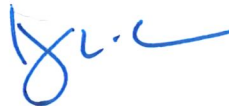




FLORIDA STATE UNIVERSITY  
FINANCE AND ADMINISTRATION  
*Office of the Vice President for Finance & Administration*

MEMORANDUM

TO: BOT Finance and Business Committee Members

FROM: Kyle Clark, Vice President for Finance and Administration 

DATE: September 19, 2019

SUBJECT: Finance and Business Committee Meeting

The Board of Trustees Finance and Business Committee is scheduled to meet from 3:45pm to 5:00pm on Thursday, September 19, 2019 in Room 214 of the Augustus B Turnbull III, Florida State University Conference Center. Items to be discussed at the meeting include:

- I. Request for Approval of Minutes from June 2019 Meeting
- II. Actions Items:
  1. Request for approval of the 2019-2020 Carryforward Spending Plan (Consent)
  2. Request for approval of the 2019-2020 Fixed Capital Outlay Budget (Consent)
  3. Request for Approval: Status Report on Purchase Orders over 1.0 million and 5+ Year Service Contracts (Consent)
  4. Request for Approval: Status Report on Construction Projects over 2.0 Million and Change Orders (Consent)
- III. Other Business
  1. 2018-2019 Operating Expenditures
  2. 2019-2020 Operating Budget
- IV. Adjourn