



FLORIDA STATE UNIVERSITY
OFFICE OF THE VICE PRESIDENT
FOR FINANCE & ADMINISTRATION

MEMORANDUM

TO: BOT Finance, Business and Audit Committee Members

FROM: Kyle Clark, Vice President for Finance and Administration

DATE: February 7, 2017

SUBJECT: Finance, Business and Audit Committee Meeting

The Board of Trustees Finance Business and Audit Committee is scheduled to meet from 3:30pm to 4:45pm on Tuesday, February 21st 2017, in room 201 of the Florida State University Westcott Building. Items to be discussed at the meeting include:

- I. Request for Approval of Minutes from October 2016 Meeting
- II. Actions Items:
 1. Request for Approval: 2017 Affirmative Action Plan (Consent)
 2. Request for Approval: Revisions to FSU Regulation FSU-1.055 Waiver of Certain Administrative Procedures – Repeal as unnecessary. (Consent)
 3. Request for Approval: Revisions to FSU Regulation FSU-4.064 Sick Leave Pool – Amend to streamline and update. (Consent)
 4. Request for Approval: Revisions to FSU Regulation FSU-4.065 Employee Recognition Program – Amend include the Executive Service (AEX) employee type and to update the statutory dollar amount caps for employee recognition awards. (Consent)
 5. Request for Approval: Revisions to FSU Regulation FSU-4.066 Personnel Exchange – Repeal as this regulation refers to a program that is no longer in place. (Consent)
 6. Request for Approval: Revisions to FSU Regulation FSU-6.001 Gender – Repeal as unnecessary and outdated. (Consent)
 7. Request for Approval: Performance Based Funding Metrics Data Integrity Certification Audit for FY 2016-2017 and Approval for the President and Chair to sign the Data Integrity Certification (Full Board)
- III. Information Items:
 1. Informational to FB&A Subcommittee: Finance, Business and Audit Committee Charter Activities
 2. Informational to FB&A Subcommittee: Office of Inspector General Services Audit Charter Activities
- IV. Other Business
- V. Adjourn