



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Finance and Business Committee



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Finance and Business Committee

MEETING AGENDA

Thursday, October 30, 2025

4:00 pm – 5:00 pm

Augustus B. Turnbull Conference Center
555 W Pensacola St, Tallahassee, FL 32306
Room 103

The agenda will be followed in subsequent order and items may be heard earlier than the scheduled time.

I. Call to Order and Welcome

Trustee Jim Henderson, Chair

II. Approval of Minutes

August 28, 2025, Meeting Minutes

III. Action Items for Consideration of Recommendation to the Board of Trustees

Mr. Kyle Clark, Senior Vice President for Finance & Administration

- a. **Action Item I: Request for Approval:** Athletics Operations
- b. **Action Item II: Request for Approval:** Athletics Multi-year Budget
- c. **Action Item III: Request for Approval:** Additions to the 2025-2026 Fixed Capital Outlay Budget
- d. **Action Item IV: Request for Approval:** Internal Loan for FSU Athletics Capital Project

IV. Informational Items and Updates

Mr. Kyle Clark, Senior Vice President for Finance & Administration

V. Open Forum for Trustees

Trustee Jim Henderson, Chair

VI. Adjournment

Trustee Jim Henderson, Chair



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Finance and Business Committee

MEETING MINUTES

August 28, 2025



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Finance and Business Committee

MEETING MINUTES (DRAFT)

Thursday, August 28, 2025
4:00 p.m. - 5:00 p.m.
Augustus B. Turnbull Conference Center; Room 103
555 W. Pensacola Street, Tallahassee, FL 32306

Attended in Person (committee): Trustee Jim Henderson (Committee Chairman), Trustee Carson Dale, Trustee Jorge Gonzalez,

Attended via Zoom (committee): Trustee Maximo Alvarez

Absent (committee): Trustee Drew Weatherford

Staff (committee): Kyle Clark

Other Trustees in Attendance: Board Chair Peter Collins, Vice Chair de las Cuevas-Diaz

Also in Attendance: President Richard McCullough, and other University administration and staff

I. Call to Order and Welcome
Trustee Jim Henderson, Chair

As the previous committee meeting concluded, Committee Chair Henderson called the meeting to order 4:00 p.m. A quorum was confirmed.

II. Approval of Minutes
June 12, 2025 Meeting Minutes

Committee Chair Henderson moved to approve the June 12, 2025, meeting minutes and the minutes were approved as presented without objection.

III. Action Items for Consideration of Recommendation to the Board of Trustees

Mr. Kyle Clark, Senior Vice President for Finance & Administration

a. Action Item I: Request for Approval: 2025-2026 Carryforward Spending Plan

An overview was given of the 2025-2026 Carryforward Spending Plan explaining the process of how the Carryforward Spending Plan is generated with help from hundreds of people across campus. Reasons were discussed why the E&G appropriations carryforward to next year. The approved template by the Board of Governors was presented. This fiscal year's 2025-2026 Carryforward Spending Plan of \$265,831,548 was requested for approval, along with the approval of the President to submit to the Board of Governors the budget request and make subsequent changes as needed.

There was a motion by Trustee Gonzalez to approve the 2025-2026 Carryforward Spending Plan. The motion was seconded by Committee Chair Henderson, and it was approved unanimously by all committee members present at the meeting.

b. Action Item II: Request for Approval: 2025-2026 Fixed Capital Outlay Budget

Senior Vice President Clark discussed highlights of the capital project budget and displayed the Fixed Capital Outlay Project Summary, breaking down the funding of each project. State appropriations projects and amounts were specified. Senior Vice President Clark specified there were currently 310 projects on this fiscal year's Fixed Capital Outlay Budget. A list of each project and the funding breakdown was provided to the committee. Request for amendment to the fiscal year 2025-2026 Fixed Capital Outlay Budget from \$485,637,264 to \$486,423,573 was requested, along with the President to make subsequent changes if needed.

There was a motion by Committee Chair Henderson to approve the 2025-2026 Fixed Capital Outlay Budget. The motion was seconded by Board Chair Collins, and it was approved unanimously by all committee members present at the meeting.

c. Action Item III: Request for Approval: Status Report on Purchase Orders Over \$1M and 5+ Years of Service Contracts

An annual report was provided to the committee giving details on purchase orders over \$1 million and the service contracts of five years and over. Senior Vice President Clark discussed the Procurement laws, regulations, policies, and limits. The Board of Governors regulations were listed; a 2025 dashboard comparing contracts/requisitions per fiscal year starting from FY2021 was presented. The approval of the given status report on purchase orders over \$1M and 5+ years of service contracts was requested.

There was a motion by Board Chair Collins to approve the Status Report on Purchase Orders Over \$1M and 5+ Years of Service Contracts. The motion was seconded by Committee Chair Henderson, and it was approved unanimously by all committee members present at the meeting.

d. Action Item IV: Request for Approval: Florida State University Employee Bonus Plan Report

Regulation 9.015 was discussed. An overview was given and explained that the Board of Trustees oversees the compliance of the university's employee bonus plan. The various kinds of bonuses and the reasons they are given were discussed. Charts were provided showing the type and total value of additional pay. An approval of the Florida State University Employee Bonus Plan Report was requested.

There was a motion by Trustee Gonzalez to approve the Florida State University Employee Bonus Plan Report. The motion was seconded by Committee Chair Henderson, and it was approved unanimously by all committee members present at the meeting.

IV. Informational Items and Updates

Mr. Kyle Clark, Senior Vice President for Finance & Administration

Senior Vice President Clark discussed the Operating Budget Appropriations and the recurring and non-recurring legislative appropriations. Amendments of the 2025-2026 Budget were discussed along with the preliminary actuals.

V. Open Forum for Trustees

Trustee Jim Henderson, Chair

VI. Adjournment

Trustee Jim Henderson, Chair

This meeting was adjourned at 5:00 p.m.



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Finance and Business Committee

ACTION ITEM I



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Finance and Business Committee

ACTION ITEM I

Thursday, October 30, 2025

SUBJECT: Athletics Operations

PROPOSED COMMITTEE ACTION

The Board of Trustees will hear an update on the Florida Board of Governors' revised Regulation 9.013 Auxiliary Operations and consider actions as a result of the newly revised regulation.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Board of Governors – Regulation 9.013 Auxiliary Operations

BACKGROUND INFORMATION

The Florida Board of Governors approved a revision to Regulation 9.013 Auxiliary Operations.

Submitted by: Michael Alford, Vice President and Director of Athletics



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Finance and Business Committee

ACTION ITEM II



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Finance and Business Committee

ACTION ITEM II
Thursday, October 30, 2025

SUBJECT: Athletics Multi-year Budget

PROPOSED COMMITTEE ACTION

Athletics will request approval on a multi-year budget, including fiscal years 2027 and 2028.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Board of Governors – Regulation 9.013 Auxiliary Operations

BACKGROUND INFORMATION

The Florida Board of Governors approved a revision to Regulation 9.013 Auxiliary Operations, allowing universities to utilize unreserved auxiliary cash to support Athletics operation within certain parameters.

If a university utilizes funds from a non-athletic auxiliary, its board of trustees shall develop and approve a multi-year athletic budget to ensure the viability of university athletic programs and success of their student athletes.

Submitted by: Michael Alford, Vice President and Director of Athletics



FLORIDA STATE UNIVERSITY
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ACTION ITEM III



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Finance and Business Committee

ACTION ITEM III

Thursday, October 30, 2025

SUBJECT: Additions to 2025-2026 Fixed Capital Outlay Budget

PROPOSED COMMITTEE ACTION

1. Add a \$2,000,000 project to the university's fiscal year 2025-2026 fixed capital outlay budget for Victory Village Planning and Design, with a total cost for the future project phases to be estimated at the conclusion of the planning and design phase.
2. Add a \$45,500,000 project to the university's fiscal year 2025-2026 fixed capital outlay budget for the construction of a new INSPIRE Facility.
3. Add a \$10,000,000 project to the university's fiscal year 2025-2026 fixed capital outlay budget to address capital needs of FSU Health facilities.
4. Add a \$6,000,000 project to the university's fiscal year 2025-2026 fixed capital outlay budget for Utilities Infrastructure.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Required by Florida Statute 1013.61 *Annual capital outlay budget* and Board of Governors Regulation 14.003 *Fixed Capital Outlay Projects – University Budgeting Procedures*.

Language included in Senate Bill 2500 (2025) *Appropriations* specifically allows the use of E&G carryforward funds to support the capital needs of FSU Health and Title IX facilities.

BACKGROUND INFORMATION

Per the statute and regulation referenced above, each University Board of Trustees shall adopt a fixed capital outlay budget as prescribed by law and regulations of the Board of Governors.

ADDITIONAL COMMITTEE CONSIDERATIONS

These additions have been included in the fixed capital outlay budget submitted to the Board of Governors using their required template on October 1, 2025, with a note that they are pending Board of Trustees approval. The Board of Governors will consider the fixed capital outlay budget at their November meeting.

Supporting Documentation Included: None

Submitted by: Kyle Clark, Senior Vice President for Finance & Administration



FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
Finance and Business Committee

ACTION ITEM IV



FLORIDA STATE UNIVERSITY

BOARD OF TRUSTEES

Finance and Business Committee

ACTION ITEM IV

Thursday, October 30, 2025

SUBJECT: Internal Loan for FSU Athletics Capital Project

PROPOSED COMMITTEE ACTION

1. Approve the University to provide the Athletics Department with an Internal Bank loan up to \$2M.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Florida Statutes – Section 1011.42(5) and Section 218.415
Board of Governors – Regulation 9.013 Auxiliary Operations
University Policy – 4-OP-D-2-H Investments

BACKGROUND INFORMATION

Board of Governors Regulation 9.013 provides BOT the authority to consider using unreserved cash from a non-athletic auxiliary for Athletics, with BOG approval. The BOG will consider requests on a case-by-case basis, taking into consideration the unique facts and circumstances surrounding each situation.

The University's Investment policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and to offer an internal funding mechanism as an alternative to external financing, such as accessing capital markets through the issuance of revenue bonds. The University Internal Bank may only invest funds from auxiliary operations, as described in and regulated by Florida Board of Governors Regulations 9.007 and 9.013 and in their Glossary of Budget and Finance Terms. These funds would also include Designated operations, as defined by University Policy 4-OP-D-1, with the exception of certain student fees. Auxiliary enterprise reserves restricted by bond covenants, for which such auxiliary enterprise has currently outstanding bonds, may not be invested in the Internal Bank.

In accordance with BOG regulation, the University shall provide the BOT with the following information.

- a. The specific non-athletic auxiliary the funds are coming from, the amount of the proposed transfer, and the amount of reserves available;

Loan funds will come from miscellaneous administrative auxiliary/designated activity reserves. These funds are generated from various sources, including purchasing card rebates and interest earnings. It is proposed that \$2 million will be transferred to Athletics from these funds.

- b. Justification that the use of unreserved cash from the non-athletic auxiliary will benefit the broader student body or campus community;

The existing Baseball stadium videoboard is in constant need of repairs, and the parts are becoming harder to find. Replacing the current Baseball stadium videoboard and sound system will reduce the Department's maintenance costs and enhance the gameday experience, increasing fan/student attendance and engagement during events.

- c. If the supporting non-athletic auxiliary has outstanding debt, verification that the funds to be used are unreserved cash balances and that sufficient current revenues exist to cover all expenditures, including, but not limited to, debt service payments and required reserves;

The supporting non-athletic auxiliaries being considered for this Internal Bank loan do not have outstanding debt.

- d. Assurance by the university, with concurrence of the Division of Bond Finance, that such transfer does not violate any bond covenants;

Not applicable as there are no outstanding bonds secured by the proposed loan funds.

- e. In the event the non-athletic auxiliary revenues to be transferred include student fees or payments, documentation that a disclosure has been made to students that non-athletic auxiliary revenues which include student fees or payments will be transferred to athletics.

The non-athletic auxiliary revenues to be transferred do not include student fees or payments.

Submitted by: Kyle Clark, Senior Vice President for Finance and Administration

**FLORIDA STATE UNIVERSITY
INTERNAL BANK LOAN AGREEMENT**

IN CONSIDERATION of the Lender, **Florida State University Board of Trustees, a Florida public body corporate on behalf of Florida State University** (hereinafter “University”), loaning certain monies (the “loan”) to the Borrower, **Florida State University Athletics Department** (hereinafter “Athletics”), and Borrower repaying the Loan to the Lender, both parties agree to keep, perform and fulfill the promises and conditions set out in this Agreement.

I. Loan Amount and Terms of Repayment

The University promises to loan up to \$2,000,000 USD to Athletics and Athletics promises to repay this principal amount to the University on or before November 1, 2030, with interest payable on the unpaid principal at the rate of 2.47% per annum, accrued monthly, calculated on a 30/360 basis, based on the average daily balance of the loan outstanding.

The principal and interest shall be paid in full, on or before November 1, 2030, in accordance with the attached Preliminary Schedule. In the event the private gifts pledged on the Project are not sufficient to pay for debt service, Athletics will use other available Athletics Department and Seminole Boosters, Inc. funds to cover the annual debt service payments.

II. Purpose of the Loan

The loan will finance the replacement of the Dick Howser Stadium videoboard.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the date first set below.

Kyle Clark
Senior Vice President for Finance and Administration

Date

Michael Alford
Vice President & Director of Athletics

Date

PRELIMINARY SCHEDULE BASED ON MAXIMUM AMOUNT AND DURATION
Athletics Internal Bank Loan

DEBT SERVICE
\$2.0 Million Athletic Department Internal Loan
Interest at 2.47%
Preliminary

Period Ending	Principal	Interest	Debt Service
4/30/2026	\$0	\$24,700	\$24,700
10/31/2026	\$400,000	\$24,700	\$424,700
4/30/2027		\$19,760	\$19,760
10/31/2027	\$400,000	\$19,760	\$419,760
4/30/2028		\$14,820	\$14,820
10/31/2028	\$400,000	\$14,820	\$414,820
4/30/2029		\$9,880	\$9,880
10/31/2029	\$400,000	\$9,880	\$409,880
4/30/2030		\$4,940	\$4,940
10/31/2030	\$400,000	\$4,940	\$404,940
	\$2,000,000	\$148,200	\$2,148,200

** Interest assumes full balance is drawn upon at loan execution.*