THE FLORIDA STATE UNIVERSITY
DIVISION OF STUDENT AFFAIRS

MEMORANDUM

TO: President Eric J. Barron

FROM: Mary B. Coburn
John Carnaghi

DATE: November 30, 2012

SUBJECT: Capital Improvement Trust Fund (CITF) Allocation and
CITF Fee Increase
Fiscal year 2013-2014

The CITF projects were reported to the Board of Governors as an amendment to our 2013-2014
Fixed Capital Outlay Budget Request.

The per credit hour student fee assessment includes the CITF fee of $4.76; FSU remits all fee
collections to the Board of Governors. Periodically, these funds are reallocated to the universities
for student related facilities. The Board of Governors has advised that a distribution of
$23,500,000 is expected during fiscal year 2013-2014.

1. CITF Allocation
A CITF Fee Committee comprised of four students and four staff members evaluated requested
CITF projects; the following projects are recommended for approval:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Renovations and modifications to Barron</td>
<td>$250,000</td>
</tr>
<tr>
<td>Building (Panama City)</td>
<td></td>
</tr>
<tr>
<td>Student Union, Phase One (Main)</td>
<td>$23,250,000</td>
</tr>
<tr>
<td>Total Allocation</td>
<td>$23,500,000</td>
</tr>
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2. CITF Fee Increase
The CITF Committee approved the maximum increase of $2.00 per credit hour for the CITF fee.
The proposed fee would be $6.76 per credit hour, which does not exceed 10% of tuition adhering
to Florida Statute 1009.24.
MEMORANDUM

TO: President Eric J. Barron

FROM: Mary B. Coburn

DATE: December 3, 2012

SUBJECT: Activity & Service Fee Increase (Panama City Campus)

Please review the attached memo dated November 28, 2012 proposing a 5% increase for the Activity and Service fee on the Panama City campus. The Student Government Council passed the recommendation unanimously.
MEMORANDUM

To: Dr. Allison Crume / Ofc of Student Affairs
From: Trina Jackson, Assoc. Director / PCC Student Affairs
Date: November 28, 2012
Re: A&S Fee Committee Proposal

Committee Members:

Jeanie Shults, Chair (student)
Monica Newsome (student)
Joshua Schmidt (student)
Becki Boortz (staff)
John Smith (faculty)

Meeting Dates:

Committee Meeting #1: October 31, 2012
Public Forum: November 14, 2012 (67 students voted / 60 voted in support of 5% increase)
Committee Meeting #2: November 15, 2012 (Recommended 5% increase.)
Student Government Council Recommendation: November 26, 2012 (Motion 14-31.A – passed unanimously in favor of 5% increase.)

<table>
<thead>
<tr>
<th>Activity &amp; Service Fee</th>
<th>2012-2013 Actual Per Credit Hour</th>
<th>2013-2014 Proposed Per Credit Hour</th>
<th>Percent Change</th>
<th>Projected Additional Revenue 2011-2012*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$9.41</td>
<td>$9.88</td>
<td>5% ($ .47)</td>
<td>$13,445.76</td>
</tr>
</tbody>
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* Projected 28,608 credit hours for academic year 2013-2014