

FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES

FRIDAY, SEPTEMBER 20, 2019
8:30 AM

Augustus B. Turnbull III Florida State Conference Center
555 West Pensacola Street
Tallahassee, Florida

Members Present: Max Alvarez, Kathryn Ballard, Ed Burr, June Duda, Bob Sasser, Mark Hillis, Jim Henderson, Jorge Gonzalez, Evan Steinberg, Kris Harper, and Brent Sembler

Called-In: Craig Mateer and Billy Buzzett

I. CALL TO ORDER AND WELCOME

Mr. Ed Burr, Chair

Chair Burr called the meeting to order at 8:30 am. Lynna Sands conducted the roll call and confirmed a quorum.

II. APPROVAL OF MINUTES (ACTION)

The June 7, 2019, meeting minutes were approved as presented.

III. PUBLIC COMMENTS

Public Comments regarding faculty raises, and/or grad assistant fees by the following:

Michael McLaughlin, Grad Assistant	Braeden Woersoll, Grad Assistant
Michelle Gershon, Grad Assistant	Pearson Bolt, Grad Assistant
Katherine Moore, Grad Assistant	Elizabeth Gilliam, Grad Assistant
Jeffrey Ellison, Grad Assistant	Jhoanna Mendez, Grad Assistant
David Potsubay, Grad Assistant	Jan MacDonalds, University Visitor
Jonathan Labin, Grad Assistant	Nancy Rogers, Faculty
Rob Cole, Grad Assistant	Michael Buchler, Faculty
Cliff Glowacki, Grad Assistant	Jack Fiorito, Faculty
Nate Clowacki, Grad Assistant	Matthew Lata, Faculty
Brittany Clemons, Grad Assistant	Irene Padavic, Faculty
Jackson Golden, Grad Assistant	Robin Goodman, Faculty
Adela Ghadimi, Grad Assistant	

IV. PRESIDENT'S REPORT

Mr. John Thrasher, President

President Thrasher thanked the graduate students and faculty who spoke during the public comment period.

He acknowledged FSU making it to number 18 in the US News rankings and he also noted that FSU has moved up 25 slots since he arrived at FSU as President. He articulated his desire to sustain our current success and that he will be making this case to the legislature during this session. President Thrasher described how we responsibly deployed resources obtained from the Florida legislature as well as alumni and friends.

We are one of 5 states with two universities in the top 20. We went to maintain that and keep moving. He voiced his appreciation for Provost McRorie and VP Kyle Clark and the efforts of their respective staffs as well as BOT members to move us into the top 20.

The President discussed his recent visit to Washington DC with VP for Research Ostrander to meet with our senators and discuss their support for various federal initiatives. He described an evening reception with 175 people in Washington DC. In addition to all of our alumni and friends, we had 15 members of congressional delegation.

Legislative session committees have started and the President has started his meetings. He has outlined to them what FSU needs to educate the next generation of leaders. As we have demonstrated, we can show a real return on investment.

The President noted how impressed he was with the Florida Tax Watch awards. Evidence of FSU efficiency was noted in that we received the most awards of any university in the system for the last 4 years. To date these efforts have saved families and students ~\$150M+.

Finally, President Thrasher reported that efforts to complete construction of the Student Union and EOAS buildings are moving forward and EOAS will be ready for occupancy early in 2020.

He thanked the Board for their continued support and noted that he is looking forward to this coming academic year which is well underway.

V. CONSENT ITEMS

- A. Requesting Approval of FSU Athletic Association Board Nominees
- B. Requesting Approval of the FSU Athletic Association Bylaws Amendments
- C. Requesting Approval of the Seminole Boosters Bylaws Amendments
- D. Requesting Approval of Status Report on Purchase Orders over \$1.0 million and 5+ Year Service Contracts
- E. Requesting Approval of Status Report on Construction Projects over \$2.0 Million and Change Orders
- F. Requesting Approval of FSU College of Medicine Graduate Medical Education Annual Institutional Review Executive Summary (AY 2018-2019)
- G. Requesting Approval of the Textbook and Instructional Material Affordability Report
- H. Requesting Approval for 2019-2020 Annual Audit Work Plan
- I. Requesting Approval of Student Government Association Bills and Resolutions
- J. Requesting Approval for 2019-2020 Carryforward Spending Plan
- K. Requesting Approval for 2019-2020 Fixed Capital, Operation & Carryforward Budget Certification

Chair Burr removed Consent Items A-C from Consent to be heard under the Athletics portion of the Agenda.

Trustee Henderson moved to approve Consent Items D-K. Trustee Duda seconded the motion and all were approved unanimously.

VI. NEW BUSINESS

A. Athletics

Mr. David Coburn, Athletics Director

Action Items:

1. Requesting Approval of the 2019-2020 ACC Governing Board Certification

Vice Chair Hillis moved to approve the 2019-2020 ACC Governing Board Certification. Trustee Sembler seconded the motion and was approved unanimously.

2. Requesting Approval of the FSU Athletic Association Bylaws

Trustee Sembler moved to approve the FSU Athletic Association Bylaws. Trustee Hillis seconded the motion and was approved unanimously.

3. Requesting Approval of the Seminole Booster Bylaws

Trustee Henderson moved to approve the Seminole Booster Bylaws. Trustee Gonzalez seconded the motion and was approved unanimously.

4. Requesting Approval of FSU Athletic Association Board Nominee

Trustee Harper moved to approve the FSU Athletic Association Board Nominee. Trustee Sembler seconded the motion and was approved unanimously.

Mr. Coburn provided a brief update on the fall athletic teams including soccer, volleyball, women's golf, men's golf, cross country. An ACC Network update was provided. Negotiations with DirecTV and Comcast continue. Exposure for FSU athletics on the ACC Network have been good including the showing of the Bowden Dynasty.

Academically, the ACC has seven of the top 35 public/private rankings in the nation and 13 of top 75 –which includes Florida State University.

Athletics hosted the Golden Torch Awards Dinner – the overall Athletics GPA is 3.0+, 61% of the student-athletes have a GPA over 3.0, 12 teams with team average over 3.0 and 22 student-athletes over 14 teams with a GPA of 4.0.

B. Research

Dr. Gary Ostrander, Vice President for Research

Action Items:

1. Requesting Approval for the Adoption of the Revised Exclusion Resolution to Implement Policy on Classified Research and Security Clearances and Naming of Alternates to the Executive Committee

Trustee Harper moved to approve the Adoption of the Revised Exclusion Resolution to Implement Policy on Classified Research and Security Clearances and Naming of Alternates to the Executive Committee. Trustee Henderson seconded the motion and was approved unanimously.

2. Requesting Approval for Industrial Hemp Pilot Project and Planting Permit with Green Point Research, LLC

Trustee Henderson moved to approve Industrial Hemp Pilot Project and Planting Permit with Green Point Research, LLC. Trustee Harper seconded the motion and was approved unanimously.

Vice President Ostrander reported that the total for grants and contracts for FY2019 was ~\$234.6M, which is an all-time record for Florida State University. Awards for the first month of the current fiscal year (FY-2020). While no projections can be made from a single month of funding, he did note that total awards of federal, state and private contracts exceeded the initial month of FY-2019 by ~\$1.3M.

Vice President Ostrander concluded by recognizing Dr. Steve Stanley who recently joined the Department of Biology. Professor Stanley is a member of the National Academy of Sciences and has had a distinguished career to date with a primary research focus in paleoecology and evolutionary biology. He also announced that Dr. Thomas Lipo from the Center for Advanced Power Systems (CAPS) would be inducted into the Florida Inventor's Hall of Fame in Tampa on September 20th. Dr. Lipo is a member of the National Academy of Engineering and has made significant fundamental contributions in the area of power that has proved essential in the development of the electric car.

C. University Advancement

Dr. Thomas W. Jennings, Vice President for University Advancement

Vice President Jennings provided an update regarding University Advancement and its divisions.

- Direct Support Organizations gift commitment update for 2019 fiscal year (dollar amount, gift type, donor type and purpose)
- University Endowment Update for 2019 fiscal year
- Direct Support Organizations gift commitment update for current fiscal year (dollar amount)
- Student Success Initiative overview and update (overview of each program and a summary of the initiative was left for each trustee at their table)
- Update on naming opportunities and endowments, none of which required BOT approval (lists for both were provided for each trustee to review)
- FSU Foundation update (new technologies – ThankView and EverTrue)
- FSU Alumni Association update (new org chart)
- FSU Real Estate Foundation update (new office space and Harmon real estate gift)
- University Advancement trends (strategic imperatives, best practices for participation)

D. Academic Affairs

Dr. Sally McRorie, Provost

Trustee Mark Hillis, Chair of the Academic Affairs Committee, provided a brief report on the Committee meeting. The Committee reviewed and approved two action items.

Dr. Joan Meeks, College of Medicine, provided a report regarding the FSU College of Medicine Graduate Medical Education Annual Institutional Review Executive Summary (AY 2018-2019). No citations were reported.

Dr. Ruth Feiock, Provost Office, provide a report on the Textbook and Instructional Material Affordability Report.

Action Item:

1. Requesting Approval of the Legislative Budget Request

Trustee Alvarez moved to approve the Legislative Budget Request. Trustee Duda seconded the motion and was approved unanimously.

Provost McRorie provided an update on several topics and new initiatives, including: FSU's U.S. News & World Report Rankings, the Legislative Budget Request, and new Faculty, Admissions, More in Four, Completion Campaign, and the Strategic Plan.

U.S. News Rankings

FSU advanced eight spots and is now ranked 18th in the nation among public universities. As with last year, FSU's investments in faculty and student success are driving our improvement in the national rankings.

Legislative Budget Request

FSU is asking for \$56.6 million from the legislature, including \$34.6 million for faculty hiring and retention, \$5.4 million to recruit top graduate students and elevate stipend support, \$10 million for undergraduate student success, and \$6.5 million for the FAMU-FSU College of Engineering.

Faculty Hiring

We welcomed over 140 new faculty members this year. One example is Dr. Rob Schurko who joined FSU's Chemistry and Biochemistry Department from the University of Windsor in Ontario, Canada. He is an international expert and will serve as program director at MagLab. Another example is Dr. Erik Hines (FSU alum) who joined the College of Education from the University of Connecticut. He will relaunch FSU's master's program in K-12 school counseling

Admissions

FSU had over 60,000 freshman applications last year, which was a 20% increase. Those applications resulted in 7,100 new freshmen enrolled this fall. We also had a record 10,000 applications for graduate school last year, which resulted in 2,150 new grad students this fall (up 6% from last year).

More in Four

Students are bringing increasing levels of college credit from high school to FSU. We have launched a More in Four program to help these students take advantage of this credit by doing a bachelor's and master's degree in four years (3 years for bachelor's + 1 one year for master's). We will provide special advising and support for interested students.

Completion Campaign Award

FSU's Completion Campaign won the Top Florida TaxWatch Productivity Award this year. In 2017, we launched a campaign to help students who had dropped out or left FSU before graduating to finish their degrees. The team reaches out to the students, helps them find the most efficient and cost-effective path to graduation, and supports them until completion. The effort has helped over 635 students finish their bachelor's degree

Strategic Plan

We continue to work on implementing the university's strategic plan. The website for the strategic plan (<https://strategicplan.fsu.edu/>) displays all our goals, metrics, and tactics—as well as our progress in meeting them—so the university community and the public can follow along.

Information Items:

1. Dr. Patricia Flowers, Dean, College of Music

Dean Flowers shared about the Marching Chiefs' recent trip to France to participate in France's official D-Day Normandy Parade marking the 75th anniversary. The weeklong trip, June 3-10, 2019, included 385 participants.

E. Legislative Update

Mr. John Thrasher, President

Ms. Kathleen Daly, Associate Vice President of University Relations

Ms. Kathleen Daly provided a legislative update. The legislative season kicked off this week with committee meetings. Legislative session begins January 2020. We are requesting additional recurring resources of \$56.5 million for national ranking, pre-eminence and joint college of engineering. Pursuing continue funding for college of building and interdisciplinary research. FSU continues to be the most efficient university with the best 4-year graduation rate and we have jumped 25 spots.

F. Student Government Association

Ms. Stephanie Lee, Vice President of Student Government Association

Ms. Lee provided a Student Government Association update which included a recent SGA retreat to train student leaders, class councils, bureaus and legislative branch.

Over 400 new students participated in the CARE Move-In & Involvement Fair.

The SGA administration visited the Panama City campus to meet with their SGA, faculty and administrators.

Fall 2019 included Welcome Week programing, FSU Pep Rally, Estonko Mixer, and SGA BBQ.

Trustee Steinberg delivered the State of the Student Body Address.

G. Faculty Senate

Dr. Eric Chicken, Vice Chair, Faculty Senate Steering Committee

Dr. Chicken provided an update on the Faculty Senate Steering Committee. The Holy Day Observance Policy was updated to bring FSU more in-line with other SUS policies. The policy also redefines more applicable holidays and reasonable time for students to work out appropriate class accommodations.

The revision to the Faculty Senate Constitution is ongoing. First two phases, correcting outdated terminology and titles, are complete and will be going to the full faculty for vote. The third phase is under consideration, clarifying language about current practices associated with tenure and address changing membership eligibility for faculty senators.

In regards to Elsevier, selective journal purchases and inter-library loans, have minimized any disruptions we had with losing the journal package. Dissatisfaction with the Elsevier publication has caused other universities are dropping their contracts.

H. Student Affairs

Dr. Amy Hecht, Vice President for Student Affairs

Action Items

1. Requesting Approval of the Student Conduct Code Revisions

Trustee Duda moved to approve the Student Conduct Code Revisions. Trustee Steinberg seconded the motion and was approved unanimously.

2. Requesting Approval of the Student Organization Conduct Code Revisions

Trustee Steinberg moved to approve the Student Organization Conduct Code Revisions. Trustee Henderson seconded the motion and was approved unanimously.

I. Finance and Business

Mr. Kyle Clark, Vice President for Finance & Administration

Trustee Bob Sasser provided a report regarding the Finance & Business Committee meeting. The Committee reviewed the 2019-2020 Carryforward Spending plan, the updated fixed capital outlay budget, operation & carryforward certification, purchase orders over \$1.0 million and construction projects over \$2.0 million.

Vice President Clark began his update with an introduction of newly appointed Chief Terry Brown. Vice President Clark reviewed the various completed construction projects.

Completed Projects

- Completed FSU's Carryforward Spending as required by the Board of Governors
- Implemented a mandatory 7% Statutory Reserve Requirement per Senate Bill 190
 - Education & General: \$44,401,665
 - College of Medicine: \$3,471,607
 - College of Engineering: \$1,014,553
- Completed FSU's Fixed Capital Outlay Budget as required per Senate Bill 190
 - 2019-2020 Annual Fixed Capital Outlay budget of \$276,288,928
- Submitted the 2019-2020 Operating Budget to the Board of Governors
- WFSU TV provided production support at the State Emergency Operations Center for Hurricane Dorian press briefings. At the request of the Governor and his staff, we upgraded our capability to provide HD camera and distribution of the briefings. Completed Fall 2019
- WFSU TV is partnering with YouTube TV to provide streaming service for PBS stations. Consumers in our geo-targeting region will be able to watch WFSU's primary television "channel" as a YouTube TV subscriber. This is the continued evolution of making PBS content available to consumer's when/where/how they want access. Expected Completion Fall 2019
- Teamed with Faculty Development & Advancement to
 - Enhance online promotion and tenure process, improving efficiency and accuracy of tracking/reporting

- Redesign the Faculty Expertise & Advancement System (FEAS) to more effectively manage faculty information, teaching/scholarly/creative activities, and service recorded in CVs
- Partnered with Student Affairs on the implementation of Advantage Online Orientation, a multi-media experience utilized by students prior to in-person orientation.
- The Office of Human Resources received a notice of “No Violations” and close out of federal Department of Labor Compliance Review. The review began in April 2018.
- Enhanced the background check process in Smart Onboarding 2019 Prudential Productivity Award-winning solution.

Current Projects

- The Office of Business Services is working with Food Service and Bookstore Providers to design new venues to be located in the new Student Union scheduled to open in 2020-2021. This includes 9 dining retail locations, a convenience store, a catering kitchen, and a campus bookstore. Expected Completion Spring 2021
- The Panama City Campus is exploring a P3 Project to provide on-campus housing for FSU and FGCS students. The university awarded the project to the Zimmer Group, subject to BOT and BOG approval. Expected Completion 2021.
- ITS Funding Model Evaluation & Redesign
Evaluate, simplify, and align funding with FSU community needs and expectations.
- Cybersecurity Posture Improvement
Multi-year cybersecurity initiatives to strengthen and protect the FSU community, technology, and information assets.
- ITS Operational Improvements
Comprehensive review of ITS services, systems, processes, and support organization including internal operations and interaction to the community.
- Collaboration & Decision-making Framework
Develop new opportunities to improve collaboration across campus on IT initiatives, and community driven prioritization.
- Promote Strategic Growth of Research
Partner with the Office of Research, university Libraries, schools, departments and researchers to offer more comprehensive support for research technologies.
- Human Resources completed collective bargaining negotiations with all faculty and staff bargaining units. Negotiations with Graduate Assistants are on-going.
- Transportation and Parking Services (TAPS) became a certified Green Office through Sustainable Campus
- TAPS created the first Bike to School Day – supplying cyclists with free bicycle helmets, reflectors, and information
- Finalized locations for electric charging stations
- Since June 7, 2019, FSUPD Special Operations section has coordinated 101 events including Press Conferences, Residence Move In/Move Out, luncheons,

track meets, graduation, softball, soccer, and football games. All events ran smoothly with no major safety incidents occurring.

- FSUPD Participated in 3 Nationally Recognized Traffic Safety Campaigns:
 - Click It or Ticket
 - Operation Southern Shield
 - Labor Day – Drive Sober or Get Pulled Over

Current Capital Projects

- Student Union Replacement
 - **Substantial Completion Date:** Spring Semester 2021 (est.)
 - **GSF:** 271,000
 - **Total Cost:** \$139,678,838
 - **Fund Source:** University Funds/CITF/Carry Forward/ Auxiliary Funds
 - **Project Information:**

The project replaces the existing Student Union with a brand new Union. There will be spaces for student activities, student government, multipurpose ballrooms, Greek life, flexible student spaces, retail/dining and patio/hardscape courtyards.
 - **Consultants:**

Architects – Architects: Lewis + Whitlock, PA - Workshop Architects, Inc.
Joint Venture, Milwaukee, WI
Contractor – Ajax Building Corporation, Midway, FL

- Earth, Ocean & Atmospheric Science Building
 - **Substantial Completion Date:** November 2019
 - **GSF:** 140,000
 - **Total Cost:** \$77,300,300
 - **Fund Source:** FCO/Carry Forward/PECO
 - **Project Information:**

This project will provide a facility for the newly created Earth Ocean and Atmospheric Sciences Department. It will include construction of classrooms, teaching labs, research labs, offices, and student spaces. The site is located at the SW corner of Woodward Ave and W Tennessee St., across from the Oglesby Student Union. When complete, the new building and its site amenities will serve as a gateway into FSU along its north boundary.
 - **Consultants:**

Architects – Bohlin Cywinski Jackson, Pittsburgh, PA
Contractor – Ajax Building Corporation, Tallahassee, FL

- Don Veller Seminole Golf Course
 - **Substantial Completion Date:** October 2019
 - **Acres:** 77
 - **Total Cost:** \$9,735,306
 - **Fund Source:** University Funds/ Auxiliary Funds/ DSO
 - **Project Information:**

This project transforms the existing Seminole golf course into a signature Jack Nicklaus 18-hole golf course. New tees, greens, rough, traps, cartways and landscaping will be included. The practice area for the FSU golf teams will also be improved.

- **Design –Build Consultants:**
Architects – Jack Nicklaus Golf, Inc., West Palm Beach, FL
Contractor – Childers Construction Company, Inc., Tallahassee, FL

- STEAM Classroom Building and Auditorium
 - **Substantial Completion Date:** December 2020
 - **GSF:** 45,000
 - **Total Cost:** \$17,000,000
 - **Fund Source:** PECO/ General Revenue/ Education and General Funds/FSUS Funds/ Contract and Grant Funds
 - **Project Information:**
This project creates new space for a Science, Technology, Engineering, Art and Math teaching wing at the Florida State University School on the Southwood Campus of Tallahassee, Florida. In addition to teaching laboratories and classrooms, media production and a 700-seat auditorium is included.
 - **Consultants:**
Architects – BFrank Studio, LLC., Tampa, FL
Contractor – Culpepper Construction Co., Tallahassee, FL

- College of Medicine Interdisciplinary Health Clinic
 - **Substantial Completion Date:** April 2019
 - **GSF:** 9,746
 - **Total Cost:** \$3,400,000
 - **Fund Source:** University Funds/ Contract and Grant Funds/ Carry Forward/ Direct Support Organization
 - **Project Information:**
The FSU College of Medicine interdisciplinary health clinic will provide innovative and team-based health care in the medically underserved southwest region of Leon County. Medical care/treatment rooms within the facility include 15 exam rooms, 2 behavioral health rooms, 2 procedure rooms, and 1 clinical laboratory. The center will serve as an educational training center with an opportunity to teach our medical and physician assistant student’s multi-disciplinary care in an operational clinical setting with other health professionals.
 - **Design –Build Consultants:**
Architects – DAG Architects, Inc., Tallahassee, FL
Contractor – Childers Construction Company, Inc., Tallahassee, FL

J. Compliance & Ethics Update

Ms. Robyn Blank, Chief Compliance & Ethics Officer

Trustee Gonzalez provided a brief report of the Audit & Compliance Committee. No action items were presented. Ms. Robyn Blank provided an update of the Compliance & Ethics Office initiatives. Dr. Sam McCall, Chief Audit Officer, provided an update regarding ongoing and future audits. Tim Brown, Northwest Florida Regional Data Center, provided an update on his facility.

Ms. Blank provided the trustees an update regarding the past year for the Office of Compliance & Ethics. She has ensured that all items requested by the Florida

Board of Governors were accounted for during the course of the year including the creation of the Office Charter (June 2018) and Program Plan (September 2018). The 2018-2019 Annual Report and the 2019-2020 Work Plan are included in the board material.

K. General Counsel

Ms. Carolyn Egan, General Counsel

Ms. Egan provided an updated on liability claims which include 41 claims.

VII. CHAIR'S REPORT

Mr. Ed Burr, Chair

Ms. Browning Brooks shared feedback regarding the announcement of FSU being ranked #18 in the US News& World Report Rankings within the news media and social media. A 30 second spotlight video of FSU was also shared.

The next FSU Board of Trustees meeting will be held October 31 and November 1, 2019.

VIII. OPEN FORUM FOR BOARD OF TRUSTEES

Mr. Ed Burr, Chair

IV. ADJOURNMENT

Chair Burr adjourned the meeting at 12:20 pm.