AGENDA

The Agenda will be followed in subsequent order and items may be heard earlier than the scheduled time.

I. CALL TO ORDER AND WELCOME
   Mr. Allan Bense, Chairman

II. APPROVAL OF MINUTES (ACTION)
    • October 25, 2013, Meeting
    • January 5, 2014, Meeting

III. PRESIDENT’S REPORT
     Dr. Eric J. Barron, President

IV. ACADEMIC AFFAIRS
    Dr. Garnett S. Stokes, Provost & Executive Vice President for Academic Affairs

INFORMATION ITEM
A. 2014-2015 Material and Supply Fees
B. 2014-2015 Facility and Equipment Use Fees

AGENDA ITEMS (ACTION)
C. Requesting Approval of the 2014-2015 Academic Calendar
V. **GENERAL COUNSEL**  
Ms. Carolyn Egan, General Counsel

**INFORMATION ITEM**  
A. Status of Weapons on Campus Policy after Florida Carry v. University of North Florida

VI. **CHAIRMAN'S REPORT**  
Mr. Allan Bense, Chairman

A. Election of Vice Chair

VII. **OPEN FORUM FOR BOARD OF TRUSTEES**

VIII. **ADJOURNMENT**

\[\text{Signature} \quad 1-14-14\]

Approved \hspace{1cm} Date
Members Present: Kathryn Ballard, Ed Burr, Joe Camps, Rosie Contreras, June Duda, Joe Gruters, Andy Haggard, Mark Hillis, Leslie Pantin, Peggy Rolando, Brent Sembler and Gary Tyson

I. CALL TO ORDER AND WELCOME
   Mr. Andy Haggard, Chair

Trustee Haggard called the meeting to order at 8:30 a.m. Roll call was conducted by Lynna Sands.

Trustee Haggard welcomed the newest member of the Board of Trustees, Trustee Kathryn Ballard, to her first meeting, stating that he and others on the Board look forward to working with her.

II. APPROVAL OF MINUTES
    The September 13, 2013, meeting minutes were unanimously approved as presented.

III. PRESIDENT’S REPORT
     Dr. Eric J. Barron, President
     Note: This item was moved up from its original position (VIII) near the end of the agenda.

President Barron reviewed several important factors in the overall success of a University, for which a president could be evaluated. He referred the Board to a handout that outlined a list of several dozen possible goals. Following additional evaluation and input from the President and Trustees, 11 goals were defined and selected for 2013-2014.

PROVIDE STRONG LEADERSHIP
- Continue progress toward the Top 25 of Public Universities and Association of American Universities (AAU) readiness.
- Launch the public phase of the $1 billion-plus Capital Campaign.

ADVANCE THE UNIVERSITY’S EDUCATION, RESEARCH AND SERVICE MISSION
- Continue measurable progress on the Big Ideas.
- Continue the development and implementation of effective and high quality online learning experiences.
- Ensure timely completion of the 2014 benchmarks established in the University Quality Enhancement Plan submitted to the Southern Association of Colleges and Schools (SACS) Commission on Colleges.
• Continue to increase the number of faculty in strategic areas and to ensure timely graduation and satisfaction of student demand, which are critical elements of Top 25.
• Increase faculty and staff compensation.
• Advance the comprehensive plan for job creation and student career success that was presented during the most recent Board meeting. Dr. Barron stated that he recently met with Gov. Rick Scott, who offered several suggestions related to the plan.

SUPPORT A STRONG PROGRAM IN ATHLETICS
• President Barron noted that Stan Wilcox, Florida State's new Athletic Director, is leading the formulation of the athletics strategic plan.

ADMINISTRATIVE OPERATIONS
• Advance and complete the Master Plan for the Donald L. Tucker Civic Center in alignment with the vision described during the Trustee workshop.

EXTERNAL CONSTITUENCIES AND PARTNERS
• Continue to strengthen the University's relationship with the Governor, State Legislature and Board of Governors.

AGENDA ITEM (ACTION)
After discussion, Trustee Duda moved to approve the President Barron's 2013-2014 Goals. Trustee Pantin seconded the motion and it was approved unanimously.

President Barron highlighted concerns resulting from the institution's goal to increase the number of faculty and invest in strategic priorities. One of the major issues that could pose an obstacle to progress is the physical plant, which could prove to 1) be a limitation to the University maintaining its preeminence designation and 2) impact Top 25 aspirations.

The challenge for the University, as one of the two oldest research universities in Florida, is maintenance of the physical plant, which has been affected by the decrease of PECO funding. PECO funds, derived from tax-based telephone landlines, are no longer capable of delivering the resources to support maintenance of the physical plant. Maintenance of the physical plant has also been impacted by a gubernatorial objective to decrease debt for the State of Florida.

The Board of Governors, Legislature and the Governor have signaled that there may be opportunities to fund buildings directly. The Board of Governors has asked that all universities present plans for construction, particularly those that serve critical needs for the University. Florida State has three buildings within the criteria as defined by the Board of Governors:

• Florida State University/Florida A&M University's College of Engineering Phase III
  Florida State and Florida A&M are jointly requesting funding for this joint use facility.
• Earth Ocean Atmospheric Sciences Building (EOAS)
  This program, one of the fastest growing programs in the College of Arts and Sciences, is expected to continue to grow. The number of undergraduate
students increased by 250%. The Bureau of Labor Statistics predicts that there will be substantial - higher than average - growth in these fields. Updated facilities will raise the stature of a very strong program to the position of an elite program in the nation.

- **STEM Teaching Lab Building**
  The University’s Top 25 goal is tied to significant investment in STEM fields. The proposed STEM Teaching Lab building is designed to 1) address teaching lab activities within the deficient science buildings (e.g. Keen, Dittmer and Bio Unit 1,) and 2) to renovate the space to house the STEM faculty. This strategy will create greater efficiencies and enable collaborative teaching for Chemistry, Physics and Biology.

Chair Haggard asked if there were any additional questions or comments, and thanked President Barron.

Trustee Haggard welcomed Dr. Larry Robinson, Interim President of Florida A&M University.

### IV. Remarks

*Dr. Larry Robinson, Interim President, Florida A&M University*

Dr. Robinson thanked the Board for the opportunity to speak and noted that he is pleased with the new spirit of collaboration that Dr. Barron has brought to Tallahassee – bringing together Florida State University, Florida A&M University and Tallahassee Community College. Florida State and Florida A&M have worked together to keep the College of Engineering building a priority for the PECO list. It is important that the Board of Governors is aware that this building is equally important to both institutions.

Dr. Robinson indicated that, with respect to infrastructure, Florida A&M is the third oldest of the State University System institutions. The situation has changed a great deal since Dr. Robinson’s arrival in 1987 from the Oakridge National Laboratory. Today, under the leadership of President Barron, Provost Garnett Stokes and College of Engineering Dean Yaw Yeboah, a spirit of collaboration exists that provides the community and state universities with enhanced ability to educate students as well as promote economic development – that will benefit everyone.

One of the strengths of the State University System is the unique, diverse mission of each University. All institutions are not necessarily striving to for membership in the AAU. Each of us strives to be the best at what we do. The performance metrics continued to evolve.

Florida A&M appreciates the work of the Board of Governors. The University would like to see an inclusive discussion to identify metrics that better reflect the nature of each University’s mission. The State of Florida is in a position to lead with our strongest assets, that is, our educational institutions.

In closing, Dr. Robinson thanked President Barron and Florida State University’s Board of Trustees for the opportunity to speak.
V. Updates & Reports

A. Student Government Association Update
Ms. Sara Saxner, Vice President of Student Government Association (SGA)

Ms. Saxner reiterated SGA’s goal to cultivate leaders who are willing to work for surrounding and distant communities as well as to instill relevant, transferable skills in our University students. Ms. Saxner provided updates on current SGA projects and programs including:

- The College Councils met October 14 to share best practices regarding how to advance and promote enhanced collaboration and academic excellence.
- The November 2013 Golden Tribe Lecture series will host astrophysicist, Dr. Neil deGrasse Tyson. The lecture will take place in Ruby Diamond Auditorium. Speakers scheduled for Spring 2014 include MSNBC contributor Melissa Harris Perry and Cambodian actress Somaly Mam.
- Leadership elected during the October 16 Student Government elections will be inaugurated at 5:30 p.m., October 30, in the Union Ballroom.
- SGA is supporting the Student Business Incubator to encourage student businesses and start-ups.
- The Freshman Leadership Institute and Leadership Institute will be hosting several activities during the upcoming months. To date, both Institutes have received great responses across the University.
- The Senate will confirm candidates for the Veteran Student Union Director within the coming weeks. This new agency, created September 11, will promote awareness of and appreciation for those who have served in the military and build upon collaborative opportunities to be the nation’s most veteran-friendly University.
- Recently, SGA held the first of many events to discuss issues related to 1) health, wellness and safety and 2) evaluating and improving our institutional culture regarding sexual assault and violence.

B. Faculty Senate Update
Dr. Susan Fiorito, Faculty Senate

Dr. Fiorito welcomed, on behalf of the Faculty Senate and Faculty Senate Steering Committee, Florida State University Trustee Kathryn Ballard. Dr. Fiorito expressed appreciation for Trustee Ballard’s service to Florida State, as well as for other charitable and community works, and noted that the Faculty Senate looks forward to working with her. Dr. Fiorito’s report highlighted several key initiatives:

- The faculty is very enthusiastic about developing Honors courses for the liberal studies curriculum, to be offered beginning Spring 2014. Eleven courses will be offered with approximately 100 to be added by Fall 2015.
- The Faculty Senate recently approved the “3+3 JD” program for highly motivated undergraduate students – providing the ability to pursue a law degree after taking course work for three years in an undergraduate program.
- Faculty are working diligently clarifying procedures and documenting best practices. Dr. Fiorito expressed appreciation on behalf of the faculty for the
assistance provided by Provost Stokes and Vice President for Faculty Development and Advancement Sally McRorie.

- Faculty are receiving information on the upcoming “25 for 25” Campaign and the opportunity to contribute to the University’s library, as well as support Florida State’s advancement to the Top 25.

Dr. Barron remarked on the faculty’s enthusiasm and commitment to the “25 for 25” Campaign. The Campaign is structured so that any pledge or check made by a faculty member, that includes a “25”, will support the University’s move into the Top 25, such as the first gift made by a faculty member of $5,000.25.

In response to a question from Trustee Gruters, Dr. Fiorito noted that students in the 3+3 JD program will be required to take the LSAT before enrolling in law classes, and students will not begin law classes until the start of their fourth year. Enrollment is expected to be limited to 10-15 students.

C. UNIVERSITY ADVANCEMENT UPDATE

Dr. Thomas W. Jennings, Vice President for University Advancement and President of the FSU Foundation

Dr. Jennings reported that the Campaign has exceeded the $500 million dollar mark in gifts and pledges. He provided an overview of the development and selection of the campaign tagline, “Raise the Torch,” and development of related graphics. He shared images of the preliminary campaign graphics, including a torch in the graphic almost identical to the torches in the University seal.

Dr. Jennings reported that University-wide gift acceptance accounting policies took effect October 1, 2013. The new policies resulted from a two-year effort by an internal committee involving staff members in all Direct Support Organizations (DSOs). The policy addresses gifts in kind; gifts of property, cash, securities and all other gift vehicles.

The Faculty/Staff campaign launched recently with the tagline “25 for 25.” The effort is spearheaded by the Faculty Senate and its Chair, Gary Tyson. Faculty and staff are asked to make “25” part of the gift amount (e.g., $2,500, $1,025, $25, etc.) to show support for Dr. Barron’s initiative to make FSU a Top 25 public University. All gifts, for any purpose, from faculty and staff count in the campaign. The faculty have selected the Library as a featured initiative within the context of the overall campaign.

Dr. Jennings distributed a report titled “Big Ideas Total by Fiscal Year.” This report was prepared in response to a request by the Board during the previous meeting. The compilation of the data required an extensive project to review more than 3,000 Foundation funds assigned to the colleges and units. Specific funds in the colleges and units have been identified that align with each Big Idea, and we have begun tracking those funds’ progress toward campaign goals.
Dr. Jennings described the evolving fundraising trend of “crowd gifting” and its impact on departments and faculty, who have been individually using sites such as Kickstarter. Crowd gifting is a process whereby one person’s idea or project is funded through web site giving, and payment is administered through a third party website, such as PayPal or a similar vendor. Individual crowd gifting sites pose several challenges, including 1) the inability for FSU to collect donor information during transactions, 2) the inability to count the gifts in FSU’s fundraising total, 3) lack of institutional oversight on the use of the proceeds and the potential for fraud or illegal activity to go unnoticed, 5) the potential for inappropriate use of FSU marks and iconic images, and 6) the inability to steward donors’ gifts appropriately (e.g., no letter to donors for IRS tax purposes, no thank you letters, and no gift credit in the University’s database). The Foundation will launch a crowd gifting website during Spring semester that will address and solve all issues listed above.

Dr. Jennings announced that Trustee Haggard will receive the Bernie Sliger Award from the FSU Alumni Association during the November 16 Homecoming Breakfast. The Sliger Award is the highest honor bestowed by the Alumni Association and is presented to individuals who have provided outstanding service to the University.

D. UNIVERSITY RELATIONS UPDATE

Ms. Liz Maryanski, Vice President for University Relations

Ms. Maryanski provided an update on activities in University Relations and University Communications since the September meeting of the Board of Trustees:

- WFSU launched PBS Learning, a new platform that delivers digital content to educators. The online digital repository of 30,000+ PBS assets includes PBS programs such as Nova, Frontline and Masterpiece Theater. The programming is designed to meet educational standards thereby making it easy for teachers to integrate this content into their curriculum.

- The Division provided support to a number of initiatives, including:
  - The 2013 Robert O. Lawton Distinguished Professor Award, the highest honor faculty members can bestow on one of their own, awarded to Professor of Food Science, Dr. Shridhar K. Sathe.
  - A Fortnight of Rembrandt Supporting Vice President for Research, Dr. Gary Ostrander and the Museum of Fine Arts to promote the Rembrandt exhibit, brought to Florida State by the generosity of Drs. Tobia and Morton Mower.
  - Advancing the Top 25 messaging strategy including the November issue of Florida Trend, which focuses on retention metrics such as graduation rate performance of the University, and student retention. This is the third piece in a series of six advertorials, scheduled for publication during 2013-14.
  - Promotion of the 2013 Veteran’s Film Fest is well underway and includes a multi-channel strategy: social media, website (veterans.fsu.edu) and a 30-second PSA.
  - University Communications produces daily radio segments which air on WFSU. The segments are archived along with video content at: news.fsu.edu. A recent segment featured postdoctoral scholars, better
known throughout the world of higher education and research as Post
Docs. This segment raised awareness of our exceptional graduate
students and the value that they bring to our University.
- The FSU Coastal and Marine Lab invited water-lovers from across the
  Big Bend area to put their creative and environmental spirit into high
gear in the "Whatever Floats Your Boat Regatta" on October 6.
  Participants were challenged to create a boat from a list of approved
  recyclable materials that would, at least initially, stay afloat.

E. LEGISLATIVE UPDATE
Ms. Kathleen Daly, Assistant Vice President for Governmental Relations

Ms. Daly advised that interim Legislative committee meetings that began in
late September signaled the start of the 2013-14 Legislative season. These
meetings will continue through February and lead up to the March 4, 2014
start of the 60-day Legislative session.

- State economists calculated a revenue surplus of about $800 million
dollars for the coming fiscal year, half of which is non-recurring funds.
  There will be two more revenue estimates will take place before the
Legislature begins to finalize the budget in late March or early April 2014.
- Hearings will be held bringing gaming to the State of Florida, which would
be a revenue generator for the state. Discussions on changing the taxing
structure for communications, which was discussed last year, would also
be a revenue generator for the State.
- Essential to University priorities is the second installment of pre-eminence
funding. Last year the University received $15 million, the hope is that
every year for the next five years will be augmented by another $15
million.
- A priority is the distribution of capital outlay allocations particularly those
for EOAS and Engineering and existing facilities maintenance.

The Governor restated last week his concern for the bonding of new roads and
education facilities as part of his 2014 budget recommendations to be released
at the end of January or the first week of February.

The State University System lobbyists recently developed a campaign called
Hard Hats for Education to address the impact of the recession on the need for
new facilities, renovations, expansion of existing facilities, all of which have
fallen behind due to the decrease in PECO. This initiative will involve
presidents, communicators and students to essentially encompass fiscal and
policy issues.

Governmental Relations Office is continuing to enhance advocacy efforts:
- Several Trustees testified before their local Legislative delegation.
  Meetings are already scheduled through January and February to include
  alumni and administrators, if they wish to participate.
• Legislative Seminole Caucus has 39 members, not including the unofficial winner of the Pasco special House election is a Florida State alumna. The President will address the Caucus within the next two weeks.
• The President met with the Governor, and recently testified before the House Higher Education subcommittee on pre-eminence. He also 1) presented a white paper on greater job creation for our students, which was very well received and 2) met one-on-one with key legislators – more meetings will be held during November.
• A legislative internship program is now formalized – 64 interns last were placed in Legislative offices. The goal is to increase the number.
• FSU Day at the Capital is April 1, 2014. The reception the evening before, on March 31, is sponsored by our students, and will take place on the 21st floor of the Capitol.
• The Advocate for Florida State website was used quite a bit to great success during the last session for the pre-eminence initiative and outreach to legislators. Governmental relations received positive feedback from alums who use the website. Efforts are underway to increase registrants. The site is being enhanced with assistance from University Communications.

F. RESEARCH UPDATE

Dr. Ross Ellington, Associate Vice President for Research, reporting on behalf of Dr. Gary Ostrander, Vice President for Research

Dr. Ellington provided a summary of the effects of the sequestration on Florida State University research initiatives. During the first quarter of fiscal year 2013-2014, there was a significant increase in the number of proposals submitted and awards received. First quarter awards are up from $62.6 to $71.1 million and proposals are up 70% when compared to the last quarter of the previous fiscal year. The Federal government shutdown has impacted the University in a number of ways:
• Proposals could not be submitted
• Peer-review panels were suspended
• Nearly all Federal Agency staff were furloughed
• Agency budgets are uncertain given that negotiations will be taking place over the next few months
• Second quarter numbers will be down, but will recover during the third quarter

The Office of Proposal Development was recently opened. The office assists faculty in locating funding opportunities and in bringing together teams of faculty to work together. Much of this research is interdisciplinary. To date 120 attended the proposal-writing workshop and 80 attended the NIH workshop.

Dr. Ellington reported that the current status of the University’s strategic Faculty Hiring Initiatives on Research (Energy & Materials, Brain Health & Disease, and Coastal and Marine Ecosystem research) is progressing with additional investments in college-centered faculty hires. All recruiting efforts will grow FSU’s research base considerably thereby impacting external
funding generation and training of graduate students and postdoctoral fellows (all key metrics for which we are being held accountable).

President Barron remarked that it is important that faculty have assistance in order to apply for large grants. This process is difficult and complex as the proposals require specifications in order to be considered. This increases pressure on faculty and is somewhat of a risk. The assistance from Research provides faculty with expertise to assist in developing proposals.

G. ATHLETICS UPDATE

Mr. Stan Wilcox, Director of Athletics

Mr. Wilcox highlighted the NCAA governance structure, history, current structure and future structure of the organization, and announced that the BCS national rankings were released – ranking Florida State football #2.

Mr. Wilcox shared the names and titles of the members of the College Football Playoff Committee and highlighted the BCS rankings structure and national television exposure via ESPN during Game Day and future competition as well as the communication with ESPN regarding appropriate use of Seminole Tribe likeness.

Mr. Wilcox discussed the Graduation Success Rate (GSR), which is calculated for each athletics team and measures the proportion of student-athletes who graduated within six years versus the total number of student-athletes who entered into the institution in a particular cohort year. The calculation is based on the four most recent years of graduation data. Florida State’s GSR is currently 81, and one of the goals of the Athletics Department is to increase the GSR every year.

VI. ACADEMIC AFFAIRS

Dr. Garnett S. Stokes, Provost & Executive Vice-President for Academic Affairs

AGENDA ITEMS (ACTION)

A. Requesting Approval for Proposal to Explore Master of Studies in Law
After discussion, Trustee Duda moved to approve the Proposal to Explore a Master of Studies in Law. Trustee Burr seconded the motion and it was approved unanimously.

B. Requesting Approval for Peer Hearing Regulation Revision
After discussion, Trustee Burr moved to approve the Peer Hearing Regulation Revision. Trustee Pantin seconded the motion and it was approved unanimously.

C. Requesting Approval for Board of Governors Performance Funding Model
After discussion, Trustee Gruters moved to approve the Board of Governors Performance Funding Model. Trustee Duda seconded the motion and it was approved unanimously.
VII. **Finance, Business & Audit**

*Mr. Kyle Clark, Vice President for Finance & Administration*

**Information Items**

A. Finance, Business & Audit Update

Mr. Clark provided an Operating Budget Comparison of 2013-2014 State Institutions (excluding hospital budgets). Florida State's operating budget is fourth in the state at $1.25 billion, representing 12.45% of the State University System budget. Total revenue/FTE equals $34,062, based on the 2012-2013 Common Data Set (student FTE Fall Term 2012). When compared to 2013-2014 Peer Institutions, Florida State ranks fifth after Ohio State University, University of Maryland, University of Georgia and the University of Missouri.

**Agenda Item (Action)**

B. Requesting Approval for Specific Authority for the University President to Acquire Property as identified by the Campus Master Plan.

*After discussion, Trustee Burr moved to approve the Request for Specific Authority for the University President to Acquire Property. Trustee Sembler seconded the motion and it was approved unanimously.*

VIII. **Chair's Report**

*Chair Haggard stated that the President's 2013-2014 Goals was moved to earlier in the Agenda, Item III, at President Barron's request.*

IX. **Open Forum for Board of Trustees**

- Trustee Pantin suggested a future workshop to discuss the total cost of tuition, including, books, housing, food, etc.
- Trustee Contreras suggested a workshop to discuss financial aid.

X. **Adjournment**

The meeting adjourned at 11:10 a.m.

The next meeting is scheduled for Friday, January 24, 2014.
FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES
CONFERENCE CALL MEETING
MINUTES

Westin South Coast Plaza
686 Anton Boulevard
Costa Mesa, CA 92626
Executive Board Room, 3rd floor

Sunday, January 5, 2014
1:00 PM (Pacific)
4:00 PM (Eastern)

Call-In Number
1-800-210-4771

Members Present: Allan Bense, Ed Burr, Joe Camps, Rosie Contreras, June Duda, Joe Gruters, Andy Haggard, Mark Hillis, Gary Tyson, Peggy Rolando, and Leslie Pantin

I. CALL TO ORDER AND WELCOME

Mr. Allan Bense, Chairman

Chairman Bense called the meeting to order at 1:00 p.m. PST/4:00 p.m. EST. Lynna Sands conducted the roll call.

II. ACADEMIC AFFAIRS

Dr. Garnett S. Stokes, Provost & Executive Vice President for Academic Affairs

Trustee Camps moved to approve the 2013 University Annual Report as presented. Trustee Duda seconded the motion. The item was approved unanimously.

III. ADJOURNMENT

The meeting was adjourned at 1:45 p.m. PST/4:45 p.m. EST.
MEMORANDUM

TO: President Eric Barron
FROM: Garnett S. Stokes
DATE: January 12, 2014
SUBJECT: Material and Supply Fees
          Information Item

Section 1009.24(14)(i), Florida Statutes authorizes each university Board of Trustees to establish materials and supplies fees to offset the cost of materials or supplies that are consumed in the course of the student's instructional activities.

Each Fall departments are requested to review these fees and submit requests for changes for the following year. To offset increases in the cost of consumables, Colleges continue to review current fees to ensure appropriate costs are being charged. As approved by the Board of Trustees, all material and supply fees are approved at cost.

The attached list of changes to the material and supply fees is provided for your information. The fees will be effective Fall 2014.
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<tr>
<th>Department</th>
<th>Course Designation</th>
<th>2013-14 Approved Fee</th>
<th>2014-15 Request for Changes</th>
<th>Panama City Campus</th>
<th>Justification</th>
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<td>College of Arts and Sciences</td>
<td>BCH 3023C</td>
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<td>Replenishes expendable laboratory chemicals and replacement of glass containers. Total costs of replenishing chemicals and glass containers per year is estimated to be $272,023.38 / 5,683 students = $47.86. Examples of supplies include liquid nitrogen, dry ice, hydrochloric acid, bromothymol blue, cyclohexene, propylene glycol, methyl, gloves, brushes, beaker, VWR bulbs, keck clips, liquid detergent, filter paper, etc.</td>
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<td>We are proposing to lower this fee for the 14-15 year due to projected increased enrollment and reduced software costs.</td>
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<td>This class is offered in conjunction with the Asby Stiff Little Dinner Series, which offers six dinners per semester. During the class portion students learn management methods and concepts utilized in the administration of food and beverage functions. Students then utilize this experience in a real world setting as they present the little dinner series. The lab fees for this class help to offset the costs of training that takes place. We are proposing a $31 dollar increase in lab fees to help offset the rising costs of materials, but not over burden the students taking the class. Actual cost est is $167 per student</td>
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<td>$9.00</td>
<td></td>
<td>n/a</td>
<td>Changed course number to 3310</td>
</tr>
<tr>
<td></td>
<td>COM 4330</td>
<td>$9.00</td>
<td>$0</td>
<td>n/a</td>
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</tr>
<tr>
<td></td>
<td>COM 4560</td>
<td>$0</td>
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<td>replenishes paper and toner used to print class projects (e.g. manuscripts or statistical output); replenishes disposable white board paper used during instruction</td>
</tr>
<tr>
<td></td>
<td>COM 5317</td>
<td>$9.00</td>
<td>$0</td>
<td>n/a</td>
<td>Course no longer offered</td>
</tr>
</tbody>
</table>

HFT 4866 is an introduction to basic wine knowledge that, together with wine tasting, enhances student understanding and appreciation of wine and its place in our culture and heritage. We are proposing an increase to the lab fee to cover the cost of wines from around the world that the students have the opportunity to sample in this class. Actual cost est is $243 per student.

HFT 4064 is an introduction to Ales & Lagers of the world with a focus upon their importance to global cultures found in many regions. As a part of this class experience students have the opportunity to sample ales and lagers from nations around the world. The proposed increased lab fee would help to offset the cost of providing these samples. Other funding sources have in the past and will continue in the future to make up any difference the lab fees can not cover. We are proposing a $16 dollar increase in lab fees to help offset the rising costs of materials, but not over burden the students taking the class. Actual material costs estimate is $84 per student.
### Schedule of Approved Material and Supply Fees

**Florida State University**

<table>
<thead>
<tr>
<th>Department</th>
<th>Course Designation</th>
<th>Main Campus</th>
<th>Panama City Campus</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 5338</td>
<td>$0 0 $9.00</td>
<td>2013-14</td>
<td>2014-15</td>
<td>replenishes paper and toner used to print class projects (e.g. manuscripts or statistical output); replenishes disposable white board paper used during instruction</td>
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<tr>
<td>COM 5364</td>
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<td>2014-15</td>
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<tr>
<td>COM 5526</td>
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<td>2014-15</td>
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<tr>
<td>PUR 4600</td>
<td>$9.00 $0 n/a</td>
<td>2013-14</td>
<td>2014-15</td>
<td>No longer uses special materials and supplies</td>
</tr>
<tr>
<td>RTV 3101</td>
<td>$0 0 $9.00</td>
<td>2013-14</td>
<td>2014-15</td>
<td>replenishes paper and toner used to print class projects (e.g. manuscripts or statistical output); replenishes disposable white board paper used during instruction</td>
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<tr>
<td>RTV 3220</td>
<td>$9.00 $0 n/a</td>
<td>2013-14</td>
<td>2014-15</td>
<td>Course no longer offered</td>
</tr>
<tr>
<td>RTV 3225</td>
<td>$0 0 $35.00</td>
<td>2013-14</td>
<td>2014-15</td>
<td>replenishes or replaces expendable digital media production items used as part of classroom activities (e.g. filming or saving graphics/videos)</td>
</tr>
<tr>
<td>RTV 3228</td>
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<td>replenishes or replaces expendable digital media production items used as part of classroom activities (e.g. filming or saving graphics/videos)</td>
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<tr>
<td>RTV 3260</td>
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<td>2013-14</td>
<td>2014-15</td>
<td>replenishes or replaces expendable digital media production items used as part of classroom activities (e.g. filming or saving graphics/videos)</td>
</tr>
<tr>
<td>RTV 3263</td>
<td>$9.00 $35.00</td>
<td>2013-14</td>
<td>2014-15</td>
<td>special camera bulbs, DVDs, CDs, blue ray disks, batteries, memory cards &amp; flash drives</td>
</tr>
<tr>
<td>RTV 3264</td>
<td>$9.00 $35.00</td>
<td>2013-14</td>
<td>2014-15</td>
<td>special camera bulbs, DVDs, CDs, blue ray disks, batteries, memory cards &amp; flash drives</td>
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<tr>
<td>RTV 3310</td>
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<td>RTV 4291</td>
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<tr>
<td>RTV 4332</td>
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<td>2013-14</td>
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<tr>
<td>RTV 4467</td>
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<td>replenishes paper and toner used to print class projects (e.g. manuscripts or statistical output); replenishes disposable white board paper used during instruction</td>
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<td>RTV 5292</td>
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<td>2014-15</td>
<td>replenishes paper and toner used to print class projects (e.g. manuscripts or statistical output); replenishes disposable white board paper used during instruction</td>
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<td>RTV 5325</td>
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<td>replenishes paper and toner used to print class projects (e.g. manuscripts or statistical output); replenishes disposable white board paper used during instruction</td>
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<td>VIC 5006</td>
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<tr>
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<td>PEO 4009 $32.00 $0 $0</td>
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<td>2014-15</td>
<td>Course no longer taught</td>
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<td>Course Designation</td>
<td>Main Campus</td>
<td>Panama City Campus</td>
<td>2013-14 Request for Changes</td>
<td>2014-15 Request for Changes</td>
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<tr>
<td>PEO 5002</td>
<td>$ 32.00</td>
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<td>PEM 1461</td>
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<tr>
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<td>$ 1.00</td>
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<tr>
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<td>$ 18.00</td>
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<td>College of Engineering</td>
<td>EML 3012C</td>
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<td>College of Human Sciences</td>
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<td>Main Campus 2014-15</td>
<td>Panama City Campus 2013-14</td>
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<tr>
<td>Nutrition and Food Science</td>
<td>DIE 4244L</td>
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<td>$8.00</td>
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<td></td>
<td>PET 3322L</td>
<td>$15.00</td>
<td>$20.00</td>
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<tr>
<td>Department</td>
<td>Course Designation</td>
<td>Main Campus</td>
<td>Panama City Campus</td>
<td>Justification</td>
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<tr>
<td>PET 3323C</td>
<td></td>
<td>$7.50</td>
<td>$10.00</td>
<td>n/a</td>
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</tbody>
</table>

Justification:
- Cow eyes-$150;
- Heparinized capillary tubes (100 ct)-$41.28;
- ABO/Rh typing kit for 60-$256.50;
- Capillary tube sealant (10 pk)-$36.91;
- Lancets-$172.22;
- Pig uterus w/3-6 month embryo-$69.60;
- Large gloves (100 ct)-$33.40;
- Medium gloves (100 ct)-$26.72;
- Small gloves (100 ct)-$26.72;
- Disposable dissecting trays (100)-$22.95;
- 10 timers with triple display-$218.80;
- Bevel point pipet tips (1-200ul)-$34.71;
- Signature tips (100-250ul)-$31.90;
- ART 10 non-filtered tips-$67.76;
- Curity gauze sponges-$114.69;
- Scalpel handles (#3)-$70.20;
- Scalpel handles (#4)-$81.08;
- Blades-$65.00;
- Bench underpads (23x24")-$36.74;
- Hexagon polystyrene weigh dish-$151.80;
- Alcohol swabs-$29.17;
- Alconox powder detergent-$39.44;
- KIMWIPEs delicate task (medium)-$22.91;
- KIMWIPEs delicate task large-$22.91;
- Medium lab coat-$22.91;
- Large lab coat-$22.91;
- Protective eyewear-$57.54;
- Protective goggles-$13.91;
- Antibacterial lab hand soap-$80.05;
- Clorox disinfectant wipes-$39.10;
- Ethanol (96%) extra pure-$164.69;
- Variable volume pipettors-$636.06;
- Surgical masks/classic-$115.39 = $2,975.97/117 students = $25.44
<table>
<thead>
<tr>
<th>Department</th>
<th>Course Designation</th>
<th>Main Campus 2013-14 Approved Fee</th>
<th>2014-15 Request for Changes</th>
<th>Panama City Campus 2013-14 Approved Fee</th>
<th>2014-15 Request for Changes</th>
<th>Justification</th>
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<tbody>
<tr>
<td>PET 3380C</td>
<td>$ 20.00</td>
<td>$ 17.00</td>
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<td></td>
<td>Tech One sm, med &amp; lrg latex gloves-$171.54 each; disposable pipettes-$38.53; microcapillary tubes-$80.00; Accu-Chek Softclix lancets-$36.00; lactate membranes-$143.75; lactate buffer-$50.70; lactate standard-$50.00; calibration gases-$400.00; water trap filters-$45.00; PermaPure drying tube &amp; filters-$120.00; PermaPure drying loop for auto-cal circuit-$35.00; headgear support-$151.00; sweatband for head support-$48.00; 6 foot tubing for gas collection-$114.00; 9 foot tubing for gas collection-$72.00; nose clips-$60.00; silicone rubber mouthpiece (med)-$40.00; silicone rubber mouthpiece (lrg)-42.00; spiral diaphragms-$216.00; 2-way non-rebreathing T-shape valve with saliva collector-$403.00; 2 feet Pneumotach tube-$15.00; water trap assembly-$165.00; sterilizing solution for cleaning equipment-$154.00; cholesterol reagents-$400.00; vacutainer for blood work-$122.00; lipid profile cassettes-$439.52; cholesterol kits-$51.80; AD703 blood pressure cuffs-$70.00; AD703x blood pressure cuffs-$75.00; stopwatch-$8.70; replacement monitor straps-$5.95; (3) scalpel handles-$70.20; (4) scalpel handles-$81.08; blades-$65.00; sponge gauze-$75.69; underpad (23&quot;x36&quot;)-$46.21; polar monitors batteries-$60.00; smoke check monitor-$650.00; ELISA kit (C-peptide)-$270.00; CO connector valves-$5.00; CO mouth pieces-$45.00; CO calibration gas (17L)-$85.00; S-cap conical-$32.77; holder-$32.29; collection needles-$29.64; 22 gauge needles-$29.64 = $5,749.09/330 students=$17.41</td>
</tr>
<tr>
<td>PET 5355C</td>
<td>$ 20.00</td>
<td>$ 7.00</td>
<td>n/a</td>
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<td></td>
<td>The course has been revised to provide training in equipment currently used in rehabilitation practice. Tape-$30; Microcapillary tubes-$24; Alcohol-$4; Lactate analyzer strips-$45; BD lancets-$10; Lactate control solutions-$40 = $153 / 22 students = $6.95.</td>
</tr>
</tbody>
</table>

College of Visual Arts, Theatre and Dance

Theatre | TPA 2000 | $ 0 | $ 2.00 | Drawing Papers (100 ct/pk, 3 packs): $60/30 students = $2 |
<table>
<thead>
<tr>
<th>Department</th>
<th>Course Designation</th>
<th>Main Campus</th>
<th>Panama City Campus</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>TPA 2322</td>
<td>$12.00</td>
<td>$24.00</td>
<td>n/a</td>
<td>Mustin: $4.95/yd; Rosco paints: Avg $44 per gal; Bogus paper: $145 for 150 yd; plotter paper: $11; printer paper: $3 /ream; wood and material supplies: $250= Total $816/ 34 students = $24</td>
</tr>
<tr>
<td>TPA 2323</td>
<td>$12.00</td>
<td>$25.00</td>
<td>n/a</td>
<td>Mustin: $4.95/yd; Rosco paints: Avg $44 per gal. per gallon; Bogus paper: $145 for 150 yd; plotter paper: $11; printer paper: $3 /ream; wood, nails, safety goggles and gloves, wood glue, and other material supplies: $369 = $1,025 total costs / 41 students = $25.</td>
</tr>
<tr>
<td>TPA 5042</td>
<td>$0</td>
<td>$25.00</td>
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<tr>
<td>TPA 5337</td>
<td>$35.00</td>
<td>$45.00</td>
<td>n/a</td>
<td>fabrics for textile swatch identification: $98; yarns, varying thickness and colors: $104; fleece for spinning lab project: $48 = $250 total costs / 10 students = $25</td>
</tr>
<tr>
<td>Art Education</td>
<td></td>
<td></td>
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<tr>
<td>ARE 4550C</td>
<td>$20.00</td>
<td>$40.00</td>
<td>n/a</td>
<td>Buying in bulk at educational pricing will lower the cost to the student, and ensure that supplies are available when needed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Students currently buy their own supplies. Total costs = $400 / 10 students = $40</td>
</tr>
<tr>
<td>Department</td>
<td>Course Designation</td>
<td>Main Campus</td>
<td>Panama City Campus</td>
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<tr>
<td>ARE 5046</td>
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<tr>
<td>ARE 5047</td>
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<td>$0</td>
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<tr>
<td>ARE 5358</td>
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<tr>
<td>ARE 5460</td>
<td></td>
<td>$0</td>
<td>$40.00</td>
<td>n/a</td>
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</table>

Justification:

- Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Students currently buy their own supplies. Total costs = $400 / 10 students = $40.00

- Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $440 / 11 students = $40

- Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $480 / 12 students = $40

- Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $680 / 17 students = $40

- 12 x 18 white drawing paper - $10, butcher paper, drawing pencils, erasers, pastels, craypas, markers, colored pencils, this class also uses plaster of paris, plaster soaked gauze strips, linoleum printmaking boards - $20, printers ink, canvas boards $15, as well as miscellaneous collage materials - $10. Total costs = $600 / 15 students = $40
<table>
<thead>
<tr>
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<th>Main Campus 2013-14 Approved Fee</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>ARE 5551</td>
<td>$20.00</td>
<td>$40.00</td>
<td>n/a</td>
<td></td>
<td>Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $600 / 15 students = $40</td>
</tr>
<tr>
<td></td>
<td>ARE 5552</td>
<td>$0</td>
<td>$40.00</td>
<td>n/a</td>
<td></td>
<td>Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $600/15 students = $40</td>
</tr>
<tr>
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<td>ARE 5641</td>
<td>$0</td>
<td>$40.00</td>
<td>n/a</td>
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<td>Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $400/10 students = $40</td>
</tr>
<tr>
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<td>ARE 5930</td>
<td>$0</td>
<td>$40.00</td>
<td>n/a</td>
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<td>Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. = Total costs = $200 / 5 = $40</td>
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<tr>
<td></td>
<td>ARE 5934</td>
<td>$0</td>
<td>$40.00</td>
<td>n/a</td>
<td></td>
<td>16” Round Canvases - $20, tempura paints, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10, markers, crayons, 12 x 18 white drawing paper - $10, and butcher paper. Total costs = $600 / 15 students = $40</td>
</tr>
<tr>
<td>Department</td>
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<td>$0</td>
<td>$40.00</td>
<td>n/a</td>
<td>Supplies may include: markers, crayons, 12 x 18 white drawing paper - $10, butcher paper, glue, scissors, craypas, plasticene or modeling clay in various colors - $25, tempura paints, water colors - $20, various colors and sizes of construction paper, collage materials such as feathers, buttons, beads, ribbon, felt, and cloth - $10. Total costs = $200 / 5 students = $40</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

TO: President Eric Barron  
FROM: Garnett S. Stokes  
DATE: January 9, 2014  
SUBJECT: Use of Facilities and Equipment  
Information Item

Section 1009.24(14)(p), Florida Statutes authorizes the university Boards of Trustees to establish fees relating to the use, late return, and loss and damage of facilities and equipment.

Each Fall departments are requested to review these fees and submit requests for changes for the following year. The departments propose to add equipment use fees to ensure students have access to current technology and practices in the field. As approved by the Board of Trustees, all facilities and equipment use fees are approved at cost.

The attached list of changes to the facilities and equipment use fees is provided for your information. The fees will be effective Fall 2014.
<table>
<thead>
<tr>
<th>Department</th>
<th>Course Designation</th>
<th>Main Campus</th>
<th>Panama City Campus</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Business</td>
<td></td>
<td>2013-14</td>
<td>2014-15 Request for</td>
<td>Cleaning of grease traps &amp; septic system - $2,086; Water softener and filters $1,417; Repairs and Maintenance $2,211; Replacement of kitchen utensils (Knives, cutting boards etc.) $1,929; Replacement of glassware and dishes $2,542; Total actual cost per student $110.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Approved Fee</td>
<td>Changes</td>
<td></td>
</tr>
<tr>
<td>Hospitality Administration</td>
<td>HFT 4802</td>
<td>$68.00</td>
<td>$110.00 n/a</td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td>MAR 4415</td>
<td>$20.00</td>
<td>$0 n/a</td>
<td>Equipment covered by fee to be discontinued</td>
</tr>
<tr>
<td>College of Communication</td>
<td>All Digital Media Production majors</td>
<td>$0.00</td>
<td>$113.00</td>
<td>See attached proposal $3,300 per camera + $1,000 = $4,300 x 5 replacements = $21,500/ 3 years = $7,167; $3,200 for light kit and audio kit = $16,000 / 2 years = $8,000 per year; $78,000 for computer replacement / 3 years = $26,000 per year; Software per year ($2,000 + $2,850 + $7,000 = $11,850; Total per year ($7,167 + $8,000+ $26,000 + $11,850) = $53,017 Actual cost $53,017 / 80 students per year = $662.71 per year or $331.36 per term. The College expects to contribute $35k per year, proposing a student fee of $113 per term.</td>
</tr>
<tr>
<td>College of Education</td>
<td></td>
<td>2013-14</td>
<td>2014-15 Request for</td>
<td>New course Billiards - cost to pay rental of the billiards room and equipment. Rental fee for Crenshaw and use of billiards room/tables = $48,640/ estimated 240 students = $36.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Approved Fee</td>
<td>Changes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PEL 1131</td>
<td>$0.00</td>
<td>$36.00</td>
<td></td>
</tr>
<tr>
<td>Department</td>
<td>Course Designation</td>
<td>Main Campus</td>
<td>Panama City Campus</td>
<td>Justification</td>
</tr>
<tr>
<td>----------------------------------</td>
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<td>--------------------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>College of Human Sciences</td>
<td>CTE 4443</td>
<td>$ 0</td>
<td>$ 17.11</td>
<td>Retail Merchandising and Product Development majors - See attached proposal. The cost of the Universal Tensile Tester &amp; Accessories (model 5943)-$27,000; GTI CMB-2540 light booth-$3699; shipping-$110. The $30,809 costs will be distributed over an estimated 180 students with a proposed fee of $17.11.</td>
</tr>
</tbody>
</table>
Equipment Use Fee Request

Requesting $113 per Digital Media Production major, per semester

School of Communication
College of Communication & Information

Overview

The Digital Media Production (DMP) major in the School of Communication is part of the “T” in STEM education at Florida State University. The program produces high quality graduates who show excellent job placement both inside and outside of Florida. Companies that frequently hire our graduates include ESPN, Fox Sports, Disney, and movie production companies in Hollywood, CA. The main reason DMP majors find employment with these companies is the students’ top notch skill acquired through working with up-to-date equipment on innovative projects. DMP students have 24/7 access to this equipment (via swipe card access), which includes cameras, light and audio kits, as well as post-production editing and graphic design software on high-powered Apple computers and corresponding printers. This equipment is made available only to DMP majors, and not to students in the other three majors in the School. Without this equipment, students cannot be taught at industry standard.

Due to major budget cuts to the School’s and College’s E&G in 2009 that have not been recovered, the School is no longer able to replace equipment on the rotation dictated by wear-and-tear as well as industry development. In 2012, the College was able to contribute funds to replace the 23-seat computer lab and 10 post-production editing stations but will not be able to free up additional money for other equipment on a regular basis. Tech fee proposals have been submitted in the past but cannot be relied upon as a source of continuous funding. Without an equipment use fee for DMP majors, the program is in danger of falling behind comparable programs at other Florida universities.

Equipment Use

Digital Media Production majors use equipment and gear on a daily basis. This equipment can be classified broadly into the two categories of portable and stationary equipment.

Portable equipment packages each includes camcorders (including HD cameras and Stereo-3D cameras), tripods, chargers, heavy-duty batteries, and carrying cases, light kits consisting of 3-point LED lights with barn doors, stands, and carrying cases, as well as audio gear including digital recorders, wired lavaliers, wireless lavaliers, hand held microphones, cables, boom poles, Softie, and shock mounts. Students usually work in 4-5 person teams with roles rotating among members for a more encompassing educational experience. Each course has 4-5 teams (for a total of 20-25 students per course). With multiple courses offered each semester, the program maintains 15 total equipment packages.

History has shown that a replacement policy of 5 cameras & tripods every three years ($3,300 per camera, $1,000 per tripod and gear; total for 5 is $21,000 or $7,167 per year), and 5 light/audio kits every two years ($1,600 per light kit, $1,600 per audio kit; total for 5 is $16,000 or $8,000 per year) is needed. In total, portable equipment is projected to amount to $15,167 per year.
Stationary equipment consists primarily of the 23-seat DMP-specific computer lab and the 10 post-production editing stations. These computers are essential to the post-production process as well as for graphic design and animation skills taught within the program. The refurbishing of the computers with high-performance iMacs and peripherals came to $78,000 in 2012. The hardware is on a three-year replacement cycle as well and the next purchase in 2015 is likely to cost at least as much (on average $26,000 annually). Because the lab is also used for classroom instruction, it is not feasible to replace only a few computers per year. Outdated operating systems, graphics cards not compatible with high-definition demands of digital video, or processing power incapable of running newer software versions would interfere with classroom instruction. Thus, money from the equipment use fees would be accumulated over a time frame of up to three years, allowing the replacement-as-a-whole approach that suits the DMP lab and editing stations best. In addition to hardware, the DMP program requires licenses for special software such as Avid ($2,000 annually), Lightwave 3D software ($2,850 annually), and the Adobe CS Production Premium Suite ($11,220 annually; Adobe has recently moved its products to Cloud computing which may reduce future costs to approximately $7,000 annually; the lower cost will be used for the calculation here) not used by other majors in the department with new versions of the software being released frequently. In total, hardware and software are projected to amount to $37,850 per year.

Overall, the average replacement cost of DMP-specific equipment, gear, hardware and software totals $53,017 less the College’s contribution of $35k = $18,017 / 80 students per year = $225.21 per year or $113 per semester.

Proposal

Given recent funding trends in the state and the growing financial demands placed upon Florida State University as a whole, it is unlikely that the School of Communication’s Digital Media Production program will receive a recurring allocation that can adequately cover the ongoing replacement and depreciation caused by the wear on equipment, and the replacement of such equipment due to technological advances that drive the industry.

Approval of the equipment fee will ensure students have access to the technology that will provide them with the 21st Century skills and knowledge needed to be competitive as they enter the work force.

The School is proposing an equipment fee of $113 per Digital Media Production student per semester.
Facilities & Use Fee Justification for CTE4443

The Department of Retail, Merchandising and Product Development (RMPD) offers the Retail, Merchandising and Product Development major, which is an industry-savvy curriculum producing graduates who can contribute to the retail and apparel-related companies who hire them. The placement of graduates from this program is more than 90% every semester. Corporate partners who participate in interviewing and hiring graduates from RMPD attribute the success rate to the career readiness of students.

A factor in this is the students’ hands-on experience in laboratories geared toward advanced industry standard practices. These lab experiences assure that graduates have greater depth in the global aspects of merchandising and product knowledge to be successful in numerous positions. The lab experiences are also designed to provide students with a firm foundation and strong preparation for corporate and establishment management positions. Therefore, students come to the job with advanced knowledge to tackle problems and issues in global merchandising and product development and to apply best industry practices in solving these problems at all levels. Graduates are able to create value for firms because of the laboratory experiences that provide an integration of knowledge and skills focused on all aspects of global products from development, merchandising and sourcing with an emphasis on consumer acceptance.

Our corporate partners have large, multinational brands that require their hires to be globally oriented. CTE 4443, Quality Assurance for Textiles and Apparel, is the most resource intensive of these laboratories and, with over 550 students in the major, equipment receives heavy usage requiring periodic replacement and repair. This request is to assess student fees for the replacement, and repair as needed, of two critical pieces of equipment used by students in this course.

The cost of the Universal Tensile Tester & Accessories (model 5943)-$27,000; GTI CMB-2540 light booth-$3699; shipping-$110. The $30,809 costs will be distributed over an estimated 180 students with a proposed fee of $17.11.

Tensile Tester: The tensile tester is used to determine the durability of textiles, one of the most important attributes of consumer textile products. ASTM and ISO standard methods are used by the students to conduct tests of tensile strength and tearing strength which are essential for developing and sourcing products globally. With six laboratory sections of 17-20 students each semester during the academic year, the instrument is used extensively.

Light Booth: Color communication across the textile and apparel supply chain is critical for producing quality consumer textiles. In CTE 4443, students perform test methods to assure textile products retain their color during use and refurbishment as well as use a color sorting system to benefit manufacturers and retailers. Standard lighting conditions, provided by these specially designed light booths, are necessary for viewing and assessing color in fabrics. The light booth is necessary to determine tolerance limits of visual methods and color acceptability with instrumental color data; by using these agreed tolerances, decisions can be based on quantitative data. The light booth also allows students to ascertain the color of textiles under different light sources, such as may occur in retail stores. Our graduates are expected to have this knowledge and facility when they take positions in the industry.
TO: President Eric J. Barron
FROM: Garnett S. Stokes
DATE: January 17, 2014
SUBJECT: Report on Academic Calendar
          Request for Approval

Board of Governors Regulation 8.001 requires each university to adopt an academic calendar. The calendar includes the appropriate number of days of classroom instruction, the common entry periods, pre-established dates for issuing certificates, diplomas or degrees and a summer program.

The University calendar committee met and approved a new calendar which meets these requirements. This request is to approve the attached academic calendar with the proper adjustments to dates based on the current year academic calendar.
FLORIDA STATE UNIVERSITY
PROPOSED ACADEMIC CALENDAR,
2014 – 2015

Calendar adjustments include, counting .5 instructional days for Saturdays, counting Homecoming a .5 instructional day, and canceling classes Wednesday before Thanksgiving.

Fall 2014

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Date</td>
<td>August 25</td>
<td>Monday</td>
</tr>
<tr>
<td>Ending Date</td>
<td>December 12</td>
<td>Friday</td>
</tr>
<tr>
<td>Law Beginning Date</td>
<td>August 25</td>
<td>Monday</td>
</tr>
<tr>
<td>Law Ending Date</td>
<td>December 12</td>
<td>Friday</td>
</tr>
</tbody>
</table>

Holidays

August—N/A
September—Labor Day: September 1
October—half day, Homecoming
November—Holidays: November 11, 26, 27, 28
December—University Closed: December 25 - January 1

Spring 2015

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Date</td>
<td>January 7</td>
<td>Wednesday</td>
</tr>
<tr>
<td>Ending Date</td>
<td>May 1</td>
<td>Friday</td>
</tr>
<tr>
<td>Law Beginning Date</td>
<td>January 7</td>
<td>Wednesday</td>
</tr>
<tr>
<td>Law Ending Date</td>
<td>May 1</td>
<td>Friday</td>
</tr>
</tbody>
</table>

Holidays

January—New Year’s Day: January 1; MLK Day: January 10
February—N/A
March—Spring Break: March 9-13
April—N/A
May
Summer 2015

Beginning Date: May 11
Ending Date: August 7
Law Begin date: May 11
Law End date: July 2

Holidays

May — Memorial Day: May 25
June — N/A
July — Independence Day: July 3
August — N/A

Breakdown for Summer Semester

<table>
<thead>
<tr>
<th>Sessions</th>
<th>Begin Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 Week (A)</td>
<td>May 11</td>
<td>August 7</td>
</tr>
<tr>
<td>6 Week (B)</td>
<td>May 11</td>
<td>June 19</td>
</tr>
<tr>
<td>6 Week (C)</td>
<td>June 29</td>
<td>August 7</td>
</tr>
<tr>
<td>8 Week (F) (Law)</td>
<td>May 11</td>
<td>July 2</td>
</tr>
</tbody>
</table>
TO: President Eric J. Barron

FROM: Carolyn Egan  
General Counsel

DATE: January 14, 2014

SUBJECT: Repeal of Policy OP-C-14 Governing Weapons in Vehicles

Under the authority of sections 790.115 and 790.251, Florida Statutes, the University has had in place policy OP-C-14 prohibiting concealed weapons in vehicles on campus. On December 10, 2013, the First District Court of Appeal found invalid a similar policy in place at the University of North Florida after holding that UNF did not constitute a "school" under the statute. To conform with the court's construction of the statute, which has now become final, we have repealed policy OP-C-14.

This item is included as an informational item to the Board of Trustees.
OP-C-14 WEAPONS IN VEHICLES

SPECIFIC AUTHORITY
F.S. 790.251

OBJECTIVE
To clarify FSU's weapon's policy while remaining consistent with Florida law and The Preservation and Protection of the Right to Keep and Bear Arms in Motor Vehicles Act of 2008 which became effective July 1, 2008.

OVERVIEW
Florida State University is a school based on the established definitions from Florida Statute 790.115. As such, students, staff and faculty must not have any type of defined weapon in their possession and cannot store a weapon in their vehicle while on any University property.

A. WEAPONS IN VEHICLES
Firearms and other weapons may not be carried in vehicles parked on University property. Section 790.25(5), Florida Statutes, authorizes persons 18 years of age or older to possess a concealed firearm or other weapon in a private conveyance for self-defense if the weapon is securely encased and not readily accessible for immediate use. Section 790.115(2) (a), Florida Statutes prohibits possessing weapons or firearms on school property. Although Section 790.115(2) (a) 3, Florida Statutes, provides that a person may carry a firearm in a vehicle pursuant to Statute 790.25(5), it provides that schools may provide policies waiving the exception.

Florida State University waives the exception in the previous paragraph and is a "school" based on established definitions from the Statute. Florida State University students, staff and faculty must not have any type of defined weapon in their possession and cannot store a weapon in their vehicle while on any University property. A weapon could include non-lethal weapons such as pellet guns, knives, metallic knuckles, slingshots, billies, tear gas guns, chemical weapons or device, or other objects defined as a deadly weapon.

This policy does not apply to Florida State University Police Officers, municipal, county, federal or other state law enforcement officers while on or off duty or acting in an official capacity, since they are required to possess weapons and uphold the law.