

FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES

January 19, 2018
12:30 pm

Florida State University Panama City
4750 Collegiate Drive
Seminole Room A
Panama City Florida

Members Present: Todd Adams, Max Alvarez, Kathryn Ballard, Ed Burr, Billy Buzzett, June Duda, Jorge Gonzalez, Jim Henderson, Mark Hillis, Bob Sasser, Brent Sembler and Kyle Hill

I. CALL TO ORDER AND WELCOME

Mr. Ed Burr, Chair

Chair Burr called the meeting to order at 12:30 pm. Lynna Sands conducted the roll call.

II. APPROVAL OF MINUTES (ACTION)

The September 22, 2017, meeting minutes were approved as presented.

III. PUBLIC COMMENTS

No public comments were available.

IV. PRESIDENT'S COMMENTS

Mr. John Thrasher, President

President Thrasher began by expressing how happy he was to be at such a dynamic and active campus. He noted that a lot of exciting things are happening on the Panama City Campus.

He welcomed the new board members, Jim Henderson and Jorge Gonzalez. He also congratulated Trustee Ballard on her reappointment to the Board.

The President then shared a video that he had previously presented at his State of the University address. FSU can be proud of what we have accomplished.

He went on to discuss the recently released rankings of a variety of FSU programs.

He went on to discuss the loss of Andrew Coffey at an off-campus fraternity party. This event continues to have ripple effects on campus. He unequivocally stated that this will be a catalyst to change the culture on our campus. We are developing new policies and procedures to support our students and bring about a cultural shift on campus.

The SUS Board of Governors meeting will be hosted by FSU in Tallahassee next week. We will look forward to sharing with them all that FSU is doing. The President specifically mentioned and discussed that FSU will host a panel discussion on business development that will include a local business leader and Dr. Susan Fiorito, Director of the Jim Moran School of Entrepreneurship.

The President noted that the Florida Legislature began last week and we are making a total request of \$90M to support all of our activities. He noted that FSU is also requesting \$75M for new facilities. These resources are necessary to maintain the excellence of FSU and this will help us as we continue to work toward being in the top public universities 25. Our lawmakers know that FSU is one of the most efficient universities in the country.

FSU Day at the Capitol will be Feb. 6th and he invited everyone to join us.

The President also discussed his recent trip to Palm Beach for a fun-raiser for the renovation of the FSU Seminole Golf Course.

President Thrasher concluded by letting the Board know that there is a lot of excitement at FSU. He thanked the Chairman for his leadership and help at FSU. He concluded by acknowledging his staff and their efforts to make FSU an outstanding university.

V. FSU PANAMA CITY UPDATE

Mr. Randy Hanna, Dean, FSU Panama City

Dean Randy Hanna provided an update on FSU Panama City including introducing Mr. Antonio Lopez, Jim Moran of Entrepreneurship Panama City, started Grizzly Brew Coffee Company.

Dean Hanna briefed the Trustees on the new development of companies in northwest Florida including GKN Aerospace which will bring 170 jobs to the area and will have a huge economic impact to the area. Mr. Glen McDonald, Dean's Council and Vice President of Florida Gulf Coast and Becca Hardin, Economic

Development Alliance both spoke of the benefit of the partnership with FSU Panama City.

Dean Murray Gibson announced the Mechanical Engineering program will be offered at the FSU Panama City in Fall 2018.

VI. CONSENT ITEMS

- A. Requesting Approval of the Proposed new University Regulation FSU-5.099 Development, Approval, Termination, and Suspension of Degree Programs
- B. Requesting Approval of the Proposed repeal of University Regulation FSU-5.095 Instructional Systems Development Center
- C. Requesting Approval of the Proposed repeal of University Regulation FSU-6.006 Florida State University Imprimature
- D. Requesting Approval of the Proposal to Implement Bachelor of Science in Neuroscience
- E. Requesting Approval of the Proposal to Implement Master of Arts in East Asian Languages and Cultures
- F. Requesting Approval of the Proposal to Implement Master of Science in Systems Engineering
- G. Requesting Approval of the Proposal to Implement Master of Science in Law Enforcement Intelligence
- H. Requesting Approval of the Proposal to Explore Bachelor of Science in Financial Planning and Services
- I. Requesting Approval of the Professional Communication Degree Limited Access
- J. Requesting Approval of the Retail Merchandising and Product Development Degree Limited Access
- K. Requesting Approval of the Neuroscience Degree Limited Access
- L. Requesting Approval of the Campus Master Plan Minor Amendment

Trustee Henderson moved to approve Consent Items A-L. Trustee Hill seconded the motion and was approved unanimously.

VII. NEW BUSINESS

A. University Advancement

Dr. Thomas W. Jennings, Vice President for University Advancement

Vice President Tom Jennings provided a University Advancement update that included the Raise the Torch Campaign status with a 163 days remaining in the campaign.

FSU Panama City has raised \$9.1M toward their \$10M campaign goal. The original goal was \$5M and was increased after exceeding the \$5m goal Fall 2016. A few of the notable gifts/donors from the Panama City community include:

- Bob & Judy Fleming - \$3M estate gift to establish an endowed scholarship for the first generation students; largest gift in campus history.
- Earldine Ankiewicz – passed away last year and left a \$1M estate gift to establish an endowed scholarship for education and business students.
- John and Gail Robbins - \$500,000 to name and support the Center for Academic Excellence & Innovation.
- Jim and Sandy Dafoe -- \$400,000 estate gift to establish endowed scholarship
- St. Joe Community Foundation – St. Joe President Jorge Gonzalez and recently named FSU Trustee. Incredible support from St. Joe Community Foundation to FSU Panama City – more than \$1M since 2000, half of which has been received during the Raise the Torch campaign. Provided one of the lead gifts for FSU PC at the public launch of the campaign -- \$300,000 to the Endowment for the College of Applied Studies. In 2017 Jorge and Pamela made a personal commitment to fund an endowed scholarship at FSU Panama City.
- Jim and Jan Cook - \$100,000 to establish an endowment for the STEM Institute, which introduces programs to increase interest in STEM among K-12 students and links university students to high school students who are considering a career in STEM
- George Butchikas Foundation for Autism - \$100,000 to continue supporting the Early Childhood Autism Program and provide funding to continue expanding the clinic (board will visit during progressive lunch tour)
- FY17 the highest numbers of unique donors and new donors of any year during FSU PC's campaign:
- 27% increase in unique donors in FY17 over the average number from FY11-FY16
- 55% increase in new donors in FY17 over the average number from FY11-FY16
-

University Advancement Upcoming Events

- April 13 & 14 – Joint DSO Board Retreat
- June 30 – Campaign Ends
- September 21 – Campaign Celebration
- April-August – DSO Campaign Analysis and Post-Campaign Planning

University Endowment as of Sept. 30, 2017

- Total: \$657.4 million (\$657,478,228) – highest ever!
- FSU Foundation: \$491.1 million (\$491,333,164)
- Boosters: \$63.5 million (\$63,590,819)
- Research: \$100.5 million (\$100,565,335)
- Ringling: \$1.9 million (\$1,988,910)

FSU Foundation

- FSU's Great Give: March 22-23, 2018
 - Annual, 36-hour online fundraising campaign.
 - 2015: \$163,320 (1,234 donors) 2016: \$208,549 (1,729 donors) 2017: \$337,814 (2,275 donors)
- CRM Alumni/Donor Database Updates:
 - 912,760 total records
 - 342,268 Living Alumni
 - 139,760 Organization
- Donor Stewardship – Endowed fund reports mailed
- Student Scholarship Process – Academic Works
- New Foundation Building – Summer 2018

FSU Alumni Association

- Membership above 25,000 with 75% retention rate
- New Young Alumni Council created
- Circle of Gold, Spring Induction - April 14
- Noles in New York events - May 7-10
- Seminole Clubs: best in class support/controls
- Latest Vires Magazine has hit mailboxes featuring Moran School and interview with alumnus Todd Combs of Berkshire Hathaway

Seminole Boosters

- Jan. 14 - Golf fundraising event in S. Florida
- Feb. 3 - Softball Kickoff Dinner
- Feb. 7 - FSU Signing Day Party
- Feb. 15 - Baseball Leadoff Dinner
- July 22-25 - Highlands NC Golf events

FSU Real Estate Foundation

- Gateway District - Local Agency Vote on March 1
- Managed \$14M+ in real estate transactions during past 12 months
- Transactions totaling \$2.6M currently in process
- REF/FSU efforts featured in 850 Magazine and Florida Trend Magazine

Federal Tax Changes and Giving

- Doubling of the Standard Exemption
- Doubling of the Estate Tax Exemption
- Removed Deduction on Gifts for Athletics Priority Seating
- Cap on gifts of cash increased from 50% to 60% of AGI.

- Excise Tax on Private Universities with Endowments in excess of \$500,000/student (32 institutions...not FSU)
- Excise Tax on Compensation over \$1M

B. Academic Affairs

Dr. Janet Kistner, Vice President for Faculty Development and Advancement

Dr. Kistner introduced Dr. Joe O’Shea, Assistant Provost and Dr. Rick Burnette, Associate Vice President for Academic Affairs, to provide the Academic Affairs Update.

The Academic Affairs update covered several topics and new initiatives, including: Student Success, Admissions and Recruitment, Strategic Investments, Faculty Hiring, and Faculty and Program Excellence.

Student Success

FSU continues to be recognized as a national leader in student success.

The 2017 retention rate of 94% is the highest in FSU history and among the top 15 in the nation.

FSU has erased graduation gaps between our different demographic groups, and we are the highest-ranked public university to have this distinction.

The definition of student success has expanded over the years, from focusing on access, to retention, to graduation rates, and now on post-graduation outcomes (e.g., employment rates, further education, and median salaries). FSU and the state of Florida are leaders in focusing on post-graduation outcomes.

Focusing on students’ post-graduate outcomes gives FSU a chance to become one of the most diverse and robust talent pipelines in the nation. To do so, the university will need to reimagine the talent development possibilities of public higher education, and develop new models, approaches, and partnerships.

However, in the U.S., disparities in participation in career-building experiences, like internships, undergraduate research, and international study, persist—particularly among underrepresented students, including transfer students.

FSU is deploying a four-part strategy to narrow the participation gap: Overcome information barriers/increase awareness; Integrate experiential learning into the curriculum; Develop new, low-cost models (e.g., Amazon Work Study Partnership, FSUshadow, and InternFSU); and Increase financial assistance for students.

The early result of our efforts across the university appears to be having results, with FSU students reporting higher level of satisfaction with their decision to attend FSU than their peers at other universities report.

Admission Update

We have received a record number of nearly 50,000 freshman applications so far this year. This reaffirms our strong market position and demand for FSU education. CARE also has a record number of applications. Graduate school applications are also up for the year. To build on these efforts, we are hiring a team of recruiters to bolster FSU's national and international graduate recruitment.

Class Size

Reducing class size is one of the key areas for student success and national rankings. Expanding on new faculty hires, we are hiring additional instructors and developing new, smaller courses. One example is reducing the size of calculus courses, providing more formative learning experiences for students.

Faculty Hiring Update

We have undertaken the largest faculty hiring initiative in the history of Florida State. We started with the authorization of 125 new faculty positions to start in Fall 2018. This is a bold and challenging undertaking as we are recruiting some of the leading faculty from around the world. These faculty were identified based on how effectively they would address key metrics like class size, student success, research productivity, and effects on program reputation. We are already attracting and hiring some of the strongest candidates in the country.

Faculty Hiring Update

Some of FSU's recent faculty hires include:

- Barbara Culliton is an internationally recognized member of the National Academy of Medicine for her work in science journalism,
- Sylvie Naar brings millions of research dollars with her to the College of Medicine, and
- Jada Brooks, a rising researcher in Nursing and community health.

We will be providing more details at later meetings.

Faculty Excellence

Trustee Adams and five of his faculty colleagues were recently named to the American Association for the Advancement of Science in recognition of their contributions to science and technology, scientific leadership and extraordinary achievements across disciplines. So, at the same time FSU is

recruiting top faculty from around the world, we are also cultivating our own top faculty.

We also have four faculty who are winners of the National Science Foundation's Early Career Development Program. We are early in this process, but we have 8-10 additional faculty being considered for this award. This is one of the most prestigious awards for early career faculty.

Kiplinger's Rankings

FSU was identified as one of Kiplinger's Best College Values. FSU was deemed to offer a top-notch education for the money. FSU is in good company as the institutions above FSU on this list are among the most recognized public universities in the country.

In the State of Florida, we have some of the lowest college costs in the country. However, what differentiates FSU is the quality of our academic programs and student success.

What is remarkable is that even with lower tuition rates and fewer financial resources than most of our national peers, we are able to deliver some of the top student graduation rates in the country.

We are consistently listed in the top two most efficient universities in the nation, and this ranking reflects our ongoing efforts to be the best stewards of the resources we have. We provide a great return on investment for students and the State of Florida.

Online Programs

We have more good news related to online learning. The State University System is now a member of NC-SARA, a consortium agreement that allows us to expand our national online programs.

Several of our programs are highly ranked in the US News Rankings of Online Graduate Programs:

- Business (Management Information Systems/Risk Management and Insurance): 6th among all/5th among publics
- Criminal Justice: 7th among all/3rd among publics
- Information Technology: 10th among all/7th among publics
- Education: 13th
- Online MBA: 16th

Rankings

The Center for World University Ranking is based on the research productivity of programs around the world.

FSU's Criminology program ranked #1 in the world. FSU ranked #6 for Social Psychology, and #8 for Education/Educational Research.

Additionally, the Sport Management Master's Degree is ranked #1 in the nation by a leading publication in their field.

These rankings provide some recognition for the various programs on campus that are striving every day to make gains and improve the reputation of Florida State University. This also provides ammunition for shaping our institutional brand.

Branding Update

FSU continues our branding initiative. The strategic plan asks us to “promote and enhance FSU’s reputation.” Specifically, the plan challenges us to create and disseminate “a global identity for FSU that reflects the university’s impressive academic strengths and achievements.”

BVK, a Top 25 national branding firm, has been hired to help FSU craft and test branding, key narratives, and strategies. The branding initiative will be in development for the next several months.

C. Athletics

Mr. Karl Hicks, Deputy Athletic Director for External Operations

Mr. Karl Hicks provided the Athletics update.

Athletics/Fall Sports Update

Football

- 36 straight bowl appearances (NCAA record)
- 41 consecutive winning seasons (NCAA record)
- Willie Taggart named head coach

Volleyball

- 9th consecutive appearance in NCAA Tournament
- Coach Poole surpassed 800 career wins

Men's Golf

- 1st place finish at Doc Gimpler Invitational
- Harry Ellis co-champion at Marquette Intercollegiate

Soccer

- Reached 3rd round of the NCAA Tournament (12th time in the last 13 years)
- Deyna Castellanos named second team All-American

Cross Country

Women

- Militsa Mircheva won three ACC Performer of the Week & one National Performer of the Week honors.

- Finished 4th at the NCAA South Region Championships

Men

- Michael Hall qualified for individual NCAA Championships
- Finished 4th at the NCAA South Region Championships

Baseball

- New, larger scoreboard/screen is currently being installed.

Tucker Center Improvements

- Jim Owens Courtside Lounge

Academics

- Athletic Department cumulative GPA by year
 - 2015-2016 – 2.963
 - 2016-2017 – 2.993
- Top three teams with highest increase in cumulative GPA
 - Women – Volleyball – 3.30, Cross Country – 3.27, Track & Field – 3.12
 - Men – Basketball – 2.53, Football – 2.46, Golf – 2.98

Student Services

- SLS 1261: Student Development & Leadership Strategies
- REAL Men (Reliable Educated Approachable Leaders)
- LYFE (Leaders Yearning for Excellence)
- Community Service

On Deck

- Golf Course Redesign
- Softball Facility Improvements
- ACC Network Infrastructure/build-out

D. Student Government Association

Ms. Stacey Pierre, Vice President of Student Government Association

Ms. Stacey Pierre provided a Student Government Association update which included highlighting some of the fall events sponsored by the various student unions.

- Over 50 events were hosted
- Collaborated on two events focused on social change
- HLSU and Pride hosted their identity months
- The Black Student Union house was revealed to the public
- The Veteran Student Union hosted their annual film festival
- AASU & WSU hosted their event weeks

On September 20th, the State of the Student Body Address was held at the Senate Chambers.

Various events were held in recognition of MLK Week including Rez Days, Dare to Dream Festival, Dinner Dialogue and An Evening with Angela Davis, Spotlight: A Living History and Marshall Film Screening & Panel.

The Meeting of the Minds – All Agency Spring Summit was held on January 8th.

Ms. Pierre highlighted some campus improvements that the students are excited about including the 1851 Dining Facility, Black Student Union House and the future Student Union.

Upcoming events include the Diversity & Inclusion Institute and FSU Day at the Capitol on April 4, 2018.

Mr. Wiatt Lewis, President of FSU Panama City Student Government Association

Mr. Lewis provided an update for FSU Panama City Student Government, including the increased involvement in student activities such as the Bass Fishing Team, construction of a new basketball court and sands volleyball court, green space for flag football, graphics design studio and rocket club.

The FSU Panama City and Florida Gulf Coast SGAs work collaboratively to create joint clubs and student activities through a combined group called Seminole Commodore Alliance. One of the anticipated upcoming events is the Spring Fling that is co-hosted by each organization.

E. Faculty Senate

Dr. Kris Harper, Faculty Senate Steering Committee

Dr. Kris Harper provided a Faculty Senate Steering Committee update including Faculty Senate filling empty seats on standing committees. The Constitutional Review Committee, chaired by Dr. Gary Tyson, working on updates to the FSU Constitution and technical changes were approved at the last Senate Committee meeting.

F. Research

Dr. Gary Ostrander, Vice President for Research

Vice President Ostrander began by summarizing the FSU proposal and grant activity for the first half (6 months) of the fiscal year. The overall number of proposals submitted and awards are down slightly from last year. However,

last year was a record year for proposal submissions and awards for FSU. So, this is not unexpected given that the faculty and staff are now focused on the initial efforts around last year's awards. Even so, and of most significance, the total dollars awarded to FSU in the first six months of this fiscal year is slightly ahead of last year.

Going forward there is concern about the Federal Government's continued use of CR's (i.e. Continuing Resolutions) as a way of dealing with budget impasses. This has a negative impact on the flow of extramural dollars from Federal agencies in the form of grants and contracts to universities as they are hesitant to commit dollars when their ultimate budget is uncertain.

Dr. Ostrander described the potential funding mechanism to FSU programs from Triumph Gulf Coast Fund. This fund was established with \$1.5 billion dollars from the \$2 billion dollar settlement of the State of Florida with BP. Three hundred million dollars has been received and it is anticipated that Triumph Gulf Coast Fund will receive ~\$80M each year from 2019 to 2033 for a total of \$1.5 billion dollars. It is noteworthy that Triumph funds are restricted to the 8 impacted panhandle counties as determined by the state legislature.

FSU proposed three projects for Triumph Funding. One is from the Law School and will be focused in Waikula County. The effort will revolve around the establishment of a center to provide legal expertise to Veterans and Small Businesses. A second project is being developed by the Office of the Vice President for Research and the Marine Lab and is focused on the recovery of the oyster fishery in Apalachicola Bay in Franklin County. The third project, also spearheaded by the Office of the Vice President for Research is aimed at the establishment of a Center for Research on Aging in Bay County. This project will be tied to our Panama City Campus.

G. Student Affairs

Dr. Amy Hecht, Vice President for Student Affairs

Fraternity and Sorority Life Process

- FSU is undergoing a collaborative process with students, advisors, alumni, and national organizations to develop programs, policies and procedures to shift the culture in a positive direction.
- Efforts include campus-wide initiatives and initiatives focused on the Fraternity and Sorority Life Community.

Health and Wellness

- The Division of Student Affairs is currently searching for a senior-level position (Associate Vice President) that will unite the following health and

wellness areas, providing strategic direction, and campus-wide leadership: Campus Recreation, Dean of Students, University Counseling Center, and University Health Services.

- Healthy Campus at FSU is a campus-wide initiative that combines intellectual, emotional, physical, and spiritual development. The Initiative brings together stakeholders from across campus to collaborate in efforts to create a healthier community.
- Utilizing data, FSU has created the following focus areas: Mental Health and Suicide Prevention, Alcohol Tobacco and Other Drugs, Sexual Health, Power Based Personal Violence, Physical Health Team, and Hazing Prevention. These teams change as the data indicates that we need to focus on new or different areas.
- The following are notable accomplishments:
- Trained 239 faculty and staff and 352 students in the 'Noles CARE suicide prevention program;
- 82% of first year and transfer students completed Alcohol EDU (online educational module);
- Implemented Raise the Bar Tally; Trained 376 students through Green Dot Bystander Intervention Training;
- 81% of first year and transfer students completed the online sexual assault prevention module;
- Increased healthy vending option and added healthy cooking classes;
- Increased participation in the online hazing prevention training to over 5,000 students in the fall;
- Implemented training for University Police Officers, faculty, and staff on hazing prevention
- In the future, the Healthy Campus Initiative will focus on implementing the “new normal” we’re seeking to create, assess the data to ensure programs are effective and we’re addressing the areas of greatest need, and expand our programming efforts to reach more students.

H. Finance and Business

Mr. Kyle Clark, Vice President for Finance & Administration

Vice President Kyle Clark provided an update on Finance and Business including the status of multiple projects on campus:

Completed Projects

- Seminole Dining sold over 5,600 Fall Student meal plans for approx. \$8.1M and over 500 Faculty/Staff Fall meal plans for approx. \$75K. Completed Dec. 2017
- Seminole Dining converted the Union Food Court and Community Table into residential dining to accommodate students with meal plans during the Suwannee renovation. Completed Jan. 2018

- Seminole Dining is working with its Food Service Provider to renovate the Suwannee Dining Room, construct a new Steak-n-Shake, Subway, and Argo Tea and to relocate 4Rivers and Einstein's Bagels currently located in the Student Union. Expected completion Summer 2018
- Seminole Dining is working with its Food Service Provider to design new venues to be located in the new Student Union scheduled to open for Fall 2020. This includes 5 to 6 retail locations, a convenience store, and a catering kitchen. Expected completion Summer 2020
- WFSU was awarded a 2-year grant for the Corporation for Public Broadcasting's American Graduate Project, focused on addressing high school graduation and drop-out rates. WFSU is one of only 11 public stations across the country to receive this grant. Completed Dec. 2017
- WFSU TV and Radio completed a successful on-air fundraising campaign raising more than \$136,000 from individual contributions. Completed Dec. 2017
- The Foundation refinanced their outstanding loan on their new office building, reducing their rate from 3.71% to a tax-exempt rate of 2.61%. Completed Jan. 2018
- F&A is analyzing several funding models for the construction of a new \$120M Student Union. Expected completion Spring 2018
- The Controller's Office successfully converted the University's general banking services over to Wells Fargo. This includes depository services and disbursement services for student refunds, payroll processing, and vendor payments. Completed Jan. 2018
- Procurement Services is completing the transition of the University's Purchasing Card Program from Bank of America to Wells Fargo. This includes re-issuing approx. 900 p-cards to faculty and staff. Expected Completion Spring 2018
- The Kotler-Coville Glass Pavilion at the Ringling Museum was completed, with the ribbon cutting ceremony scheduled for January 21, 2018. Completed Jan. 2018
- The Office of Business Services is completing a Competitive Solicitation for the management of the University's Campus Bookstores, in order to expand and improve the quality of our facilities and services. Expected completion Spring 2018

Current Projects

- The Controller's Office is piloting a new best practice travel system (Concur) and booking system (World Travel Management), which will simplify travel approval, booking, and reimbursement processes, increase compliance with State travel policies, and provide greater visibility into the University's travel and expense spend data. The new system is scheduled to go-live for all of campus in March 2018. Expected completion Spring 2018
- Human Resources successfully implemented all six collective bargaining annual contracts. Completed Fall 2017

- We have initiated a 5-year contract with Cenergistic to further develop our energy conservation program. The program will cover all operational areas of the university ranging from athletics to academics and estimated to save \$12 million over the next five years. On going
- The Office of Business Services is constructing a new site to temporarily relocate the students' post office boxes and UPS Store, during the Student Union renovation. Expected completion Summer 2018
- College of Medicine Practice Plan is purchasing additional land in southwest Tallahassee adjacent to University-owned property and a modular building to function as a new clinic, where its students and faculty can treat moderate and low-income patients. Expected completion Summer 2018
- FSU is upgrading its PeopleSoft Student Financial System to version 9.2. Expected completion Fall 2018
- Several energy conservation projects under the way. We continue to try to avoid cost increases. Expected completion Fall 2018
 - Psychology– We have started a retro-commissioning of the Psychology building. We will update controls, recalibrate systems, and reduce air changes where possible. Estimated savings are \$100k per year.
 - Bio-Med – The project is near completion. The anticipated savings are \$210k per year
 - Lighting Projects– Started converting several parking lots to LED lighting. Less energy consumption and better quality lighting
 - Med School: We have started the retro-commissioning project in the Med School. We will upgrade lighting and building controls. Project should save approximately \$85k per year when complete.
- Florida State University Police department was awarded its fifth consecutive certificate of reaccreditation. FSUPD earned the commission's Excelsior Recognition, the highest level of achievement in Florida accreditation. Completed Fall 2017
- Human Resources is launching a review of processes and practices related to retention and recognition. Expected completion 2018
- Human Resources is finalizing our Smart Onboarding implementation. This is a major process and system upgrade that will streamline the current onboarding process. It will also enable us to consolidate and integrate data and processes and improve ease of use/communication for candidates and departments. Expected completion Spring 2018
 - The key goals are to reduce:
 - Data entry
 - Manual processes
 - Time to hire
 - Paper

Current Facility Projects

- Ringling – Glass Pavilion
 - **Substantial Completion Date:** 7/26/2017

- **Total Cost:** \$4,000,000
- Fund Source: Ringling
- **Project Information:** Visitor's Center Glass Pavilion. Exhibits & Art being installed. Grand Opening on January 21, 2018. Published in Architectural Digest as one of the top museums being opened this year.
- **Design-Build Consultants:**
 - Architects – Lewis + Whitlock, Tallahassee, FL
 - Contractor – Willis A. Smith Construction, Sarasota, FL
 - Project Completed
 - Exhibits & Art being installed
 - Grand Opening January 21, 2018
 - Published in Architectural Digest as one of the top museums being opened this year

- Dick Howser Scoreboard
 - **Substantial Completion Date:** 2/16/2018
 - **Total Cost:** \$1,400,000
 - **Fund Source:** Athletic Funds
 - **Project Information:** New LED display Board, associated electrical and data, expanded steel structure, and paint.
 - **Design-Build Consultants:**
 - Architects – AJP (Anthony James Partners)
 - Contractor – Childers Construction

- Jim Moran School of Entrepreneurship/Jim Moran Institute
 - **Substantial Completion Date:** 1/19/2018
 - **GSF:** 20,000
 - **Total Cost:** \$8,250,000
 - **Fund Source:** University Funds
 - **Project Information:** This project renovates the Guaranty Bank Building located at 111 South Monroe Street in Tallahassee. This project will create space for faculty, staff & students. This facility will accommodate collaboration, presentation, and reception and event spaces for students to connect with entrepreneurial mentors in a creative environment.
 - **Design-Build Consultants:**
 - Architects – Lewis + Whitlock
 - Contractor – Culpepper Construction Company

- Black Student Union/African American Study Center
 - **Substantial Completion Date:** 10/1/2017
 - **GSF:** 6,500
 - **Total Cost:** Over \$2,000,000
 - **Fund Source:** FCO/Private Funds
 - **Project Information:** This project provides new space for the Black Student Union and African American Study Center. This facility will

- include a gallery, student lounge, multipurpose space, and administrative space.
- **Consultants:**
 - Architects – Gilchrist, Ross, Crowe Architects, PA, Tallahassee, FL
 - Contractor – Mad Dog Construction/One Day Came, Tallahassee, FL
 - Reached Substantial Completion
 - Punch List Completed
 - Classroom AV installation and furniture installed by February 1, 2018
 - Demo of old BSU to be completed by February 8, 2018

 - Shores Innovation Hub
 - **Substantial Completion Date:** 1/15/2018
 - **GSF:** 14,000
 - **Total Cost:** Over \$2,700,000
 - **Fund Source:** University Funds
 - **Project Information:** This project renovates the main floor of the Shores building to create the Innovation Hub. Interdisciplinary spaces for students, faculty, and staff to work in a collaborative environment are included. This flexible work environment will allow them to create and develop ideas/products to bring to market including project prototype and testing. 17 Departments, colleges, and Programs are involved.
 - **Consultants:**
 - Architects – Architects Lewis and Whitlock
 - Contractor – Cook Brothers

 - Multidisciplinary Center
 - **GSF:** 7,000
 - **Total Cost:** \$1,500,000
 - **Project Information:** Relocated from Gaines Street. Space will include staff offices, observation and consultation rooms, conference rooms, program space and support space.
 - **Design-Build Consultants:**
 - Architects – Bohlin Cywinski Jackson Architects
 - Contractor – Albritton and Williams

 - Suwannee Dining
 - **Substantial Completion Date:** June 2018
 - **GSF:** 24,000
 - **Total Cost for Construction & Equipment:** \$5,400,000
 - **Project Details:** Complete interior renovation of the dining hall, serving stations, entry hall, restrooms, private dining room and kitchen areas. Renovations will also include improved ADA access and enhanced facility functionality during prolonged power outages.

- **Design-Build Consultants:**
 - Architects – Gilchrist, Ross, Crowe, Tallahassee, FL
 - Contractor – Culpepper Construction, Tallahassee, FL
- FSU Foundation
 - **Substantial Completion:** July 2018
 - **GSF:** 21,000
 - **Total Cost:** \$2,000,000
 - **Project Information:** Renovations to old FICPA Building. Will provide renovated office, meeting, conference rooms, and administrative space.
 - **Design-Build Consultants:**
 - Architects – Lewis + Whitlock
 - Contractor – Ram Construction
- Infant/Toddler Day Care Center
 - **Substantial Completion Date:** August 2018
 - **GSF:** 12,500
 - **Total Cost:** \$1,957,000
 - **Fund Source:** FCO/FSU Funds
 - **Project Details:** Space for 80 toddlers 1 – 3 years of age. Will provide classrooms, nap areas, play areas, and an outside playground.
 - **Design-Build Consultants:**
 - Architects – Hicks Nation Architects, Tallahassee, FL
 - Contractor – One Day Came/Mad Dog Construction Co., Tallahassee, FL
- Earth, Ocean & Atmospheric Science Building
 - **Substantial Completion Date:** December 2019
 - **GSF:** 140,000
 - **Total Cost:** \$69,850,000
 - **Project Information:** This project will provide a facility for the newly created Earth Ocean and Atmospheric Sciences Department. It will include construction of classrooms, teaching labs, research labs, offices, and student spaces. The site is located at the SW corner of Woodward Ave and W Tennessee St., across from the Oglesby Student Union. When complete, the new building and its site amenities will serve as a gateway into FSU along its north boundary.
 - **Design-Build Consultants:**
 - Architects – Bohlin Cywinski Jackson
 - Contractor – Ajax Building Corporation
- Other Project Information
 - Currently there are 400 major and minor projects totaling more than \$655 million

- **College Avenue Parking Lot:** Substantial Completion by February 2018
- **Thagard 4th Floor Renovation:** Construction to begin February 2018 with Substantial Completion by June 2018
- **College of Medicine Clinic:** Currently in design phase with Substantial Completion by August 2018

I. General Counsel

Ms. Carolyn Egan, General Counsel

General Counsel Carolyn Egan provided a brief update on the current projects and the day-to-day operations of the General Counsel’s office. The General Counsel’s office falls under three categories – assists, urgent issues and ordinary litigations. The General Counsel’s office also assists various departments in regards to contracts, gift agreements, offer letters, real estate deals.

Ms. Egan also provided an update on current litigation matters. We have 650 vehicles that are operations – 5 auto negligence claims, 6,200 employees – 10 litigate employment claims, 19 general liability claims, and 4 miscellaneous claims.

VIII. OPEN FORUM FOR BOARD OF TRUSTEES

Mr. Ed Burr, Chair

Action Items:

A. Election of Vice Chairman of the FSU Board of Trustees for two-year term

Chair Burr called for nominations for Vice Chair. Trustee Duda nominated Trustee Hillis. Trustee Alvarez seconded the nomination. Chair Burr moved to close the nominations. The nomination to approve Trustee Hillis as vice chair was approved unanimously.

B. FSU Board of Trustees Committee Assignments

Chair Burr reviewed the proposed Committee Assignments. Trustee Sembler moved to approve the committee assignments. Trustee Duda seconded the motion. The motion was approved unanimously.

IX. ADJOURNMENT

Chair Burr adjourned the meeting at 3:54 pm.