I. CALL TO ORDER AND WELCOME

Chair Bense called the meeting to order at 1:00 p.m. Lynna Sands conducted the roll call.

Several Board members thanked Dr. and Mrs. Barron for their dedication and service to FSU.

Mr. Pantin made a motion to formally recognize Dr. and Mrs. Barron for their years of service to FSU. Trustee Haggard seconded the motion, and it was approved unanimously.

President Barron noted that this has been a banner year for FSU. During the past year, FSU was named a preeminent university, and the additional funding is having a transformative impact on the university, particularly the entrepreneurship and successful longevity initiatives. FSU has achieved the highest ranking since U.S. News and World Report established the overall ranking category in 2003. FSU now has a clear path to the Top 25, has been named the most efficient university in the nation for the second year in a row, won the 2013 National Championship in Football and the billion dollar fundraising campaign achieved sixty percent of its goal by October 2013.

President Barron commented that FSU has a lot to be proud of and he thanked the faculty, staff and students for their efforts in achieving these outstanding results. President Barron thanked the Board for caring deeply about Florida State. In closing, President Barron noted that he and Mrs. Barron enjoyed being at Florida State and look forward to visiting.
Chair Bense thanked President Barron, then recognized Ms. Cindy O’Connell, Secretary of the Florida Lottery.

Ms. O’Connell presented a commemorative plaque recognizing FSU’s participation in the August 2013 $50,000 Gridiron Cash scratch-off game. Ms. O’Connell expressed appreciation for FSU’s participation and support of the game, which generated more than $6.4 million for Florida’s education system.

II. APPROVAL OF MINUTES (ACTION)

The January 24, 2014 and February 19, 2014, meeting minutes were unanimously approved as presented.

III. PRESIDENT’S REPORT

Dr. Eric J. Barron, President

President Barron reviewed FSU’s position on several issues:

- Support of performance metrics as proposed by the Board of Governors – the metrics will allow the Legislature and Governor to have confidence in the State University System by providing an independent measure of performance. FSU is not at the top of the rankings due primarily to two factors: Florida-based data sets for employment and wages and the percentage method of calculating number of STEM degrees awarded.

- Preeminence metrics – Even though some performance metrics differ from preeminence metrics, the move to achieve national prominence and excellence should be first and foremost. There is a correlation between rankings, jobs data and higher wages for graduates. Good performance and production data should be recognized and rewarded.

- Construction – FSU is in the midst of attracting truly outstanding scholars who require state of the art technology and laboratories. FSU’s physical plant for the sciences is old, and upgrades are needed in order to continue attracting top scholars and engineers.

- Tuition Initiatives – to promote in-state tuition for veterans and tuition affordability for undocumented students who graduate from Florida high schools.

In response to a question, President Barron noted that the proposed $8 million funding for 2014-2015 is tied to 10 performance metrics, one of which was selected by the Board of Trustees. Universities may be asked to allocate some portion of performance funding into a pool to be reallocated based on metrics. If approved, the plan stipulates that universities scoring 25 points or below will lose current and future funding.
IV. Remarks

Dr. Jim Murdaugh, President, Tallahassee Community College

President Murdaugh thanked the Board for the opportunity to speak as President of Tallahassee Community College (TCC) and as Chair of the Economic Development Council. Dr. Murdaugh noted that, in 2012, TCC was selected as one of the great colleges to work for in America. In 2013, on behalf of its students, TCC was recognized as the most engaged campus of the year among the 28 colleges in the Florida college system. Also in 2013, TCC was recognized as the #1 producer of AA degrees nationally among 2-year colleges.

Dr. Murdaugh noted that TCC has forged great relationships with both FSU and FAMU. Dr. Murdaugh focused on three initiatives that were developed in collaboration with FSU:

- TCC and FSU have jointly developed the program “TCC 2 FSU.” TCC students who earn their two-year degree from TCC will automatically be accepted into FSU.
- The Veterans Success initiative is a joint program that provides a seamless approach to offering veteran services to both TCC and FSU students. The Veterans Administration has funded a counselor/advisor to serve students on both campuses.
- TCC, FAMU and FSU jointly developed the “Educate your Business” initiative that demonstrates a shared commitment to area employers to meet their workforce needs.

Dr. Murdaugh noted that, in November 2014, the penny sales tax extension is expected to be on the ballot. The proposed sales tax initiative could result in $75-$100 million additional funding for economic development projects. The proposed “Madison Mile” project, if approved, will transform the downtown area and create additional lifestyle choices for those who live and work there.

V. Updates & Reports

A. Student Government Association Update

Mr. Blake Kurleman, Treasurer of Student Government Association

Mr. Kurleman noted that, during the past year, the Student Government Association (SGA) strived to impact students in three key ways and offered examples of each:

- By fostering academic excellence – through a partnership with the Seminole Student Boosters, grants were provided to international service organizations through the sale of True Seminole tee shirts. SGA also assisted in funding travel costs for undergraduate students to make research presentations and SGA started a dialogue regarding how an honors college can help FSU reach the Top 25. During the last three years, the Student Foundation has donated over $300,000 to areas of academic excellence.
- By promoting and supporting creativity and innovation – SGA is currently in discussions with an FSU graduate to bring his startup mobile application to campus by Fall Term 2014. The mobile
application will promote student engagement through campus organizations. During the past week, the Student Senate passed a bill to create the Office of Entrepreneurship and Innovation which will serve as a resource for students.

- By emphasizing student led advocacy – the six student unions, including the newly created Veterans Student Union, were more active than ever, creating and supporting numerous programs and important issues.

Mr. Kurleman introduced incoming Student Body President Stefano Cavallaro. Mr. Kurleman thanked President Barron for his service to students and the university.

B. Faculty Senate Update

Dr. Susan Fiorito, Faculty Senate Steering Committee

On behalf of the Faculty Senate and Faculty Senate Steering Committee, Dr. Fiorito expressed deep appreciation to President Barron for the many contributions to the health and well being of FSU. In addition to being a leader, President Barron served as a colleague, listening to all constituencies, including faculty, students, staff, alumni, boosters, the local community and the Legislature. President Barron served as a voice of reason for higher education.

Dr. Fiorito noted that the faculty are hopeful that the next leader will continue the trajectory that has been so carefully planned and initiated. The faculty want an academic leader who appreciates their hard work and the many successes they have already achieved. The faculty applaud President Barron and Provost Stokes in their efforts to hire tenure track faculty. In closing, Dr. Fiorito thanked the Board for having a strong faculty representation on the Presidential Search Advisory Committee.

C. Student Affairs Update

Dr. Mary Coburn, Vice President for Student Affairs

Dr. Coburn explained how the critical thinking initiative is embedded in Student Affairs’ programs and activities. Opportunities for students include student internships that allow students to participate in the world of work, thereby developing an understanding of issues they have studied in the classroom. Additionally, students learn to analyze problems and develop solutions, and at the end of the internships, synthesize their knowledge for application to real world experiences.

The Garnet & Gold Scholar Society is an example of how critical thinking is applied outside the classroom. The Society requires students to choose three experiences from these options: international experiences, service, internships, research, and leadership while strengthening critical thinking skills. When complete, participating students write a synthesis paper. To date, 220 students have completed the Garnet and Gold Scholars Society requirements and approximately 100 will be inducted this spring.
Another example is the Service Scholars program where students are awarded a four-year scholarship in recognition of their service during high school. When Service Scholars enroll at FSU, they learn about issues in the community, engage in their area(s) of interest through service learning, and are required to be leaders in service.

Dr. Coburn also provided information from the Student Affairs Annual Report regarding student outcomes for the 2013 year.

D. Academic Affairs Update

*Dr. Garnett S. Stokes, Provost & Executive Vice President for Academic Affairs*

Dr. Stokes provided an update on preparations for the upcoming SACS reaccreditation site visit and the Quality Enhancement Plan. Additionally, Academic Affairs is spearheading a number of important issues:

- **Preeminence funding** – strategically planning and deploying resources that will lead FSU to the Top 25.
- **Strategic Hiring Initiatives** – the Energy and Materials initiative will leverage FSU’s current strengths to recruit faculty who will benefit a number of sciences, e.g., physics, chemistry, biology, engineering, etc. Focus areas include renewable energy and strengthening FSU’s role in innovation across a broad number of industries and products. At least 65 faculty members will be hired by the end of the spring term.

Another strategic hiring initiative is in the Marine and Coastal Ecosystems discipline, which will build on FSU’s strengths in oceanography and marine biology. FSU has served as the lead institution in a large consortium engaged in the study of deep sea to coast connectivity in the northeastern Gulf of Mexico. Nine tenure track faculty are expected to be hired to support this initiative during the next few years.

The Brain Health and Disease initiative builds on FSU’s strengths in the life sciences and medicine; up to 9 tenure track faculty are expected to be hired this year. The Institute for Successful Longevity has been established, with Dr. Neil Charness from the Department of Psychology serving as interim Director during the search for a permanent Director.

- **Academic Affairs** is working closely with the Vice President for Research to recruit a National Academy member to FSU.
- The Office of the Vice President for Faculty Development and Advancement is actively engaged in plans to retain faculty, e.g., the Extraordinary Accomplishment program that recognizes and rewards faculty who earn highly prestigious awards.
- **Entrepreneurs in Residence** – as part of the Top 25 plan, new entrepreneurs in residence have been hired in Motion Picture Arts, Business, Criminology and Criminal Justice. Searches are underway in Engineering, Law and in the area of Social Entrepreneurship.
• Transformation of the undergraduate experience in partnership with Student Affairs – the new liberal studies curriculum is focused on general education majors in the first few years of enrollment and the Quality Enhancement Plan will focus on majors in subsequent years.

• Graduate Success - Academic Affairs and the Career Center are partnering to provide career liaisons in various departments to help students be prepared when they graduate.

E. University Relations Update

Ms. Liz Maryanski, Vice President for University Relations

The University Relations update included a report on the very successful 2013-2014 Seven Days of Opening Night’s season, an invitation to FSU Day at the Capitol on April 1 and a review of Florida Trend and National Championship advertising. Exponential growth in social media has continued with more than 60,000 Facebook fans and 13,000 Twitter followers, an increase during the last two years of 86% and 92% respectively. Deliverables for the “Think FSU” critical thinking initiative were reviewed.

Kathleen Daly, Assistant Vice President for Governmental Relations, provided a Legislative update. Ms. Daly noted that, one week into the Legislative session, things are moving very quickly. The 2014-2015 revenue estimate will be updated soon and budget reports will follow thereafter. Ms. Daly expects the Legislature to tweak the BOG metrics, and she is monitoring Legislative activity as it relates to performance funding. Preeminence legislation appears to be in good standing for FSU; 2014-2015 facility funding will be very important.

Several bills of interest have been filed, notably a bill that will bring the tuition differential to zero and repeal the tuition CPI adjustment currently in statute. A bill related to public private partnerships for facility funding have been filed; if approved, this could provide an alternate source of funding.

F. Athletics Update

Mr. Stan Wilcox, Director of Athletics

Mr. Monk Bonasorte, Assistant Director of Athletics, provided an update on behalf of Mr. Wilcox. Colleen Quigley from women’s cross-country and Kassey Kallman from women’s soccer were selected as ACC Scholar-Athletes of the Year. Men’s and women’s cross-country teams were honored as All American Academic Scholar-Athletes.

FSU has five programs competing in the fall, and in addition to the football National Championship, FSU earned ACC Championships in three sports: football, soccer and women’s cross-country. Volleyball came in 2nd and men’s cross-country came in 32nd. The National Championship Celebration for football was held on February 1, 2014, and was a success with over 30,000 attendees. Football spring practice has begun and the
Spring Game is scheduled for Saturday, April 12th at 3:00 p.m. The Spring Game will also be televised on ESPN. Men’s and women’s indoor track just completed their season with ACC Championships.

When compared to the same time last year, football season tickets sales have increased by 9,000. It is expected that all season tickets will sell out for the 2014 season, which is 46,000 season tickets. If the season tickets sell out, single game tickets will not be available for purchase.

G. Research Update

Dr. Gary K. Ostrander, Vice President for Research

Dr. Ostrander provided an update on the 3D Printing Symposium that was recently hosted by FSU. The purpose of the symposium was threefold: allow attendees to explore technology that will have a profound impact on their lives, highlight the possibilities that reaches across artistic and scientific disciplines, and establish FSU as a leader in the 3D printing frontier. There were approximately 450 symposium attendees, including many from around the country; the conference was streamed live and, this week, the Gartner Group blogged about the event. A vendor in the 3D printing industry made a significant donation to the College of Communication and Information as a result of the symposium.

Regarding fiscal year to date research funding, FSU is $21 million ahead of prior year for grants and contracts awarded. This is an incredible testament to FSU’s faculty; since July 1, research by FSU’s faculty has resulted in awards averaging more than $628,000 every day of the year including weekends and holidays!

In order to attract and retain outstanding faculty, FSU must have great facilities. Renovations have to Ditmar and labs have been completed. Additional research space is needed and is expected to cost $450-$550 per square foot. Research is considering constructing a new 100,000 square foot facility within the next 3-4 years. The new building will house approximately 300 staff, including approximately 30-35 research faculty. Dr. Ostrander is developing a solid business plan and will present it to the Trustees for consideration when finalized.

VI. CONSENT ITEMS

A. Requesting Approval to Explore Masters of Science in Nurse Anesthesia
B. Requesting Approval to Explore Masters of Science in Physician Assistant Studies
C. Requesting Approval to Explore Masters in Risk Management
D. Requesting Approval to Implement Juris Master in Law
E. Requesting Approval for the 2014 Affirmative Action Plan
F. Requesting Approval to Amend Regulation FSU-2.015, Purchasing and Procurement
G. Requesting Approval of Student Government Bills

Trustee Camps moved to approve the Consent Items. Trustee Duda seconded the motion and it was approved unanimously.
VII. **FINANCE, BUSINESS & AUDIT**  
*Mr. Kyle Clark, Vice President for Finance & Administration*

Mr. Clark noted that current projects being managed by Finance & Administration staff include a review of the golf course operations, preparation for the upcoming SACS visit, enhancements to reports, engagement in the ongoing Legislative session, preliminary development of the 2015 Operating Budget and operation of the Donald L. Tucker Civic Center (Civic Center).

Regarding the Civic Center, staff expects to finalize a management/operations agreement with an external partner in the coming weeks. Additional projects include continuing enhancement renovations and energy efficiency project planning and analysis, continue to work with City, County, the Community Redevelopment Agency (CRA) as well as developing a master plan for the arena district. A committee has been evaluating seat replacement options with the goal of having new seating installed prior to the 2014-2015 basketball season. Staff is also working to have a high definition jumbo-tron, new ribbon boards and courtside digital signage installed.

**AGENDA ITEMS**

A. Requesting Approval for Funding Related to Energy Performance Contracts

Mr. Clark noted that staff have been assessing facility infrastructure with the goal of improving efficiency. Engineering firms have been engaged to complete facility audits and identify opportunities to improve efficiencies in energy and mechanical operations. Examples of potential projects include lighting upgrades and controls, air handler renovation and refurbishment, and cooling system upgrades and optimization. FSU will continue to collaborate with pre-qualified contractors as identified by the State of Florida and complete an Investment Grade Audit.

If approved, the President or designee will finalize and approve the terms of the agreement in accordance with the State of Florida statutes and execute all necessary documents. Requirements of the proposed agreements include a limit of $10 million per project; a term of 20 years or less, transactions must be budget neutral or positive and are backed by the performance guarantee of a qualified Energy Services Company.

*Trustee Pantin moved to approve the Funding related to Energy Performance Contracts. Trustee Duda seconded the motion, and it was approved unanimously.*

**INFORMATION ITEMS**

B. Update on the Office of Inspector General Services 2012-2013 Annual Report
Mr. Clark presented the report to the Finance and Business Committee.

VIII. UNIVERSITY ADVANCEMENT

Dr. Thomas W. Jennings, Vice President for University Advancement & President of the FSU Foundation

AGENDA ITEMS

A. Requesting Approval to Amend the Real Estate Foundation Bylaws

Dr. Jennings noted Florida Statutes specify that only a corporation’s President, Vice President or Chief Executive Officer may execute property conveyances. The proposed amendment will establish the positions of President and Vice President, thereby bringing the bylaws in compliance with Florida Statutes. The Real Estate Foundation Board has approved the amendment.

Trustee Burr moved to approve the Amended Real Estate Foundation Bylaws effective March 7, 2014. Trustee Haggard seconded the motion, and it was approved unanimously.

B. Requesting Approval of the Naming of Two Spaces at the Ringling Museum

Dr. Jennings presented requests to name the West Wing galleries and Lecture Halls in the Center for Asian Art at the John and Mable Ringling Museum of Art for The Ting Tsung and Wei Fong Chao Global Foundation.

Trustee Rolando moved to approve Naming of the Ringling Museum spaces. Trustee Contreras seconded the motion, and it was approved unanimously.

INFORMATION ITEM

C. University Advancement Update

Dr. Jennings provided information on total campaign commitments, the endowment balance and investment returns as compared to ACC and State University System institutions. Dr. Jennings noted that 2013 trends included an increase of 4.9% in charitable giving while online giving increased 13.5%. Additionally, university development leaders predict a 6.2% increase in giving during 2014.

The Campaign launch is scheduled for October 17, 2014. The Capital Campaign dates are July 2010-June 2018 and the Campaign slogan is Raise the Torch.

IX. CHAIR’S REPORT

Mr. Allan Bense, Chair

AGENDA ITEMS

A. Requesting Approval of the Appointment of the Interim President
Chair Bense recommended Provost Garnett S. Stokes as Interim President. Trustee Pantin moved to approve Provost Garnett S. Stokes’ appointment as Interim President effective at the close of business April 2, 2014. Trustee Tyson seconded the motion.

Trustee Rolando asked if Provost Stokes would be allowed to be a candidate for the position of President. After discussion, the decision was made to allow Provost Stokes to apply for the presidency while serving as Interim President.

The motion to appoint Provost Garnett S. Stokes as Interim President was unanimously approved.

B. Requesting Approval of the Presidential Search Advisory Committee Members

Chair Bense presented the proposed Presidential Search Advisory Committee Membership.

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<tr>
<th>Member</th>
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<tr>
<td>Ed Burr, Committee Chair</td>
<td>FSU Board of Trustees</td>
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<td>Renisha Gibbs, Committee Vice Chair</td>
<td>Finance &amp; Administration, FSU staff</td>
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<td>Al Lawson</td>
<td>Community</td>
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<td>Allan Bense</td>
<td>FSU Board of Trustees</td>
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<td>Ash Williams</td>
<td>FSU Foundation</td>
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<td>Bob Sasser</td>
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<td>Brandon Bowden</td>
<td>Student Affairs, FSU staff</td>
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<td>Brian Swain</td>
<td>FSU Real Estate Foundation</td>
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<td>Cliff Madsen</td>
<td>Music, FSU Faculty</td>
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<td>Daniel Rosman</td>
<td>Student, undergraduate</td>
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<td>Delores Spearman</td>
<td>Community</td>
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<td>DeVoe Moore</td>
<td>Seminole Boosters</td>
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<td>Drew Weatherford</td>
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<td>Edward A. Morton</td>
<td>Florida Board of Governors</td>
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<td>Eric Walker</td>
<td>English, FSU Faculty</td>
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<td>Gordon Sprague</td>
<td>FSU Alumni Association</td>
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<td>Jill Quadagno</td>
<td>Social Sciences, FSU Faculty</td>
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<td>Jimmy Patronis</td>
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<td>Kathryn Ballard</td>
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<td>Marcy Driscoll</td>
<td>Dean, FSU College of Education</td>
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<td>Mike Harrell</td>
<td>Seminole Boosters</td>
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<td>Seve Kim</td>
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<td>Susie Busch-Transou</td>
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<td>Todd Adams</td>
<td>Physics, FSU Faculty</td>
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Trustee Burr moved to approve the membership of Presidential Search Advisory Committee. Trustee Duda seconded the motion. Trustee Gruters made a motion to add John McKay as a member of the Presidential Search Advisory Committee. Trustee Camps moved approval of the addition. Trustee Duda seconded the motion, and the amended motion was approved unanimously.

Trustee Gruters indicated that the Trustees would like to participate in as much of the process as possible and provide their input. Trustee Duda agreed that Trustees would like to be involved in the process.

INFORMATION ITEM
C. Presidential Search Advisory Committee Update

Mr. Edward Burr, Trustee & Chair of the Presidential Search Advisory Committee

Trustee Burr noted that it is important to conduct a national search that is open and transparent with the single goal of hiring the best person possible. This person will continue FSU on the current path to greatness. Staff will continue vetting search firms and will bring a recommendation to the March 21 Presidential Search Advisory Committee (PSAC) meeting. Trustee Burr asked the Board of Trustees to authorize the PSAC to hire a search firm during its March 21 meeting.

Trustee Duda made a motion to authorize the PSAC to hire a search firm during its March 21 meeting. Trustee Tyson seconded the motion.

Trustee Hillis moved to amend the Trustee Duda’s motion such that the PSAC would interview search firms and make a recommendation for consideration by the Board of Trustees. Trustee Rolando seconded the motion. The amendment to the motion failed 1(yea) 12 (nay).

The original motion authorizing the PSAC to hire a search firm was unanimously approved.

X. OPEN FORUM FOR BOARD OF TRUSTEES

Chair Bense thanked Trustee Contreras for her service to the Board of Trustees and wished her well.

XI. ADJOURNMENT

Chair Bense adjourned the meeting at 4:20 p.m.
Members Present: Allan Bense, Ed Burr, Joe Camps, Stefano Cavallaro, June Duda, Joe Gruters, Andy Haggard, Leslie Pantin, Peggy Rolando, Brent Sembler and Gary Tyson

I. CALL TO ORDER AND WELCOME

Mr. Allan Bense, Chair

Chairman Bense called the meeting to order at 10:04 a.m. Lynna Sands conducted the roll call.

II. AGENDA ITEM

Requesting Approval of the 2014-2015 Work Plan

Dr. Garnett S. Stokes, Interim President

Dr. Stokes presented the University 2014-2015 Work Plan. The Plan, if approved, will be forwarded to the Florida Board of Governors for review. Dr. Stokes reviewed the key initiatives and investments for the next three years:

- Become a National Top 25 Public University,
- Expand the Entrepreneurial University Program and career readiness, and
- Improve Student-Faculty ratios.

Dr. Stokes then reviewed the Performance Funding Metrics and Preeminent Research University Funding Metrics as outlined in the Work Plan.

Trustee Tyson moved to approve the 2014-2015 Work Plan. Trustee Pantin seconded the motion, and it was approved unanimously.

III. ADJOURNMENT

Chairman Bense adjourned the meeting at 10:30 a.m.
TO: Interim President Garnett S. Stokes
FROM: Sally E. McRorie
DATE: June 2, 2014
SUBJECT: Amendment to Regulation FSU-3.005, Academic Honor Policy Request for Approval

The proposed regulation amendment adopts changes to the Academic Honor Policy for students. The Policy is approved by reference in the regulation; thus, the entire policy as amended itself is also attached. The proposed changes represent procedural updates and clarifications and are based upon review and recommendations of students, faculty and administration. For example, all references to the former “Dean of the Faculties” and the related office have been replaced with “Vice President for Faculty Development and Advancement” and the related office; examples of plagiarism have been expanded to include ghostwriting or pay-for-paper services; criteria used by faculty members to determine proposed penalties have been explained in greater detail; and the list of penalties available at a Step 2 hearing has been revised to make it consistent with those used in current practice.

This regulation revision has been properly noticed.

I recommend approval.

Attachment
FLORIDA STATE UNIVERSITY ACADEMIC HONOR POLICY

Introduction

The statement on *Values and Moral Standards* says: “The moral norm which guides conduct and informs policy at The Florida State University is responsible freedom. Freedom is an important experience which the University, one of the freest of institutions, provides for all of its citizens – faculty, students, administrators, and staff. Freedom is responsibly exercised when it is directed by ethical standards.” (*Values and moral standards at FSU* retrieved from the current General Bulletin located at http://registrar.fsu.edu/)

The statement also addresses academic integrity: “The University aspires to excellence in its core activities of teaching, research, creative expression, and public service and is committed to the integrity of the academic process. The [Academic Honor Policy] is a specific manifestation of this commitment. Truthfulness in one’s claims and representations and honesty in one’s activities are essential in life and vocation, and the realization of truthfulness and honesty is an intrinsic part of the educational process.” (*Values and moral standards at FSU* retrieved from the current General Bulletin located at http://registrar.fsu.edu/)

Guided by these principles, this Academic Honor Policy outlines the University’s expectations for students’ academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty throughout the process. The Academic Honor Policy Committee may take direct jurisdiction of a case under extraordinary circumstances when it is determined by a majority vote of the committee that taking direct jurisdiction is appropriate.

Students in the College of Law and the College of Medicine are governed by the academic integrity policies and procedures of their respective colleges, which are subject to approval by the Academic Honor Policy Committee.

FSU Academic Honor Pledge

I affirm my commitment to the concept of responsible freedom. I will be honest and truthful and will strive for personal and institutional integrity at Florida State University. I will abide by the Academic Honor Policy at all times.

Academic Honor Violations

Note: Instructors are responsible for reinforcing the importance of the Academic Honor Policy in their courses and for clarifying their expectations regarding collaboration and multiple submission of academic work. Examples have been provided for the purpose of illustration and are not intended to be all-inclusive.

1. **PLAGIARISM.** Presenting the work of another as one's own (i.e., without proper acknowledgement of the source).
   
   **Typical Examples Include:** Using another's work from print, web, or other sources without acknowledging the source; quoting from a source without citation; using facts, figures, graphs, charts or information without acknowledgement of the source; utilizing ghostwriting or pay-for-paper services.

2. **CHEATING.** Improper access to or use of any information or material that is not specifically condoned by the instructor for use in the academic exercise.
   
   **Typical Examples Include:** Copying from another student's paper or receiving unauthorized assistance during a quiz, test or examination; using books, notes or other devices (e.g., calculators, cell phones, or computers) when these are not authorized; procuring without authorization a copy of or
information about an examination before the scheduled exercise; unauthorized collaboration on exams.

3. UNAUTHORIZED GROUP WORK. Unauthorized collaborating with others.
   Typical Examples Include: Working with another person or persons on any activity that is intended to be individual work, where such collaboration has not been specifically authorized by the instructor.

4. FABRICATION, FALSIFICATION, AND MISREPRESENTATION. Unauthorized altering or inventing of any information or citation that is used in assessing academic work.
   Typical Examples Include: Inventing or counterfeiting data or information; falsely citing the source of information; altering the record of or reporting false information about practicum or clinical experiences; altering grade reports or other academic records; submitting a false excuse for a class absence or tardiness in a scheduled academic exercise; lying to an instructor to increase a grade.

5. MULTIPLE SUBMISSION. Submitting the same academic work (including oral presentations) for credit more than once without instructor permission. It is each instructor's responsibility to make expectations regarding incorporation of existing academic work into new assignments clear to the student in writing by the time assignments are given.
   Typical Examples Include: Submitting the same paper for credit in two courses without instructor permission; making minor revisions in a credited paper or report (including oral presentations) and submitting it again as if it were new work.

6. ABUSE OF ACADEMIC MATERIALS. Intentionally damaging, destroying, stealing, or making inaccessible library or other academic resource material.
   Typical Examples Include: Stealing or destroying library or reference materials needed for common academic purposes; hiding resource materials so others may not use them; destroying computer programs or files needed in academic work; stealing, altering, or intentionally damaging another student's notes or laboratory experiments. (This refers only to abuse as related to an academic issue.)

7. COMPLICITY IN ACADEMIC DISHONESTY. Intentionally helping another to commit an act of academic dishonesty.
   Typical Examples Include: Knowingly allowing another to copy from one's paper during an examination or test; distributing test questions or substantive information about the material to be tested before a scheduled exercise; deliberately furnishing false information.

8. ATTEMPTING to commit any offense as outlined above.

Student Rights

Students have the following important due process rights, which may have an impact on the appellate process:

1. to be informed of all alleged violation(s), to receive the complaint in writing (except in a Step 1 agreement, described in the Procedures Section, where the signed agreement serves as notice) and to be given access to all relevant materials pertaining to the case.
2. to receive an impartial hearing in a timely manner where the student will be given a full opportunity to present information pertaining to the case.

Students are also accorded the following prerogatives:

1. when possible, to discuss the allegations with the instructor.
2. privacy, confidentiality, and personal security.
3. to be assisted by an advisor who may accompany the student throughout the process but may not speak on the student’s behalf.
4. to choose not to answer any question that might be incriminating.
5. to contest the sanctions of a first-level agreement and to appeal both the decision and sanctions of an Academic Honor Hearing.
The student has the right to continue in the course in question during the entire process. Once a student has received notice that he/she is being charged with an alleged violation of the Academic Honor Policy, or when a student has been found “responsible” for an Academic Honor Policy violation, the student is not permitted to withdraw or drop the course. Should no final determination be made before the end of the term, the grade of “Incomplete” will be assigned until a decision is made.

Students should contact the Dean of Students Department for further information regarding their rights.

**Procedures for Resolving Cases**

**Step 1.** Throughout the Step 1 process, the instructor has the responsibility to address academic honor allegations in a timely manner, and the student has the responsibility to respond to those allegations in a timely manner. For assistance with the Academic Honor Policy, students should consult the Dean of Students Department and instructors should consult the Office of the Vice President for Faculty Development and Advancement.

If a student observes a violation of the Academic Honor Policy, he or she should report the incident to the instructor of the course. When an instructor believes that a student has violated the Academic Honor Policy in one of the instructor’s classes, the instructor must first contact the Office of the Vice President for Faculty Development and Advancement to discover whether the student has a prior record of academic dishonesty in order to determine whether to proceed with a Step 1 agreement. The instructor must also inform the department chair or dean. (Teaching assistants must seek guidance from their supervising faculty member and adjunct instructors must seek guidance from their department chair.) However, faculty members or others who do not have administrative authority for enforcing the Academic Honor Policy should not be informed of the allegation, unless they have established a legitimate need to know. If pursuing a Step 1 Agreement is determined to be possible, the instructor shall discuss the evidence of academic dishonesty with the student and explore the possibility of a Step 1 Agreement. Four possible outcomes of this discussion may occur:

1. If the charge appears unsubstantiated, the instructor will drop the charge, destroy the documentation, and no record of academic dishonesty will be created. The instructor should make this decision using the “preponderance of the evidence” standard.

2. The student may accept responsibility for the violation and accept the academic sanction proposed by the instructor. In this case, the agreement involving an academic penalty must be put in writing and signed by both parties on the “Academic Honor Policy Step 1 Agreement” form, which must then be sent to the Dean of Students Department. This agreement becomes a confidential student record of academic dishonesty and will be removed from the student’s file five years from the date of the final decision in the case. Any grade imposed as the result of an academic sanction will remain on the student’s transcript indefinitely and will not be subject to course drop or withdrawal.

3. The student may accept the responsibility for the violation, but contest the proposed academic sanction. In this circumstance, the instructor must submit the “Academic Honor Policy Referral to Contest Sanction” form along with supporting documentation to the Office of the Vice President for Faculty Development and Advancement. The student’s written statement must demonstrate specific reasons why the proposed sanction is extraordinarily disproportionate to the offense committed for any change to occur in the sanction. The Vice President for Faculty Development and Advancement (or designee) will review the submitted written documentation to determine whether the proposed sanction should be imposed. The Vice President (or designee) may affirm or modify the sanction as appropriate. The decision that results from this review is final.

4. The student may deny responsibility. In this circumstance, the instructor submits the “Academic Honor Policy Hearing Referral” form along with supporting documentation to the Office of the Vice President for Faculty Development and Advancement for an Academic Honor Policy Hearing. The student is issued a letter detailing the charges within ten class days of the receipt of the referral, and the schedule for
the hearing will be set as soon as possible and within 90 days from the date of the letter. These timelines may be modified in unusual circumstances. Unless all parties agree, the hearing will not be held any sooner than 7 class days from the student’s receipt of the charge letter. The process then proceeds to Step 2.

If the student is found to have a prior record of academic dishonesty or the serious nature of the allegations merits a formal hearing, the instructor must refer the matter to Step 2 for an Academic Honor Policy Hearing by submitting the “Academic Honor Policy Hearing Referral” form and appropriate documentation to the Office of the Vice President for Faculty Development and Advancement.

Allegations of academic dishonesty involving a graduate student engaged in any phase of the preliminary or comprehensive examination, thesis, or dissertation will be treated as egregious and will be resolved through the Step 2 process, in which the major professor will serve as the “instructor” under the hearing procedures. The Vice President for Faculty Development and Advancement and the student’s academic dean, (as well as the Vice President for Research in cases involving grant-funded research), should be informed as soon as possible of all such allegations. The decision regarding whether to submit a hearing referral will be made by a committee consisting of the department chair and two faculty members appointed by the academic dean, one of whom should be the student’s committee member serving as the University representative (if one has been identified), excluding the major professor. In rendering its decision, this committee should review all available information and consult with the major professor and the academic dean.

**Step 2. Academic Honor Policy Hearing.** A panel consisting of five members shall hear the case. The panel shall include: one faculty member appointed by the dean from the unit in which the academic work is conducted; one faculty member appointed by the Vice President for Faculty Development and Advancement who is not from that unit; and two students appointed through procedures established by the Dean of Students Department. The panel shall be chaired by the Vice President for Faculty Development and Advancement (or designee), who votes only in case of a tie.

The hearing will be conducted in a non-adversarial manner with a clear focus on finding the facts within the academic context of the academic work. The student is presumed innocent going into the proceeding. After hearing all available and relevant information from the student and the instructor, the panel determines whether or not to find the student responsible for the alleged violation using the “preponderance of the evidence” standard. If the student is found responsible for the violation, the panel is informed about any prior record of academic honor policy violations and determines an academic sanction (and disciplinary sanction, if appropriate). In some cases, a Step 1 sanction may have been appropriately proposed prior to the convening of an Academic Honor Hearing. If the student is found responsible in these cases, the panel typically will impose a sanction no more severe than that which was proposed by the faculty member. The panel is required to provide a clear written justification for imposing a sanction more severe than the sanction proposed in Step 1.

The chair of the Academic Honor Policy hearing panel will report the decision to the student, the instructor, the instructor’s academic unit, the supervising faculty member of a teaching assistant or an adjunct instructor, the student’s dean, the Dean of Students Department, and the Registrar, if appropriate. If the student is found “responsible,” this outcome will be recorded with the Dean of Students Department and becomes a confidential student record of an Academic Honor Policy violation. Records in which suspension or a less severe sanction (including all academic sanctions) is imposed will be removed five years from the date of the final decision in the case. Any grade imposed as the result of an academic sanction will remain on the student’s transcript indefinitely and will not be subject to course drop or withdrawal. Records involving dismissal and expulsion will be retained permanently, except in cases where a dismissed student is readmitted. Those records will be removed five years from the date of the student’s readmission.
Sanctions

Step 1

This Step 1 procedure is implemented with first-offense allegations that do not involve egregious violations. The decision regarding whether an allegation is egregious is made by the Vice President for Faculty Development and Advancement (or designee) and the instructor. The instructor should consider the seriousness of the violation, the student’s circumstances, potential opportunities for learning, and consistency with past sanctions in determining a proposed sanction. The following sanctions are available in the Step 1 procedure.

1. additional academic work, including re-doing the assignment
2. a reduced grade (including “0” or “F”) for the assignment
3. a reduced grade (including “F”) for the course

Step 2

An Academic Honor Policy Hearing is held for all second offenses, for all first offenses that involve egregious violations of the Academic Honor Policy, for all offenses that involve simultaneous violations of the Student Conduct Code, and in all cases where the student denies responsibility for the alleged violation. The decision regarding whether an allegation is egregious is made by the Vice President for Faculty Development and Advancement (or designee) and the instructor. In some cases, a Step 1 sanction may have been appropriately proposed prior to the convening of an Academic Honor Policy Hearing. If the student is found responsible in these cases, the panel typically will impose a sanction no more severe than that which was proposed by the faculty member. The panel is required to provide a clear written justification for imposing a sanction more severe than the sanction proposed in Step 1. Students will not be penalized solely for exercising their right to request a Step 2 hearing. The following sanctions are available in Step 2 (see the Procedures section) and may be imposed singly or in combination:

1. additional academic work, including re-doing the assignment
2. a reduced grade (including “0” or “F”) for the assignment
3. a reduced grade (including “F”) for the course
4. Educational Activities – attendance at educational programs, development of an academic plan with the assistance of the Academic Center for Excellence, participation in an Ethics Workshop, tutoring regarding proper citation practices, meetings with appropriate faculty or administrators, writing essays, or other educational activities. Fees may be charged to cover the cost of educational activities.
5. Restitution, letter of apology, or other restorative act
6. Disciplinary Probation – a period of time during which any further violation of the Academic Honor Policy puts the student’s status with the University in jeopardy. If the student is found “responsible” for another violation during the period of Disciplinary Probation, serious consideration will be given to imposing a sanction of Suspension, Dismissal, or Expulsion. Restrictions that may be placed on the student’s activities during this time period include, but are not limited to: participating in student activities; representing the University on athletic teams or in other leadership positions; and participating in practice for athletic or other competitions.
7. Suspension – Separation from the University for a specified period, not to exceed two years.
8. Dismissal – Separation from the University for an indefinite period of time. Dismissal is considered a final sanction, but readmission is possible in some cases under documented exceptional circumstances. No consideration will be given to readmitting a dismissed student within the first three years after a dismissal is imposed. Dismissal is noted on the student transcript.
9. Expulsion – Separation from the University without the possibility of readmission. Expulsion is noted on the student transcript.
10. Withholding of diplomas, transcripts, or other records for a specified period of time.
11. Suspension of degree, in cases where an offense is discovered after the degree is posted.
12. Revocation of degree, in cases where an offense is discovered after the degree is posted.

**Appeals**

Decisions of the Academic Honor Policy Hearing Panel may be appealed to the Academic Honor Policy Appeal Committee, a standing four-member committee composed of two faculty members appointed by the President and two students appointed by the Vice President for Student Affairs. The chair will be appointed annually by the President, and members will serve two-year renewable terms. In case of a tie vote regarding a case, the committee will submit a written report to the Provost, who will then make the final determination.

On appeal, the burden of proof shifts to the student to prove that an error has occurred. The only recognized grounds for appeal are:

1. Due process errors involving violations of a student’s rights that substantially affected the outcome of the initial hearing.
2. Demonstrated prejudice against the charged student by any panel member. Such prejudice must be evidenced by a conflict of interest, bias, pressure, or influence that precluded a fair and impartial hearing.
3. New information that was not available at the time of the original hearing.
4. A sanction that is extraordinarily disproportionate to the offense committed.
5. The preponderance of the evidence presented at the hearing does not support a finding of responsible. Appeals based on this consideration will be limited to a review of the record of the initial hearing, and the student will not be invited to appear before the Appeal Committee.

The procedures followed during the appeals process are:

1. The student should file a written letter of appeal to the Office of the Vice President for Faculty Development and Advancement within 10 class days after being notified of the Academic Honor Policy Hearing Panel decision. This letter should outline the grounds for the appeal (see 1-5 above) and should provide supporting facts and relevant documentation.
2. The Academic Honor Policy Appeal Committee will review this letter of appeal and will hear the student and any witnesses called by the student, except in appeals based on consideration #5 above. The committee may also gather any additional information it deems necessary to make a determination in the case. The instructor is not typically involved in the appellate process.
3. The Appeals Committee may affirm, modify, or reverse the initial panel decision, or it may order a new hearing to be held. This decision becomes final agency action when it is approved by the Provost. In cases where the student is found responsible, the decision becomes a confidential student record of academic dishonesty.
4. Appellate decisions are communicated in writing to the student, the instructor, the instructor’s academic unit, the supervising faculty member of a teaching assistant or an adjunct instructor, the Office of the Vice President for Faculty Development and Advancement, the student’s academic dean, the Dean of Students Department, and the Registrar, if necessary, within 30 class days of the appellate hearing.

**Academic Honor Policy Committee**

An Academic Honor Policy Committee shall be appointed by the University President. The Committee will include three faculty members, selected from a list of six names provided by the Faculty Senate Steering Committee; and three students, selected from a list of six names provided by the Student Senate. The Vice President for Faculty Development and Advancement or designee and the Dean of Students or designee shall serve ex officio. Faculty members will serve three-year staggered terms, and students will serve one-year terms.
The committee will meet at least once a semester. It will monitor the operation and effectiveness of the Academic Honor Policy, work with the Faculty Senate and the Student Senate to educate all members of the community regarding academic integrity, and make recommendations for changes to the policy.

**Amendment Procedures**

Amendments to the Academic Honor Policy may be initiated by the Academic Honor Policy Committee, the Faculty Senate, the Student Senate, and/or the Vice President for Academic Affairs. Amendments to the policy must be approved by both the Faculty Senate and the Student Senate.
In response to a national as well as state-wide shortage of Certified Registered Nurse Anesthetists, the College of Applied Studies at the Panama City campus has proposed to offer a 95-semester hour program leading to a Master's of Science in Nurse Anesthesia (MSNA). Coursework will be offered onsite at FSU Panama City campus and clinical practicum experiences will occur in hospitals, clinics, and surgery centers in Florida, Alabama, California, Kentucky, and Georgia.

Nurse anesthetists are registered nurses with specialized graduate education who provide anesthesia services ordered by a surgeon, physician, or dentist. The coursework required to become a nurse anesthetist is carefully prescribed by the accrediting agency and includes pharmacology, anatomy, physiology, technology, and principles of anesthesiology. Their services are provided in diverse settings, including hospital surgical suites and obstetrical delivery rooms; critical access hospitals; acute care; pain management centers; ambulatory surgical centers; as well as in the offices of dentists, podiatrists, ophthalmologists, and plastic surgeons. Currently, Nurse Anesthetists are the best-paid nursing specialty, averaging an annual salary of $163,000 in Florida.

There are currently four universities within the SUS which offer master’s level programs with an emphasis in nurse anesthesia. Florida Gulf Coast University, Florida International University, University of North Florida, and University of South Florida admit approximately 30 students per year. Having an additional program will help to meet the State’s and the Nation’s needs for these critical healthcare professionals. This degree is consistent with the goals approved by the Board of Governors in November, 2011, as well as the more recent Board of Governors Strategic Plan 2012-2025.

No new resources will be requested to support the establishment of the program, and all courses will be taught either face-to-face or through Interactive Television (ITV).

This program is scheduled to be implemented in Fall 2015 contingent upon approval of the Board of Trustees and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).
MEMORANDUM

TO: Interim President Gamett S. Stokes
FROM: Mary B. Coburn, Vice President for Student Affairs
DATE: June 2, 2014
SUBJECT: FSU- 3.0045 Involuntary Medical Withdrawal

This new Regulation provides authority and procedures for withdrawing a student where the student’s conduct, actions, or statements pose a significant danger of serious harm to the health or safety of others at the University. It would authorize separation in circumstances where an Interim Disciplinary Action or other procedures now authorized by the Student Conduct Code is not applicable or available.

Such separation will be initiated by the Dean of Students or designee only after consultation with appropriate university officials and notice to student and the student will have an opportunity to provide a response to the Vice President for Student Affairs. The Dean of Students may also initiate interim immediate medical separation consistent with this Regulation.

A number of our sister SUS institutions have enacted similar regulations.

I recommend approval of this item.

Approved
SUMMARY OF PROPOSED UNIVERSITY REGULATION

FSU-3.0045 Involuntary Medical Withdrawals

This new Regulation provides authority and procedures for withdrawing a student where the student's conduct, actions, or statements pose a significant danger of serious harm to the health or safety of themselves or others at the University. It would authorize separation in circumstances where an Interim Disciplinary Action or other procedures now authorized by the Student Conduct Code are not applicable or available.

Such separation will be initiated by the Dean of Students or designee only after consultation with appropriate university officials and notice to the student and the student will have an opportunity to provide a response to the Vice President for Student Affairs. The Dean of Students may also initiate interim immediate medical separation consistent with this Regulation.

AUTHORITY FOR THE PROPOSED UNIVERSITY REGULATION

The authority for the proposed regulation is as follows: Board of Governors Regulations BOG Regulations 1.001, 6.001; Florida Statutes 1006.60, 1001.61

UNIVERSITY OFFICIAL INITIATING THE REGULATION

Proposed adoption of this Regulation has been initiated by Dr. Mary Coburn, Vice President for Student Affairs.

PROCEDURE FOR PROVIDING COMMENTS ON THE PROPOSED UNIVERSITY REGULATION

Any person may submit written comments concerning the proposed regulation within 14 days of the date of this notice to:

Arthur R. Wiedinger, Jr.
Office of General Counsel.
424 Westcott Building
Florida State University
Tallahassee, FL 32306-1400
Electronic address: awiedinger@admin.fsu.edu
850-644-8973 (fax)
850-644-4440 (phone)
Proposed New Regulation

FSU- 3.0045 Involuntary Medical Withdrawal.

(1) Students are considered adults when attending the University, and students have a responsibility to not cause harm to themselves or others and to participate in University life safely. A student whose conduct, actions, or statements pose a significant danger of serious harm to the health or safety of themselves or others at the University may be subject to involuntarily withdrawal from the University by the Dean of Students or designee. Such action will be taken only after an individualized assessment of the student and his or her conduct and consultation with appropriate colleagues (or designee) including but not limited to: Director of the Student Health Care Center, Director of the University Counseling Center, Office of the General Counsel and Chief of Police. Involuntary withdrawal of a student is intended as a last resort, when all other options have been considered and are inapplicable, incompatible, or ineffective. Nothing in this policy shall, nor is intended to, override or interfere with a student’s right to reasonable accommodations under the Americans with Disabilities Act. The University restates here its commitment to providing reasonable accommodations for students with disabilities.

(2) A student subject to involuntary withdrawal shall be afforded written notice of the University’s intended decision to seek an involuntary withdrawal stating the reasons for the action and the opportunity to provide a response to the notice for consideration by the Vice President for Student Affairs or designee within ten (10) days of the notice.

(3) Should circumstances warrant, a student may be subject to an immediate temporary withdrawal, pending a further determination. A student subject to an immediate temporary withdrawal shall be provided notice of such withdrawal stating the reasons and an opportunity to respond to the Dean of Students or designee as soon as reasonably possible after such withdrawal. After so responding, the temporary withdrawal may be rescinded, modified, or allowed to stand pending further determination. Notice of this decision shall be given to the student.
(4) Failure of a student to take the opportunity to respond at the time and in the manner provided by the University shall not affect the validity of or delay any decision made under this Regulation.

(5) A student subject to involuntary withdrawal may receive a refund of tuition and fees.

(6) A student subject to involuntary withdrawal shall have a hold placed on his or her records and enrollment, and the University may impose conditions for readmission, including but not limited to one or more of the following:

(a) Requiring the student to provide the Dean of Students or designee a complete written assessment (using the form provided by the University) from student’s treating physician or independent licensed psychiatrist or other licensed mental health provider that the student is ready and able to safely return to his or her educational pursuits;

(b) When necessary, a determination from an outside independent licensed psychiatrist or other licensed mental health provider retained by the University and at the cost of the student, that the student is ready and able to safely return to the University;

(c) A written agreement from the student to attend and participate in any treatment/programs/meetings to the extent recommended by student’s treating physician or licensed mental health provider and/or an independent licensed psychiatrist or other licensed mental health provider retained by the University; and/or

(d) A determination by a University official or officials, made after consultation with appropriate personnel, that student has met conditions for readmission and that the University has appropriate resources to support and meet any ongoing needs of the student.

Authority: BOG Regulation 1.001, 6.001; Florida Statutes 1006.60, 1001.61

History-New
MEMORANDUM

TO: Interim President Garnett Stokes

FROM: Mary B. Coburn, Vice President for Student Affairs

DATE: June 9, 2014

SUBJECT: Student Government Bills
Request for Approval

Attached you will find the Student Government bills that have been submitted for approval. All matters are of a routine nature. Your consideration is appreciated. Thank you.

I recommend approval of this item.

Approved
Memorandum

June 3, 2014

TO: The 66th Student

FROM: Mattie Durham
Student Senate Program Assistant

RE: Resolutions considered Spring semester 2014

<table>
<thead>
<tr>
<th>Res.</th>
<th>Description</th>
<th>Action Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Giving permission to the Asian American Student Union to spend more than $2,000 for their annual Lunar Banquet on January 30, 2014.</td>
<td>PASSED 1-15-14</td>
</tr>
<tr>
<td>9</td>
<td>Mandating that the Spring elections take place on Wednesday, February 26, 2014.</td>
<td>PASSED 1-15-14</td>
</tr>
<tr>
<td>10</td>
<td>Supporting any and all efforts on the part of the University to make costs of health insurance premiums more equitable for international students at FSU, and stating that health insurance costs for international students at FSU are unfair.</td>
<td>PASSED 2-5-14</td>
</tr>
<tr>
<td>11</td>
<td>Giving permission to the Office of Servant Leadership to spend more than $2,000 for the TEDxFSU conference at the Turnbull Conference Center.</td>
<td>WITHDRAWN BY SPONSORS 2-5-14</td>
</tr>
<tr>
<td>12</td>
<td>Approving the Academic Honor Policy changes submitted by the Academic Honor Policy committee, made up of faculty and students.</td>
<td>PASSED 2-5-14</td>
</tr>
<tr>
<td>13</td>
<td>Supporting any legal measure that would allow undocumented students to benefit from in-state tuition rates, including Florida Senate Bill 300 and Florida House Bill 275.</td>
<td>PASSED 2-5-14</td>
</tr>
<tr>
<td>14</td>
<td>Supporting the reauthorization of the Higher Education Act with greater consideration given to the needs of the graduate and undergraduate students.</td>
<td>PASSED 2-12-14</td>
</tr>
<tr>
<td>15</td>
<td>Amending the Rules of Procedure, Rules 11.10 and 12.15, to place “people-first” in these sections.</td>
<td>PASSED 2-19-14</td>
</tr>
<tr>
<td>Res.</td>
<td>Description</td>
<td>Action Taken</td>
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<tr>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
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<tr>
<td>16</td>
<td>Amending the Rules of Procedure Rules 10.07, 10.08, and 11.06, to amend these rules.</td>
<td>PASSED 2-19-14</td>
</tr>
<tr>
<td>17</td>
<td>Calling on Governor Rick Scott and the Florida Legislature to reinstate early voting for at least 14 days.</td>
<td>PASSED 2-26-14</td>
</tr>
<tr>
<td>18</td>
<td>Commending and thanking President Eric Barron for his service to the university and especially the Students.</td>
<td>PASSED 3-26-14</td>
</tr>
<tr>
<td>19</td>
<td>Standing for the use of civility and embracing the theme &quot;Uphold the Garnet and Gold,&quot; in an effort to honor the values of Florida State University.</td>
<td>PASSED 3-5-14</td>
</tr>
<tr>
<td>20</td>
<td>Giving permission to WVFS and the Pride Student Union to hold their event, The V89 Equinox II, a dance party, at Club Rehab.</td>
<td>PASSED 3-5-14</td>
</tr>
<tr>
<td>21</td>
<td>Amending the Rules of Procedure Rule 6.33, to make sure that committee chairs call meetings when bills or resolutions are referred to their committee.</td>
<td>PASSED 3-19-14</td>
</tr>
<tr>
<td>22</td>
<td>Amending the Rules of Procedure Rules 5.04 and 7.04 to make sure the Internal Affairs Committee knows their duties and renaming the Senate Page to Senate Clerk.</td>
<td>PASSED 3-19-14</td>
</tr>
<tr>
<td>23</td>
<td>Commending former Governor Reubin Askew for his dedication and passion for the State of Florida and for Florida State University.</td>
<td>PASSED 3-26-14</td>
</tr>
<tr>
<td>24</td>
<td>Creating and administering a survey to at least 25% of the student population to assess student's view of SGA.</td>
<td>WITHDRAWN BY SPONSORE 3-19-14</td>
</tr>
<tr>
<td>25</td>
<td>Giving permission to HLSU to have their end of the year Gala at Mission San Luis, on Friday, April 18, 2014.</td>
<td>PASSED 3-26-14</td>
</tr>
<tr>
<td>26</td>
<td>Giving permission to the Asian American Student Union to spend more than $2,000 to bring Mike Song to FSU to perform.</td>
<td>PASSED 3-26-14</td>
</tr>
<tr>
<td>Res.</td>
<td>Description</td>
<td>Action Taken</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>27</td>
<td>Giving permission to the Asian American Student Union to have their event, Undoukai, off campus on Sunday, April 6, 2014 at Tom Brown Park.</td>
<td>PASSED 3-26-14</td>
</tr>
<tr>
<td>28</td>
<td>Giving permission to the Asian American Student Union to spend over $2,000 to bring Miss America Nina Davuluri to speak at their closing ceremonies.</td>
<td>PASSED 3-26-14</td>
</tr>
<tr>
<td>29</td>
<td>Giving the Black Student Union permission to spend more than $2,000 for their concert and have the concert off campus at the Moon.</td>
<td>PASSED 4-2-14</td>
</tr>
<tr>
<td>30</td>
<td>Discontent with the FSU new logo.</td>
<td>FAILED IN COMMITTEE 4-8-14</td>
</tr>
<tr>
<td>31</td>
<td>Supporting the efforts of the United Faculty of Florida-Florida State University to eliminate student fees for Graduate Assistants.</td>
<td>PASSED 4-16-14</td>
</tr>
<tr>
<td>32</td>
<td>Amending the Rules of Procedure Rule 6.04.</td>
<td>PASSED 4-16-14</td>
</tr>
<tr>
<td>33</td>
<td>Censuring Student Senator Martin Munoz.</td>
<td>FAILED. YES-22 NO-15, AB-10.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NOT TWO THIRDS</td>
</tr>
<tr>
<td>34</td>
<td>Amending the Rules of Procedure Rule 1.05. (the resolution was divided and section 9.06, was made into another resolution.</td>
<td>PASSED 416-14</td>
</tr>
<tr>
<td>35</td>
<td>Amending the Rules of Procedure in its entirety.</td>
<td>PASSED 4-23-14</td>
</tr>
<tr>
<td>36</td>
<td>Supporting the Honors, Scholars and Fellows House in organizing an academic involvement.</td>
<td>PASSED 4-23-14</td>
</tr>
<tr>
<td>37</td>
<td>Asking that the joint FAMU and FSU College of Engineering program not be separated.</td>
<td>FAILED. YES-19 NO-25, AB-0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NOT TWO THIRDS</td>
</tr>
<tr>
<td>38</td>
<td>Amending the Rules of Procedure Rule 9.06.</td>
<td>REFERRED TO RULES AND CALENDAR.</td>
</tr>
</tbody>
</table>
June 3, 2014

MEMORANDUM

TO: The 66th Student Senate

FROM: Mattie Durham
Student Senate Program Assistant

RE: Bills considered Spring Semester 2014

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Action Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>An allocation of $3,539 from Senate Projects to Senate Food to pay for food for the Fall 2013 Inauguration.</td>
<td>PASSED 1-15-14&lt;br&gt;SIGNED SBP 2-26-14&lt;br&gt;SIGNED VPSA 2-28-14</td>
</tr>
<tr>
<td>9</td>
<td>An allocation of $4,580.22 from Senate Projects to GEOSET, to pay for equipment and supplies for the GEOSET Lab in the Dirac Library.</td>
<td>PASSED 1-22-14&lt;br&gt;SIGNED SBP 1-30-14&lt;br&gt;SIGNED VPSA 2-1-14</td>
</tr>
<tr>
<td>10</td>
<td>MISNUMBERED</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>MISNUMBERED</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>An allocation of $8,499.09 from Senate Projects to Student Publications Expense to purchase needed Supplies for the Xerox printers in their office.</td>
<td>PASSED 1-12-14&lt;br&gt;SIGNED SBP 2-14-14&lt;br&gt;SIGNED VPSA 2-26-14</td>
</tr>
<tr>
<td>13</td>
<td>A revision to the Student Body Statutes Chapter 207.4, to revise the statutes to include training for new Senators in the use of “people-first” language.</td>
<td>PASSED 2-19-14&lt;br&gt;SIGNED SBP 2-26-14&lt;br&gt;SIGNED VPSA 2-18-14</td>
</tr>
<tr>
<td>14</td>
<td>An addition to the Student Body Statutes adding Chapter 411 D, Senator’s Committee Rights.</td>
<td>PASSED 2-26-14&lt;br&gt;SIGNED SBP 3-19-14&lt;br&gt;SIGNED VPSA 3-25-14</td>
</tr>
<tr>
<td>15</td>
<td>A revision to the Student Body Statute Chapter 1005, to revised the Hispanic Latino Student Union Statutes.</td>
<td>PASSED 3-19-14&lt;br&gt;SIGNED SBP 4-9-14&lt;br&gt;SIGNED VPSA 4-28-14</td>
</tr>
<tr>
<td>16</td>
<td>A revision of $500.00 within the Pride Student Union from Expense to Food, to pay for food for their “End of the Year Banquet” and have food monies for their Summer events.</td>
<td>PASSED 3-5-14&lt;br&gt;SIGNED SBP 3-19-14&lt;br&gt;SIGNED VPSA 3-25-14</td>
</tr>
<tr>
<td>17</td>
<td>An allocation of $268.51 from Senate Projects to Executive Projects to purchase t-shirts for students in the Spring 2014 Transfer Leadership Class.</td>
<td>PASSED 3-5-14&lt;br&gt;SIGNED SBP 3-19-14&lt;br&gt;SIGNED VPSA 3-19-14</td>
</tr>
</tbody>
</table>
## Memorandum

**Page two**

**June 3, 2014**

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Action Taken</th>
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</table>
| 18   | An allocation of **$1,172.32** from Senate Projects to FSU Libraries to pay for umbrellas for the newly created umbrella rental service at Strozier Library.                                | PASSED 3-5-14  
SIGNED SBP 3-19-14  
SIGNED VPSA 3-25-14 |
| 19   | An addition to the Student Body Statutes adding Chapter 913, creating the Office of Entrepreneurship and Innovation, a bureau of SGA.                                                                               | PASSED 3-5-14  
SIGNED SBP 3-19-14  
SIGNED VPSA 3-25-14 |
| 20   | A revision to the Student Body Statutes Chapter 1009 revising the Pride Student Union statutes.                                                                                                              | PASSED 3-26-14  
SIGNED SBP 3-31-14  
SIGNED VPSA 4-9-14 |
| 21   | An allocation of **$1,889.00** from Senate Projects to Dirac Library to keep the Dirac Library open during Spring finals week for 24 hours, five days a week. (April 28 through May 2, 2014.) | PASSED 3-25-14  
SIGNED SBP 3-31-14  
SIGNED VPSA 4-9-14 |
| 22   | A revision of **$2,000** within the Hispanic Latino Student Union from Contractual Services to Expense, to pay for the rental of Mission San Luis ballrooms for their end of the year gala on April 18, 2014.                          | PASSED 4-2-14  
SIGNED SBP 4-3-14  
SIGNED VPSA 4-9-14                 |
| 23   | A transfer **$10,000** from Senate Projects to RTAC to Refurbish the RTAC Account.                                                                                                                            | PASSED 4-2-14  
SIGNED SBP 4-3-14  
SIGNED VPSA 4-9-14 |
| 24   | An allocation of **$800.00** from Senate Projects to the Center for Global Engagement to pay for four (4) International Coffee Hours on April 11, 16, 25 and May 2, 2014.                                           | PASSED 4-2-14  
SIGNED SBP 4-3-14  
SIGNED VPSA 4-9-14 |
| 25   | A revision of **$3,000** within the Black Student Union from Expense to Contractual Services to pay for a Concert on April 10, 2014.                                                                                   | WITHDRAWN BY SPONSOR 4-2-14  
IN COMMITTEE OF THE WHOLE. |
| 26   | A revision to the Student Body Statutes Chapter 206.1.                                                                                                                                                      | PASSED 4-16-14  
SIGNED SBP 6-3-14  
VPSA HAS THE BILL |
| 27   | An allocation of **$2,600** from Senate Projects to Dean of Students to provide funding to help restock the Food Pantry.                                                                                       | PASSED 4-89-14  
SIGNED SBP 4-10-14  
SIGNED VPSA 4-28-14 |
<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Action Taken</th>
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<tbody>
<tr>
<td>28</td>
<td>A revision is made to the Student Body Statutes Chapter 800, to revise the Finance Code.</td>
<td>PASSED 4-9-14</td>
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<td></td>
<td></td>
<td>SIGNED SBP 4-10-14</td>
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<td></td>
<td>SIGNED VPSA 4-28-14</td>
</tr>
<tr>
<td>29</td>
<td>An allocation of $1,200 from Senate Projects to Senior Class Council to provide funding for their “Taking Back Suwannee” event, where meals will be free for FSU graduating Seniors.</td>
<td>PASSED 4-9-14</td>
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<td>SIGNED SBP 4-10-14</td>
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<td></td>
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<td>SIGNED VPSA 4-28-14</td>
</tr>
<tr>
<td>30</td>
<td>An allocation of $2,000 from Senate Projects to the Office of Entrepreneurship and Innovation Expense, to provide funding for operational needs to help start this bureau to function.</td>
<td>PASSED 4-16-14</td>
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<td>SIGNED SBP 4-8-14</td>
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<td></td>
<td></td>
<td>SIGNED VPSA 4-28-14</td>
</tr>
<tr>
<td>31</td>
<td>An allocation of $1,524.64 from Senate Projects to Strozier, Dirac, Union Food Court and Leach Center, to place phone charging stations in these areas.</td>
<td>STILL IN FINANCE.</td>
</tr>
<tr>
<td>32</td>
<td>An allocation of $5,656.00 from Senate Projects to RTAC to replenish funds for RTAC for the remainder of the Spring semester.</td>
<td>PASSED 4-23-14</td>
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<td></td>
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<td>SIGNED SBP 5-5-14</td>
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<td></td>
<td></td>
<td>SIGNED VPSA 5-12-14</td>
</tr>
<tr>
<td>33</td>
<td>A revision to the Student Body Statutes Chapters 300.4 and 705.7, to clarify these sections in the Statutes.</td>
<td>PASSED 4-23-14</td>
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<tr>
<td></td>
<td></td>
<td>SIGNED SBP 5-5-14</td>
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<td>SIGNED VPSA 5-12-14</td>
</tr>
<tr>
<td>34</td>
<td>An addition to the Student Body Statutes adding Chapter 304.2, to put rules in place for forwarding candidates which are failed in committee. (SENATE MOVED TO OVERRIDE VETO. THE VOTE WAS YES-12, NO-22 ABSTAINED-0. THE SENATE DID NOT GET THE 2/3 VOTE REQUIRED TO OVERRIDE THE VETO).</td>
<td>PASSED 4-23-14</td>
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<tr>
<td></td>
<td></td>
<td>VETOED SBP 5-5-14</td>
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<tr>
<td></td>
<td></td>
<td>VETO STANDS</td>
</tr>
<tr>
<td>35</td>
<td>An addition to the Student Body Statutes adding Chapters 418, to create the Senate Orientation Program.</td>
<td>PASSED 4-23-14</td>
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<tr>
<td></td>
<td></td>
<td>SBP DID NOT SIGN.</td>
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<td></td>
<td></td>
<td>SIGNED VPSA 5-12-14</td>
</tr>
<tr>
<td>36</td>
<td>A revision to the Student Body Statutes Chapters 302 and 602, to remove Chapter 604 and add a new Chapter 302 for Class Councils.</td>
<td>PASSED 4-23-14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SIGNED SBP 5-5-14</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SIGNED VPSA 5-12-14</td>
</tr>
<tr>
<td>37</td>
<td>A revision to the Student Body Statutes Chapter 910, to revise the statutes of the Office of Undergraduate Research and Creative Endeavors.</td>
<td>TABLED IN JUDICIARY 4-25-14</td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: Interim President Garnett S. Stokes
FROM: Kyle Clark
DATE: June 10, 2014

SUBJECT: Amendment to Regulation FSU-2.0151 Supplier Diversity Program

The purpose of this is to amend the existing regulation establishing the Supplier Diversity Program. The changes add veterans as an additional target community and update position and department references.

The University Supplier Diversity Program was established in 2008 to adapt to changes in the Florida law concerning then existing minority business enterprising provisions. The program is not a legal preference but provides opportunities and assistance to small, minority, and women owned business enterprises in the procurement of commodities, goods and services, and construction or related contracting within Florida State University.

I recommend approval of this item.
FSU-2.0151 Supplier Diversity Program

(1) There is hereby created the Florida State University Supplier Diversity Program ["Program"]. Its purpose shall be to provide opportunities for small, minority, veteran and women owned business enterprises in the procurement of commodities, goods and services, and construction or related contracting within Florida State University.

(2) The Program shall be located within the Office of Purchasing Services/Human Resources. The President has designated the Purchasing Director, Assistant Vice President for Human Resources or a designee to serve as the Program head responsible for establishing all Program policies and the staffing and strategies needed to achieve Program objectives.

(3) Program Statement of Intent. It is the intent of Florida State University to provide opportunities for businesses, including small, minority, veteran and women owned business enterprises, in the procurement for goods and services, and construction or related contracting. Also, this includes Florida businesses that are not minority or women-owned. In pursuing this intent, the Program shall establish policies and procedures within the University which will actively encourage unrestricted access to the procurement processes and business opportunities made available by the university to all such diverse members of the community.

(4) University Responsibility. Every employee who is delegated the responsibility to either directly or indirectly commit the expenditure of funds for the purchase of goods and services or otherwise providing business opportunities shall provide full assistance to the Program, consistent with the established policies and all applicable regulations, rules and laws.

Specific Authority BOG Regulation 1.001(3) (), (7) Law Implemented BOG Regulation 1001.74 (2) (a), (6) (a); Florida Statutes

History-New, 9-19-2008, Amended __________
MEMORANDUM

TO: Interim President Garnett S. Stokes
FROM: Vice President Gary K. Ostrander
DATE: June 11, 2014

SUBJECT: Adoption of Revised Exclusion Resolution to Implement Policy on Classified Research and Security Clearances and Naming of Alternates to Executive Committee

At its regularly scheduled meeting in September 2007, the Board of Trustees adopted a resolution appointing an Executive Committee for Classified Research consisting of three members: the University President, the Provost and Executive Vice President for Academic Affairs and the Vice President for Research. All are required to hold classified security clearance. As a result of the recent departure of President Barron, the Executive Committee lost a member and temporarily cannot fulfill its oversight mission for classified research programs.

To prevent this situation from happening in the future, I suggest that two alternate members with appropriate security clearances be appointed to the Executive Committee. These alternates will be activated in the absence or unavailability of one of the three Executive Committee members. I recommend that Dr. Chris Edrington, Associate Professor of Electrical and Computer Engineering and current Interim Director of the Center for Advance Power Systems and Ms. Nancy Rainey, former Facility Security Office at the Center for Advanced Power Systems be named as alternate members to the Executive Committee.

In addition, the Board regularly updates its Resolution excluding other Board members from access to or oversight of classified programs so that all members of the Board of Trustees do not have to comply with the background screening process required by the Defense Security Services. A subsequent change to the membership of the Board requires the adoption of an updated Exclusion Resolution to exclude Trustees not included in the prior Exclusion Resolution. The newest Trustee, Mr. Stefano J. Cavallaro, will be covered by this updated Exclusion Resolution.

Attachments: Proposed updated Exclusion Resolution
Excerpt from Board of Trustee Minutes from September 9, 2011
RESOLUTION FOR EXCLUSION OF CERTAIN OFFICERS/DIRECTORS

I, Allan Bense, Chairman of FSU Board of Trustees of Florida State University hereby certify that the following is a true and exact extract of a resolution adopted at a meeting of the Board of Trustees of said University, held on June 27, 2014.

WHEREAS, current Department of Defense (DoD) policy requires that the Chairman of the Board and principal officers (such as President, Senior Vice-President, Secretary, Treasurer, and those occupying similar positions) meet the personnel security clearance requirements established for the level of the contractor’s facility security clearance; and

WHEREAS, said DoD policy permits the exclusion from the personnel clearance requirements of certain members of the Board and other officers, provided that this action is recorded in the Board of Trustees minutes or similar type official organization records; and

WHEREAS, to ensure oversight by the Executive Committee authorized below, it is appropriate to name two alternate members who possess the requisite security clearances.

NOW THEREFORE BE IT DECLARED that the Chairman of the Board of Trustees has designated an Executive Committee consisting of the University President, the Provost and Executive Vice President for Academic Affairs, and the Vice President for Research that and two alternate members who will provide oversight of all classified programs at this University. The membership for this Executive Committee shall be of personnel who at the present time do possess, or shall be processed for, the required security clearance; and

BE IT RESOLVED FURTHER that the members of this Executive Committee, appointed by the Chairman of the Board of Trustees shall be charged with the oversight of all classified operations performed by Florida State University. That in the future, when any individual enters upon any duties as a member of this Executive Committee, as a replacement for one of the principal management officers of this University, such individual shall immediately make application for the required security clearance; and

BE IT RESOLVED FURTHER that the following members of the Board of Trustees and other officers, shall not require, shall not have, and can be effectively excluded from access to all classified information in the possession of the University, and do not occupy positions that would enable them to affect adversely University policies or practices in the performance of classified contracts for the DoD or other User Agencies of the National Industrial Security Program.

Allan Bense
Wm. Andrew Haggard
Kathryn Ballard
Mark Hillis
Edward E. Burr
Leslie Pantin
Joseph L. Camps
Margaret A. Rolando
CALL TO ORDER AND WELCOME  
Mr. Andy Haggard, Chairman  
Chairman Andy Haggard called the meeting to order at 10:10 a.m. and Dawn Randle conducted the roll call.

APPROVAL OF MINUTES  
The June 2, 2011, Meeting Minutes were approved as presented.

PRESIDENT’S REPORT  
Dr. Eric Barron, President  
President Barron provided an update on the following:  
• FSU’s exceptional incoming class of 6,100 freshmen and the largest number of applicants in history. This freshmen class had an average weighted GPA of 3.9, 1850 SAT, 27 ACT and 4.3 Honors GPA.  

• FSU Continues to Work Toward Competitive Salaries:  
  o Faculty & staff have not had raises in 4 years, and now FSU is 16% below peer institutions  
  o Salary compression is problematic, and FSU is losing faculty to lesser institutions  
  o Goal – even in austere budgets - salary increments that would reward achievement  
    ➢ 0% if performing below expectations  
    ➢ 3% if performing at or above expectations  
    ➢ $750 x # of faculty members = pool for merit (follow department criteria), requiring Provost/Dean approval  
    ➢ $150 x # of faculty members = Dean’s pool to ensure multiple levels of merit
• University Safety Issues:
  o The new security fee request failed the Board of Governors (BOG) approval process; the BOG felt that police officer salaries should be an Educational & General (E&G) expense
  o Three issues that would have been covered by the security fee:
    ➢ Night Nole Cab – cost will continue to be shared by the President and Student Government Association (SGA)
    ➢ Officers on Stimulus dollars prior to June 30, 2011 will be paid by Finance & Administration
    ➢ Smart Phone Blue Light App – cost will continue to be covered by the student technology fee

• Organizational Discussions – two exploratory committees have been formed:
  o Arts & Sciences
    ➢ Pros and cons of two colleges instead of one
    ➢ Pros and cons of Science campus and a Humanities campus
  o Allied Health
    ➢ Pros and cons of having more integrated health-related focus, including medicine, nursing, social work, public health

• Direct Support Organizations (DSO):
  o FSU currently has 11 DSOs established with one purpose – to benefit FSU
  o Some members of the BOT voiced concerns about the operations of the DSOs, most recently about College Town; the College Town investment was approved by the Seminole Booster Board
  o Currently, the BOT is not required to approve any DSO Board action other than bonding
  o A recommendation regarding more uniform rules will be brought to the BOT for consideration at a future meeting

IV. UPDATES & REPORTS
A. Faculty Senate
   Dr. Susan Fiorito, Vice Chair, Faculty Senate Steering Committee
   • The Faculty Senate welcomed Provost Garnett Stokes
   • The Faculty Senate thanked President Barron for responding quickly and decisively to the Koch gift agreement issues
   • The Faculty Senate expressed thanks to President Barron for the faculty and staff 3% salary increase and the prospect of a merit based bonus in November or December

B. Student Government Association
   Mr. Dayne Hutchinson, Student Government Association Vice President
   • SGA hosted 1,200 at the True Seminole Welcome Back BBQ on the Union Green
   • FSU will celebrate 50 years of Integration during Spring 2012; the Black Student Union in association with SGA will celebrate with commemorative events to highlight minority accomplishments
• SGA is initiating the SGA Leadership Conference, which is geared towards diverse areas of campus in hopes of fostering community, dialogue and leadership

C. University Relations
   Ms. Liz Maryanski, Vice President of University Relations
   • FSU continues to raise its profile both nationally and internationally by successfully promoting stories to the media, including the Pentagon Channel and Gizmodo, a premier technology publication. National attention focused on a number of faculty research projects, including Professor Hochwarter’s research on effective bosses and Dr. Steppan’s discovery of new species of forest mice
   • In August, 67% of stories promoted represented Research & Faculty, and 51% of all stories reached national media outlets.
   • University Relations was involved in a number of student initiatives in recent months including:
     o A video featuring the Student Alumni Association, Student Boosters, and Student Foundation
     o The President’s Backyard BBQ with more than 6,000 attendees
     o Media attention on Erin Phillips, the first recipient of the research doctoral fellowship established in partnership with Cytec
   • WFSU was one of 20 PBS stations in the country selected to participate in the educational outreach component of the Martha Speaks Reading Buddy project

D. Athletics
   Mr. Randy Spetman, Director of Athletics
   • Four of FSU’s 5 Intercollegiate teams are currently ranked in the top 10 nationally
   • FSU will host ESPN Gameday on Langford Green for the FSU-OK football game. ESPN Gameday will also be at FSU for the FSU/North Carolina basketball game on January 14, 2012
   • Construction on the baseball field has been completed and the drainage is improved as a result
   • The Sand Volleyball field is under construction and should be completed by spring.

V. CONSENT ITEMS
A. Requesting Approval for the 2011-2012 Atlantic Coast Conference Governing Board Certification
B. Requesting Approval for the Status Report on Purchase Orders Over $1.0 Million Dollars and Five Years+ Service Contracts for Fiscal year 2010-2011
C. Requesting Approval for Status Report on Major Construction Projects over $2.0 Million Dollars for Fiscal Year 2010-2011
D. Requesting Final Approval after Notice of FY 2011-2012 Tuition Policy and Administrative Action
E. Requesting Approval for Termination of Degree Program – M.S. Degree Aquatic Environmental Science
F. Request for Approval of 2011-2012 Work Plan for Audit Services
G. Requesting Approval of Student Government Bills and Resolutions
Trustee Gruters moved to approve Items A-G. The motion was seconded by Trustee Duda and approved unanimously.

VI. RESEARCH

Dr. Kirby Kemper, Vice President for Research
A. Requesting Approval for the Transfer of the Fine Arts Research (FAR) Building from the FSU Research Foundation, Inc. (FSURF) to the Florida State University
Trustee Duda moved to approve the item. The motion was seconded by Trustee Sembler and approved unanimously.

B. Requesting Approval for the Adoption of Revised Exclusion Resolution to Implement Policy on Classified Research and Security Clearances
Trustee Burr moved to approve the item. The motion was seconded by Trustee Bense and approved unanimously.

VII. FINANCE, AUDIT & BUSINESS

Mr. John Carnaghi, Senior Vice President for Finance and Administration
Information Items:
A. Diversity and Inclusion Update
   Ms. Joyce Ingram gave an update on Building a Diversity and Inclusion Framework.
   • FSU has insured its compliance as a federal contractor with all Federal EEO and affirmative action requirements as well as State compliance
   • FSU benchmarked all 62 AAU universities and other Florida state universities inclusion initiatives
   • The FSU Framework Key Focus Areas: leadership, student, faculty & staff involvement, education & training development, recruitment & retention, community relations, communication, policy and program development, and measurement & reporting

Agenda Item (ACTION):
B. Requesting Approval for Veteran Students who are Non-Florida Residents
   Trustee Camps moved to approve this item. The motion was seconded by Trustee Burr and approved unanimously.

C. Requesting Approval for Amendment to Regulation 6C2R-2.009, Parking and Traffic Regulation
   Trustee Assidon moved to amend the original motion by decreasing the violation fine from $30 to $20. Trustee Gruters seconded the motion. The amendment failed 3 yeas (Assidon, Gruters, and Rolando) and 8 nays (Bense, Burr, Camps, Duda, Haggard, Hillis, Lewis, and Kinsey)

   Trustee Camps moved to approve the original motion. The motion was seconded by Trustee Duda and approved with 9 yeas (Bense, Burr, Camps, Duda, Haggard, Hillis, Lewis, Kinsey, and Rolando) and 2 nays (Assidon and Gruters)
D. Requesting Final Approval for the following Budgets (tentatively approved June 2, 2011)
   a. Approval of 2011-2012 Operating Budget
      Trustee Burr moved to approve this item. The motion was seconded by Trustee Sembler and approved unanimously.
   b. Approval of 2011-2012 Direct Support Organization (DSO) Budgets & the Florida Medical Practice Plan Budget
      Trustee Kinsey moved to approve this item. The motion was seconded by Trustee Bense and passed unanimously.

E. Requesting Approval of the FY 2012-2013 Fixed Capital Outlay Budget Request
   Trustee Camps moved to approve this item. The motion was seconded by Trustee Hillis and passed unanimously.

VIII. ACADEMIC AFFAIRS
     Dr. Garnett Stokes, Provost

     Information Items:
     A. Ten Percent Budget Reduction Plan as Required as Part of the 2012-2013 Legislative Budget Request Instructions
        • A budget reduction plan was requested by all state universities
        • During previous years, we protected student access because of the availability of stimulus funds. In the event of a ten percent budget cut, it may be necessary to reduce the number of students enrolling
        • If implemented, the 10 percent cut for FSU would be $24.5 million. The College of Medicine would be a cut $3.4 million. We would use non-recurring resources to deal with issues such as reduced enrollment, teach-out plans, etc
     B. 2011 Efficiencies Update as Requested by the Board of Governors
        • Budget cuts have forced us to look for efficiencies on campus including energy savings, best practices in purchasing, enhancement of ERP system with student systems implementation, and campus services efficiencies

IX. STUDENT AFFAIRS
     A. Update
        Dr. Mary Coburn, Vice President of Student Affairs
        • Thagard Student Health Center (TSHC):
          o Over 61,000 patient visits during last fiscal year
          o TSHC is focused on the needs of college students, with an emphasis on wellness and prevention
          o Students can be fully trained and certified as First Responders
          o Healthy Campus Committee:
            ➢ Helps students learn about healthy lifestyles
            ➢ A new website provides information on healthy relationships, positive ways to relieve stress and live a balanced life
The mystudentbody.com website provides a mechanism for students to assess personal information about alcohol, drug and lifestyle.

Health and Wellness Facility – the new facility will house health services, and a fitness and campus recreation component for those that may not be comfortable going to the Leach Center.

- Over 40,000 participated in Seminole Sensation week and more than 5,600 freshmen participated in convocation
- Civility week is currently underway; the theme is Uphold the Garnet & Gold and initiatives included Text Free Tuesday, Be Kind to Faculty Day, Be Kind to Students Day and Sportsmanship Day

X. UNIVERSITY ADVANCEMENT
A. Update

Dr. Thomas Jennings, Vice President for University Advancement

- DSO goals for 2011-2012 include:
  - Launch of the Leadership Gifts Phase of FSU’s Comprehensive Campaign
  - Facilitating a University-wide Culture of Engagement
  - Creating Positive Experiences for Donors and Friends of FSU
  - Sustain progress in building cooperation and collaboration among DSOs & University staff
  - Enhance Staff Performance to meet and exceed fund-raising targets

- Alumni Association
  - The Alumni Association hosted the Football Kick Off Luncheon, assisted with the President’s Backyard BBQ for incoming freshmen, Seminole Club Kickoff events, and the Emeritus Luncheon in Maggie Valley, NC.
  - Upcoming events include the Circle of Gold fall induction, Seminoles at Sea, Legacy Ball, and the Askew Young Alumni Award

- Seminole Boosters – Athletics Indoor Practice Facility – the Boosters have set a goal to raise $15 million in private funding for a climate-controlled practice facility; the public phase of this campaign will begin September 16th and end April 2012.

- FSU Foundation – many of the endowment funds that were “under water” are now “above water.”
  - Campaign Planning – There were 5,309 fundraising visits, 942 proposals delivered, and $75,152, 274 requested during fiscal year 2010-2011. The FY2011 Year-End Results were $50.7 million toward the Foundation goal of $67.6 million
  - Campaign Timeline – July 2010-December 2014; Public Phase – January 2015-June 2018
B. Requesting Approval for Naming Request William Hold National Alliance Risk Management Insurance Program

Trustee Duda moved to approve this item. The motion was seconded by Trustee Gruters and approved unanimously.

C. Requesting Approval for Revisions to the Naming Policy for FSU

Trustee Sembler moved to approve this item. The motion was seconded by Trustee Gruters and approved unanimously.

XI. CHAIRMAN’S REPORT

Mr. Andy Haggard, Chairman

• Requesting Approval of the President’s Evaluation and Continuation of his contract.
  Trustee Bense moved to approve this item. The motion was seconded by Trustee Camps and passed unanimously.

• Requesting Approval of Technical Changes to the President’s Contract
  Trustee Burr moved to approve this item. The motion was seconded by Trustee Kinsey and passed unanimously.

• Requesting Approval for the 3% base pay increase for the President, consistent with that given to Faculty & Staff in September
  Trustee Kinsey moved to approve this item. The motion was seconded by Trustee Gruters and passed unanimously.

XII. OPEN FORUM

Trustee Rolando indicated that she would like to do a Board meeting in conjunction with the 7 Days of Opening Nights festival and that she would like us to consider holding a Board meeting at the Ringling campus.

Trustee Burr indicated that he would like for the workshops to be held at other locations on campus such as the Mag Lab, Materials Science building, etc.

The next BOT meetings are October 31 and November 1, 2011 and March 1 & 2, 2012
THE FLORIDA STATE UNIVERSITY
FOUNDATION

MEMORANDUM

TO: Florida State University Board of Trustees

FROM: Thomas W. Jennings Jr., Ph.D., Vice President of University Advancement and President of the Florida State University Foundation

DATE: June 1, 2014

SUBJECT: Request for Approval
Amendments to Foundation Bylaws and Articles of Incorporation

Attached to this memorandum are requested edits to the Florida State University Foundation’s bylaws and articles of incorporation. According to FSU regulation FSU-2.025, changes to the FSU Foundation bylaws or articles of incorporation must come to the University Board for review and approval.

Changes to these documents were intended to address the following four issues:

1. Acceptance of Gifts: Current bylaws do not clearly articulate which foundation officers have authority to execute documents on behalf of the Foundation, including receipts, gift agreements and other instruments and documents pertaining to or evidencing donations, contributions, gifts, bequests, pledges, estates, trusts and/or other instances in which assets are or may be transferred or pledged to the foundation. EDITS designate this authority to the appropriate officers.

2. Presidential Appointments: The president of the University has been required by Foundation articles of incorporation and bylaws to appoint three ex officio members to the Foundation’s board of trustees. In practice, recent university presidents have not designated three appointees, causing the Foundation to be non-compliant with its articles of incorporation and bylaws. Additionally, when the bylaws were revised in 2012, the revisions gave the university president authority to review all nominees to the Foundation board, prior their election, thereby giving the president complete approval authority for all nominees. For those reasons, the requirement for three presidential appointees to the Foundation board has been removed from the Foundation articles and bylaws.

3. Executive Vice President: This position was created several years ago to run the day-to-day business of the Foundation but the bylaws were never updated to include the position. The bylaws currently reflect many of those day-to-day functions within the authorities granted to the foundation president. The distinction between the two offices has been clarified in the bylaws with the proposed changes, and the executive vice president position added.

4. Delegation of Duties: Changes have been made to ensure authorized fiscal actions and procedures for the proper execution of documents have been included in the bylaws, with clear authority and delegations.

I recommend your approval.
BYLAWS OF
THE FLORIDA STATE UNIVERSITY FOUNDATION, INC.
A Non-Profit Foundation
ADOPTED OCTOBER 15, 1965
Amended:

April 3, 1970
October 15, 1977
October 21, 1989
February 9, 1991
February 12, 1994
October 7, 1995

May 18, 1996
November 15, 1997
May 19, 2001
February 16, 2002
October 25, 2003
October 16, 2004

October 16, 2004
October 8, 2005
October 20, 2006
October 21, 2011
May 18, 2012
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ARTICLE I—GOVERNANCE
Section 1: Definitions and Organization
   a. Whenever the term “Foundation” is used in these Bylaws it shall refer to The Florida State University Foundation, Inc., a non-profit corporation. Whenever the term “University” is used in these Bylaws it shall refer to The Florida State University. Whenever the term “Trustee” or “member” is used in these Bylaws such terms shall be interchangeable. The use of the masculine gender shall also include the feminine. Whenever the term “Annual Meeting” is used in these Bylaws, it shall refer to the meeting held in the spring.

Definitions
As used in these bylaws, except where the context otherwise clearly indicates:

1) Foundation: refers to the Florida State University Foundation Inc., a nonprofit corporation created as a direct support organization of Florida State University;
2) University: refers to Florida State University;  
3) Trustee or member: these terms shall be interchangeable and refer to any member of the Board whether elected, appointed, ex officio, voting or non-voting;  
4) The use of the masculine gender shall also include the feminine;  
5) Annual meeting: refers to the board meeting held in the spring;  
6) Regular Trustee: refers to those Trustees who have voting privileges and are elected by majority vote of the voting Trustees;  
7) Voting Trustee: refers to all Board members who have voting privileges, whether regular Trustees or ex officio;  
8) Non-voting Trustee: refers to Board members who have no voting privileges;  
9) Ex officio Trustee: refers to Board members whose Board service is by virtue of holding another designated non-board office rather than election to the Board and who may be voting members or non-voting members;  
10) Founding member or founding Trustee: refers only to those members who were members of the Board at its incorporation in 1960 and who have subsequently been recognized as founding Trustees by the Board;  
11) Endowment: refers to the Board of Trustees of the Florida State University Foundation unless otherwise specifically denoted.

b. The organization and operation of the Foundation shall be in compliance with Florida Statutes.

c. The Board is the governing and policy-making body for the Foundation and has full legal authority to raise, accept, hold, invest and disburse any private gift made through the Foundation for the benefit of Florida State University, its programs, colleges or administrative units as outlined in these bylaws. As set forth in these bylaws, the Board may delegate its authority to specified offices of the Foundation so that delegates may raise, accept, hold, invest and disburse any gift made through the Foundation to the University.

Section 2: The Board of Trustees

a. Each Trustee shall have demonstrated outstanding qualities of leadership and a serious personal intention to promote the advancement of higher education and the University through dedicated service to the Foundation. Each regular Trustee should set an example of charitable interest in the University and the Foundation that alumni and other friends of the University may emulate, and shall contribute his time and financial support to the University.

b. A regular Trustee who satisfies the criteria and requirements established by the Board may, by majority vote of the Board of Trustees, be elected as a non-voting Trustee Emeritus for a life term.

c. The Board shall include not less than thirty-six (36) regular Trustees elected by a majority vote of the Board of Trustees.

d. The Board shall also include the following eight (8) five (5) ex-officio, voting Trustees:

1. The University President or his designee;
Three (3) Trustees appointed by the University President;

The Chair of the University's Board of Trustees or his designee;
The Foundation President;

the immediate Past Chair of the Foundation; and

the President of the University Faculty Senate.

e. The Board shall also include Founding Trustees, who shall hold all rights and privileges of regular members and serve as members during their lifetime, unless removed pursuant to the provisions of these Bylaws.

f. The Board shall also include the following six (6) ex-officio, non-voting Trustees:
The Chair of the University Alumni Association;
The Chair of the Seminole Boosters, Inc.
The Chair of the John and Mable Ringling Museum Board of Trustees;
The President of the University Student Government;
The Chair of the Young Alumni Development Council; and
The Chair of the FSU Student Foundation.

g. Regular Trustees shall be elected each year at the Annual Meeting for a term of three (3) years. A regular Trustee may be re-elected for one additional second term of three (3) years.

h. Chair appointments Upon appointment, each Committee Chair shall be for serve a two-year term.

i. If a regular Board Member Trustee is an Officer of the Board or Chair of a Committee, the member may be re-elected as a Trustee for one additional third term of three (3) years, based on their original term date.

j. If a Trustee serves as Board Chair in his third term, he will be granted a term of two years to serve in the capacity as Past Chair.

k. In no event may a regular Trustee serve for more than twelve (12) consecutive years.

l. Except as otherwise provided in these Bylaws, all regular Trustees shall be elected by a majority vote of the Board voting Trustees after recommendation by the Trusteeship Committee and consultation with the University President.

Section 3: Meetings

a. Notice of each meeting shall be sent to each Trustee by the Secretary or designee not less than thirty (30) days before the meeting. Notice of each Special Meeting
shall be sent to each Trustee not less than fifteen (15) days before the meeting. Notice of any meeting referenced in these Bylaws may be effected by use of electronic communication.

b. If the notice is for a Special Meeting, the notice shall indicate the reason(s) for the meeting.

c. Notices of emergency meetings shall be sent to each Trustee not less than 24 hours prior to the emergency meeting.

d. By a majority vote, the Board may discuss additional matters not indicated in the notice of a meeting or Special Meeting.

e. Trustees and Officers shall be nominated and elected during the Annual Meeting.

f. Any meeting may be conducted through conference call or teleconference, videoconference or other appropriate electronic means.

Section 4: Quorums and Voting

a. The presence of thirty-three and one-third (33 1/3) percent of the voting Trustees, in person, by phone or other acceptable electronic means, shall constitute a quorum at any meeting of the Board or any of its Committees, unless otherwise provided by these Bylaws.

b. Once a quorum is established, all questions shall be determined by majority vote of the members voting Trustees present.

Section 5: Removal-Attendance and Vacancies

a. All Trustees are expected to attend Board and Committee meetings.

b. The Trusteeship Committee will evaluate all Trustees prior to the completion of their three-year term.

c. Prior to the completion of a Trustee's term, the Foundation shall present the attendance record of the Trustee to the Trusteeship Committee. The Committee Chair shall discuss the matter with the Trustee, determine whether the Trustee is willing and able to continue to serve, and report the findings to the Committee, which shall take such further action as deemed appropriate, after consultation with the Foundation President.

d. If a Trustee fails to attend three (3) of six (6) at least 50 percent of the scheduled Board meetings taking place during his or her term in office, the Trusteeship Committee shall recommend to the Committee Chair whether the Trustee should be nominated to serve an additional term.
d. The Trustee Chair will discuss the Committee’s recommendation with the Board Chair, Foundation President and Executive Vice President to determine proper courses of action.

e. A Trustee shall vacate his position before expiration of his term, a successor shall be elected by the Board after consultation with the University President and will serve for the remainder of the term.

Section 6: Conflicts of Interest

Trustees shall avoid conflicts of interest and abide by standards of conduct outlined in the Association of Fundraising Professionals’ (AFP) Code of Ethical Principles and Standards of Professional Practice. A conflict of interest form shall be signed every year by each Trustee and ad-hoc Board member.

ARTICLE II—OFFICERS

Section 1: Chair

The Chair shall be elected by a majority vote of the Board—voting Trustees during the Annual Meeting and shall serve a term of office of two (2) years beginning on July 1 in the year of his election. The Chair shall:

a. Preside at all meetings of the Board.

b. Join with the President, Secretary, Assistant Secretary, Treasurer and Assistant Treasurer in signing the name of the Foundation to all papers, documents and writings requiring the signature of the Foundation, except as herein provided in these Bylaws. In the absence of or inability of the President, Treasurer or Assistant Treasurer, the Chair may sign checks, vouchers or other orders drawn upon any bank or other depositories in which the funds and securities of the Foundation are deposited; deal with all business of the Foundation in the manner and with the authority prescribed by the Board and these bylaws;

c. See that the orders of the Board are carried out promptly or advise the Board if its orders are not executed.

d. Report to the University President, or his or her designee, in accordance with the policies of the University Board of Trustees.

e. Appoint Chairs and Vice Chairs of Committees, as appropriate.

f. Appoint ad-hoc members to Committees.

Section 2: Chair Elect

The Chair Elect shall be elected by a majority vote of the Board—voting Trustees during the Annual Meeting and shall succeed the Chair following the Chair’s completion of one (1) term of office. The Chair Elect will serve a term of office of two (2) years beginning on July 1 in the year of his
election. The Chair Elect shall assist the Chair and, in the absence or inability of the Chair to serve, shall assume the duties of the Chair until the Chair resumes the duties, or the Board has elected a new Chair.

Section 3: Foundation President

The University President shall recommend the selection of the Foundation President to the Board, who shall, by majority vote of the Board voting Trustees, be elected as the Chief Executive Officer of the Foundation. The President shall be empowered to initiate and sign checks and accept service of process on behalf of the Foundation. The President shall:

a. Provide leadership for the Foundation, subject to the direction of the University President and the Board.

b. Report to the University President, or his designee.

c. Execute the policies and directives of the Board and the Executive Committee.

d. Assist other Officers of the Foundation in the performance of their duties serve as an ex officio, voting member of all committees.

e. Carry out any day-to-day business of the Foundation to include the exercise of authority prescribed by the Board, these bylaws and applicable law.

f. Be faithful in the performance of his or her duties as the Board may require.

g. Present a written report of the conduct of the office at each Annual Meeting of the Board.

h. Delegate to the Executive Vice President of the Foundation any of his duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation.

Section 4: Executive Vice President

The Executive Vice President of the Foundation shall be a Foundation employee and be appointed by the Foundation President. The Executive Vice President shall:

a. Execute the policies and directives of the Board;

b. Assist other Officers of the Foundation in the performance of their duties;

c. Carry out the day-to-day business of the Foundation to include the exercise of authority prescribed by the Board and these bylaws;

d. Be faithful in the performance of his duties as the Board may require; and
e. delegate to the appropriate Foundation staff any of his duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation.

Section 48: Secretary

The Secretary shall be elected by a majority vote of the Board-voting Trustees during the Annual Meeting and shall serve a term of office of two (2) years beginning on July 1 in the year of his election. The Secretary or his designee shall:

a. attend all meetings of the Board.

b. keep accurate minutes to serve as a permanent record, stored at the Foundation.

c. keep on record a copy of the Articles of Incorporation of the Foundation and a copy of its Bylaws.

d. keep the official records of the Foundation, with the exception of the financial records kept by the Board Treasurer;

d. join with the Chair or President in signing the name of the Foundation to all papers, documents and writings requiring the signature of this Foundation, except checks authorized by the Board, these bylaws and applicable law. In the absence or inability of the Secretary to sign said documents, the signature of the Assistant Secretary or any other Board Officer may be substituted for that of the Secretary.

e. keep the seal of the Foundation and affix the seal to such official documents, records and papers as may be required.

f. carry on such of the general correspondence of the Foundation as may be assigned by the Chair; and

h. delegate to the Assistant Secretary any duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation.

Section 56: Assistant Secretary

The Assistant Secretary shall be elected by a majority vote of the Board-voting Trustees during the Annual Meeting, and may be an employee of the Foundation or other non-member of the Board. The Assistant Secretary shall work with the Secretary and perform such duties as delegated by the Secretary. The Assistant Secretary shall serve a term of office of two (2) years beginning on July 1 in the year of his election. In the absence or inability of the Secretary to serve, the Assistant Secretary shall assume the duties of the Secretary until the Secretary resumes the duties, or the Board has elected a new Secretary.
Section 62: Treasurer

The Treasurer shall be elected by a majority vote of the Board-voting Trustees during the Annual Meeting and shall serve a term of office of two (2) years beginning on July 1 in the year of his election. The Treasurer or his designee shall:

a. Oversee the receipt, deposit and custody of all funds and securities of the Foundation and deposit them in the name of the Foundation in such depositories as may be selected by the Board, acting in conformance with these bylaws.

b. Keep the official records and financial records of the Foundation.

c. Review and approve all financial statements, make reports as necessary to the Board; and carry out the Foundation’s routine administrative functions and initiate and sign checks.

d. Account to each successor in office for all funds and securities that were listed on the financial statements at the time of the last audit and all funds and securities that have come into the Treasurer’s hands since the last audit of the financial statements of the office, and deliver over to the successor in office such funds and securities as remain on hand upon the appointment and qualification of the successor.

e. Cause an audit of the financial statements of the Foundation to be made as soon as practicable after the close of the fiscal year of the Foundation, and have it reported to the Chair at once and to the Board at its next meeting.

f. Delegate to the Assistant Treasurer, or Foundation Chief Financial Officer, any of his duties or responsibilities, as appropriate, relating to the conduct of the Board, its meetings or the business of the Foundation as authorized by the Board, these bylaws and applicable law.

Section 78: Assistant Treasurer

The Assistant Treasurer shall be elected by a majority vote of the Board-voting Trustees during the Annual Meeting, may be an employee of the Foundation or other non-member of the Board. The Assistant Treasurer shall work with the Treasurer and perform such duties assigned or delegated by the Treasurer. The Assistant Treasurer shall serve a term of office of two (2) years beginning on July 1 in the year of his election. In the absence or inability of the Treasurer to serve, the Assistant Treasurer shall assume the duties of the Treasurer until the Treasurer resumes the duties, or the Board has elected a new Treasurer.

Section 89: Removal and Vacancies

In the event of absence, inability or refusal to act by any of the Officers of the Foundation, the Board, or Executive Committee, may appoint any person to perform the Officer’s respective duties, except as provided in these bylaws, with the approval of the University President until the next meeting of the Board or such time as members may hold an election to replace the appointed Officer.
ARTICLE III—COMMITTEES

Section 1: Establishment or Dissolution of Committees

With majority vote of the Boardvoting Trustees, the Board Chair may establish or dissolve Committees as deemed necessary. The Board Chair shall appoint the all members and Chairs of all Committees.

Section 2: Conduct of Committee Meetings

a. A majority vote shall be necessary for the adoption of any resolution or recommendation before the Committee.

b. Each Committee shall meet at the call of its Chair and minutes of all meetings shall be kept by the Secretary, or his designee, and stored within the Foundation.

c. All action taken at any Committee meeting shall be captured in the minutes and reported at the next meeting of the Board.

d. Meetings of Committees may be conducted by conference call or teleconference, videoconference or through other appropriate electronic means.

Section 3: Executive Committee

a. The Executive Committee shall exercise the powers and authority of the Board when the Board is not in session and shall serve the University President, the University and the Foundation as the authoritative advocate in the raising, holding, investing and disbursing of all private gifts made through the Foundation.

b. The Committee shall oversee the fundraising activities of the Foundation's development program and advise the University President on the viability of academic funding priorities and needs.

c. The Committee shall include the Chair; Past Chair; Foundation President; Treasurer; Secretary; the University President or his designee; the Chair of the University Board of Trustees or his designee; the President of the University Faculty Senate; and the Chair of each standing Committee.

d. The Committee shall consider, evaluate and analyze issues that have implications for changes to the Board and make recommendations of appropriate action to the Board.

e. Each year the Committee shall review compensation paid to Foundation employees to ensure that it is neither excessive nor substantially less than salaries paid for like responsibilities at comparable institutions.

f. If the Committee meets to exercising the powers and authority of the Board when the Board is not in session, the Committee shall have no authority to alter, amend or repeal the Articles of Incorporation or Bylaws, or to elect Trustees.
Section 4: Finance Committee

The majority of the Finance Committee shall be composed of Trustees who are not Officers. The Committee shall assist the Board in assuring that the budgetary and financial practices of the Foundation are sound and prudent. The Committee shall and maintain a direct line of communication between the Board and the Foundation's independent accountants. To meet these responsibilities, the Committee shall:

a. Review the annual operating budget and present its recommendations to the Board.

b. Work closely with other Committees where advice is necessary for budget considerations.

c. Review the effectiveness of the Foundation's management of the Foundation's financial functions, and present recommendations to the Board.

d. Approve submission of the Foundation's annual budget to the University President or designee by May 1, and

e. Review and approve all financial statements.

Section 5: Audit Committee

The majority of the Audit Committee shall be composed of Trustees who are not Officers. The Committee shall review the audit plan of the Foundation, appraise and approve the effectiveness of the plan, assist the Board in fulfilling its fiduciary responsibilities relating to accounting and reporting practices and maintain a direct line of communication between the Board and the Foundation's independent accountants. The independent auditor will report to this committee and the committee shall be responsible for engaging or disengaging an auditor, and approving the auditor's fees. To meet these responsibilities, the Committee shall:

a. Review the scope of an overall audit plan for each annual examination.

b. Appraise the effectiveness of the audit effort, present recommendations regarding audit findings to the Board and recommend independent accountants to be retained by the Board.

c. Inquire into the effectiveness of the Foundation's management of its financial and accounting functions, the Foundation's system of internal control and recommend to the Board such changes as shall be advisable.

d. Review the results of any internal audits performed by the University's Office of Inspector General Services and provide recommendations based on such results, and

e. Review the Foundation's tax returns for accuracy, prior to them becoming available to the full Board for review.
Section 6: Investment Committee

The Investment Committee shall be composed of not less than three (3) and not more than nine (9) persons who have a knowledge of or business acumen in the investment field. The Committee shall be responsible for the prudent investment of the Foundation’s assets in accord with long-term strategies and for establishing investment policies and practices consistent with fiduciary duty.

Due to the proprietary nature of the materials that come before the Investment Committee, as well as the frequency of meetings and the need for urgency in decision-making to respond to market conditions, this Committee has the authority to vote on issues that fall under its purview without first consulting the full Board. At the request of the Board Chair, specific actions taken or planned by the Investment Committee can be shared with the full Board.

Section 7: Trusteeship Committee

The Trusteeship Committee shall be chaired by the Board Chair Elect. The Committee shall recommend candidates for election as regular Trustees first to the University President and then to the full Board. The Committee will evaluate the performance of the Board members, and recommend to the Board and the University President persons deserving of election as Trustee Emeritus, honorary degrees, Distinguished Service Awards or other such recognition the Foundation deems appropriate. The Committee shall:

a. Receive recommendations for Trustees to the Board at least forty-five (45) days prior to the Annual Meeting and make recommendations for new Trustees to the Board at such meeting.

b. Review the attendance of and performance of Trustees, including those considered for re-election, and oversee periodic performance reviews by the Board of its members.

c. Maintain a list of candidates for election as Trustees and cultivate their interest in the Foundation and

d. Oversee the orientation and development of new Trustees.

Section 8: Development Committee

The Committee shall be responsible for making recommendations to the Foundation for the raising of private support for the University. To meet this responsibility the Committee shall:

a. Promote a comprehensive University development program, which involves Trustees in the raising of private support.

b. Provide advice to the Board and the development staff in regards to fundraising policies, strategies and in the pursuit of private support emanating from alumni, faculty, students, friends, foundations and organizations.
c. Stimulate vigorous and aggressive efforts to attract private support to the University.

Section 9: Donor Stewardship Committee

a. The Donor Stewardship Committee will serve as a resource to the Foundation in its efforts to acknowledge, recognize and be accountable to donors.

b. Donor Stewardship Committee members will serve as advocates to interpret and voice donors’ views regarding their continual relationship with the University and the Foundation.

c. Committee members will advise, and support and make recommendations to the Foundation on a broad range of stewardship issues, policies and strategies that strengthen the donor relationship program.

d. The Committee will review and make recommendations regarding the Foundation’s donor relations/stewardship program, especially as constituent groups in need of more personalized stewardship activities are identified.

e. Committee members will, when appropriate, engage all Trustees in stewardship activities and initiatives.

ARTICLE IV—AMENDMENTS

These Bylaws may be altered, amended, rescinded or repealed at any meeting of the Board by a majority vote of the Board and shall become effective immediately upon such vote or on such date as otherwise determined by law or by the Board.

ARTICLE V—SEAL

The seal of the Foundation shall be in the form of a circle and shall bear, among other things, the name of the Foundation and the date of its incorporation.

ARTICLE VI—INDEMNIFICATION

The Foundation shall indemnify its Trustees, officers, employees and/or agents to the full extent allowed by law, including but not limited to Section 617.0831, Fla.-Stat., Section 607.0831, F.S., and Section 607.0850, Fla.-Stat., as applicable and as they may be amended from time to time. The Board shall maintain an ongoing plan for risk management and indemnification of the employees, Trustees and Officers of the Foundation, taking into consideration federal and state laws and rules as well as rules and policies of the University and the University Board of Trustees.

ARTICLE VII—FISCAL MATTERS

Section 1: Fiscal Year

The fiscal year of the Foundation shall be July 1 to June 30.
Section 2: Contributions

Any contributions, bequests, grants or gifts for the purposes of the Foundation shall only be accepted or collected pursuant to procedures authorized by the Board. All contributions, bequests, grants or gifts shall be reported to the Board in a timely manner.

Section 3: Depositories

All funds of the Foundation shall be deposited to the credit of the Foundation under such conditions and in such banks as shall be approved by the Finance Committee.

Section 4: Financial Review

An annual audit of the financial statements of the Foundation shall be conducted by an independent public accounting firm and the results shall be submitted to the Audit Committee of the Board, the Board and the University President.

Section 5: Foundation Employees - Authorized Actions

Foundation employees shall not be considered employees of the state of Florida. Any two of the following may endorse any and all checks, drafts, notes, bills of exchange and orders for the payment of money for deposit or cashing or other negotiation on bank accounts established from time to time by the Board of Trustees: Chair, Foundation President, Treasurer and Executive Vice President. Notwithstanding the above requirement, endorsements for deposit-only may be a written or stamped endorsement of the Foundation made or authorized by any officer of the Foundation.

Any two of the following may draw and sign checks, bills of exchange and orders on bank accounts, select banks and open or negotiate accounts and account terms, with banks as approved by the Finance Committee as described in these bylaws: Chair, Foundation President, Treasurer and Executive Vice President.

Any one of the following may execute, by telephone, email or oral direction, orders for investing/reinvesting of funds, purchasing of foreign currency and/or transferring funds among Foundation accounts or to Foundation investment managers: Chair, Foundation President, Executive Vice President, Foundation Chief Financial Officer, or a Foundation employee designated in writing by one of those officers.

ARTICLE VIII—OPERATIONAL MATTERS

Section 1: Execution of Documents

Except as otherwise provided by law, checks, drafts, promissory notes, orders for the payment of money and other evidences of obligations of the Foundation will be signed by the Treasurer and countersigned by the Foundation President. Any one of the following may execute documents on behalf of the Foundation relating to the administration and operation of the Foundation, including receipts, gift agreements and other instruments and documents pertaining to or evidencing donations, contribution, gifts, bequests, pledges, estates, trusts and/or other instances in which assets are or may be transferred or pledged to the Foundation, providing they do not conflict with
Section 2: Books and Records

The Foundation will keep correct and complete books and records of account, and will also keep minutes of the proceedings of the Board and Committees. The Foundation shall keep, at its principal place of business, a list containing the names, addresses and other relevant information of each Trustee and Officer, and the original or a copy of these bylaws.

Section 3: Nonprofit Operations—Compensation and Reimbursement

The Foundation will not have or issue shares of stock. No dividend will be paid and no part of the income of the Foundation will be distributed to any Trustee.

Section 4: Limitations

a. The Foundation shall make no loans to its Officers or Trustees.

b. No Officer or Trustee may have any vested right, interest or privilege of, in or to the assets, functions, affairs or franchises of the Foundation. No Officer or Trustee has any right, interest or privilege that may be transferable or inheritable, or that will continue if his service ceases or while he is not in good standing.

c. Former Trustees, Officers and employees shall have no property rights to assets of the Foundation.

d. The organization and operation of the Foundation shall, at all times, be in compliance with Florida statutes, including Chapter 1064, and applicable rules of the Board of Governors and the University Board of Trustees.

Section 5: Foundation Employees
Foundation employees are not employees of the State of Florida.

ARTICLE IX—OTHER MATTERS

Section 1: Rules of Order

In the event of a parliamentary dispute, Robert's Rules of Order, Newly Revised shall be the authority for all matters of procedures not specifically covered by the Bylaws or by special rules of procedure adopted by the Foundation.

Section 2: Dissolution

In the event of the dissolution of the Foundation, the assets of the Foundation remaining after the discharge of all liabilities shall be assigned to an entity as directed by the Board, or in its absence, by the Foundation President. In the event the President is unable to do so, the assets of the Foundation shall be assigned as directed by the University President.
SECOND-THIRD RESTATED ARTICLES OF INCORPORATION
OF
THE FLORIDA STATE UNIVERSITY FOUNDATION, INC.

The following amended and restated Articles of Incorporation of The Florida State University Foundation, Inc., a Florida not for profit corporation shall supersede all other articles when approved by the Secretary of the State of Florida, in accordance with Chapter 617, Florida Statutes.

ARTICLE I
NAME AND LOCATION

The name of the corporation shall be The Florida State University Foundation, Inc. The principal office shall be located in Tallahassee, Leon County, Florida.

ARTICLE II
PURPOSES

The general nature of the purposes of the Foundation is to provide charitable and educational aid in the form of money, and other forms of property and services to The Florida State University and persons, associations and corporations associated therewith; to promote education and any proper activity of The Florida State University; to encourage research and learning and the dissemination of information, relating thereto; to support the public education in the several pursuits and professions of life at The Florida State University. All references in these Articles to The Florida State University shall be deemed to include any successor university at the same location, regardless of name.

ARTICLE III
POWERS

Except as otherwise stated in these Articles, the corporation shall have all powers authorized by Florida law for a not for profit corporation.

The corporation shall not carry on any other activities not permitted to be carried on by (a) a corporation exempt from Federal income tax under section 501(c)(3) of the Internal
Revenue Code of 1986 or the corresponding provision of any future United States internal revenue law or (b) a corporation, contributions to which are deductible under section 170 (c) of the Internal Revenue Code of 1986 or any other corresponding provision of any future United States internal revenue law.

ARTICLE IV
CAPITAL STOCK

The Foundation shall have no capital stock, and no Trustee, officer or employee shall have any right or title to any asset of the Foundation.

ARTICLE V
TRUSTEES AND OFFICERS

Section 1. The affairs of the Foundation shall be managed by the Board of Trustees or by its Executive Committee as authorized by the Bylaws.

Section 2. The Board of Trustees shall consist of not less than three-thirty-six real persons who shall be appointed by the President of The Florida State University elected by the Board of Trustees.

Other Trustees may be elected or appointed as prescribed in the Bylaws.

Section 3. The President of The Florida State University shall be at all times a member of the Board of Trustees, with other ex-officio trustees as may be designated by the Bylaws.

Section 4. The Foundation shall have the following officers who shall be selected by the Board of Trustees. The Chairman, Vice-Chairman - Chairman Elect, Secretary and Treasurer must be elected from membership of the Board of Trustees.

1. Chairman
2. Vice-Chairman - Chairman Elect
3. President
3. Secretary
4. Assistant Secretary
5. Treasurer
6. Assistant Treasurer

The Foundation President and Chief Executive Officer shall serve as an officer of the Board of Trustees. The Foundation's Executive Vice President, appointed by the Foundation President, shall serve as an officer of the Board of Trustees. The Board of Trustees may create additional offices and prescribe the duties thereof, and elect persons to fill such offices. The duties and responsibilities of said officers shall be published in the Bylaws.

ARTICLE VI
BYLAWS

The Bylaws of this Foundation shall be made, altered, or rescinded by the Board of Trustees. The Bylaws shall operate to carry out the purposes of the Foundation and to facilitate the operational procedures thereof. A vote of the majority of the members of the Board of Trustees shall be required to effect any alteration, change or amendment.

ARTICLE VII
INDEBTEDNESS

The highest amount of indebtedness or liability to which the Foundation may at any time subject itself shall be at no time in excess of the total assets held by the Foundation.

ARTICLE VIII
AUTHORITY TO BIND THE FOUNDATION

The Chairman, President and other officers of the Foundation shall be empowered to act for the Foundation upon the authorization of the Board of Trustees as stated in the Bylaws.

ARTICLE IX
TERM OF EXISTENCE

The Foundation shall have perpetual existence.
ARTICLE X
DISSOLUTION

Upon the dissolution of the Foundation, all its assets remaining after payment of all costs and expenses of such dissolution shall be distributed as directed by the Foundation Board of Trustees Florida Board of Governors or its successors for the exclusive use and benefit of The Florida State University or any successor thereto, or in the event The Florida State University or any successor thereto ceases to exist prior to or at the time of dissolution, the assets shall be distributed as directed by the Florida Board of Governors or its successors for the exclusive use and benefit of higher public education in the State of Florida. All such distributions shall be to an organization which, at such time, is or are qualified as an exempt organization under Section 501(c) (3) and are described in Section 170(c), 170(b)(1)(A), 2055(a), and 2522(a) of the Internal Revenue Code. Upon the dissolution of the Foundation, none of these assets will be distributed to any trustee or officer of the Foundation.

ARTICLE XI
AMENDMENT

The Articles of Incorporation may be amended by a majority vote of the Board of Trustees. Such action shall be effective upon filing same with the Secretary of State of the State of Florida or as is otherwise provided by law.
CERTIFICATE

These amended and restated Articles of Incorporation were adopted pursuant to Sections 617.1002 and 617.1007, Florida Statutes, and the Articles of Incorporation of the Corporation. There are no members entitled to vote on amendments to the Articles of Incorporation. The Board of Trustees adopted, authorized and consented to the filing of these amended and restated Articles of Incorporation on May 24, 2010.

THE FLORIDA STATE UNIVERSITY FOUNDATION, INC.

______________________________
Steve Evans, Thomas W. Jennings Jr., Ph.D.
Interim President
MEMORANDUM

DATE: June 13, 2014

TO: BOT

FROM: Scott Atwell, President/CEO, FSU Alumni Association

RE: Amendment to the FSU Alumni Association Bylaws

In accordance with the current FSU Alumni Association bylaws, Article XI Section B.2., the attached proposed revision to bylaws of the Florida State Alumni Association were prepared, reviewed, and approved by the FSU Alumni Association National Board of Directors. These revisions are being submitted for your final approval.

The revisions make two material changes.

The first change would allow the board to increase the maximum number of Directors from 36 to 40. The Board believes this is a necessary change to ensure the best representation from our at-large members whose diversity continues to grow. When this section of the bylaws was last changed, three at-large positions were converted to ex-officio members to accommodate the presidents of the FSU Emeritus Board, the Black Alumni Association, and the Student Alumni Association. While this change helps the Association engage its constituents through the local leadership of these groups, the change came at a loss of three at-large Directors. Given the current interest in serving the Alumni Association through the Board of Directors, as measured by the quality of applications to our board of directors, this expansion of the upper limit provides more flexibility in representing the Alumni population.

As a point of reference, here is a look at the board size at some of our peer Universities.

Florida 59
Georgia 40
Penn State 86
Clemson 23
Georgia Tech 44
Louisville 90
UNC 56
NC State 24
Pitt 50
VA Tech 30

The second issue is to strike Article VI, Section G. of the bylaws which will automatically be repealed on July 2, 2014. The repeal is possible as part of our successful implementation of bylaw modifications requested under President Barron.

Thank you in advance for your consideration and support of these changes.
ARTICLE VI – DIRECTORS

SECTION D - DIRECTORS - NUMBER AND TERM. The number of Directors of the Association shall not exceed thirty-six (36) forty (40). They shall consist of at least the following: the Chair, Chair-elect, Vice Chair, Secretary, Treasurer, the immediate Past Chair; eight (8) ten (10) Directors appointed by the University President; and no more than eighteen (18) Directors elected at Large. The Directors appointed by the University President and the Directors elected at large shall be collectively referred to herein as “Regular Directors”, at least eight (8) of whom must be from outside of Florida. In addition thereto, there shall be six (6) continuing Directors (collectively “Continuing Directors”) who shall be the President, the President of the University or the President of the University’s designee (the President of the University or the President of the University’s designee, as applicable, shall collectively only be entitled to one vote), the President of the FSU Emeritus Board, the President of the FSU Black Alumni Association, the President of the Student Alumni Association, and the Chair of the Florida State University Board of Trustees or the Chair’s designee (the Chair of the Florida State University Board of Trustees or the Chair’s designee, as applicable, shall collectively only be entitled to one vote). Except as otherwise specifically provided herein, all Regular Directors and Continuing Directors shall be voting members of the Board with one vote each.

SECTION G — TRANSITIONAL PROVISION FOR THE BOARD’S FISCAL YEAR’S COMMENCING JULY 1, 2012, JULY 1, 2013 AND JULY 1, 2014. Notwithstanding any other provision of these Bylaws, the Board shall transition to three (3) staggered classes of ten (10) Regular Directors per class. Additionally, the Board shall transition its membership to include the Presidential appointments described in Article VI, section 3. During this transitional period, Regular Directors whose first terms end in June of each of the three transition years may be considered for re-election or be appointed to a second term by the University President, such that the University President shall have eight (8) Board appointees by July 1, 2014. Prior service on the Board shall be counted for purpose of calculating terms.

This provision shall stand repealed on July 2, 2014, unless re-enacted in accordance with Article XI of these bylaws or the transition has not been completed. If the transition has not been completed, this provision shall remain in force until completion and must be repealed in accordance with Article XI of these bylaws.
FLORIDA STATE UNIVERSITY
OFFICE OF THE VICE PRESIDENT
FOR FINANCE & ADMINISTRATION

MEMORANDUM

TO: Interim President Stokes
FROM: Kyle Clark
DATE: June 27, 2014
SUBJECT: TIIIF Land Swap between University and Seminole Boosters, Inc.

Request for Approval

The Florida State University Board of Trustees is asked to consider an exchange of land consisting of one property owned by the Trustees of the Internal Improvement Trust Fund (TIIIF) and leased to the University, for two properties owned by the Seminole Boosters, Inc.

The University-managed property contemplated for trade (Main Campus Lease 2736):

- 619 S. Woodward Street

The University-managed property has an appraised value of $3,190,000.

The Seminole Booster, Inc., properties contemplated for trade include:

- 493 Stadium Drive
- 426 Dunwoody Street

Additionally, the Seminole Boosters, Inc., have a leasehold interest on 619 S. Woodward Street valued at $1,450,000.

Additional Considerations:

- The University will release the Seminole Boosters from their property sublease (2736-15) upon execution of this proposed land swap.
- Currently the University uses 493 Stadium Drive as its Training Center as assigned by Human Resources.
- The University will agree to pay up to $187,500 to create a balanced transaction.

This contemplated exchange will allow both the University and Seminole Boosters, Inc., to better utilize their respective holdings. More information about the parcels, including appraised values can be found in the attachment.

This proposed land swap requires FSU Board of Trustee approval and Florida Cabinet approval. Staff is proposing an exchange using Division of State Lands approved methodology and appraisals.

Staff recommends approval of this item.
FSU and Booster Land Swap Subject Parcels

<table>
<thead>
<tr>
<th>Address</th>
<th>Use</th>
<th>Acreage</th>
<th>Value</th>
<th>Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>619 S. Woodward</td>
<td>Old Post Office</td>
<td>1.8</td>
<td>$3,190,000.00</td>
<td>TIITF</td>
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<tr>
<td>493 Stadium Drive</td>
<td>FSU Training Center</td>
<td>1.52</td>
<td>$1,500,000.00</td>
<td>Boosters</td>
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<tr>
<td>426 Dunwoody</td>
<td>Spearit Zone</td>
<td>0.32</td>
<td>$417,500.00</td>
<td>Boosters</td>
</tr>
</tbody>
</table>

Subtotal: $1,720,000.00 Boosters
Subtotal: $1,177,500.00 Boosters
Difference: $(187,500.00)
MEMORANDUM

TO: Interim President Stokes

FROM: Kyle Clark

DATE: June 27, 2014

SUBJECT: TIITF Land Swap between University and Tallahassee CRA

Request for Approval

The Florida State University Board of Trustees is asked to consider an exchange of land consisting of three properties owned by the Trustees of the Internal Improvement Trust Fund (TIITF) and leased to the University, for a single property owned by the City of Tallahassee Community Redevelopment Agency (CRA).

The University-managed properties contemplated for trade (Main Campus Lease 2736) include:

- Firestone Building
- Bloxham Annex
- 715 W. Gaines

The University-managed properties have a combined appraised value of $4,850,000

The CRA property contemplated for trade includes:

- The O’Connell property which is a +/- 5.3 acre undeveloped parcel contiguous to the civic center site and has an appraised value of $5,810,000. This Property is considered an integral component of the Arena District’s Master Plan.

Additionally, FSU will pay the CRA $960,000 from its Land Acquisition Funds. This cash contribution addresses the difference in appraised value between the University-managed properties and the CRA property.

Additional Considerations:

- The FSU Multidisciplinary Center ("Center") located at 715 W. Gaines will remain in their current location until the CRA is able to relocate the Center to a building that is both suitable to the Program’s academic requirements and acceptable to FSU.
- Once a suitable relocation site is identified by the CRA, FSU will lease the new site from the CRA for a nominal fee and for a period not to exceed five (5) years.

214 Westcott Building, P.O. Box 3061320, Tallahassee, FL 32306-1320
850.644.4444 • Fax 850.644.4447
• Upon relocating the Center, the CRA has agreed to sell 715 W. Gaines at market value and reinvest the proceeds from that sale into Arena District improvements.

This contemplated exchange will allow both the University and CRA to better utilize their respective holdings. More information about the parcels, including appraised values can be found in the attachment.

This proposed land swap requires FSU Board of Trustee approval and Florida Cabinet approval. Staff is proposing an exchange using Division of State Lands approved methodology and appraisals.

Staff recommends approval of this item.
MEMORANDUM

TO: Interim President Garnett Stokes
FROM: Kyle Clark
DATE: June 26-27, 2014
SUBJECT: 2014-2015 Operating Budget

Request for Approval

As required by Florida Statute 1011.40 (2) and BOG Regulation 9.007, each university board of trustees shall adopt an operating budget for the operation of the university as prescribed by law and rules of the Board of Governors. The statute also requires that the proposed expenditures, plus transfers, and balances shall not exceed the estimated income, transfers, and balances.

The following motions are requested of the Board of Trustees:

1. Grant approval for the President to prepare and implement the operating budget of the University as prescribed by law, rules of the Board of Governors, policies of the University Board of Trustees, and provisions of the General Appropriations Act.

2. Approve the 2014-2015 operating budget at $1,282,154,005 for the July 1, 2014 to June 30, 2015 fiscal year.

3. Grant approval for the President to make subsequent changes to the budget as needed during the fiscal year, within available resources and fund balances.

4. Continue the existing Tuition and Fees Regulation at current rates for fiscal year 2014-2015 and authorize notice of this in Amendment of Regulation FSU-2.024, including Emergency Regulation as timing needs may require.

I recommend approval of the motions.

KCC/ml
EXECUTIVE SUMMARY

Florida State University's operating budget is structured around requirements set by the State University System's Board of Governors. Consistent with these requirements, the operating budget includes anticipated expenditures related to salaries and benefits, other personal services (OPS), expenses, operating capital outlay (OCO), and debt service. Other anticipated transactions, including cash transfers between FSU departments and depreciation, are excluded from this submission.

The 2014-15 University Operating Budget Request totals $1,282,154,005, an increase of 2.6% over the 2013-14 request of $1,249,366,645. In total, the 2014-15 Education and General (E&G) beginning operating budget increased $43.1 million, or 9.1%, over the 2013-14 beginning budget. The 2014-15 E&G-College of Medicine beginning operating budget increased $9.9 million, or 2.1%, over the 2013-14 beginning budget. Overall, the University’s non-E&G budget request for 2014-15 shows a 1.5% decline from the 2013-14 budget request, and amounts to $718.9 million in total.

### University Operating Budget Requests

<table>
<thead>
<tr>
<th></th>
<th>2014-15</th>
<th>2013-14</th>
<th>Change %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>E&amp;G</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Revenue</td>
<td>$286,406,819</td>
<td>$252,748,720</td>
<td>13.3%</td>
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<tr>
<td>Tuition and Fees</td>
<td>192,332,292</td>
<td>190,607,106</td>
<td>0.9%</td>
</tr>
<tr>
<td>Lottery</td>
<td>39,510,136</td>
<td>31,803,754</td>
<td>24.2%</td>
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<tr>
<td><strong>Total E&amp;G</strong></td>
<td>518,249,247</td>
<td>475,159,580</td>
<td>9.1%</td>
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<tr>
<td><strong>E&amp;G-College of Medicine</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>General Revenue</td>
<td>34,404,267</td>
<td>33,548,113</td>
<td>2.6%</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>9,973,827</td>
<td>9,893,955</td>
<td>0.8%</td>
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<tr>
<td>Lottery</td>
<td>605,115</td>
<td>605,115</td>
<td>0.0%</td>
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<tr>
<td><strong>Total E&amp;G-College of Medicine</strong></td>
<td>44,983,209</td>
<td>44,047,183</td>
<td>2.1%</td>
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<tr>
<td><strong>Auxiliaries</strong></td>
<td>252,978,131</td>
<td>263,041,755</td>
<td>-3.8%</td>
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<tr>
<td><strong>Contracts and Grants</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Florida State University School</td>
<td>14,018,550</td>
<td>12,404,459</td>
<td>13.0%</td>
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<tr>
<td>Sponsored Research</td>
<td>211,000,000</td>
<td>213,000,000</td>
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<tr>
<td><strong>Total Contracts and Grants</strong></td>
<td>225,018,550</td>
<td>225,404,459</td>
<td>-0.2%</td>
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<tr>
<td><strong>Local Funds</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Student Activities</td>
<td>20,950,882</td>
<td>18,393,073</td>
<td>14.0%</td>
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<tr>
<td>Technology Fee</td>
<td>6,859,715</td>
<td>10,994,704</td>
<td>-37.6%</td>
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<tr>
<td>Vending</td>
<td>750,000</td>
<td>441,525</td>
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<tr>
<td>Athletics</td>
<td>66,990,460</td>
<td>61,458,154</td>
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<tr>
<td>Financial Aid</td>
<td>145,363,811</td>
<td>150,426,185</td>
<td>-3.4%</td>
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<td><strong>Total Local Funds</strong></td>
<td>240,924,868</td>
<td>241,713,668</td>
<td>-0.3%</td>
</tr>
<tr>
<td><strong>Total University Operating Budget Request</strong></td>
<td>$1,282,154,005</td>
<td>$1,249,366,645</td>
<td>2.6%</td>
</tr>
</tbody>
</table>
BUDGET AND PLANNING TIMELINE

- March 4, 2014 – 2014 Legislative Session convened
- April 29 – Legislative Budget Conference released 2014-2015 state budget; Constitutionally mandated seventy-two hour public review period began
- May 2 – Final day of 2014 Legislative Session; House Bill 5001 General Appropriations Act and House Bill 5003 Implementing 2014-2015 General Appropriations Act passed
- May 23 – Units finalized non-E&G budget requests
- June 2 – House Bill 5001 and House Bill 5003 approved by the Governor
- June 27 – 2014-15 Operating Budget of $1,282,154,005 submitted to the Board of Trustees for approval
- July 25 – Units to finalize distribution of non-salary E&G allocations
- August 18 – 2014-15 Operating Budget due to the Board of Governors
- Late August – 2014-15 Operating Budgets to be posted in OMNI
- Late August – President to send 2014-15 E&G allocations memo to Provost and Vice Presidents
BUDGET ENTITIES

Education and General

E&G funds are appropriated by the State Legislature. General revenue (primarily Florida’s sales tax) and Lottery budgets are tied to the legislative appropriation. For tuition and fees, the legislature establishes authority for the University to spend up to a certain level, but allows the University to set its own tuition and fees budget based upon internal enrollment targets and waivers authorized by the Board of Trustees.

During the 2014 legislative session, the University received $5 million in preeminence funding, and over $7 million designated for other issues. The University will also receive performance funding pending Board of Governors approval at their June 17-19, 2014 meeting. If approved as currently drafted, FSU will receive a net $21 million in performance funding.

There will be no tuition, tuition differential, out-of-state, or other fee increases for 2014-15, and the University continues to allocate waivers totaling $51 million ($45 million for graduate tuition and out-of-state fees and $6 million for undergraduate out-of-state fees). For 2014-15, however, the Florida Prepaid College Board will reimburse the University for actual charges, eliminating the need for an adjustment for the previous shortfall.

In total, the 2014-15 E&G beginning operating budget increased $43.1 million, or 9.1%, over the 2013-14 beginning budget. The 2014-15 E&G-College of Medicine beginning operating budget increased $0.9 million, or 2.1%, over the 2013-14 beginning budget.

Auxiliaries

Auxiliary units primarily exist on campus to provide goods and services to University departments, students, faculty, staff, and others. Some also exist for the purpose of collecting student fees such as material and supplies fees and distance learning fees.

Overall, auxiliaries are budgeting to spend $253.0 million in 2014-15, $10.1 million less than they budgeted for 2013-14. There was a decrease in Housing’s operating activity due to the closing of Alumni Village. Other notable changes are a decline in activity in the College of Medicine’s Faculty Practice Plan, along with activity under the Seminole Golf Course. Academic programs such as International Programs and Distance Learning continue to grow. Ringling’s auxiliary budget also increased significantly for 2014-15 due to a new chiller plant arrangement with the New College of Florida.

Contracts and Grants

This budget entity houses revenues and expenditures related to the University’s developmental research school, along with other sponsored research.

The 2014-15 budget request for Contracts and Grants, $225.0 million, is consistent with last year’s request of $225.4 million. At this point, minimal changes in the level of financial activity are anticipated for next fiscal year.
Local Funds

The Local Funds consist of Student Activities (primarily the Activity and Service fee paid by students, along with some self-generated revenues from the FSU Flying High Circus, the Oglesby Union, etc.), Technology Fee (from the technology fee paid by students), Vending (commissions from campus vending machines), Athletics, and Financial Aid.

Overall, the 2014-15 budget request for the Local Funds declined slightly from 2013-14, from $241.7 million to $240.9 million.

For 2014-15, the Student Activities fund is budgeted to spend $2.6 million, or 14.0%, more than last year’s budget. This increase includes budgets related to numerous student activities and organizations.

The Technology Fee budget for 2014-15, $6.9 million, is less than last year’s budget of $11.0 million. Prior to 2014-15, anticipated collections were budgeted to be spent in their entirety during the fiscal year in which they were received. The University’s methodology of allocating Technology Fee revenues, where units submit proposals for review and approval before receiving allocations, causes a slight delay in this process. Therefore, the 2014-15 budget request represents a more accurate estimation of annual expenditures.

Athletics has budgeted to spend slightly more, 9.0%, in 2014-15 as compared to 2013-14. The University’s operating budget excludes financial activity confined to the Seminole Boosters, Inc.

Finally, the 2014-15 Financial Aid budget of $145.4 million is less than the 2013-14 budget of $150.4 million. This change is due to the timing of financial transactions, and does not indicate a reduction in financial aid spending.
MEMORANDUM

TO: Interim President Garnett Stokes
FROM: Kyle Clark
DATE: June 26-27, 2014
SUBJECT: 2014-2015 Direct Support Organization (DSO) and Florida Medical Practice Plan Budget

Request for Approval

As required by FSU DSO Rule 6C2-2.025 (4):

... "Each DSO shall submit an annual budget, which has been approved by its governing board and recommended by the President of the University to the Board of Trustees for review." ...

The following motions are requested of the Board of Trustees:

1. Approve all DSO Budgets:
   - FSU Alumni Association, Inc. $2,813,610
   - FSU College of Business Student Investment Fund, Inc. 5,000
   - FSU Financial Assistance, Inc. 5,606,991
   - FSU Foundation, Inc. 21,110,734
   - FSU International Programs Association, Inc. 16,250,000
   - FSU Magnet Research and Development, Inc. 548,160
   - FSU Performing Arts Center Foundation, Inc. (no financial activity) 0
   - FSU Real Estate Foundation, Inc. 353,728
   - FSU Research Foundation, Inc. 3,518,000
   - John and Mable Ringling Museum of Art, Inc. 1,422,200
   - Seminole Boosters, Inc. 38,287,891

2. Approval for the DSO’s to amend their budgets during the fiscal year within the DSO Rule.
3. Approve the Florida Medical Practice Plan Budget of $12,026,822.
4. Approval for the Florida Medical Practice Plan to amend its budget during the fiscal year within available resources and fund balances.

I recommend approval of the motions.

KCC/rlH

Attachments
DIRECT SUPPORT ORGANIZATIONS

Each of the following not for profit corporations exists to support the University in some capacity.

*Florida Medical Practice Plan, Inc.* – furthers the education, service, and research missions of The Florida State University College of Medicine, and enables faculty to maintain clinical competence, fulfill certification requirements, and serve as clinical teachers for students and resident physicians.

*Florida State University Alumni Association, Inc.* – develops connections between the University and its students, alumni, and friends by providing programming, outreach, communications, and events that foster pride in and support of FSU.

*The Florida State University College of Business Student Investment Fund, Inc.* – offers students an opportunity to enhance their education through active participation in financial markets, allowing them to assist in stock selection and portfolio management.

*The Florida State University Foundation, Inc.* – provides support for the University’s missions and priorities through organized fundraising activities and funds management.

*Florida State University International Programs Association, Inc.* – supports programs that offer international learning opportunities for students.

*Florida State University Magnet Research and Development, Inc.* – promotes and encourages the work of faculty, staff, and students to design, develop, build, and test magnet systems.

*The Florida State University Performing Arts Center Foundation, Inc.* – supports the Florida State University Performing Arts Center in Sarasota.

*The Florida State University Real Estate Foundation, Inc.* – receives contributions of real estate to hold, manage, lease, mortgage, develop, administer or sell in support of the University’s missions and priorities.

*The Florida State University Research Foundation, Inc.* – promotes, encourages, and assists with the research and training activities of PSU faculty, staff, and students.

*FSU Financial Assistance, Inc.* – exists for the purpose of securing bond financing, and is under the direct control of Seminoles Boosters, Inc.

*The John and Mable Ringling Museum of Art Foundation, Inc.* – provides support to the University’s John and Mable Ringling Museum of Art in Sarasota.

*Seminole Boosters, Inc.* – serves as the fundraising arm of The Florida State University Athletics Program, using contributions to enrich the overall educational environment of the Florida State University Athletic Program and to provide financial security, contributing to the program’s long term growth and prosperity.
MEMORANDUM

TO: Interim President Stokes
FROM: Kyle Clark
DATE: June 1, 2014
SUBJECT: Proposed FY2015-2016 Fixed Capital Outlay Budget Request Request for Approval

Pursuant to Sections 216.0158, 216.043 and 1013.64, Florida Statutes, the preparation and submission of the FY 2015-2016 Fixed Capital Outlay (FCO) Legislative Budget Request for the State University System requires that each college and university update its Capital Improvement Plan (CIP). The CIP, as used by the Board of Governors (BOG), is intended to present the additional academic and academic support facilities needed for a five-year period. The updated CIP is expected to be submitted to the Board in August 2014.

The attached documents include the recommended list of PECO eligible projects, CITF projects, and those that are to be funding from non-State sources, such as debt. The first document illustrates the 5 Year Capital Improvement Plan (CIP) that was submitted to the BOG last year with the FY2014-15 appropriations shown in red font.

The second document portrays a proposed list that is similar in priority order to last year’s list with these modifications, which are highlighted in red font:

- Amounts requested for the FAMU-FSU College of Engineering III – Joint Use and the EOAS Building (Phase I) projects have been adjusted to account for this year’s appropriations
- Last year’s project to remodel the Firestone and Winchester Buildings has been modified to include only the Winchester Building
- Last year’s project to remodel the Eppes Building has been removed from the proposed list
- Amount requested for the College of Business project has been updated
- The list of projects that will be funded from non-State sources, such as debt, has been modified to include an increased value for the Athletic Facilities Bond and Bond Refinancing project and the addition of a second project, the Residence Hall Replacement (Phase II).

It is recommended therefore that the FSU Board of Trustees empower the Interim President to make subsequent changes if needed to the University’s Fixed Capital Outlay Budget Request, including the list of PECO eligible and CITF projects, and to prepare the list of projects that will be funded from other State and non-State sources. The final version of the University’s FY2015-2016 Fixed Capital Outlay Budget Request will be brought to the Trustees for their consideration in the fall.

KC/mc

214 Westcott Building, P.O. Box 3061320, Tallahassee, FL 32306-1320
850.644.4444 • Fax 850.644.4447
## PECO-ELIGIBLE PROJECT REQUESTS

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<tr>
<th>Priority No</th>
<th>Project Title</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
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<td>Utilities/Infra/Project Renov/ Roofs</td>
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<td>19,000,000 PCE</td>
<td>15,000,000 PCE</td>
<td>15,000,000 PCE</td>
<td>15,000,000 PCE</td>
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<tr>
<td>2</td>
<td>FAMU-FSU College of Engineering III - Joint Use</td>
<td>5,034,335 CE</td>
<td>5,000,000 CE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>5,034,335</td>
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<td>3</td>
<td>EOAS Building (Phase I)</td>
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<td>-</td>
<td>-</td>
<td>41,100,000</td>
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<td>4</td>
<td>STEM Teaching Lab Building</td>
<td>2,265,000 P</td>
<td>28,735,000 CE</td>
<td>4,100,000 CE</td>
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<td>-</td>
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<td>5</td>
<td>Winchester Building Remodeling</td>
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<td>-</td>
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<td>6</td>
<td>Library System Improvements (Phase I)</td>
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<td>13,000,000 CE</td>
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<td>-</td>
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<td>7</td>
<td>Land Acquisition</td>
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<td>5,000,000 LA</td>
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<td>-</td>
<td>-</td>
<td>15,000,000</td>
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<td>8</td>
<td>Academic Support Building</td>
<td>2,400,000 P</td>
<td>31,000,000 C</td>
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<td>Detmer Building Remodeling</td>
<td>3,200,000 P</td>
<td>23,100,000 C</td>
<td>16,200,000 CE</td>
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<td>-</td>
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<td>-</td>
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<td>50,000,000 CE</td>
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<td>Kellogg Research Building Remodeling</td>
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<td>Biology Unit I Building Remodeling</td>
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<tr>
<td>13</td>
<td>College of Business Building</td>
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<td></td>
<td>70,399,335</td>
<td>114,035,000</td>
<td>59,300,000</td>
<td>32,350,000</td>
<td>94,350,000</td>
<td>411,334,335</td>
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## CUTF PROJECT REQUESTS

<table>
<thead>
<tr>
<th>Priority No</th>
<th>Project Title</th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
<th>Total Requested</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Student Union Expansion</td>
<td>41,700,000 PCE</td>
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## REQUESTS FROM OTHER STATE SOURCES

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<th>Priority No</th>
<th>Project Title</th>
<th>2016-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
<th>Total Requested</th>
</tr>
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<tbody>
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## REQUESTS FROM NON-STATE SOURCES, INCLUDING DEBT

<table>
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<tr>
<th>Project</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
<th>2019-20</th>
<th>Total Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Athletic Facilities Bonds and Bond Refinancing</td>
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P = Planning CE = Construction E = Equipment LA = Land Acquisition