



MEMORANDUM

TO: BOT Finance and Business Committee Members  
FROM: Kyle Clark, Vice President for Finance and Administration  
DATE: September 14, 2017  
SUBJECT: Finance and Business Committee Meeting

The Board of Trustees Finance and Business Committee is scheduled to meet from 10:45am to 11:45am on Thursday, September 14, 2017 in room 2134A of the Deviney Hall, FSU Residence Hall Complex. Items to be discussed at the meeting include:

- I. Request for Approval of Minutes from June 2017 Meeting
- II. Actions Items:
  1. Request for approval of Status Report on Construction Projects over 2.0 Million and Change Orders (Consent)
  2. Request for approval of Status Report on Purchase Orders over 1.0 million and 5+ Year Service Contracts (Consent)
- III. Other Business
- IV. Adjourn