



## MEMORANDUM

**TO:** BOT Efficiency Committee Members  
**FROM:** Kyle Clark  
**DATE:** February 28, 2014  
**SUBJECT:** Efficiency Committee Meeting

The Board of Trustees Efficiency Committee is scheduled to meet at 8:00 am on March 7<sup>th</sup>, 2014 in room 205 of the Augustus B. Turnbull, III Florida State Conference Center. Items to be discussed at the meeting include:

- |  |            |                           |
|--|------------|---------------------------|
| 1. Request for Approval of November 18, 2013 Minutes                     | Kyle Clark | Action Item for Committee |
| 2. University Efficiency and Effectiveness Committee Updates and Reports | Kyle Clark | Information for Committee |
| 3. General Discussion  |            |                           |
| 4. Adjourn   |            |                           |

We look forward to seeing you on the 7th.

KCC/mc