

# THE FLORIDA STATE UNIVERSITY BOARD OF TRUSTEES

FSU Alumni Center  
Tallahassee, Florida  
May 11, 2007  
8:00 AM – 11:30 AM

## SUMMARY MEETING MINUTES

**Members Present:** Trustees Susie Busch-Transou, Andrew Haggard, Harold Knowles, Richard McFarlain, Leslie Pantín and Jayne Standley were present. Trustees Brooks, Ford and Garcia participated by phone.

**Members Absent:** Trustees Duda, McGee, O'Shea and Smith had an excused absence.

### 1. Call to Order and Welcome

Mr. Harold Knowles, Vice Chair, called the meeting to order and welcomed Jayne Standley, the new Faculty Senate President, to the Board of Trustees. He also thanked Dr. Jim Cobbe for service to the Board and to FSU presented him with a plaque.

### 2. Approval of Minutes

Trustee Pantín made a motion to approve the January 26 and March 30 meeting minutes. Trustee Busch-Transou seconded the motion, which passed unanimously.

### 3. Comments, Faculty Senate

Trustee Standley provided a brief update on behalf of the Faculty Senate. She said that the new Senate was elected the end of April, and the new Steering Committee has not met yet, so a vice chair has not been elected yet. It was a good academic year. Recently, the Faculty Senate sent a letter of condolence to the Virginia Tech Faculty Senate for the loss of faculty and students. Trustee Standley also indicated that the Faculty Senate members are trying to help with the issue of the possible veto of the tuition bill through a solicitation of support through email.

### 4. Comments, Student Government Association

Mr. Clifford Counts, Student Government Association (SGA) Vice President, provided an update on student government activities. First, he said that the SGA re-created a program called Men Advocating Responsible Conduct that encourages men to deal with some of the issues surrounding rape and sexual violence. The goal is to promote gender equality and sexual responsibility for men. Second, Mr. Counts said that they are also setting up a town hall meeting on issues surrounding the bus system. Third, the SGA is working on the University's enrollment in the Worker's Right Consortium. Fourth, they have created a new agency on campus called Civic Engagement for Progressive Politics. Fifth, SGA has been working on a program called Money Management, that is a remake of a program called The Credit Card Monster, produced by Dr. Perry Crowell in 2001. It is a program that tries to promote healthy credit card use and try to warn students of the many financial pitfalls that they possibly can fall in to when they do come to college. Mr. Counts said that it is becoming a serious problem within our generation because students are graduating with up to \$6,000 in credit card debt and around \$19,000 in student loans. Sixth, SGA is going on a voter registration drive, starting the vote coalition up again, and this year the goal is to register 4,000 students to vote. Finally, he said that the Student Senate passed a resolution asking Governor Crist to veto House Bill 1701.

President Wetherell indicated that Trustee O'Shea would have been at the meeting, but his father was very ill and he was called home and he asked the trustees to remember him in their thoughts and prayers. He said it is a very difficult situation for Trustee O'Shea.

## 5. Legal Update

Ms. Betty Steffens, University General Counsel, presented a legal update to the Board. She discussed the transfer/donation of the Isabel Collier Read Building and Medical Clinic in Immokalee. She said that the University received a gift directed to the Board of Trustees who are now the titleholder and will have a Warranty Deed for 9.41 acres and the medical clinic in Immokalee. The appraisal on the property in February of 2006 is \$7 million. Ms. Steffens said that Mr. Dudley Goodlette, a former member of the Legislature from Naples, represents Mrs. Collier-Read and through diplomacy and legal talent, worked amongst the three parties to get this accomplished.

Dr. Abele added that there is a community health center across the street from the donated building and the College of Medicine will have a full time pediatrician and a full time nurse practitioner of pediatrics that will assume responsibility for pediatric care. There are about 7,000 patients and the community health center will focus on adults. There is an agreement to move a pediatric physician into the building by July and have it up and running by the fall and there will be up to 12 students also working in the clinic and providing services.

## 6. Report on Campus Security and Safety

Mr. David L. Perry, Chief of the FSU Police Department, made a presentation on campus security and safety. He said that he would describe the FSU Police Department and its capabilities in light of the events that occurred at Virginia Tech on April 16, 2007.

Chief Perry said that the mission of the Florida State University Police Department is to provide the university and surrounding community with a safe environment conducive to the goals of education and research. He said that the FSU police Department currently has 62 sworn officers and is a fully accredited police department with orders that address critical incidents and active shooter situations such as what occurred in Virginia Tech. Patrol officers must be trained on how to respond to an active shooter or an aggressor because of previous incidents around the country and in the world. The swift and immediate deployment of law enforcement resources to an ongoing, life-threatening situation greatly reduces the probability of death or great bodily injury to innocent persons. The police department conducts annual realistic training. There are six full time instructors on staff who train in critical incident response. FSU Police Department employees receive an average of 306 hours every four years of training, while the state mandate is only fifty-six hours every four years. The Department has made an investment in tactical raid vests to provide the ability and opportunity to respond to an incident, whether it's an investigator or an administrator or command staff officer.

Chief Perry said that there are extensive partnerships, communication resources and outlets to better identify and deal with students who are in crisis, and opportunities to interact with students before they become critical or become in need of immediate assistance. The Special Situation Resolution Team is a prime example of that collaborative partnership on campus where the Police Department, Dean of Students, Undergraduate Studies, Graduate Studies professionals discuss situations involving students who may have acted inappropriately or maybe in some kind of crisis. The CMU, or the Crisis Management Unit, is another opportunity for the Police Department to interact with the Psychology Department. There is a team that can go out on a moments notice and interact with a student who maybe in crisis. The law enforcement representative does not wear a uniform in an attempt to just bring calm to that situation and give that person an opportunity to share what's troubling them and to provide any sources that may be available. There is also a Threat Assessment Team that is also comprised of similar departments on campus, but that unit focuses on employees and staff. So we don't turn a blind eye to situations that might involve employees or staff.

Chief Perry indicated that the FSU Police Department has a data-sharing project with the county jail system that enables a comparison of daily arrest records and Leon County jail against the student and employee database. If those incidents pose a significant threat to campus, the Police Department can intercede in a timely manner. All of the information used is public information so there is no infringement

on confidentiality or privacy. Moreover, he said that a recently hired emergency planning coordinator, Mr. Dave Bujak, this has greatly accelerated emergency preparedness on campus. The FSU Police Department is in close partnership with the Leon County Sheriff's Office, the Tallahassee Police Department, as well as other state and federal agencies.

Chief Perry said that President Wetherell appointed a committee to address the issues surrounding the Virginia Tech tragedy, which he co-chairs with Mary Coburn. The committee is focusing on prevention and response, reaction, post-incident follow-up, and the Panama City campus. The goal is to identify any gaps in the emergency response and to strengthen the current plan. Some areas that need attention are Alumni Village, the Intramural Fields, the new aquatic center, and other campus partnerships in terms of training and awareness. He also said that recently the Police Department unveiled a two and a half hour training program that is available through the training center for any employee that addresses domestic preparedness and awareness. Further, there are emergency blue light phones throughout the campus in the event of an emergency. Recently 16 emergency phones were added on the Heritage Grove trail which has greatly illuminated that area and made it a very inviting place for our students to travel back and forth from Heritage Grove and from local apartment complexes. The audible alert system notification will be fully effective June 1, 2007. There are two audible speakers in place, the third will be in at the end of next week and there will be testing shortly after installation. The coverage for the large audible devices will provide complete coverage on campus and the surrounding areas in the event of a severe weather storm or other catastrophic event. An audible signal or verbal message can be sent through the large, towering devices.

Chief Perry said that many information-sharing meetings have been held to address the issues surrounding the Virginia Tech tragedy. Organizations such as the Florida Police Chiefs Association, the International Association of Campus Law Enforcement Administrators, the International Association of Chiefs of Police, the ACC Chiefs of Police and local and state law enforcement have held meetings. He said that Governor Christ appointed him to a committee to examine these issues. Chief Perry added that he had been invited to Washington, D.C. to meet with the United States Secret Service and the F.B.I. to discuss violence on college campuses.

Chief Perry indicated that the challenges that the FSU Police Department faces include: 1) The retention and salaries of the law enforcement personnel who are so well trained by the Police Department that they are recruited by other law enforcement agencies. 2) The ratio of officers to campus population--currently there are 62 sworn positions. According to the International Association of Chiefs of Police Standards, FSU should have about 80 officers for a campus this size. 3) The alert notification equipment is in need of improvement. There are opportunities to text message students and staff, but those systems need additional resources and funding to be able to send messages out to a large group of people.

The trustees asked Chief Perry several questions and discussion followed. Trustee Pantin asked about the capability to send an email or text message students and faculty. Chief Perry indicated that there is a red alert email system in place. More than 25,000 entries were received students and staff were asked to register, but FSU does not have the capability to send that message out yet, but by the fall the plan is to have the system in place and ready to go. He said that there would be a multi-layered approach to notification that includes: 1) an email notification system, 2) an audible alert system, 3) a web page would be available, 4) a radio station, 5) a television station, and broadcasting a message out of vehicles from a loud speaker.

Trustee Standley indicated that in the Virginia Tech incident, some faculty seemed to know what to do and others did not seem to know what to do in their direct contact with students, and asked Chief Perry how faculty should report concerns about students. Chief Perry said that training is available, as well as meetings and resources of Student Affairs who receive campus incident reports.

President Wetherell said that Vice President for Student Affairs Mary Coburn would supplement Chief Perry's report with additional information concerning issues relating to students.

Dr. Coburn reviewed the Draft Recommendations and Timeline from the Virginia Tech Response Committee. She provided a handout with specific steps, a timeline and the individuals responsible for certain tasks. The document also included Policies, procedures and services that FSU has in place currently to prepare for and respond to critical incidents. Dr. Coburn stressed the importance of the partnerships with other agencies and organizations. Additionally, she discussed the comprehensive methods for identifying students in need of special services. Dr. Coburn indicated that in response to Trustee Standley's question about faculty and staff education, they are examining--under staff training and orientation--ways to present information to faculty and staff so they know where to report an incident. She said that the emphasis has been on new faculty and should also include existing faculty. Moreover, under staff development and training, the University Counseling Center is accredited with all licensed psychologists. The following recommendations were listed in the first meeting:

1. Evaluate and select most effective and efficient systems of redundant electronic communications systems (Conrad and Bujak) (August 2007)
2. Evaluate and expand training on awareness and response to critical incidents (Perry, Bujak, and Coburn) (August 2007)
3. Develop system of notifying and deploying campus employees when emergency action is needed, i.e. Building captain system (Perry) (August 2007)
4. Expand the number of counselors in the University Counseling Center  
National standard = 1 counselor per 1,500 students  
National average = 1 counselor per 1,900 students  
FSU average = 1 counselor per 3,800 students
5. Work with local mental health agencies/hospitals to develop a more comprehensive support of student who are hospitalized involuntarily – especially upon release; develop internal communication so that University is aware of all students in this circumstance (Coburn, Ward-Roof, and Pritchett) (July 2007)
6. Develop an annual/semester calendar for safety messages and reviews for students, faculty, and staff. (ie. Faculty, Teaching Assistants, Staff and Students Orientations, trainings, communication) (Coburn, Heaton, Moser, Buchanan, Ingram, Kidwell) (August 2007)
7. Evaluate University options for working with disturbing students, finalize and publicize range of options to include identification of students, support and treatment, decisions about admission, readmission, suspension/dismissal, and withdrawal (Coburn and Subcommittee) (June 2007)
8. Adapt all policies and emergency procedures for appropriateness on all campuses including Panama City and all international sites (Perry, Ceci, Jones) (August 2007)

Trustee Knowles asked about involuntary withdrawal of students. Dr. Coburn said that is possible. Trustee Knowles asked if it was possible to Baker Act students and have them involuntarily committed? Dr. Coburn indicated that such a procedure occurs many times a semester. Trustee Knowles asked what is done about students who are behaving strangely but not presenting a hazard to anyone. Dr. Coburn responded that this underscores the importance of having professional staff to evaluate what that person is saying and thinking and doing. When there is concern about the safety of that individual or potential harm to the campus, the staff act immediately with involuntary commitment—the Baker act.

## **7. Consent Items—One Motion**

Trustee Haggard made a motion to approve the consent items. Trustee Pantín seconded the motion, which passed unanimously. The following items were approved:

1. Request to delegate approval of the Equity Accountability Program to the President
2. Approval of M.A. in Music-Liberal Arts
3. Approval of B.S. in Computer Criminology
4. Approval of Student Government Bills for Spring 2007

## 8. University Relations Update

Ms. Lee Hinkle, Vice President for University Relations, made a presentation to update the Board on external relations activities. She discussed recent events, communications, and the activities of the direct support organizations, governmental relations, and what happened during the Legislative Session.

## 9. Committee Reports:

### Academic Affairs

#### ***Enrollment Plan***

Dr. Lawrence G. Abele, Executive Vice President for Academic Affairs and Provost, presented the new University enrollment plan. He indicated that from past years the University was planning to grow at about one percent (1%) at the undergraduate level and two percent (2%) at graduate level. There are approximately 6,300 new freshmen students each year. Because of the improvement in retention, there are about 1,300 students that have not been funded. The request is for approval to maintain the one percent (1%) level. Trustee Haggard made a motion to approve the enrollment plan. The motion was seconded by Trustee Busch-Transou and passed unanimously.

#### ***Presentation on New Material Science Building***

Dr. Kirby Kemper, Vice President for Research, introduced Mr. Frank Allen, the Executive Director of the High Performance Materials Institute, who presented a Powerpoint presentation review of the plans for the new material science building. Mr. Allen said that a \$4 million award for a Center of Excellence in Advanced Materials was received to establish jobs, technology transfer and bring industry into Florida. He said that the focus is on a few different areas where composites play a major role in the State of Florida. One area is boat building. Mr. Allen reviewed the floor plans and design of the new building, which will be designed a site for development and testing.

### Student Affairs

#### ***Approval of Alcohol Policy Revision***

Dr. Mary Coburn, Vice President for Student Affairs, presented the Alcohol Policy revision to the Board. She indicated that federal regulations require the University to have a biennial review of the alcohol policy. A subcommittee of the Division of Student Affairs Risk Management Committee, in collaboration with other units, faculty and university relations, reviewed the policy. As a result, there is really only one major change in this proposal and that is the requirement that any one who serves alcohol at University-sponsored events should use a licensed vendor. Most of the other changes are editorial. Dr. Coburn asked that the section on risks associated with the use of illicit drugs and abuse of alcohol be deleted temporarily. Trustee Haggard made a motion to approve the alcohol policy revision. Trustee McFarlain seconded the motion, which passed unanimously.

#### ***Update on Student Affairs/Athletic Department Activities***

Dr. Coburn provided a brief update of Student Affairs activities to the Board. She commended the Student Government Association for all of their efforts and leadership initiatives.

## **Finance and Business**

### ***Request for Approval - Amendment of Rules/Regulation 6C2R-4.070***

#### ***Guidelines for Disciplinary Action***

Mr. John Carnaghi, Senior Vice President for Finance and Administration, said that the major change in the regulation is to change the term “permanent” employee to “regular” employee to more accurately reflect the employee’s actual employment status. Trustee Haggard made a motion to approve the Amendment of Rules/Regulation 6C2R-4.070 Guidelines for Disciplinary Action. Trustee Busch-Transou seconded the motion, which passed unanimously.

### ***Request for Approval - Amendment/Repeal of Rules Regulation 6C2-4.011 through 6C2-4.026 Affirmative Action/Anti-Discrimination***

Mr. Carnaghi explained the amendment and repeal of a 1975 rule that is governed now by federal law and is outdated. Trustee Busch-Transou made a motion to approve the Amendment/Repeal of Rules Regulation 6C2-4.011 through 6C2-4.026 Affirmative Action/Anti-Discrimination. Trustee Brooks seconded the motion, which passed unanimously.

### ***Approval of FY 2008-2009 Legislative Budget Request***

Dr. Abele presented the Fiscal Year 2008-2009 Legislative Budget Request to the Board. He said that the primary issues are salaries and enrollment growth as system-wide issues, and Pathways of Excellence as a specific University issue. Trustee Busch-Transou made a motion to approve the FY 2008-2009 Legislative Budget Request. Trustee McFarlain seconded the motion, which passed unanimously.

### ***Approval of FY 2008-2009 Fixed Capital Outlay Budget Request***

Mr. Ralph Alvarez presented the 2008-2009 Fixed Capital Outlay Budget Request to the Board. He reviewed the PECO project list for the next five years. Trustee Brooks made a motion to approve the FY 2008-2009 Fixed Capital Outlay Budget Request. Trustee Haggard seconded the motion, which passed unanimously.

### ***Approval of FY 2007-2008 Tuition Policy and Rule Authorization***

Mr. Alvarez presented the Fiscal Year 2007-2008 tuition policy and rule for consideration by the Board. Trustee Brooks made a motion to approve the FY 2007-2008 Tuition Policy and Rule Authorization. The motion was seconded by Trustee Busch-Transou and unanimously approved.

### ***Approval of Tentative 2007-2008 Operating Budget***

Mr. Alvarez presented the 2007-2008 tentative operating budget to the Board for approval. Trustee Haggard made a motion to approve the Tentative 2007-2008 Operating Budget as prescribed by laws and rules of the State with Delegated Authority to the President or Designee to make any other changes to the budget within available resources. The motion was seconded by Trustee Pantín, and passed unanimously. Additionally, Trustee Pantín made a motion to approve the DSO's to continue operations within available resources. Trustee Busch-Transou seconded the motion, which passed unanimously.

### ***Approval of Preliminary Campus Master Plan through 2015***

Mr. Carnaghi introduced Mr. Mark Bertolami to review the Campus Master Plan. Mr. Bertolami reviewed the extensive work for campus master planning on the various campuses. He went into detail about the growth potential and planning through 2015 and asked the Board for approval of the preliminary plans. Trustee Pantín made a motion to approve the Campus Master Plan through 2015. Trustee Busch-Transou seconded the motion, which passed unanimously.

## **10. Open Forum for Board Member Discussion**

Trustee Ford indicated his strong support for Florida State's effort to be the best University possible, and he supports a tuition raise, if that is what is required for success.

## **11. President's Report**

President T.K. Wetherell presented a brief report to the Board. He discussed the tuition differential bill that is before the Governor for signature. The trustees discussed the importance of the tuition differential legislation that was before the Governor. Trustee Haggard made a motion to send a resolution to the Governor endorsing the tuition differential legislation and asking Governor Crist to sign it into law. Trustee Pantín seconded the motion, which passed unanimously. President Wetherell respectfully indicated that if Trustee O'Shea had been at the meeting, he would have voted against the motion.

President Wetherell explained plans for expansion of the college of Medicine to Immokalee, Daytona Beach, Orlando, Pensacola, Sarasota and Fort Pierce. He indicated that these campuses will also serve as fundraising bases for the FSU Foundation and Seminole Boosters.

## **12. Adjournment**

The meeting adjourned at 11:30 AM.

*The Florida State University Board of Trustees approved the minutes on September 13, 2007.*