



FLORIDA STATE UNIVERSITY
FINANCE AND ADMINISTRATION
Office of the Vice President for Finance & Administration

MEMORANDUM

TO: BOT Finance and Business Committee Members
FROM: Kyle Clark, Vice President for Finance and Administration
DATE: September 4, 2018
SUBJECT: Finance and Business Committee Meeting

The Board of Trustees Finance and Business Committee is scheduled to meet from 11:15am to 12:15pm on Tuesday, September 4, 2018 in Room 214 of the Augustus B Turnbull III, Florida State University Conference Center. Items to be discussed at the meeting include:

- I. Request for Approval of Minutes from June 2018 Meeting
- II. Actions Items:
 1. Request for approval of Status Report on Construction Projects over 2.0 Million and Change Orders (Consent)
 2. Request for approval of Status Report on Purchase Orders over 1.0 million and 5+ Year Service Contracts (Consent)
 3. Request for Amendment to FSU Regulation 4.0015, Attendance and Leave (Consent)
- III. Other Business
- IV. Adjourn