



FLORIDA STATE UNIVERSITY  
FINANCE AND ADMINISTRATION  
*Office of the Vice President for Finance & Administration*

MEMORANDUM

TO: BOT Finance and Business Committee Members

FROM: Kyle Clark, Vice President for Finance and Administration

DATE: November 15, 2018

SUBJECT: Finance and Business Committee Meeting

The Board of Trustees Finance and Business Committee is scheduled to meet from 3:45pm to 5:00pm on Thursday, November 15, 2018 in Room 214 of the Augustus B Turnbull III, Florida State University Conference Center. Items to be discussed at the meeting include:

- I. Request for Approval of Minutes from September 2018 Meeting
- II. Actions Items:
  1. Request Approval of 2018-2019 updated expenditure plan as requested by the Board of Governors
- III. Other Business
- IV. Adjourn