



MEMORANDUM

TO: BOT Finance and Business Committee Members

FROM: Kyle Clark, Vice President for Finance and Administration

DATE: September 22, 2017

SUBJECT: Finance and Business Committee Meeting

The Board of Trustees Finance and Business Committee is scheduled to meet from 10:00 am to 11:15 am on Friday, September 22, 2017 in Room 214 of Turnbull Conference Center. Items to be discussed at the meeting include:

- I. Request for Approval of Minutes from June 2017 Meeting
- II. Actions Items:
 1. Request for approval of Status Report on Construction Projects over 2.0 Million and Change Orders (Consent)
 2. Request for approval of Status Report on Purchase Orders over 1.0 million and 5+ Year Service Contracts (Consent)
 3. Request for approval of FY 2018-2019 Fixed Capital Outlay Budget Request (Consent)
- III. Other Business
- IV. Adjourn