university's first new residence hall in more than 25 years. The \$28.4 million, four-building residence hall complex will be constructed on the corner of Wildwood Drive and College Avenue, near the Student Life Building.

President D'Alemberte commented that Dr. Ray Bye also has some buildings under construction at Innovation Park that will accommodate several Department of Defense projects.

President D'Alemberte indicated that the university was working diligently on recruiting a basketball coach. In addition, the university is currently recruiting Eppes professors.

The Chair recognized Dr. Karen Laughlin for comments. Dr. Laughlin introduced Dr. Valliere Richard Auzenne. She also thanked the Chair for attending the Faculty Senate meeting on February 20. She indicated that the Chair was well-received by the Senate, particularly for his strong statements on academic freedom and his remarks concerning the role of the Board of Trustees.

At the request of Chairman Thrasher, Dr. Laughlin reported that the steering committee appointed some faculty members as liaisons to the committees of the Board, including Professors Perrin Wright and Robley Light (Engineering Committee); Fred Standley (Audit); Jim Cobbe (Finance and Administration); Valliere Richard Auzenne and Karen Laughlin (Legislative); Cliff Madsen and Karen Laughlin (Planning); and Marilyn Young (Student Judicial Process).

Dr. Laughlin also commented on the Faculty Senate review of the Chancellor's Memoranda and the process for the revision and adoption of the university mission statement. The Chair requested that the legal staff provide a report on the status of the chancellor's memoranda review at the next meeting of the Board in Tallahassee with an indication as to whether further action by the Board is necessary.

The Chair recognized Trustee Hinkle for a legislative update. Trustee Hinkle indicated that the Legislature needed to act on the budget, the reapportionment plan, and the cabinet reorganization. Trustee Hinkle briefed the trustees on the House and Senate budgets, including the discretionary funds allocated for Board distribution, enrollment funding, and resources for fixed capital outlay.

Trustee Hinkle also provided an update on the school code rewrite. She indicated that the House had a 1776-page version of the rewrite, while the Senate rewrote the chapters in eight smaller bills. Trustee Hinkle noted that the school code does not sunset until January 2003, so it would be possible to address the revisions in a subsequent session. Trustee Hinkle indicated that the trustee confirmation had gone through the committee process and was to be taken up on the Senate floor on March 20. Trustee Hinkle indicated that, at this point, it appeared that all university trustees would be confirmed.

The Chair recognized Trustee Ford for a discussion on dormitory rental rates for the 2002-03 academic year. The Chair thanked Trustee Ford for his generous gift to the university. Trustee Ford indicated that each trustee had been provided backup material relating to the dormitory rental rates. Trustee Ford indicated that the increases were generally in the 3-5% range and were being increased to support increased operating expenses, provide for significant increases in debt service, and provide the reserves needed to support future projects. Trustee Ford indicated that the university conducted an analysis of the local market. Trustee Ford also noted that President D'Alemberte recommended the increases.

The Chair recognized Mr. John Carnaghi for comments. Mr. Carnaghi indicated that the university was undergoing a major expansion. Currently, six halls were being renovated and the seventh underway. Trustee Knowles requested that the analysis relating to the local housing market be forwarded to him for his review.

Trustee Knowles asked for clarification of the items that were supported by the housing rate increases. Mr. John Carnaghi indicated that the university tries to maintain a reserve of approximately \$15.6 million and allocates the balance for operating expenses, including employee salaries.

Trustee Haggard commented that the auxiliary services board, the President and various student organizations had approved the proposed housing increases.

The Chair recognized Trustee Hinkle for a motion to approve the housing rates for the 2002-03 academic year, as recommended by President D'Alemberte, and request that the President forward this information to the Florida Board of Education. Trustee Marshall seconded the motion. The Board unanimously adopted the motion.

The Chair recognized Mr. Mike Cramer, Deputy General Counsel, for an explanation of the rule relating to the campus posting policy. Mr. Cramer explained the proposed rule. Trustee Knowles questioned whether the proposed rule was reviewed in light of constitutional issues relating to free speech. Mr. Cramer indicated that he believed the rule to be reasonable and that the legal staff had reviewed other university policies concerning the issue. Mr. Cramer indicated that the proposed rule is similar to that of the University of Florida. Trustee Knowles questioned whether there had been a legal challenge to similar language elsewhere. Mr. Cramer commented that he did not know of any legal challenges.

Trustee Haggard asked about the authority of the campus police to arrest individuals on campus. The Chair indicated that the university police are law enforcement officers with the legal authority to arrest.

President D'Alemberte explained that the proposed rule related to campus beautification and was initiated to address some current problems with postings by businesses and individuals. President D'Alemberte reported that there had been problems with enforcement. Mr. Carey Drayton, campus police chief, indicated that he is comfortable with the proposed rule and believed it was a helpful tool for his office.

Trustee Johnson commented that the proposed policy was acceptable to him since there was an exception for student government elections.

The Chair recognized Trustee Marshall for a motion to approve the filing with the Department of State of a rule adopting the University Policy for Posting, Promotions, Advertising, Chalking, and the Distribution of Materials on FSU Campuses. Trustee Johnson seconded the motion. The Board of Trustee unanimously approved the motion.

The Chair recognized President D'Alemberte for a discussion of the current tuition allocation process. President D'Alemberte commented that student and faculty input into the tuition allocation process was the practice on campus. President D'Alemberte commented that he hoped this could be the practice this year as well.

The Chair recognized trustees for their closing comments and indicated that the next meeting of the Board was scheduled for April 15, 2002, at 4:00 p.m.

The Chair adjourned the meeting at 5:00 p.m.

Approved by The Florida State University Board of Trustees on May 10, 2002:

Talbot D'Alemberte
Corporate Secretary, FSU Board of Trustees

Date