TO: Board of Trustees Academic Affairs Committee Members
FROM: Provost James Clark
DATE: January 10, 2022
SUBJECT: Academic Affairs Agenda

The Board of Trustees Academic Affairs Committee is scheduled to meet from 1:00 PM to 3:00 PM on January 20, 2022 in Room 201, FSU Westcott Building or via Zoom.

The meeting agenda is as follows:

I. Request Approval of Minutes from October 27, 2021 Academic Affairs Committee Meeting

II. Action Items:
   a. Approval to explore MS in Physical Environmental Science
   b. Approval to explore MS in Climate Solutions
   c. Approval to explore Ph.D. in Nursing
   d. Approval to terminate the MS in Nurse Anesthesia
   e. Approval to amend FSU Regulation 2.023 Public Records, Uniform Charge Procedure

III. Information Items
   a. Competitive admissions landscape

IV. Adjournment
FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES – ACADEMIC AFFAIRS COMMITTEE
MEETING MINUTES

WEDNESDAY, OCTOBER 27, 2021
10:30 AM to 12:30 PM

201 Westcott Building
222 S. Copeland Street
Tallahassee, Florida

Members Present: Committee Chair Vivian de las Cuevas-Diaz, Kathryn Ballard, Eric Chicken, Deborah Sargeant, and Janet Kistner (for Sally McRorie)

I. CALL TO ORDER AND WELCOME
Vivian de las Cuevas-Diaz, Committee Chair

II. REVIEW AND APPROVAL OF MINUTES
Minutes from September 23, 2021 meeting
Trustee Chicken moved to approve. Trustee Ballard seconded the motion. The committee voted and was unanimously approved.

III. ACADEMIC AFFAIRS UPDATE
Janet Kistner, VP for Faculty development and Advancement

IV. ITEMS FOR APPROVAL
a. Request approval to terminate Bachelors in Early Childhood Education.
Proposal presented by Dr. Jennifer Buchanan (FSU Office of Faculty Development and Advancement). Discussion ensued; all members participated. Trustee Sargeant moved to approve. Trustee Chicken seconded the motion. The committee voted and was unanimously approved.

b. Request approval to terminate Masters in Nursing
Proposal presented by Dr. Jennifer Buchanan (FSU Office of Faculty Development and Advancement). Discussion ensued; all members participated. Trustee Sargeant moved to approve. Trustee Ballard seconded the motion. The committee voted and was unanimously approved.

c. Request approval to terminate Masters in History and Philosophy of Science
Proposal presented by Dr. Jennifer Buchanan (FSU Office of Faculty Development and Advancement). Discussion ensued; all members participated. Trustee Chicken moved to approve. Trustee Sargeant seconded the motion. The committee voted and was unanimously approved.

d. Request approval to terminate Masters in Interdisciplinary Humanities
Proposal presented by Dr. Jennifer Buchanan (FSU Office of Faculty Development and Advancement). Discussion ensued; all members participated. Trustee Sargeant moved to approve. Trustee Chicken seconded the motion. The committee voted and was unanimously approved.
e. Request approval to recommend BOG termination of Ph.D. in Interdisciplinary Humanities Proposal presented by Dr. Jennifer Buchanan (FSU Office of Faculty Development and Advancement). Discussion ensued; all members participated. Trustee Chicken moved to approve. Trustee Sargeant seconded the motion. The committee voted and was unanimously approved.

f. Request approval of FSU College of Medicine Graduate Medical Education Annual Institutional Review Executive Summary (AY 2020-21) Proposal presented by Dr. Joan Meek (FSU College of Medicine). Discussion ensued; all members participated. Trustee Chicken moved to approve. Trustee Sargeant seconded the motion. The committee voted and was unanimously approved.

V. ITEMS FOR INFORMATION
   a. Faculty recruitment and retention
      Janet Kistner, VP for Faculty Development and Advancement, presented on the university’s faculty recruitment and retention programs.

VI. ADJOURNMENT
TO: President Richard McCullough
FROM: Provost Jim Clark
DATE: January 20, 2022
SUBJECT: Proposal to Explore Master’s in Physical Environmental Science
Request for Approval

The proposed Master’s degree in Physical Environmental Science will focus on theoretical aspects of physical science such as the fundamentals of terrestrial processes, aquatic and atmospheric systems, and interactions between the environment and geoscience systems. It will draw on the expertise of existing faculty within the Department of Earth, Ocean, and Atmospheric Sciences to offer a two-track master’s degree – a thesis track for those students who aspire to pursue the doctoral program in Physical Environmental Science and a project track for those seeking employment as an environmental scientist. The degree will be offered face-to-face on the Tallahassee campus.

Employment demand data from the US Bureau of Labor Statistics predicts an 11% level of growth from 2016 to 2026, exceeding the average for all occupations, for environmental scientists (See: https://www.bls.gov/ooh/). In 2020, they reported that masters-prepared environmental scientists and specialists earned a median annual wage of $73,230.

No programs currently exist in the State University System within this specific degree category. The degree will be classified as a Board of Governors Program of Strategic Emphasis in the STEM designation. BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews expressed no concerns regarding this Proposal to Explore.

Because the degree is designed to take advantage of existing faculty resources, no new resources are being requested to establish this new program. In fact, new courses developed for Physical Environmental Science will be open to students outside the program, enhancing the quality of existing programs with minimal investment. The Board’s approval to explore the degree does not obligate the University to provide any resources requested; any request will be reviewed as part of the annual allocation of resources.
TO: President Richard McCullough
FROM: Provost Jim Clark
DATE: January 20, 2022
SUBJECT: Proposal to Explore Master's in Climate Solutions
Request for Approval

The proposed Master's degree in Climate Solutions will impart specific knowledge and a set of skills in climate science, engineering principles, quantitative methodologies, and collaborative teamwork to students. This will equip them to participate in public/private partnerships designed to reduce climate risks of all types, issues that are central to Florida's quality of life and continued economic prosperity. The program culminates in a hands-on group project pairing students with companies, non-governmental organizations, and government agencies that face practical climate-based challenges.

The College of Social Sciences and Public Policy is collaborating with the FAMU-FSU College of Engineering as well as the Department of Earth, Ocean, and Atmospheric Science, the College of Communication and Information, and the Jim Moran College of Entrepreneurship to develop this cutting-edge interdisciplinary degree. No similar degree programs currently exist in the State University System. The Climate Solutions degree will be classified as a Board of Governors Program of Strategic Emphasis in the STEM category.

Climate Solutions graduates will have a choice of several professional paths, including environmental scientist, resilience officer, operations research analyst, community service manager, and logistics planner, with median salaries ranging from $67,150 to over $100,000. Employment demand data from the US Bureau of Labor Statistics indicates a 5% to 6% level of growth across these job titles (See: https://www.bls.gov/ooh/). The degree will be offered face-to-face on the Tallahassee campus.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews expressed no concerns regarding this Proposal to Explore.

Discussions are underway to determine what new resources are needed to support the program in the short and long-term. The Board's approval to explore the degree does not obligate the University to provide the resources requested; any request will be reviewed as part of the annual allocation of resources.
TO: President Richard McCullough  
FROM: Provost Jim Clark  
DATE: January 20, 2022  
SUBJECT: Proposal to Explore Ph.D. in Nursing Request for Approval

The proposed Ph.D. in Nursing will prepare nurse scholars who will contribute significant new knowledge to the science of nursing, addressing the factors influencing the health of diverse populations, and who will help meet the urgent demand for academic faculty in the nursing field. Adding to the pool of Ph.D.-prepared nursing faculty will eventually impact the critical shortage of bachelor’s-level R.Ns in Florida and across the U.S., because a shortage of faculty causes nursing programs to reject many qualified undergraduate applicants.

The College of Nursing has aspired to developing a Ph.D. program for years and has recently acquired the leadership and the resources to accomplish that goal. The degree will be classified as a Board of Governors Program of Strategic Emphasis in the HEALTH category.

Graduates from nursing Ph.D. programs in tenure-track faculty positions made a median salary of $87,772 (as of 2017), with a range between $70,717 and $128,853, according to the American Association of Colleges of Nursing. The degree will be offered online from the Tallahassee campus, with high standards for meeting the university’s scholarly engagement requirement as well as a required annual in-person meeting on campus.

BOG regulation 8.004 (Academic Program Coordination) requires the Board of Governors to coordinate a review with the Council for Academic Vice Presidents (CAVP) to inform both institutional and System-level strategic planning. The group designated by the CAVP to conduct these reviews expressed no concerns regarding this Proposal to Explore. In fact, although five similar programs exist in the State University System, the consensus is that the unmet need is great enough to justify more development.

The resources necessary to offer the program have been obtained; several new faculty have been hired and five more will be added prior to implementation of the degree. Note that Board’s approval to explore the degree does not obligate the University to provide any resources requested; requests will be reviewed as part of the annual allocation of resources.
The College of Applied Studies at FSU Panama City has requested that the following degree program be terminated at the Master’s level, effective Summer 2023:

51.3804 Nurse Anesthesia

This degree is being replaced by the professional Doctorate in Nurse Anesthesia Practice (DNAP), which has become the standard for professional practice in the field. The last cohort of master’s students was admitted in Summer 2019 and will complete their degrees in Fall 2022. The faculty currently teach in both programs, so terminating the master’s level of the degree will have no impact on their employment, other than enabling them to focus on one student level instead of two.

There will be ample time for students enrolled in the degree program at this level to finish, including those who experience an interruption in their studies. In addition, the change does not diminish future students’ opportunities, because the DNAP is now considered the degree that meets the common standard of excellence in practice, and they will be seeking admission into that degree program.

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) has been notified of the University’s intention to terminate the program at the Master’s level, pending Board of Trustees approval.
TO: President Richard McCullough
FROM: Provost James Clark
DATE: January 20, 2022
SUBJECT: Regulation Amendment FSU-2.023 Public Records, Uniform Charge Procedure Request for Approval

The Board of Trustees previously approved this amendment as an emergency Regulation on November 12, 2021. This Regulation amendment has now been fully noticed under normal procedures with no public comment and may be approved by the BOT.

The amendment adds “University email addresses” to the university’s definition of directory information under the Family Educational Rights and Privacy Act. This would make just student’s official university provided email address it public unless otherwise specifically requested by the student. It would not affect the status of student emails themselves. The university would like to combine the student email system with the employee system to provide a single authentication identity for each student/employee, improved collaboration, remote instruction, consistent management, and particularly for enhanced security protection. Other SUS institutions also define student email addresses as directory information.

In November, the board authorized this change as an Emergency Regulation to be effective immediately under BOG Regulation Procedures. The need for the emergency regulation was to provide immediate enhanced ability for system protection. As an emergency regulation, it became effective for 90 days. This request for approval is to amend the regulation under normal notice and adoption procedures.
PROPOSED REGULATION AMENDMENT

FSU-2.023 Public Records: Uniform Charge Procedure.

(1) This regulation constitutes the University’s uniform procedure for the assessment and collection of charges for the duplicating or copying of public records, at the request, or for the benefit of, any individual citizen or non-University-related, non-state agency organization or enterprise.

(2) In construing this rule where context will permit:

(a) The following terms are defined by the provisions of Section 119.011, F.S.:
1. “Public Records”;
2. “Criminal Intelligence Information”;
3. “Criminal Investigative Information”.
(b) “Directory Information – Students”.
1. This term consists of, and applies to the following information on a student:
   a. Name, date and place of birth;
   b. Local address and University provided email address;
   c. Permanent address;
   d. Classification;
   e. Major field of study;
   f. Participation in official University activities and sports;
   g. Weight and height of members of athletics teams;
   h. Dates of attendance at the University;
   i. The most recently attended educational institution;
   j. Degrees, Honors and Awards Received.
   k. Student identifier number, commonly known as EMPLID.
2. Directory information on students may be released or published by the University without prior written consent of the student unless exception is made in writing by the student.
(3) Records Confidential or Exempt from Public Inspection. The University may not provide those records confidential or exempt from public disclosure by Section 119.071, F.S., or any other general law or special act when such laws or acts are applicable to an activity of the University. Confidential or exempt records of the University include:

(a) Criminal intelligence records.

(b) Criminal investigation records.

(c) Academic evaluations of employee performance.

(d) Certain student records, including those in the academic permanent folder, excluding directory information as defined herein.

(e) Records of the University Health Center and Counseling Center.

(f) Records of the University Attorney prepared for or in anticipation of adversarial criminal, civil or administrative proceedings.

(g) Sealed bids, proposals, or replies received pursuant to a competitive solicitation and, prior to their opening or notice of an intended decision.

(h) Documents regarding negotiations for acquisition of real estate.

(i) Data processing software obtained under a licensing agreement which prohibits disclosure.

(j) Trade Secrets.

(k) Complaints and other records relating to a complaint of discrimination involving race, color, religion, sex, national origin, age, handicap, marital status, hiring practices, position classification, salary benefits, discipline, discharge, evaluation, or other related activities.

(l) Certain records related to Research and Grants.

(m) The records of direct support organizations such as the Florida State University Foundation, and the Seminole Boosters.

(4) Uniform Charge Procedure.

(a) Persons or organizations making requests for copies of public records shall reimburse the University for applicable costs. If the nature or volume of the
record(s) is such as to require extensive clerical or supervisory assistance by University personnel in addition to the cost of duplication, a special service charge shall be assessed based on labor costs as provided herein. Charges for copying public records shall be levied and collected by the custodian of the records reproduced.

(b) Private citizens or private organizations shall be assessed a charge of 15 cents per one sided copy, and an additional 5 cents per two-sided copy. Each printed side of a copy shall count as a page.

(c) When University personnel time or supervisory assistance devoted to researching, retrieval and/or copying of University records or use of information technology resources exceeds thirty (30) minutes, it shall be considered extensive use of information technology resources or extensive clerical or supervisory assistance. In such case, the University may charge, in addition to the actual cost of duplication, a special service equal to the reasonable actual costs incurred.

(d) Computer discs or other portable storage devices provided by the University shall be charged at cost.

(5) Processing Payment for Copies.

(a) Fees assessed for the copying of public records shall be paid prior to the requester receiving the copies. Fees assessed as a special service charge shall be paid prior to any extensive use tasks being undertaken. Payment may be made by cash, check, or money order.

(b) All monies collected from such transactions shall be deposited with the University Cashier, using the standard University deposit slip, FSU Form DT118 (Rev. 6-73), incorporated herein by reference and available to record custodians from the University Printing and Postal Services office. The Cashier’s Office requires only an original of the Deposit Slip.

(c) Depositors will use the Revenue Object Code 001901. The Explanation of Deposit on Form DT118 will be used to identify record revenues from transactions exceeding ten (10) pages of printed copy or services rendered in excess of thirty (30)
minutes. Originators of the completed Deposit Slip may make copies of Form DT118 for departmental records and they may also be utilized by a custodian as a receipt for payment made and information received.